

# Town of Groton



2022  
Annual Town Report





## **GROTON, MASSACHUSETTS MIDDLESEX COUNTY**

[www.grotonma.gov](http://www.grotonma.gov)

Photo by: Richard Lynch



### **“At A Glance”**

**Settled:** May 23, 1655

**Type of Government:** Open Town Meeting; Town Manager

**Location:** Northwestern part of Middlesex County

**Population as of December 31, 2022:** 10,739

**Registered Voters as of December 31, 2022:** 8,708

**Elevation at Town Hall:** 320 feet above sea level

**Highest Elevation:** Chestnut @ 516 feet above sea level

**Area in Square Miles:** 32.54

(Largest Town-in-area in Middlesex County)

**Miles of Plowed or Maintained Roads:** 125

## IN MEMORIAM 2022



*Let the residents of Groton pause and reflect for a moment on those who served and to those Grotonians who lost their lives to COVID-19.*

*John Walsh*

*Ann Walsh*

*Audrey Bryce*

*Jane Allen*

*John Kane*

## 2022 PROCLAMATIONS

*On behalf of the citizens of the Town of Groton, the Select Board issued proclamations and set aside an **“APPRECIATION DAY”** for the following citizens and organizations who have made significant contributions to the community:*

### **COMMUNITY**

<i>Ukraine Day</i>	<i>March 24, 2022</i>
<i>Arbor Day</i>	<i>May 7, 2022</i>
<i>Jane Allen Day</i>	<i>July 26, 2022</i>
<i>Charles David Gordon Day</i>	<i>October 23, 2022</i>
<i>Barbara Murray Day</i>	<i>October 23, 2022</i>

### **EAGLE SCOUTS/GIRL SCOUT GOLD AWARDS**

<i>Grace Audette Day</i>	<i>May 14, 2022</i>
<i>David Audette Day</i>	<i>May 14, 2022</i>
<i>Kenneth Albert Kromer Day</i>	<i>November 6, 2022</i>



### **SELECT BOARD**

*John F. Reilly, Chair*      *Rebecca H Pine, Vice Chair*      *Matthew F. Pisani, Clerk*

*Alison S. Manugian, Member*      *Peter S. Cunningham, Member*

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*Mark W. Haddad, Town Manager*

*Dawn E. Dunbar, Town Clerk*



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## **FEDERAL, STATE AND COUNTY OFFICIALS**

### **PRESIDENT**

Joe Biden  
The White House  
1600 Pennsylvania Avenue  
NW  
Washington, DC 20500  
202-456-1111  
Visitors Office: 202-456-2121

### **UNITED STATES SENATORS**

Edward J. Markey  
255 Dirksen Senate Office  
Building  
Washington, DC 20510  
(202) 224-2742

975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-8519

Elizabeth Warren  
309 Hart Senate Office  
Building  
Washington, DC 20510  
(202) 224-4543

2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170

### **REPRESENTATIVE IN CONGRESS 3RD CONGRESSIONAL DISTRICT**

Lori Trahan  
2439 Rayburn HOB  
Washington, DC 20515  
(202) 225-3411

126 John Street  
Suite 12  
Lowell, MA 01852  
(978) 459-0101

### **GOVERNOR**

Governor Maura Healy  
Lt. Governor Kim Driscoll  
State House, Room 280  
24 Beacon Street  
Boston, MA 02133  
(617) 725-4005

### **ATTORNEY GENERAL**

Andrea Joy Campbell  
1 Ashburton Place, 20<sup>th</sup> Floor  
Boston, MA 02108  
Consumer Hotline (617) 727-  
8400  
(617) 727-2200  
[ago@state.ma.us](mailto:ago@state.ma.us)

### **DISTRICT ATTORNEY MIDDLESEX COUNTY**

Marian Ryan  
15 Commonwealth Avenue  
Woburn, MA 01801  
(781) 897-8300  
[www.middlesexda.com](http://www.middlesexda.com)

### **SECRETARY OF STATE**

William F. Galvin  
1 Ashburton Place, 17<sup>th</sup> Floor  
Boston, MA 02108  
(617) 727-7030  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### **SENATOR IN GENERAL COURT**

John Cronin  
Worcester and Middlesex  
District  
24 Beacon Street, Room 504  
Boston, MA 02133  
(617) 722-1230  
[john.cronin@masenate.gov](mailto:john.cronin@masenate.gov)

### **REPRESENTATIVE IN GENERAL COURT**

Margaret Scarsdale  
First Middlesex District  
24 Beacon Street, Room B2  
Boston, MA 02133  
(617) 722-2000 ext. 6321  
[margaret.scarsdale@mahouse.gov](mailto:margaret.scarsdale@mahouse.gov)

Danillo Sena  
37<sup>th</sup> Middlesex District  
24 Beacon Street, Room 39  
Boston, MA 02133  
(617) 722-2014  
[danillo.sena@mahouse.gov](mailto:danillo.sena@mahouse.gov)

### **REGISTER OF DEEDS**

Middlesex South Registry  
Maria Curtatone  
208 Cambridge Street, PO  
Box 68  
Cambridge, MA 02141  
(617) 679-6300  
[middlesexsouth@sec.state.ma.us](mailto:middlesexsouth@sec.state.ma.us)

### **REGISTER OF PROBATE**

Tara DiCristofaro, Register  
Middlesex Probate and  
Family Court  
10-U Commerce Way  
Woburn, MA 01801  
(781) 865-4000  
[middlesexprobate@jud.state.ma.us](mailto:middlesexprobate@jud.state.ma.us)

### **SHERIFF**

Peter J. Koutoujian  
Middlesex County Sheriff's  
Office  
400 Mystic Avenue, 4<sup>th</sup> Floor  
Medford, MA 02155  
(781) 960-2800



## TOWN DEPARTMENTS DIRECTORY

Accountant.....	978-448-1107
Board of Assessors.....	978-448-1127
Board of Health .....	978-448-1120
Building & Zoning Department ....	978-448-1109
Commissioners of Trust Funds...	978-448-1173
Conservation Commission.....	978-448-1106
Council on Aging.....	978-448-1170
Department of Public Works.....	978-448-1162
Electric Light Department.....	978-448-1150
Fire Department.....	978-448-6333
Groton-Dunstable Regional School District.....	978-448-5505
Groton Country Club.....	978-448-3996
Groton Public Library .....	978-448-1167
Historic Districts Commission.....	978-448-1109
Housing Authority.....	978-732-1913
Human Resources/Personnel.....	978-448-1145
Information Technology .....	978-732-1889
Inspector of Animals .....	978-448-1111
Park Commission .....	978-732-1893
Planning Board.....	978-448-1105
Police Department.....	978-448-5555
Sewer Commission .....	978-448-1117
Tax Collector/Treasurer... ..	978-448-1103
Town Clerk .....	978-448-1100
Town Manager/Select Board.....	978-448-1111
Water Department.....	978-448-1122
Veterans' Service Officer.....	978-448-1175
Zoning Board of Appeals .....	978-448-1121



## **ELECTED TOWN OFFICIALS** (in alphabetical order)

### **ASSESSORS, BOARD OF**

Garrett Boles	2023
Jenifer Evans	2024
Donald Black	2025

### **ELECTRIC LIGHT COMMISSIONERS**

Eric Fisher	2023
Kevin J. Lindemer	2024
Rodney R. Hersh	2025

### **GDRSD SCHOOL COMMITTEE**

Jeffrey Kubick	2023
Fay Raynor	2024
Brian LeBlanc	2024
Rosanna Casavecchia	2025
Yasmeen Cheema	2025

### **HEALTH, BOARD OF**

Evan Thackaberry	2023
Michelle Collette	2024
Robert Fleischer	2025

### **HOUSING AUTHORITY**

Deidre Slavin-Mitchell	2023
Leslie Colt	DHCD
Daniel C. Emerson	State appt'd
John Sopka	2024
Donald Black	2025

### **MODERATOR**

Jason Kauppi	2024
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### **PARK COMMISSIONERS**

Don Black	2023
Gail Chalmers	2023
Anna Eliot	2024
Brendan Mahoney	2025
Vacancy	

### **PLANNING BOARD**

Annika Nilsson Ripps	2023
Scott O. Wilson	2023
Lorayne Black	2024
Alyson Bedard	2024
Russell Burke	2024
George E. Barringer, Jr.	2025
David Bonnett	2025

### **SELECT BOARD**

Alison S. Manugian	2023
Rebecca H. Pine	2023
Peter S. Cunningham	2024
Matthew Pisani	2025
John F. Reilly	2025

### **SEWER COMMISSIONERS**

Thomas Orcutt	2023
Michael Bouchard	2024
James L. Gmeiner	2025

### **TRUST FUNDS, COMMISSIONERS OF**

Martha Mclure	2023
Joseph E. Twomey	2024
Rachael Bielecki	2025

### **TRUSTEES OF PUBLIC LIBRARY**

David Zeiler	2023
Kate Bettencourt	2023
Helena Fruscio Altsman	2023
Kristen Von Campe	2024
Mark Gerath	2025
Nancy Wilder	2025

### **WATER COMMISSIONERS**

James L. Gmeiner	2023
John J. McCaffrey	2024
Greg R. Fishbone	2025

\*Resigned/Retired

\*\* Deceased



## **OFFICIALS APPOINTED BY THE SELECT BOARD**

### **TOWN MANAGER**

Mark W. Haddad 2025

### **TOWN COUNSEL**

Mirick O'Connell 2024

### **POLICE CHIEF**

Michael F. Luth 2024

### **FIRE CHIEF**

Steele McCurdy 2023

## **OFFICIALS APPOINTED BY THE TOWN MANAGER**

### **ADA COORDINATOR**

Michelle Collette 2023

### **ANIMAL CONTROL OFFICER**

R. Thomas Delaney, Jr. 2023

John Greenhalgh 2023

### **ANIMAL INSPECTOR**

George Moore 2023

### **BUILDING COMMISSIONER**

Robert Garside 2023

### **BUILDING INSPECTOR**

Daniel Britko 2023

### **COMMUNICATIONS OFFICERS**

\*Sarah E. Power 2023

Warren Gibson 2023

Catherine Myers 2023

Samuel Welch 2023

Christopher Cotter 2023

John Weix 2023

Shayla Watson 2023

Edward J. Bushnoe (Part time) 2023

Michael MacGregor (Relief) 2023

### **CONSERVATION ADMINISTRATOR**

Nikolis Gualco 2023

### **CONSTABLES**

Frederick Correia 2023

George Moore 2024

Brian O. Downes 2025

Michele Giso 2025

### **COUNCIL ON AGING DIRECTOR**

Ashley Shaheen 2023

### **COUNTRY CLUB GM / HEAD GOLF PROFESSIONAL**

Shawn Campbell 2023

### **DOG OFFICER**

R. Thomas Delaney, Jr. 2023

John Greenhalgh 2023

### **EARTH REMOVAL INSPECTOR**

Michelle Collette 2023

### **ELECTION WORKERS**

Judith Anderson 2023

John Barnard 2023

Alicia Black 2023

Michael Bouchard 2023

Jennifer Cacciola 2023

Gail Chalmers 2023

Carole Clark 2023

Michelle Collette 2023

Joan Croteau 2023

Carol Daigle 2023

Charlene Dapolito 2023

Janis Discipio 2023

Michael Discipio 2023

Julianna Elmasri 2023

Daniel Emerson 2023

Jeanine Foisy 2023

Pat Fairchild 2023

Al French 2023

Lindsey Goranson 2023

Barbara Griffin 2023

Joan Guimond 2023

Andreas Hartmann 2023

Aneeqa Hashimi 2023

Jacquelyn Jackson 2023

Margaret Knight 2023

\*Resigned/Retired

\*\* Deceased

Michelle Lapin	2023
Michael LaTerz	2023
Stephen Legge	2023
Dennis Levesque	2023
Cindy Martell	2023
Paula Martin	2023
Richard Marton	2023
Michael McCoy	2023
Kate Mceleny	2023
Sarah Miller	2023
Patti Modzelewski	2023
Lynda Moore	2023
Dina Mordeno	2023
Emily Navetta	2023
Lisa O'Neill	2023
Kris O'Reilly	2023
James O'Reilly	2023
Donna Piche	2023
Robert Piche	2023
Nancy Pierce	2023
David Posner	2023
Katrina Posner	2023
Virginia Reinap	2023
Diana Rice	2023
Gina Ryan	2023
Susan Ryan	2023
Suzanne Sanders	2023
Harold Sanford	2023
Connie Sartini	2023
Fran Seager	2023
William Seldon	2023
Stuart Shuman	2023
Andrew Smith	2023
Cathy Smith	2023
David Sontag	2023
John Sopka	2023
Fran Stanley	2023
Alberta Steed	2023
Virginia Steward	2023
Ramona Tolles	2023
Jeffrey Upton	2023
John Valentine	2023
Richard Van Doren	2023
Bronwen Wallens	2023
Charlotte Weigel	2023
Margaret Wheatley	2023
Claire Wilson	2023
Lois Young	2023

#### **ELECTRICAL INSPECTOR**

Edward Doucette	2023
John Dee III (Alternate)	2023

#### **EXECUTIVE ASSISTANT TO THE TOWN MANAGER**

Kara Cruikshank	2023
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#### **FENCE VIEWER**

George Moore	2023
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#### **FIELD DRIVER**

George Moore	2023
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#### **GRAVES REGISTRATION OFFICER**

Deborah Beal Normandin	2023
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#### **HARBOR MASTER**

Michael F. Luth	2023
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#### **HAZ-MAT COORDINATOR**

Steele McCurdy	2023
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#### **HEALTH INSURANCE PORTABILITY & ACCOUNTIBILITY OFFICER**

Melisa Doig	2023
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#### **HUMAN RESOURCES DIRECTOR**

Melisa Doig	2023
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#### **IT DIRECTOR**

Michael Chiasson	2023
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#### **KEEPER OF THE TOWN CLOCK**

Paul Matisse	2023
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#### **LAND USE DIRECTOR / TOWN PLANNER**

Takashi Tada	2023
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#### **LOCAL LICENSING AGENT**

Michael F. Luth	2023
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#### **MEASURER OF WOOD AND BARK**

Evan C. Owen	2023
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#### **MOTH SUPERINTENDENT**

R. Thomas Delaney, Jr.	2023
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\*Resigned/Retired

\*\* Deceased



**NIMS COORDINATOR**

Michael F. Luth 2023

**PARKING CLERK**

Dawn Dunbar 2023

**PLUMBING AND GAS INSPECTOR**

Norm Card 2023

Jeremy Pierce (Alternate) 2023

**PRINCIPAL ASSESSOR**

Megan Foster 2024

**POLICE DEPARTMENT****Deputy Chief**

Rachel Bielecki 2023

**Matrons**

Catherine Myers 2023

\*Sarah E. Power 2023

**Officers**

Adam Hyde 2023

Andrew Davis 2023

Casey O'Connor 2023

Dale Rose 2023

Derrick Gemos 2023

Gordon Candow 2023

Gregory Steward 2023

Kevin Henahan 2023

Michael Lynn 2023

Michael Masterson 2023

Omar Conner 2023

Patrick Timmins 2023

Paul Connell 2023

Peter Breslin 2023

Peter Violette 2023

Robert Breault 2023

Robert Wayne, Jr. 2023

**Reserve Officers**

Frank Mastrangelo 2023

Michael Ratte 2023

Steven Tully 2023

**PUBLIC WORKS DIRECTOR**

R. Thomas Delaney, Jr. 2023

**ROAD KILL OFFICER**

R. Thomas Delaney, Jr. 2023

**SEALER WEIGHTS & MEASURES**

Eric Aaltonen 2023

**SURVEYOR OF WOOD/LUMBER**

R. Thomas Delaney, Jr. 2023

**TOWN ACCOUNTANT**

Patricia Dufresne 2024

**TOWN DIARIST**

M. Constance Sartini 2023

Robert L. Collins 2023

**TOWN CLERK**

Dawn Dunbar 2025

\*Michael Bouchard 2023

**TREASURER/COLLECTOR**

Hannah Moller 2024

**TREE WARDEN**

R. Thomas Delaney, Jr. 2023

**VETERANS' SERVICE OFFICER**

Maureen Heard 2023

**WATER SUPERINTENDENT**

Thomas Orcutt 2023

**BOARDS, COMMITTEES &  
COMMISSIONS APPOINTED  
BY THE SELECT BOARD****AFFORDABLE HOUSING TRUST  
FUND**

Becky Pine 2023

Richard Perini 2023

Charles Vander Linden 2023

Carolyn Perkins 2024

Phil Francisco 2024

**BOARD OF REGISTRARS**

Dawn Dunbar – Town Clerk 2023

Jane Fry 2023

Gregory Baran 2024

\*Resigned/Retired

\*\* Deceased

Marvin Caldwell 2025

**CAPITAL PLANNING ADVISORY  
COMMITTEE**

John Croteau 2023  
Jamie McDonald 2024  
Michael Sulprizio 2024  
David Manugian 2025  
Michael O'Rourke 2025

**COMMEMORATIONS &  
CELEBRATIONS COMMITTEE**

Donald Black 2023  
Gail Chalmers 2023  
Michael F. Luth 2023  
Steele McCurdy 2023  
Vacancy

**COMMUNITY PRESERVATION  
COMMITTEE**

Anna Eliot (Parks) 2023  
Daniel Emerson (Housing Auth.) 2024  
Robert DeGroot (Historical) 2024  
Carolyn Perkins (SB) 2024  
Richard Hewitt (SB) 2024  
Bruce Easom (Conservation) 2025  
Russell Burke (Planning) 2025

**COMPLETE STREETS COMMITTEE**

George Barringer 2023  
Michelle Collette 2023  
Peter Cunningham 2023  
R. Thomas Delaney Jr. 2023  
Stephen Legge 2023  
Takashi Tada 2023  
Gordon Row 2023  
Kristen Von Campe 2023

**CONSERVATION COMMISSION**

Bruce H. Easom 2023  
Olin Lathrop 2023  
Alison Hamilton 2024  
Jon Smigelski 2024  
Eileen McHugh 2025  
Peter A. Morrison 2025  
Larry Hurley 2025

**COUNCIL ON AGING**

Peter Cunningham 2023

Therese Keoseian 2023  
Judith Polumbo O'Brien 2023  
Dorothy Zale 2023  
Paula Martin 2024  
Pascal Miller 2024  
Michelle Collette 2025  
Michael Bouchard 2025  
Mihran Keoseian 2025

**DESTINATION GROTON COMMITTEE**

Mairi Elliott 2023  
Jeff Gordon 2023  
Julie Platt 2023  
Joni Parker-Roach 2023  
Greg Sheldon 2023

**DIVERSITY TASK FORCE**

Gordon Candow 2023  
Michelle Collette 2023  
Susan Hughes 2023  
Raquel Majeski 2023  
Deidre Slavin-Mitchell 2023  
James Moore 2023  
Barbara Rich 2023  
Fran Stanley 2023

**FINANCE COMMITTEE**

Mary Linskey 2023  
Scott Whitefield 2023  
Gary Green 2024  
Colby Doody 2024  
Norman "Bud" Robertson 2024  
David Manugian 2025  
Michael Sulprizio 2025

**HOUSING PARTNERSHIP**

Peter S. Cunningham 2023  
Anna Eliot 2023  
Richard Perini 2023  
Carolyn A. Perkins 2023  
Vacancy

**INVASIVE SPECIES COMMITTEE**

Jonathan Basch 2023  
Brian Bettencourt 2023  
Adam Burnett 2023  
Ann Carpenter 2023  
Richard Hewitt 2023  
Olin Lathrop 2023

\*Resigned/Retired

\*\* Deceased



Ron Strohsahl	2023
Charlotte Weigel	2023
Ben Wolfe	2023

Geoffrey Kromer	2025
Erica McConnell	2025
Vacancy	

#### **LOCAL CULTURAL COUNCIL**

Judith Romatelli	2022
David Zeiler	2023
Christine Brooks	2024
Leslie Lathrop	2024
Harris Mewade	2026
Kathleen Phelps	2028

#### **SUSTAINABILITY COMMISSION**

Alison Peterson	2023
Andrew Scott	2023
Bruce Easom	2023
Charlotte Weigel	2023
David Southwick	2023
Deborah Schwartz	2023
James Allen	2023
Jim Simko	2023
Katrina Posner	2023
Phil Francisco	2023
Virginia Vollmar	2023

#### **LOWELL REGIONAL TRANSIT AUTHORITY**

Ashley Shaheen	2023
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#### **MBTA ADVISORY BOARD**

John Reilly	2023
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#### **MONTACHUSETT JOINT TRANSPORTATION COMMITTEE**

Russell Burke (PB)	2023
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#### **MONTACHUSETT REGIONAL PLANNING COMMITTEE**

Russell Burke	2023
Peter Cunningham	2023

#### **NASHOBA VALLEY REGIONAL TECHNICAL SCHOOL COMMITTEE**

Robert Flynn	2025
John Ellenberger – Alternate	2025

#### **PERSONNEL BOARD**

Leonard Adjetey	2023
Norman “Bud” Robertson	2025
Vacancy	

#### **SARGISSON BEACH COMMITTEE**

Kevin Charland	2024
Nicholas Degaitas	2024
Larry Hurley (Cons Com Rep)	2024
Andrew Davis	2025
Cheney Harper	2025
John Reilly (SB Rep)	2025

#### **SCHOLARSHIP COMMITTEE**

Kate Dennison	2023
Alberta Erickson	2024
Jeannie Erickson	2024

#### **TAX RELIEF FOR ELDERS AND THE DISABLED COMMITTEE**

Garrett Boles	2023
Charles Vander Linden	2023
Hannah Moller	2023
Louis Dimola	2023
Paula Martin	2023

#### **ZONING BOARD OF APPEALS**

Daniel McLaughlin	2023
*Jenifer Spencer	2023
Jack Petropoulos	2024
Bruce Easom	2025
Jay Prager	2025
Krzysztof Jezak	2025
Tom Peisel (Associate)	2023
Michael McCoy (Associate)	2023

### **BOARDS, COMMITTEES & COMMISSIONS APPOINTED BY THE TOWN MANAGER**

#### **CABLE ADVISORY COMMITTEE**

Neil Colicchio	2023
Eric Fisher	2023
John Macleod	2023
Robert Piché	2023
Janet Sheffield	2023

\*Resigned/Retired

\*\* Deceased

**HISTORIC DISTRICTS COMMISSION**

Jennifer Rand	2023
Maureen C. Giattino	2023
*George Wheatley	2023
Peter Benedict	2024
Brian Cartier	2025
*Greg Premru	2025
Lisa Hicks	2025

**INSURANCE ADVISORY COMMITTEE**

Gordon Candow	2023
Barbara Cronin	2023
Melisa Doig	2023
Derrick Gemos	2023
Warren Gibson	2023
Paul McBrearty	2023
Rena Swezey	2023
DPW Representative	2023
Supervisors Rep	2023
Town Hall/Library Rep	2023

**BOARDS, COMMITTEES &  
COMMISSIONS NOMINATED  
FOR APPOINTMENT BY THE  
TOWN MANAGER**

**AGRICULTURAL COMMISSION**

John Smigelski	2023
Shelly Sullivan	2023
Jessica MacGregor	2024
Sally Smith	2025

**BOARD OF SURVEY**

Robert Garside – Bldg. Comm.	2023
Steele McCurdy – Fire Chief	2023
Evan C. Owen	2023

**COMMISSION ON ACCESSIBILITY**

Alan Taylor	2023
Judith Anderson	2023
Jane Fry	2023
Lynne Pistorino	2023
Robert Fleischer	2023
Thomas Pistorino	2023

**COMMUNITY EMERGENCY  
RESPONSE COORDINATOR**

R. Thomas Delaney, Jr.	2023
Michael F. Luth	2023
Steele McCurdy	2023

**CONDUCTORLAB COMMITTEE**

Evan Thackaberry	2023
Michelle Collette	2023
Mark Deuger	2023
Robert Hanninen	2023
Takashi Tada	2023

**EARTH REMOVAL STORMWATER  
ADVISORY COMMITTEE**

Bruce Easom	2023
George Barringer	2023
R. Thomas Delaney, Jr.	2023
Robert Hanninen	2023
Steven Savage	2023

**GREAT POND ADVISORY COMMITTEE**

Alexander Woodle	2023
*George Wheatley	2023
James Luening	2023
Larry Hurley	2023
Remigiusz Kaleta	2023
Rick Salon	2023

**GREENWAY COMMITTEE**

Adam Burnett	2023
Carol Coutrier	2023
David Pitkin	2023
Marina Khabituyeva	2023
Pete Carson	2023

**HISTORICAL COMMISSION**

Aubrey Theall	2023
Allen King	2023
Michael LaTerz, II	2024
Joshua Vollmar	2024
*George Wheatley	2025
Michael Danti	2025
Robert DeGroot	2025

**OLD BURYING GROUND COMMISSION**

Don Black	2023
Gail Chalmers	2023
Debbie Beal Normandin	2023
2 Vacancies	

\*Resigned/Retired

\*\* Deceased

**RECYCLING COMMITTEE**

Diana Keaney	2023
Jamie E. King	2023
Nancy Ohringer	2023
Tessa David	2023
R. Thomas Delaney, Jr.	2023

Matt Novak	2023
Robert Kniffen	2023
Sandra Tobies	2023
Steve Woodin	2023
*Kathy Stone; Leo R. Wyatt	

**REGIONAL EMERGENCY PLANNING COMMITTEE**

Michael F. Luth	2023
Steele McCurdy	2023

**SIGN COMMITTEE**

Carolyn Perkins	2023
Connie Sartini	2023
Mark W. Haddad	2023

**TOWN FOREST COMMITTEE**

Stephen Babin	2023
Carter Branigan	2024
John Sheedy	2025

**TRAILS COMMITTEE**

Adam Burnett	2023
Harris McWade	2023
Heidi Charlebois	2023
James Peregoy	2023
Paul Funch	2023
Richard Lynch	2023
Sheila Devereaux	2023
Stephen Legge	2023
Wanfang Murray	2023
*Laura DeGroot; Derek Cianci;	
Ralph Acaba	

**WEED HARVESTER COMMITTEE**

Gerrett Durling	2023
Erich Garger	2023
Bradley D. Harper	2023
James Luening	2023
Steve Beard	2023
2 Vacancies	

**WILLIAMS BARN COMMITTEE**

Bruce Easom	2023
Chris Furcolo	2023
Christopher Darling	2023
Joseph Twomey	2023
Lori Brackett	2023

\*Resigned/Retired

\*\* Deceased

# **GROTON'S ELECTED OFFICIALS**



**Select Board**

**Board of Assessors**

**Board of Health**

Nashoba Associated Board of Health

**Commissioners of Trust Funds**

**Electric Light Department**

**Groton-Dunstable Regional School District**

Report from Superintendent

Curriculum, Instruction, and Assessment

Human Resources

Business Department

Pupil Personnel Services

Technology Department

Extended Day & Community Services

Regional High School

Regional Middle School

Florence Roche Elementary School

Swallow Union Elementary School

Boutwell Early Childhood Center

**Groton Public Library**

**Park Commission**

**Planning Board**

**Sewer Commission**

**Town Clerk**

**Water Department**



## **SELECT BOARD**

Mark W. Haddad, Town Manager

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings Every Monday

(978) 448-1111 Fax: (978) 448-1115

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

2022, a year with hopes and desire for a return to normalcy coming out of the Coronavirus Pandemic. We as a town, a community, have met the challenges experienced during this emergency. Those challenges were managed due to the strong foundation and commitment of our Town Employees, Town Manager, Elected and Appointed Officials, and Volunteer Boards and Committees. But most of all due to the very citizens themselves; for that is who makes up our Town government. We were back to in person meetings in the first quarter of 2022.



In the aftermath of this extraordinary strain placed on our Municipal Services as well as that placed on our Regional School District we will be contending with future financial costs. Groton received \$3.3 million in 2021 from the American Rescue Plan Act (ARPA). Approximately \$1.4 million of that was expended in 2022 on various projects. Some of those projects include the upgrade of the Communications Towers, the Public Safety Ops and Dispatch Center, Taylor Street Water Mains and Broad Meadow Road Engineering. Also of note was the Town's contribution from this ARPA funding to The Groton Dunstable Regional School District in September of 2022 of approximately \$457,000. These projects will continue into the next year with remaining ARPA funding.

In May of this year, by ballot question, the voters of Groton approved making the Town Clerk's position an appointed one instead of an elected Town Clerk. Long time elected Town Clerk, Michael Bouchard retired in July. In August, following a lengthy and detailed search, Dawn Dunbar the Executive Assistant to the Town Manager was appointed as the first appointed Town Clerk of Groton unanimously by this Select Board. Many thanks and well wishes to Michael Bouchard for his years of dedicated service to the Town and the standard he has set for Dawn Dunbar.

In June of 2022 construction commenced on Groton's new Water Treatment plant. With a scheduled completion date of late fall 2023 and costs of \$10 million this facility is designed to treat manganese and iron. It should serve the water customers for many years.

2022 saw the beginning of the local approval process for a multifamily housing development that is the largest to ever come before the Town. The project will bring 200 units at 500 Main Street, the site of the former Deluxe Corporation. The goal of the developers, who have strong ties to Groton, is to make this project a community unto itself but also have it blend in with the larger Groton community.

In July of this year the Diversity Task Force which originated in August of 2020 was changed to The Diversity, Equity and Inclusion Committee. This 7-member committee's main goal is to recognize and commemorate the diversity of the residents of Groton, past and present. The committee will examine our town for areas of unequal representation within our public institutions and spaces, both explicit and implicit, while also creating opportunities to celebrate our diversity as a community. The committee will provide research-based observations and recommendations to the Select Board, focus on the education of our residents, and commit to open dialogue and engagement with our residents. In February and March, the Town sponsored three Bystander training programs which were open to all Groton residents.

In the Fall of 2022, we had the opening of Groton Hill Music Center. A world class performance and education center that is sure to bring many visitors to Groton. A collaborative effort was required between the Town and the Non-Profit. With a project of this magnitude, a 126,000 square foot building, it required much of the Town's Boards, Committees and Departments. Changes were made to the intersections of Old Ayer Road at Main Street and Old Ayer Road at Peabody Street. Those costs were borne by the Non-Profit. Much success is wished by this Board, as we should all benefit from this amazing addition to our Town.



In May of 2022, the construction started on the much-needed new Florence Roche Elementary School with the official groundbreaking ceremony taking place on June 7, 2020. Due to unprecedented escalations in construction costs across the Commonwealth since the project was approved in May of 2021 the project had a \$9.5 million-dollar projected shortfall in August. A special Town Meeting was called on September 12th and at a heavily attended meeting the Groton Voters approved the authorization to

increase the borrowing for the Florence Roche Elementary School Project by \$9.5 million.

After the Town Elections in May this year your Select Board was made up of Chair John Reilly, Vice-Chair Becky Pine, Clerk Matthew Pisani, Member Alison Manugian and Member Peter Cunningham. Your Select Board, serving jointly as the Chief Executive of the Town, is committed to engaging with Town Boards, Committees, Town Manager, Town Employees, Non- Profits, Business Owners and Operators, State and Federal Officials to ensure the Town's economic and cultural development while balancing the needs of the Taxpayers, the character of the Town and an aspiration to reduce the tax burden.

John Reilly  
Chair Groton Select Board

## **BOARD OF ASSESSORS**

Megan Foster, Principal Assistant Assessor

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings as Posted

(978) 448-1127 Fax: (978) 448-1115

[assessors@grotonma.gov](mailto:assessors@grotonma.gov)

The Board of Assessors (BOA) are responsible for establishing the value of property for tax purposes. The assessors are responsible for the valuation of all taxable property Real and Personal. The assessors grant all statutory exceptions and all applications for the towns Senior Work off Program. They act on all abatement applications and also are responsible for defending all appeals made to the Appellate Tax Board (ATB). The Assessors administer all special assessments qualifying as classified within the farm and forest management programs (also known as Chapter 61/61A/61B). Assessments in Massachusetts are based upon full and fair cash value as of January 1st.

The assessor's office completed its interim revaluation in FY2023. The town of Groton's next certification as directed by the Department of Revenue will be FY2027. FY2027, certification will be completed by the BOA.

Each property in town has a property record card (PRC) on file with all components that make up the valuation of the parcel, such as, land size; building characteristics; condition; quality; etc. The BOA recommends that each taxpayer obtain a copy of their individual PRC to ensure all information is accurate. The PRC's are available for no charge during regular business hours and also can be requested by email ([assessors@grotonma.gov](mailto:assessors@grotonma.gov)). PRC's are also available online, ([www.grotonma.gov](http://www.grotonma.gov)) however, these PRC's are from a static database that is only updated once per year. For the most up to date record please obtain a PRC directly from the assessor's office.

Office hours continue to be Monday 8am to 7pm, Tuesday through Thursday 8am to 4pm and Friday 8am to 1pm. Office phone number is 978-448-1127.

**The tax rate for FY2023 is \$15.64 per \$1000 of value.**

Respectfully submitted,  
Garrett Boles, Chair  
Jenifer Evans  
Donald R. Black

Office of the Assessors' Staff  
Megan Foster, Principal Assistant Assessor  
Tammi Mickel, Assistant Assessor

**BOARD OF ASSESSORS – cont.**

MASSACHUSETTS DEPARTMENT OF REVENUE				
DIVISION OF LOCAL SERVICES				
BUREAU OF LOCAL ASSESSMENT				
LA4 Comparison Report - Fiscal Year 2023				
Property Type	Description	FY 2023 Parcel Count		FY 2023 Assessed Value
101	Single Family	3,246		2,057,915,300
102	Condominiums	307		115,962,343
MISC 103,109	Miscellaneous Residential	25		15,253,300
104	Two - Family	132		77,062,700
105	Three - Family	11		7,312,700
111-125	Apartment	12		17,282,200
130-32,106	Vacant / Accessory Land	464		33,566,300
200-231	Open Space	0		0
300-393	Commercial	91		79,897,000
400-442	Industrial	13		14,391,900
450-452	Industrial Power Plant	0		0
CH 61 LAND	Forest	12	15	60,970
CH 61A LAND	Agriculture	25	24	615,430
CH 61B LAND	Recreational	4	7	576,140
012-043	Multi-use - Residential	39		38,129,195
012-043	Multi-use - Open Space	0		0
012-043	Multi-use - Commercial	0		17,292,150
012-043	Multi-use - Industrial	0		2,889,700
501	Individuals / Partnerships / Associations / Trusts /	34		1,929,050
502	Corporations	34		2,626,080
503	Manufacturing	1		60,030
504	Public Utilities	3		11,843,760
505	Centrally Valued Telephone	1		7,300,800



## **BOARD OF HEALTH**

Sammie Kul, Interdepartmental Assistant

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings: 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the Month

(978) 448-1120 Fax: 978-448-1113

[health@grotonma.gov](mailto:health@grotonma.gov)

The Board of Health serves the Town's residents and businesses in meeting the challenges of environmental and public health needs. The three-member elected Board meets on the first and third Monday of the month at 7:00PM in the Town Hall.

The Board of Health administers state and local laws, regulations, and policies in conformance with Massachusetts General Laws, Chapter 11, sections 26-32. The Board is committed to the protection of public health and the environment through enforcement of state statutes, local by-laws and regulations, regular inspections, and responses to Townspeople's concerns. Often, the Board is tasked with balancing that which is best for the public health with property owner's rights.

During the calendar year 2022, the Board of Health reviewed/granted the following permits:

- Subsurface sewage disposal system
  - New permits: 18
  - Upgrade permits: 19
  - Variances: 18
- Well
  - Permits 12
  - Variances 3
- Habitable Lighting
  - Variances 9
- Tobacco control permits 7
- Trash hauler permits 5
- Stable licenses 25

COVID-19 continued to occupy many of the discussions of the Board. Fortunately, in 2021 vaccinations were gradually rolled out to the public. The wearing of face masks continued to be a contentious subject even while they were strongly recommended by the state and federal public health authorities.

The Board proposed an article regarding food service containers for the 2021 Spring Town Meeting. "Polystyrene Container Restrictions for Food Service Establishments." The article passed and went into effect January 1, 2022.

Discussions regarding the contaminant PFAS were frequent and the moratorium previously enacted on the use of fertilizer derived from sludge was extended to January 1, 2022.

The Board of Health would like to thank Nashoba Associated Boards of Health Director, James Garreffo, Health Agent, Ira Grossman and the Land Use Department staff at Town Hall for their continued support throughout the year. The reality of supporting any Board of Health can be challenging. The Board appreciates the effort and professionalism with which these efforts are undertaken.

Respectfully submitted,  
Michelle Collette, Chair  
Robert Fleischer  
Evan Thackaberry

## **BOARD OF HEALTH**

### **Nashoba Associated Boards of Health**

Ira Grossman, Environmental Administrator

NABH Office Hours: Mon-Fri 8:00am-4:30pm,

Groton Office Hours: Mon 8:00am-9:00am; Wed 11:00am-12:00pm

(978) 772-3335 Fax: (978) 772-4947

[www.nashoba.org](http://www.nashoba.org)

Nashoba Associated Boards of Health continues to serve the Groton Board of Health in meeting the challenges of environmental and public health needs in your community. As the pandemic specific requirements and guidance were eased, and the State of Emergency ended in June, we have provided assistance to your Board's return to pre-pandemic public health activities.

- The agency staff informed, educated and stayed current with the COVID-19 information from the Department of Public Health to help residents in your community navigate the changes.
- Our public health nursing staff were still providing contact tracing and outreach in your communities (including regional COVID-19 vaccination clinics), while reaching out to Councils on Aging to establish well adult clinics and conduct regular fall flu clinics.
- Our VNA continued their home health activities in your community.
- As a recipient of a Public Health Excellence Grant, we have brought on staff to increase our presence in food service establishments and provide improved communication, and public health education to the Nashoba District.

We look forward to continuing our work with Groton's Board of Health to meet the public health, environmental and nursing needs of your community.

### **Environmental Health Department**

The Nashoba Sanitarian serving your community is always available at our Ayer office and he has regular hours in the Town Hall to serve your residents and work with you Town Hall staff.

#### **Food Service Licensing and Inspections 45**

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Some of the inspection done this year were in response to COVID complaints.

#### **Recreational Permitting and Inspections 39**

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaching and public and semi-pools. We sample bathing beaches weekly, providing the results to community partners, to ensure swimming only occurs at the public and semi-public beach which meet State regulations.

#### **Housing & Nuisance Investigation 5**

This office inspects dwelling units for compliance with the State Sanitary Code upon compliant and prior to occupancy. We issue orders to affect corrective actions, reinspect and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

### **Title 5 related work - On-site Sewage Disposal**

- We received 25 applications for soil testing (testing necessary for the design of a sewage disposal systems) and witnessed 89 tests performed (perc tests and soil evaluation holes).
- We received 38 applications for sewage disposal systems and reviewed 71 plans for new and replacement systems.
- Our office prepared 45 sewage disposal system permits for the Board's review and approval: 19 for new construction and 26 for the replacement of failed systems.
- We conducted 75 inspections during the construction of sewage disposal systems.
- We reviewed 97 Title 5 inspection reports and we were available to provide consultation to your residents on matter relating to sewage disposal systems.

### **Private Well related services**

Private wells are regulated by local regulation and we issued 12 well permits for new and replacement private water supply wells and provided assistance to residents with questions regarding water quality and quality reports and interpretation of their results.

Rabies Clinics - Animals Immunized (Due to COVID-19, clinics were limited in 2022)

### **Nashoba Nursing Service & Hospice**

Nashoba's Certified Home Health Registered Nurses visit and provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Nursing Visits	1068
Home Health Aide Visits	85
Rehabilitative Therapy Visits	990
Medical Social Worker Visits	10

### **Community Health Nursing**

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including COVID-19) while working closely with the Massachusetts Department of Public Health's (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and other local boards of health to identify and manage clusters of disease/exposures in the District.
- Contact tracing for our member communities and teaching about the processes of Isolation and Quarantine. Teaching risk reduction, infection control measures and disease management.

- Serving as a resource for individuals and businesses interpreting the everchanging information on the disease and the State’s response to the pandemic.
- Working with school nurses and childcare providers in the District to provide information, offer advice and support and assist with contact tracing in the schools and daycare centers as needed.
- Collaboration with all municipal staff, including Councils on Aging, to address questions about COVID-19 (and other diseases), exposures and actions which may be necessary to address these exposures.

**Communicable Disease Number of Cases:**

Calicivirus/Norovirus	1
Group B Streptococcus	1
Haemophilus influenzae	1
Hepatitis C	3
Human Granulocytic Anaplasmosis	5
Influenza	176
Salmonellosis	1
SARS-CoV-2 (COVID-19)	1043
Streptococcus pneumonia	1

The Nashoba nursing staff provided monitoring and guidance to travelers and residents testing positive for TB infection (not contagious) 119 throughout the district this calendar year, and have also been managing 2 active TB cases in the District since Spring/Summer 2022 and continue to date. The towns in the Nashoba District fall into a LOW RISK TB category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways including:

- Monthly well adult clinics have been & continue to be offered throughout the district. Nashoba nursing staff conducted 159 total clinics this year, including 9 in Groton. Clinics provide the opportunity for residents to meet with the nurse for blood pressure checks, blood sugar screening, general health counselling, resource information and referrals as needed. Districtwide flu clinics are held in the fall.
- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. We administered 2130 flu shots to community members, including 124 Groton residents.
- We conducted regionalized COVID-19 vaccine clinics the first quarter of the year until the public demand/interest in the vaccine waned. In an effort to increase vaccine accessibility, clinics were also held at local food pantries, shelters, churches, schools, businesses, etc. A total of 509 district community members were vaccinated for COVID-19 in the 2022 calendar year.
- The nurses are available for & have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings and conferences to keep current with the latest developments in local public health.



- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

### **Community Health- Communications and Public Health Education Summary**

- The Public Health Educator/Communications Specialist (PHE/CS) role has evolved since its inception in Sept 2021 to best support the needs of the District. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders and providing educational opportunities across the District with a social determinants of health (SDOH) lens. This work has included:
- Developing educational programs and presentations both independently and collaboratively with the PH nursing team- Harm reduction, emergency preparedness, etc.
- Providing education and advocacy related to treatment and de-stigmatization of substance use disorder.
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information and events such as flu and rabies clinics. Exploring ways to diversify communication methods to reach as many community members as possible.
- Building and maintaining relationships with stakeholders through meetings and attending community events to represent NABH.
- Serving as a resource for community members with public health related questions across a broad range of topics; developing a robust, in-depth Resources page for the website (which is currently being finalized)
- Attending trainings with an emphasis on health equity and public health service regionalization. MDPH has prioritized these areas because research has shown they have the biggest impact on health outcomes for the broadest range of people.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials
- Maintaining and improving upon NABH website to keep info relevant and accessible. Maintaining agency social media to reach more people in district with current, relevant and seasonal public health information.
- Organizing events to facilitate the exchange of information such as a Spring Wellness Festival and first regional informal local board of health gathering.

**COMMISSIONERS OF TRUST FUNDS**

Karen Tuomi, Executive Director

Meetings by Appointment

(978) 877-6787

[trustfunds@grotonma.gov](mailto:trustfunds@grotonma.gov)

TRUST FUND	7/1/21	6/30/22	Fiscal Year
	Balance	Balance	Disbursements
BARR EYE	\$5,588	\$5,483	\$0
MARIA BELITSKY SCHOLARSHIP	\$22,802	\$22,398	\$0
PETER BERTOZZI SCHOLARSHIP	\$188,943	\$183,446	\$2,000
BLOOD CEMETERY	\$6,919	\$6,784	\$0
BUTLER SCHOOL REUNION	\$19,498	\$19,144	\$0
CHAMPNEY CEMETERY	\$4,518	\$4,431	\$0
DALRYMPLE EYE	\$46,114	\$44,887	\$395
GANSER/VAN HOOGEN	\$99,425	\$95,577	\$2,500
GREEN CHARITY	\$1,181,519	\$1,143,680	\$15,028
GROTON COMMONS	\$19,130	\$18,532	\$250
THOMAS HARTNETT SCHOLARSHIP	\$21,622	\$21,039	\$500
LAWRENCE LIBRARY	\$89,820	\$87,200	\$1,000
LECTURE	\$6,891,415	\$6,711,142	\$57,100
LIBRARY BOOK	\$297,626	\$287,119	\$5,273
JOHN ROBBINS LIBRARY	\$4,584,323	\$4,416,613	\$87,279
JOHN ROBBINS SCHOLARSHIP	\$30,403	\$29,845	\$0
ROBERTSON/ONNERS	\$57,110	\$56,092	\$0
MARY SAWYER	\$9,015	\$8,850	\$0
SHEPLEY CHARITY	\$810,539	\$781,499	\$14,123
SHEPLEY FOUNTAIN	\$7,408	\$7,071	\$200
SOCIAL JUSTICE FUND	\$0	\$26,035	\$0
SPAULDING	\$1,897	\$1,862	\$0
PETER TWOMEY SCHOLARSHIP	\$50,045	\$49,017	\$500
WATERS VOCATIONAL EDUCATION	\$8,610,722	\$8,340,979	\$118,266
<b>TOTAL</b>	<b>\$23,056,401</b>	<b>\$22,368,725</b>	<b>\$304,414</b>

Trust fund balances consist of two categories, Non-Expendable (Principal) and Expendable (Accumulated Earnings). Only the Expendable portion may be disbursed. The total balance of \$22,368,725 consists of \$18,105,468 which is Non-Expendable and \$4,263,257 which is Expendable.

The Trust Commissioners constantly monitor the market and are in communications with our expert financial advisors.

## **COMMISSIONERS OF TRUST FUNDS – cont.**

On October 3, 2022 the Commissioners of Trust Funds along with the Select Board accepted the Town's 25th Trust Fund. The Joseph P. DiPietro Memorial Scholarship Fund was donated by Joseph DiPietro to assist an "outstanding senior high school student attending a post high school course of higher education". Joe Dipietro spent his entire professional teaching career educating elementary school students in Groton. He began in 1965 at the Groton Elementary School and commuted every day from Brookline until his retirement in 1999 from the Prescott School. His gift of \$1,604,352 is the largest received in the 100 year history of the Trust Funds. The Lecture Fund continues to provide free lectures and presentations to all residents, the Robbins Library Fund still provides assistance with the general expenses of the Groton Public Library and the Green and Shepley Charity Funds continue to aid residents in financial crisis. For more information, please contact [trustfunds@grotonma.gov](mailto:trustfunds@grotonma.gov).

The individual recipients of the Groton Trust Fund's scholarship awards are:

### **Maria Belitsky Memorial Scholarship Fund**

The Maria Belitsky Memorial Scholarship Fund was established by her family to promote horticultural and environmental studies. The recipient of this year's award was Emma Kenney.

### **Peter E. Bertozzi Trust and Scholarship Fund**

The Peter E. Bertozzi Trust and Scholarship Fund was established by the Squannacook Sportsmen's Club to promote an interest in conservation and environmental studies. The year's recipient was Ava Metzger.

### **Thomas D. Hartnett Scholarship Trust Fund**

The Thomas D. Hartnett Scholarship Trust Fund was established to offer financial aid to candidates who demonstrate the desire to give back to the community through service. This year's recipient was Michelle Chu.

### **Peter M. Twomey Memorial Scholarship Trust Fund**

The recipients of this Trust Fund are chosen based on their response to the question, "How will you use your special abilities to make a positive contribution to our world?" The recipient of this year's award was Madelyn Kelly.

### **Frank F. Waters Vocational Education Scholarship Trust Fund**

Four students received scholarships of \$6500 toward their first year at a vocational education institution. These students were: Jesse Hendershot, Finn Keane, Jason Leonardo and Frank Tusia.

Respectfully submitted,  
Rachael Bielecki, Commissioner  
Martha McLure, Commissioner  
Joseph Twomey, Commissioner

## **ELECTRIC LIGHT DEPARTMENT**

Kevin Kelly, Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2<sup>nd</sup> Monday 7:30pm

(978) 448-1150 Fax: (978) 448-1159

[commission@grotonelectric.org](mailto:commission@grotonelectric.org) [www.grotonelectric.org](http://www.grotonelectric.org)

The Groton Electric Light Department was one hundred and thirteen years old in 2022 – *another 'year' for the books*. 2022 was *another year* getting back to a more normal work life balance. GELD's normal has always been to provide our customers reliable power and excellent service at affordable prices.



Below is a summary of our 2022 operations. Our complete report, including audited financial statements, will be available in the Spring.

### **Operations**

Another year focused on continuing our infrastructure improvements – replacing old poles, upgrading old lines as well as aggressive tree trimming. We completed the installation of the new AMI (Advanced Metering Infrastructure) system through Eaton Corporation to replace our fully depreciated meter system. Meters and equipment began arriving at the end of 2021. The deployment began slowly and was completed in approximately 11 months with a major push by all line staff employees toward the end of summer and into fall.

