** Monthly Meeting Minutes **  
** September 19, 2017 **

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Visitors:</th>
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<tr>
<td>Chairman</td>
<td>Paul Funch</td>
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<tr>
<td>Vice Chair</td>
<td>Olin Lathrop</td>
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<td>Secretary</td>
<td>Tim Newman</td>
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<td>Members</td>
<td>Wanfang Murray</td>
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<td>David Burnham</td>
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<td>Stephen Legge</td>
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<td>Jason Remillard</td>
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<td>Jim Peregoy</td>
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<td>Dan Patnaude</td>
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<td>Darcy Schultz</td>
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<td>Bob Ordemann</td>
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<td>Mathew Wong</td>
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<td>Art Wong</td>
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<td>Grace Remillard</td>
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<td>Wendy Good</td>
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1. **Call to Order**

   Funch called the meeting to order with the above committee members present at 07:02pm.

2. **Approval of May Minutes**

   Lathrop moved to approve the minutes, as amended (detail below), of May 16, 2017; Ordemann seconded the motion.
   - Small amendment to attendees – add Burnham to list of attendees

   Approved with one abstention (Legge)

2. **Reports / Old Business**

   a) Boy Scouts project status

   - Jeremy Sickles: Amanda’s Way/GWD bridge and trail re-routing.
     - Funch reported: This is completed.
   - Will Hughson: Throne Hill bog bridge.
     - Funch reported: Being worked on and should be finished before the winter. Permission from GCT being sought to be able to drive the materials to site.
   - Zach Miller: replacing trailhead posts and guide posts.
     - Funch reported: Ongoing activity and should be finished before the winter
   - Matthew Wong: geo-fencing points of interest.
     - Wong demonstrated the Android app functionality he wrote and explained his
progress to-date.
  o Olin proposed a motion to approve the app as seen: Seconded by Ordemann.
    ▪ Unanimously approved
  o Waypoints need to be gathered and supplied for the app to be finished.
    ▪ Funch to review and coordinate what is needed

b) Guided Hikes review – Olin and Funch reviewed the upcoming Guided Hikes:
  • Williams Barn 09/21
  • Town Forest 10/05
  • Wharton Plantation 10/19
  • Gamlin Crystal Springs 09/24
  • Groton Hills 10/22
  • Groton Town Forest 12/10

c) Signs Status – Olin reported on Groton Hills Conservation Area / Sawtell Conservation Area proposed sign installation locations and proposed text for the signs.
  • Funch raised a question about the number of the signs and some of the content:
    o The group discussed / reviewed the feedback
    o The sign destinations should be specific
    o The destinations should be grouped by destination and in order by distance
    o Olin agreed to go back and review / update and send around some updated
      information on the signs and their content
  • Remillard made the comment that the signs are generally unattractive and perhaps could be updated to be more aesthetically pleasing or perhaps we should limit the number of
    signs
  • Newman commented that perhaps we should purposely limit signage in some areas and in
    other areas actively provide signage.
    o Schultz suggested that we should perhaps hold a survey during Grotonfest to
      canvas opinion.
  • It was agreed to setup a sub-committee to review the further feedback and report back to
    the next committee meeting.
  • Legge commented on the number of lines of information on the signs. The suggestion
    was that reducing the number of lines from six to five should be considered.

d) Website and map status – Remillard commented on the progress with the updates to the
  website, including parking info, history info, printed maps, Town Forest Map and kid
  friendly walks.
  • Remillard also reported that a student from LA would be completing an animation
    centered on the Dog Walk Park.

e) Complete Streets Committee report – Legge provided the report and it is appended to these
  minutes:
  • 340K USD grant for the Town of Groton:
    o Traffic calming on Main Street including wheelchair ramps, additional cement
      sidewalks, flashing beacons and special pavement marking
    o Continuation of the sidewalk along Long Hill Road past Riverbend Drive to Groton
      Place; the pathway would cross the road and continue into the parking lot on the old
      discontinued road in the woods
    o Two new bicycle repair facilities – along the Nashua River Rail Trail
    o Solar powered flashing speed limit signs outside of Groton Town Centre – locations to
      be strategic for speed control for bicyclists’ safety.
f) Funch confirmed that the recently purchased trail crossing signs have been installed by the DPW.

g) Groton Trust funds lecture grant – Mr. Peter Westover, Wed 25 Oct, 7pm @ GPL
   • Funch reported that funding has been received, the room had been booked and speaker confirmed.

h) Trail project reports:
   • RDA for Groton Hills bridge and bog bridge
     o Olin reported RDA is in progress to add bridge; then we can plan to complete the project at next opportunity within the next three years
   • Youth community service assistance
     o Funch reported that community service hours have contributed to some remarking of trails and some mowing activities
   • Eliot Easement has been cleared and marked. Trail Committee expresses its thanks to Anna Eliot for the “Appreciation Social” she hosted at her house in August.
   • Stoddart Trail has been opened and marked.
   • Wattles Pond – new trail completed parallel to Longley Rd. to safely connect the parking area and the trail around the pond

i) Trails Committee volunteer’s appreciation gifts
   i. Hats – Funch showed an example for consideration
   ii. Shirts – still under review

3. Discussions / New Business

a) Grotonfest – 09/23 - Booth schedule and display info
   • Funch to send out an email asking for committee members to select times for manning the booth
   • Newman to review content for trails board for Grotonfest

b) Groton Town Forest Trail racing event – 10/15 – please put this in your calendar

c) Purchase gas hedge trimmer:
   • Olin made the proposal to authorize Paul Funch to spend up to $500 for the purchase of a second gas hedge trimmer. Remillard seconded the motion
     o Unanimously approved

d) John Ellenberger’s trail map sign (carved in wood by computer-guided router) was shown to the committee. John is waiting for the committee to send him a complete and correct set of trails on The Throne.

e) Support for Riverwalk project along Nashua River behind Partridgeberry subdivision – enhancing existing trail
   • Funch asked for the committee’s support as this project moves forward. Approvals by many other organizations will be necessary to move the project forward.
   • Funding applications would need Trails Committee support at some points in the future
   • Olin proposed that we approve the general concept of the Riverwalk as proposed by Funch. Seconded by Ordemann
     o Unanimously approved

f) Trailer decal – large trail marker sign
   • Olin to review options
4. **Adjournment**

    Olin moved to adjourn the meeting at 9:13pm. Seconded by Darcy.
    - Approved unanimously.