** Monthly Meeting Minutes **
March 21, 2017

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Visitors:</th>
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<tbody>
<tr>
<td>Chairman</td>
<td>Paul Funch</td>
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<td>Vice Chair</td>
<td>Olin Lathrop</td>
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<td>Secretary</td>
<td>Tim Newman</td>
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<td>Members</td>
<td>Wanfang Murray</td>
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<td></td>
<td>David Burnham</td>
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<td>Stephen Legge</td>
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<td>Jason Remillard</td>
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<td>Jim Peregoy</td>
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<td>Dan Patnaude</td>
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<td>Darcy Schultz</td>
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<td>Matthew Wong</td>
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<td>Arthur Wong</td>
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<td>Bryan Bonnett</td>
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<td>Eric Huber</td>
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<td>Bob Ordemann</td>
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1. **Call to Order**

Funch called the meeting to order with the above committee members present at 7:02pm.

2. **Eagle Scout Projects**

a) Matthew Wong – Develop QR code collection and scoring application to increase public participation/interest in points of interest along trail.

   i. There was a discussion about the use/function of QR codes. Remillard remarked that current QR codes have low traffic.

   ii. Remillard suggested a single URL with geo-location to direct the user to information about the location as an alternative to a QR code.

   iii. Some 50 sites / QR code locations were envisaged.

   iv. Would require QR codes to be created, sited and supporting information hosted on the current GTC website.

   v. Peregoy recommended that Matthew first develop a proof of concept for one or a few locations.

   vi. Next steps:

      i. Remillard will provide assistance with website.

      ii. Feedback at a future meeting on progress – proof of concept.

b) Bryan Bonnett – Build folding display unit for use at Grotonfest, Greenway River Festival, etc.

   i. Matt’s presentation – sketches of proposed initial design, cork board, table top were shown at the meeting. Tri-fold design for table top display was an option which was favored by the group after discussions.
ii. Design to replicate the current trail marker posts and be in keeping with current GTC booth design and styling.

iii. Newman remarked on the sizing needed – printed paper sheets in portrait/landscape should be able to be accommodated.

iv. Design proposed should be lightweight and be able to be secured to the table/booth.

v. Next step – construction of tri-fold within 4-6 weeks. Riverfest next opportunity in June to make use of this display unit.

c) Eric Huber – Marking trails in Shepley Hills.

i. Loop trails – approved by Groton Conservation Trust.

ii. Trail connection to Common St. passes over private property.

   i. Funch to check with Trust on who the landowner is, whether contact is needed, and by whom.

iii. Using GTC standard markers – Lathrop provided a quantity of trail markers.

   i. More markers may need to be ordered.


   iv. Funch remarked - always affix markers on right hand side of trail as high as possible.

   v. Funch asked Eric to invite him to assist on first day of trail marking.

3. **New Committee Applicant**

   Robert Ordemann: Applicant for open seat on Trails Committee.

   The committee discussed the appointment with Ordemann – his interests, his reasons for joining.

   Lathrop moved to put Robert Ordemann forward to the Board of Selectmen, Seconded by Patnaude.

   - Approved unanimously.

4. **Approval of February minutes**

   Add Schultz to the list of committee members in the draft reviewed.

   Burnham moved to approve the minutes as amended of Feb 21, 2017; Lathrop seconded the motion.

   - Approved unanimously.

5. **Reports / Old Business**

   a) Guided hikes – Lathrop reported:

   - Sun 9 Apr 2017, 13:00. Snake Hills, Groton.

   - Sun 11 June 2017, 13:00. Northeast Groton.

   - Partnering with New England Forestry Foundation was discussed. Schultz to provide
contact information.

b) Other Boy Scout projects status – Funch reported no updates available to:
   
   • Jeremy Sickles: Amanda’s Way/GWD bridge and trail re-routing.
   • Will Hughson: Throne Hill bog bridge.
   • Zach Miller: replacing trailhead posts and guide posts.

c) Signs status:
   
   • Lathrop reported: Mock up sign discussed for Williams Brown trail head.
   • Funch reported: 3 x trail crossings signs for roadways were received from MassCorr. Posts also received. DPW to install them – no date available.

d) Website and map status: hardcopy maps; text revisions:
   
   • Remillard reported progress on the printed maps on the GTC website.

e) Interest expressed in developing/maintaining Lost Lake area trails:
   
   • Funch reported someone had contacted the committee about maintaining Lost Lake trail within the Lost Lake Recreation Area.
     
     i. It’s all Groton Conservation Trust land - Funch to review with the Trust.
   
   • Funch to go out to the area and site review with the individual concerned and the Trust.

f) Designs for Trails Committee volunteer t-shirts:
   
   • Legge showed some designs.
   • Front: use the trails LOGO, Add words “Volunteer” below.
   • Back: Groton Trails words and some pictures (Deer, Owl, hiker, Fox).
   • Color of T-shirt: dark color – grey, green was suggested as appropriate – not white.
   • Legge to review feedback and provide some more ideas next meeting.

6. New Business

a) Motion to support Conservation Commission’s request for CPA funds to add to their Conservation Fund:

   • To support/enable land purchases at short notice for the benefit of the town.

Lathrop made a motion to support the conversation Commission’s request for twenty-five thousand US dollars from the community preservation fund at the next town meeting. Seconded by Burnham.

   • Approved unanimously.

b) 2017 Goals and Objectives of Trails Committee:

   • Funch sent some the text for discussion.
     
     i. Funch noted that there are Groton Trust Fund monies available for speaker/lecture costs related to trails.
ii. Funch asked for contributions to the goals and objectives text from the committee before the next meeting.

iii. Funch asked for members to review a spreadsheet of conservation parcels in Groton to consider for which ones each member could be a steward. Spreadsheet will be e-mailed to all members and will be discussed at the next meeting.

c) Funch moved to adjourn the meeting at 9:18pm. Seconded by Lathrop.

  • Approved unanimously.