### **Power Supply**

In 2022, GELD faced another year of increased power and fuel costs due to natural gas and diesel fuel supply and constraint issues. Due to these increases, GELD raised rates approximately 15% in the spring. A Power Cost Adjustment was implemented in January, February, and March to help offset higher winter energy costs; then again in July to help recoup additional volatile energy costs and remained in effect throughout the year. The management team closely monitors the power markets to ensure the best hedging strategy possible. The Berkshire Wind Power Project had its eleventh full year of operation producing power at 26.64% of its capacity. GELD's 2.3-megawatt solar farm located on the closed town landfill is producing approximately 25% of GELD's power needs during certain hours in the spring and fall and operated at 17.73% of its capacity for 2022. The wind project in Hancock, Maine produced power at 34% of capacity in its sixth full year of operation. Investing in Wind, Solar and other renewable energy projects help in many ways - to lower our carbon footprint; to diversify GELD's power supply portfolio; and to reduce our reliance on fossil fuels. Our purchased power remains between 60 and 70% carbon free.

### **Rates**

KWh sales were up 0.89% in 2022 and up 2.09% compared to the five-year average. Two new voluntary time-of-use rates were added to help with GELD's peak demand. A 15% rate increase in the spring and a Power Cost Adjustment throughout most of 2022 helped to recoup higher than normal energy costs. We continue to offer an approximate 10% discount to customers who pay their bill by the 12th of the month and doubled the discount to celebrate the holidays for the bill received on December 1. We ended 2022 in the middle of the rates compared to the 42 Massachusetts utilities for the 12-month average 750 kWh electric user; the two investor-owned utilities that service the surrounding towns, National Grid and Unitil, have rates that are 86% & 102% higher than Groton Electric respectively.

Thank you, Groton ratepayers, for another year of your continued support of Groton's locally owned and operated Light Department; and thank you GELD employees for another year of hard work and dedication!

Respectfully submitted,

Kevin P. Kelly, Manager, Eric S. Fisher, Chairman, Kevin J. Lindemer, Clerk, Rodney R. Hersh, Member



## **GROTON DUNSTABLE REGIONAL SCHOOL DISTRICT**

Administrative Offices: 344 Main Street, Groton, MA 01450

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Dr. Laura Chesson, Superintendent of Schools

School Committee Meetings ~ 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of the month at 7:00pm

Groton Dunstable Regional High School Library

### **Superintendent's Office**

**Submitted by Dr. Laura Chesson, Superintendent of Schools**



With great pride and pleasure, I present the Groton-Dunstable Regional School District's Spring 2022 report. Below is a short executive summary of highlights from this year. To learn about each item, you can access a more detailed narrative in the remainder of the report. The goal for all of our schools this year was to help each of our learners, whether learning at home or in school, to feel seen, heard and safe. While that is our goal every year, this year it proved to be even more paramount.

### **Section 1: Curriculum and Instruction**

Continuing designing professional development and learning to match the needs of interrupted learning as well as giving support to the development of learning environments where students feel accepted, like they belong, a part of the community, have access to a multi-tiered system of support in service of equitable outcomes for all students.

### **Section 2: Business and Finance**

The school district continued to monitor improvements and purchases to make sure the buildings support a safe return of staff and students. This allowed a smooth start to the school year given the more in person learning environment. The Florence Roche Elementary Building project is underway as are plans for the new track. Leftfield, LLC, the Owner's Project Manager, and Studio G Architects continue to lead the project to fruition. The building will stand where the current track is located and we are excited about the plans to maintain a track space.

### **Section 3: Student Services**

We continue to work to strengthen our ability to support all students in our district. We have secured two Massachusetts competitive grants, Safe and Supportive Schools and Hate Crime Prevention, provided us with additional funds and resources to support the collaboration of school based teams, and initiate our work with the ADL (Anti-Defamation League) for peer training programming for students and professional development for staff.

### **Section 4: Technology and Digital Learning**

The district continues to provide equitable access to digital tools, such as Google Docs and digital portfolios, and our district-wide 1:1 computing environment. The technology department works hard to ensure all devices are up and running. This year we also launched a new website format that we have been using successfully and reflecting on the best ways to communicate via the website to all stakeholders.

### **Section 5: Human Resources**

See all of the new staff who joined the Groton Dunstable team. We continue to feel lucky to have found talented individuals to make sure we were able to supervise and assist learners at all levels. Staffing has become increasingly difficult throughout the pandemic and we know that the solid academic environment and what it has to offer teachers continues to attract talented educators.

## **Section 1: Curriculum, Instruction, and Assessment**

### **Submitted by Kristin DeFrancisco, Assistant Superintendent**

As you read about our highlights in curriculum and instruction this year, you will notice a theme of making sure that we worked to maintain the highest standards and to think about how we support our students as we address the impact of interrupted learning over the past few years. Our top priority is to foster learning environments where students feel accepted, like they belong, a sense of community, a multi-tiered system of support, all in service of equitable outcomes for all students.



#### **2022 Highlights**

- Professional Development and learning got a refresh this year as we launched our seasons of professional development and learning. Our first season was in the summer where staff had the opportunity to engage in learning independently and in cohorts. Following this first season, we have followed with a Fall, Winter and Spring season that has allowed us to offer a variety of learning experiences that match our district initiatives.
- We continued to use think tanks to help teachers come together and lead district initiatives. This year we have think tanks to plan the transitions our students make from building to building. We have a professional development and
- learning think tank that is planning ways that we can engage educators in leading PD opportunities. We have a think tank to implement the next steps of Responsive Classroom in the elementary schools and Advisory in the middle school.
- We are moving forward with the development of systems and structures that will make our Multi- Tiered Systems of Support strong. These systems include curriculum, supervision & evaluation, curriculum, instruction & assessment, data-based decision making, professional development & learning, culture & climate and leadership. As we develop each of these areas by launching projects, we plan how those projects will grow over the next few years. Some examples are the implementation of the second step curriculum, growing our evaluator brains as administrators, and examining the ways we communicate in the district with all stakeholders, to name a few.
- We continue to use screener data in the areas of mathematics and ELA. Screeners are used throughout the school year to help identify students that are on or above grade level, slightly below grade level and significantly below grade level. Our academic data is continuing to help us identify ways to meet the needs of what our learners need in the areas of reading and mathematics. This year we have added a culture and climate measurement survey to our tool box. We are in the pilot year with this tool and look forward to continuing to evaluate its validity and reliability.
- Social emotional wellness continues to be an area of progress. We have just had a visit from our Responsive Classroom consultant at both our elementary schools and are very pleased with her report. We are exactly where we should be with implementation at this point and we have suggestions in her report to keep on moving toward full implementation. Advisory at the middle school is also growing. Educators have worked with students to develop small communities with

their larger grade levels. We will continue to move this work forward in the spring and add in professional development and learning in the summer.

## **Section 2: Business and Finance Department**

**Submitted by Sherry Kersey, Director of Business and Finance**



### **2022 Highlights**

- The FY22 budget cycle ended favorably.
- Our building maintenance staff continue to monitor HVAC performance in all buildings and other operating systems to ensure a safe learning environment for both staff and students.
- The Food Service program provided universal free lunch for all students for the entire year.
- There was a groundbreaking ceremony in June 2022 for the New Florence Roche Elementary Building and a new track being built behind the middle school. The Town of Groton approved additional CPA funds to build the track as presented to the public.
- Polyfluoroalkyl Substances (PFAS) were detected in water samples

at the High School.

- The high school stadium field replacement has temporarily been put on hold.
- Worked collaboratively with both towns to spend COVID relief funds to offset regional school expenses.
- Worked collaboratively with Town Manager in Groton and Town Administrator in Dunstable to produce a balanced FY23 budget.
- Advocated for projects to be funded to accomplish capital plan goals.

The FY21 budget year closed favorably for the district, ending with a surplus of unspent funds of \$565,150 (1.24%) of our total \$45,745,141 budget. These funds will help replenish Excess & Deficiency (E & D) funds that have been appropriated for the \$730,000 appropriation that was approved by the school committee and the towns to be used to balance the FY23 operating budget. Additionally, \$399,273 of MSBA reimbursed costs of the \$750,000 feasibility study will return to the E & D balance. This is a positive movement toward restoring the balance of E & D to the level set as a goal by the school committee.

The school district made many repairs and improvements to all HVAC systems throughout the school district in both FY20, FY21 and FY22. The maintenance department has implemented a routine maintenance plan to ensure the measures taken to improve HVAC performance are maintained and monitored. The district continues to install ductless splits at Swallow Union and Middle School North to improve air quality.

In the summer of 2021, DESE declared that all students qualify for universal free lunch for the entire 2021- 2022 school year. This is great news for the families in our communities. As universal free lunch was also approved for the 2022-2023 school year, we will monitor performance and provide the support the program needs to continue to serve our students nutritious food options.

The Florence Roche Elementary School Building Project had a groundbreaking ceremony in June 2022. Leftfield, LLC , the Owner's Project Manager, and Studio G Architects continue to lead the project to fruition. Gilbane Building Company was chosen to oversee the construction of the Florence Roche Elementary Building and new track project. The Florence Roche Elementary Building Committee

convenes regularly to make decisions that are necessary to continue forward progress, approve bid awards to contractors and approve invoices.

It was necessary to request additional funds for the track as supply chain issues and inflation nearly doubled the cost estimate of the track. The voters of Groton voted favorably to appropriate the additional funding. Work began in the Spring of 2022 and is anticipated to be completed in September 2022.

The Department of Environmental Protection notified the school district in January 2022 that during routine water testing at the High School, PFAS was detected at levels exceeding state guidelines. Staff, students, parents and Town officials were notified immediately. Water was (and continues to be) brought in for drinking and cooking. A consultant was procured to recommend a solution to address the issue with the current water treatment facility on the property. The Towns of Groton, Dunstable and Pepperell are working together to determine a long-term solution to getting water to the high school.

The stadium football field at the High School has been put on hold. It was originally going to be repaired in the Summer of 2021; however, the contractor was behind in ongoing projects due to COVID related circumstances. It was decided to wait until the Spring/Summer of 2022 to begin the project. After discovering that the high school water contained levels of PFAS higher than state recommended levels, it led to a decision to test the soil prior to disturbing the soil as the source of the PFAS is believed to have occurred very close to the field location.

There has been relatively little federal and state COVID relief funds directly sent to the school district, however a large allocation was directed to the Towns. The school committee and school Administrators worked with both Towns to advocate for some of those funds to be directed toward school related COVID costs for FY22, FY23, and FY24. The Town of Groton gifted \$900,000 and the Town of Dunstable gifted \$270,468 of their appropriation to the school district. There was a lot of communication and paperwork that was needed, and all parties should be commended for the collaboration.

The district continued to work with the town manager and town administrator from our member towns to produce an FY23 budget that allowed the district to meet our budget guidance and continue to fund our capital needs. In order to balance revenue requirements with academic and operational budgetary requirements, \$730,000 was appropriated from E & D. This should be considered a one-time appropriation. A five (5) year budget projection was prepared in order for the member towns to be able to better predict the annual funding request of the school district. We look forward to continued collaboration and leadership from elected officials of both towns to continue to work to create budgets that will support the district educational goals and provide the best possible education for all students.

The continued support of both member towns has allowed the district to continue to fund our capital plan and improve all school facilities. The district completed a number of important projects during 2022 including:

- Completed Phase II of a two-year project upgrading HVAC controls at the Middle School North.
- Maintenance/Grounds equipment that support the new initiatives from the Director of Buildings and Grounds including purchase of a new lawn mower and maintenance of existing fields throughout the school district.
- Support the technology refresh plan.

### Section 3: Pupil Personnel Services

Submitted by Jill Greene, Director of Pupil Personnel Services



#### 2022 Highlights

- Continued our district-wide focus on health and safety with COVID-19 mitigation and testing during Winter/Spring 2022. The foundation of our efforts were our School Nurses who provided the complex coordination needed to support our students, staff and families.
- Maintained our focus on increasing the coordination of our Special Education, Behavioral Health, Social Emotional Learning, Diversity, Equity and Inclusion efforts and the further development of our Multi-Tiered Systems of Support (MTSS) framework, in collaboration with the District's Curriculum, Instruction and Assessment efforts.
- Launched our partnership with Care Solace, a platform which helps individuals find the mental health care,

substance misuse assistance, and overall support that they deserve. Care Solace Companions connects individuals with community-based providers. The Care Solace navigation system taps into a vast database of verified mental healthcare resources. Care Solace is available in over 200 languages and is completely confidential and accessible to all in need of mental health and well-being support.

- Received two cycles of the Massachusetts Department of Elementary and Secondary Education competitive SEL/Mental Health Grant providing us with additional funds and resources to support the collaboration of school based teams, books and materials for students and staff, and multiple professional development/professional learning opportunities.

**Special Education:** The Groton-Dunstable Regional School District provides a constellation of support services for students with Individualized Education Programs (IEPs) throughout the district. In addition to the supports and services provided in general education environments, the district offers a variety of in- district programs to students eligible for special education services. Our programs offer more structured supports and services with predictable routines, highly specialized individual and small group instruction and curriculum that allows students to experience success as they learn and develop at their own rate.

#### Special Education highlights:

- Participated as a District in the Massachusetts Department of Elementary and Secondary Education (DESE) Individualized Education Program (IEP) Improvement Project Cohort. Our participation provided the district with opportunities for an early preview of upcoming changes to IEP processes and documentation, and multiple resources for professional development/learning.
- Continued with our ongoing professional development series for special educators to improve consistency of IEP development.
- Expanded our professional development to include a focus on data collection and data based instructional decision making, specialized instructional practices, and the use of a wider variety of assessment and instructional materials district wide.
- Focused our programming efforts based on the guiding principle of "promoting student independence" for meaningful outcomes.



## Section 4: Technology & Digital Learning Department

Submitted by Mr. Luke Callahan, M.Ed., Director of Technology & Digital Learning

### 2022 Highlights

This past year has been an active and exciting time for the Department of Technology & Digital Learning. Our department strives for the best service and support of the day-to-day technical operations and our standards-aligned curriculum to benefit each student's unique learning characteristics. Although our department tackles several thousand help-desk tickets each year, we continue to empower instruction that demands the critical thinking skills required for college and career readiness. We continue to support our Innovation Lab classes from kindergarten through sixth grade in mastering the Department of Elementary and Secondary Education (DESE) Digital Learning and Computer Science Curriculum Framework. In addition to continuing support and repairs for all staff and students across many fronts, below are additional highlights from the Department of Technology & Digital Learning worthy of your attention.



- Working with HP and Lenovo, we resolved two significant issues with existing Chromebooks, ensuring that these critical student devices were ready for the school year. As part of the ongoing replacement cycle, we replaced several hundred students' 1:1 Chromebooks, two Groton-Dunstable Regional High School computer labs, and approximately 50 teacher laptops. We replaced an aging projector in the Performance Arts Center at the Middle School South and a projector in the Swallow Union Cafeteria.
- Across the district, we have added a door security system from Kantech, allowing for secure access to exterior doors with a badge reader. Once the new Florence Roche Elementary building is complete, the Kantech security entry system will be added.
- We have virtualized nearly all our servers, resulting in significant power and space savings and a reduction/simplification of our hardware support needs. Our transition to virtualization on our Scale Computing servers provides an offsite backup capacity for critical server resources and a vital disaster recovery tool.
- We upgraded our security cameras at the high school to increase student security and replaced all wireless access points with the new Wifi 6 standard. Also, we upgraded to new WiFi 6 access points at the Boutwell Early Childhood Center.
- We continue to support building and district administration with our new website and GDRSD app as we refine and improve communication with our families and community.
- In preparation for the start of the 2023-2024 school year, we will be upgrading from our existing proprietary phone system to a new modern Zoom Phone system that is much easier to expand and build.
- As a part of our ongoing efforts to enhance the information available with SchoolBrains, we have subscribed to Google for Education Plus, allowing many efficiencies for staff, students, and the community tied, including:
  - Importing assignments and grades from Google Classroom directly to the SchoolBrains Community Portal
  - Provisioning and syncing all Google Classrooms with SchoolBrains
  - We now offer an enhanced online registration system within SchoolBrains, including the ability to upload all required documentation.
  - We have fully transitioned to Apptegy for all district communications, which syncs with SchoolBrains, including attendance notifications and;



- Updated the SchoolBrains Community Portal with expanded features, including student documents, assignment breakdown, and improved navigation.
- Finally, we continue working closely with Gilbane, LeftField, and Studio G architects to align the district's technology and instructional vision to the technology equipment and spaces at the new Florence Roche Elementary School.

## **Section 5: Human Resources**

**Submitted by Justin Williams, Director of Human Resources**



### **2022 Highlights**

- 2022 changes in our administrative team.
- Ten (10) district employees retired.
- Provided a multi part webinar series to bolster our wellness program focused on stress management and work life balance.
- Continued to support the COVID-19 testing efforts implemented by the district.
- Continue to explore new avenues to attract talented diverse staff to fill the district's vacancies.

New administrative hires in 2022 included High School Principal, Stephen Sierpina; Swallow Union Principal, Jill Jarvis; Middle School Assistant Principal, Michael Day and Swallow Union Team Chair, Sarah Anders. In addition to new members of the administrative team, we welcomed a number of staff members to fill available vacancies. We also saw the retirement of ten (10) district employees, many of which had been with the district for over 20 years.

## **Section 6: Extended Day and Community Services**

**Submitted by Ms. Stasia Knight, Director**

### **2022 Highlights**

- Proudly presented school musical productions of Matilda Jr. and Oliver Jr. by middle school and Swallow Union students.
- Expanded the Wachusett Ski Mountain Ski & Snowboard Club for middle and high school students.
- Continued collaboration with Groton Senior Center offering weekly walking and pickleball programs.
- Hosted a variety of evening and daytime trainings, meetings and community engagement events at the Peter Twomey Youth Center
- The Extended Day Program continues to see an increase in registrations with over 320 students attending all of the program sites this year. This growth has necessitated the before and after-school program to continue the use of new locations and expansions in order to eliminate the waiting list and provide care for all families in need. In addition to February and April vacation weeks, the Extended Day Program offered PTYC Summer Camp, with traveling field trips three days a week and multiple sessions of Playing with Heart Athletics Camp.



Community Education continues to offer residents in our area fun and informative classes. We proudly presented 85 middle school students in the fall production of Matilda Jr. and 35 Swallow Union 4th graders in the spring production of Oliver Jr. We continued to grow our partnership with the Groton Senior Center by offering free pickle ball and walking programs for seniors and our community

throughout the week. In addition to these productions and partnerships, we also offered several new classes for middle school and elementary students including Scene Painting and Design, a variety of Mixed Media Clubs, Debate Club, Karate, Jewelry Club, Chess Club and Mural Art. These along with old favorites like Minecraft Club, Flag Football, Ski Club, and Summer Strength and Conditioning, help give our students in grades K through 8 many options for after school and weekend fun.

As we look for a variety of ways to expand our programming, community input is always encouraged and welcomed. Find us on the Groton-Dunstable Community Education webpage for updates, course offerings and to share your interests and ideas!

## **Section 7: Groton-Dunstable Regional High School**

### **Submitted by Mr. Stephen Sierpina, Principal**



#### **2022 Highlights**

- 91% of our Graduating Seniors went on to a post-secondary academic opportunity. 82% of the class of 2022 went to a four year college/university, 9% to a two-year college/university, 9% went on to employment.
- The World Of Difference (WOD) group continues to grow and we are thankful to Andrew Hurley and Ian Wilkins for their help in leading the group. The students have truly taken a role as leaders amongst the student body and have engaged in class meetings, faculty meetings, and working with the middle school students to ensure the group grows throughout the district. WOD also is a group that clearly exemplifies the school and district core values of acceptance, belonging and equitable outcomes.
- We are continuing to prioritize making our WIN block an effective means of providing students with multiple opportunities each week to have access to necessary interventions and enrichment to make their scholastic and social and emotional journey at GDRHS a successful one. The overall goal of this block is to provide students with extra assistance in classes when needed, while also providing students opportunities to explore options not included in their schedules or to meet with teachers they have to go further than typical class content would take them. Specifically, this has enabled most Students with Disabilities to engage in 8-16 more courses and electives making their schedules more equitable. In our first full year of implementing these opportunities, we have seen various groups, such as our Student Activities Council, Class Advisors, Drama Guild, Fine Arts, and World of Difference take advantage of this time to expand their opportunities or messages to the student body.
- We had 319 Advanced Placement (AP) Tests taken. 78% of the tests taken earned a three or better, which is the standard to receive college credit. 24% scored a 5 which is the highest score possible.
- As part of our Decennial Accreditation which will take place in the fall of 2023, the staff is working to complete a Vision of the Graduate which will highlight key abilities and/or characteristics that we would like each student who completes their high school education at GDRHS to embody. This is critical work that when finished should have an impact on the teaching and learning of all students in the district, Pre-K through grade 12.
- As we have returned to a "typical" school year, athletics, clubs, and other extracurricular activities are back in full swing. Athletic Director, Matthew Ricard, has done an outstanding job leading all our student-athletes and coaches to ensure GDRHS is well-represented on and off the fields of competition. Our teams have had much success on the fields, courts, ice rinks, courts

and trails during this year. Additionally, our talented students have been able to produce fantastic concerts, theater productions, math competitions and DECA competitions. Our Robotics team, "Robotomies", is still working hard and getting ready for competition. Collectively, these extracurricular aspects of student life make a huge impact in creating a positive school culture and school pride into our hallways and classrooms. Of course, none of this would be possible without the support of our community, families and the incredible dedication of our staff and students.

## **Section 8: Groton-Dunstable Regional Middle School**

**Submitted by Wendy Salvatore, Principal**



### **2022 Highlights**

**New Assistant Principal Mr. Day** - Mr. Day is our new Assistant Principal in the South Building working primarily with our 5th and 6th grade students. He came to us from North Middlesex Regional School District with 20+ years of experience as a music teacher, 5-12 mentor coordinator and specialist coordinator. Mr. Day has also taken on the role as director of the 4th grade play, Honk Jr, at the Florence Roche Elementary School. Welcome Mr. Day.

### **Advisory**

Why Advisory you ask? During the 21-22 school year we noticed an increase in disciplinary issues, reports of high anxiety and stress with students and staff, inconsistencies in discipline/ behavior management, a need for consistency in teacher language and practice, and a need for a Tier 1 Multi-Tiered System of Support that all students could access.

We started the advisory block to make sure all students start their day feeling connected to their school community. We want every student to have a trusted adult and positive connections to their peers. We are committed to maintaining this block for all students at the middle school.

- Where we were
  - WIN block daily
  - 1 day per week we did a Social Emotional Learning activity
- Where we are
  - Advisory all grades
  - Teachers are invested in planning
  - Student surveys for feedback
  - Norms in all grades
  - Weekly Check-ins
  - Building relationships
  - Multi grade community events
  - Social Skills
  - Easing into the day
- Where we are going
  - A system and structure for Tier 1 support
  - Each student has at least 1 trusted adult
  - Responding to student feedback
  - Stronger community relationships with families
  - Bank of activities to use in classes

- Creating a bigger community in our school
- Consistent messages and themes.

### **New Rotating Schedule**

With feedback from students and teachers we changed our schedule this year to be a rotating schedule. This way students who may be chronically late, or tired at the end of the day are not missing pieces of the same class all year long. Teachers also felt as though some students were more tired in the morning or in the afternoon so this was a way to think outside the box and accommodate all of those concerns. Here is an example of our new schedule.

Day 1	Day 2
A	D
B	E
C	F
D	A
E	B
F	C

### **Student voice and engagement:**

What does Community look, feel and sound like? We are still using this language in our middle school. We asked our teachers at the beginning of the school year to tell us what they thought a community looked, felt and sounded like and then as we moved into the later part of term 1 we asked our advisory student groups what they thought. If you ask your students, you will find that we start every day with a quote from one of our student groups and every week in my weekly memo you can see an example from that week. Today's quote comes to you from Ms. Hoag's 6th grade Advisory: Community sounds like people encouraging each other and looks like people being patient.

### **Inclusive School Community:**

We are continuing to embark on a clear focus for building an inclusive school community where all members of the community are seen, valued and heard.

- With the help of Mr. Hurley, (DEI Coordinator), Mr. Bennett (grade 8 ELA) Ms. Ogden, (grade 8 Math) and Ms. Murphy, (grade 7 ELA) we have a Middle School World of Difference group that consists of about 30 students. These students participated in a 4-day training with the Anti- Defamation League. The training consisted of learning more about implicit bias and microaggressions. Students worked on being inclusive, they worked in small groups to develop activities for our younger students, and they are coming together through the rest of this school year to plan activities that will promote positivity and spread a positive message. kindness activity for our whole school community.
- Our Middle School is working every day toward our district goals of A+B+C+D=E. We are having more grade level assemblies, we have done work in the North Building around the power of our words with regards to impact vs intent and we have started to plan these conversations in the south.
- The Middle School has started to roll out our District Second Step Anti Bullying Prevention Curriculum.

- The Second Step program teaches children important skills for getting along with others and doing well in school. It also helps our school be a safe, respectful place where everyone can learn. To further help our school be a safe and respectful place, we are also going to use the Second Step Bullying Prevention Unit. In this unit, your child will learn specific skills to help stop bullying. Students will learn how to:
  - Recognize when bullying is happening, report bullying to a caring adult, and refuse to let bullying happen
  - Be a bystander who helps stop bullying
  - Support someone being bullied by standing up for that person and being kind and inclusive
  - Recognize, report, and refuse cyber bullying when they see or know about it happening
- A parent recently shared with me an email from Wayland Middle School's Principal. Here is a snapshot of the message from her January Newsletter. "Words are powerful things. They have the power to make us laugh and make us cry. Words have the power to build someone up or cut someone down. They have the power to elicit calm or induce fear. And, words in the hands of middle schoolers can be unpredictable things."
- As you read about what we have been doing at the Middle School please know that this work is so important to how we shape the minds of our Middle School Students. Working with children ages 10-14 is hard work but our teachers and staff come to school every day and do the very best that we can to support your/our middle school community.

**Section 9: Florence Roche Elementary School**  
**Submitted by Mr. Brian O'Donoghue, Principal**



**2022 Highlights**

- A professional development commitment to Responsive Classroom for all staff.
- We were able to hire 3 additional reading specialists to support our reading growth through a robust intervention program
- The new building project officially "broke ground" with a ceremony in the spring. Site work got underway and progressed through the summer months.

All of our students returned to in person learning for the 2021-2022 school year. We opened the year with 520 students in 26 classrooms. We were able to open a sixth section of 3rd grade. This was due to a higher enrollment at that grade level in an effort to keep the class sizes in line with the district guidelines. The specialists, art and music, were able to return to their pre COVID classroom spaces, but lab continued to be a traveling special.

We made a commitment to support reading development and provide the necessary support to ensure all students met their grade level benchmarks. The instructional model during COVID made intervention more challenging as some students learned remotely and others were in person. The challenge was addressed during this school year with the hiring of 3 additional reading specialists to bring our team up to 5 interventionists. This team strategically worked across all grade levels identifying students needing intervention by consistently reviewing assessment data. Interventions were provided for students and we experienced noticeable reading growth over the year. In addition, we increased our math



interventionist team by 1 additional specialist. This is an area we will continue to develop in the coming year.

Our professional development focus was on supporting the social and emotional needs of our students. We identified a need to support our students' social development as a result of the COVID influence and its impact on peer interactions. The elementary staff across the district participated in a yearlong professional development experience in Responsive Classroom practices. All of our teaching staff completed level 1 training in RC. Responsive Classroom is an approach to teaching that recognizes the importance of social and emotional development as much as academic growth.

### **Section 10: Swallow Union Elementary School** **Submitted by Ms. Jill Jarvis, Principal**

The 2022-2023 school year brought change to the instructional leadership at Swallow Union Elementary School. The professional change for Principal Peter Myerson merits recognition for his tenure and years of dedication and devotion to the Groton Dunstable Regional School District. As the new principal of Swallow Union, my focus centers on the continuation of academic excellence, building relationships with stakeholders, and community involvement. Each and every day, either in my interactions with staff, students, or families, I am reminded of how grateful, amazed, welcomed, and honored I feel to be leading this school.



This school year began brightly with 324 students disembarking from our school buses and family vehicles with smiling faces and excitement for the start of a new school year. And so began the familiar sounds of laughter and chatter as they reconnected with friends while beginning to make new ones. We were all welcomed with colorful sidewalk chalk messages placed there by our parents to greet us with words of encouragement. As I reflect on our first few weeks, I am proud to say that our students continue to come to school smiling and excited, focused on learning with a growth mindset, developing leadership skills, making connections, and exemplifying our core values, all of which are present each day in our school.

#### **2022 Highlights**

- New hires include Sarah Anders - Team Chair, Amy Codyer - Technology, Meghan O'Hara - Grade 4 Teacher, and Jeanette Moreau - School Counselor.
- Continued academic excellence - our MCAS scores have placed us 3rd (out of 932 schools) in Massachusetts
- We are actively engaged in fine-tuning our CORE Values: Growth, Respect, Responsible, and Resilience and have defined what it looks, sounds, and feels like to emulate these values in all learning spaces in our school
- We have held school-wide assemblies to discuss expected behaviors and what these Core Values mean and why they are important
- We have established our Student Council and support their voices within the school
- We have embraced our amazing PTO and have brought back the traditions of past events that bring our families and community together (Color Wars, Monster Mash, and Game Night to name a few thus far)
- We have aligned practices with the district's goals of A+B+C+D=E



- We are continuing to create learning spaces with the Responsive Classroom model to support the learning and growth of all students
- We are looking closely at our Multi-Tiered Systems of Support to ensure we are meeting all students at their level of need
- School Council has met several times to discuss goal areas for the school and has worked to develop our School Improvement Plan which aligns with the District's Strategic Plan
- We are engaged in committee work such as our transition think tanks and behavioral task force as well as professional development (Readers and Writers Workshop, IXL Math, Responsive Classroom, and Second Step to name a few)

## **Section 11: Boutwell Early Childhood Center**

**Submitted by Ms. Maggie Richardson, Director of Boutwell Early Childhood Center**



### **2022 Highlights**

Boutwell registration for the 2022-2023 school year opened in February 2022 and we had an overwhelming response. We added an additional afternoon class and full day class, an increase from the previous years. Additionally, we were able to offer our families a full day “Pre-K” class for students transitioning to Kindergarten the following year. In summary, this fall, Boutwell opened with three full day classes, two morning, and two afternoon classes.

Over the summer of 2022, construction was completed at Boutwell. The new areas included offices for staff, new staff work area, new break room, and new storage room. Future plans include a library for Boutwell.

For the 2021-2022 school year, preschool at Boutwell resumed with a sense of normalcy. Students were provided with an enriching environment and were able to play freely with other children, share materials and toys, and spend time with each other on the playground. We even were able to have in house field trips, visits from therapy dogs, and Mystery Readers!

Teachers were able to focus on classroom and curriculum development and teambuilding. In terms of curriculum, teachers implemented additional multisensory instruction in phonemic awareness and math, and focused on introducing meaningful, play based centers for all children. The school also participated in events geared toward transitioning children from pre-k to kindergarten.

Our teachers focused on professional development dedicated to supporting the social-emotional wellness of our students. We also started focusing on the impact of the Covid-19 pandemic on student’s early development, and planning for instructional changes for the following year. We also engaged in continuous professional development around The Power of our Words, and learned about ways in which language is a powerful tool for development. Additionally, we started to work to align practices with the other schools, such as how we look at transitions, for example. The Anti-Defamation League (ADL) engaged in professional development with our staff; this was followed by students from the World of Difference high school group reading books in all classrooms. We have started to focus on Core Value work and what a truly inclusive preschool community looks, feels and sounds like, in service of our mission of A+B+C+D=E.

## **GROTON PUBLIC LIBRARY**

Vanessa Abraham, Director

Trustees Meeting Held Monthly on the 2<sup>nd</sup> Tuesday at 7 pm • gpl.org •

Main: 978-448-1167 • Children's: 978-448-1168 • Reference: 978-448-8000 • Fax: 978-448-1169

### Top Actions and Accomplishments in 2022

Full library services were restored following two years of pandemic and budgetary disruptions. Normal hours resumed January 1, 2022. The library was open 276 days (75% of all 365), 48 hours per week, and 52 hours per week after Sunday hours returned in September.

Users Returned. Foot traffic returned slowly at the start of 2022, but as the year progressed, so did the volume. Numbers continued to climb throughout winter and spring, returned to normal summer bustle, and matched pre- pandemic levels in the fall. Additional storytimes had to be added to alleviate overcrowding. After-school hours were hopping as kids came back in droves.

Record-Breaking Program Attendance of 12,937—12% more than our previous high of 11,485 in 2018! Library staff offered 821 programs for all ages—an average of 3 programs every day and 24% more than in 2019. Most programs for kids and teens were held in person, while adult events were offered in all formats to serve the needs of each group, citizen, and presenter.

Book Circulation Rebounded, returning to pre-pandemic levels, with 126,711 books borrowed—5% higher than in 2019! Children's book circulation was the highest since 2013 at 80,394, a 14% increase over the past 10-year average. Digital circulation (e-books, etc.) continued its upward trend—helped by the improved ease of use and expanded offerings—but physical circulation remained king at 84% of all 188,336 items borrowed.

Phenomenal Year for Adult Programs, with over 4,000 adults attending events—35% more participation and 37% more programs over the average of the past 10 years! Second sessions had to be added for nearly every hands-on arts and crafts event to meet demand. Lifelong Learning series were well-attended, offering in-depth topics such as art history, foreign policy, birds, climate change, and more. Spice Club and Trivia Tuesdays continued as fan favorites.

Popular adult groups (books, film, Spanish, cookbooks, knitting, plant-powered) held strong, with new groups added for parents, reading ramblers, and a Let's Talk About It group designed to foster positive, respectful, and productive discussions on a wide range of challenging topics.

Early Literacy & School Readiness. GPL's Children's Dept. promotes early literacy with Books for Babies, 1,000 Books Before Kindergarten, interactive play, storytimes, activities, singing, and movement. Staff provide materials, knowledge, and support for caregivers for getting children ready to read and developing language skills and school readiness. Reading aloud can be intimidating at first for children and reading to a non-judgmental dog (Shiver or Blitzen) can often be the perfect audience for practicing. Parents of young children connect at GPL.



School-Age Activities. With the wide variety of after-school, vacation week, and summer clubs (cursive, comics, Lego, books, coding), combined with always available crafts, puppets, and play areas, there is something for kids to do every day at GPL. Staff match caregivers and kids with the best books at the right reading level and interest to spark and nurture a love of reading.

Pictured: Impromptu meeting and discussion of books in the Teen Area, December 2022

**Connecting & Engaging Teens.** GPL's Teen Librarian provides activities after school Tuesday through Friday and Saturdays—opportunities for safe, structured exploration of many topics, whether books, writing, film, arts, crafts, food, robotics, coding, or games. Teens from different grades have bonded over shared interests and become lifelong friends. Older teens volunteer, serve on the Teen Advisory Committee, and have created their own debate, writing, Dungeons & Dragons clubs, and more. GPL's busiest days are middle school half-days as kids swarm to the library and Llama Lounge for activities and to hang out. The new Middle Grade Collection of age-appropriate books for younger teens has also been a big hit with parents.

**School Visits & Outreach.** A highlight of the year was the return of elementary class visits, as students enjoyed tours, storytimes, and fun instructional activities on finding information in the library. It was especially delightful when the first graders returned in the fall, as some students received their very first library card! Children's and Teen Librarians were also out in the community, reaching out to school classes, preschools, daycare centers, PTYC, teachers and parents at school nights, and special events to promote library services, resources, and reading.

**Education & Job Support Partner.** GPL provides support for all students—from GDRSD students seeking homework help to the needs of less traditional learners (remote students, homeschoolers, etc.) to job seekers or adults changing careers, starting a business, or returning to school. The library offers many spaces for meeting, tutoring, or quiet work or study.

**Adult Services.** GPL serves adult needs at every age and stage of life, whether supporting ESOL, language, technology use, or providing free access to resources and equipment. Need 24/7 Wi-Fi? Want to borrow a hotspot or croquet set?



Pictured: Children's Librarian Lauren Sanchez at Flo-Ro Literacy Night, May 26, 2022

Looking to save money with a museum pass? Need to fax a document? Want assistance finding your next book or film? We're here for you!

**Community-Wide Events.** Groton Reads & Eats returned with all-new food-related programs. As events were so popular, we collected participants' favorite recipes and created a cookbook. Outdoor events at Town Field were also well-attended this summer, with over 100 people at the Juneteenth jazz and dance performance. Live concerts continued (indoors) in the fall.

**Major Technology Changes.** Technology planning was a priority project for 2022. For 25 years, technology management at GPL can best be summarized as "Jeff." But with Jeffrey Pike's 2023 retirement, combined with the transformation of the Technology Librarian position into an Assistant Director, GPL needed technology services to change from requiring specialized knowledge to more general skills and abilities. To remove the need to maintain three servers, we migrated 20 years' worth of staff files into a cloud-based system. We set up an internal staff website, implemented new security protocols and maintenance routines, and replaced aging equipment (staff and public computers, laptops, and self-check systems) with the help and support from our MVLC network, Town IT Dept., and state aid funds. The new online host(s) for the Town Diaries, Groton Herald, and other digitized historical documents will debut in 2023.

Respectfully Submitted by The Board of Trustees of the Groton Public Library:

Mark Gerath, Chair; Kate Bettencourt, Vice-Chair; Jane Allen\*, Secretary; Helena Altzman (11/14- ), Member; Kristen von Campe, Member; Nancy Wilder, Member; David Zeiler, Member

*\*We mourn the loss of 17-year Trustee Jane Allen on August 1.*

## **PARK COMMISSION**

Tammi Mickel, Park Administrator

Meetings 1st Tuesday of the Month, Town Hall, 173 Main Street

(978) 448-1109

[parks@grotonma.gov](mailto:parks@grotonma.gov)

The Park Commission continues to maintain the Parks, Commons, Courts, and Playing Fields placed under its jurisdiction for the use of the public. All residents are encouraged to visit and enjoy the diverse properties available for passive and active recreation. Additionally, the Park Commission is responsible for the Christine Hanson Memorial Playground, Town Field Basketball Court, Cutler Field Playground and Basketball Court, George and Agnes Rider Park and Basketball Court, Hazel Grove Park/Groton Fairgrounds, the Old Burying Ground, the Smith Social Pavilion, and all the Town Commons and Squares.

Park Commissioners meet the first Tuesday of the month at Town Hall. Our meetings follow an agenda which include meeting with Residents, User Groups, other Town Boards and Committees to promote good stewardship and coordinate Community use of our properties.

Special thanks to The Hazelgrove Agricultural Association for the fine work they do in providing a safe and well-maintained venue for Equestrians of all ages. Groton is fortunate to have so many accomplished recreation programs. This would not happen without the many dedicated volunteers who give freely of their time and talent.

We also wish to extend our thanks to the many groups and individuals who volunteer their time and efforts toward the care of the Town's Parks, Playgrounds, and Commons. Our sincere thanks to the Groton Garden Club for their continuing beautification efforts and dedication in tending our Commons and Traffic Circles. As ever, the Park Commissioners rely upon and greatly appreciate the Department of Public Works' care and cooperation in its efforts to help maintain all Town properties.

Respectfully submitted,

Donald Black (Chair), 2022

Brendan Mahoney (Vice Chair), 2025

Anna Eliot (CPC Rep), 2024

Gail Chalmers, 2023

## **PLANNING BOARD**

Takashi Tada, Land Use Director/Town Planner  
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm  
Meeting Every Other Thursday @ 7:00pm  
(978) 448-1105 Fax: (978) 448-1113  
[planning@grotonma.gov](mailto:planning@grotonma.gov)

The Planning Board's jurisdiction is established in two state statutes: the Zoning Act, Chapter 40A; and the Subdivision Control Law, Chapter 41, Sections 81A-81GG. At the local level, the Planning Board's authority is defined in the Code of the Town of Groton, Chapter 218 Zoning, and Chapter 381 Planning Board Regulations. Zoning Bylaw amendments must be adopted by a vote of Town Meeting. The Subdivision Regulations, Site Plan Review Regulations, Shared Driveway Regulations, Scenic Roads Regulations, and Town Center Overlay District Design Guidelines are adopted and revised by a majority vote of the Planning Board after a duly advertised public hearing. The Zoning Bylaw, Subdivision Regulations, Zoning Map, Town Center Overlay District Map, and Water Resource Protection District Map are available on the Town's website.

During 2022, the Planning Board reviewed the following applications:

Approval Not Required (ANR) Plans	7
Major Site Plan Review	5
Minor Site Plan Review	10
Preliminary Subdivision Plans	1
Scenic Roads Permits	2
Special Permits	6

In the 2022 Spring Town Meeting, voters adopted zoning amendments to clarify certain provisions of the Zoning Bylaw, Ch. 218, including the elimination of the requirement to present a Concept Plan for a zoning map change. Thanks to the support of Town Meeting voters, the Planning Board was approved for funding to update the Comprehensive Master Plan. The Planning Board looks forward to starting this project in 2023.

The Planning Board held 23 public meetings in 2022. Pursuant to the provisions of the Open Meeting Law as revised during the COVID-19 pandemic, 22 of the meetings were conducted virtually using Zoom. One meeting was conducted in person. All of the meetings were broadcast on the Groton Channel and also recorded for on-demand viewing.

The Planning Board appreciates the support and guidance provided by Town Departments and staff throughout the year, especially the public safety officials, the DPW, the Building Commissioner, the Stormwater Inspector, the IT Department, the Groton Channel, and the Town Manager.

Respectfully submitted,

Scott Wilson, Chair  
Annika Nilsson Ripps, Vice Chair  
Alyson Bedard, Clerk  
George Barringer, Member

Lorayne Black, Member  
David Bonnett, Member  
Russell Burke, Member  
Takashi Tada, Land Use Director/Town Planner



## **SEWER COMMISSION**

Lauren Crory, Business Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 1<sup>st</sup> & 3<sup>rd</sup> Wednesday 3:00pm

(978) 448-1117 Fax: (978) 448-1123

[sewer@grotonma.gov](mailto:sewer@grotonma.gov)

The Sewer Commission is pleased to make the following report for the calendar year ending December 31, 2022 to the sewer rate payers and the citizens of the Town of Groton.

In 2022, the Groton Sewer Commission and the Pepperell DPW have agreed to execute a trial of a tentative Inter-municipal agreement (IMA) for the Center Sewer District. The IMA implements the significant changes of “flow over flow” billing and a comprehensive services agreement.

In CY2022, the Commission held several public hearings for new sewer connections, change of use applications and sewer district expansion requests in the Center District. New housing is expected to come online in CY2023 and into CY2024, placing a significant demand on the available treatment capacity and operational throughput of Center Sewer System. The Commission will continue to maintain a watchful eye on sewer capacity in the Center District. The Sewer Commission monitors the financial and operational status of both districts, and held a public hearing to update the regulations and fees in both sewer districts. The Sewer Commission implemented a redesigned web-page, communicating important facts and application forms.

Groton’s flows to the Pepperell Treatment Plant were lower in CY2022 than CY2021. This is attributed to reduced inflow and infiltration (I & I) of groundwater into the Center Sewer collection system, mainly due to drier than normal conditions. The Commission continues to work to reduce I & I, investigating reduction opportunities with the Pepperell DPW. The major upgrades to the Pepperell Wastewater Treatment Plant have been completed and Groton continues to pay its portion of debt service in Fiscal Year 2023. The plant upgrades do not include any expansion to the facility for increased sewerage flows. Groton Center Sewer District wastewater treated at the Pepperell Wastewater Treatment Plant:

2020	39,891,356 gallons	or	108,993 avg. gpd
2021	45,796,143 gallons	or	125,373 avg, gpd
2022	41,381,011 gallons	or	113,373 avg, gpd

The Commission continues management of the Four Corners Sewer District. This is a separate sewer district servicing the Four Corners business district and a few residences. This sewerage is discharged to, and treated by the Town of Ayer under a separate Inter-municipal agreement. 2021 and 2022 flows saw dramatic increases due to new/large customers being connected since the initial year of operation. Groton Four Corners Sewer District wastewater treated at the Ayer Wastewater Treatment Plant:

2020	411,400 gallons	Note: First year of operation/partial year
2021	2,160,972 gallons	or 5,920 avg, gpd
2022	2,643,432 gallons	or 7,242 avg, gpd

As always, we extend our thanks to the Pepperell DPW and its employees for their continuing cooperation and support and also to the Groton Water Department for its help during the year.

Respectfully submitted,

Sewer Department Staff: Board of Sewer Commissioners:

Lauren E. Crory, Business Manager      James L. Gmeiner, Chairman

Ann M. Livezey, Sewer Assistant      Thomas D. Orcutt, Vice-Chairman      Michael F. Bouchard, Clerk



## **TOWN CLERK**

Dawn E. Dunbar, Town Clerk

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1100 Fax: (978) 448-2030

[townclerk@grotonma.gov](mailto:townclerk@grotonma.gov)

It is with great pleasure that I submit my first annual report as Groton's first appointed Town Clerk. I would be remiss if I didn't start this report by thanking retired Town Clerk, Michael Bouchard for his unwavering dedication and service to the Town over the last 14 years and for the exemplary manner in which he served as Groton's Town Clerk. He left large shoes to fill and hope I will prove to be half the Town Clerk he was.

Special Legislation seeking a change in the Charter to make the Town Clerk appointed instead of elected, was brought forward by the Town, and approved by the Massachusetts Legislature and ultimately by the Governor in April 2022. 2022 also brought forward many changes to how elections are run with the permanent addition of vote by mail, early voting, and advanced processing/central tabulation of ballots.

The Town held two (2) Annual Town Meetings and a Special Town Meeting in 2022 all of which were held at the Groton Dunstable Middle School Auditorium. Minutes from these meetings can be found in the Appendix of the Annual Report.

<u>Meeting</u>	<u>Date of Meeting</u>	<u># of Voters Present</u>
Spring Town Meeting	April 30, 2022	210
Special Town Meeting	September 12, 2022	494
Fall Town Meeting	October 22, 2022	101

There were three (3) elections conducted in 2022. Official election results can be found in the Appendix of the Annual Report.

<u>Election</u>	<u>Date of Election</u>	<u>% Voter Turnout</u>
Annual Town Election	May 24, 2022	23.85%
State Primary	September 6, 2022	26.5%
State General Election	November 8, 2022	62.6%

The office administered the town census to 5,204 addresses, including vacant, "inactive" voter and undetermined-class addresses. The information provided by the Town Census is statistically important and is the basis for updating the Voter List on a yearly basis. The population in Groton as of December 31, 2022 is 10,739.

In 2022, the Clerk's office, in addition to the many requests for information, notarization and other non-financial interactions turned over the following amounts to the Town Treasury:

<u>Transaction Category</u>	<u>Amount</u>
Various Certificates and Fines	\$16,276
Dog License Revenue	\$12,175
Transfer Station Transactions	\$15,968
Total	\$48,419

I would like to extend a very special thank you to Assistant Town Clerks Nancy Pierce and Fran Stanley. The Town is incredibly lucky to have these knowledgeable, hardworking, dedicated women serving the residents and visitors to town. They have welcomed me into my new role in ways I will be forever grateful for. Nancy, Fran, and I would also like to thank our many election workers, volunteers, committee members, and town departments for continued cooperation, assistance and service in 2022. Much of what we do requires help from so many and we are not successful without all of you. It has been our privilege to serve the people of Groton during 2022 and we look forward to what 2023 brings!

Respectfully submitted,

Dawn E. Dunbar, Town Clerk

Nancy Pierce, Asst. Town Clerk

Fran Stanley, Asst. Town Clerk

## **WATER DEPARTMENT**

Thomas D. Orcutt, Water Superintendent  
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm  
Meeting 2<sup>nd</sup> & 4<sup>th</sup> Tuesday 7:30pm  
(978) 448-1122 Fax: (978) 448-1123  
[water@grotonma.gov](mailto:water@grotonma.gov)

The Board of Water Commissioners is pleased to make the following report for the calendar year ending December 31, 2022 to the water rate payers and citizens of the Town of Groton.

Groton's water quality and testing regime continues to play a vital role in the product we deliver every day to you as our valued customer. Groton consistently goes to great lengths testing our drinking water to be sure we remain in compliance with the Department of Environmental Protection's regulations. In the calendar year 2022, the GWD has collected and analyzed more than one thousand water samples at the source wells and in the water distribution system. New substances such as Per and polyfluoroalkyl substances (PFAS) have been tested and reported to the MADEP. PFAS was present in two of our source wells at levels at less than 5.0 parts per trillion. However, these levels are well below the proposed standard of 20 parts per trillion and will not require remediation. Quarterly testing results can be found on our website at [grotonwater.org](http://grotonwater.org).

