Williams Barn Committee

April 5, 2023

Minutes

Attending: May Brackett, Steve Woodin, Sandra Tobies, Bob Kniffen, Joe Twomey, Matt Novak, Chris Darling, Bruce Easom, Chris Furcolo

Date :  April 5, 2023
Place : Groton Public Library, Historical Room, 3rd floor

**Call to order – 4:00 pm**
**March 1st minutes approved**

New Items

1. Committee Roles -
	* Review Proposal - **Reviewed**
	* **Vote to approve by a majority.**
2. Budget and Funding
	* 2022-2023 actual - **reviewed**
	* 2023-2024 fiscal year expense projections
		+ Electricity
		+ Payment for the intern
		+ Port-a-potty – **May B/ Steve W. to check if Town of Groton will take over paying for them.**
		+ Music - **$150 a week. Will request $2250 for the season (15 weeks).**
3. Intern Re-evaluation
	* Review the original job description**.- reviewed**
	* **Bob K. will send out an updated job description for committee member review.**
4. 2023 Farmers Market Fridays 3 pm to 7 pm , July 7th – Oct.6th
	* Configuration and location for the farmers market
		+ **Will line the vendors up in rows.**
	* Discuss and vote on 2023 vendor table fees.
		+ **TBD - $10 /week, discount if paid in full $100 for the season.**
	* **Signs – Matt N. to go to the Town hall and request the sign be put up**
5. Upcoming events:
	* NRWA programs in April
		+ **Ongoing**
	* 3rd Grade Field Trip to the Williams Barn and Sawtell Schoolhouse (Womans Club and Sawtell School Assn.)
		+ **Scheduled**
	* Greenway Committee - Pete Carson.
		+ **Groton River fest June 11, 2023 – Participating.**
	* **Groton Memorial Day Parade May 29th**
		+ **Williams Barn Float will be participating**.

**Meeting adjourned 5:30 pm**

**Next meeting: May 3, 2023 at 4pm in the Williams Barn**.