** Monthly Meeting Minutes **
February 20, 2018

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Visitors:</th>
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<tbody>
<tr>
<td>Chairman</td>
<td>Paul Funch</td>
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<td>Vice Chair</td>
<td>Olin Lathrop</td>
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<tr>
<td>Secretary</td>
<td>Tim Newman</td>
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<td>Members</td>
<td>Wanfang Murray</td>
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<td></td>
<td>David Burnham</td>
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<td></td>
<td>Stephen Legge</td>
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<td>Jason Remillard</td>
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<td>Jim Peregoy</td>
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<td>Dan Patnaude</td>
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<td>Darcy Schultz</td>
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<td>Bob Ordemann</td>
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<td><em>Bruce Easom</em></td>
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1. **Call to Order**
Funch called the meeting to order with the above committee members present at 7:07pm.

2. **Approval of January Minutes**
Reviewed the January 16, 2018 meeting minutes and minor changes to them. Lathrop moved to approve the minutes with changes; Peregoy seconded the motion.
   - Approved unanimously

3. **Approval of Groton Conservation Forum Minutes**
Reviewed the February 15, 2018 meeting minutes. Lathrop moved to approve the minutes with changes; Peregoy seconded the motion.
   - Approved, with one abstention

3. **Reports / Old Business**
   a) GTC 2017 Annual Report – completed by Legge and available to the committee for review
   b) Guided Hikes
      - Lathrop reported:
        o Jan 21 – Throne Hill hike was abandoned due to weather
        o Feb 11 – Fitch’s bridge – 3 people attended
        o Future hikes reviewed as per the current published schedule
c) Gift Fund Status
   • Funch reviewed the income/expenses for 2017
   • Reported funds held by Town for Trails Committee stands at $8,506.23 at the end of 2017.

d) Signs Status
   • Lathrop discussed the proposed activity for a review of the signs proposed in the Groton Hills area.

e) Website and Map status
   • Remillard updated the committee on the latest website changes
   • Remillard also showed us his work on www.mass-trails.org website

f) Trail Projects Reports
   • Lathrop reported on trail mapping the Rocky Hill area using wheel and GPS
   • Ordemann reported on his hiking trail mapping/layering project
     o The group discussed the need for photos and descriptions to help users find a suitable starting point. Ordemann agreed to look at writing up the first couple of hikes.
     o The group discussed adding a hike of the month to local news publications and onto the home page of the GTC website
     o Remillard agreed to post the hike descriptions on the GTC website home page
     o Ordemann asked the committee to review his suggestions and provide feedback and improvements

g) Trails Committee Volunteer Appreciation Gifts Status
   • Legge reported on the T-shirt designs feedback from May 2017.
   • Legge also discussed the other gift options – a hat and a towel
     o The arrow logo for the hat and breast pocket of the T-shirt
     o The tree design on the back of the T-shirt
     o Some fine tuning on the words and tree design was discussed
   • Legge discussed certificates for children in recognition of hike attendance

4. Discussions / New Business

h) Committee Goals 2018
   • Funch reviewed the committee goals for 2018 document and commented that he will pass on the document to the Selectmen

i) Letter for support for Conservation Commission’s CPA funds request
   • Lathrop moved to approve the letter for support for the Conservation Commission’s CPA funds request; Peregoy seconded the motion.
     o Approved unanimously

j) Discussion/Approval of exceptional volunteer plaque
   • Funch discussed the plaque for Grace Remillard and the wording proposed.
   • Lathrop moved to approve the volunteer plaque design and wording; Peregoy seconded
the motion.
  o  Approved unanimously

5. **Adjournment**
Lathrop moved to adjourn at 8:40pm, Peregoy seconded.
  •  Approved unanimously