In February of 2019, we were notified by MADEP that manganese levels at our Whitney Pond Wells #1 and #2 are not within specified Health Advisory Limits. The Groton Water Department has begun construction of a state-of-the-art iron and manganese treatment facility at this location. It is anticipated to go on-line in the late Fall of 2023.

One of the Department's long term goals is to increase our water management permit to pump more water from the aquifers in order to serve a greater customer base and expand the water system. The Water Department has located and installed a new well source at the Whitney Pond Well Field. It is anticipated that this new source will be on-line in the Spring of 2023.

The Groton Water Department continues to work on our Water Meter Replacement Program. The Water Department is now using State-of-the-Art meter reading equipment, commonly referred to as "Smart" Meters. Smart water meters allow the office staff and customers to see water consumption in actual time and provide emergency alerts if there is a leak of any kind in your home. The Water Department's investment will take approximately five years to complete the implementation process. Meters and the batteries that provide us with this information last between 10 and 12 years.

### Statistical Information - Period ending December 31, 2022:

Total Gallons of water pumped	168,809,972	Gallons per Year
Ave. Daily Consumption	462,493	Gallons per Day
Max. Daily Consumption – July 27th	1,011,500	Gallons
Customer Accounts	2,239	
Water Mains	52.9	Miles
New/Replaced Water Mains	0.0	Miles
Total Hydrants (Public and Private)	397	Hydrants
Hydrants added to the system	0	Hydrant

The Water Department wishes to thank the following departments for their continued cooperation and assistance in the daily operations of the water supply system: Office of the Town Manager, Select Board Electric Light Department, Highway Department, Land Use Departments, Sewer Commission and our Police & Fire Departments.

Respectfully Submitted,

Water Department Staff:

Thomas D. Orcutt, Water Superintendent

Lauren E. Crory, Business Manager

Ann M. Livezey, Assistant

Stephen B. Knox, Senior Water Technician

Michael D. MacEachern, Senior Water Technician

Robert A. Maloney, Senior Water Technician

Board of Water Commissioners:

John J. McCaffrey, Chairman

Greg R. Fishbone, Vice Chairman

James L. Gmeiner, Member



# **GROTON'S MUNICIPAL OFFICES**



**Accountant**  
**Building & Zoning Department**  
**Conservation Commission**  
**Council on Aging**  
**Department of Public Works**  
**Fire Department**  
**Groton Country Club**  
**Historic Districts Commission**  
**Human Resources**  
**Information Technology**  
**Police Department**  
**Tax Collector/Treasurer**  
    Total Principal 2022  
    Tax Receivables  
**Veteran's Service Officer**  
**Zoning Board of Appeals**

## **ACCOUNTANT**

Patricia Dufresne, Town Accountant  
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm  
(978) 448-1107 Fax (978) 448-1115  
[accountant@grotonma.gov](mailto:accountant@grotonma.gov)

The following financial report summarizes Fiscal Year 2022 (period ending 6-30-2022).

**General Fund:** The General Fund ended the year with a favorable fund balance, generating \$2,115,125 of “Free Cash”. This amount represents surplus funds certified by the DOR as available to the Town for future appropriation. The Fall Town Meeting (Oct. 2022) committed to spend approximately \$1,287,050 of that Free Cash on FY23 needs. That amount was earmarked for salary/wage adjustments (\$80,657), to provide additional funding for the Town’s Master Plan (\$50,000), for implementation of an electronic voting system for Town Meeting (\$25,000) and to demolish the structure at 159 W. Main Street (\$30,000). \$1,101,393 will be used to replenish Stabilization Fund reserves. This leaves a Free Cash balance of \$828,075 available for appropriation at the FY23 Spring Town Meeting. Generous grant support from the State offset more than 290,000 in Public Safety services, and, as in previous years, Ambulance receipts were tapped in FY22 to relieve \$300,000 of Fire Department operations. The Town received \$5,734,604 in local receipts in FY22, an increase of approximately \$250,000 (or 4.5%) over FY21. Groton’s strongest revenue streams were Country Club Fees which brought in a surplus of \$140k (124% of budget) and License/Permit revenue which brought in a surplus of \$238k (179% of budgeted revenue). The Town was comfortable increasing its revenue projections for FY23 due to robust local receipts and (characteristically) consistent tax collections throughout FY22.

**Other Funds:** The Town’s other funds (Gift, Grant, Revolving, Receipts Reserved and Trusts) all closed the year with positive balances, with the exception of minor deficits in several Public Safety and DPW reimbursable grants which remained unreimbursed at year end. It is fully expected that these deficits will be resolved by 6/30/2023. The Town of Groton was allotted \$3,385,120 in Federal ARPA funding for Covid-19 fiscal recovery. This program has proved invaluable in allowing the Town to implement water/sewer infrastructure projects, public safety capital upgrades, and to provide support for the Groton Dunstable Regional School District.

**Community Preservation Fund:** Groton received a very healthy 56.18% State match (or \$483,508 including supplemental payments) on FY22 local surcharge collections of \$860,870. The CPA fund balance as of 6/30/22 was \$1,727,514. CPC funds are utilized to preserve open space and historic assets as well as to develop affordable housing and recreational facilities. Among the many projects undertaken in FY22 was the continuation of restoration at Lost Lake/Knopps Pond (\$88,765), a transfer of funds to the Conservation Commission (\$350,000), and of particular note, the final debt service payment for the Surrenden Farms property (\$204,150).

**Enterprise Funds:** Water, Sewer, Four Corners Sewer, Stormwater and Cable Funds all ended the year with favorable balances and E&D funds sufficient to support their operations. The Water Enterprise embarked on significant capital infrastructure projects in FY22, spending approximately \$640,000 on the engineering for their new Manganese Water Treatment Plant, and \$343,000 on engineering and construction for their new drinking water well at Whitney Field.

**Reserves:** The Town’s Stabilization Fund closed the year at \$2.091 million and the Capital Stabilization Fund at \$566,991 (with \$473,000 of that balance reserved for expenditures in FY23 as is customary). The level of reserves in these accounts are managed so as to meet the target of 6.5% of the annual line-item budget as established in the Town’s Financial Management Policies. The Conservation Fund closed the year with an undesignated balance of \$648,334. The Groton Dunstable Regional School District Capital Stabilization Fund ended the year with a balance of \$579,744, of which \$577,026 was reserved for spending in FY23.

Patricia Dufresne, Town Accountant

***SEE APPENDIX FOR ACCOUNTANT’S FINANCIAL REPORT***

## **BUILDING & ZONING DEPARTMENT**

Robert E. Garside, Building Commissioner/Zoning Enforcement Officer

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1109 Fax (978) 448-1113

[building@grotonma.gov](mailto:building@grotonma.gov)

The Building Department is charged with enforcing the State Building Codes and the Town of Groton Zoning By-Laws. Our goal is always to ensure the safety and quality of life for the residents, businesses and visitors of Groton.

The Building Dept team continues to strive to provide exceptional customer service for all residents and contractors in the Town.

Department personnel consist of:

- Robert E. Garside, Building Commissioner/ Zoning Enforcement Officer
- Kara Cruikshank, Land Use Administrative Assistant (through August 2022)
- Amanda Urmann, Land Use Administrative Assistant (as of October 2022)

Inspectors

- Daniel A Britko, Local Inspector
- Edward Doucette, Electrical Inspector
- John Dee, Alternate Electrical Inspector
- Norm Card, Gas/Plumbing Inspector
- Jeremy Pierce, Alternate Gas/Plumbing Inspector

The Building Dept experienced another strong year of applications for permits. In particular, Home Occupation Permits increased 140% due to many citizens working from home on a more permanent basis. Additions to houses also increased largely from the previous year due in part to the same reason. Single Family Houses remained relatively steady from 2020 and there was a significant increase in Solar and Energy Storage System (ESS) installations in the residential homes in 2021.

Commercial Permits remained steady from 2020 also with Renovations being most common of the Commercial activity. Work on Communication Towers, adding antennae and the like, significantly increased over 2020.

The Building Dept is looking forward to another strong year in 2022 with many new projects in development to continue the trend of steady growth for the community.

Respectfully Submitted,

Robert Garside

Building Commissioner/ Zoning Enforcement Officer

***An updated report from the Building Department follows.***



## **BUILDING DEPARTMENT**

<b>Building and Zoning</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Value of Construction	\$25,354,802	\$22,371,514	\$53,533,283
Permit Fees Collected	\$317,778	\$32,1190	\$55,0236
Permits Issued	502	522	598
Inspections Performed	528	652	823
<b>RESIDENTIAL</b>			
Single Family Homes	19	17	23
Two Family Homes	2	2	6
Multi-Family	0	0	0
Additions	57	153	42
Renovations	313	241	294
Accessory Buildings/Pools	51	35	31
Demolitions	11	7	8
Solar	2	6	9
<b>COMMERCIAL</b>			
New	0	0	4
Additions	0	2	0
Renovations	10	10	16
Accessory Buildings	0	10	15
Demolitions	1	1	4
Communication Towers/Solar	2	7	8
Annual Certificates	80	84	82
Home Occupations Certs	15	36	39

## **CONSERVATION COMMISSION**

Nikolis Gualco, Conservation Administrator

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings 2<sup>nd</sup> & 4<sup>th</sup> Tuesday 7:00pm

(978) 448-1106 Fax (978) 448-1113

[conservation@grotonma.gov](mailto:conservation@grotonma.gov)

The Groton Conservation Commission was established by Town Meeting vote in 1962 “for the promotion and development of the natural resources and for the protection of watershed resources” in the Town of Groton, as enabled by the 1957 Massachusetts Conservation Commission Act (M.G.L. Ch. 40, §8c). The Conservation Commission presently oversees over 2,100 acres of Town-owned conservation land. Since 1972 the Commission also has been responsible for administering the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, §40) and the Groton Wetlands Bylaw, which was adopted by Town Meeting vote in 2001.

In 2022, the Commission held 23 open meetings. The Commission reviewed 18 Notices of Intent, 27 Requests for Determination of Applicability, two Abbreviated Notices of Resource Area Delineation, and issued numerous Certificates of Compliance, Extension Permits, Emergency Certificates, Enforcement Orders, and Violation Notices.

Stewardship was again a point of emphasis in 2022. A major focus for the Commission and the Stewardship Committee (a sub-committee of the Commission created in 2019) was the implementation of a habitat restoration project at the Priest Family Conservation Area. The Commission was awarded a grant to restore the top of a drumlin as open meadow-shrub habitat with a transition zone of new growth forest along the hill’s western slope. This will protect existing wildlife habitat and greatly augment the quality of available habitat for a variety of game and rare/protected species. The



Priest Family Conservation Area: a view of the drumlin top and western slope (left side of hill) looking north. The majority of the trees in the field are in poor health due to the presence of Oriental bittersweet vines. The Commission will clear this area and maintain it as open meadow. Fifty feet from the edge of the field down the western slope will also be cut to create a young forest transition zone between the meadow and the hardwood-pine forest below. Photo by: Marlon Jost

Stewardship Committee focused on revising the Commission’s Land Use Regulations and continued to address the goals and objectives of the Open Space & Recreation Plan. Also of note, the Commission was successful in receiving a state grant, which will reimburse the Town 60% of the cost to purchase and preserve 120 acres off Nashua Road.

Finally, the Commission reviewed three municipal permit applications related to: 1) exploring flooding solutions on Broadmeadow Road; 2) the expansion of the Town’s sidewalks along Old Ayer Road; and 3) the construction of the new Florence Roche Elementary School. Other highlights include: the acquisition of a ½ acre island in Knopps Pond; the annual maintenance of several parcels managed as open meadows; and the continued restoration of the Shattuck Homestead property off Martins Pond Road.

Respectfully submitted,

Eileen McHugh, Chair (since 2015)

Bruce Easom, Clerk (since 2003)

John Smigelski (since 2012)

Alison Hamilton (since 2020)

Larry Hurley, Vice Chair (since 2017)

Peter Morrison (since 1991)

Olin Lathrop (since 2016)

Nikolis Gualco, Conservation Administrator

## **COUNCIL ON AGING**

Ashley Shaheen, Director

The Center, 163 West Main Street (Rt. 225)

Hours: Mon-Fri 8:00am – 4:00pm / Board Meetings 3<sup>rd</sup> Monday 1:00pm

(978) 448-1170 Fax (978) 448-3660

[councilonaging@grotonma.gov](mailto:councilonaging@grotonma.gov)

***The mission of the Groton Council on Aging is to serve as the community focal point promoting the independence of older adults through information and referral, support, health and wellness, socialization and education. We provide opportunities for all individuals as they age by leveraging resources, developing a sustainable future and engaging in strong partnerships and collaborations.***

The Groton Council on Aging (COA), located in The Groton Center, offers programs, resources, and support to the town's residents ages 60 and older (26% of the Town's population). The COA Staff consists of the Director, the Community Engagement Specialist, the Outreach Coordinator/Van Dispatch, the Departmental Assistant, and seven per diem van drivers. In addition to the staff members, the COA is fortunate to have more than 80 dedicated volunteers who continue to be the backbone of the organization. The COA's numerous outreach and support services include health screenings and clinics, SHINE health insurance advice, AARP Tax Aide assistance, Meals on Wheels, home visits, medical equipment, fuel assistance, transportation, and much more. Some of the programs and classes offered include yoga, strength training, pickleball, ping pong, tai chi, mah jong, billiards, cribbage, movies, and topic of interest presentations, to name a few. The Groton Center has a state-of-the art Fitness Center that is open to residents ages 50 and older (membership required). Transportation is a crucial service the COA offers to the senior residents in the community. Convenient door-to-door rides are provided for medical appointments, shopping trips, social engagements, and errands. From January 2022 to December 2022, the COA provided 2,389 rides to 99 passengers (a 150% increase in the number of rides from the prior year).

The Groton COA is continuing to rebound from the pandemic. Since May of 2022, we have been fully operational (no closures due to COVID), and as of July 2022, we are fully staffed. Nickole Boardman joined the COA staff in July 2022 and serves as the "Outreach Coordinator/Van Dispatch" and provides support, feedback, and communication regarding existing programs in The Groton Center and outreach support both in The Groton Center and in the community.

Nickole offers information and referrals regarding insurance, legal services, available home services, and other pertinent programs to Groton's seniors. The "Departmental Assistant" position was approved in FY22, and we enthusiastically welcomed Hannah Pierpont to serve in this brand-new role. With the increase of staff resources, we increased our event offerings by 15.5%, launched new initiatives such as two successful pilot programs of extended evening hours, refreshed our website, introduced a new online registration option with MyActiveCenter, and welcomed 269 brand new members to The Center.

In the summer of 2022, the Groton Council on Aging was chosen by the Massachusetts Council on Aging (MCOA) to host the filming of training videos to help volunteers respond more effectively to the increased stressors and challenges the pandemic has caused. The MCOA shared these videos with other COAs in the Commonwealth and nationally. The videos were filmed in The Groton Center, and several Groton COA Volunteers were interviewed about their experiences of volunteering through the pandemic amidst many community changes. Special thanks to the talented team of volunteers who participated in this project: Peter Cunningham, Pascal Miller, Dorothy Zale, Helen Sienkiewicz, Jean Sheedy and William Rios.

The Groton COA is one of nine Councils on Aging in Massachusetts that has met the National Council on Aging (NCOA) Accreditation Standards. The COA Staff, the COA Board, the COA's community partners, and other town municipal employees are currently working together towards the Groton COA's reaccreditation. We expect to complete the process by June 2023.

With the support of the community and the work of the dedicated staff and volunteers, the Groton COA continues to be one of Groton's most valuable resources.

**The Council on Aging Staff:**

Director	Ashley Shaheen
Community Engagement Specialist	Lauren Marcello
Outreach Coordinator/Van Dispatch	Nickole Boardman
Departmental Assistant	Hannah Pierpont
Van Drivers	Peter Cunningham
	Brad Eaton
	Robert Hamilton
	Michael Kalil
	D. Franklin McKinney
	Heather Rhodes
	Eddie Wenzell
Maintenance	Gale Risdon

**The Council on Aging Board:**

Chair	Paula Martin
Vice Chair	Mihran Keoseian
Secretary	Judith Palumbo O'Brien
Members	Michael Bouchard
	Michelle Collette
	Peter Cunningham
	Therese Keoseian
	Pascal Miller
	Dorothy Zale

## **DEPARTMENT OF PUBLIC WORKS**

R. Thomas Delaney, Jr., DPW Director  
500 Cow Pond Brook Road  
(978) 448-1162 Fax (978) 448-1174  
[highway@grotonma.gov](mailto:highway@grotonma.gov)

### **DPW**

For your information, is the annual report of the DPW for the Town of Groton. The department consists of the Highway, Tree, Transfer Station and the Building Maintenance divisions under the direction of the DPW director. Last year was a very busy year since the relaxing of the Covid restrictions, so much was accomplished during the construction season. Below are highlights from each.

Before I get to specifics, I need to point out our dedicated town employees. DPW workers are the unrecognized first responders. They are her when you need them. Whether it be snowstorms, floods, hurricanes or a situation as small as a pot hole, they are out there making sure everyone can travel safely and go about their daily business. My thanks and praises are always out there for them.

### **Highway Division**

The Highway Department is the work horse and the most visible function of the DPW and continues its commitment to maintain and upgrade our critical infrastructure, as well as anything that is routine, or any emergency that comes along. In 2022 many projects were completed, most notably, the repaving of Main Street. Thank you for everyone's patience during this



project as it was disruptive for many during the period. The job was completed with a new surface which will last us 15-20 years. Roads also resurfaced last year included a section of old Ayer Road, Nashua Road, Meadow brook, Kirk Farm Road, Nod Road, Mill Street, Fletcher hill road, Old Carriage Path, Stone Bridge Way, Acorn Path as well as crack sealing on many of our larger roads. Other items of interest are drainage repairs and improvements, intersection improvements such as old Ayer at Main Street, and other preventive measures for increasing pavement life.

### **Tree Warden**

This year planting of new trees was carried out in multiple areas of town, with our Arbor Day Tree planted at our celebration at the General Field off Farmers Row. We also planted multiple trees in many areas of town set up by the Friends of the Tree Warden. This group of hard-working volunteers are the backbone to our tree planting program and their help is invaluable to me and the department. My thanks to their work and time volunteering does not go unnoticed by me but is unseen by many.

With over 125 miles of roads, our trimming is widespread and ongoing. Ground trimming as well as aerial bucket work with the removal of dead and dying trees is an ongoing project. Our roadside mower was out most of the summer clearing and mowing. We were able to trim with ground crews and mow over 25 miles of roadway. We also did extensive hand cutting and pruning of trees and invasive along the roadway during the summer to open our roads back up to increase visibility as well as remove dead and diseased trees. Working with the Light Department, we hope to expand or tree work by helping



them expanded their aerial trimming program. By doing this work they limit their outages as well as helping us deal with our hazard trees.

### **Transfer Station**

With a steady recycling rate above average for the area we continue to bring our revenues up and our disposal costs down. With the several grants we have received from the Mass Department of Environmental Protection over the years as well as support from the town, we are able to process a variety of material and market it to bring needed revenue to the town. This facility not only helps us process more and different material in less time, but does so by making a highly desirable product. It is still my hope that in the growing recycle market this will give us an edge to produce more products for less, hence increasing our service. We are also excited to now offer shredding services to the residents. We have a large commercial shredder so we can accept material from residents for disposal.

### **Building Maintenance**

Duties of this department are mostly routine, with inspections, cleaning and normal wear and tear issues consisting of the majority of the work load. Below are some of the basic duties of the department:

- All mandatory annual testing, inspections and preventive maintenance completed on emergency generators, alarm systems, fire suppression sprinklers, fire extinguishers and elevators for this year.
- All annual preventive maintenance on HVAC systems, both gas and oil operations at the Public Safety Building, Town hall, Senior Center, Legion Hall and Center and Lost Lake Fire Station.
- Maintained the exterior and interior of the P.S.B., Town Hall, Legion Hall and the Senior Center.
- Janitorial duties are completed at the sites above, as well as the public area at the Lost Lake Fire Station and Highway Department.

Respectfully submitted

R. Thomas Delaney Jr.  
DPW Director





## **FIRE DEPARTMENT**

Steele McCurdy, Fire Chief

Center Station, 45 Farmers Row

General Calls: (978) 448-6333 Cell Phone Emergency: (978) 448-5555

Emergency: 911

[fire@grotonma.gov](mailto:fire@grotonma.gov)

The Groton Fire Department is very proud of another great year serving the Town of Groton. Our dedicated personnel responded to 1,423 Incidents which is up over 3% from last year. The calls we respond to increases every year driven primarily by the growth of the community as well as the number of people that travel through the town.

In 2022 the Groton Fire Department consisted of 35 on-call personnel, 8 career personnel, the Deputy Chief, Administrative Assistant and Chief. These dedicated people strive to provide the most effective emergency response, public education and code enforcement as possible.

While the Department is called the Fire Department, we have evolved over the years to become an all-hazard response agency. The role of a firefighter has likewise changed from one of primarily responding to and extinguishing fires to a diverse role of responsibilities. These responsibilities include of course fighting fires, but also include response to emergency medical situations, chemical spills, natural disasters, traffic accidents and myriad of other emergencies. This requires the departments personnel to undergo constant training to adapt to ever changing roles.

Our members each year must train for a numerous of different emergencies. Last year members attended roughly 97 hours of in-house training and numerous outside trainings at other facilities including the Massachusetts Fire Academy. On-duty crews additionally train every day in order to remain mission ready for any emergency. Due to technology changes, the risk associated with those changes often fall to the fire department. As an example, lithium-ion batteries while very effective energy storage devices, present major issues for the fire service. This can come in the form of overheating or possibly exploding risking injuries to people and damage to property.

Inevitably new challenges that are not yet realized will arise requiring firefighters to adapt to tackle these hazards. The first step to combating these challenges are through the state fire code known as 527, CMR 1. These fire codes coupled with the Building Code and Electrical Code focus on keeping residents safe in their homes, schools, workplaces, and places of worship. The inspections, design reviews and planning associated with Fire Prevention/Risk Reduction activities is a major component of the fire department mission. While not all actions of the fire department are based around emergencies, the department conducts over 2,000 additional annual contacts each year reducing the risk of preventable hazards.

Part of our Fire Prevention/Risk Reduction efforts is contacting and engaging the high-risk populations, children and older adults. In Groton, firefighters spend many hours in the schools teaching fire safety to elementary aged kids which focuses on safety-oriented habits that reduce the risk of fire and other hazards. This program, known as S.A.F.E. (Student Awareness of Fire Education), is supplemented by the Department of Fire Services with an annual grant to cover most of the costs of the programs.

Fire Department personnel additionally provide fire and general safety consultations with the 55+ population in town. This program allows personnel to check and install smoke and carbon monoxide detectors to seniors free of charge. Firefighters are also able to check for common hazards such as trip hazards, electrical hazards, medication hazards and offer advice to reduce risks. This is an extremely effective way to prevent emergencies before they even occur.

The Groton Fire Department continually look for new opportunities to improve the delivery of service. With this in mind, we are pleased to launch a loaner program for residential lock boxes. This program is intended to provide firefighters and EMTs with quicker access to our elderly or disabled residents who may suffer an

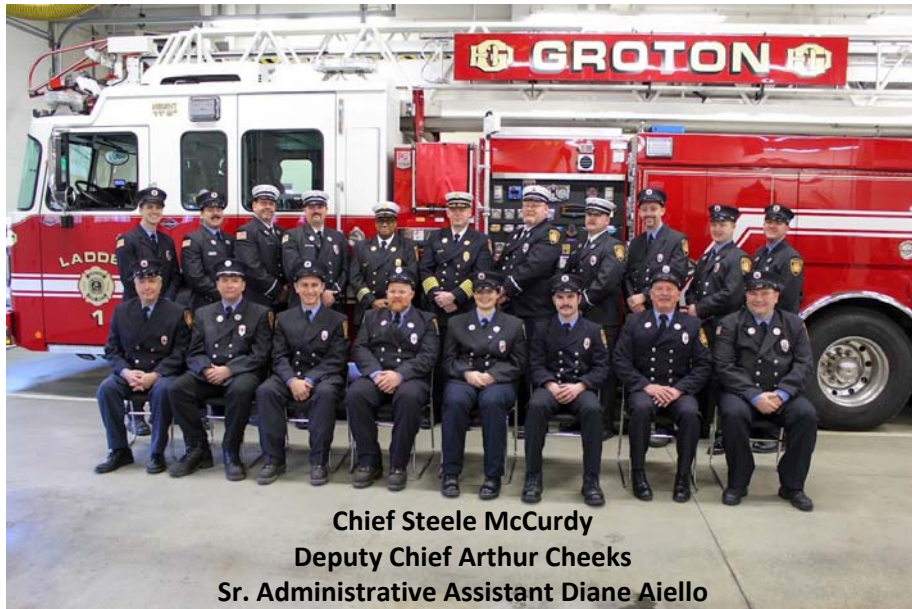
emergency but are unable to reach the door. These boxes decrease the possibility of property damage when emergency personnel must force open doors.

I would like to thank every member of the Groton Fire Department for their continued dedication to make the Town of Groton a great place to live.

Respectfully Submitted,  
Steele McCurdy, Fire Chief

## **GROTON FIRE DEPARTMENT**

### **2022 Officers**



Lieutenant, James Crocker  
Lieutenant, James Foley  
Lieutenant, Anthony Hawgood

Lieutenant, Karl Lundgren  
Lieutenant, Steven Savage  
Lieutenant, Tyler Shute

### **Firefighters/EMTs**

Christopher Braun  
John Brooks  
Brad Cain  
Daniel Coelho  
Tom Conboy  
Christopher Curtis  
David Dubey  
Christopher Fischer  
James Foley  
Bryan Gardner  
Jason Grennell  
Richard Gutierrez  
Stephanie Hamelin  
Elsa Heil  
Anna Januskiewicz  
Jeremy Januskiewicz

Peter Kokolski  
Timothy Lilley  
Catherine Lincoln  
Derek Maskalenko  
Paul McBrearty  
Grant McCullagh  
Cody McNayr  
Declan Nash  
Matthew Pisani  
Michael Poulin  
Christopher Quigley  
Andrew Saball  
Andrew Scott  
Walter Shaw  
Daniel Shreve  
Trevor Whitby

## **GROTON COUNTRY CLUB**

Shawn Campbell, General Manager/Head Golf Professional  
94 Lovers Lane  
Telephone: (978) 448-3996  
[www.grotoncountryclub.com](http://www.grotoncountryclub.com)



The Groton Country Club is a public, affordable, community recreational resource open to all residents of Groton and the surrounding communities.

The property includes a nine-hole links style golf course, driving range, a heated swimming pool, tennis/pickleball courts and the Groton Publick House Restaurant.

Season pass memberships for either or both the pool, racquet and golf offerings allow patrons the unlimited use of these facilities while daily activity fees allow for the use of them on a single day basis.

Season pass memberships are available but not required to enjoy any of the offerings at the Country Club.

Groton residents are afforded favorable price discounts on season pass memberships.

Our goal is to be financially self-reliant using revenues from season pass, membership sales, daily activity and summer program.

We offer a variety of fun summer programs including a Swim Team, Group and Private Lessons, Junior Golf Camp, PGA Junior League, and a Summer Day Camp Program.

Our Summer Day Camp Program continues to be well received with more than 200 campers enjoying swimming and golf lessons during weekly sessions throughout the summer.

The swim team from New England made up of 20 Groton Country Club Gators, won the National Junior Olympics in North Carolina in 2019.

Our Groton PGA Junior League expanded to 36 junior golfers competing on late Sunday afternoons in May & June.

The Groton Publick House continues to be a fantastic partnership for the Country Club.

The Groton Country Club appreciates and thanks' our many supporters who have again given generously to their time, counsel and resources to help sustain and energize our programs this year.

We invite you to join your friends and neighbors and make use of your community recreation center.

Respectfully submitted,  
Shawn Campbell  
General Manger/Head Golf Professional

## **HISTORIC DISTRICTS COMMISSION**

Amanda Urmann, Land Use Administrative Assistant

Meetings 3<sup>rd</sup> Tuesday of Month

(978) 448-1109 Fax (978) 448-1113

[aurmann@grotonma.gov](mailto:aurmann@grotonma.gov)

The Historic District Commission (HDC) continued to provide active assistance for projects in the Town's Historical Districts, relative to their appropriateness regarding Groton's historic context in 2022.

The Commission consists of seven members. Currently two vacancies remain. Brian Cartier was re-appointed this year for a three-year term expiring in June 2025. The Historic Districts Commission would like to thank George Wheatley, Greg Premru and Elena Beleno Carney for their many years of service.

Throughout 2022, the Historic District Commission continued to convene every month on the third Tuesday at 7:30 PM. Most of the meetings in 2022 continued to be held virtually in light of the COVID-19 pandemic.

The HDC approved six new sign permits and granted nine Certificates of Appropriateness for proposed work in the district. Many of these great projects consist of renovations, accessory buildings, new roof's, fences and windows. The Commissioners would like to express their gratitude to the applicants for the given opportunities to work together to help maintain the historic feel in Groton. The newly completed projects are impressive and pleasing to the commission.

Respectfully submitted,

Peter Benedict, (Chair 2024)

Maureen Giattino, (Vice chair 2023)

Brian Cartier, (2025)

Lisa Hicks, (2025)

Jennifer Rand, (2023)

Amanda Urmann, Admin, Asst.



Elm Street – Photo Courtesy of Steve Lieman

## **HUMAN RESOURCES**

Melisa Doig, Human Resources Director

Office Hours: Mon 8am – 7pm; Tues-Thurs 8am – 4pm; Fri, 8am - 1pm

Telephone (978) 448-1145 Fax (978) 448-1115

[humanresources@grotonma.gov](mailto:humanresources@grotonma.gov)

The Human Resources Department manages the personnel and benefits for full-time /part-time employees, retirees, temporary/seasonal employees, department heads, and Town officials. The department also assists with employee relations; support for collective bargaining and contract administration; managing recruitment; coordinating orientation, training, and employee activities; providing administrative services for workers compensation and administering employee benefit programs and maintaining all the personnel files. This past year has been a challenge for all areas of Human Resources due to COVID 19.

### **POLICY AND TRAINING**

The past year, I worked on policies related to COVID 19, Infectious Disease Policy and Emergency COVID Policy. We held two clinics for individuals to get their flu and COVID shots I had had several on-line trainings that employees have participated in through MIIA that have been beneficial. We also had mandatory training for all of our Department Heads through MIIA. We received \$5,189 in MIIA Rewards for these trainings and seminars. MIIA provides a newsletter with tips and additional trainings and available grants that the department have utilized. We had a great year through MIIA grant program receiving \$5,633.30 in grant money for Thermographic Camera and Water Mitigation Equipment.

### **BENEFITS AND RESOURCES**

Open enrollment really went well, and we had a very successful benefits fair for our employees and retirees. MIIA offers an Employee Assistance Program (EAP) that employees are able to use and speak with an advisor at no cost.

### **RECRUITMENT**

This was a busy year for recruitment. We hired a COA Outreach Coordinator, created a new position for the COA, part-time Administrative Assistant, Library staff, GCC staff, Police, Dispatch, Town Clerk, Assessors Assistant, land Use Assistant, DPW Truck Driver/Laborer, and Executive Assistant. The review and hiring process has been collaborative with the Town Manager and the Department Heads. The Town of Groton departments are staffed with talented and committed people who provide excellent and professional service, to the residents of Groton.

### **WELLNESS**

I continue to work with our Wellness Coordinator through the Minuteman Nashoba Health Group to keep our employees healthy and informed. This past year we had several on-line programs that employees participated in and we are starting our monthly in person classes. It is important to promote good health, but it also has been great team building for the employees.

I look forward to another successful year.

Respectfully submitted,

Melisa Doig  
HR Director



## **INFORMATION TECHNOLOGY**

Michael Chiasson, Information Technology Director  
Perry Ssiombath, Server & Desktop Support Specialist  
Office Hours: Mon 8am – 7pm; Tues-Thurs 8am – 4pm; Fri, 8am - 1pm  
Telephone: (978) 732-1889 Fax: (978) 448-1115  
[itdept@grotonma.gov](mailto:itdept@grotonma.gov)

The Information Technology (I.T.) Department facilitates the use of technology (servers, systems, software, etc.) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the I.T. Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises. To this end, the I.T. department has developed software solutions, implemented pre-developed software and made recommendations to increase efficiency and reduce waste and redundancy in many areas.

The I.T. Department has grown from the former Web and I.T. Committees, which were comprised of dedicated volunteers who have built the Town's current website and upgraded and maintained the systems and servers at no cost to the residents of Groton. Their service and dedication should be appreciated by all in Town.

In 2022 the department handled about 1,800+ help desk tickets we received. We were awarded a \$15,000 grant from the state to help pay for a new software implementation in the Treasurer's office. The department worked with the Electronic Voting Committee to procure a new electronic voting system. The town will use the system for the first time at the Spring 2023 Town Meeting. We upgraded all of our anti-virus solutions to a feature the newer EDR technology. This year we will be moving our email services to the cloud and enforcing multi factor authentication protocols on all remote access applications.

Respectfully submitted,  
Michael Chiasson  
Information Technology Director



## **POLICE DEPARTMENT**

Michael F. Luth, Chief of Police

Police Station, 99 Pleasant Street

General Calls: (978) 448-5555    Emergency: 911

[police@grotonma.gov](mailto:police@grotonma.gov)

[www.grotonpd.org](http://www.grotonpd.org)

### **MISSION STATEMENT**

It is the mission of the Groton Police Department to:

*Treat everyone impartially with respect, dignity, and courtesy, as we fulfill our commitment to provide professional police services to the Town of Groton.*

### **DEPARTMENT MOTTO**

"Community First"

Greetings,

It is an honor to again provide the Annual Report for the Groton Police Department as the Chief of Police. In 2022, we were tasked with navigating the challenges that we have been mandated to in accordance with the passing of "An Act relative to justice, equity, and accountability in law enforcement in the Commonwealth," commonly referred to the Police Reform Bill. These events continue to have an effect on our Department as it relates to recruiting, retention, and morale. Although faced with these challenges, the Department remains committed to being pro-active, and strives to make the Community safe for all.

In September the Department successfully went through an assessment by The Massachusetts Police Accreditation Commission. The preparation for this was a two- year process of developing and implementing policies that encompassed 326 standards that are required by the Commission. This effort was successful due to the efforts of several members of the Department with the bulk of the work having been done by Accreditation Manager, Officer Gordie Candow. Awarding of Full Accreditation is anticipated in February of 2023.

The Department saw some personnel changes during 2022. In March, Deputy Chief Edward Sheridan retired after 43 years of public service, the last 19 with the Groton Police Department. Sergeant Rachael Bielecki was promoted to Deputy Chief. Detective Patrick Timmins was promoted to Sergeant. Officer Robert Wayne filled the opening created by the retirement. Officer Nicholas Beltz resigned to take a supervisory position with another agency. The opening that was created was filled with Officer Michael Masterson.

Staffing of the Emergency Communications Department has been a challenge. Our dispatchers handled 61,402 calls in 2022 for the towns of Groton and Dunstable. The training of a dispatcher can range between 6 and 8 months. Three hiring processes were held in 2022. Two trainees resigned before completing training. Two more trainees started training prior to the end of the year. It is anticipated that staffing will continue to be challenging due to the high number of job openings statewide and the low number of applicants.

Respectfully submitted,

Michael F. Luth

## **2022 GROTON POLICE DEPARTMENT**

Chief of Police:	Michael F. Luth
Deputy Chief:	Rachael E. Bielecki
Sergeants:	Derrick Gemos, Kevin Henehan, Robert Breault, Patrick Timmons
Detective:	Andrew Davis
School Resource Officers:	Omar Connor, Peter Breslin
Patrol Officers:	Paul Connell, Dale Rose, Gordon Candow, Michael Lynn, Gregory Steward, Peter Violette, Matthew Beal, Casey O'Connor, Adam Hyde, Robert Wayne, Michael Masterson
Reserve Officers:	Michael Ratte, Frank Mastrangelo, Steven Tully, Emily Ramos, Eric Koukos
K-9:	Bane
Comfort Dog:	Miranda
Administrative:	Jessica Watson, Sr. Administrative Assistant, Joan Tallent, Administrative Assistant,
Communications:	Warren Gibson, Samuel Welch, Catherine Myers, Christopher Cotter, John Weix, Shayla Watson, Edward Bushnoe, Michael MacGregor



**TAX COLLECTOR/TREASURER DEPARTMENT**

Hannah Moller, CMMT - Treasurer/Collector  
Michael Hartnett, CPA, CMMT - Assistant Treasurer/Collector  
Nancy Amari - Payroll Coordinator/Assistant to the Treasurer  
Victoria Maillett – Assistant to the Tax Collector  
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm  
Main: (978) 448-1103 Fax: (978) 448-1115  
[treasurer@grotonma.gov](mailto:treasurer@grotonma.gov)

<b>Cash &amp; Fund Balances</b>						<b>Year-End Balance</b>
						<b><u>June 30, 2022</u></b>
<b>Fund Description:</b>						
<b>General Fund</b>						
	ARPA Grant Funds					\$ 1,112,880
	BAN Proceeds Funds					\$ 6,031,766
	BOND Proceeds Funds					\$ 25,838,534
	All Other General Fund Accounts (incl. petty cash)					\$ 10,652,927
						\$ 43,636,107
<b>Other Funds</b>						
	Trust Funds (a)					\$ 22,368,725
	Stabilization					\$ 2,090,978
	Conservation					\$ 648,334
	Capital Stabilization- Town					\$ 566,991
	Capital Stabilization- GDRSD					\$ 579,744
	OPEB Trust					\$ 768,288
	Performance Bonds & Planning Board 593's					\$ 549,742
	Affordable Housing Trust					\$ 147,404
	Arts & Flags Agency					\$ 12,193
	Turtle Study & Maintenance					\$ 64,967
	Contractor Habitat Protection					\$ 11,000
	Regional Scholarship Committee					\$ 15,924
						\$ 27,824,290
<b>Enterprise Designated Funds</b>						
	Sewer Enterprise					\$ -
	Water Enterprise					\$ 69,864
						\$ 411,393
<b>Groton Electric Light Designated Funds</b>						
	Consumer Deposits					\$ 243,896
	Insurance Reserve					\$ 137,486
	Depreciation Reserve					\$ 566
						\$ 381,948
<b>Total Cash &amp; Fund Balance, June 30, 2022</b>						<b>\$ 71,912,210</b>

Note: All accounts are independently audited each year by a certified public accounting firm, without exception.

(a) All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments and are under the overall custodianship of the Town Treasurer with the guidance and collaboration of the Trust Fund Commission, in accordance with Mass. General Law Ch. 41, s. 46.

### **Debt & Debt Service**

The Town's long-term debt was increased in Fiscal 2022, with the addition of two General Obligation Bond issues, representing the Florence Roche Elementary School construction project. A total of \$28 million was borrowed during the fiscal year as the project was well underway. An additional \$27 million will be needed in Fiscal 2023. The debt service for this project is all excluded and has an impact going forward to the tax rate.

The Town's general fund short-term debt (BAN's) comprised; Police Radios (\$253,764), Highway Dump Truck (\$185,000), and Highway Equipment (\$22,000). The Community Preservation Committee issued a BAN for; Middle School Track (\$1,405,374).

The Town's Water Enterprise entity issued BAN's for; Whitney Pond Well (\$1,165,378), Whitney Pond Manganese (\$722,300), and Water Treatment Facility (\$5,596,121).

In Fiscal 2022, the General Fund of the Town paid \$247,160 in non-exempt debt service (principal and interest), which is in keeping with the Town's policy of maintaining approximately \$250,000 in annual debt service within the tax levy. This policy provides some relief to the taxpayer with respect to non-excluded debt.

The Town's portion of debt for the Groton-Dunstable Regional School District was \$482,904, which is excluded debt and becomes an addition to the annual tax rate. The Town's portion of debt for the Nashoba Valley Technical High School was \$44,848 which is not excluded debt, but part of the annual budgeted school assessment within the tax levy.

*(The following page shows the FY 2022 debt service payments by Department and purpose.)*

### **Credit Rating - Standard & Poor - AAA**

The Town of Groton has a AAA credit rating as issued by Standard & Poor credit rating agency. AAA is the highest credit rating a municipality can achieve. This rating is based on a periodic comprehensive financial review of the Town, comprising financial strength and stability, financial policies, demographic characteristics, and financial planning and projections. One of the benefits of a municipality obtaining a AAA credit rating is the ability to borrow in the long-term bond market at more favorable interest rates, saving the Town thousands of dollars in debt service over the life of the bonds.

Respectfully,

Hannah Moller, CMMT, CMMC  
Treasurer-Collector

## **TOTAL DEBT SERVICE AND DEBT BALANCES**

<b>General Fund</b>								
<u>ID</u>	<u>Name</u>	<u>Issued</u>	<u>Matures</u>	<u>Orig Amt</u>	<u>Exempt/ Non-Exempt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2912	Center Fire Station	4/18/2013	6/1/2035	\$7,730,000.00	Exempt	\$350,000.00	\$124,912.52	\$474,912.52
2913	DPW Garage- New in FY21	2/20/2020	2/15/2040	\$4,307,000.00	Exempt	\$217,000.00	\$124,044.50	\$341,044.50
2914	Library Roof- New in FY21	2/20/2020	2/15/2040	\$1,055,000.00	Exempt	\$53,000.00	\$30,357.00	\$83,357.00
2980	Florence Roche #1	8/17/2021	8/15/2041	\$7,330,000.00	Exempt	\$0.00	\$115,156.11	\$115,156.11
2991	Lost Lake Fire Station	11/15/2003	11/15/2022	\$1,450,000.00	Exempt	\$70,000.00	\$3,150.00	\$73,150.00
2992	Gibbet Hill	11/15/2003	11/15/2022	\$3,000,000.00	Exempt	\$140,000.00	\$6,150.00	\$146,150.00
2999	New Senior Center	11/27/2018	6/30/2039	\$5,130,000.00	Exempt	\$240,000.00	\$183,137.50	\$423,137.50
2916	Florence Roche #2	06/21/2022	04/01/2047	\$ 20,000,000.00	Exempt	\$ -	\$ -	\$ -
					<b>Total Exempt</b>	<b>\$1,070,000.00</b>	<b>\$586,907.63</b>	<b>\$1,656,907.63</b>
2915	Fire Truck 2020- New in FY21	02/20/2020	2/15/2039	\$473,000.00	Non-Exempt	\$25,000.00	\$13,776.00	\$38,776.00
2978	Fire Ladder Truck	11/27/2018	11/15/2037	\$875,000.00	Non-Exempt	\$50,000.00	\$28,456.26	\$78,456.26
2979	Lost Lake Fire Protection	11/27/2018	11/15/2038	\$1,375,000.00	Non-Exempt	\$70,000.00	\$45,556.26	\$115,556.26
2994	Project Eval	11/1/2003	2/1/2024	\$330,000.00	Non-Exempt	\$14,153.33	\$217.70	\$14,371.03
					<b>Total Non-Exempt</b>	<b>\$159,153.33</b>	<b>\$88,006.22</b>	<b>\$247,159.55</b>
<b>Summary</b>	<b>for General Fund</b>				<b>Total for General Fund</b>	<b>\$1,229,153.33</b>	<b>\$674,913.85</b>	<b>\$1,904,067.18</b>
<b>GELD</b>								
2998	GELD- Headqtrs.	8/1/2014	11/1/2033	\$2,000,000.00	Non-Exempt	\$95,000.00	\$44,425.00	\$139,425.00
<b>Summary</b>	<b>for GELD</b>				<b>Total Non-Exempt for GELD</b>	<b>\$95,000.00</b>	<b>\$44,425.00</b>	<b>\$139,425.00</b>
<b>CPC</b>								
012	Surrenden Farm (final year)	7/6/2007	12/15/2021	\$5,015,000.00	Non-Exempt	\$200,000.00	\$4,150.00	\$204,150.00
<b>Summary</b>	<b>for CPC</b>				<b>Total Non-Exempt for CPC</b>	<b>\$200,000.00</b>	<b>\$4,150.00</b>	<b>\$204,150.00</b>
<b>Sewer</b>								
<u>ID</u>	<u>Name</u>	<u>Issued</u>	<u>Matures</u>	<u>Orig Amt</u>	<u>Exempt/ Non-Exempt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2910	Boston Road	10/26/2007	10/1/2025	\$310,940.00	Non-Exempt	\$16,647.50	\$3,225.46	\$19,872.96
2911	Old Ayer Rd	10/26/2007	10/1/2025	\$155,960.00	Non-Exempt	\$8,352.50	\$1,618.29	\$9,970.79
9994	Project Eval Sewer Share	11/1/2003	2/1/2024	\$330,000.00	Non-Exempt	\$5,234.79	\$80.52	\$5,315.31
<b>Summary</b>	<b>for Sewer</b>				<b>Total Non-Exempt for Sewer</b>	<b>\$30,234.79</b>	<b>\$4,924.27</b>	<b>\$35,159.06</b>
<b>Water</b>								
2997	Water SRF Loan 2	12/14/2006	7/15/2026	\$1,234,434.00	Non-Exempt	\$67,202.00	\$8,396.44	\$75,598.44
2909	Water System Upgrade	11/23/2004	8/1/2024	\$4,417,366.00	Non-Exempt	\$272,312.85	\$10,283.82	\$282,596.67
<b>Summary</b>	<b>for Water</b>				<b>Total for Water</b>	<b>\$339,514.85</b>	<b>\$18,680.26</b>	<b>\$358,195.11</b>
					<b>FY22 Totals-</b>	<b>\$1,893,902.97</b>	<b>\$747,093.38</b>	<b>\$2,640,996.35</b>

## **REPORT OF THE TAX COLLECTOR - JULY 1, 2021 TO JUNE 30, 2022**

	Collected (a)	Uncollected @
	<u>During Fiscal 2022</u>	<u>June 30, 2022</u>
<b><u>Fiscal 2022</u></b>		
Real Estate	35,302,899.00	341,107
Community Preservation Act	856,445.00	7,229
Water District	150,723.00	4,118
Personal Property	438,227.00	2,491
Motor Vehicle Excise	1,536,531.00	156,140
<b><u>Fiscal 2021</u></b>		
Real Estate	278,240	6,832
Community Preservation Act	6,464	(70)
Water District	2,345	418
Personal Property	931	3,258
Motor Vehicle Excise	302,401	20,836
<b><u>Fiscal 2020</u></b>		
Real Estate	103,052	(8,258)
Community Preservation Act	2,216	(341)
Water District	1,544	76
Personal Property	441	1,274
Motor Vehicle Excise	9,383	10,236
<b><u>Fiscal 2006-2019</u></b>		
Real Estate	-	7,629
Community Preservation Act	-	21
Water District	256	37
Personal Property	567	6,192
Motor Vehicle Excise	1,256	6,451
<b>TOTALS</b>	<b>38,993,921</b>	<b>565,677</b>
(a) Net of refunds		
* Refunds pending		
<b><u>Other Selected Tax Collector Data:</u></b>		
Demands, Interest, Fees Collected	86,786	
Payments In Lieu of Taxes Collected	325,350	
Tax Title Collections	167,828	
Tax Deferral Collections	80,456	
Scholarship Donations Collected	13,877	
Water/Sewer Liens Collected	-	
Electric Liens Collected	-	
Boat Excise Tax Collected	2,551	
Municipal Lien Certificates Fees	18,950	
Tax Title Account- Balance	460,811	
Taxes in Deferral- Balance	175,070	
Tax Possessions- Balance	45,745	

Note: All tax receivable accounts are reconciled with the Town Accountant and the general ledger on a monthly basis. All accounts are audited on an annual basis by an independent certified public accounting firm, without exception.



## **VETERANS' SERVICE OFFICER**

Maureen Heard, Veterans' Service Officer

Office Hours: Mon. 12:00pm-4:00pm or by Appointment

Legion Hall, 75 Hollis Street, Groton, MA

Mail should go to the Town Hall, 173 Main Street, Groton, MA 01450

(978) 448-1175

[veteran@grotonma.gov](mailto:veteran@grotonma.gov)

The Veterans' Services Officer (VSO) provides support to the Town's veterans and their family members, including widows and widowers as well as children and dependent parents of veterans. The VSO provides information about veterans benefits under Chapter 115 of the Massachusetts General Laws as well as the benefits provided by the Department of Veterans Affairs. The VSO also provides assistance in the completion and submission of forms required to obtain benefits.



Over the course of the past year there have been many requests for assistance by phone and email. Assistance has been rendered to veterans seeking copies of DD Form 214 discharge paperwork, several applications to the VA for disability claims, how to get dependent ID cards, real estate abatements, processing monthly benefits under Chapter 115, etc.

The Memorial Day Parade/Ceremony, Veterans' Day Ceremony and the monthly Veterans' Breakfast resumed this year after the end of COVID restrictions. The VSO assisted in preparations for the ceremonies and attended the monthly Breakfasts.

