**Williams Barn Committee Minutes**

Date :  Monday, May 20, 2024

Start Time : 4:00 PM

Adjourned: 5:20pm

Place : Williams Barn

* Quorum (5 members min.) – Bruce, Sandra, Joe, Steve, Chris D., May, Bob, Matt, Charlotte
* Approved unanimously April 21 meeting Minutes.
* Approved accounts payable.
* Representative Margaret Scarsdale and Agricultural Commissions Meetings
	+ Members are attending when they can.

 **New Business:**

* The passing of Bob Wyatt - Donations in his memory may be made to The Williams Barn.
* The Sustainability Commission would like to host a small event during one of the September or October farmers markets. Guided hike through Sorhaug Woods where we will teach some fundamentals of forest management
	+ Approved. Charlotte will work out the dates and times.
* Intern interview:
	+ Applicates:
		- Josh Consolo
		- Colby LaPointe
		- Estella
		- Special needs volunteer.
	+ Bob is setting up interviews.
* Waiver,
	+ will be submitted to the Town Attorney for approval.

 -Williams Barn Committee and Groton Farmer's Market are not responsible for the amount of food/beverages sold. They are not liable to cover any expenses of the food truck.

-By checking box this agreement, I agree that I am solely responsible for any personal injury or loss of property, while participation in Groton Farmer's Market.

* Market Manager Schedule.
	+ Signup posted at the Barn.

**Upcoming event**

* Grotonfest Spring into Summer vote and application - May 19th
	+ May said it was great!
* Riverfest in June 9th 11am – 4pm at the Petapawag boat ramp–
	+ Setup should be done by 10am and you can park at the NRWA
* Memorial Day Parade – May 27th
* Student visits 3rd Grade classes - May 29th and 30th

**Farmers Market 2024 Season**

15 x Summer Markets; Fridays 3pm to 7pm July 5th to Oct 11th

Thanksgiving Market Nov. 23rd

Fee schedule:

$20 per market due day of the market = $300

If paid in full before the July 5th = $260

If paid in full for the remainder of the season, after July 5th: Remaining Markets @$20 ea less $20.

Enforcing vendor insurance requirements

All vendors MUST be covered before we allow them at the market.

An Insurance Certificate Naming the Town as an Additional Insured for general liability with limits of $1,000,000 per Occurrence.

Vendors

* To Be Approved: “Kodinos Seafood and Svenfish LLC”
* List to be provided.
* Food Trucks – Steve W working on this. Will not pay a fee.

<https://docs.google.com/forms/d/e/1FAIpQLSfwYYa90TlWtXAPCPG8fbxCeCl0NFEHs1lF8tMvNDXZecoKPQ/viewform>

**Old Business:**

* Fire Buildings Inspection.
	+ Impact Fire will do the inspection for $600.
	+ Need to submit to ConCom for 2026 budget.
* Bruce is working on the Grants.
* Committee Charter
* Garden at the Barn Eagle Scout project –In the Fall.

Next meeting

·        Monday June 24, 2024 at the Barn.