Anyone who needs advice and/or assistance, or knows of a Veteran in need is encouraged to stop by the office during regular office hours, email me at [mheard@grotonma.gov](mailto:mheard@grotonma.gov) or by phone at (978)447-1175.

Respectfully Submitted,  
Maureen Heard

## **ZONING BOARD OF APPEALS**

Amanda Urmann, Zoning Board of Appeals Office Assistant

Wednesday Meetings as posted

Office Hours: Tues – Thurs 10am -3pm

(978) 448-1121 Fax: (978) 448-1113

[zoning@grotonma.gov](mailto:zoning@grotonma.gov)

The Zoning Board of Appeals' jurisdiction falls under MA General Laws Chapters 40A and 40B, as well as under Chapter 218 of the Groton Zoning Bylaw and Chapter 338 of the Charter of the Town of Groton. The Board consists of five regular members and four associate members. There are two vacancies currently.

The Zoning Board of Appeals met to consider five applications in 2022. There were four Special Permit applications, all to allow the alteration of a non-conforming structure/lot. All four applications were withdrawn. There was one Appeal of Action by the Building Inspector Application. This application was withdrawn.

Variances – 0

Special Permits – 4

Appeal of Action by Building  
Inspector- 1

Respectfully submitted,

Bruce Easom, (2024) Chairman

Jack Petropolous, (2024) Vice Chair

Daniel McLaughlin, (2023) Clerk

Jay Prager, (2025) Full Member

Krzysztof Jezak, (2025) Associate Member

Michael McCoy, (2025) Associate Member

Thomas Peisel, (2025) Associate Member

Amanda Urmann, Assistant



Photo Courtesy of Steve Lieman



# **GROTON'S APPOINTED COMMITTEES**



**Affordable Housing Trust**  
**Cable Advisory Committee**  
**Capital Planning Advisory Committee**  
**Community Preservation Committee**  
**Complete Streets Committee**  
**Conductorlab Oversight Committee**  
**Destination Groton Committee**  
**Diversity, Equity and Inclusion Committee**  
**Graves Registration Officer**  
**Greenway Committee**  
**Invasive Species Committee**  
**Local Cultural Council**  
**Old Burying Ground**  
**Sustainability Commission**  
**Town Forest Committee**  
**Trails Committee**  
**Williams Barn Committee**

## **AFFORDABLE HOUSING TRUST**

Fran Stanley, Housing Coordinator

(978) 732-1393

[housing@grotonma.gov](mailto:housing@grotonma.gov)



The Town of Groton accepted M.G.L. Chapter 44 Section 55C, the Municipal Affordable Housing Trust Fund as a Town bylaw at the 2008 Fall Special Town Meeting. The purpose of the Trust is to provide for the preservation and creation of affordable housing in the Town of Groton for the benefit of low and moderate income households earning up to 125% of area median income as defined by the U.S. Department of Housing and Urban Development. The Town of Groton Affordable Housing Trust was created on November 17, 2010. Members of the Trust are appointed by the Select Board provided that at least one the five members is drawn from the Select Board.

The Housing Trust wrapped up the Emergency Rental Assistance Program which assisted income eligible Groton households who had difficulty paying their rent. This program was launched in late 2020 and administered by Metro West Collaborative Development. The Emergency Rental Assistance Program helped ten (10) income eligible households maintain their tenancies through rental assistance paid to participating landlords. Originally funded for \$200,000, this program spent a little under \$100,000 and returned \$101,401.05 in unspent funds to the Community Preservation Committee.

The Housing Trust is closely following the Commonwealth's rollout of the new Multi-Family Zoning Requirement for MBTA Communities (M.G.L. Chapter 40A Section 3A). MBTA Communities like Groton are expected to create a zoning district of by right multi-family housing in order to maintain eligibility for certain state funding. Affordable housing is allowed but not required by the MBTA Communities legislation. The Planning Board has contracted for assistance from the Montachusett Regional Planning Commission to advise the Planning Board of its options. Any new zoning must be approved by Town Meeting. Groton has already met interim compliance requirements. The deadline for full compliance is December 31, 2025.

For the past two years, The Housing Trust has been following recommendations from the Town's Housing Production Plan, which identified several publicly owned parcels with development potential. The Trust is engaged in site assessment to explore feasibility of using one or more of these properties for new construction affordable housing. The Trust has received CPC funding to spend on site assessment.

This year, the Housing Trust is requesting additional CPC funding. This funding is intended to build the Housing Trust's capital reserves to improve the Trust's ability to follow through on new affordable housing opportunities.

The Trust encourages community input and participation, and will be working with other town boards to pursue other ideas on fulfilling Groton's Affordable Housing needs.

Respectfully submitted,  
Rebecca H. Pine, Chair  
Phil Francisco, Member  
Charles Vander Linden, Member

Carolyn Perkins, Vice Chair  
Richard Perini, Member

## **CABLE ADVISORY COMMITTEE**

Ashley Doucette, Cable Director

(978) 448-3796

[info@thegrotonchannel.org](mailto:info@thegrotonchannel.org)

### **CAC Role**

The Groton Cable Advisory Committee is responsible for negotiating and maintaining the cable television license(s) within the Town of Groton, as well as overseeing the operation of Groton's cable access stations. The two cable access stations in Town are The Groton Channel (Verizon Channel 40/Charter Channel 191) and The Groton Government Channel (Verizon Channel 41/ Charter Channel 192). In 2021, our two access channels aired 719 locally produced programs - totaling over 680 hours of unique content.



### **New Website**

In 2022, we launched a brand new website to help make accessing content and information easier than ever. On the homepage you will find a slideshow that connects you directly to highlighted or seasonal events and happenings so that with one click you can jump right into watching a recent public hearing, football game, Town Meeting, and more!

We have also added quick access buttons on the homepage that allow you to tune in to either channel live or access our On Demand content.

Government meeting coverage also has its own page now. From there, all you have to do is click on the Board or Committee that you want to watch and you'll be redirected to a list of all of their previous meetings.

New survey and feedback forms on the homepage give you a way to provide instant feedback and comments as well as provide us information that helps us tailor our content and user experience.

### **Online Content**

In 2021, we made all of our content available online. And, in 2022, that is still going strong! Both The Groton Channel and The Groton Government Channel are available to watch online or via the Cablecast Screenweave app on any of your smart devices. All live and On Demand content from both channels is available whenever and wherever you want it!

Can't find the program you're looking for on our website? It's possible that it has been moved to our Archive.org site to make room for new content. Our Archive.org site has over 3,000 files and we are adding more every day!

### **Social Media**

You can find the Groton Channel on Facebook, Twitter, and Instagram where we will post meeting announcements, video links, important information about the channel, and more.

We also have a special Facebook page, "Groton Channel Newsflash," which serves as an online news feed. Here you can enjoy short news pieces about various Groton-based stories, events, people, and places. We also produce regular weekly content such as our "Community Calendar of Events" and "Select Board Wrap Up" videos.

### **Volunteers**

We often get requests to cover events, presentations, or games that we simply cannot do without the help of volunteers. Help us grow the channel and our services by becoming a videographer, editor, technical director, show producer, or a reporter. No experience necessary. We'll show you everything you need to know!

If you have any questions, please email [info@thegrotonchannel.org](mailto:info@thegrotonchannel.org) or call (978) 448-3796.

Cable Advisory Committee:

Eric Fischer, John Macleod, Janet Sheffield, Neil Colicchio, and Robert Piché



## **CAPITAL PLANNING ADVISORY COMMITTEE**

(978) 448-1111

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

The Capital Planning Advisory Committee (CPAC) consists of five residents appointed by the Select Board. The CPAC shall have continuing responsibility in advising the Town Manager in developing the Annual Five (5) Year Capital Plan, including the capital equipment replacement plan, developing a long-range building plan and other maintenance projects for the Town. In addition, they shall advise in the development and annual updating of a long-range building maintenance capital spending plan for all municipal buildings.

In February 2022 the Committee presented its recommendations for capital purchases within the capital budget to the Finance Committee in advance of town meeting. These were based on proposals by the Town Manager and numerous meetings in the fall of 2021 meetings with department heads regarding their requests.

In the summer of 2022, the Committee continued its review of the town's capital assets in order to become more familiar with the types of assets, their useful life, and their maintenance needs.

In the fall of 2022, the Committee held numerous meetings to discuss the proposed capital plan for fiscal year 2023. In addition, it scheduled a public meeting to discuss the capital costs related to Prescott. It intends to use this project as a pilot project for other municipal buildings in Groton.

The Committee encourages the public to attend its meetings and take part in its discussions. In 2023 it seeks to continue its work creating an overall plan for all municipal capital assets in order to maintain them properly and in a cost-effective manner.

David Manugian, chair  
Mike O'Rourke, vice chair  
Mike Sulprizio, secretary  
John Croteau  
Jamie McDonald



## **COMMUNITY PRESERVATION COMMITTEE**

Sammie Kul, Interdepartmental Assistant  
Meetings: 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the Month  
(978) 448-1140 Fax: (978) 448-1113  
[communitypreservation@grotonma.gov](mailto:communitypreservation@grotonma.gov)

The Community Preservation Act, MGL Chapter 44b (CPA) allows communities to create a local Community Preservation Fund for open space protection, historic preservation, affordable housing and outdoor recreation. Community Preservation monies are raised through a 3% surcharge on real estate tax. The Department of Revenue distributes a state match each November from the statewide Community Preservation Trust Fund to the communities that have adopted the CPA.

Each CPA community establishes a local Community Preservation Committee (CPC) that makes recommendations on CPA projects that are voted on at Town Meeting. The Town of Groton has a seven-member Committee with a representative from the Historical Commission, Housing Authority, Park Commission, Planning Board, Conservation Commission and two members at large that are appointed by the Select Board. The CPC is responsible for the general oversight of the Community Preservation Act (CPA) funds and the selection and recommendation of the Groton CPA proposals, and to ensure selected projects are managed on behalf of the Town of Groton to successful completion.

This year the CPC revised the latest edition of the Community Preservation Plan (CPP). This is a detailed document that provides information on the Community Preservation Act as well as a guide to the complete application process (see CPC page at <https://www.grotonma.gov/>). The CPC is continuously looking for opportunities to increase awareness around the CPA and its beneficial impact on the community. The Town of Groton collected a combined \$1,397,077.40 in funds from the local surcharge, state fund match, and interest during FY 2022. We expect \$1,340,918.00 including the state match of \$483,508.00 in FY 2023.

### **Ongoing CPC Projects**

- Conservation Fund - To help preserve open space, protect water resources and wildlife habitat, and preserve land for agricultural, recreational, and forestry activities - CPC request: \$350,000.
- Maintenance Shed Restoration - To repair and restore both the Maintenance Building and the Mausoleum located at the Groton Cemetery. - CPC Request: \$65,000.
- Field and Recreation Feasibility Study - To carry out a Feasibility Study that would include Cow Pond Fields, Woitowicz Field, and Cutler Memorial Field, to determine that they are providing maximum and safe playing surfaces on their acreage while correcting the issue of parking and travel on their properties. - CPC Request: \$120,000.
- Non-Point Sources of Pollution - To complete a major component of this plan namely the dataset identifying the non-point sources of pollution entering Lost Lake and the development of a mitigation plan to correct these problems. - CPC Request: \$43,000.
- Squannacook River Rail Trail (SRRT) - For construction of the SRRT from the Bertozzi Wildlife Management Area to the northern Crosswinds Drive crossing for a total distance of .65 miles. - CPC Request: \$30,000.
- Groton Dunstable Field Restoration Plan - To use towards the renovations of the GDRHS Stadium Field and GDRHS Softball Field. - CPC Request: \$234,080.
- Multi-Use Recreational Courts - To help fund the restoration project at the Groton Country Club that will create new multi-use recreational courts, consisting of 8 pickleball courts, 1 tennis court and adding a half basketball court. - CPC Request: \$170,184.

### **Projects approved for FY 2023**

- Prescott Stone Project - To provide a secure and stable setting for the historical Prescott Stone. - CPC Request: \$6,000.
- Nashua Riverwalk - To build a fully accessible trail that will go along the Nashua River in the J. Harry Rich State Forest and will connect with the similar John Tinker Trail. - CPC Request: \$60,154.
- Bates / Blackman Improvements Including Accessible Path - To use towards improving community access and safety at its flagship Bates-Blackman conservation land in Groton. - CPC Request: \$39,545.

Respectfully submitted,

Representing Conservation Commission: Bruce Easom

Representing Housing Authority: Dan Emerson

Representing Park Commission: Anna Eliot

Representing Planning Board: Russell Burke

Representing Historic Commission: Bob DeGroot

Members at Large: Richard Hewitt and Carolyn Perkins

## **COMPLETE STREETS COMMITTEE**

(978) 448-1105

[planning@grotonma.gov](mailto:planning@grotonma.gov)

The Town of Groton's Complete Streets policy aims to accommodate the full range of users of our roadways, walkways, trails, and transit systems by creating a transportation network that meets the needs of individuals utilizing a variety of transportation modes. Decision-makers are directed to consistently plan, design, construct, and maintain streets to accommodate all users. The Select Board adopted the Complete Streets Policy in 2016.

Through the implementation of Complete Streets principles, people of all ages, abilities and income levels will be able to efficiently and safely travel between home, school, work, recreation facilities, and commercial venues. Demonstrated benefits of Complete Streets include cleaner air, promotion of physical exercise, improved access to retail and employment centers, and reduced personal transportation costs.

The focus of the Complete Streets Committee is ensuring the implementation of the Complete Streets Policy and, where necessary, modifying existing practices and overcoming barriers to implementation.

In 2017, the Complete Streets Committee was awarded a construction grant from MassDOT to improve crosswalks on Main Street, to extend the sidewalk on Long Hill Road, to add speed limit signage throughout town, and to install bicycle repair stations along the Nashua River Rail Trail. These projects were implemented in 2018.

In 2021, the Complete Streets Committee was awarded another construction grant from MassDOT to extend two sidewalks. In West Groton, the sidewalk on West Main Street will be extended to the Senior Center. And in the Town Center, the sidewalk on Lowell Road will be extended to the Gibbet Hill Grill.

In 2022, Nitsch Engineering was hired to conduct the surveying and to prepare the design plans for the West Main Street and Lowell Road sidewalk extension projects. The Complete Streets Committee looks forward to implementing these projects in 2023.

The Complete Streets Committee was pleased to welcome Gordon Row as a new member in 2022.

Respectfully submitted,

Members of the Complete Streets Committee:

George Barringer, Chair

Kristen von Campe

Michelle Collette

Peter Cunningham

Robert T. Delaney

Stephen A. Legge

Gordon D. Row



Sweet & Easy Bridge on Gibbet Hill  
Picture courtesy of Paul Funch

## **CONDUCTORLAB OVERSIGHT COMMITTEE**

(978) 448-1111

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

Current Members: Mark Deuger (Chair), Michelle Collette, Robert Hanninen, Takashi Tada, Evan Thackaberry

**Background:** The Conductorlab facility is located at 430 Main Street and was operated as a circuit board production facility between 1958 and 1985. In 1985, the town learned that ongoing operations at the facility had released several hazardous chemicals on the property, most notably hexavalent chromium (CR+6) and trichloroethylene (TCE). Initial investigations determined that soil and groundwater had been impacted both on and down-gradient of the property which included residences near Main, Arlington, and Mill Streets and Gratuity Road. This discovery required the abandonment of residential water wells and extension of town water throughout the impacted area. The Conductorlab property was designated a Disposal Site in accordance with the Massachusetts Contingency Plan (MCP) and became subject to oversight and enforcement by the Massachusetts Department of Environmental Protection (MassDEP). Over its history, the Conductorlab facility has changed ownership several times. The current owner and Responsible Party is Honeywell International, Inc. (Honeywell). At the towns request the site was designated a Public Participation Site per the MCP. The Conductorlab Oversight Committee was established to monitor ongoing remediation activities intended to mitigate the chemical releases.

MCP Response Actions have been ongoing at the site since the releases were identified. In 1996, a Class C Response Action Outcome (RAO) was submitted to MassDEP. The RAO was a temporary solution that allowed ongoing remediation work to continue until a condition of No Significant Risk could be achieved. Honeywell, through their consultant and Licensed Site Professional (LSP) Wood Environmental & Infrastructure (WSP), continues to perform response actions at the site to bring it into compliance with the MCP.

**Activities in 2022:** The Conductorlab Oversight Committee has maintained a dialogue with and periodically met with Honeywell/WSP representatives to review and monitor ongoing response actions. Since 2009, In-Situ Chemical Oxidation (ISCO) had been employed to reduce TCE concentrations in soil and groundwater. Hexavalent chromium concentrations were also mitigated by injection of a bisulfate reducing agent. Monitoring of groundwater, soil, surface water, and sediment has been ongoing and are documented in periodic status reports submitted to the town.

In July 2022, Honeywell/WSP advised the committee that TCE and CR+6 concentrations have been reduced to levels below the MCP Upper Concentration Limits (UCLs) and that preliminary risk characterization indicates that a condition of No Significant Risk has been achieved. Honeywell/WSP has proceeded to prepare a Permanent Solution Statement per MCP requirements. The Permanent Solution Statement will include a Method III Risk Characterization and Stage II Ecological Risk Assessment to show that residual chemical concentrations are below applicable MCP regulatory standards and pose No Significant Risk of harm to human health or the environment.

In September 2022, Honeywell/WSP provided an Activity and Use Limitation (AUL) document which is required with the Permanent Solutions Statement. The AUL was reviewed and ultimately approved by the committee. The AUL imposes future use restrictions on a portion of the property that forbids residential use. The AUL also specifies that any disturbance of soil must be overseen by a LSP. The AUL is currently being filed with the registry of deeds. Honeywell/WSP are finalizing a Draft Permanent Solution Statement with supporting risk characterization documentation that will be submitted to the committee for review and approval. Honeywell/WSP has advised the committee that they desire to sell the property after these documents are submitted to MassDEP.



## **DESTINATION GROTON COMMITTEE**

(978) 448-1111

Website: [www.destinationgroton.com](http://www.destinationgroton.com)

DSC Town Website: [www.grotonma.gov/destination-groton](http://www.grotonma.gov/destination-groton)

Charged by the Town Select Board in December 2021, DGC began meeting in January 2022.

### **Background**

Groton has long been recognized for its rich history, extraordinary landscape, and small-town character. In recent years, the arts, culture, fine dining, recreation, education, and hospitality have enhanced Groton's destination reputation. The Destination Groton Committee's Mission is to tell Groton's quintessential New England story and to help bring it to life. The Committee's Goals include engaging all stakeholders; collaborating; communicating; celebrating; and building civic pride. The Committee's Objectives include establish an Advisory Group; conduct public forums; build regional partnerships; promote Groton's many attractions; maintain the Town's quality of life and contribute to Town revenues. *(Photo by Steve Lieman)*



### **Organization**

The five member Committee will oversee and manage a series of specific infrastructure, development, event, marketing and finance initiatives by working collaboratively with Town stakeholders and regional partners. DGC members include Chair Greg Sheldon, Vice Chair Jeff Gordon, Clerk Mairi Elliott, Julie Platt, Joni Parker-Roach.

### **Destination Groton Committee Activities 2022**

Participated in MA Municipal Association "One Stop" Economic Development Grant application Webinar. Met with the Planning Board to discuss including the Destination Groton concept in the Master Plan Update. Met with State elected officials including Senator John Cronin, Senator Edward Kennedy, and State Representative Dan Sena as well as State Representative Margaret Scarsdale and Town officials from Pepperell to discuss forming a strategic partnership. We are scheduled to meet U.S Rep. Lori Trahan in February. Met with the Executive Director of the MA Office of Travel and Tourism Keiko Orall last spring to discuss potential state grant opportunities. Met with Town Leaders including Select Board Chair, Town Manager, Groton History Center, Groton Historical Commission, and members of the Trails Committee and the Sustainability Committee. Worked with Nashoba Valley Living magazine to assist in publishing a Fall/Winter edition dedicated to Groton. Met with and discussed forming regional partners with the Nashoba Valley Chamber, Visit North Central Massachusetts, Northern Middlesex Council of Governments, Montachusett Regional Planning Commission. In May and June, a series of three Public Forums were held with approximately 100 participants. A synopsis can be found on our Town website. Concerns were expressed about the need for traffic mitigation strategies and infrastructure investments, including traffic calming, noise, directional signage, and the need for more parking in Town Center and at recreational trails. Participants expressed the need for a strong, visible Visitors Center and other municipal services, such as public rest rooms. DGC will conduct a Townwide Survey seeking to weigh public support for specific programs and improvements as outlined from our Public Forums. The DGC will organize a Working Group to assist in researching and drafting a Strategic Implementation Plan to submit to the Town Manager and Select Board in 2023. DGC officially unveiled the Destination Groton Website, Logo, and Tagline for the Select Board and the public to see.



## **DIVERSITY, EQUITY AND INCLUSION COMMITTEE**

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

**DEI Committee Charge:** The main goal of this committee is to recognize and commemorate the diversity of the residents of Groton, past and present. To do so, the committee will examine our town for areas of unequal representation within our public institutions and spaces, both explicit and implicit, while also creating opportunities to celebrate our diversity as a community. The committee will provide research-based observations and recommendations to the Select Board, focus on the education of our residents, and commit to open dialogue and engagement with our residents.

### **Committee Composition**

The committee is currently made up of seven members including Officer Gordon Candow who is a nonvoting member. Barbara Rich is a community member who has shown interest, attended a meeting, and soon to be sworn in. We made the decision not to limit membership based on affiliation or representation from other groups.

### **Reporting incidents of hate and hate crimes**

The committee was asked by the Select Board to formulate impactful Select Board and Groton-wide interventions to recognize, denounce, and prevent incidents of prejudicial hatred and injustice, such as Anti-Semitism, Racial and Religious Bigotry, Homophobia, and White Supremacy.

In response to this request, the committee recommends the following:

In moments of hate incidents and hate crimes, the Select Board will make a statement to condemn the incident and recognize the victimized community excluding incidents that take place in the school.

On a yearly basis, the Select Board will hear a report from the DEI committee on incidents of hate and hate crimes occurring within the town.

The DEI committee will host a forum on educating the community about official hate incidents and crimes. The forum will include the Middlesex District Attorney, Marian Ryan as a resource and keynote.

### **Initiatives**

The committee is committed to supporting the Nashoba Valley Chorale in their promotional and housekeeping activity for the Chariot Jubilee by Nathan Dett.

The committee is committed to partnering with neighboring towns to plan Juneteenth initiatives.

Respectfully Submitted by the DEI Committee,

Gordon Candow  
Michelle Collette (vice chair)  
Susan Hughes  
Raquel Majeski (chair)  
James Moore  
Deirdre Slavin Mitchell  
Fran Stanley

**GRAVES REGISTRATION OFFICER**

Deborah Beal Normandin, Graves Registration Officer  
(978) 602-2610

This Year I was especially honored to place a flag holder and a flag on the graves of two brave veterans, James Maloney and Davis May Sr.

Since there were only two Veterans interred in the Groton Cemetery in 2022, I can tell you more about them.

James Maloney was on the USS Ranger CV-4 during WWII. It was the first aircraft carrier built from the hull up meant to be an aircraft carrier. It was also known as “The Ghost Ship” because the Germans thought that they had sunk it; but they did not. For six months they were not allowed to call anyone not even family. They continued cruising around the North Atlantic undetected and were a great asset to the war.

David Lawrence May Sr. joined the Navy in 1944. He had duty on a supply ship named the USS Cascade. The ship stopped in Okinawa and other islands with much need supplies. After the Japanese surrendered, he took on a different role and was recruited to “Occupation Japan”. He often talked about walking on the streets of Japan as his son, DLM Jr. was telling me. On the way home, by way of the Pacific Ocean, the USS Cascade crossed through the Panama Canal. Then onto Philadelphia where it was decommissioned and sold as scrap metal. What a journey!

After the war they both came home and married their sweetheart. James marries Jean Smith and David married Alice Smith, both from Groton. What a story!

Respectfully,  
Deborah B. Normandin

Once again, I am thankful for all the help from Veterans for helping with the flags. Especially Tom and Lynn Pistorino and their Veteran friends and wives. Thank you so much!

## **GREENWAY COMMITTEE**

(978) 448-1111

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

The Groton Greenway Committee is an advisory committee created in 1989 to protect river and stream frontage in Groton, particularly along the Nashua and Squannacook Rivers for water quality, natural flood control, wildlife habitat, wildlife corridors and recreational trail connections. We seek to raise awareness, educate, and invite townspeople to enjoy our rivers.

### **Groton Greenway Mission**

Continue to increase the protection of the Nashua and Squannacook River Greenways.

Provide educational and interpretive opportunities to raise awareness of the importance of the rivers and associated greenways in Groton and invite townspeople to use and enjoy the stream corridors in Groton in a low-impact manner.

Promote environmentally conscious usage and provide stewardship for the greenways.

### **Activities During the year 2022**

The Groton Greenway Committee revived its annual River Festival at the Petapawag Canoe Launch in June 2022 after a two-year break due to covid. The free event was a success with the help of generous sponsors and volunteers. Many environmental organizations participated and provided local communities and guests with interactive and engaging educational content about the river and wildlife. People enjoyed family-friendly fun activities and performances from local artistic talents.

The Committee raised a concern with the Board of Health, Town Manager, and the Groton Selectmen Board, regarding the abandoned landfill on the Nod Road, adjacent to Nashua River. Town hired the Geological Field Services to conduct the initial site assessment. The committee advises that actual testing of the dumpsite is needed to ensure there is no environmental pollution and the creation of bigger problems in the future.

Members of the committee continued participation in the water sampling program organized by the Nashua River Watershed Association.

The Groton Greenway Committee

Marina Khabituyeva, Chair

Adam Burnett

Carol Coutrier

David Pitkin

Pete Carson



## **INVASIVE SPECIES COMMITTEE**

(978) 448-1111

[invasive@grotonma.gov](mailto:invasive@grotonma.gov)

### **Members:**

- Jonathan Basch (Vice-Chair)
- Brian Bettencourt
- Adam Burnett
- Olin Lathrop
- Ron Strohsahl
- Charlotte Weigel (Chair)
- Benjamin Wolfe

2022 was a very productive year for the Invasive Species Committee.

### **Education/Research**

- Continued an experiment to optimize treatment of Phragmites reed
  - Worked with UMass Lowell students to compare effects of different treatments
  - Results one year after treatments suggest that a single treatment of herbicide in the fall inhibits growth as well as two treatments in spring and fall. Spring treatment alone is not as effective. Understanding the outcome of this experiment allows us to treat Phragmites most effectively using the minimal amount of herbicides. This stand will continue to be monitored in 2023.
- Received a grant from the Wild and Scenic River Council for a proposal submitted by the committee to treat Japanese knotweed plants at two locations along the Nashua river
  - Completed treatments and native seeding in accordance with the grant
  - Second committee member was certified as a pesticide applicator and purchased equipment using grant funds
  - 39 hours of volunteer time.
- Welcomed an intern from Groton School, Amy Ma, who has been instrumental in invasives mapping in the Town Forest and documentation of grant work
- Cultivated a working relationship with the Pepperell Invasive Plant Advisory Committee
- Presented invasive species instruction to seventh grade science classes at the Groton-Dunstable middle school - coordinated with teachers to enhance curriculum on invasive species, designed and led plant identification activity on school grounds.

### **Outreach**

- Participated in Riverfest in June 2022 - coordinated invasive plant scavenger hunt activity to promote youth education
- Coordinated invasive plant discussions with the Garden Club and the Parks Commission concerning Carol Wheeler Park
- Sponsored workshop with Wild and Scenic Rivers Council for Chris Polatin, Land Stewardship, Inc to teach about invasive species removal. Representatives from at least four towns attended.
- Presented on work of the Committee at the Massachusetts Conservation Commissions 2022 fall conference
- Fielded numerous emails from town residents and provided guidance on invasive species identification and control

### **Invasives Mapping and Control**

- Invasive Species Treatments ~ 28 hours of field work volunteer time:
  - Treated Japanese knotweed at the Groton Country Club, the Hayden Rd. extension trail, and the Campbell Well Site
  - Treated Japanese knotweed and black swallowwort at the Shattuck Homestead
  - Treated Phragmites reed in Carmichael Swamp, Priest Family, and Eliades conservation areas
  - Treated Japanese barberry in the Town Forest
- Subcommittee for Mapping and Prioritization of public parcels achievements:
  - Established criteria for prioritization
  - Created priority list of parcels to start mapping invasive plants
  - Initiated on-site surveys based upon the prioritization list
- Filed RDAs and received approval for treatment at: Petapawag Boat Launch and Carmichael Swamp
- Worked with the Conservation Commission and established a Memorandum of Understanding for future treatment on their properties outside of wetlands buffer zones

*Figure 1. Committee member Ben Wolfe characterizing plots to study restoration after managing Japanese knotweed in the Campbell Well Site (A). Committee members Jonathan Basch and Olin*

**A**



**B**



*Lathrop treating ash trees for Emerald Ash Borer (B).*



## **LOCAL CULTURAL COUNCIL**

(978) 448-1100

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

### 2022 Members:

- David Zeiler, Chair
- Jacquie Waters, Secretary
- Kathleen Phelps, Treasurer
- Leslie Lathrop
- Christine Brooks

In 2022, the Groton Cultural Council awarded a total of \$8,072 in grants to the following applicants:

- Kimberly Stoney | Finding Beauty in the Everyday; A Beginner's Collage Class
- The Harvard Town Band, Inc. | Seven Hills Concert
- Discovery Museum, Inc. | Open Door Connections
- Ann-Marie LaBollita | Botanical Printing Workshop
- The Cannon Theatre | Tuition Support for Children's Programs
- Yin Peet | 2022 Stone Carving Symposium
- Gregory Maichack | "Starry Night: Pastel Painting van Gogh's Masterpiece"
- Virginia Thurston Healing Garden | Nature & Art Therapy
- The Sizer Foundation, Inc. | Shakespeare's Much Ado About Nothing Theater Production
- Christopher Croucher | Letting the Land Lead
- Peter Stickel | Cool Classics with the Nissitissit String Quartet
- Mary Jo D. Maichack | Crackling Campfire Tales & Tunes Show
- Fitchburg Art Museum, Inc. | 86th Regional Regional Exhibition of Art & Craft
- Indian Hill Music, Inc. | Bach's Lunch Concert Series
- Nashoba Valley Chorale | AWAKE!





## **OLD BURYING GROUND COMMISSION**

(978) 448-1127

[tmickel@grotonma.gov](mailto:tmickel@grotonma.gov)

The Old Burying Ground is overseen by the Park Commission with guidance from the Old Burying Ground Commissioners. As one of the most sacred and historic locations in the town, much care and concern is given to maintaining its setting as guided by the period it represents in Groton's History. Amongst the buried are 105 Groton Minutemen and Women who answered the call on 19 April 1775 and fought at Bunker Hill and other battles of the Revolutionary War. Members of Prudence Wright's Guard, a regiment of Groton women, acted as under cover spies while garnering information from British sympathizers and passing it on to the Committee of Safety.



History abounds at the Old Burying Ground. Simply read the plaques that describe the significance of the heroes interred there.

To honor the memory of those who served the town so notably, each December we join with "Wreaths Across America" in a wreath laying ceremony to which the names of those who braved the hazards of early life in Groton are remembered by having their names read.

We encourage you to visit. Once you do, you will see your hometown as never before.

Respectfully submitted,

Donald Black 2022

Deborah Beal Normandin 2022

Gail Chalmers 2022



Wreath Laying Ceremony – Old Burying Ground – December 2021  
Photos Courtesy of Steve Lieman

## **SUSTAINABILITY COMMISSION**

(978) 448-1111

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)

**Members:** Alison Dolbear Peterson (Chair), Phil Francisco (Vice Chair), Katrina Posner (Clerk), James Allen, Bruce Easom, Deborah Wakrat Schwartz, Andrew Scott, Jim Simko, David Southwick, Ginger Vollmar, Charlotte Weigel (Alternate)

### **2022 Activities:**

**Pollinator Habitat:** Members of the Commission, led by Alison Dolbear Peterson and generous contributions from individuals, continued with the refurbishment of the Pollinator Habitat, located at the Groton Center.

Pollinators are essential because they allow plants to reproduce. They are responsible for the reproduction of almost all flowering plants, allowing the transfer of genetic material, resulting in the production of seeds, fruits, and the next generation of plants. Native pollinators provide pollination services to more than 180,000 different plant species and more than 1200 crops. One out of every three bites of food that you eat is from a pollinated plant. In addition to the food that we eat, pollinators support healthy ecosystems that clean the air, stabilize soils, and support wildlife.

Scientists have brought our attention to declining pollinator populations due primarily to habitat loss and pesticide use. Pollution, diseases, and climate change are also contributing to declining and shifting pollinator populations. Scientific research over the last three decades has shown that conservation techniques work. Habitat creation and restoration can change the future for pollinators. Our food supply and ecosystems depend on healthy pollinator populations. Planting pollinator gardens helps people and wildlife, supports sustainable environments, and contributes to biodiversity.

The pollinator habitat at the Groton Center is a conservation project to help offset the loss of pollinator habitat. When completed, it will be a long-term low maintenance habitat for native butterflies, bees, and hummingbirds. It is planted with perennials, woody vines, and shrubs that provide three seasons of overlapping bloom times. The habitat is registered with the Million Pollinator Garden Movement. This program is a nationwide call to action to create pollinator gardens across America to meet our environmental challenge.

Work included additional new plantings, replacement of damaged plants, removal of invasive plants, and the installation of a stone walkway, a solar-powered bird bath, a granite bench. The bird bath and over \$500 worth of plants were donations.

**Tire Recycling:** Led by Bruce Easom and using grant money that was raised from individual citizen contributions to the Town, the Commission, together with the Town Highway Department and FBS Tire Recycling based in Littleton, engaged in a Tire Collection and Recycling program that removed 200 old tires from our Town environment to be recycled.

Old and unused tires are often found in homeowners' yards, work sheds, and regrettably, by the sides of our roads and along the banks of some of our rivers and streams. They present not just a public eyesore, but since they collect standing rainwater and snow melt, they also tend to be havens as breeding grounds for mosquitoes in the spring and summer and can contribute significantly to mosquito nuisances and potentially to mosquito-borne disease. So, it's important to remove these old tires from the environment.

The Tire Collection and Recycling program in 2022 consisted of two one-day collection programs at the Town Transfer Station - on October 1st and November 5th - in which the standard \$4 per tire fee for dropping off tires was waived for Groton residents.

Combined, the program collected 200 tires (55 in October and then 145 in November) which the Highway Department hauled to FBS to be recycled - where both the rubber and the metals in the tires are recovered for reuse. Many of those collected were exactly what we were hoping to get - tires that had been sitting in yards collecting rain and mud and providing a home for mosquito propagation.

**Benchmarking Groton Greenhouse Gas Emissions:** Led by Charlotte Weigel, the Commission began a process of benchmarking Groton's greenhouse gas (GHG) emissions to track and plan progress toward meeting the Commonwealth's objectives of reaching "Net Zero" emissions statewide by 2050 along with the state's intermediate goals of a 33% reduction in net GHG emissions by 2025 and a 50% reduction by 2035.

Currently, Groton does not have a complete audit of town-wide emissions and temporarily we need to rely on an estimate based on modeled household data and municipal data benchmarked to the trajectory of historical emissions and target emissions reductions for Massachusetts. This implies that Groton would need to see an approximate reduction of 160,000 metric tons of GHG emissions from its peak levels (2005) to under 50,000 metric tons of GHG emissions by 2050.

**Understanding the amount and distribution of Town emissions can inform our strategy for reductions to achieve the target objectives.** As the famous management consultant, educator and author Peter Drucker once said, "You can't improve what you don't measure."

**Education Subcommittee:** Led by Phil Francisco, the Commission formed a Subcommittee that is developing a series of informational/educational seminars focused on Sustainability for Groton residents.

Our observation is that although many residents may be well aware of the issue and threat of global climate change, they may also feel unable to be able to do something tangible at a personal or local level beyond basic recycling steps, etc. This series of seminars' goals is to arm residents with the information, examples (many of them local), and motivation they may need to help do more to make Groton - and our broader community - more sustainable.

The series being planned will consist of approximately 12 sessions spanning seven Core Topic Areas - "Big Picture", Residential/Business, Transportation, Food, Energy, Water, Environment - and will be presented by local educators, experts, Town commission and department representatives, & citizens. We plan to deliver the sessions in public facilities in Town and have them also recorded by Groton Channel TV for playback/streaming by individuals as well.

Our target for the initial session launch is Spring 2023.

**Meeting with Select Board:** On December 12th, members of the Sustainability Commission (Alison, Bruce, Charlotte and Phil) provided a readout of 2022 Commission activities as well as an overview planned projects for 2023 to the Town Select Board and Town Manager. We received very positive and effusive support from all of those in attendance, including positive response to a suggestion to create a small working group to align the Commission's CY2023 work projects with the Select Board/Town Manager's priorities pertaining to sustainability, ideas for securing needed funding in the coming fiscal year, and other areas.



**Other Activities:** The Commission also engaged in the following activities during the course of 2022:

- Grew the Commission from five members to eleven, recruiting and engaging Town citizens who are highly interested and/or expert in various facets of Sustainability for the future of the Town.
- Commission members Ginger Vollmar and Phil Francisco served as Groton's representatives to the North Central Climate Change Collaborative (NC4) which is comprised of municipal and civic leaders across Massachusetts Congressional District 3 working on the frontlines of climate change resistance, resilience, and adaptation. The mission of NC4 is to foster and strengthen regional municipal collaborative efforts to combat climate change through 1) shared projects, educational efforts, and best practices, and 2) informing state and federal legislative actions.
- Developed a 1-page, tri-fold introductory brochure to introduce the Sustainability Commission and concepts that the public can do in their own homes to improve sustainability and protect the environment.
- Participated at the Groton Greenway River Festival with an information booth where we handed out the 1-page brochures and discussed Sustainability issues and ideas for Groton and the area with attendees.
- Developed a single-page document including a "Preamble", "Mission Statement", and a list of principal "Activities" for the Commission. This is in addition to, and within the guidelines of, the Town Meeting voted Charge of the Commission, and serves as a means for Commission members to maintain the focus of our activities and to provide others with a clearer understanding of what and why the Commission is pursuing in various areas.

Respectfully submitted,  
- Phil Francisco

*Approved by Groton Sustainability Commission, January 17, 2023*



Photo by: Derek Cianci

## **TOWN FOREST COMMITTEE**

(978) 448-1111

[selectboard@grotonma.gov](mailto:selectboard@grotonma.gov)



The Groton Town Forest is an approximately 511-acre parcel located in West Groton on the banks of the Nashua River. This land is a managed forest that is harvested in different areas periodically.

2022 was the 100th anniversary of the Groton Town Forest one of the first in the country. A display of artifacts was set up in the Groton public library.

The Annual Town Forest Trails Race was held in the Town Forest again this year.

The Forest was once again used for mock fox hunts by the Old North Bridge Hounds of Concord.

Students from Westford Academy held a couple of night hikes in the forest.

A portion of a trail found to be on private property was relocated with the help of the trails committee.

The Forest provides an area for multiple passive recreational uses. However, please be mindful that much of the forested land abutting the Town Forest is private property and not Town land. Please do not abuse Town land or the land of our neighbors.

Motor vehicle use of all types is prohibited.

The cutting of trails, building bridges and jumps is prohibited as is the raking or leaf blowing of existing trails.

Please report any suspicious activity to the Police Dept. or any member of the Town Forest Committee.

As a reminder hunting is allowed and anyone using the Forest should be aware of the season and take necessary precautions.

Stephen L. Babin, Chairman  
John P. Sheedy, Vice Chairman  
Carter Branigan, Clerk



## **TRAILS COMMITTEE**

(978) 448-1111

[trails@grotonma.gov](mailto:trails@grotonma.gov)

<http://www.grotontrails.org>

Groton Trails Committee (GTC) members and volunteers recruited using our 430-person list-server database assisted with weekly trail maintenance and new trail projects. A total of 268 person-hours of effort was expended, with 24% of the total performed by supervised volunteers. Projects were underway on 106 days of the year.

The GTC chain sawed 63 trees that had fallen across trails. Twelve trailhead posts were replaced around the town.

A new trail was created on Groton Conservation Trust's Perry Land.



The GTC re-routed approximately 600 feet of the Town Forest trail that goes to the Nashua River from the parking area on Town Forest Road after surveying the existing trail and finding it encroached on private properties.

Funding was obtained from MassTrails and from Groton's Community Preservation Act to extend the accessible John Tinker Trail south along a Nashua River oxbow in the Harry Rich State Forest. Construction work is planned for the fall of 2023.

### **Squannacook River Rail Trail (SRRT) Update:**

The SRRT is a 3.7-mile pedestrian and bike pathway under construction between Townsend Center and the Bertozzi Wildlife Management Area in West Groton. Squannacook Greenways (SG) is the private partnership building the trail in the two towns. SG has completed and opened Phases 1 and 2, from Townsend center to the Harbor Pond area in Townsend - a total of 1.8 miles. Phase 2 was just completed in the spring of 2022.

Phase 3 construction was contracted and begun in December, from the Bertozzi area (the southern end of the trail) to the northern crossing of Crosswinds Drive, all in Groton. It is being funded by a Mass Trails grant (approximately \$90,000) and a Community Preservation Act grant from the Town of Groton (approximately \$29,000), approved by the Town Meeting in April.

The last construction phase (4) will connect the trail from the northern Crosswinds Drive crossing to the Harbor Pond in Townsend (1.0 miles) and will cross the towns' boundary. Funding is needed for that work and it is hoped to begin construction in the fall of 2023.

Friends of the Nashua River Rail Trail are working with the Town of Groton to get the state Department of Conservation and Recreation to repair and upgrade the trail surfaces. There is a major need for this as the trail, which crosses through four towns, has been well used in the 20 years since its construction in 2002 and has suffered from erosion and eruption due to tree roots in several areas.



The Town of Groton offers over 130 miles of trails for everyone to enjoy. The Groton Interactive Trail Map, on the [grotontrails.org](http://grotontrails.org) website, shows all of the trails in town, attractions, and increasing amounts of historical information. It also allows people on trails using phones to see their locations on the trails. This year the site was updated to be able to search for specific points of interest, and also now has a report function button which allows users to leave a report on trail conditions with the location of the issue as well. Property descriptions were added and expanded. Finally, links were provided which give hunting information for Groton Conservation Commission properties, Groton Conservation Trust properties and state properties in the town.

The GTC met members of the public and increased their knowledge of Groton's extensive trail system by manning a booth at the annual Grotonfest in September, and the annual Riverfest celebration on the Nashua River at the public boat launch in June. The GTC also assisted the Squannacook River Runners in their operation of the 24th Annual Town Forest Races. Many Groton residents participate in these races.

The GTC again supported the Prescott Community Center by offering five winter guided hikes in town in January and February, led by Paul Funch. Two Seasonal Story Walks were initiated this year and conducted in September and December. The 100th Anniversary of the Town Forest was celebrated with a special public walk in November.

Three members resigned from the Committee: Laura DeGroot (3 yrs), Derek Cianci (2 yrs), and Ralph Acaba (0.5 yrs). All made significant contributions during their time on the Committee, and in Ralph's case, for many years as a volunteer.

Four new members joined the Committee in 2022: Heidi Charlebois, Darlene Deschambeault, Sheila Devereaux, and Richard Lynch.

Respectfully submitted,

Adam Burnett  
Heidi Charlebois, Clerk  
Darlene Deschambeault  
Sheila Devereaux  
Paul Funch, Chair  
Steve Legge  
Richard Lynch  
Harris McWade  
Wanfang Murray, Vice Chair  
Jim Perego

## **WILLIAMS BARN COMMITTEE**

(978) 448-1106

[conservation@grotonma.gov](mailto:conservation@grotonma.gov)

The Mission of the Williams Barn Committee is as follows: 1) To preserve and maintain the historical integrity of the Williams Barn as provided in the agreement with Massachusetts Historical Commission; 2) To establish a Learning Center for education in the areas of conservation, environmental studies, agricultural history, barn architecture and local history; 3) To encourage such other uses of the barn as may be of benefit to the community; 4) To cooperate with the Conservation Commission with respect to the use of the surrounding conservation land and trails; and 5) To raise necessary funds to fulfill the goals of the mission statement.

### **A Summary of the Committee's Accomplishments in 2022**



After 17 years, acting chairman Leo Wyatt resigned from the committee in January. Following his departure, committee members Steve Woodin and May Brackett were unanimously voted as co-chairpersons. In February, member Kathy Stone also resigned from the committee. The next month, the committee voted to appoint Chris Darling as a committee member. Matt Novak was voted to be appointed as a member in May. In December, Chris Furcolo attended a meeting and his nomination was submitted to the Select Board for appointment.

In preparation for the upcoming Farmers Market season to begin, a list of "Vendor Guidelines" and "Vendor FAQs" were created to help guide new vendors into the process of attending the market. Additionally, the committee worked to make the market SNAP/WIC certified so that vendors who are also certified may accept coupons. Steve Woodin crafted a set of cornhole boards for customer use during the market.

Previous Farmers Market intern Olive Coté returned this year to assist in the various duties for the market, and was awarded for her work with a grant from the Bertozzi Trust. In addition to live music from local musicians, special events were held at the market each month, including a petting zoo, pony rides, and a karate demonstration. These events were very successful and the public gave very positive feedback about them.

In the final markets of the season, May Brackett worked to collect various items that were strewn about the barn. After consultation with former committee members John and Lilli Ott, the items were sorted and those with no value were marked to be discarded. Additionally, old paperwork was also sorted through and discarded. The barn was given a thorough cleaning that left a walkable, organized space.

The Thanksgiving Market was held in November and the committee worked to collect tickets for the annual raffle, with proceeds going to the Groton Grange's Bradbury Smith Memorial Scholarship. It was a beautiful day with lots of sunshine and many people came to enjoy the market and support local artisans and crafters.

Williams Barn Committee members: Lori "May" Brackett (co-chair), Steve Woodin (co-chair), Chris Darling, Bruce Easom, Robert "Bob" Kniffin, Matt Novak, Sandra Tobies, Joe Twomey, and Chris Furcolo (pending).



# **APPENDIX**



## **Spring Town Meeting Warrant/Minutes**

April 30, 2022

## **Special Town Meeting Warrant/Minutes**

September 12, 2022

## **Fall Town Meeting Warrant/Minutes**

October 22, 2022

## **Election Results**

May 24, 2022 Annual Town Election Results

September 6, 2022 State Primary Results

November 8, 2022 State Election Results

## **Town Accountant Financials**

# **MINUTES**

## **TOWN OF GROTON**



## **2022 SPRING TOWN MEETING**

**Groton-Dunstable Middle School Auditorium  
344 Main Street, Groton, Massachusetts 01450**

**Beginning Saturday, April 30, 2022 @ 9:00 AM**

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Attention – Voters and Taxpayers

**Please bring this Report to Town Meeting**

***THE BUDGET HANDOUT FOR ARTICLE 5 IS AVAILABLE  
IN THE BACK OF THE WARRANT***

***MASKS ARE REQUIRED TO BE WORN AT TOWN MEETING***

## **Introduction to Groton Town Meeting**

Voters are familiar with casting ballots in local and state elections, but they have another important civic duty in towns, the Town Meeting.

### **What is Town Meeting?**

The Town Meeting is the legislative body in the town form of government in Massachusetts. Town Meeting is a formal gathering of registered voters who propose, debate and vote on measures. Groton holds at least two Town Meetings per year.

### **What is a warrant?**

The warrant is the official notice to voters that a Town Meeting is scheduled. The warrant includes the date, time, location and a description of each subject to be acted on at Town Meeting. In Groton, the warrant must be posted in two public places and mailed to each household 14 days in advance of Town Meeting. "The warrant must contain a sufficient description of what is proposed so as to constitute an adequate warning to all the inhabitants of the town."<sup>1</sup> "Every action taken at the meeting must be pursuant to some article in the warrant and must be within the scope of such article."<sup>2</sup>

### **How does Town Meeting proceed?**

Voters attending Town Meeting must first check in with the clerks and receive a voting card which is required to vote. The meeting typically acts on the articles in the order they are printed in the warrant. For each article, a main motion is made and seconded by voters and placed by the moderator on the floor for debate. Permission of the moderator is required to speak. The moderator presides and regulates the proceedings, decides all questions of order, and calls and declares all votes. After debate has ended, the moderator will call for a vote by a show of voter cards. If the vote is too close to call by sight or if seven voters immediately question the moderator's declaration of the vote, the moderator will order a hand count to confirm the vote.

### **Who can attend?**

Town Meeting is open to the public. Only Groton voters are entitled to attend, speak and vote. Non-voters may be required to sit in a separate section. Non-voters may ask the moderator to speak on the topic of the debate.

### **How long is town meeting?**

Town Meeting concludes when all articles on the warrant have been acted upon. Town Meeting may conclude in one session or adjourn for subsequent sessions.

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<sup>1</sup> *Town Meeting Time: A Handbook of Parliamentary Law* (page 12) Johnson, Trustman and Wadsworth, Third Edition, 2001.

<sup>2</sup> *Id.*



## **Explanation of a Consent Agenda**

A consent agenda is a procedure to group multiple main motions into a single motion for voting. A consent agenda saves time by eliminating the reading of multiple motions and explanations when there are no objections or questions. In Groton, a consent agenda generally consists of articles unanimously supported by the Select Board and Finance Committee. Articles that change by-laws or introduce new spending are typically not included. In this warrant, the Select Board has grouped articles in consent agendas and labeled them for easy reference.

## **How Consent Agendas Work**

As the first step to act on a consent agenda, the moderator will read the titles of the included articles. A voter who wishes to remove an article from the consent agenda for separate debate and vote should state "hold." The held article will be set aside and acted on after the vote on the consent agenda. After the meeting agrees on the contents of the consent agenda, there will be no debate and the moderator will immediately call for a vote. Every motion included in the consent agenda will either pass or fail as a group. Voters should read the warrant and review the proposed consent agendas to identify articles they wish to remove for separate consideration.

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## **COVID PROTOCOL AT TOWN MEETING**

In an abundance of caution and to keep Town Meeting Participants safe, the Select Board is requiring that masks be worn at Town Meeting. For those in need, masks will be provided as you check in to Town Meeting.

Groton Select Board



## **Town Meeting Access for Voters with Disabilities**

**Parking** – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South. There is a ramp providing access from the parking lot to the front door of the Middle School.

**Wheelchair Accessible & Companion Seating** – Wheelchair spaces, seating for people with mobility issues and companion seats are available in the center aisle on both sides of the auditorium.

**Sign Language** – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

**Speaking at Town Meeting** – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

**Restrooms** – Accessible restrooms are available near the entrance to the auditorium.

**Transportation to Town Meeting** - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

**Questions or concerns** - If you or a member of your household has questions or would like to request a sign language interpreter, please contact the Select Board's Office at Town Hall at 978 448-1111 at least one week before the Town Meeting.

**2022 SPRING TOWN MEETING OFFICIALS**  
**MEETING DATE: APRIL 30, 2022**

**Town Moderator:**

Jason Kauppi

**Deputy Moderator**

Michael Bouchard

**Board of Selectmen:**

Becky Pine, Chair  
Alison Manugian, Vice-Chair  
Peter Cunningham, Clerk  
Josh Degen  
John Reilly

**Finance Committee:**

Bud Robertson, Chair  
Colby Doody, Vice Chair  
Gary Green  
David Manugian  
Jamie McDonald  
Michael Sulprizio  
Scott Whitefield

**Town Manager:**

Mark W. Haddad  
Dawn Dunbar, Executive Assistant

**Town Clerk:**

Michael F. Bouchard

**PROCEEDINGS:**

The meeting was called to order at 9:01 AM on April 30, 2022 at the Groton-Dunstable Middle School Performing Arts Center. Moderator Jason Kauppi presided.

There is no quorum requirement for this Annual Town Meeting. 210 voters attended the meeting.

**Announcements:**

The Town Election will be held on May 24. The ballot will contain all town offices and two Ballot Question. There are four contested races on the ballot: Select Board, School Committee, Electric Light and the 1-year seat on the Board of Health. Question #1 asks the voters to vote yes or no to change the position of Town Clerk from an elected to an appointed position. Question #2 is a non-binding referendum asking the voters to opine on a proposed modification to the town seal. An Election Question Information Book explaining the ballot questions and election details is available at this Meeting and is being mailed to all households.

Precincts 1 and 3A will vote at The Center, 163 West Main Street, and Precincts 2 and 3 will vote at the Groton-Dunstable Middle School (North), 344 Main Street. Precinct 3A is new to Groton. Affected voters have been notified by mail in early April.

In-Person Early Voting and Early Voting by Mail are not available for the town election. Absentee ballots are available. The last day to request an absentee ballot by mail is Wednesday, May 18 at 5:00 PM.

Please contact the Town Clerk's Office if you have any questions about the election, your voter status or polling location.

Candidates Night will be held on Tuesday, May 17 at 7:00 PM at The Center, 163 West Main Street.

**Complete Streets Report (George Barringer):** The Town has received two awards for extensions to sidewalks. One sidewalk will extend from the Village of West Groton to the Center located at 163 West Main Street. The other sidewalk will extend from the corner of Main Street to the parking lot at the Gibbet Hill Grill.

**Procedures to be used on April 30:**

- There will be no voice votes, only votes by raising voter cards.
- Wireless microphones will; be used. If a voter cannot go to a microphone, one will be brought to the speaker.
- There are 24 articles on the warrant with 19 Motions and 3 Consent Agendas.
- The main proponent and opponent of an article will be allowed 7 minutes in which to present their argument.

Copies of the Warrant and Town Meeting Information Packet are available in the lobby.

Mr. Kauppi explained Consent Motions and how they would be executed. If during the reading of the articles under a consent motion, a voter needs only to ask that an article be held for independent discussion.

As a common-sense pandemic procedure, face masks are required for the town Meeting. If an individual cannot wear a mask, please sit in the reserved area.

A moment of silence was observed for Grotonians who have passed since the last meeting.

The Meeting took the Pledge of Allegiance, led by Deputy Chief Rachael Bielecki.

Michael Bouchard was appointed by the Meeting as Deputy Moderator for a term to end with the beginning of the Spring 2023 Annual Town Meeting. The vote was unanimous. The Moderator administered the oath.

**MOTION – Limit Debate**

**MOVER: Michelle Collette**

I move that debate be limited to three minutes for each speaker, with the exception of the main proponent and opponent of each article, and at the discretion of the moderator.

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3rds Majority**

**Vote of Motion to Limit Debate: Passed by 2/3rds Majority**

The timekeeper was Dawn Dunbar.

The Moderator determined that the warrant was duly posted. The reading of the warrant was waived by Majority vote.

Tellers were sworn: Michael Manugian, Matt Pisani, John Sopka, Mark Proto, Rick Muehlke, Larry Hurley.

**SPRING TOWN MEETING WARRANT  
APRIL 30, 2022**

Middlesex, ss.  
Commonwealth of Massachusetts  
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Saturday, the thirtieth day of April, 2022 at Nine O'clock in the morning, to consider all business other than the election of Town Officers and on the twenty-fourth day of May, 2022, between the hours of 7:00 A.M. and 8:00 P.M., at an adjourned session thereof at the following locations:

Precincts 1 & 3A	The Groton Center 163 West Main Street	Precincts 2 & 3 Middle School North Gymnasium 346 Main Street
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to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for One	Board of Health	1 Year
Vote for Two	Select Board	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for One	Park Commission	1 Year
Vote for Two	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years

**QUESTION 1:**

Shall an Act passed by the General Court in the Year 2022, entitled "An Act Relative to the Charter and the Town Clerk in the Town of Groton" be accepted?

YES\_\_\_\_\_ NO\_\_\_\_\_

**QUESTION 2:**

**NON-BINDING REFERENDUM** – Should the Seal of the Town of Groton be modified by removing the words "Holy Bible" from the image of the book in the center of the Seal, leaving the image of the book blank?

YES\_\_\_\_\_ NO\_\_\_\_\_

## **ARTICLE LISTINGS**

			<b>Disposition</b>
<b>*CONSENT MOTION 1 (Articles 1 through 4)</b>			Passed
*	<b>Article 1:</b>	Hear Reports	
*	<b>Article 2:</b>	Elected Officials Compensation	
*	<b>Article 3:</b>	Wage and Classification Schedule	
*	<b>Article 4:</b>	Appropriate FY 2023 Contribution to the OPEB Trust Fund	
<b>**CONSENT MOTION 2 (Article 5)</b>			Passed
**	<b>Article 5:</b>	Fiscal Year 2023 Annual Operating Budget	
	<b>Article 6:</b>	Fiscal Year 2023 Capital Budget	Passed
	<b>Article 7:</b>	Purchase Fire Engine to Replace Engine 5	Passed
	<b>Article 8:</b>	Purchase Voting Machine	Passed
	<b>Article 9:</b>	CPA Project Funding for Replacing Middle School Track	Passed
	<b>Article 10:</b>	Community Preservation Funding Accounts	Passed
	<b>Article 11:</b>	Community Preservation Funding Recommendations	Motions 1-7 Passed
	<b>Article 12:</b>	Zoning Amendment – Marijuana Establishments	Passed
	<b>Article 13:</b>	Zoning Amendment – Performance Standards	Passed
	<b>Article 14:</b>	Amend Water Resource Protection Overlay District Map	Passed
	<b>Article 15:</b>	Extend Center Sewer District	Passed
	<b>Article 16:</b>	Electronic Voting Study Committee	Passed
	<b>Article 17:</b>	Citizens' Petition – Age Restricted Housing Definition	Did not pass
<b>***CONSENT MOTION 3 (Articles 18 through 24)</b>			Passed
***	<b>Article 18:</b>	Transfer Within the Water Enterprise Fund	
***	<b>Article 19:</b>	Transfer Within the Sewer Enterprise Fund	
***	<b>Article 20:</b>	Transfer Within Four Corner Sewer Enterprise Fund	
***	<b>Article 21:</b>	Transfer Within Cable Enterprise Fund	
***	<b>Article 22:</b>	Prior Year Bills	
***	<b>Article 23:</b>	Establishment of Revolving Fund	
***	<b>Article 24:</b>	Establishing Limits for Various Revolving Funds	
		Budget Report of the Town Manager and Finance Committee to Town Meeting	
		Appendix A – Fiscal Year 2022 Proposed Operating Budget	
		Appendix B – Fiscal Year 2022 Wage and Classification Schedule	

\*Presented as Consent Motion #1

\*\*Presented as Consent Motion #2 – Town Budget

\*\*\*Presented as Consent Motion #3 – an Annual Consent Agenda.



**CONSENT MOTION #1 – Articles 1 through 4**

**Mover: John Reilly**

**MOTION:** I move that the Town vote to combine for consideration Articles 1, 2, 3 and 4 of the Warrant for this Town Meeting and that the Town take affirmative action on said articles as set forth in the motions in the Town Meeting Information Handout, without debate and in accordance with the action proposed under each motion, provided, however, that if any voter, prior to the taking of the vote, requests the right to debate a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business.

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**ARTICLE 1: HEAR REPORTS**

To see if the Town will vote to hear and act on the report of the Select Board and other Town Officers and Committees, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board: *Recommended Unanimously***

**Finance Committee: *No Position***

**Summary:** *To hear reports of Town Boards, Committees and Commissions and to accept the annual report and other reports that may be presented to Town Meeting.*

**MOTION:** I move that the Town's 2021 Annual Report be accepted and placed in the permanent records of the Town.

**Quantum of Town Meeting Vote: Majority**

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**ARTICLE 2: ELECTED OFFICIALS' COMPENSATION**

To see if the Town will vote to set the compensation for the elected officials of the Town for the ensuing year, or to take any other action relative thereto.

**SELECT BOARD**

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:** *To provide compensation for elected officials as proposed by the Town Manager. The Town Clerk is proposed to receive a salary of \$95,417 in FY 2023 and the Moderator is proposed to receive a salary of \$65 in FY 2023.*

**MOTION:** I move that the following compensation be set for the following elected officials for the ensuing year: Town Clerk - \$95,417; Town Moderator - \$65.

**Quantum of Town Meeting Vote: Majority**

---

**ARTICLE 3: WAGE AND CLASSIFICATION SCHEDULE**

To see if the Town will vote to amend and adopt for Fiscal Year 2023 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

**SELECT BOARD  
TOWN MANAGER**

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Summary:** *The purpose of this Article is to set the wage and classification schedule for the three (3) employees (Executive Assistant to the Town Manager, Human Resources Director and IT Director) covered by the Personnel Bylaw. Under the policy of the Select Board, these employees receive the same benefits as contained in the Town Supervisors' Union Contract. These employees will receive a 2.5% cost-of-living adjustment in Fiscal Year 2023.*

**MOTION:** I move that the Town of Groton Wage and Classification Schedule be amended and adopted for Fiscal Year 2023 as printed in Appendix B of the Warrant for the 2022 Spring Town Meeting.

**Quantum of Town Meeting Vote: Majority**

---

**ARTICLE 4: APPROPRIATE FY 2023 CONTRIBUTION TO THE OPEB TRUST**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20, or to take any other action relative thereto.

**SELECT BOARD  
TOWN MANAGER**

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Summary:** *The purpose of this article is to fund the Town's OPEB Liability. The Select Board and Finance Committee have adopted a funding policy for this purpose. One of the funding goals is to commit to an annual appropriation to the Trust that would keep the Net Present Value Liability from growing until such time as the Town can begin to pay down the liability. In Fiscal Year 2023, the anticipated amount necessary for this purpose is estimated to be \$181,000. This Article will seek an appropriation of \$181,000 from Free Cash to add to the OPEB Liability Trust Fund.*

**MOTION:** I move that One Hundred Eighty-One Thousand Dollars (\$181,000), be transferred from the Excess and Deficiency Fund (Free Cash) to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20.

**Quantum of Town Meeting Vote: Majority**

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The Moderator read the title of each article in **CONSENT MOTION #1. No articles were held.**

**Quantum of Town Meeting Vote: Majority**

**VOTE on CONSENT MOTION #1 (Articles 1 through 4): Passed by Unanimous Vote**

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**ARTICLE 5: FISCAL YEAR 2023 ANNUAL OPERATING BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2023), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE  
SELECT BOARD  
TOWN MANAGER**

**Select Board: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31<sup>st</sup>; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at the Spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see the Finance Committee's and Town Manager's Report which includes the Finance Committee's and Select Board's recommendations.*

**CONSENT MOTION #2 – ARTICLE 5 Operating Budget**

**Mover: Bud Robertson**

I move that the town take affirmative action on Motion 1 through Motion 14, under Article 5, as set forth in the Town Meeting Information Handout for this Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter requests the right to debate a specific budget motion, then said motion shall be debated and voted upon separately.

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**MOTION 1: GENERAL GOVERNMENT**

**MOTION:** I move that Two Million Two Hundred Eighty-One Thousand Nine Hundred Twenty-Five Dollars (\$2,281,925) be hereby appropriated for General Government as represented by lines 1000 through 1182 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$33,630 be transferred from the Excess and Deficiency Fund (Free Cash); the sum of \$3,000 be transferred from American Rescue Plan Act Funds; and the sum of \$2,245,295 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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#### **MOTION 2: LAND USE DEPARTMENTS**

**MOTION:** I move that Four Hundred Fifty-Four Thousand Six Hundred Seventy Dollars (\$454,670) be hereby appropriated for Land Use Departments as represented by lines 1200 through 1281 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$10,841 be transferred from the Excess and Deficiency Fund (Free Cash); the sum of \$3,000 be transferred from American Rescue Plan Act Funds; and the sum of \$440,829 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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#### **MOTION 3: PROTECTION OF PERSONS & PROPERTY**

**MOTION:** I move that Four Million Six Hundred Seventy-One Thousand Twenty-Nine Dollars (\$4,671,029) be appropriated for Protection of Persons and Property as represented by lines 1300 through 1372 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$67,108 be transferred from the Excess and Deficiency Fund (Free Cash); the sum of \$300,000 be appropriated from American Rescue Plan Act Funds; and the sum of \$4,303,921 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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#### **MOTION 4: SCHOOLS**

##### **a.) Nashoba Valley Regional Technical High School**

**MOTION:** I move that the sum of Eight Hundred Ten Thousand Thirty-Seven Dollars (\$810,037) be raised and appropriated from the Fiscal Year 2023 Tax Levy and other general revenues of the Town for the Nashoba Valley Regional Technical High School as represented by line 1400 in Appendix A of the Warrant.

**Quantum of Town Meeting Vote: Majority**

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**b.) Groton Dunstable Regional School District**

**MOTION b.) A:** I move that the sum of Twenty-Four Million Eight Hundred Two Thousand Two Hundred Twenty-Two Dollars (\$24,802,222) be hereby raised and appropriated from the Fiscal Year 2023 Tax Levy and other general revenues of the Town for the Groton Dunstable Regional School District as represented by lines 1410 through 1413 as shown in Appendix A of the Warrant.

**Quantum of Town Meeting Vote: Majority**

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**MOTION b.) B:** I move that the sum of Five Hundred Seventy-Seven Thousand Twenty-Six dollars (\$577,026) be hereby transferred from the Groton Dunstable Regional School District Capital Stabilization Fund to the Groton Dunstable Regional School District to pay for the capital assessment from said School District as represented by line 1414 in Appendix A of the Warrant.

**Quantum of Town Meeting Vote: 2/3s Majority**

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**MOTION 5: DEPARTMENT OF PUBLIC WORKS**

**MOTION:** I move that Two Million Three Hundred Forty-Five Thousand Eight Hundred Sixteen Dollars (\$2,345,816) be hereby appropriated for the Department of Public Works as represented by lines 1500 through 1561 as shown in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, \$19,776 be transferred from the Excess and Deficiency Fund (Free Cash); \$1,000 be appropriated from American Rescue Plan Act Funds; and \$2,325,040 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 6: LIBRARY AND CITIZEN'S SERVICES**

**MOTION:** I move that the sum of One Million Eight Hundred Ninety-Two Thousand Eighty-Three Dollars (\$1,892,083) be hereby appropriated for Library and Citizen's Services as represented by lines 1600 through 1703 as shown in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$20,743 be transferred from the Excess and Deficiency Fund (Free Cash); \$2,000 be appropriated from American Rescue Plan Act Funds and \$1,869,340 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 7: DEBT SERVICE**

**MOTION:** I move that Three Million Six Hundred Fifty-One Thousand Two Hundred Fifty-Eight Dollars (\$3,651,258) be hereby appropriated for Debt Service as represented by lines

2000 through 2007 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation the sum of \$90,249 be transferred from the Excess and Deficiency Fund (Free Cash); the sum of \$15,224 be transferred from Bond Premiums and Surplus from Completed Projects; and the sum of \$3,545,785 be raised from the Fiscal Year 2023 Tax Levy and other general revenues of the Town.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 8: EMPLOYEE BENEFITS**

**MOTION:** I move that Four Million Six Hundred Sixteen Thousand Seven Hundred Six Dollars (\$4,616,706) be raised and appropriated from the Fiscal Year 2023 Tax Levy and other general revenues of the Town for Employee Benefits as represented by lines 3000, 3002, 3010, 3011 and 3012 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 9: WATER ENTERPRISE**

**MOTION:** I move that One Million Six Hundred Forty-Seven Thousand One Hundred Sixty-Seven Dollars (\$1,647,167) be appropriated to be spent by the Groton Water Commission to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town of the Groton Water Enterprise Fund as represented in the Water Enterprise Budget in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$1,371,605 be appropriated from Water Rates and Fees; the sum of \$92,000 be hereby transferred from Water Enterprise Excess and Deficiency; and the sum of \$183,562 in the Town's General Fund Operating Budget be raised and appropriated to be allocated to the Water Enterprise for FY 2023.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 10: SEWER ENTERPRISE**

**MOTION:** I move that Eight Hundred Thirty-Seven Thousand Eight Hundred Thirty-Nine Dollars (\$837,839) be appropriated to be spent by the Groton Sewer Commission to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town for the Groton Sewer Enterprise Fund as represented in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$765,155 be appropriated from Sewer Rates and Fees; the sum of \$40,000 be hereby transferred from Sewer Enterprise Excess and Deficiency; and the sum of \$32,684 be raised and appropriated in the General Fund Operating Budget to be allocated to the Sewer Enterprise for Fiscal Year 2023.



**Quantum of Town Meeting Vote: Majority**

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**MOTION 11: FOUR CORNERS SEWER ENTERPRISE**

**MOTION:** I move that Seventy-Nine Thousand One Hundred Thirty-Four Dollars (\$79,134) be hereby appropriated for the Fiscal Year 2023 Budget for the Four Corners Sewer Enterprise as shown in Appendix A of the Warrant report; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$46,134 be appropriated from Four Corners Sewer Rates and Fees; and the sum of \$33,000 be hereby transferred from Four Corners Sewer Enterprise Excess and Deficiency.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 12: LOCAL ACCESS CABLE ENTERPRISE**

**MOTION:** I move that Two Hundred Twenty-Three Thousand Two Hundred Nineteen Dollars (\$223,219) be hereby appropriated to be spent by the Cable Access Commission to defray all operating expenses and any reimbursements to the Town of the Local Access Cable Enterprise Fund as shown in Appendix A of the Warrant report; each line item to be considered as a separate appropriation for the purposes voted and to meet this appropriation, the sum of \$110,441 be appropriated from Local Access Cable Fees; the sum of \$66,946 be hereby transferred from Local Cable Access Excess and Deficiency; and the sum of \$45,832 be raised and appropriated in the General Fund Operating Budget to be allocated to the Local Access Cable Enterprise for Fiscal Year 2023.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 13: STORMWATER UTILITY ENTERPRISE**

**MOTION:** I move that Two Hundred Sixteen Thousand Nine Hundred Ninety-Five Dollars (\$216,995) be hereby appropriated to be spent by the Town Manager to defray all operating expenses and any reimbursements to the Town of the Stormwater Utility Enterprise as shown in Appendix A of the Warrant report; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$187,408 be hereby transferred from Stormwater Utility Rates and Fees; and the sum of \$29,587 be raised and appropriated in the General Fund Operating Budget to be allocated to the Stormwater Utility Enterprise for Fiscal Year 2023.

**Quantum of Town Meeting Vote: Majority**

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**MOTION 14: ELECTRIC LIGHT**

**MOTION:** I move that the income from sales of electricity to private customers or for electricity supplied to municipal buildings, together with receipts from jobbing accounts, be

appropriated for the Groton Electric Light Department, the whole to be expended by the Manager of the Groton Electric Light Department under the direction and control of the Groton Board of Electric Light Commissioners, for expenses of the Department for Fiscal Year 2023, as defined in Section 57 of Chapter 164 of the Mass. General Laws, and that, if said sum and said income shall exceed said expense for said year, such excess shall be transferred to the construction fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Board of Electric Light Commissioners.

**Quantum of Town Meeting Vote: Majority**

---

The Moderator read the title of each article in **CONSENT MOTION #2**. No articles were held.

**Quantum of Town Meeting Vote: 2/3s Majority**

**VOTE on CONSENT MOTION #2 (Article 5): Passed by Unanimous Vote**

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**ARTICLE 6: FISCAL YEAR 2023 CAPITAL BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager in Fiscal Year 2022 and thereafter, for the purpose of funding the Fiscal Year 2023 Capital Budget, or to take any other action relative thereto.

**TOWN MANAGER**

**Summary:** *The following is the proposed Town Manager's Capital Budget for Fiscal Year 2023:*

<b>Item #1 – Pick-Up Truck</b>	<b>\$40,000</b>	<b>Highway</b>
--------------------------------	-----------------	----------------

**Summary:** *This is a scheduled replacement. The average life of a pick-up truck is approximately 7 years. Replacing one vehicle every couple of years will allow the fleet to stay in good shape. This is a front-line pick-up used for day-to-day operations as well as snow plowing. Due to supply chain issues and availability, this item will be purchased in Fiscal Year 2022.*

**Select Board: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

<b>Item #2 – Intermediate Truck</b>	<b>\$75,000</b>	<b>Highway</b>
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**Summary:** *This size truck was introduced into the Town's fleet to save wear and tear on the dump trucks and pickup trucks by not overloading them. This has worked out very well. They are used almost daily for tasks such as patching and road construction projects right up to plowing roads. They do not have sanders on them, just plows. They take up less room and eliminate the need for a large vehicle which makes it safer for the employees as well as the motoring public. The scheduled replacement vehicle will be 15 years old at the time of replacement. Due to supply chain issues and availability, this item will be purchased in Fiscal Year 2022.*

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #3A – Dump Truck** **\$22,000** **Highway**

**Summary:** *In Fiscal Year 2018, Town Meeting approved a bond for \$185,000 to purchase a new Dump Truck for the Highway Department, with the intent to pay it back over five years. The appropriation this year is the fifth of five payments for this truck.*

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #3B – Dump Truck** **\$40,000** **Highway**

**Summary:** *Last year's Annual Town Meeting appropriated \$185,000 to replace one of our older Dump Trucks. The Town borrowed these funds through a State House Note and will pay it off over five years. Fiscal Year 2023 will be the first of five payments.*

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #4 – Municipal Building Repairs** **\$25,000** **Town Facilities**

**Summary:** *This appropriation will be used to continue to maintain all municipal buildings by performing various maintenance activities to prevent major breakdowns in the Town's building infrastructure. Priorities continue to change when it comes to the minor repairs and upgrades in the municipal buildings. Furnaces, a/c units, flooring and painting are some of the small items this capital program handles.*

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #5 – IT Infrastructure** **\$40,000** **Town Facilities**

**Summary:** *This item in the Capital Budget was established ten years ago and has been very successful. In Fiscal Year 2023, the following items will be purchased/upgraded with this allocation: 10 replacement computers; Replace aging servers and storage arrays; Investment to expand the network and keep equipment and maintenance costs current; and network switch upgrades and increased wireless coverage.*

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #6 – Fork Lift/Mini Loader                      \$60,000                      Transfer Station**

**Summary:**     *This is a vital piece of equipment at the transfer station. It is used to load the two balers located at the facility. In addition, it is used to move the various recyclables around the facility. This piece of equipment is a work horse and this should be considered a scheduled replacement.*

**Select Board:** *Recommended Unanimously*  
**Finance Committee:** *Recommended Unanimously*

**Item #7 – Upgrade Fire Alarm System                      \$50,000                      Library**

**Summary:**     *DPW, Fire, and Impact Fire Services conducted a thorough inspection of the library's 20+ year old fire system, with many components 25 years old in 2024. All of it needs upgrading: the main fire panel, 30 smoke detectors, 9 pull stations, 7 duct detectors, various relay modules, 20 audio/visual units, 8 visual only units, plus 32 sprinkler heads, engineering and design. Install new Keltron box and re-establish lost connection to the Groton Fire Dept., saving the library from paying for a monthly monitoring service as well as saving 1-2 minutes of time alerting the Fire Dept. in an emergency.*

**Select Board:** *Recommended Unanimously*  
**Finance Committee:** *Recommended Unanimously*

**Item #8 – Upgrade Building Alarm System                      \$15,000                      Library**

**Summary:**     *The burglary alarm system was installed in 1999 and will be 25 years old in 2024. Jasonics owner said some of the Library's security detectors are "ancient", with several installed too high to be useful. This project includes: replacing the control panel, both entry keypads, all 17 motion detectors, and exit door contacts (if needed). The existing wiring would be reconfigured so that each device is on a separate zone (as opposed to now, with 9 detectors on 1 "top floor" zone.) Newer panic buttons would be tied in. The Library receives numerous false alarms every year and the system needs to be upgraded.*

**Select Board:** *Recommended Unanimously*  
**Finance Committee:** *Recommended Unanimously*

**Item #9 – Envelope Repairs                      \$18,000                      Library**

**Summary:**     *This is the last identified need still unaddressed from the 2018 building envelope study on how to keep water from entering the building: Repair/replace sealant around every exterior door and aluminum window (up 3 stories), as well as scrape, prime, caulk, and paint all 20 wood window sashes.*

**Select Board:** *Recommended Unanimously*  
**Finance Committee:** *Recommended Unanimously*

**Item #10 – Replace Emergency Exit Doors                      \$19,000                      Library**

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Item #14 – Cameras/Key Card Access****\$25,000****Police Department**

**Summary:** *Cameras will be installed in Cell Block Hall "blind spots". An exterior security camera for the back of the building and the communications tower. Hardwired Card Key reader for a Cell Block/Sallyport to replace failing battery units. New readers in each of the cell holding areas from Cell Check documentation and the records room.*

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Item #15 – Pool Improvements****\$110,000****Country Club**

**Summary:** *This funding will be used to replace the deck at the Country Club Pool.*

**Select Board:** *Recommended (4 In Favor, 1 Against – Degen)*

**Finance Committee:** *Recommended Unanimously*

**TOWN MANAGER**

**Mover:** Alison Manugian

**MOTION:** I move that Seven Hundred Seventy-Eight Thousand Dollars (\$778,000) be hereby appropriated, to be expended by the Town Manager in Fiscal Year 2022 and thereafter, for the capital items as set forth under Article 6 in the Warrant for the 2022 Spring Town Meeting; and to meet this appropriation, the sum of \$190,000 be transferred from the Excess and Deficiency Fund (Free Cash); and the sum of \$588,000 be transferred from the Capital Stabilization Fund.

*[Town Clerk Note:: Article 6 capital items summarized below]*

<u>Item</u>	<u>Amount</u>	<u>Department</u>
Pick-Up Truck	\$ 40,000	Highway
Intermediate Truck	\$ 75,000	Highway
Dump Truck (FY 2018 Purchase)	\$ 22,000	Highway
Dump Truck (FY 2022 Purchase)	\$ 40,000	Highway
Municipal Building Repairs	\$ 25,000	Town Facilities
IT Infrastructure	\$ 40,000	Town Facilities
Fork Lift/Mini Loader	\$ 60,000	Transfer Station
Upgrade Fire Alarm System	\$ 50,000	Library
Upgrade Building Alarm System	\$ 15,000	Library
Building Envelope Repairs	\$ 18,000	Library
Replace Emergency Exit Doors	\$ 19,000	Library
Master Plan Update	\$ 100,000	Planning Board
Property Improvements	\$ 25,000	Park Department
Police Cruisers	\$ 114,000	Police Department
Cameras/Key Card Access	\$ 25,000	Police Department
Pool Improvements	<u>\$ 110,000</u>	Country Club



**Total                   \$ 778,000**

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**VOTE on Main Motion - Article 6: Passed by 2/3<sup>rd</sup> Majority Vote**

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**ARTICLE 7:                   PURCHASE FIRE ENGINE TO REPLACE ENGINE 5**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to purchase and equip a new Engine 5 for the Fire Department, and all costs associated and related thereto, or to take any other action relative thereto.

**TOWN MANAGER**

**Select Board: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *Engine 5 was purchased in 2007 and was slated to be replaced in 2028. Unfortunately, during an ice storm this past winter, Engine 5 was involved in an accident causing over \$95,000 worth of damage that would be covered by insurance. Based on the age and wear and tear on the Engine 5, it does not make sense to invest the \$95,000 in an engine with 5 years of useful life left. The Town Manager and Fire Chief have recommended using the insurance funds and investing it in a new Fire Engine for the Fire Department. The estimated cost of the new vehicle is approximately \$840,000 and will be paid back over 20 years (estimated life of a new Fire Truck).*

**Mover: John Reilly**

**MOTION:** I move that Eight Hundred Thousand Dollars (\$800,000), be hereby appropriated, to be expended by the Town Manager, to purchase and equip a new Engine 5 for the Fire Department, and for the payment of all costs associated and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow the sum of \$800,000 under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and, further, that the Town Manager be authorized to contract for the accomplishment of the foregoing purpose, including the expenditure of all appropriated funds and any funds received from any source for such purchase.

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**VOTE on Main Motion - Article 7: Passed by 2/3<sup>rd</sup> Majority Vote**

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**ARTICLE 8:                   PURCHASE VOTING MACHINE**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of purchasing a voting tabulator to be used by the Town to tabulate votes

during all elections, and all costs associated and related thereto, or to take any other action relative thereto.

### **TOWN CLERK**

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***

**Summary:** *This request for a minor capital item is to purchase a new voting tabulator to tabulate votes cast in Groton's newly created Sub-Precinct 3A. Sub-Precinct 3A was created by the Massachusetts House of Representatives during decennial redistricting in December, 2021. Under State election regulations, the sub-precinct's votes must be counted separately, and on a unique tabulator (if tabulators are used). Groton currently uses Imagecast Precinct (ICP) vote tabulators. This request is to authorize the purchase of an additional Imagecast Precinct Tabulator. Please note that the use of this machine may be considered to be a local mandate by the State Auditor, and if so declared, the cost will be reimbursed to the Town.*

**Mover: Rebecca Pine**

**MOTION:** I move that Five Thousand Seven Hundred Dollars (\$5,700), be transferred from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, for the purpose of purchasing a voting tabulator to be used by the Town to tabulate votes during all elections, and all costs associated and related thereto.

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**VOTE on Main Motion - Article 8: Passed by Majority Vote**

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### **ARTICLE 9: CPA RECOMMENDATION – ADDITIONAL FUNDING SCHOOL TRACK**

To see if the Town will vote to adopt and approve the recommendation of the Community Preservation Committee established pursuant to Chapter 44B of the General Laws, for additional funds to supplement funds previously appropriated to construct a new Middle School Track, and all costs associated and related thereto, and to implement such recommendation, borrow pursuant to any applicable statute and/or appropriate a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, said funds to be expended by the Town Manager, or to take other action relative thereto.

### **COMMUNITY PRESERVATION COMMITTEE**

**Select Board: *Recommended Unanimously***  
**Finance Committee: *Recommended Unanimously***  
**Community Preservation Committee: *Recommended Unanimously***

**Summary:** *The 2021 Spring Town Meeting appropriated funds to relocate the Middle School Track in conjunction with the construction of a new Florence Roche Elementary School. The original estimate of \$1.4 million will not be sufficient based on the most recent review of the project. Construction costs have risen at an unprecedented rate. Supply and demand challenges, global shipping, labor shortages,*

*and a high volume of work are all having an impact on construction costs, and all projects and sectors are being affected. While the Project included design, estimating, and escalation contingencies in December 2020, these contingencies cannot absorb the recent estimated costs received. The purpose of this Article will be to appropriate the additional funds needed to complete the project.*

**Mover: Bruce Easom**

**MOTION:** I move to adopt and approve the recommendation of the Community Preservation Committee established pursuant to Chapter 44B, Section 5 of the General Laws, and to appropriate One Million Dollars (\$1,000,000), for additional funds to supplement funds previously appropriated to construct a new Middle School Track, and for the payment of all costs associated and related thereto, and to implement such recommendation, the Treasurer, with the approval of the Select Board, be authorized to borrow the sum of \$1,000,000, to be expended by the Town Manager, under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and, further, that the Town Manager be authorized to contract for the accomplishment of the foregoing purpose, including the expenditure of all appropriated funds and any funds received from any source for such purchase.

*[Town Clerk Note: The track was rebuilt in 2016 using CPA funding. The Spring 2021 Town Meeting appropriated \$1,405,374 to construct a new relocated track so that the new elementary school can be built on the current track site.]*

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**Discussion:**

- Mr. Easom explained that the 3% Community Preservation Act was adopted in 2004 by the Town. In FY22, the Town raised \$670,000 with the CPA real estate tax surcharge, and received a state match of \$218,000.
- Mr. Easom also explained that the Town's Community Preservation Committee reviews applications annual and recommends to town meeting. The applications are reviewed for legality, scored and recommended based upon scores, not personal preferences.
- Article 9 allows for an additional \$1 million to be bonded and paid over 10 years from CPA funds for the next 10 years to cover the escalated cost of the Middle School track. Being paid from CPA funds, it does not affect the tax rate. The discussion pointed out that other projects may not be funded because of this bond commitment. (Note: A prior town meeting appropriated \$1.4 million to relocate the track, which was necessary to locate the new elementary school on the site.
- Mr. Saindon, the School Building Committee Owner's Project Manager, was allow to address the meeting. He explained that the costs involved requiring the additional \$1 million were twofold. The land was not a flat as originally estimated, and requires earth movement and fill. The second reason is the unprecedented rise in construction costs. From 2011 to 2021, the average construction escalation was 3%. Since April, 2021 construction costs have escalated by 19%. If this funding is not approved, "tough choices" would need to be made on the school construction. If approved, the project would be on budget.
- Ms. Gilbert stated that "tough choices" would involve interior finishes and a decrease in programming and services. \$1 million savings won't be found in interior finishes. Sports programming is an important part of school services. A downsized track would not be

compliant with state standards; therefore, state events could not be held there. While the High School track is complaint, there are scheduling and logistics issues that would be ongoing. If not approved, the money would need to be cut from the construction budget. Some level of track is an integral part of the MSBA approved project and required to obtain matching funds. The objective is to finish the project, but not raise taxes to do so.

- Dunstable is not contributing funds to the relocation of the track. Dunstable did contribute to the original track construction, as Dunstable students go to Flo-Ro School. Dunstable is not contributing to the relocation as this is an effect of Groton's decision to build the new school.
- Comment that taxpayers should not have to pay twice for this track, and suggested that the new school should not have been sited there.
  - Response: The siting of the school was a multi-year effort. Many Groton sites and all town owned land were explored. This was chosen as the most cost-effective location.

**MOTION to MOVE the QUESTION:**

**Moved and Seconded**

**Quantum: 2/3<sup>rd</sup> Majority**

**VOTE on the Motion to Move the Question: Passed by 2/3<sup>rd</sup> Majority**

**VOTE on Article 9 – Main Motion: Passed 143 In Favor and 41 Against (2/3<sup>rd</sup> Majority)**

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**ARTICLE 10: COMMUNITY PRESERVATION FUNDING ACCOUNTS**

To see if the Town will vote to make the following appropriations from the Community Preservation Fund: Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 20,500
Open Space Reserve:	\$ 88,741
Historic Resource Reserve:	\$ 88,741
Community Housing Reserve:	\$ 88,741
Unallocated Reserve:	\$ 600,687

or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Community Preservation Committee: *Recommended Unanimously***

**Summary:** *This is an accounting procedure that is necessary so that the Community Preservation Committee will have access to the funds raised during Fiscal Year 2023. Except for the CPC Operating Expenses, none of these funds will be spent without additional approval at Town Meeting.*

**Mover: Bruce Easom**

**MOTION:** I move that the following sums be appropriated from the Community Preservation Fund and allocated to the following sub accounts:

CPC Operating Expenses:	\$ 20,500
Open Space Reserve:	\$ 88,741
Historic Resource Reserve:	\$ 88,741
Community Housing Reserve:	\$ 88,741
Unallocated Reserve:	\$ 600,687

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**VOTE on Main Motion - Article 10: Passed by Majority Vote**

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**ARTICLE 11: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS**

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2023, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Select Board, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

**CPC Proposal A: Conservation Fund – FY 2023 \$400,000**

**Summary:** *The Conservation Commission is requesting \$400,000 to be added to the Conservation Fund to preserve open space, protect water resources and wildlife habitat, and preserve land for agricultural, recreational, and forestry activities. This Fund allows the Town to move quickly in the event a priority parcel becomes available. This Fund has been used to purchase Conservation Restrictions, Agricultural Preservation Restrictions, and fee ownership of conservation land. The Town's Financial Policies recommends that this fund be set at a minimum of 2% of the Operating Budget, which would be approximately \$900,000 in Fiscal Year 2023. As of 1/12/22, the Conservation Fund balance was at \$651,184. The full amount to be paid from the Unallocated Reserve.*

**Select Board: Recommended (3 In Favor – 2 Against – Degen, Manugian)**

**Finance Committee: Recommended Unanimously**

**Community Preservation Committee: Recommended Unanimously**

**MOTION 1: Conservation Fund – \$400,000**

**Mover: Carolyn Perkins**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that One Hundred Fifteen Thousand Dollars (\$115,000) be appropriated from the Community Preservation Fund Open Space Reserve and Two Hundred Eight-Five Thousand Dollars (\$285,000) be appropriated from the Community Preservation Fund Unallocated Reserve for a total of \$400,000, to fund Community Preservation Application 2023-01 "Conservation Fund".

**Moved and Seconded**  
**Quantum of Town Meeting Vote: Majority**

**Discussion:**

- **Mr. Lathrop explained that the Conservation Commission strives to maintain a balance in order to quickly move on potential properties when they become available. The allocation of this \$400,000 would put the balance at approximately \$1,050,000. Chapter 61 properties for the Town's first option to purchase need to be purchased within 120 days. This often would not allow time to request funds from town meeting. In addition, public negotiations would put the Conservation Commission at a disadvantage.**
- **Ms. Manugian explained opposition that the current balance of \$650,000 is sufficient, and that this appropriation would put the fund well over the Town's policy of \$900,000.**

**VOTE on Article 11 – Proposal A / Motion 1: Passed by a Majority Vote**

**CPC Proposal B: Prescott Stone Project \$6,000**

**Summary:** *The Groton History Center and the Historic Commission is requesting \$6,000 in CPA funds to provide a secure and stable setting for the historical Prescott Stone. It will be located at the Governor George Boutwell House in the side yard, protected from weather and available for viewing by Groton's citizens. The full amount to be paid from the Historic Reserve.*

**Select Board: Recommended (4 In Favor, 1 Abstained – Degen)**

**Finance Committee: Recommended Unanimously**

**Community Preservation Committee: Recommended (6 In Favor, 1 Abstained – Perkins)**

**MOTION 2: Prescott Stone Project - \$6,000 Mover: Richard Hewitt**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that Six Thousand Dollars (\$6,000) be appropriated from the Community Preservation Fund Historical Reserve to fund Community Preservation Application 2023-03 "Prescott Stone Project".

**Moved and Seconded**  
**Quantum of Town Meeting Vote: Majority**  
**VOTE on Article 11 – Proposal B / Motion 2: Passed by Majority Vote**

**CPC Proposal C: Nashua River Walk \$60,154**

**Summary:** *The Groton Trails Committee is requesting \$60,154 in CPA funds for a proposed riverwalk. This will include a fully accessible trail that will go along the Nashua River in the J. Harry Rich State Forest for a distance of about 0.25 miles and will connect with the similar John Tinker Trail. The trail will provide a wonderful forest experience along one of the most beautiful stretches of the Nashua River for people of all ages and abilities, including children in strollers, those using walkers, and bikers. It will include two rest areas with benches and a larger observation area at the terminus. The observation area will have two handicap tables and four*



*benches as well as high quality educational signs. The full amount to be paid from the Open Space Reserve.*

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Community Preservation Committee: *Recommended Unanimously***

**MOTION 3: Nashua River Walk - \$60,154**

**Mover: Robert DeGroot**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that Sixty Thousand One Hundred Fifty-Four Dollars (\$60,154) be appropriated from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2023-04 "Nashua River Walk".

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**Discussion:**

- Trails Committee in support of Article 11 Motion 3
- Commission on Accessibility in support of Article 11 Motion 3

**VOTE on Article 11 – Proposal C / Motion 3: Passed by Majority Vote**

**CPC Proposal D: Prescott Elevator Design and Engineering**

**\$80,000**

**Summary:** *Friends of Prescott is requesting \$80,000 in CPA funds for the architectural and engineering work that needs to be done upfront in order to be able to qualify for a Municipal Americans with Disabilities Act Improvement grant to install a passenger elevator in the town's historic Prescott School. The elevator will provide handicap access to all three floors within the building. The full amount to be paid from the Historic Reserve.*

**Select Board: *Recommended (4 In Favor, 1 Against – Manugian)***

**Finance Committee: *Recommended Unanimously***

**Community Preservation Committee: *Recommended (5 In Favor, 2 Abstained – Eliot, Easom)***

**MOTION 4: Prescott Elevator Design - \$80,000**

**Mover: Richard Hewitt**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that Eighty Thousand Dollars (\$80,000) be appropriated from the Community Preservation Fund Historical Reserve to fund Community Preservation Application 2023-05 "Prescott Elevator Design and Engineering".

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**Discussion:**

- Commission on Accessibility was unanimous in its support of Article 11-Motion 4

- Ms. Jennings stated the goal is to make the building fully ADA compliant. The third floor is shut to the public because it does not have ADA-compliant access.
- State grants do not cover design and engineering. This activity must be bid. A state grant, if awarded, would cover construction.
- An elevator would open the third floor of the building to the public as accessible. It would improve the value of the building in perpetuity.
- A comment against the Motion is that there is no overall master plan for the building, needed to help assess the value of this investment. We seem to be doing things “piecemeal”.
- The building needs to be confirmed for adherence to applicable codes. Once investment reaches 50% of the building’s value, current building code is invoked. It was pointed out that the building is valued at \$2.1m and the current investment totals \$750k. A concern was expressed that installing an elevator might trigger current code adherence.
- An elevator would be an investment to increase the value of the building. Rents could increase, and the third floor would be available. The Town gets 5% of rental income.
- The \$80k figure came from general discussions with two firms. No firm would give a hard number at this time, as this design project would need to be bid.
- It is expected that rentals would support the building. Currently, there is a wait list for the building’s rental space.

**VOTE on Article 11 – Proposal D / Motion 4: Passed by Majority Vote**

**CPC Proposal E:      Housing Coordinator      \$53,543**

**Summary:** *This application is requesting \$53,543 in CPA funding from the Community Housing category to fund the wages and benefits of the Housing Coordinator position (25-hours/week). The full amount to be paid from the Community Housing Reserve.*

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Community Preservation Committee:** *Recommended Unanimously*

**MOTION 5: Housing Coordinator - \$53,543**

**Mover: Carolyn Perkins**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that Fifty-Three Thousand Five Hundred Forty-Three Dollars (\$53,543) be appropriated from the Community Preservation Fund Community Housing Reserve to fund Community Preservation Application 2023-06 “Housing Coordinator”.

**Moved and Seconded**

**Quantum of Town Meeting Vote:    Majority**

**VOTE on Article 11 – Proposal E / Motion 5: Passed by Majority Vote**

**CPC Proposal F:      Bates/Blackman Improvement/Accessible Path      \$39,545**

**Summary:** *The Groton Conservation Trust is requesting \$39,545 to defray costs of portions of its rehabilitation of the Bates and Blackman parcels located on Old Ayer and Indian Hill Roads. The requested funds would be used to: a) replace the vehicle bridge across James Brook linking the parking lot to the balance of the properties; b) install a wheelchair accessible trail of about ¼ mile length from the parking area through a picnic area and to the edge of Groton Hill Music Center's fields; and c) purchase two wheelchair accessible picnic tables for the project. These are three important components of a larger project to expand and improve the parking lot including accessible parking, restore the three meadows to native vegetation, remove invasive species, improve trail safety, and reconfigure the Bates picnic area. The larger project has relied on extensive volunteer labor and is seeking additional funds from other sources. The full amount to be paid from the Open Space Reserve.*

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Community Preservation Committee:** *Recommended Unanimously*

**MOTION 6: Bates/Blackman Accessible Path - \$39,545      Mover: Carolyn Perkins**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that Thirty-Nine Thousand Five Hundred Forty-Five Dollars (\$39,545) be appropriated from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2023-07 "Bates/Blackman Improvement/Accessible Path".

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**Discussion:**

- This is a project being managed by the Groton Conservation Trust. It is part of a multi-year project to rehabilitate the Bates/Blackman Accessible Path.

**VOTE on Article 11 – Proposal F / Motion 6: Passed by Unanimous Vote**

**CPC Proposal G:      Groton Country Club Recreation Courts Project      \$146,532**

**Summary:** *Friends of Groton Pickleball, Inc. is requesting \$146,532 in CPA funds to serve as additional funding to convert the four Groton Country Club tennis courts into 8 dedicated Pickleball courts and 1 tennis court. The existing courts have deteriorated and will be replaced with a new base, pavement, pickleball court surface, striping and fencing. The funds requested will be combined with the \$148,868 approved at the 2021 Spring Town Meeting for a total project cost not to exceed \$295,400. The full amount will be paid from the CPA Unallocated Reserve.*

**Select Board:** *Recommended (3 In Favor, 2 Against – Degen, Manugian)*

**Finance Committee:** *Recommended Unanimously*

**Community Preservation Committee:** *Recommended Unanimously*

**COMMUNITY PRESERVATION COMMITTEE**

**MOTION 7: Recreation Courts Project - \$146,532****Mover: Robert DeGroot**

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that One Hundred Forty-Six Thousand Five Hundred Thirty-Two Dollars (\$146,532) be appropriated from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2023-011 "Groton Country Club Recreation Courts Project".

**Moved and Seconded****Quantum of Town Meeting Vote: Majority****Discussion:**

- Mr. Amaral presented that this request for additional funding was due to the escalation of construction costs experienced by other town and private projects. \$146, 532, in addition to the previously voted \$157,480 (Spring 2021) would be enough to execute the project. Construction costs have modulated. There would be a contingency with this amount. Funds not spent are returned to the CPA accounts.
- Mr. Amaral stated that the courts are expected to be revenue-positive and include a maintenance fund. It would be managed by the Country Club.
- A description of the work to be done was provided.

**MOTION to MOVE the QUESTION:****Moved and seconded****Quantum: 2/3<sup>rd</sup> Majority****VOTE on the Motion to Move the Question: Passed by 2/3<sup>rd</sup> Majority****VOTE on Article 11 – Proposal G / Motion 7: Passed by Majority Vote**

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**ARTICLE 12: ZONING AMENDMENT – MARIJUANA ESTABLISHMENTS**

To see if the Town will vote to amend the Zoning Bylaw by deleting Section 218-10.4(C)(3) in its entirety and replacing it with a new Section 218-10.4(C)(3) as follows:

(3) No marijuana establishment entrance shall be located closer than 500 feet from the entrance of a preexisting public or private preschool, school providing education in kindergarten or any grades 1 through 12, junior college, college, licensed day-care center, church, library, park, playground, or other marijuana establishment. Distance shall be measured in a straight line from the geometric center of the marijuana establishment's entrance door to the geometric center of the entrance door or primary public entrance location of the nearest facility listed in the previous sentence, unless there is an impassable barrier within those 500 feet that renders any part of the 500-foot straight-line distance inaccessible by a pedestrian or automobile, in which case the 500-foot distance shall be measured along the center of the shortest publicly-accessible pedestrian travel path from the geometric center of the marijuana establishment's entrance door to the geometric center of the entrance door or primary public entrance location of the nearest facility listed in the previous sentence.

or to take any other action relative thereto.

**SELECT BOARD**

Select Board: *Recommended Unanimously*  
Finance Committee: *No Position*  
Planning Board: *Recommended Unanimously*

**Summary:** *The intent of this Zoning Amendment is to bring the Town's Marijuana Zoning Bylaw in compliance with State Law and State Regulations relative to distance between various establishments.*

**Mover:** Peter Cunningham

**MOTION:** I move to amend the Code of the Town of Groton by deleting Section 218-10.4(C)(3) in its entirety and replacing it with a new Section 218-10.4(C)(3) as set forth under Article 12 in the Warrant for the 2022 Spring Town Meeting.

**Moved and Seconded**  
**Quantum of Town Meeting Vote:** 2/3s Majority

**Discussion:**

- Planning Board in unanimous support of Article 12 in a February 24, 2022 vote.
- Question was asked how distance was measured to a playground without an obvious main entrance.
  - R: Distance is measured to primary entrance(s). It was pointed out that marijuana establishments are only allowed in certain GB zones.
- After some discussion on general marijuana business concerns (traffic, number of locations), the meeting was reminded that this discussion was about zoning distances.
- Article 12 seeks to make Groton zoning complaint with state zoning in the siting of marijuana establishments. Groton's bylaw preceded the state law. It is our choice to seek compliance. Some attendees support a more restrictive zoning than the state's.
- Groton is limited to two marijuana establishments. The only proposed establishment affected by this is the one proposed for Mill Run.
- It was asked if the zoning amendment proposed in Article 13 could address this issue. Mr. Barringer stated that Article 13 does not change the use table, only changes the process of special permitting.

**MOTION to MOVE the QUESTION:**

**Moved and seconded**

**Quantum:** 2/3<sup>rd</sup> Majority

**VOTE on Motion to Move the Question:** Passed by 2/3<sup>rd</sup> Majority

**VOTE on Main Motion – Article 12:** 105 In Favor, 30 Against. Passed by 2/3<sup>rd</sup> Majority

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**ARTICLE 13: ZONING AMENDMENT – PERFORMANCE STANDARDS**

To see if the Town will vote to amend the Groton Zoning By-Laws as follows:

1. Delete Section 218-5.5 Special Use Considerations in the R-B, VCG, NB, GB, and I Districts in its entirety and replace it with the following:

218-5.5 Performance Standards for Business and Industrial Special Permit Uses in the R-B, VCB, NB, GB, and I Districts.

- A. Objectives. The objectives of these special use regulations are to provide entrepreneurial and employment opportunities for area residents; to focus development at locations occasioning relatively small environmental or community cost; to protect the Town's rural character and natural environment; to promote harmonious future development; and to provide convenient services for Groton residents.
- B. Special permits for business or industrial uses, if consistent with this chapter in all other respects, shall be granted only if the special permit granting authority determines that the proposal's benefits to the Town or vicinity will outweigh any adverse effects, after consideration of the following:
- C. Location.
  - [1] The proposal will be located near uses which are similar to the proposed use or, if not, the nearby uses will be ones likely to benefit from rather than be damaged by having the proposed activity nearby.
  - [2] Public water supply will be available or will be made available without increased cost to the Town, the Water Department or its current rate payers, and serving this use at this location will pose no problems which are unusual.
  - [3] The proposal will not cause environmental stress from erosion, siltation, groundwater or surface water contamination or disturbance to wildlife habitat on the site if the wildlife is officially listed by the Massachusetts Division of Fisheries and Wildlife pursuant to 321 CMR 8.00 as endangered, threatened or of special concern.
- D. Activity type and mix.
  - [1] The proposed activity will contribute to the diversity of services available to the Town.
  - [2] Any retail services will be designed to serve the Town's population rather than a larger region.
  - [3] The proposal will add little to traffic congestion, considering the location, the number of trips likely to be attracted and any special access provisions committed (e.g., bike storage facilities or employee ridesharing).
  - [4] The proposal will pose no environmental hazard because of use or storage of explosive, flammable, toxic or radioactive materials.
  - [5] The proposal will not result in air pollution or excessive noise.
- E. Site design.
  - [1] Scenic views from public ways and other developed properties will be considerably treated in the design of the site.
  - [2] Topographic change will not result in cuts or fills exceeding seven feet.
  - [3] Removal of existing trees or other important natural features will be avoided.
  - [4] Pedestrian movement within the site and to other places will be well provided for.
  - [5] Vehicular movement within the site will be safe and convenient and arranged so as to not disturb abutting properties.
  - [6] Visibility of parking and service areas from public streets will be minimized through facility location and the use of topography and vegetation.
  - [7] Potential disturbances such as noise, glare and odors will be effectively confined to the premises through buffering or other means.

- [8] Water quality will be protected through appropriate location and design of disposal facilities in relation to water bodies and site geology.

F. Facility design.

- [1] Scenic views from public ways and other developed properties will be considerably treated in the design of the buildings.
- [2] Primary exterior materials will match the appearance of materials commonly found on existing buildings within the Town.
- [3] Domestic scale will be maintained in the building's design through massing devices such as breaks in walls and roof planes and through the design of architectural features.

G. Overall planning. The proposed plan will be consistent with:

- [1] The intentions stated in § 218-4.2, Intention of districts, and in § 218-1.2, Purposes.”

2. Amend Section 218-5.2 Schedule of Use Regulations by deleting Lines 43 and 82 in their entirety and replacing them with the following:

Please see Section 218-5.5 for performance standards for the following special permit uses in the R-B, VCB, NB, GB, and I Districts.

or to take any other action relative thereto.

### **PLANNING BOARD**

**Select Board: *Recommended Unanimously***

**Finance Committee: *No Position***

**Planning Board: *Recommended Unanimously***

**Summary:** *The intent of this zoning amendment is to clarify the provisions of Section 218-5.5 of the Zoning Bylaw. Section 218-5.5 contains the provisions for two different types of zoning processes which are not necessarily related. One zoning process outlined in Section 218-5.5 is a zoning map change to rezone land into a Business or Industrial District, which requires the presentation of a concept plan and approval at a Town Meeting. The concept plan requirement is inconsistent with state law. The second zoning process outlined in Section 218-5.5 is a special permit for business or manufacturing use, which requires the submittal of a special permit application and approval by the Planning Board after a public hearing. The proposed zoning amendment would eliminate the concept plan requirement for a zoning map change. The special permit requirements for business or manufacturing use would remain.*

**Mover: George Barringer**

**MOTION:** I move to amend the Code of the Town of Groton by deleting Section 218-5.5 Special Use Considerations in the R-B, VCG, NB, GB, and I Districts, of the Groton Zoning Bylaw, in its entirety and replace it with a new Section 218-5.5 Performance Standards for Business and Industrial Special Permit Uses in the R-B, VCB, NB, GB, and I Districts, as set forth under Article 13 of the Warrant for the 2022 Spring Town Meeting, and, further, amend Section 218-5.2 Schedule of Use Regulations by deleting Lines 43 and 82 in their entirety and replacing them with the following: “Please see Section



218-5.5 for performance standards for the following special permit uses in the R-B, VCB, NB, GB, and I Districts.”

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**Discussion:**

- **Planning Board voted unanimously to recommend Article 13 on April 13, 2022.**

**VOTE on Article 13 – Main Motion: Passed by 2/3<sup>rd</sup> Majority**

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**ARTICLE 14: AMEND WATER RESOURCE PROTECTION OVERLAY DISTRICT MAP**

To see if the Town will vote to amend Section 218-7.2.C, Water Resource Protection Overlay District, of the Zoning Bylaw, as follows (new text underlined):

- C. Establishment of districts. The Water Resource Protection Districts are herein established as overlay districts. The Water Resource Protection Districts are described on a map with district boundary lines prepared by Applied Geographics, Inc., entitled "Water Resource Protection Districts, Town of Groton," dated January 21, 2013, as modified by a map entitled "Proposed Zone II Recharge Area Map, Whitney Pond Well Site, 864 Lowell Road, Groton, Massachusetts" dated December 9, 2021. All maps are hereby made a part of this Zoning Bylaw and are on file in the office of the Town Clerk.

thereby adding a new Zone II for Whitney Pond Well #3 as shown on said map, which is on file with the Office of the Town Clerk, or to take any other action relative thereto.

**BOARD OF WATER COMMISSIONERS**

**Select Board: Recommended Unanimously**

**Finance Committee: No Position**

**Board of Water Commissioners: Recommended Unanimously**

**Summary:** *The adoption of a new Zone II is a requirement of the Department of Environmental Protection prior to the activation of the new source well at Whitney Pond*

**Mover: Tom Orcutt**

**MOTION:** I move to amend the Code of the Town of Groton, Section 218-7.2.C, Water Resource Protection Overlay District, of the Groton Zoning Bylaw, as set forth under Article 14 of the Warrant for the 2022 Spring Town Meeting.

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**Discussion:**

- **Planning Board voted on April 29, 2022 unanimous approval.**

**VOTE on Main Motion – Article 14: Passed by Unanimous Vote.**

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**ARTICLE 15:           EXTEND CENTER SEWER DISTRICT**

To see if the Town will vote to extend the “Groton Center Sewer District” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, to include the property shown on Assessors’ Map 116, Lot 101 (Undeveloped Lot Taylor Street) but only for the exclusive use of said lot, and its successors or assigns, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner’s proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Select Board:** *Recommended (4 In Favor, 1 Deferred (not updated)– Degen)*

**Finance Committee:** *No Position*

**Board of Sewer Commissioners:** *Recommended Unanimously*

**Summary:**   *This article requests authorization from the Town Meeting to expand the Center Sewer District to include Lot 116-101, Groton. This article, if approved, will provide Sewer Capacity for the exclusive use of said Lot.*

**Mover: Tom Orcutt**

**MOTION:**     I move to extend the “Groton Center Sewer District” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, to include the property shown on Assessors’ Map 116, Lot 101 (Undeveloped Lot Taylor Street) but only for the exclusive use of said lot, and its successors or assigns, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner’s proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise.

**Moved and Seconded**

**Quantum of Town Meeting Vote:   Majority**

**Discussion:**

- **Sewer Commission voted on January 19 unanimously to support.**
- **2 of three adjacent parcels are already in the district. This is to add the third in support of senior housing planned for the site.**

**VOTE on Main Motion – Article 15: Passed by Majority Vote.**

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**ARTICLE 16:           ELECTRONIC VOTING STUDY COMMITTEE**

To see if the Town will vote to create an Electronic Voting Study Committee appointed by the Town Moderator consisting of the Town Clerk and four (4) voters of the Town for the purpose of exploring the option of implementing electronic voting at Town Meeting; said Committee to receive support from Town Officials as required, and, further, said Committee to provide a report to the 2022 Fall Town Meeting addressing all issues associated with such a change including but not limited to cost, bylaws and administrative procedures, or to take any other action relative thereto.

### **TOWN MANAGER**

**Select Board: *Recommended (3 In Favor, 2 Against – Manugian, Cunningham)***  
**Finance Committee: *No Position***

**Summary:** *The use of electronic voting at Town Meeting has been reviewed as offering a level of anonymity that would yield a better reflection of voter response to Articles proposed at Town Meeting. A considerable number of towns in Massachusetts and across the country now use electronic voting. The 2015 Spring Town Meeting received a report from the Electronic Voting Study Committee suggesting that electronic voting at Town Meeting may be worthy of adopting, but that costs were prohibitive and that questions around implementation remained unanswered. It recommended that the question be revisited in the future. In the years since, many other towns in Massachusetts have accumulated significant experience with electronic voting, experience that may address many of the 2015 Committee's unanswered questions. The costs may have declined, and there may be grant monies available to pay for required equipment. Bylaws may need to be amended to adopt electronic voting. This article asks Town Meeting to direct the Moderator to appoint a committee to update the work done in 2015 and to provide back to the 2022 Fall Town Meeting a comprehensive report on the implementation of electronic voting at Town Meeting including thoroughly researched information on costs, funding, bylaw amendments and implementation details. An accompanying Warrant Article will allow voters to determine whether or not to adopt electronic voting and accompanying bylaw changes.*

**Mover: Rebecca Pine**

**MOTION:** I move to create an Electronic Voting Study Committee appointed by the Town Moderator consisting of the Town Clerk and four (4) voters of the Town for the purpose of exploring the option of implementing electronic voting at Town Meeting, said Committee to receive support from Town Officials as required, and, further, said Committee to provide a report to the 2022 Fall Town Meeting addressing all issues associated with such a change including but not limited to cost, bylaws and administrative procedures.

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

#### **Discussion:**

- **Mr. Fitzgerald** opposed the article stating that electronic voting is vulnerable to fraudulent voting, and can have inaccurate results.
- **Ms. Pine** explained how electronic voting would work: people would need to be present at town meeting (no remote voting), voters would be issued a clicker, summary vote results would be displayed on a screen at town meeting. Essentially electronic voting would replace the voter cards the Meeting uses.
- **One attendee** stated that anonymous voting at town meeting would be a big change.

- A previous Town Meeting Committee which studied this issue did not recommend implementation, mostly due to its significant cost at the time.

**VOTE on Main Motion – Article 16: Passed by Majority Vote. 7 Voters did not contest the ruling of the Chair.**

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**ARTICLE 17: CITIZENS’ PETITION – AGE RESTRICTED HOUSING DEFINITION**

To see if the Town will vote to Amend Section 218-3, Definitions of the Groton Zoning By-Law by deleting the definition of Age-Restricted Housing and replacing it with the following:

**AGE-RESTRICTED HOUSING** — Housing for persons 55 years of age or older in which at least 20% of the dwelling units meet the requirements for Local Action Units (LAU) and which will result in the development of housing for households at or below 80% of the area median income eligible for inclusion in the subsidized housing inventory (SHI), as defined by the Massachusetts Department of Housing and Community Development (DHCD) and which shall be in conformance with federal and state laws and regulations, including the Fair Housing Act and the Housing for Older Persons Act. All dwelling units in an Age-Restricted Housing development shall be subject to an age restriction which shall limit no less than 80% of all the dwelling units in the development to occupancy of at least one individual of age 55 or older to be described in a deed, deed rider, restrictive covenant, or other document that complies with all applicable federal and state laws and which shall be recorded at the Registry of Deeds or the Land Court. The age restriction shall run with the land in perpetuity and shall be enforceable by the Town of Groton or any or all of the owners of the development.

or to take any other action relative thereto.

**CITIZENS’ PETITION**

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Richard W. Lewis	330 Old Dunstable Road	Robert Hargraves	21 Temple Drive
Samuel Palmer	319 Hoyts Wharf Road	Daniel Keefe	90 Hoyts Wharf Road
Michael Dermody	268 Lowell Road	Virginia Vollmer	490 Old Dunstable Road
Robert Kiley	601 Lowell Road	Brian Lagasse	111 West Main Street
Carl Flowers	1 Dan Parker Road	Rick Santiano	461 Longley Road

**Select Board: *Recommended Unanimously***  
**Finance Committee: *No Position***

**Summary:** The following summary was prepared by the petitioners and represents their view on the Article: *This change in the definition of “Age-Restricted Housing” will eliminate and correct outdated requirements that are no longer allowed by a written policy of the Massachusetts Department of Housing and Community Development (DHCD) in their approval for affordability provisions and inclusion of restricted affordable units on the Commonwealth of Massachusetts subsidized housing inventory (SHI), changes the percentage from 50% to 20% affordable, and sets the age limit for persons 55 years or older to be in no less than 80% of all the units of the development. All Age-Restricted Housing projects shall still comply with existing by-laws and regulations including the Zoning Bylaw of the Town of Groton, Massachusetts, Section 218-9.3(B) Age-Restricted Housing, which requires a Special Permit from the Planning Board.*

**Mover: Sam Palmer**

**MOTION:** I move to amend the Code of the Town of Groton, Section 218-3, Definitions of the Groton Zoning By-law, by deleting the definition of Age-Restricted Housing and replacing it as set forth under Article 17 of the Warrant for the 2022 Spring Town Meeting Warrant.

**Moved and Seconded**

**Quantum of Town Meeting Vote: 2/3s Majority**

**Discussion:**

- Mr. Brem (proponent) presented his plan for a 30 unit, moderately priced, age-restricted housing development including 20% affordable housing on 6 ½ acres, adjacent to the former Deluxe property.
- Mr. Barringer presented the concerns from the Planning Board. The Planning Board voted 6 Against, 0 In-Favor and 1 Abstain on April 28 on this proposal. The Planning Board does not support this amendment to the zoning bylaw, concerned that it would allow high density housing on most properties.
- The Affordable Housing Trust voted on April 13 unanimously to support.
- The Select Board in unanimously in favor of this proposal, as it helps address the affordable housing need.
- Several comments from attendees who observed the process complemented Mr. Brem on his process to produce this proposal. It was commented that many concerns were addressed during the process.
- Several comments also suggesting that the Planning Board address this proposal in a comprehensive manner.

**MOTION to MOVE the QUESTION**

**Moved and Seconded**

**Quantum: 2/3<sup>rd</sup> Majority**

**VOTE on Motion to Move the Question: Passed by 2/3<sup>rd</sup> Majority**

**VOTE on Main Motion – Article 17: 50 In Favor, 49 Against, Article 17 did not pass.**

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**ARTICLES 18 THROUGH 24 WILL BE PART OF THE CONSENT AGENDA. PLEASE SEE EXPLANATION PROVIDED ON PAGE 2 OF THIS WARRANT.**

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**CONSENT MOTION #3 – Articles 18 through 24**

**Mover: Alison Manugian**

**MOTION:** I move that the Town vote to combine for consideration Articles 18, 19, 20, 21, 22, 23 and 24 of the Warrant for this Town Meeting and that the Town take affirmative action on said articles as set forth in the motions in the Town Meeting Information Handout, without debate and in accordance with the action proposed under each motion, provided, however, that if any voter, prior to the taking of the vote, requests the right to debate a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business.

**Moved and Seconded**

**Quantum of Town Meeting Vote: Majority**

**ARTICLE 18:           TRANSFER WITHIN WATER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2022 Water Department Operating Budget, or to take any other action relative thereto.

**BOARD OF WATER COMMISSIONERS**

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:**   *This article will request a transfer of funds from Water Surplus to help fund the Fiscal Year 2022 Water Department's Operational Expenses. As of the printing of the Warrant, it is anticipated that \$95,000 will be transferred for this purpose.*

**MOTION:**    I move that Eighty-Five Thousand Dollars (\$85,000) be transferred from the Water Enterprise Fund Surplus to the Fiscal Year 2022 Water Department Operating Budget for general expenses.

**Quantum of Town Meeting Vote:**   **Majority**

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**ARTICLE 19:           TRANSFER WITHIN CENTER SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Center Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Center Sewer Enterprise Department Budget, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:**   *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 Center Sewer Budget. As of the printing of the Warrant, it is anticipated that \$145,000 will be transferred for this purpose.*

**MOTION:**    I move that One Hundred Forty-Five Thousand Dollars (\$145,000) be transferred from the Center Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Center Sewer Enterprise Department Budget for general expenses.

**Quantum of Town Meeting Vote:**   **Majority**

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**ARTICLE 20:           TRANSFER WITHIN FOUR CORNERS SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Four Corners Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Four Corners Sewer Enterprise Department Budget, or to take any other action relative thereto.

#### **BOARD OF SEWER COMMISSIONERS**

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 Four Corners Sewer Budget. As of the printing of the Warrant, it is anticipated that \$10,000 will be transferred for this purpose.*

**MOTION:** I move that Ten Thousand Dollars (\$10,000) be transferred from the Four Corners Sewer Enterprise Fund Surplus to the Fiscal Year 2022 Four Corners Sewer Enterprise Department Budget for general expenses.

**Quantum of Town Meeting Vote:** **Majority**

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#### **ARTICLE 21: TRANSFER WITHIN CABLE ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Cable Enterprise Fund Surplus to the Fiscal Year 2022 Cable Enterprise Department Budget, or to take any other action relative thereto.

#### **CABLE ADVISORY COMMITTEE**

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *This article allows the Cable Advisory Committee to transfer money from its surplus account to cover any deficit in the Fiscal Year 2022 budget. As of the Printing of the Warrant, it is anticipated that \$10,000 will be transferred for this purpose.*

**MOTION:** I move that Ten Thousand Dollars (\$10,000) be transferred from the Cable Enterprise Fund Surplus to the Fiscal Year 2022 Cable Enterprise Department Budget for general expenses.

**Quantum of Town Meeting Vote:** **Majority**

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#### **ARTICLE 22: PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.



## **SELECT BOARD**

**Select Board:** *Recommendation Deferred Until Town Meeting*

**Finance Committee:** *Recommendation Deferred Until Town Meeting*

**Summary:** *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

**MOTION:** I move that Article 21 be indefinitely postponed.

**Quantum of Town Meeting Vote:** **Majority**

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### **ARTICLE 23: ESTABLISHMENT OF REVOLVING FUND**

To see if the Town will vote to amend Section 71-1 of the Town of Groton Bylaws (entitled "Funds Established", by inserting the following amendment establishing a new revolving fund, to follow after the "Access for Persons with Disabilities" revolving fund:

<b><u>Program or Purpose</u></b>	<b><u>Representative or Board Authorized to Spend</u></b>	<b><u>Departmental Receipts</u></b>
Council on Aging Program Fund from	Council on Aging Director	User fees received  users of Council on Aging Programs

and, further, to amend Section 71-2 (entitled "Limitation on or increase in expenditures) by adding the following text to the end of the existing text: "The second paragraph of Massachusetts General Law Chapter 40, §3 is accepted to allow any balance in the COA Program Revolving Account at the close of each fiscal year to remain available for expenditure, without appropriation for such purposes in future years."

or to take any other action relative thereto.

### **COUNCIL ON AGING DIRECTOR**

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *This Article creates a new revolving fund for the Council on Aging. It will allow for the collection of fees for participants of the various programs offered by the COA and then use those collected fees to pay the various Instructors of the programs.*

**MOTION:** I move to amend the Code of the Town of Groton, Section 71-1, entitled "Funds Established", by establishing a new revolving fund entitled "Council on Aging Program Fund, to follow after the "Access for Persons with Disabilities" revolving fund as set forth under Article 23 of the Warrant for the 2022 Spring Town Meeting, and, further, to amend Section 71-2, entitled

“Limitation on or increase in expenditures, by adding the following text to the end of the existing text: “The second paragraph of Massachusetts General Law Chapter 40, §3 is accepted to allow any balance in the COA Program Revolving Account at the close of each fiscal year to remain available for expenditure, without appropriation for such purposes in future years.”

**Quantum of Town Meeting Vote: Majority**

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**ARTICLE 24: ESTABLISHING LIMITS FOR THE VARIOUS REVOLVING FUNDS**

To see if the Town will vote, pursuant to the provisions of G.L. c. 44 sec 53E½ and the Revolving Fund Bylaw, to amend the Revolving Fund Bylaw to add or delete any revolving account and/or to set the FY 2023 spending limits for the various revolving funds as follows:

<b>Program or Purpose</b>	<b>FY 2023 Spending Limit</b>
Stormwater Management	\$20,000
Conservation Commission	\$50,000
Building Rental Fund	\$50,000
Affordable Housing Marketing	\$20,000
Home Recycling Equipment	\$10,000
Access for Persons with Disabilities	\$10,000
Council on Aging Program Fund	\$50,000
Boat Excise Tax Fund	\$ 5,000
Transfer Station Glass	\$10,000
Senior Center Fitness Equipment	\$10,000

or take any other action relative thereto.

**TOWN MANAGER**

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:** *This Article sets the limit of annual spending for the various revolving funds authorized by previous Town Meeting vote and currently set forth in the Town’s Bylaw for said purpose.*

**MOTION:** I move that pursuant to the provisions of G.L. chapter 44 section 53E ½ and the Revolving Fund Bylaw, the FY 2023 spending limits for the various revolving funds be set as follows:

<b>Program or Purpose</b>	<b>FY 2023 Spending Limit</b>
Stormwater Management	\$20,000
Conservation Commission	\$50,000
Building Rental Fund	\$50,000
Affordable Housing Marketing	\$20,000
Home Recycling Equipment	\$10,000
Access for Persons with Disabilities	\$10,000

Council on Aging Program Fund	\$50,000
Boat Excise Tax Fund	\$ 5,000
Transfer Station Glass	\$10,000
Senior Center Fitness Equipment	\$10,000

**Quantum of Town Meeting Vote: Majority**

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The Moderator read the title of each article in CONSENT MOTION #3. No articles were held.

**Quantum of Town Meeting Vote: Majority**

**VOTE on CONSENT MOTION #3 (Articles 18 Through 24): Passed by Unanimous Vote**

#### **MOTION TO DISSOLVE THE 2022 SPRING TOWN MEETING**

**Moved and Seconded**

**Quantum: Majority**

**VOTE on Motion to Dissolve: Passed by Majority Vote**

The 2022 Spring Town Meeting was dissolved at 1:05 PM on April 30, 2022.

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 11<sup>th</sup> Day of April in the year of our Lord Two Thousand Twenty-Two.

*Rebecca H. Pine*

Rebecca H. Pine, Chair

*Alison S. Manugian*

Alison S. Manugian, Vice Chair

*Peter S. Cunningham*

Peter S. Cunningham, Clerk

*Joshua A. Degen*

Joshua A. Degen, Member

John F. Reilly  
John F. Reilly, Member

OFFICERS RETURN  
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

\_\_\_\_\_  
Constable

\_\_\_\_\_  
Date Duly Posted

**BUDGET MESSAGE FROM THE  
TOWN MANAGER  
AND  
FINANCE COMMITTEE**

**TOWN OF GROTON  
FISCAL YEAR 2023**

Pursuant to Article 6 "Finance and Fiscal Procedure", Section 6.4 "The Budget", of the Charter of the Town of Groton, Massachusetts, the Finance Committee, Select Board and Town Manager are pleased to submit for your consideration the Proposed Fiscal Year 2023 Operating Budget for the Town of Groton. The Fiscal Year 2022 Budget was significantly impacted by the COVID-19 Pandemic as the Town saw a decrease in anticipated revenues and the Town approved a budget that level funded the municipal budget (reduced services in the Groton Police Department, Groton Public Library and Groton Highway Department were restored in the Fall, 2021) and met the needs of the Groton Dunstable Regional School District. The Finance Committee, Select Board and Town Manager anticipate a rebound in these revenues for Fiscal Year 2023 and have constructed a budget taking these increases into consideration.

In accordance with the Groton Charter and the Town's Financial Policies, in October 2021, the Finance Committee and Select Board issued the following guidance to the Town Manager prior to the development of the initial Proposed Operating Budget:

1. The Town Manager shall prepare a balanced budget for Fiscal Year 2023 with no proposed Override of Proposition 2½.
2. The Town Manager shall work with representatives of the Groton Dunstable Regional School District and Nashoba Valley Technical School District to balance the budget.

As stated, it is anticipated that the Town will realize an increase in its revenues for Fiscal Year 2023. To that end, the Town has budgeted increases in several of its revenue accounts. Please consider the following:

1. **Motor Vehicle Excise Taxes** – The five-year average is \$1,774,069. Based on this collection rate, the Town has budgeted an increase of \$45,526 over the Fiscal Year 2022 Estimate to \$1,783,620.
2. **Meals Tax/Room Occupancy Tax** – The Town has experienced a significant rebound in both these categories. Based on this, the Town has increased this estimate by \$100,000 in Fiscal year 2023 from \$250,000 to \$350,000.
3. **Other Charges for Services** – The Town has negotiated an increase with the Town of Dunstable over the next five years for Dispatcher Services. Fiscal Year 2023 calls for an increase of \$8,000 for a total of \$90,000.
4. **Payments in Lieu of Taxes** – This line item has been increased by \$35,000, from \$265,000 to \$300,000 based on negotiations with the various non-profit entities in the Town of Groton.
5. **Other Departmental Revenue** – This line item has been increased by \$205,000 to \$980,000. This is for the reimbursement for employee benefits from the Enterprise Funds. In FY 2023, the Town has recalculated the estimate in anticipated reimbursement based on the five (5) year history.
6. **Investment Income** – This has been increased by \$10,000 from \$40,000 to \$50,000 in anticipation of interest based on the amount held from the bonding of the Florence Roche Elementary School Project.

Overall, the Town is anticipating an increase in Estimated Receipts of \$403,526, or an increase of 10.19% (excluding Country Club Revenues). This increase will allow the Town to maintain, or in some instances, increase the level of services provided to the residents of Groton, without increasing the Proposition 2½ Levy more than the two and one-half (2½%) percent allowed by law.

The Finance Committee and Town Manager have developed the following estimated revenues for Fiscal Year 2023:

<b><u>Revenue Source</u></b>	<b><u>Budgeted FY 2022</u></b>	<b><u>Proposed FY 2023</u></b>	<b><u>Dollar Change</u></b>	<b><u>Percent Change</u></b>
Property Tax**	\$ 34,157,624	\$ 35,269,414	\$ 1,111,790	3.25%
State Aid	\$ 1,014,099	\$ 1,023,974	\$ 9,875	0.97%
Local Receipts - Excluding Country Club	\$ 3,958,094	\$ 4,361,620	\$ 403,526	10.19%
Country Club Revenue	\$ 600,000	\$ 600,000	\$ -	0.00%
Free Cash	\$ 478,399	\$ 429,994	\$ (48,405)	-10.12%
Other Available Funds	\$ 390,000	\$ 309,000	\$ (81,000)	-20.77%
<b>TOTAL</b>	<b>\$ 40,598,216</b>	<b>\$ 41,994,002</b>	<b>\$ 1,395,786</b>	<b>3.44%</b>

\*\*Includes 2½ percent increase allowed by law and \$15 million in new growth.

An important difference between Fiscal Year 2022 and Fiscal Year 2023 was the use of Free Cash and ARPA (Federal American Rescue Plan Act) Funding to balance the budget. In Fiscal Year 2022, the Town used Free Cash to fund one-time cash payments to its employees in lieu of receiving a Cost-of-Living Adjustment and ARPA Funds to cover the cost of a position within the Department of Public Works. This inflated the use of Free Cash and Other Available Funds last year. To understand new revenues in Fiscal Year 2023, if those two revenue sources are removed from both years, the Town realizes an increase in new revenues of \$1,525,191, or 3.90%. This allowed the Finance Committee, Select Board and Town Manager to consider increases in the Municipal Budget to fund areas that will improve the delivery of services.

Prior to making any new increases to the Fiscal Year 2023 Operating Budget, a review of mandatory expenditures is warranted, as well as areas in the budget that are routine in nature. With regard to mandatory expenditures, two categories fit this definition, Pension and Health Insurance. In Fiscal Year 2023, the Town has been notified by the Middlesex County Retirement Board that the pension budget will increase by \$153,655 or 6.44%. Health Insurance will increase by \$65,032 or 3.5%.

The Town has seven (7) Collective Bargaining Units. The Town has entered into new three (3) year Agreements with all Units. Copies of the Individual Agreements with the various Unions can be found on the Town Manager's Page on the Town's Website – [www.grotonma.gov](http://www.grotonma.gov). Essentially, all Unions entered into three-year Agreements that call for a 2½% COLA and a one-time 1.5% Cash Bonus in year one and COLA Adjustments of 2% in years two and three. The total increase in the Fiscal Year 2023 Operating Budget for all of these agreements is \$241,879, with one-time cash payments from Free Cash totaling \$123,956.

The Town will realize a significant increase in Excluded Debt for Fiscal Year 2023 as the Town starts paying debt service on the Florence Roche Elementary School Project to cover both debt that was permanently financed (\$8 million) last year and in anticipation of permanently borrowing an additional \$20 million this year. For Fiscal Year 2023, Municipal Excluded Debt will increase from \$1,656,908 to \$3,320,202, an increase of \$1,663,294, or 100.03%. Excluded Debt from the Groton Dunstable Regional School District will decrease by \$62,713, or 12.9% from \$485,426 to \$422,713. Overall, Excluded Debt will increase in Fiscal Year 2023 by \$1,601,031, or 74.8% from \$2,140,460 to \$3,741,491. The Town is continuing with its practice to stabilize debt service within the Levy Limit at approximately \$250,000 annually. The Fiscal Year 2023 Budget will continue to follow the plan by using the Excess and Deficiency ("Free Cash") Account to pay down the Principal and Interest on the

Police and Fire Radio Project with the intent of paying that off in FY 2025. Last year, \$91,974 was used for this purpose and committed \$247,161 from taxation to cover non-excluded Debt Service. In FY 2023, this practice will continue to use Free Cash for the Police and Fire Radio Project (\$90,249). Debt within the Levy Limit will be \$240,807 for Fiscal Year 2023.

After a reduction of revenues in Fiscal Year 2020 due to the Pandemic, the Country Club rebounded significantly in Fiscal Year 2021. In Fiscal Year 2019, for the first time in over 20 years, the Club returned a profit of \$48,291. It was expected that this trend would continue in Fiscal Year 2020, however, due to the COVID-19 Pandemic, the Club was closed, essentially eliminating the two biggest revenue months of Fiscal Year 2020 (May and June). Due to this, instead of returning a profit, the Club lost \$147,770 (total expenses of \$471,481; total revenues of \$323,711). Thanks to the excellent planning and adaptation of Pandemic Protocols, our General Manager Shawn Campbell was able to turn the Club around in one year. In Fiscal Year 2021, the Club made a profit of \$149,741 (total expenses of \$514,967; total revenues of \$664,708). The Club was able to balance the budget with no taxpayer subsidy over a two-year period. As a matter of fact, over three years, the Club has actually returned a profit to the Town of \$50,262.

Two years ago, the Finance Committee established the Major Initiative Criteria for budget development. A Major Initiative is defined as any proposed increase in the Operating Budget of \$50,000 in any fiscal year and/or an increase of \$100,000 over three years. There is one major initiative contained in the Fiscal Year 2023 Operating Budget. Specifically, the budget contains funding to add an additional Dispatcher to the Groton Communications Department, bringing the number to seven full-time Dispatchers. The current level of staffing is six full time, one permanent part time and two relief dispatchers. This level allows for two dispatchers to cover eleven (11) of the twenty-one (21) shifts a week and also allows for the supervisor to have one administrative shift. The increased demands placed on the dispatch staff and supervisor make it imperative that operational minimums should be fourteen (14) two (2) dispatcher shifts and two (2) Supervisor administrative shifts. This Department provides service for Groton and Dunstable Police, Fire, EMS, Animal Control, public utilities, and town departments after hours and lobby traffic to the Police Station. During the last four years, the Department averaged over 40,000 logged calls and handled many administrative actions that are not logged. The Regional Agreement with Dunstable Police and Fire qualifies Groton as a Regional Public Safety Answering Point (PSAP). For the past several years the agreement has had the Town of Dunstable paying \$66,000 annually for services and the State 911 Grant provides approximately \$270,000 in grant for wages, training, and development. The public safety departments in Dunstable consistently request more service(s). The Town has entered into a five-year agreement increasing the Dunstable assessment to \$110,818.09 in the fifth year.

The additional staffing requested will allow for fourteen (14) of the twenty-one (21) weekly shifts to be staffed with two dispatchers and the Communications Supervisor would have two much needed administrative days. The Supervisor needs the two administrative days to ensure compliance with the operational and State mandated requirements to maintain Dispatch Center Certification and State Grant Funding. The current demands placed on the Dispatch Center and personnel are ever increasing and the current staffing provides no relief. Providing the proper staffing levels affords Dispatchers the opportunity to attend to physical needs and partake of their earned breaks, but also a mental break away from their work station. It also ensures that the Dispatchers are not overworked with order-in shifts and will reduce the possibility of emergency calls being mis-handled. The impact on the Fiscal Year 2023 Proposed Operating Budget for this new position is \$72,000 (including salary and benefits).



The Fiscal Year 2023 Budget also contains funding for a fifteen (15) hour per week Departmental Assistant for the Council on Aging. The Council on Aging is the only Department that serves the public that does not have this kind of support. The goal of the Council is to be a welcoming, friendly environment with excellent customer service dedicated to Groton's residents. This position will allow for that type of service. The Department has witnessed a 58.9% increase of duplicated users and a 45.9% increase of unduplicated users over the last year. The Council on Aging will continue to offer programs in-person, hybrid, and virtually. This will require additional resources and expanded staff oversight. This position will allow the Director, Outreach Coordinator, and Community Engagement Specialist to execute the highest level of their job responsibilities in order to provide the optimal level of customer service, expanded program opportunities, and enhanced outreach to Groton's residents. The impact on the Fiscal Year 2023 Proposed Operating Budget for this new position is \$16,640.

The collaboration between the Town of Groton and the Groton Dunstable Regional School District continues to be strong. The relationship between the Finance Committee, Select Board, Town Manager and the Groton Dunstable Regional School District is one of strong collaboration and respect. The Regional School Committee took steps this year to assist the Town of Groton by reducing their Operational Assessment to allow the Town to fund the new Dispatcher Position to the benefit of both the Towns of Groton and Dunstable. They have voted to use their Excess and Deficiency Fund to offset increases in their operational assessment in Fiscal Year 2023. The proposed Operating Assessment from the Groton Dunstable Regional School District for Fiscal Year 2023 is \$24,319,318, an increase of \$837,968, or 3.57%.

With regard to the Nashoba Valley Regional Technical High School, the Town has been informed that the number of Groton students attending the School has decreased from 46 to 45. The proposed Assessment for Nashoba Tech is \$810,037, an increase of \$2,563, or 0.32%.

Section 6-5 of the Groton Charter requires the Finance Committee to provide a report that details the differences between the Town Manager's Proposed Budget and their final Proposed Budget. The primary adjustments to the original budget submitted by the Town Manager were for collective bargaining. The following Chart shows the differences between the budget received by the Finance Committee from the Town Manager on December 31, 2021 and the budget that will be proposed to the 2022 Spring Town Meeting:

<b>Line Item</b>	<b>Department/Description</b>	<b>Original Proposed</b>	<b>Committee Approved</b>
1030	Town Manager - Salaries	\$ 227,960	\$ 240,331
1031	Town Manager - Wages	\$ 114,323	\$ 119,223
1032	Town Manager - Expenses	\$ 12,100	\$ 24,700
1050	Town Accountant - Salaries	\$ 97,333	\$ 101,125
1051	Town Accountant - Wages	\$ 50,860	\$ 52,906
1060	Board of Assessors - Salaries	\$ 82,000	\$ 85,280
1061	Board of Assessors - Wages	\$ 62,995	\$ 65,551
1070	Town Treasurer - Salaries	\$ 134,173	\$ 139,455
1071	Town Treasurer - Wages	\$ 76,157	\$ 79,042
1090	Human Resources - Salary	\$ 83,638	\$ 87,984
1100	Information Technology - Salary	\$ 116,329	\$ 121,981
1101	Information Technology - Wages	\$ 58,882	\$ 61,269
1130	Town Clerk - Salaries	\$ 91,748	\$ 95,417
1131	Town Clerk - Wages	\$ 71,084	\$ 73,588
1200	Conservation Commission - Salary	\$ 70,165	\$ 73,971
1210	Planning Board - Salary	\$ 84,843	\$ 89,236
1240	Building Inspector - Salary	\$ 94,300	\$ 99,073
1241	Building Inspector - Wages	\$ 56,501	\$ 58,769
1300	Police Department - Salaries	\$ 271,906	\$ 278,889
1301	Police Department - Wages	\$ 1,965,660	\$ 2,092,705
1310	Fire Department - Salaries	\$ 253,900	\$ 260,754
1311	Fire Department - Wages	\$ 1,080,469	\$ 1,051,432
1312	Fire Department - Expenses	\$ 192,700	\$ 195,600
1370	Communications - Wages	\$ 475,122	\$ 500,359
1500	Highway Department - Salaries	\$ 114,984	\$ 120,523
1501	Highway Department - Wages	\$ 715,295	\$ 743,115
1540	Municipal Building - Wages	\$ 153,132	\$ 159,057
1550	Solid Waste Disposal - Wages	\$ 145,394	\$ 150,995
1560	Parks Department - Wages	\$ 16,803	\$ 17,481
1600	Council on Aging - Salaries	\$ 81,600	\$ 85,855
1601	Council on Aging - Wages	\$ 116,760	\$ 104,536
1610	Senior Center Van - Wages	\$ 52,521	\$ 54,331
1660	Library - Salary	\$ 410,455	\$ 428,544
1661	Library - Wages	\$ 330,093	\$ 342,055
1700	Groton Country Club - Salary	\$ 166,977	\$ 170,414
2000	Long Term Debt - Principal Excluded	\$ 1,300,000	\$ 2,112,000
3001	OPEB Unfunded Liability	\$ 187,553	\$ 181,000
3010	Health Insurance	\$ 2,183,767	\$ 1,925,576
1400	Nashoba Tech Assessment	\$ 827,661	\$ 810,037
1410	Groton Dunstable Regional School Assessment	\$ 24,238,580	\$ 24,319,318
1414	Groton Dunstable Regional School Capital	\$ 553,411	\$ 577,026

The following is a breakdown of the Finance Committee's Proposed Fiscal Year 2023 Operating Budget by function:

<u>Category</u>		<u>FY 2022</u>		<u>FY 2023</u>		<u>Dollar Difference</u>	<u>Percentage Change</u>
General Government	\$	2,169,373	\$	2,281,925	\$	112,552	5.19%
Land Use	\$	431,839	\$	454,670	\$	22,831	5.29%
Protection of Persons and Property	\$	4,353,853	\$	4,671,029	\$	317,176	7.28%
Department of Public Works	\$	2,293,376	\$	2,345,816	\$	52,440	2.29%
Library and Citizen Services	\$	1,715,760	\$	1,892,083	\$	176,323	10.28%
<b>Sub-Total - Wages and Expenses</b>	<b>\$</b>	<b>10,964,202</b>	<b>\$</b>	<b>11,645,523</b>	<b>\$</b>	<b>681,321</b>	<b>6.21%</b>
Debt Service	\$	1,996,043	\$	3,651,258	\$	1,655,215	82.92%
Employee Benefits	\$	4,571,593	\$	4,797,706	\$	226,113	4.95%
<b>Sub-Total - All Municipal</b>	<b>\$</b>	<b>17,531,838</b>	<b>\$</b>	<b>20,094,487</b>	<b>\$</b>	<b>2,562,649</b>	<b>14.62%</b>
Nashoba Tech	\$	807,474	\$	810,037	\$	2,563	0.32%
Groton-Dunstable Operating	\$	23,481,350	\$	24,319,318	\$	837,968	3.57%
Groton-Dunstable Excluded Debt	\$	485,426	\$	422,713	\$	(62,713)	-12.92%
Groton-Dunstable Debt	\$	56,358	\$	60,191	\$	3,833	6.80%
Groton Dunstable Capital	\$	217,298	\$	577,026	\$	359,728	165.55%
<b>Sub-Total - Education</b>	<b>\$</b>	<b>25,047,906</b>	<b>\$</b>	<b>26,189,285</b>	<b>\$</b>	<b>1,141,379</b>	<b>4.56%</b>
<b>Grand Total - Town Budget</b>	<b>\$</b>	<b>42,579,744</b>	<b>\$</b>	<b>46,283,772</b>	<b>\$</b>	<b>3,704,028</b>	<b>8.70%</b>

The total Fiscal Year 2023 Proposed Operating Budget, including Regional School Assessments and excluded debt, is \$46,283,772, or an increase of 8.70%. This proposed balanced budget is at the anticipated FY 2023 Proposition 2½ Levy Limit. When you take into consideration the proposed Capital Budget, Enterprise Fund Budgets and additional appropriations raised on the recap sheet, the total proposed balanced budget is \$50,060,097. The Fiscal Year 2022 Tax Rate has been certified at \$17.19. Based on the Proposed Balanced Budget, the estimated Tax Rate in Fiscal Year 2023 is \$18.35, or an increase of \$1.16. In Fiscal Year 2022, the average Tax Bill in the Town of Groton (based on a home valued at \$535,100) is \$9,198. Under this proposed balanced budget, that same homeowner can expect a tax bill of \$9,819, or an increase of \$621. The following chart shows a comparison between FY 2022 and FY 2023:

	<u>Actual FY 2022</u>	<u>Proposed FY 2023</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Levy Capacity Used*	\$ 34,157,624	\$ 35,269,414	\$ 1,111,790	3.25%
Tax Rate on Levy Capacity Used	\$ 16.18	\$ 16.59	\$ 0.41	2.53%
Average Tax Bill	\$ 8,658	\$ 8,877	\$ 219	2.53%
Excluded Debt	\$ 2,140,460	\$ 3,741,491	\$ 1,601,031	74.80%
Tax Rate on Excluded Debt	\$ 1.01	\$ 1.76	\$ 0.75	74.26%
Average Tax Bill	\$ 540	\$ 942	\$ 401	74.26%
Final Levy Used	\$ 36,298,084	\$ 39,010,905	\$ 2,712,821	7.47%
Final Tax Rate	\$ 17.19	\$ 18.35	\$ 1.16	6.75%
Average Tax Bill**	\$ 9,198	\$ 9,819	\$ 621	6.75%

\*The FY 23 Levy includes FY 22 unexpended tax capacity of \$20,933 and \$15 million in New Growth.

\*\*The annual growth in the average tax bill based on the Town Manager's Proposed Budget is 2.5%, however, the overall bill is increasing by an additional 5.2% due to the first year of a portion of the Florence Roche Elementary School Project.

The Town Manager and Finance Committee would like to take this opportunity to thank the Select Board, Town Accountant Patricia DuFresne, Town Treasurer/Collector Hannah Moller, Assistant Treasurer/Collector Michael Hartnett, Town Clerk Michael Bouchard, Principal Assessor Megan Foster, Human Resources Director Melisa Doig, Executive Assistant Dawn Dunbar and all of the Departments, Boards, Committees and Commissions for their outstanding work and cooperation in assisting in the preparation of the Proposed Operating Budget. In addition, the outstanding support and cooperation by Superintendent Dr. Laura Chesson, Business Manager Sherry Kersey and the Groton Dunstable Regional School District Committee was extremely important in developing this budget.

The Finance Committee encourages the public to attend its meetings and contribute through asking questions, providing comments, and listening to others debate the many important financial issues before the Town today.

Respectfully submitted,

*Mark W. Haddad*

Groton Town Manager

Respectfully submitted,

*Bud Robertson, Chair*

*Colby Doody, Vice Chair*

*Gary Green*

*David Manugian*

*Scott Whitefield*

*Jamie McDonald*

*Michael Sulprizio*

Town of Groton Finance Committee

**TOWN OF GROTON  
FISCAL YEAR 2023  
REVENUE ESTIMATES**

	<b>BUDGETED FY 2022</b>		<b>ESTIMATED FY 2023</b>		<b>CHANGE</b>
<b>PROPERTY TAX REVENUE</b>	\$ 34,157,624	\$	35,269,414	\$	1,111,791
<b>DEBT EXCLUSIONS</b>	\$ 2,140,460	\$	3,741,491	\$	1,601,031
<b>CHERRY SHEET - STATE AID</b>	\$ 1,014,099	\$	1,023,974	\$	9,875
<b>UNEXPENDED TAX CAPACITY</b>	\$ 20,933	\$	-	\$	(20,933)
<b>LOCAL RECEIPTS:</b>					
General Revenue:					
Motor Vehicle Excise Taxes	\$ 1,738,094	\$	1,783,620	\$	45,526
Meals Tax and Room Occupancy Tax	\$ 250,000	\$	350,000	\$	100,000
Penalties & Interest on Taxes	\$ 120,000	\$	110,000	\$	(10,000)
Payments in Lieu of Taxes	\$ 265,000	\$	300,000	\$	35,000
Other Charges for Services	\$ 82,000	\$	90,000	\$	8,000
Fees	\$ 340,000	\$	350,000	\$	10,000
Rentals	\$ 28,000	\$	28,000	\$	-
Library Revenues	\$ -	\$	-	\$	-
Other Departmental Revenue	\$ 775,000	\$	980,000	\$	205,000
Licenses and Permits	\$ 300,000	\$	300,000	\$	-
Fines and Forfeits	\$ 20,000	\$	20,000	\$	-
Investment Income	\$ 40,000	\$	50,000	\$	10,000
Recreation Revenues	\$ 600,000	\$	600,000	\$	-
Miscellaneous Non-Recurring	\$ -	\$	-	\$	-
<b>Sub-total - General Revenue</b>	\$ 4,558,094	\$	4,961,620	\$	403,526
Other Revenue:					
Free Cash	\$ 467,679	\$	619,994	\$	152,315
Capital Stabilization Fund for GDRSD	\$ 217,298	\$	577,026	\$	359,728
Stabilization Fund for Tax Rate Relief	\$ -	\$	-	\$	-
Capital Asset Stabilization Fund	\$ 475,000	\$	538,000	\$	63,000
EMS/Conservation Fund Receipts Reserve	\$ 300,000	\$	-	\$	(300,000)
Community Preservation Funds	\$ -	\$	-	\$	-
Water Department Surplus	\$ -	\$	-	\$	-
Sewer Department Surplus	\$ -	\$	-	\$	-
Insurance Reimbursements	\$ -	\$	-	\$	-
Bond Surplus Transfer	\$ -	\$	15,224	\$	15,224
Coronavirus Recovery Funds	\$ 90,000	\$	309,000	\$	219,000
<b>Sub-total - Other Revenue</b>	\$ 1,549,977	\$	2,059,244	\$	509,267
<b>WATER DEPARTMENT ENTERPRISE</b>	\$ 1,404,564	\$	1,647,167	\$	242,603
<b>SEWER DEPARTMENT ENTERPRISE</b>	\$ 798,860	\$	837,839	\$	38,979
<b>LOCAL ACCESS CABLE ENTERPRISE</b>	\$ 215,905	\$	223,219	\$	7,314
<b>FOUR CORNER SEWER ENTERPRISE</b>	\$ 68,769	\$	79,134	\$	10,365
<b>STORMWATER UTILITY ENTERPRISE</b>	\$ 209,753	\$	216,995	\$	7,242
<b>TOTAL ESTIMATED REVENUE</b>	\$ 45,929,284	\$	50,060,097	\$	4,130,813

**TOWN OF GROTON  
FISCAL YEAR 2023  
TAX LEVY CALCULATIONS**

**FY 2023 PROPOSED EXPENDITURES**

**TOWN MANAGER - Proposed Budget**

General Government	\$	2,281,925
Land Use Departments	\$	454,670
Protection of Persons and Property	\$	4,671,029
Regional School Districts	\$	26,189,285
Department of Public Works	\$	2,345,816
Library and Citizen Services	\$	1,892,083
Debt Service	\$	3,651,258
Employee Benefits	\$	4,797,706

**Sub-Total - Operating Budget** \$ 46,283,772

A. TOTAL DEPARTMENTAL BUDGET REQUESTS	\$	46,283,772
B. CAPITAL BUDGET REQUESTS	\$	728,000
C. ENTERPRISE FUND REQUESTS	\$	2,712,690
D. COMMUNITY PRESERVATION REQUEST		

**OTHER AMOUNTS TO BE RAISED**

1. Amounts certified for tax title purposes	\$	-
2. Debt and interest charges not included	\$	-
3. Final court judgments	\$	-
4. Total Overlay deficits of prior years	\$	-
5. Total cherry sheet offsets	\$	22,346
6. Revenue deficits	\$	-
7. Offset Receipts	\$	-
8. Authorized deferral of Teachers' Pay	\$	-
9. Snow and Ice deficit	\$	168,040
10. Other		

E. TOTAL OTHER AMOUNTS TO BE RAISED	\$	190,386
F. STATE AND COUNTY CHERRY SHEET CHARGES	\$	95,249
G. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS	\$	50,000

**TOTAL PROPOSED EXPENDITURES** \$ **50,060,097**

**FY 2023 ESTIMATED RECEIPTS**

**ESTIMATED TAX LEVY**

Levy Limit	\$	35,269,414
Debt Exclusion	\$	3,741,491

A. ESTIMATED TAX LEVY	\$	39,010,905
B. CHERRY SHEET ESTIMATED RECEIPTS	\$	1,023,974
C. LOCAL RECEIPTS NOT ALLOCATED	\$	4,961,620
D. OFFSET RECEIPTS	\$	-
E. ENTERPRISE FUNDS	\$	3,004,354
F. COMMUNITY PRESERVATION FUNDS	\$	-
G. FREE CASH	\$	619,994

**OTHER AVAILABLE FUNDS**

1. Stabilization Fund	\$	-
2. Capital Asset Fund	\$	538,000
3. GDRSD Capital Asset Fund	\$	577,026
4. EMS/Conservation Fund	\$	-
5. Bond Surplus Transfer	\$	15,224
6. Coronavirus Recovery Funds	\$	309,000

H. OTHER AVAILABLE FUNDS	\$	1,439,250
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**TOTAL ESTIMATED RECEIPTS** \$ **50,060,097**

**FY 2023 SURPLUS/(DEFICIT)** \$ **0**

# APPENDIX A

## TOWN OF GROTON

### FISCAL YEAR 2023

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b><u>GENERAL GOVERNMENT</u></b>								
<b>MODERATOR</b>								
1000	Salaries	\$ 65	\$ 65	\$ 65	\$ 65	0.00%	\$ 0.01	0.00%
1001	Expenses	\$ -	\$ 80	\$ 80	\$ 80	0.00%	\$ 0.02	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 65</b>	<b>\$ 145</b>	<b>\$ 145</b>	<b>\$ 145</b>	<b>0.00%</b>	<b>\$ 0.03</b>	<b>0.00%</b>
<b>BOARD OF SELECTMEN</b>								
1020	Salaries	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1021	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1022	Expenses	\$ 2,388	\$ 3,300	\$ 6,800	\$ 6,800	106.06%	\$ 1.41	0.01%
1023	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1024	Minor Capital	\$ 25,556	\$ 25,683	\$ 25,800	\$ 25,800	0.46%	\$ 5.35	0.05%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 27,944</b>	<b>\$ 28,983</b>	<b>\$ 32,600</b>	<b>\$ 32,600</b>	<b>12.48%</b>	<b>\$ 6.76</b>	<b>0.07%</b>
<b>TOWN MANAGER</b>								
1030	Salaries	\$ 235,880	\$ 227,220	\$ 240,331	\$ 240,331	5.77%	\$ 49.84	0.51%
1031	Wages	\$ 124,977	\$ 115,172	\$ 119,223	\$ 119,223	3.52%	\$ 24.72	0.25%
1032	Expenses	\$ 8,322	\$ 14,600	\$ 24,700	\$ 24,700	69.18%	\$ 5.12	0.05%
1033	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1034	Performance Evaluations	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 369,179</b>	<b>\$ 356,992</b>	<b>\$ 384,254</b>	<b>\$ 384,254</b>	<b>7.64%</b>	<b>\$ 79.69</b>	<b>0.81%</b>



LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>FINANCE COMMITTEE</b>								
1040	Expenses	\$ 210	\$ 215	\$ 215	\$ 215	0.00%	\$ 0.04	0.00%
1041	Reserve Fund	\$ 64,500	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 31.11	0.32%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 64,710</b>	<b>\$ 150,215</b>	<b>\$ 150,215</b>	<b>\$ 150,215</b>	<b>0.00%</b>	<b>\$ 31.15</b>	<b>0.32%</b>
<b>TOWN ACCOUNTANT</b>								
1050	Salaries	\$ 97,083	\$ 96,408	\$ 101,125	\$ 101,125	4.89%	\$ 20.97	0.21%
1051	Wages	\$ 49,937	\$ 50,865	\$ 52,906	\$ 52,906	4.01%	\$ 10.97	0.11%
1052	Expenses	\$ 35,490	\$ 37,706	\$ 40,204	\$ 40,204	6.62%	\$ 8.34	0.08%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 182,510</b>	<b>\$ 184,979</b>	<b>\$ 194,235</b>	<b>\$ 194,235</b>	<b>5.00%</b>	<b>\$ 40.28</b>	<b>0.41%</b>
<b>BOARD OF ASSESSORS</b>								
1060	Salaries	\$ 85,584	\$ 81,200	\$ 85,280	\$ 85,280	5.02%	\$ 17.69	0.18%
1061	Wages	\$ 53,466	\$ 61,763	\$ 65,551	\$ 65,551	6.13%	\$ 13.59	0.14%
1062	Expenses	\$ 15,541	\$ 45,215	\$ 45,215	\$ 45,215	0.00%	\$ 9.38	0.10%
1063	Legal Expense	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 154,591</b>	<b>\$ 188,178</b>	<b>\$ 196,046</b>	<b>\$ 196,046</b>	<b>4.18%</b>	<b>\$ 40.66</b>	<b>0.41%</b>
<b>TREASURER/TAX COLLECTOR</b>								
1070	Salaries	\$ 91,700	\$ 138,138	\$ 139,455	\$ 139,455	0.95%	\$ 28.92	0.29%
1071	Wages	\$ 120,703	\$ 77,297	\$ 79,042	\$ 79,042	2.26%	\$ 16.39	0.17%
1072	Expenses	\$ 19,415	\$ 20,945	\$ 21,695	\$ 21,695	3.58%	\$ 4.50	0.05%
1073	Tax Title	\$ 647	\$ 5,725	\$ 7,100	\$ 7,100	24.02%	\$ 1.47	0.01%
1074	Bond Cost	\$ 1,050	\$ 3,300	\$ 2,300	\$ 2,300	-30.30%	\$ 0.48	0.00%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 233,515</b>	<b>\$ 245,405</b>	<b>\$ 249,592</b>	<b>\$ 249,592</b>	<b>1.71%</b>	<b>\$ 51.76</b>	<b>0.53%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>TOWN COUNSEL</b>								
1080	Expenses	\$ 85,217	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 18.66	0.19%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 85,217</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>0.00%</b>	<b>\$ 18.66</b>	<b>0.19%</b>
<b>HUMAN RESOURCES</b>								
1090	Salary	\$ 84,313	\$ 82,822	\$ 87,984	\$ 87,984	6.23%	\$ 18.25	0.19%
1091	Expenses	\$ 9,107	\$ 10,000	\$ 11,400	\$ 11,400	14.00%	\$ 2.36	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 93,420</b>	<b>\$ 92,822</b>	<b>\$ 99,384</b>	<b>\$ 99,384</b>	<b>7.07%</b>	<b>\$ 20.61</b>	<b>0.21%</b>
<b>INFORMATION TECHNOLOGY</b>								
1100	Salary	\$ 117,003	\$ 115,193	\$ 121,981	\$ 121,981	5.89%	\$ 25.30	0.26%
1101	Wages	\$ 61,116	\$ 62,338	\$ 61,269	\$ 61,269	-1.71%	\$ 12.71	0.13%
1102	Expenses	\$ 20,592	\$ 22,800	\$ 22,800	\$ 22,800	0.00%	\$ 4.73	0.05%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 198,711</b>	<b>\$ 200,331</b>	<b>\$ 206,050</b>	<b>\$ 206,050</b>	<b>2.85%</b>	<b>\$ 42.73</b>	<b>0.44%</b>
<b>GIS STEERING COMMITTEE</b>								
1120	Expenses	\$ 16,000	\$ 10,800	\$ 10,800	\$ 10,800	0.00%	\$ 2.24	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 16,000</b>	<b>\$ 10,800</b>	<b>\$ 10,800</b>	<b>\$ 10,800</b>	<b>0.00%</b>	<b>\$ 2.24</b>	<b>0.02%</b>
<b>TOWN CLERK</b>								
1130	Salaries	\$ 92,073	\$ 90,853	\$ 95,417	\$ 95,417	5.02%	\$ 19.79	0.20%
1131	Wages	\$ 69,491	\$ 65,205	\$ 73,588	\$ 73,588	12.86%	\$ 15.26	0.16%
1132	Expenses	\$ 9,951	\$ 9,867	\$ 9,867	\$ 9,867	0.00%	\$ 2.05	0.02%
1135	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 171,515</b>	<b>\$ 165,925</b>	<b>\$ 178,872</b>	<b>\$ 178,872</b>	<b>7.80%</b>	<b>\$ 37.09</b>	<b>0.38%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>ELECTIONS &amp; BOARD OF REGISTRARS</b>								
1140	Stipend	\$ 16,356	\$ 6,336	\$ 21,795	\$ 21,795	243.99%	\$ 4.52	0.05%
1141	Expenses	\$ 11,280	\$ 7,912	\$ 12,437	\$ 12,437	57.19%	\$ 2.58	0.03%
1142	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 27,636</b>	<b>\$ 14,248</b>	<b>\$ 34,232</b>	<b>\$ 34,232</b>	<b>140.26%</b>	<b>\$ 7.10</b>	<b>0.07%</b>
<b>STREET LISTINGS</b>								
1150	Expenses	\$ 4,706	\$ 4,850	\$ 5,000	\$ 5,000	3.09%	\$ 1.04	0.01%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 4,706</b>	<b>\$ 4,850</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>3.09%</b>	<b>\$ 1.04</b>	<b>0.01%</b>
<b>INSURANCE &amp; BONDING</b>								
1160	Insurance & Bonding	\$ 243,885	\$ 290,000	\$ 300,000	\$ 300,000	3.45%	\$ 62.21	0.63%
1161	Insurance Deductible Reserve - Liability	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	0.00%	\$ 2.49	0.03%
1162	Insurance Deductible Reserve - 111F	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	0.00%	\$ 5.18	0.05%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 255,885</b>	<b>\$ 327,000</b>	<b>\$ 337,000</b>	<b>\$ 337,000</b>	<b>3.06%</b>	<b>\$ 69.89</b>	<b>0.71%</b>
<b>TOWN REPORT</b>								
1170	Expenses	\$ 1,416	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.31	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 1,416</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0.00%</b>	<b>\$ 0.31</b>	<b>0.00%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>POSTAGE/TOWN HALL EXPENSES</b>								
1180	Expenses	\$ 53,942	\$ 60,000	\$ 65,000	\$ 65,000	8.33%	\$ 13.48	0.14%
1181	Telephone Expenses	\$ 24,034	\$ 30,000	\$ 30,000	\$ 30,000	0.00%	\$ 6.22	0.06%
1182	Office Supplies	\$ 12,837	\$ 17,000	\$ 17,000	\$ 17,000	0.00%	\$ 3.53	0.04%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 90,813</b>	<b>\$ 107,000</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>	<b>4.67%</b>	<b>\$ 23.23</b>	<b>0.24%</b>
<hr/>								
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,977,833</b>	<b>\$ 2,169,373</b>	<b>\$ 2,281,925</b>	<b>\$ 2,281,925</b>	<b>5.19%</b>	<b>\$ 473.23</b>	<b>4.82%</b>

#### LAND USE DEPARTMENTS

<b>CONSERVATION COMMISSION</b>								
1200	Salary	\$ 70,278	\$ 69,481	\$ 73,971	\$ 73,971	6.46%	\$ 15.34	0.16%
1201	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1202	Expenses	\$ 7,196	\$ 7,350	\$ 7,565	\$ 7,565	2.93%	\$ 1.57	0.02%
1203	Engineering & Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1204	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 77,474</b>	<b>\$ 76,831</b>	<b>\$ 81,536</b>	<b>\$ 81,536</b>	<b>6.12%</b>	<b>\$ 16.91</b>	<b>0.17%</b>
<hr/>								
<b>PLANNING BOARD</b>								
1210	Salaries	\$ 85,519	\$ 84,016	\$ 89,236	\$ 89,236	6.21%	\$ 18.51	0.19%
1211	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1212	Expenses	\$ 5,540	\$ 8,650	\$ 9,950	\$ 9,950	15.03%	\$ 2.06	0.02%
1215	M.R.P.C. Assessment	\$ 3,755	\$ 3,850	\$ 4,000	\$ 4,000	3.90%	\$ 0.83	0.01%
1216	Legal Budget	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 94,814</b>	<b>\$ 96,516</b>	<b>\$ 103,186</b>	<b>\$ 103,186</b>	<b>6.91%</b>	<b>\$ 21.40</b>	<b>0.22%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>ZONING BOARD OF APPEALS</b>								
1220 Wages		\$ 20,524	\$ -	\$ -	-	0.00%	\$ -	0.00%
1221 Expenses		\$ 484	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.31	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 21,008</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0.00%</b>	<b>\$ 0.31</b>	<b>0.00%</b>
<b>HISTORIC DISTRICT COMMISSION</b>								
1230 Wages		\$ -	\$ -	\$ -	-	0.00%	\$ -	0.00%
1231 Expenses		\$ -	\$ -	\$ -	-	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>
<b>BUILDING INSPECTOR</b>								
1240 Salaries		\$ 118,522	\$ 93,380	\$ 99,073	\$ 99,073	6.10%	\$ 20.55	0.21%
1241 Wages		\$ 55,788	\$ 56,503	\$ 58,769	\$ 58,769	4.01%	\$ 12.19	0.12%
1242 Expenses		\$ 3,700	\$ 3,500	\$ 3,700	\$ 3,700	5.71%	\$ 0.77	0.01%
1243 Minor Capital		\$ -	\$ -	\$ -	-	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 178,010</b>	<b>\$ 153,383</b>	<b>\$ 161,542</b>	<b>\$ 161,542</b>	<b>5.32%</b>	<b>\$ 33.50</b>	<b>0.34%</b>
<b>MECHANICAL INSPECTOR</b>								
1250 Fee Salaries		\$ 38,620	\$ 30,000	\$ 39,000	\$ 39,000	30.00%	\$ 8.09	0.08%
1251 Expenses		\$ 2,838	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.83	0.01%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 41,458</b>	<b>\$ 34,000</b>	<b>\$ 43,000</b>	<b>\$ 43,000</b>	<b>26.47%</b>	<b>\$ 8.92</b>	<b>0.09%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>EARTH REMOVAL INSPECTOR</b>								
1260	Stipend	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.52	0.01%
1261	Expenses	\$ -	\$ 100	\$ 200	\$ 200	100.00%	\$ 0.04	0.00%
1262	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 2,500</b>	<b>\$ 2,600</b>	<b>\$ 2,700</b>	<b>\$ 2,700</b>	<b>3.85%</b>	<b>\$ 0.56</b>	<b>0.01%</b>
<b>BOARD OF HEALTH</b>								
1270	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1271	Expenses	\$ 830	\$ 1,575	\$ 1,575	\$ 1,575	0.00%	\$ 0.33	0.00%
1272	Nursing Services	\$ -	\$ 13,767	\$ 14,455	\$ 14,455	5.00%	\$ 3.00	0.03%
1273	Nashoba Health District	\$ 41,841	\$ 30,167	\$ 31,675	\$ 31,675	5.00%	\$ 6.57	0.07%
1274	Herbert Lipton MH	\$ 8,000	\$ 8,000	\$ -	\$ -	-100.00%	\$ -	0.00%
1275	Eng/Consult/Landfill Monitoring	\$ 11,233	\$ 10,200	\$ 10,200	\$ 10,200	0.00%	\$ 2.12	0.02%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 61,904</b>	<b>\$ 63,709</b>	<b>\$ 57,905</b>	<b>\$ 57,905</b>	<b>-9.11%</b>	<b>\$ 12.01</b>	<b>0.12%</b>
<b>SEALER OF WEIGHTS &amp; MEASURES</b>								
1280	Fee Salaries	\$ 300	\$ 3,200	\$ 3,200	\$ 3,200	0.00%	\$ 0.66	0.01%
1281	Expenses	\$ -	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 300</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>0.00%</b>	<b>\$ 0.68</b>	<b>0.01%</b>
<b>TOTAL LAND USE DEPARTMENTS</b>		<b>\$ 477,468</b>	<b>\$ 431,839</b>	<b>\$ 454,670</b>	<b>\$ 454,670</b>	<b>5.29%</b>	<b>\$ 94.29</b>	<b>0.96%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b><u>PROTECTION OF PERSONS AND PROPERTY</u></b>								
<b>POLICE DEPARTMENT</b>								
1300	Salaries	\$ 200,207	\$ 269,791	\$ 278,889	\$ 278,889	3.37%	\$ 57.84	0.59%
1301	Wages	\$ 1,952,786	\$ 1,981,381	\$ 2,092,704	\$ 2,092,704	5.62%	\$ 433.99	4.42%
1302	Expenses	\$ 177,093	\$ 212,200	\$ 214,450	\$ 214,450	1.06%	\$ 44.47	0.45%
1303	Lease or Purchase of Cruisers	\$ 4,920	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.04	0.01%
1304	PS Building (Expenses)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1305	Minor Capital	\$ 19,966	\$ 11,000	\$ 11,000	\$ 11,000	0.00%	\$ 2.28	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 2,354,972</b>	<b>\$ 2,479,372</b>	<b>\$ 2,602,043</b>	<b>\$ 2,602,043</b>	<b>4.95%</b>	<b>\$ 539.62</b>	<b>5.50%</b>
<b>FIRE DEPARTMENT</b>								
1310	Salaries	\$ 235,000	\$ 238,928	\$ 260,754	\$ 260,754	9.13%	\$ 54.08	0.55%
1311	Wages	\$ 929,402	\$ 997,894	\$ 1,051,432	\$ 1,051,432	5.37%	\$ 218.05	2.22%
1312	Expenses	\$ 174,567	\$ 161,682	\$ 195,600	\$ 195,600	20.98%	\$ 40.56	0.41%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 1,338,969</b>	<b>\$ 1,398,504</b>	<b>\$ 1,507,786</b>	<b>\$ 1,507,786</b>	<b>7.81%</b>	<b>\$ 312.69</b>	<b>3.18%</b>
<b>GROTON WATER FIRE PROTECTION</b>								
1320	West Groton Water District	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
1321	Groton Water Department	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ -</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>0.00%</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b>ANIMAL INSPECTOR</b>								
1330	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.43	0.00%
1331	Expenses	\$ 125	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.08	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 2,207</b>	<b>\$ 2,482</b>	<b>\$ 2,482</b>	<b>\$ 2,482</b>	<b>0.00%</b>	<b>\$ 0.51</b>	<b>0.01%</b>



LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>ANIMAL CONTROL OFFICER</b>								
1340	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.43	0.00%
1341	Expenses	\$ 125	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.08	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 2,207</b>	<b>\$ 2,482</b>	<b>\$ 2,482</b>	<b>\$ 2,482</b>	<b>0.00%</b>	<b>\$ 0.51</b>	<b>0.01%</b>
<b>EMERGENCY MANAGEMENT AGENCY</b>								
1350	Salary	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.83	0.01%
1351	Expenses	\$ 12,500	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.07	0.02%
1352	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 16,500</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>0.00%</b>	<b>\$ 2.90</b>	<b>0.03%</b>
<b>DOG OFFICER</b>								
1360	Salary	\$ 14,503	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.11	0.03%
1361	Expenses	\$ 3,997	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.62	0.01%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 18,500</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>0.00%</b>	<b>\$ 3.73</b>	<b>0.04%</b>
<b>POLICE &amp; FIRE COMMUNICATIONS</b>								
1370	Wages	\$ 409,095	\$ 415,137	\$ 500,359	\$ 500,359	20.53%	\$ 103.77	1.06%
1371	Expenses	\$ 9,364	\$ 23,875	\$ 23,875	\$ 23,875	0.00%	\$ 4.95	0.05%
1372	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 418,459</b>	<b>\$ 439,012</b>	<b>\$ 524,234</b>	<b>\$ 524,234</b>	<b>19.41%</b>	<b>\$ 108.72</b>	<b>1.11%</b>
<b>TOTAL PROTECTION OF PERSONS AND PROPERTY</b>		<b>\$ 4,151,814</b>	<b>\$ 4,353,853</b>	<b>\$ 4,671,029</b>	<b>\$ 4,671,029</b>	<b>7.28%</b>	<b>\$ 968.69</b>	<b>9.87%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b><u>REGIONAL SCHOOL DISTRICT BUDGETS</u></b>								
<b>NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL</b>								
1400	Operating Expenses	\$ 688,273	\$ 807,474	\$ 810,037	\$ 810,037	0.32%	\$ 167.99	1.71%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 688,273</b>	<b>\$ 807,474</b>	<b>\$ 810,037</b>	<b>\$ 810,037</b>	<b>0.32%</b>	<b>\$ 167.99</b>	<b>1.71%</b>
<b>GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT</b>								
1410	Operating Expenses	\$ 22,727,239	\$ 23,481,350	\$ 24,319,318	\$ 24,319,318	3.57%	\$ 5,043.39	51.36%
1411	Debt Service, Excluded	\$ -	\$ 485,426	\$ 422,713	\$ 422,713	-12.92%	\$ 87.66	0.89%
1412	Debt Service, Unexcluded	\$ -	\$ 56,358	\$ 60,191	\$ 60,191	6.80%	\$ 12.48	0.13%
1413	Out of District Placement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1414	Capital Assessment	\$ 265,172	\$ 217,298	\$ 577,026	\$ 577,026	165.55%	\$ 119.66	1.22%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 22,992,411</b>	<b>\$ 24,240,432</b>	<b>\$ 25,379,248</b>	<b>\$ 25,379,248</b>	<b>4.70%</b>	<b>\$ 5,263.20</b>	<b>53.60%</b>
<b>TOTAL SCHOOLS</b>		<b>\$ 23,680,684</b>	<b>\$ 25,047,906</b>	<b>\$ 26,189,285</b>	<b>\$ 26,189,285</b>	<b>4.56%</b>	<b>\$ 5,431.19</b>	<b>55.31%</b>
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>								
<b>HIGHWAY DEPARTMENT</b>								
1500	Salaries	\$ 115,659	\$ 113,877	\$ 120,523	\$ 120,523	5.84%	\$ 24.99	0.25%
1501	Wages	\$ 646,439	\$ 726,364	\$ 743,115	\$ 743,115	2.31%	\$ 154.11	1.57%
1502	Expenses	\$ 125,643	\$ 136,900	\$ 136,900	\$ 136,900	0.00%	\$ 28.39	0.29%
1503	Highway Maintenance	\$ 54,076	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 18.66	0.19%
1504	Minor Capital	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00%	\$ 4.15	0.04%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 941,817</b>	<b>\$ 1,067,141</b>	<b>\$ 1,110,538</b>	<b>\$ 1,110,538</b>	<b>4.07%</b>	<b>\$ 230.31</b>	<b>2.35%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>STREET LIGHTS</b>								
1510	Expenses	\$ 12,204	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.11	0.03%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 12,204</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>0.00%</b>	<b>\$ 3.11</b>	<b>0.03%</b>
<b>SNOW AND ICE</b>								
1520	Expenses	\$ 137,133	\$ 165,000	\$ 165,000	\$ 165,000	0.00%	\$ 34.22	0.35%
1521	Overtime	\$ 195,333	\$ 140,000	\$ 140,000	\$ 140,000	0.00%	\$ 29.03	0.30%
1522	Hired Equipment	\$ 82,973	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.26	0.07%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 415,439</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>0.00%</b>	<b>\$ 70.51</b>	<b>0.72%</b>
<b>TREE WARDEN BUDGET</b>								
1530	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1531	Expenses	\$ 613	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.62	0.01%
1532	Trees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.31	0.00%
1533	Tree Work	\$ 8,800	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.07	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 9,413</b>	<b>\$ 14,500</b>	<b>\$ 14,500</b>	<b>\$ 14,500</b>	<b>0.00%</b>	<b>\$ 3.01</b>	<b>0.03%</b>
<b>MUNICIPAL BUILDING AND PROPERTY MAINTENANCE</b>								
1540	Wages	\$ 150,647	\$ 149,751	\$ 159,057	\$ 159,057	6.21%	\$ 32.99	0.34%
1541	Expenses	\$ 275,040	\$ 270,950	\$ 270,950	\$ 270,950	0.00%	\$ 56.19	0.57%
1542	Minor Capital	\$ 19,856	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.07	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 445,543</b>	<b>\$ 430,701</b>	<b>\$ 440,007</b>	<b>\$ 440,007</b>	<b>2.16%</b>	<b>\$ 91.25</b>	<b>0.93%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>SOLID WASTE DISPOSAL</b>								
1550	Wages	\$ 138,484	\$ 142,722	\$ 150,995	\$ 150,995	5.80%	\$ 31.31	0.32%
1551	Expenses	\$ 40,596	\$ 45,686	\$ 45,686	\$ 45,686	0.00%	\$ 9.47	0.10%
1552	Tipping Fees	\$ 155,101	\$ 150,000	\$ 145,000	\$ 145,000	-3.33%	\$ 30.07	0.31%
1553	North Central SW Coop	\$ 5,850	\$ 5,850	\$ 5,850	\$ 5,850	0.00%	\$ 1.21	0.01%
1554	Minor Capital	\$ 6,775	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.04	0.01%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 346,806</b>	<b>\$ 349,258</b>	<b>\$ 352,531</b>	<b>\$ 352,531</b>	<b>0.94%</b>	<b>\$ 73.11</b>	<b>0.74%</b>
<b>PARKS DEPARTMENT</b>								
1560	Wages	\$ -	\$ 21,017	\$ 17,481	\$ 17,481	-16.82%	\$ 3.63	0.04%
1561	Expenses	\$ 42,793	\$ 55,759	\$ 55,759	\$ 55,759	0.00%	\$ 11.56	0.12%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 42,793</b>	<b>\$ 76,776</b>	<b>\$ 73,240</b>	<b>\$ 73,240</b>	<b>-4.61%</b>	<b>\$ 15.19</b>	<b>0.15%</b>
<hr/>								
	<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>\$ 2,214,015</b>	<b>\$ 2,293,376</b>	<b>\$ 2,345,816</b>	<b>\$ 2,345,816</b>	<b>2.29%</b>	<b>\$ 486.48</b>	<b>4.95%</b>
 <u><b>LIBRARY AND CITIZEN'S SERVICES</b></u>								
<b>COUNCIL ON AGING</b>								
1600	Salaries	\$ 88,447	\$ 80,747	\$ 85,855	\$ 85,855	6.33%	\$ 17.80	0.18%
1601	Wages	\$ 72,037	\$ 72,429	\$ 121,590	\$ 121,590	67.87%	\$ 25.22	0.26%
1602	Expenses	\$ 8,656	\$ 8,454	\$ 11,054	\$ 11,054	30.75%	\$ 2.29	0.02%
1603	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 169,140</b>	<b>\$ 161,630</b>	<b>\$ 218,499</b>	<b>\$ 218,499</b>	<b>35.18%</b>	<b>\$ 45.31</b>	<b>0.46%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>SENIOR CENTER VAN</b>								
1610 Wages		\$ 37,842	\$ 52,824	\$ 54,331	\$ 54,331	2.85%	\$ 11.27	0.11%
1611 Expenses		\$ 5,126	\$ 12,673	\$ 13,673	\$ 13,673	7.89%	\$ 2.84	0.03%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 42,968</b>	<b>\$ 65,497</b>	<b>\$ 68,004</b>	<b>\$ 68,004</b>	<b>3.83%</b>	<b>\$ 14.10</b>	<b>0.14%</b>
<b>VETERAN'S SERVICE OFFICER</b>								
1620 Salary		\$ 5,000	\$ 6,200	\$ 6,000	\$ 6,000	-3.23%	\$ 1.24	0.01%
1621 Expenses		\$ -	\$ 1,100	\$ 1,100	\$ 1,100	0.00%	\$ 0.23	0.00%
1622 Veterans' Benefits		\$ 24,009	\$ 37,000	\$ 30,000	\$ 30,000	-18.92%	\$ 6.22	0.06%
1623 Minor Capital		\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<hr/>								
<b>DEPARTMENT TOTAL</b>		<b>\$ 29,009</b>	<b>\$ 44,300</b>	<b>\$ 37,100</b>	<b>\$ 37,100</b>	<b>-16.25%</b>	<b>\$ 7.69</b>	<b>0.08%</b>
<b>GRAVES REGISTRATION</b>								
1630 Salary/Stipend		\$ 250	\$ 250	\$ 250	\$ 250	0.00%	\$ 0.05	0.00%
1631 Expenses		\$ 760	\$ 760	\$ 760	\$ 760	0.00%	\$ 0.16	0.00%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 1,010</b>	<b>\$ 1,010</b>	<b>\$ 1,010</b>	<b>\$ 1,010</b>	<b>0.00%</b>	<b>\$ 0.21</b>	<b>0.00%</b>
<b>CARE OF VETERAN GRAVES</b>								
1640 Contract Expenses		\$ 1,550	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.31	0.00%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 1,550</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0.00%</b>	<b>\$ 0.31</b>	<b>0.00%</b>
<b>OLD BURYING GROUND COMMITTEE</b>								
1650 Expenses		\$ -	\$ 800	\$ 800	\$ 800	0.00%	\$ 0.17	0.00%
<hr/>								
<b>DEPARTMENTAL TOTAL</b>		<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>\$ 800</b>	<b>0.00%</b>	<b>\$ 0.17</b>	<b>0.00%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>LIBRARY</b>								
1660	Salary	\$ 418,095	\$ 412,593	\$ 428,544	\$ 428,544	3.87%	\$ 88.87	0.91%
1661	Wages	\$ 267,060	\$ 334,389	\$ 342,055	\$ 342,055	2.29%	\$ 70.94	0.72%
1662	Expenses	\$ 123,040	\$ 205,304	\$ 217,697	\$ 217,697	6.04%	\$ 45.15	0.46%
1663	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 808,195</b>	<b>\$ 952,286</b>	<b>\$ 988,296</b>	<b>\$ 988,296</b>	<b>3.78%</b>	<b>\$ 204.95</b>	<b>2.09%</b>
<b>COMMEMORATIONS &amp; CELEBRATIONS</b>								
1670	Expenses	\$ 86	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.10	0.00%
1671	Fireworks	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 86</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>0.00%</b>	<b>\$ 0.10</b>	<b>0.00%</b>
<b>WATER SAFETY</b>								
1680	Wages	\$ 932	\$ 4,200	\$ 4,418	\$ 4,418	5.19%	\$ 0.92	0.01%
1681	Expenses and Minor Capital	\$ 5,304	\$ 2,732	\$ 2,907	\$ 2,907	6.41%	\$ 0.60	0.01%
1682	Property Maint. & Improvements	\$ 2,900	\$ 9,000	\$ 9,000	\$ 9,000	0.00%	\$ 1.87	0.02%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 9,136</b>	<b>\$ 15,932</b>	<b>\$ 16,325</b>	<b>\$ 16,325</b>	<b>2.47%</b>	<b>\$ 3.39</b>	<b>0.03%</b>
<b>WEED MANAGEMENT</b>								
1690	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1691	Expenses: Weed Harvester	\$ 17,566	\$ 22,000	\$ 22,000	\$ 22,000	0.00%	\$ 4.56	0.05%
1692	Expenses: Great Lakes	\$ 50	\$ 2,385	\$ 12,385	\$ 12,385	419.29%	\$ 2.57	0.03%
<b>DEPARTMENTAL TOTAL</b>		<b>\$ 17,616</b>	<b>\$ 24,385</b>	<b>\$ 34,385</b>	<b>\$ 34,385</b>	<b>41.01%</b>	<b>\$ 7.13</b>	<b>0.07%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b>GROTON COUNTRY CLUB</b>								
1700 Salary	\$	161,609	\$ 161,920	\$ 170,414	\$ 170,414	5.25%	\$ 35.34	0.36%
1701 Wages	\$	118,025	\$ 150,000	\$ 193,000	\$ 193,000	28.67%	\$ 40.02	0.41%
1702 Expenses	\$	163,421	\$ 136,000	\$ 162,250	\$ 162,250	19.30%	\$ 33.65	0.34%
1703 Minor Capital	\$	-	\$ -	\$ -	\$ -	0.00%	-	0.00%
<b>DEPARTMENTAL TOTAL</b>	<b>\$</b>	<b>443,055</b>	<b>\$ 447,920</b>	<b>\$ 525,664</b>	<b>\$ 525,664</b>	<b>17.36%</b>	<b>\$ 109.01</b>	<b>1.11%</b>
<b>TOTAL LIBRARY AND CITIZEN SERVICES</b>	<b>\$</b>	<b>1,521,765</b>	<b>\$ 1,715,760</b>	<b>\$ 1,892,083</b>	<b>\$ 1,892,083</b>	<b>10.28%</b>	<b>\$ 392.38</b>	<b>4.00%</b>
<b><u>DEBT SERVICE</u></b>								
<b>DEBT SERVICE</b>								
2000 Long Term Debt - Principal Excluded	\$	1,154,393	\$ 1,070,000	\$ 2,112,000	\$ 2,112,000	97.38%	\$ 437.99	4.46%
2001 Long Term Debt - Principal Non-Excluded	\$	-	\$ 159,154	\$ 158,786	\$ 158,786	-0.23%	\$ 32.93	0.34%
2002 Long Term Debt - Interest - Excluded	\$	598,828	\$ 586,908	\$ 1,208,202	\$ 1,208,202	105.86%	\$ 250.56	2.55%
2003 Long Term Debt - Interest - Non-Excluded	\$	-	\$ 88,007	\$ 82,021	\$ 82,021	-6.80%	\$ 17.01	0.17%
2006 Short Term Debt - Principal - Town	\$	-	\$ 85,174	\$ 85,174	\$ 85,174	0.00%	\$ 17.66	0.18%
2007 Short Term Debt - Interest - Town	\$	8,958	\$ 6,800	\$ 5,075	\$ 5,075	-25.37%	\$ 1.05	0.01%
<b>DEPARTMENTAL TOTAL</b>	<b>\$</b>	<b>1,762,179</b>	<b>\$ 1,996,043</b>	<b>\$ 3,651,258</b>	<b>\$ 3,651,258</b>	<b>82.92%</b>	<b>\$ 757.21</b>	<b>7.71%</b>
<b>TOTAL DEBT SERVICE</b>	<b>\$</b>	<b>1,762,179</b>	<b>\$ 1,996,043</b>	<b>\$ 3,651,258</b>	<b>\$ 3,651,258</b>	<b>82.92%</b>	<b>\$ 757.21</b>	<b>7.71%</b>
<b><u>EMPLOYEE BENEFITS</u></b>								
<b>EMPLOYEE BENEFITS</b>								
<b>GENERAL BENEFITS</b>								
3000 County Retirement	\$	2,090,289	\$ 2,385,255	\$ 2,538,910	\$ 2,538,910	6.44%	\$ 526.52	5.36%
3001 State Retirement	\$	177,094	\$ 177,094	\$ 181,000	\$ 181,000	2.21%	\$ 37.54	0.38%
3002 Unemployment Compensation	\$	10,008	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.07	0.02%
<b>INSURANCE</b>								
3010 Health Insurance/Employee Expenses	\$	1,723,423	\$ 1,860,544	\$ 1,925,576	\$ 1,925,576	3.50%	\$ 399.33	4.07%
3011 Life Insurance	\$	3,598	\$ 3,700	\$ 3,820	\$ 3,820	3.24%	\$ 0.79	0.01%
3012 Medicare/Social Security	\$	132,408	\$ 135,000	\$ 138,400	\$ 138,400	2.52%	\$ 28.70	0.29%
<b>DEPARTMENTAL TOTAL</b>	<b>\$</b>	<b>4,136,820</b>	<b>\$ 4,571,593</b>	<b>\$ 4,797,706</b>	<b>\$ 4,797,706</b>	<b>4.95%</b>	<b>\$ 994.96</b>	<b>10.13%</b>
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$</b>	<b>4,136,820</b>	<b>\$ 4,571,593</b>	<b>\$ 4,797,706</b>	<b>\$ 4,797,706</b>	<b>4.95%</b>	<b>\$ 994.96</b>	<b>10.13%</b>

LINE	DEPARTMENT/DESCRIPTION	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 TOWN MANAGER BUDGET	FY 2023 FINCOM BUDGET	PERCENT CHANGE	FY 2023 AVERAGE TAX BILL	FY 2023 PERCENT OF TAX BILL
<b><u>ADDITIONAL APPROPRIATIONS</u></b>								
<b>ADDITIONAL APPROPRIATIONS</b>								
	Capital Budget Request	\$ 450,100	\$ 625,000	\$ 728,000	\$ 728,000	16.48%	\$ 150.97	1.54%
	Offset Reciepts	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	Cherry Sheet Offsets	\$ 18,527	\$ 22,346	\$ 22,346	\$ 22,346	0.00%	\$ 4.63	0.05%
	Snow and Ice Deficit	\$ 103,816	\$ 80,000	\$ 168,040	\$ 168,040	110.05%	\$ 34.85	0.35%
	State and County Charges	\$ 94,829	\$ 97,077	\$ 95,249	\$ 95,249	-1.88%	\$ 19.75	0.20%
	Allowance for Abatements/Exemptions	\$ 150,000	\$ 273,169	\$ 50,000	\$ 50,000	-81.70%	\$ 10.37	0.11%
<hr/>								
	<b>DEPARTMENTAL TOTAL</b>	<b>\$ 817,272</b>	<b>\$ 1,097,592</b>	<b>\$ 1,063,635</b>	<b>\$ 1,063,635</b>	<b>-3.09%</b>	<b>\$ 220.58</b>	<b>2.25%</b>
	<b>GRAND TOTAL - TOWN BUDGET</b>	<b>\$ 40,739,850</b>	<b>\$ 43,677,336</b>	<b>\$ 47,347,407</b>	<b>\$ 47,347,407</b>	<b>8.40%</b>	<b>\$ 9,819</b>	<b>100.00%</b>



# FY 2023 ENTERPRISE FUND BUDGETS

LINE	DEPARTMENT/DESCRIPTION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 APPROPRIATED	FY 2023 DEPARTMENT REQUEST	FY 2023 TOWN MANAGER BUDGET	PERCENT CHANGE
<b>WATER DEPARTMENT</b>								
	WD Salaries	\$ 134,036	\$ 145,271	\$ 151,444	\$ 154,449	\$ 161,518	\$ 161,518	4.58%
	WD Wages	\$ 246,235	\$ 167,539	\$ 186,050	\$ 179,675	\$ 264,003	\$ 264,003	46.93%
	WD Expenses	\$ 526,539	\$ 547,269	\$ 499,510	\$ 668,300	\$ 676,063	\$ 676,063	1.16%
	WD Debt Service	\$ 362,548	\$ 402,140	\$ 361,977	\$ 402,140	\$ 545,583	\$ 545,583	35.67%
<b>100 DEPARTMENTAL TOTAL</b>		<b>\$ 1,269,358</b>	<b>\$ 1,262,219</b>	<b>\$ 1,198,981</b>	<b>\$ 1,404,564</b>	<b>\$ 1,647,167</b>	<b>\$ 1,647,167</b>	<b>17.27%</b>
<b>SEWER DEPARTMENT</b>								
	Sewer Salaries	\$ 19,212	\$ 19,440	\$ 20,488	\$ 20,696	\$ 23,339	\$ 23,339	12.77%
	Sewer Wages	\$ 37,432	\$ 36,540	\$ 50,727	\$ 51,709	\$ 46,114	\$ 46,114	-10.82%
	Sewer Expense	\$ 642,205	\$ 633,821	\$ 534,552	\$ 691,295	\$ 734,494	\$ 734,494	6.25%
	Sewer Debt Service	\$ 5,873	\$ 38,338	\$ 5,504	\$ 35,160	\$ 33,892	\$ 33,892	-3.61%
<b>200 DEPARTMENTAL TOTAL</b>		<b>\$ 704,722</b>	<b>\$ 728,139</b>	<b>\$ 611,271</b>	<b>\$ 798,860</b>	<b>\$ 837,839</b>	<b>\$ 837,839</b>	<b>4.88%</b>
<b>FOUR CORNERS SEWER DEPARTMENT</b>								
	Four Corners Sewer Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Four Corners Sewer Wages	\$ -	\$ -	\$ -	\$ -	\$ 7,683	\$ 7,683	0.00%
	Four Corners Sewer Expense	\$ 22,466	\$ 20,619	\$ 37,903	\$ 68,769	\$ 71,451	\$ 71,451	3.90%
	Four Corners Sewer Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>300 DEPARTMENTAL TOTAL</b>		<b>\$ 22,466</b>	<b>\$ 20,619</b>	<b>\$ 37,903</b>	<b>\$ 68,769</b>	<b>\$ 79,134</b>	<b>\$ 79,134</b>	<b>15.07%</b>
<b>LOCAL ACCESS CABLE DEPARTMENT</b>								
	Cable Salaries	\$ 74,004	\$ 77,180	\$ 93,104	\$ 77,941	\$ 69,916	\$ 69,916	-10.30%
	Cable Wages	\$ 51,556	\$ 53,999	\$ 55,272	\$ 57,575	\$ 65,235	\$ 65,235	13.30%
	Cable Expenses	\$ 64,552	\$ 61,355	\$ 58,737	\$ 75,389	\$ 88,069	\$ 88,069	16.82%
	Cable Minor Capital	\$ 5,091	\$ 803	\$ 2,357	\$ 5,000	\$ -	\$ -	-100.00%
<b>400 DEPARTMENTAL TOTAL</b>		<b>\$ 195,203</b>	<b>\$ 193,337</b>	<b>\$ 209,470</b>	<b>\$ 215,905</b>	<b>\$ 223,219</b>	<b>\$ 223,219</b>	<b>3.39%</b>
<b>STORMWATER UTILITY</b>								
	Stormwater Wages/Benefits	\$ -	\$ -	\$ 31,330	\$ 69,753	\$ 76,995	\$ 76,995	10.38%
	Stormwater Equipment	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	0.00%
	Stormwater Capital Outlay	\$ -	\$ -	\$ -	\$ 51,000	\$ 51,000	\$ 51,000	0.00%
	Stormwater Compliance Costs	\$ -	\$ -	\$ -	\$ 49,000	\$ 49,000	\$ 49,000	0.00%
	Stormwater Disposal/Expenses	\$ -	\$ -	\$ 27,537	\$ 20,000	\$ 20,000	\$ 20,000	0.00%
<b>500 DEPARTMENTAL TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,867</b>	<b>\$ 209,753</b>	<b>\$ 216,995</b>	<b>\$ 216,995</b>	<b>3.45%</b>
<b>TOTAL ENTERPRISE FUNDS</b>		<b>\$ 2,191,749</b>	<b>\$ 2,204,314</b>	<b>\$ 2,116,492</b>	<b>\$ 2,697,851</b>	<b>\$ 3,004,354</b>	<b>\$ 3,004,354</b>	<b>11.36%</b>

**APPENDIX B****FACTOR: 1.0250**

**Town of Groton Personnel By-Law  
Wage and Classification Schedule  
Fiscal Year 2023 (Effective July 1, 2022)**

<b>Grade</b>	<b>Position Title</b>	<b>Low</b>	<b>High</b>
4	<b>Salary</b>		
		40,646	50,301
	<b>Wages</b>		
		19.57	24.17
5	<b>Salary</b>		
		42,967	53,129
	<b>Wages</b>		
		20.68	25.57
7	<b>Salary</b>		
		49,682	62,931
	<b>Wages</b>		
		24.46	30.25
8	<b>Salary</b>		
		56,401	69,834
	<b>Wages</b>		
		27.12	33.57
9	<b>Salary</b>		
		57,760	71,474
	<b>Wages</b>		
		27.77	34.36
10	<b>Salary</b> Executive Assistant to Town Manager		
		66,243	83,607
	<b>Wages</b>		
		31.86	40.20
11	<b>Salary</b> Human Resources Director		
		69,120	88,067
	<b>Wages</b>		
		33.23	42.34
12	<b>Salary</b>		
		71,380	90,200
	<b>Wages</b>		
		34.34	43.37

**APPENDIX B**  
**Town of Groton Personnel By-Law**  
**Wage and Classification Schedule**  
**Fiscal Year 2023 (Effective July 1, 2022)**

**FACTOR: 1.0250**

Grade	Position Title	Low	High
13	Salary	73,929	93,833
	Wages	35.54	45.11
14	Salary	75,500	95,552
	Wages	36.30	45.94
15	Salary	77,946	96,425
	Wages	37.47	46.36
16	Salary	80,762	98,200
	Wages	38.83	47.21
17	Salary	90,479	111,931
	Wages	43.50	53.81
18	Salary	97,848	121,094
	Wages	47.04	58.22
19	Salary	100,417	124,251
	Wages	48.28	59.74
20	Salary	107,672	132,422
	Wages	51.77	63.66

## APPENDIX B

### NON-CLASSIFIED, TEMPORARY SEASONAL AND STIPEND POSITIONS

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#### NON-STEP AND STIPEND POSITIONS

##### **FIRE/EMS DEPARTMENT**

Call Captain: Fire	25.63
Call Lieutenant: Fire	25.11
Call Firefighter	21.97
Call Emergency Medical Technician	21.97
Probationary Firefighter	18.30
Probationary Emergency Medical Technician	18.30
Call Fire Mechanic	61.50

##### **MISCELLANEOUS**

Veteran's Agent	6,000
Earth Removal Inspector	2,500
Dog Officer	15,000
Animal Inspector	2,082
Animal Control Officer	2,082
Town Diarist	1.00
Keeper of the Town Clock	1.00
Per Diem Van Driver	19.13 - 21.53
Park Ranger	Minimum Wage
Graves Registration Officer	250
Emergency Management Director	4,000
Election Worker: Warden	Minimum Wage
Election Worker: Precinct Clerk	Minimum Wage
Election Worker: Inspectors (Checker)	Minimum Wage

##### **Country Club Seasonal Employees**

Pro Shop Staff	MW *- 18.00
Pool Staff	MW - 18.00
Lifeguards	MW - 19.00
Swim Coaches	MW - 24.00
Camp Staff	MW - 18.00
Counselors	MW - 19.00
Buildings & Grounds	MW - 28.00
Library Shelves	MW - 19.00

\* - Minimum Wage

Town of Groton  
Select Board  
173 Main Street  
Groton, MA 01450

PRSRT STD  
U.S. Postage  
PAID  
Groton, MA 01450  
PERMIT #3

# RESIDENTIAL POSTAL PATRON GROTON, MA

# **MINUTES**

**Warrant, Summary, and Recommendations**

## **TOWN OF GROTON**



## **SPECIAL TOWN MEETING SEPTEMBER 12, 2022**

**Groton-Dunstable Middle School Auditorium  
344 Main Street, Groton, Massachusetts 01450**

**Beginning Monday, September 12, 2022 @ 7:00 P.M.**

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Attention – Voters and Taxpayers

**Please bring this Report to Town Meeting  
SPECIAL TOWN MEETING WARRANT**

SEPTEMBER 12, 2022

Middlesex, ss.  
Commonwealth of Massachusetts  
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the twelfth day of September, 2022 at Seven O'clock in the evening, to consider the following:

**Article 1:       *Additional Funding for the Florence Roche Elementary School Construction***

To see if the Town will appropriate a sum of money to pay costs of designing and constructing a new kindergarten through fourth grade elementary school with an approximate square footage of 109,855 square feet located at 342 Main Street in Groton, Massachusetts, inclusive of abatement and demolition of the existing school structures on said property, new parking lots, relocation of the existing track, various other site improvements, and all other costs incidental and related thereto, which amount shall be expended in addition to the \$76,495,360 previously appropriated for this project under Article 8 of the Warrant at the Town Meeting held on May 1, 2021; to determine whether this amount shall be raised by borrowing or otherwise provided, or to take any other action relative thereto.

***Select Board***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:**       *Permission is respectfully sought for authorization to increase the borrowing for the Florence Roche Elementary School Project by \$9.5 million. As a Town, we recognized the importance and need for a new elementary school for our youngest residents when the Town authorized funding for the Project. This need has not changed, and the reasons why this school is needed in our Town are the same.*

*Voter approvals in May of 2021 authorized borrowing for \$76,495,360 for the construction of the project, which is funded in part by a grant from the Massachusetts School Building Authority. The grant is anticipated to be \$26.1 million, with the remaining amount funded by the Town of Groton. Construction of the project is well underway.*

*There has been unprecedented escalation in construction costs across the Commonwealth since the project was approved in May of 2021. The current estimated project cost is \$85.9 million, \$9.5 million more than was previously authorized.*

*Therefore, permission is respectfully sought for authorization to increase the borrowing for the Florence Roche Elementary School Project by \$9.5 million.*

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**MINUTES**

**The Chair called meeting to order at 7:28pm with 402 voters present.**

**A motion was made and seconded to waive the reading of the warrant. The motion passed by majority vote.**

**ARTICLE 1: Ms. Manugian made the motion which was seconded:** I move that the Town appropriates Nine Million Five Hundred Thousand (\$9,500,000) Dollars to pay costs of designing and constructing a new kindergarten through fourth grade elementary school with an approximate square footage of 109,855 square feet located at 342 Main Street in Groton, Massachusetts, inclusive of abatement and demolition of the existing school structures on said property, new parking lots, relocation of the existing track, various other site improvements, and all other costs incidental and related thereto, which amount shall be expended in addition to the \$76,495,360 previously appropriated for this project under Article 8 of the Warrant at the Town Meeting held on May 1, 2021, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Ms. Manugian introduced a number of school building officials present. Mr. David Saindon was permitted to speak and he and Ms. Manugian made a presentation to the Town Meeting.

**479 voters were present at 7:39pm.**

Ms. Leslie Lathrop made a presentation as the primary opponent of Article 1.

Mr. Robertson, Chair of Finance Committee said that if they didn't build this project, the current Flo Ro would need to be renovated because it was inadequate and would cost \$40M with no reimbursement from the state. He said that including the additional \$9.5M, the Groton portion would be \$60M. He said that burying the concrete foundation and steel currently there would cost \$20M and would not enable them to bring the Groton students back from Swallow Union.

**494 people were present at this time.**

**DEBATE:** Ms. Jenifer Evans said there was a 10% increase coming from this project that taxpayers had not seen yet. She talked about the Groton seniors who were on fixed incomes and how this would affect them.

**Mr. Al Neff moved that the debate be limited to 3 minutes from each speaker with the XXX. The motion was seconded. The motion carried by 2/3s majority vote.**

**Mr. Eric Fisher moved to amend the main motion by adding after the Town therefor...no additional funds shall be allocated under this motion unless the design of heating/ventilation/Air conditions (HVAC) system of the building is modified to become zero-emission (all electric). The motion was seconded.**

Mr. Eric Fisher said they had an emissions problem and the study was focused on furnaces and stoves. Ms. Manugian said that they had many meetings where HVAC was discussed with different professionals. Mr. Saindon said that going electric was going to cost a million dollars more. He said that any change in the design of the building at this point because they were going out to bid next month would cost substantial delays.



The Moderator said that the Chair determined that this was in the scope of the motion. Brian Falk, Town Counsel said that the town's MSBA reimbursement might be in jeopardy if they moved forward with this. Mr. James McMath said he hadn't seen anything that talked about the life cycle costs.

**The Chair called for a motion on the amendment which required a simple majority vote. The motion to amend failed due to lack of majority.**

Mr. Lockett asked if the prices had been locked with final contract prices. Mr. Saindon said that there were contingencies in place and that all contracts would be 100% awarded in the next 4-5 months.

Mr. Josh Degen said the Board knew about potential for escalators back in May of 2021 when the Town voted to approve this project. He said they couldn't fix anything at this point. He proposed that the ticket tax from Groton Hill, and ARPA money be used to put toward this.

**Mr. Degen offered a motion to amend the main motion to:**

- **Delete the words "said amount" and replace it with "\$8.5 million"**
- **and add "to meet the remaining balance of this appropriation, appropriate \$500,000 from ARPA funds and transfer \$500,000 from the stabilization fund."**

**The motion was seconded.**

Mr. Degen said that he would like to see the number cut in half but the funds had to be available immediately. He said his motion would be to reduce the amount request to \$8.5M. Mr. Haddad said that the ARPA funds were available, but the stabilization fund was a slippery slope and asked them to not touch that. He said that they needed to keep 5% of the operating budget in the stabilization fund in order to maintain their AAA bond rating. He said any reduction of that fund would hurt their interest rate when they go out to bond. Mr. Robertson said he would not move any funds adding they didn't know what next year was going to look like adding their budget process didn't start until next month. He said that if \$9.5 wasn't needed, it wouldn't be spent.

**Ms. Marlena Gilbert moved the question to amend and the final main motion. The motion was seconded. The motion carried by a 2/3 majority vote.**

**The Chair stated that the motion to amend required a 2/3's majority vote because of the proposed transfer from the stabilization fund. The motion failed and did not achieve a 2/3's majority vote.**

The Chair said that the main motion under Article 1 required a 2/3's majority vote to pass.

Tellers were called to count the votes and were sworn in by the Town Clerk.

**VOTE ON THE MAIN MOTION:**

**A 2/3's majority vote was achieved with 366 voting in the affirmative and 101 voting against.**

**A motion was made and seconded to dissolve the Special Town Meeting at 9:26pm on September 12, 2022. The motion carried unanimously.**

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 22<sup>nd</sup> Day of August in the year of our Lord Two Thousand Twenty-Two.

*John F. Reilly*

John F. Reilly, Chair

*Rebecca H. Pine*

Rebecca H. Pine, Vice Chair

*Matthew F. Pisani*

Matthew F. Pisani, Clerk

*Alison S. Manugian*

Alison S. Manugian, Member

*Peter S. Cunningham*

Peter S. Cunningham, Member

OFFICERS RETURN

Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

\_\_\_\_\_  
Constable

\_\_\_\_\_  
Date Duly Posted

# **MINUTES**

**Warrant, Summary, and Recommendations**

## **TOWN OF GROTON**



## **2022 FALL TOWN MEETING**

**Groton-Dunstable Middle School Auditorium  
344 Main Street, Groton, Massachusetts 01450**

**Beginning Saturday, October 22, 2022 @ 9:00 AM**

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Attention – Voters and Taxpayers  
**Please bring this Report to Town Meeting**

# Introduction to Groton Town Meeting

Voters are familiar with casting ballots in local and state elections, but they have another important civic duty in towns, the Town Meeting.

## What is Town Meeting?

The Town Meeting is the legislative body in the town form of government in Massachusetts. Town Meeting is a formal gathering of registered voters who propose, debate and vote on measures. Groton holds at least two Town Meetings per year.

## What is a warrant?

The warrant is the official notice to voters that a Town Meeting is scheduled. The warrant includes the date, time, location and a description of each subject to be acted on at Town Meeting. In Groton, the warrant must be posted in two public places and mailed to each household 14 days in advance of Town Meeting. “The warrant must contain a sufficient description of what is proposed so as to constitute an adequate warning to all the inhabitants of the town.”<sup>1</sup> “Every action taken at the meeting must be pursuant to some article in the warrant and must be within the scope of such article.”<sup>2</sup>

## How does Town Meeting proceed?

Voters attending Town Meeting must first check in with the clerks and receive a voting card which is required to vote. The meeting typically acts on the articles in the order they are printed in the warrant. For each article, a main motion is made and seconded by voters and placed by the moderator on the floor for debate. Permission of the moderator is required to speak. The moderator presides and regulates the proceedings, decides all questions of order, and calls and declares all votes. After debate has ended, the moderator will call for a vote by a show of voter cards. If the vote is too close to call by sight or if seven voters immediately question the moderator’s declaration of the vote, the moderator will order a hand count to confirm the vote.

## Who can attend?

Town Meeting is open to the public. Only Groton voters are entitled to attend, speak and vote. Non-voters may be required to sit in a separate section. Non-voters may ask the moderator to speak on the topic of the debate.

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<sup>1</sup> *Town Meeting Time: A Handbook of Parliamentary Law* (page 12) Johnson, Trustman and Wadsworth, Third Edition, 2001.

<sup>2</sup> Id.

### **How long is town meeting?**

Town Meeting concludes when all articles on the warrant have been acted upon. Town Meeting may conclude in one session or adjourn for subsequent sessions.

### **Explanation of a Consent Agenda**

A consent agenda is a procedure to group multiple main motions into a single motion for voting. A consent agenda saves time by eliminating the reading of multiple motions and explanations when there are no objections or questions. In Groton, a consent agenda generally consists of articles unanimously supported by the Select Board and Finance Committee. Articles that change by-laws or introduce new spending are typically not included. In this warrant, the Select Board has grouped articles in consent agendas and labeled them for easy reference.

### **How Consent Agendas Work**

As the first step to act on a consent agenda, the moderator will read the titles of the included articles. A voter who wishes to remove an article from the consent agenda for separate debate and vote should state “hold.” The held article will be set aside and acted on after the vote on the consent agenda. After the meeting agrees on the contents of the consent agenda, there will be no debate and the moderator will immediately call for a vote. Every motion included in the consent agenda will either pass or fail as a group. Voters should read the warrant and review the proposed consent agendas to identify articles they wish to remove for separate consideration.

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## **Town Meeting Access for Voters with Disabilities**

**Parking** – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South. There is a ramp providing access from the parking lot to the front door of the Middle School.

**Wheelchair Accessible & Companion Seating** – Wheelchair spaces, seating for people with mobility issues and companion seats are available in the center aisle on both sides of the auditorium.

**Sign Language** – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

**Speaking at Town Meeting** – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

**Restrooms** – Accessible restrooms are available near the entrance to the auditorium.

**Transportation to Town Meeting** - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

**Questions or concerns** - If you or a member of your household has questions or would like to request a sign language interpreter, please contact the Select Board's Office at Town Hall at 978 448-1111 at least one week before the Town Meeting.

## FALL TOWN MEETING WARRANT OCTOBER 22, 2022

Middlesex, ss.  
Commonwealth of Massachusetts  
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium, 344 Main Street, Groton, Massachusetts in said Town on Monday, the twenty-second day of October, 2022 at Nine O'clock in the morning, to consider the following:

### **ARTICLE LISTINGS**

<b>Article 1*</b>	Prior Year Bills	5	Passed
<b>Article 2*</b>	Amend the Fiscal Year 2023 Town Operating Budget	5	Passed
<b>Article 3*</b>	Amend the Fiscal Year 2023 Stormwater Enterprise Budget	6	Passed
<b>Article 4*</b>	Transfer Money Into Capital Stabilization Fund	6	Passed
<b>Article 5*</b>	Transfer Money Into Stabilization Fund	7	Passed
<b>Article 6*</b>	Transfer Money Into the GDRSD Capital Stabilization Fund	7	Passed
<b>Article 7*</b>	Debt Service for Middle School Track	8	Passed
<b>Article 8*</b>	Additional Funding for Master Plan	8	Passed
<b>Article 9</b>	Whitney Pond Well Site Construction	9	Passed
<b>Article 10</b>	Electronic Voting at Town Meeting	9	Passed
<b>Article 11</b>	Funding to Remove Building – 159 West Main Street	10	Passed
<b>Article 12</b>	CPA – Out of Cycle Application – Prescott Elevator	10	Passed
<b>Article 13</b>	Amend Chapter 105 – Alcoholic Beverages	11	Passed
<b>Article 14</b>	Amend Chapter 196 - Signs	12	Passed
<b>Article 15</b>	Citizens' Petition – Rezone 797 Boston Road	12	Indefinite Postponement Passed
<b>Article 16</b>	Citizens' Petition – Extend Center Sewer District	13	Failed
<b>Article 17</b>	Citizens' Petition – Reduce the Tax Rate	14	No Action
<b>Article 18</b>	Citizens' Petition – Affordable Housing	14	No Action
<b>Article 19</b>	Citizens' Petition – Side by Side Comparison	15	No Action
	Report of the Town Manager to the 2022 Fall Town Meeting	17	

\*Will be presented as one motion as a Consent Agenda

Ms. Michelle Collette moved that the debate during town meeting be limited to 3 minutes for each speaker with the exception of the main proponent and main opponent of each article. The motion was second. The motion carried by a 2/3rds majority vote.

A motion was made and seconded to waive the reading of the warrant. The motion passed by majority vote.

Mr. Guy Alberghini moved that articles 17, 18 and 19 be advanced forward for consideration. The motion was seconded. The moderator asked for Tellers. With 25 voters in favor and 38 voters opposed the motion to advance failed.

#### **Articles 1-8 – Consent Motion**

##### ***Article 1: Prior Year Bills***

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

#### ***Select Board***

**Select Board:** *Recommendation Deferred Until Town Meeting*

**Finance Committee:** *Recommendation Deferred Until Town Meeting*

**Summary:** *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

---

##### ***Article 2: Amend the Fiscal Year 2023 Town Operating Budget***

To see if the Town will vote to amend the Fiscal Year 2023 Operating Budget as adopted under Article 5 of the 2022 Spring Town Meeting and vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2023, or to take any other action relative thereto.

***Finance Committee***

***Select Board***

***Town Manager***

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *The Fiscal Year 2023 Town Operating Budget was approved at the 2022 Spring Town Meeting in May, 2022. Any changes to this Budget would have to be made prior to setting the tax rate. The purpose of this article is to make any necessary changes to balance the*



*FY 2023 Operating Budget. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

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**Article 3:      *Amend the Fiscal Year 2023 Stormwater Enterprise Budget***

To see if the Town will vote to amend the Fiscal Year 2023 Stormwater Enterprise Budget as adopted under Article 5 of the 2022 Spring Town Meeting and to raise the necessary funds through the Stormwater Facility User Utility Fee as may be necessary to defray the expenses of the Stormwater Enterprise Budget for Fiscal Year 2023, or to take any other action relative thereto.

***Town Manager***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:**    *The Fiscal Year 2023 Stormwater Enterprise Budget that was approved at the 2022 Spring Town Meeting under Article 5, needs to be adjusted to reflect additional expenses that were not identified at the time the budget was developed and approved. The purpose of this article is to make any necessary changes to the Stormwater Budget. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

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**Article 4:      *Transfer Money Into the Capital Stabilization Fund***

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Capital Stabilization Fund, or to take any other action relative thereto.

***Select Board***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:**    *As of the printing of this Warrant, the Fund has a balance of \$94,735. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. The target amount for the Capital Stabilization Fund will be provided at Town Meeting. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

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**Article 5:      *Transfer Money into the Stabilization Fund***

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Stabilization Fund, or to take any other action relative thereto.

***Select Board***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:**    *As of the printing of this Warrant, the balance in this fund is \$2,077,113. The financial management goal is to achieve and maintain a balance in the Fund equal to 5% of the total annual budget. The target amount for the Fund will be provided at Town Meeting. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

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**Article 6:      *Transfer Money into the GDRSD Capital Stabilization Fund***

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Town of Groton Capital Stabilization Fund for the Groton Dunstable Regional School District, or to take any other action relative thereto.

***Town Manager***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:**    *As of the printing of the Warrant, the balance in this fund is \$3,234. This fund covers the Town of Groton's share of the Groton Dunstable Regional School District Committee's long-range Capital Plan to address its capital needs. The target amount will be provided at Town Meeting. Please see the Town Manager's Report starting on page 17 for additional information related to this Article.*

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**Article 7:      *Debt Service for Middle School Track***

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2023 for the Middle School Track Project, as authorized under Article 7 of the May 1, 2021 Spring Town Meeting and Article 9 of the April 30, 2022 Spring Town Meeting, or to take any other action relative thereto.

***Community Preservation Committee***

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Community Preservation Committee:** *Recommended Unanimously*

**Summary:**      *This article appropriates the debt payments for the Middle School Track Project. The anticipated debt service for Fiscal Year 2023 is \$8,835. Funding for this article will come from the Unallocated Reserve of the Community Preservation Fund.*

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**Article 8:      *Additional Funding for Master Plan***

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, for the purpose of funding the update to Groton's Master Plan as prepared by the Planning Board and all costs associated and related thereto, or to take any other action relative thereto.

***Town Manager***

**Select Board:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Planning Board:** *Recommendation Deferred Until Town Meeting*

**Summary:**      *The 2022 Spring Town Meeting appropriated \$100,000 for the Planning Board to hire a consultant to begin updating the Town's Master Plan. The anticipated cost to complete the update is \$150,000. The original intent was to ask the Town to appropriate the additional \$50,000 next year, but having all of the money upfront will provide the Planning Board with the opportunity to solicit bids and enter into one contract that is fully funded. It will give the Planning Board a competitive advantage in procuring a consultant. This Article will seek \$50,000 from Free Cash for this purpose.*

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**CONSENT MOTION (ARTICLES 1, 2, 3, 4, 5, 6, 7, & 8):** **Ms. Alison Manugian made the motion which was seconded:** I move that the Town take affirmative action on Articles 1, 2, 3, 4, 5, 6, 7 & 8, pursuant to the motions as set forth in the Town Meeting Information Handout for this

Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter requests the right to debate a specific motion, then said motion shall be debated and voted upon separately.

There was a hold on Article 7.

**The remainder of the consent motion articles (1, 2, 3, 4, 5, 6, and 8) carried by a majority vote.**

**ARTICLE 7 (Debt Service for Middle School Track):** Ms. Alison Manugian made the motion which was seconded: I move that the Town appropriate, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, the sum of \$8,835 from the Community Preservation Fund Unallocated Reserve to fund the debt service for Fiscal Year 2023 for the Middle School Track Project, as authorized under Article 7 of the May 1, 2021 Spring Town Meeting and Article 9 of the April 30, 2022 Spring Town Meeting.

Mr. Haddad said that this payment was the interest payment on the Middle School Track. He said that the first payment on this State House Note in the amount of \$8,835 was the interest on the debt that was already approved by Town Meeting.

**The motion carried by a majority vote.**

**Article 9: Whitney Pond Well Site Construction**

To see if the Town will vote to appropriate an additional sum or sums of money, by borrowing or otherwise, to be expended under the direction of the Board of Water Commissioners, to pay all the costs of construction related to the development of the new Whitney Pond Well Site (Whitney Pond Well #3), including the payment of all costs incidental and related thereto, or to take any other action relative thereto.

***Board of Water Commissioners***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Summary:** *This article allows the Board of Water Commissioners to expend an additional sum of \$150,000.00, to be raised through water rates, to cover the additional costs of Construction related to the new source well at the Whitney Pond Well Site (Whitney Pond #3).*

**ARTICLE 9:** Mr. Tom Orcutt made the motion which was seconded: I move that the Town appropriate One Hundred Fifty Thousand (\$150,000) Dollars, to be expended under the direction of the Board of Water Commissioners, to pay all the costs of construction related to the development of the new Whitney Pond Well Site (Whitney Pond Well #3), including the

payment of all costs incidental and related thereto, which amount shall be expended in addition to the \$700,000 previously appropriated for this project under Article 11 of the Warrant at the Town Meeting held on October 23, 2021, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §8(5) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Mr. Hurley asked if the other wells were going to be discontinued. Mr. Orcutt said that all wells would still be used.

**The motion carried by a 2/3's majority vote.**

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**101 Voters were present at 9:22am**

***Article 10: Electronic Voting at Town Meeting***

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow, a sum or sums of money, to be expended by the Town Manager, to purchase the necessary software and devices to allow for Electronic Voting at all Groton Town Meetings, and all costs associated and related thereto, or to take any other action relative thereto.

***Electronic Voting Study Committee***

**Select Board: *Recommendation Deferred (3 Deferred – 2 In Favor – Pine, Manugian)***

**Finance Committee: *Finance Committee Unanimously Recommends Funding Should Town Meeting Approve Electronic Voting***

**Summary:** *The 2022 Spring Town Meeting created an Electronic Voting Study Committee, which was charged with evaluating the option of implementing electronic voting at Town Meeting. The Committee, made up of the Town Clerk and four registered voters of the Town appointed by the Town Moderator, has performed a comprehensive review of electronic voting including risks, benefits, costs, and procedures. The Committee will present their findings to Town Meeting along with the cost of acquiring and operating electronic voting, should Town Meeting vote to do so. It is anticipated that the cost to procure this system is \$25,000.*

**ARTICLE 10: Mr. Bouchard made the motion which was seconded:** I move that the sum of \$25,000 be transferred from the Excess and Deficiency Fund (Free Cash), to be expended under the direction of the Town Manager, to purchase the necessary software and devices to allow for Electronic Voting at Groton Town Meetings, and all costs associated and related thereto.

Mr. Michael Bouchard made a presentation to the meeting. Mr. Petropoulos provided a demonstration of the electronic voting devices.

Ms. Busser thanked the Committee and said her one concern was about removing the anonymity piece and standing for what you stand for. Mr. Petropoulos said they didn't expect this to inhibit debate but expand participation.

Ms. Manugian asked what the protocol was for collecting all remotes and how much it would cost for new devices. Mr. Petropoulos said that they talked to dozens of towns and amazingly the experience was that towns lose a very small number of clickers. He said there was no association between your name and your clicker. He said that the cost to replace them was very low.

Mr. Alberghini said that transparency would be gone and asked how they knew the software was displaying what the town voted. Mr. Petropoulos said that there was something of a leap of faith but had been shown through audits that the results were based on how each clicker had voted. He said that the town of Wayland was one town they spoke to who had been using the system for 8 years now and trusted the system.

Ms. Raynor asked if it was anyone's discretion to lock out buttons, how much it cost, how many devices would be purchased. Mr. Petropoulos said that they would plan to buy 600 devices, the buttons could be locked through the software and would be done in advance of the meeting starting, and the devices didn't require maintenance except for a battery but could purchase a maintenance agreement if need be. He said that they would own the devices.

A resident asked if the funding for this was coming out of free cash or being paid for through taxation. Mr. Haddad said that these would be paid for using Free Cash.

A resident said she understood the amount of work that had been done but that it cost practically nothing for a piece of paper and that's how she wanted to vote.

Mr. Funch said that the company supplying the devices would have done their testing to ensure that the votes were not hacked.

Ms. Black asked about accessibility. Mr. Petropoulos talked about accessibility.

Ms. Collette said anonymity wasn't important to her but thought it was important to know how the town's officials vote on an article and thought there should be a record of how they voted.

Ms. Chalmers said she thought the elderly should be kept in mind adding the buttons were small and hard to hold.

Mr. Paul Fitzgerald said that they would miss looking around to see how people vote and didn't want to lose that ability.

Ms. Pine said the younger generation was using this all over (in college classes) and thought they should come into the modern age by adopting this technology.

The Moderator called for a vote indicating it called for a majority vote.

**The motion carried by a majority vote.**

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**Article 11:     *Funding to Remove Building – 159 West Main Street***

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to remove the building located at 159 West Main Street and shown on Assessors' Map 106 as Parcel 33, and all costs associated and related thereto, or to take any other action relative thereto.

***Town Manager***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Not Recommended Unanimously***

**Summary:**     *This property is the former Squannacook Sportsman Club. Recently the Federal Environmental Protection Agency, in cooperation with the Massachusetts Department of Environmental Protection, conducted a clean-up to remove all lead from this property, building and abutting properties. The Plan is to use this property to supplement the activities of the Center in West Groton by creating walking paths, picnic areas and overflow parking. The purpose of this Article is to provide the necessary funding to remove the former Indoor Shooting Range.*

**ARTICLE 11: Mr. Peter Cunningham made the motion which was seconded:** I move that the sum of \$30,000 be transferred from the Excess and Deficiency Fund (Free Cash), to be expended under the direction of the Town Manager, to remove the building located at 159 West Main Street and shown on Assessors' Map 106 as Parcel 33, and all costs associated and related thereto.

Mr. Francisco said that the Sustainability Commission voted 10-1 to support this article.

Ms. Collette said that the Board of Health voted unanimously to support this.

Mr. Funch asked what the property would be used for. Mr. Cunningham said that the property would be used for passive recreation.

Ms. Manugian asked why the Finance Committee did not support this. Mr. Manugian said that the Finance Committee felt this was a capital project and should be considered at the Spring Town Meeting.

Ms. Tabasky asked what responsibility the old sportsmen's club had for the cleanup. Mr. Cunningham said that the EPA was covering the cost of the cleanup adding the entity that used the property last was defunct.

Mr. Croteau asked why the town wanted to passively develop it and why they didn't sell it. Mr. Cunningham said that the cost of the parcel was \$1 and passively developing it was for use in conjunction with the new Groton Center.

**The motion carried by a majority vote.**

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**Article 12:     *Community Preservation Fund – Out of Cycle Application – Prescott Elevator***

To see if the Town will vote to adopt and approve the recommendation of the Community Preservation Committee established pursuant to Chapter 44B of the General Laws, for funds to supplement a potential State Grant pursuant to the Municipal Americans with Disabilities Act Improvement Grant Program, to install an elevator at the Prescott School and all costs associated and related thereto, and to implement such recommendation, borrow pursuant to any applicable statute and/or appropriate a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, said funds to be expended by the Town Manager, however, should the Town not receive the State Grant from the Municipal Americans with Disabilities Act Improvement Grant Program, said funds shall be returned to the Community Preservation Fund, or to take other action relative thereto.

***Town Manager***

**Select Board: *Recommended Unanimously***

**Finance Committee: *Recommended Unanimously***

**Community Preservation Committee: *Recommended (5 In Favor – 1 Against – Eliot)***

**Summary:**     *The 2022 Spring Town Meeting appropriated \$80,000 to hire an architect to design and develop construction drawings for the installation of an elevator at the Prescott School to support a Municipal Americans with Disabilities Act Improvement Grant with the Commonwealth of Massachusetts. The Town hired Helene Karl Architects for this purpose. Helene Karl has been working on this and has established a preliminary budget of \$500,000 to install the elevator. The maximum State Grant under the program stated above is \$250,000, so it will not be enough to cover the installation of the Elevator. The Grant Application was due to the State at the end of September, with an expected Grant Decision sometime in November/December. The Town Manager requested an "Out of Cycle Community Preservation Application" from the Community Preservation Committee requesting \$250,000 to supplement the potential State Grant. Should we receive the Grant, approval of this Article will provide*



*sufficient funding to go out to bid immediately for the Elevator Installation. Should the Town not receive the Grant, the Town shall return the funding to the Community Preservation Fund.*

**ARTICLE 12: Ms. Becky Pine made the motion which was seconded:** I move that the Town adopt and approve the recommendation of the Community Preservation Committee established pursuant to Chapter 44B of the General Laws, for funds to supplement a potential state grant pursuant to the Municipal Americans with Disabilities Act Improvement Grant Program, to install an elevator at the Prescott School and all costs associated and related thereto, and to implement such recommendation, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, appropriate Seventy-Five Thousand (\$75,000) Dollars from the Community Preservation Fund Historical Reserve and One Hundred Seventy-Five Thousand (\$175,000) Dollars from the Community Preservation Fund Unallocated Reserve for a total of Two Hundred Fifty Thousand (\$250,000) Dollars, said funds to be expended by the Town Manager, however, should the Town not receive a state grant or other funding necessary to fully fund the elevator project by March 31, 2023 said appropriated funds shall be returned to the Community Preservation Fund.

Ms. Perkins said that the CPC voted by majority vote to recommend this article for consideration.

Ms. Manugian said that they didn't have an overall estimate or plan for this building. She said it was a good opportunity to capture the grant funding and why the contingency in the motion. She asked about any additional funding. Mr. Haddad said that the building was as accessible as it could be with the only ADA issues remaining being the bathrooms. He said that if the elevator was installed, they would need to revisit code upgrade of the bathrooms adding he wasn't sure about the cost.

Mr. Wallens asked what the return on investment was.

Mr. Lynwood Prest talked about the seismic force and how the elevator had to be designed for seismic force whereas the building was not. He said that this was not something they could afford. Mr. Yanchenko talked about the design of the elevator. He said that the elevator would not require them to bring the building up to seismic code adding it had been discussed with the Town's Building Commissioner who agrees.

Mr. Petropoulos said that the return on investment was that the building was going to need an elevator not matter who owned it. Mr. Haddad said that the ability to rent out the second floor would generate additional revenue which would mean more money for the Town from the Friends of Prescott.

Mr. Prest said he hoped this didn't turn into another Flo Ro where they are asked for more money at a subsequent meeting.

Mr. Robertson said that the Finance Committee unanimously supported this adding they wouldn't spend the money if they didn't get the grant.

**Mr. Lotz moved the question and was seconded. The motion to move the question carried by 2/3s majority.**

**The main motion moved by a majority vote.**

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**Article 13: Amend Chapter 105 – “Alcoholic Beverages”**

To see if the Town will vote to amend Chapter 105, “Alcoholic Beverages, §105-1 “Open Container of Alcoholic Beverage”, by deleting §105-1 in its entirety and replacing it with the following:

§105-1 – Open Container of Alcoholic Beverage. No person shall possess an open container of any alcoholic beverage, as defined in MGL C. 138, § 1, while on, in or upon a) any public way or any way to which the public has a right of access, or b) any public common, park or playground, or c) any place to which members of the public have access as invitees or licensees without consent of the owner or person in control of such land or place; or d) any private land or place without consent of the owner or person in control of such land or place, provided, however, that the Select Board may authorize the sale, possession, and consumption of alcoholic beverages on any Town-owned property from a duly licensed vendor.

or to take any other action relative thereto.

**Select Board**

**Select Board: *Recommended Unanimously***

**Finance Committee: *No Position***

**Summary:** *Approval of this Article will allow the Select Board, acting as the Local Licensing Authority, and pursuant to the General Laws of the Commonwealth, to grant a liquor license for consumption of alcoholic beverages on Town-owned property.*

**ARTICLE 13: Mr. Matt Pisani made the motion which was seconded:** I move to amend Chapter 105 of the Code of the Town of Groton “Alcoholic Beverages, §105-1 “Open Container of Alcoholic Beverage”, by deleting §105-1 in its entirety and replacing it as set forth under Article 13 of the Warrant for the 2022 Fall Town Meeting.

**The motion carried by majority vote.**

**Article 14: Amend Chapter 196 – “Signs”**

To see if the Town will vote to amend Section 196-5 of the Town of Groton Bylaws (entitled “Prohibited Signs”), by inserting the following new paragraph J:

J. Signs that threaten violence against particular individuals or groups.

or to take any other action relative thereto.

***Sign Committee***

**Select Board: *Recommended Unanimously***

**Finance Committee: *No Position***

**Summary:** *After receiving several complaints expressing concerns about some political signs around Town, the Sign Committee asked Town Counsel to do a complete and thorough review of the Sign Bylaw to determine if amendments to the Bylaw can address these kinds of signs. In Town Counsel’s Opinion, amendments to the Sign Bylaw seeking to regulate profane content are likely unenforceable and unlikely to be approved by the Attorney General’s Office. That said, an amendment to prohibit signs containing threatening content may be permissible if drafted and enforced consistent with First Amendment holdings. The purpose of this Article is to amend the Sign Bylaw to prohibit signs containing threatening content.*

**ARTICLE 14: Mr. John Reilly made the motion which was seconded:** I move to amend Section 196-5 of the Town of Groton Bylaws (entitled “Prohibited signs”), by inserting the following new paragraph J:

J. Signs that threaten violence against particular individuals or groups.

Mr. Yanchenko asked who was going to monitor this and whose judgement it was. Town Counsel Brian Falk said that this applied to threatening speech. He said it would be codifying true threat language under the first amendment.

Mr. Fitzgerald said that he didn’t support this.

Ms. Pine said that this was murky territory and had little ability to adjudicate signs with threatening language.

Mr. Hargraves said that this article would drive the police department nuts and thought this was covered by the law anyway. He said it was a reaction to a sign a few months ago which he thought was a political statement.

A resident said that she didn’t think they should allow their neighbors to threaten each other using signs. She said it shouldn’t need to be codified but common sense.

Mr. Hewitt said he also thought this was murky territory and thought it should be up to the police to regulate.

A resident said she was told it wasn't a police matter and nothing that they could do anything about it.

**The motion carried by a majority vote.**

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**Article 15:     *Citizens' Petition – Rezone 797 Boston Road***

To see if the Town will vote to rezone the property situated at 797 Boston Road, which is shown on the Groton Assessor's Maps as Parcel 133-49 and described in a deed recorded with Middlesex County South District Registry of Deeds in Book 45322 at Page 597, as Neighborhood Business (NB), or to take any other action relative thereto.

***Citizens' Petition***

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Eileen Hackney	124 Riverbend Drive	Kristin Murphy	39 Britt Lane
Michael Hackney	124 Riverbend Drive	Kathleen Murphy	39 Britt Lane
Ralph Acaba	45 Painted Post Road	Craig McMahan	201 Flavell Road
Maureen Naughton	633 Longley Road	Jennifer Savoie	201 Flavell Road
Robinson Moore	26 Powderhouse Road	Kevin Griffin	168 Shelters Road

**Select Board: *Recommendation Deferred Until Town Meeting***

**Finance Committee: *No Position***

**Planning Board: *Recommendation Deferred Until Town Meeting***

**Summary:**     The following summary was prepared by the petitioners and represents their view on the Article: *The owner of this parcel wishes to change the zoning of the property from Residential–Agricultural (R-A) to Neighborhood Business (NB) to allow for the development of an indoor pickleball facility. The proposed facility would require the issuance of a Special Permit by the Zoning Board of Appeals, pursuant to the Zoning Bylaw.*

**ARTICLE 15:** Mr. John Reilly made the motion which was seconded: I move that this Article be indefinitely postponed.

**The motion carried by a unanimous vote.**

**Article 16: Citizens' Petition – Extend Center Sewer District**

To see if the Town will vote to extend the “Groton Center Sewer District” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, to include the property shown on Assessors’ Map 225-49 (91 Chicopee Row) but only for the exclusive use of 91 Chicopee Row, and its successors or assigns, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner’s proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise, or to take any other action relative thereto.

***Citizens' Petition***

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Donald Black	573 Longley Road	Robert S. Hargraves	21 Temple Drive
Dan Emerson	348 Boston Road	Ellen T. Hargraves	21 Temple Drive
Deirdre Slavin-Mitchell	313 Longley Road	Earl N. Carter	8 Lone Lane
John R. Sopka	344 Boston Road	Bonnie Carter	8 Lone Lane
Alicia Black	573 Longley Road	Patricia DuFresne	90 Townsend Road

**Select Board: *Recommendation Deferred (4 Deferred – 1 Against – Manugian)***

**Finance Committee: *No Position***

**Sewer Commission: *Recommendation Deferred Until Town Meeting***

**Summary:** The following summary was prepared by the petitioners and represents their view on the Article: *This article requests authorization from the Town Meeting to expand the Center Sewer District to include Lot 225-49, Groton. This article, if approved, will provide Sewer Capacity for the exclusive use of said Lot.*

**ARTICLE 16: Mr. Don Black made the motion which was seconded:** I move to extend the “Groton Center Sewer District” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, to include the property shown on Assessors’ Map 225-49 (91 Chicopee Row) but only for the exclusive use of 91 Chicopee Row, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner’s proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise.

Mr. Black made a presentation to the meeting.

Mr. Orcutt said that the Sewer Commission held a public hearing and voted unanimously not to expand the district to include this parcel of land because there was no immediate public health related issue such as failed title 5, that municipal sewer should not be used to make a parcel developable, Groton Center Sewer District capacity should be reserved for existing parcels within the district that are undeveloped or require a change of use, the Town's current bylaw may be in conflict with state statute regarding sewer use by an abutting parcel, and requesting an increase in sewer capacity from the Town of Pepperell will trigger an amendment to their current IMA with the state which is an extensive and expensive process.

The Moderator said that the Select Board voted unanimously to oppose this.

Mr. Burke asked about the subject lot and common ownership to an adjacent lot.

**The motion failed by a majority vote.**

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**Article 17:     *Citizens' Petition – Reduce the Tax Rate***

Reduce the tax rate: Long term residents are being forced out of town because the taxes are too high. For residents that have lived in town twenty-five (25) years or longer the overall tax shall not increase even if the appraised value of the property is increased.

***Citizens' Petition***

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Jacqueline Thibeau	291 Townsend Road	Guy Alberghini	215 Main Street
Cathy Smith	46 Painted Post Road	John Caloggero	71 Tavern Road
Darlene Deschambeault	13 Longfellow Road	Max Hallsett	39 Chicopee Row
Steven Fells	1035 Lowell Road	Brenden Mahoney	47 Hoyts Wharf Road
Carol Coleman	505B Boston Road	Ronald Moncoeur	15 McCarthy Drive

**Select Board: *Not Recommended Unanimously – Cannot Be Approved As Written***  
**Finance Committee: *No Position***

**Summary:**     *No Summary was submitted with this Article.*

**ARTICLE 17:** Mr. Alberghini was not present to make this motion. The Chair declared no action under Article 17.

**Article 18: Citizens' Petition – Affordable Housing**

Affordable Housing: Each development of three (3) houses or more shall have affordable housing. Developers shall not be able to buy the way out of building affordable housing.

***Citizens' Petition***

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Jacqueline Thibeau	291 Townsend Road	Guy Alberghini	215 Main Street
Cathy Smith	46 Painted Post Road	Darlene Deschambeault	13 Longfellow Road
Max Hallsett	39 Chicopee Row	Steven Fells	1035 Lowell Road
Carol Coleman	505B Boston Road	Ronald Moncoeur	15 McCarthy Drive
Yumei Sun	40 Wyman Road	Kevin Fuller	142 Gay Road

**Select Board: *Not Recommended Unanimously – Cannot Be Approved As Written***  
**Finance Committee: *No Position***

**Summary:** *No Summary was submitted with this Article.*

**ARTICLE 18:** Mr. Alberghini was not present to make this motion. The Chair declared no action under Article 18.

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**Article 19: Citizens' Petition – Side by Side Comparison**

Side by Side comparison: There shall be a side-by-side comparison in the town meeting booklet as well as on a screen at the town meeting for everyone to see the current tax rate and what the tax rate will be if the bill that is being voted on passes.

***Citizens' Petition***

<u>NAME</u>	<u>ADDRESS</u>	<u>NAME</u>	<u>ADDRESS</u>
Jacqueline Thibeau	291 Townsend Road	Guy Alberghini	215 Main Street
Cathy Smith	46 Painted Post Road	Darlene Deschambeault	13 Longfellow Road
Max Hallsett	39 Chicopee Row	Steven Fells	1035 Lowell Road
Brenden Mahoney	47 Hoyts Wharf Road	Carol Coleman	505B Boston Road
Ronald Moncoeur	15 McCarthy Drive	Yumei Sun	40 Wyman Road

**Select Board: *Not Recommended Unanimously – Cannot Be Approved As Written***  
**Finance Committee: *No Position***

**Summary:** *No Summary was submitted with this Article.*

**ARTICLE 19:** Mr. Alberghini was not present to make this motion. The Chair declared no action under Article 19.

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A motion was made and seconded to dissolve the fall town meeting at 11:17am. The motion carried unanimously.

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Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 3<sup>rd</sup> Day of October in the year of our Lord Two Thousand Twenty-Two.

*John F. Reilly*

John F. Reilly, Chair

*Rebecca H. Pine*

Rebecca H. Pine, Vice Chair

*Matthew F. Pisani*

Matthew F. Pisani, Clerk

*Alison S. Manugian*

Alison S. Manugian, Member

*Peter S. Cunningham*

Peter S. Cunningham, Member

**OFFICERS RETURN  
Groton, Middlesex**

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

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Constable

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Date Duly Posted



## REPORT OF THE TOWN MANAGER TO THE 2022 FALL TOWN MEETING

The 2022 Fall Town Meeting Warrant contains several warrant articles that seek appropriations, some of which will affect the Tax Rate and some of which will have no further impact on taxes. The purpose of this report is to provide the residents and taxpayers with a summary of these articles and what impact they will have on the Fiscal Year 2023 Tax Rate. In preparing for the Fall Town Meeting, the Select Board and Finance Committee reviewed the balances in the various reserve accounts. These accounts will either be used to fund the various articles, or money will be added to them to comply with the Town's Financial Policies. The balances as of September, 2022, are as follows:

Stabilization Fund:	\$2,077,113
Capital Stabilization Fund:	\$ 94,735
GDRSD Capital Stabilization Fund:	\$ 3,234
Unexpended Tax Capacity:	\$ 53,775
Free Cash:	\$2,115,125

The following is a summary of Warrant Articles Requesting funding:

### **Article 1: Unpaid Bills**

**Requested: \$0**

At this time, there are no unpaid bills. This Article will most likely be withdrawn from consideration.

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### **Article 2: Amend the FY 2023 Town Operating Budget**

**Requested: \$186,344**

This Article will request the following adjustments in the Operating Budget:

1. Town Clerk Salaries – The Town entered into an Agreement with Michael Bouchard to consult on the September 6, 2022 State Primary and November 8, 2022 State Election and assist with the transition to the new Town Clerk. Based on current and anticipated future payments, the Salary Line Item will need an additional \$9,021. This funding will come from Free Cash.
2. Town Clerk Wages – Nancy Pierce was appointed as Temporary Town Clerk during the transition from Michael Bouchard to Dawn Dunbar and received a weekly stipend for the additional duties. Her hours were also increased from 25 to 40 during the transition. Based on the additional hours and stipend, this Line Item will need an additional \$2,452 to cover this expense. This funding will come from Free Cash.

3. Fire Department Wages - The Fire Department is requesting an additional \$169,184 in wages to cover overtime costs. This overtime cost can be broken into three categories, expected expenditures, unexpected expenditures, and surge capacity. In FY 2023, the Department placed a very high priority on the addition of a daytime Firefighter/EMT. It was anticipated that this position would allow the Department to close the most glaring gap which exists within the Fire Prevention/Community Risk Reduction area. With the number of required inspections continually rising, along with the development of the town, changing of technologies and new codes, the ability to maintain the same level of Risk Reduction activities has waned. Even with shuffling personnel to meet this need, a higher call volume this year has further stressed the system. The result is that work at all levels is becoming backlogged, threatening to stifle the Department's obligations commitments and progress. Without this additional Firefighter, filling shifts has historically come from the Chief, which has been done at the expense of administration functions. Last Spring (March 25, 2022), the Fire Chief notified the Select Board and Finance Committee that it was expected that overtime would be in excess of the \$109,000 budgeted allocation due to vacations and planned time off. This known challenge was unfortunately incredibly compounded by the loss of a firefighter due to a serious off-duty injury. The loss of the firefighter placed a burden on the department members to fill his shifts and it greatly accelerated the use of the already short overtime allocation. At the current rate of usage, the overtime budget will be depleted in January rather than the projected late May-June timeframe. The third piece is the workload that has built up. With the Chief and Deputy Chief having to operate as firefighters, time is lost on ongoing commitments such as the maintenance of policies, long term planning, training, development/mentoring of employees and other processes. As these items continually languish, the liability on the department, the members, and the town increases. While the best solution is the addition of a daytime position, the Fire Department has always been orientated to the betterment of the community as a whole and understands the financial constraints that restrict such moves. The Fire Chief has proposed creating overtime/per-diem shifts during the week day hours to help close the gaps in coverage that occur. This will free up the Chief and Deputy Chief to work on pressing issues such as intermediate and long-term planning. By utilizing overtime, there is no lasting implications such as additional retirement or benefits which significantly increase the cost. The requested amount is broken down between needed overtime to finish out the year (estimated to be \$112,608) and \$56,576 to place additional help on select shifts from October, 2022 through June 30, 2023. To fund this Article, \$100,000 will come from the EMS Fund and \$69,184 will come from Free Cash.
4. Building Department Salaries – During Open Enrollment last Spring, the Building Commissioner opted out of the Town's Health Insurance Program. Based on the collective bargaining agreement between the Town and the Supervisors Union, the Building Commissioner will receive a payment of \$5,687 in FY 2023. This funding, since it is a recurring cost, will come from the Unexpended Tax Capacity.

The following is a summary of funds proposed for this Article:

Free Cash	\$ 80,657
EMS Fund	\$100,000
Unexpended Tax Capacity	<u>\$ 5,687</u>
Total Requested:	\$186,344

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**Article 3: Amend – FY 2023 Stormwater Enterprise Budget** **Requested: \$24,100**

The 2022 Spring Town Meeting approved a budget of \$216,995 for the Stormwater Utility Enterprise for Fiscal Year 2023. Since Town Meeting voted the budget, it was discovered that the budget did not include the Enterprise Fund Intergovernmental Cost (total of \$23,000) and the Union Agreement Cost (\$1,100). The Budget needs to be adjusted by this amount. This Article requests to increase the Enterprise Budget by \$24,100, bringing the total FY 2023 Stormwater Budget to \$241,095. The additional amount of \$24,100 will come from the Stormwater Fee set by the Select Board earlier this summer.

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**Article 4: Transfer - Capital Stabilization Fund** **Requested: \$605,000**

The current balance in this fund is \$94,735. The Town's Financial Policies call for a balance in this Fund of 1.5% of the Operating Budget. If all the transfers and appropriations are approved under Article 2 of this Warrant, the total Fiscal Year Operating Budget will be \$46,470,116. This would require a Capital Stabilization Fund Balance of \$697,052. This Article will request a transfer of \$605,000 from Free Cash to add to this Fund.

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**Article 5: Transfer - Stabilization Fund** **Requested: \$246,393**

The current balance in the Stabilization Fund is \$2,077,113. Our Financial Policies state that this Fund should have a balance of five (5%) percent of our Operating Budget (\$46,470,116). This would require a balance of \$2,323,506. This Article will request a transfer of \$246,393 from Free Cash to add to this Fund.

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**Article 6: Transfer - GDRSD Capital Stabilization Fund** **Requested: \$250,000**

The current balance in the GDRSD Capital Stabilization Fund is \$3,234. The FY 2024 Capital Plan for the District is currently estimated at \$552,203. Based on utilizing both Free Cash and this Stabilization Fund to cover the Fiscal Year 2024 Capital Assessment from the School District, this Article will request a transfer of \$250,000 from Free Cash to be add to this Fund.

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**Article 7: Debt Service for Middle School Track**

**Requested: \$8,835**

***From the Summary in the Warrant:*** This article appropriates the debt payments for the Middle School Track Project. The anticipated debt service for Fiscal Year 2023 is \$8,835. Funding for this article will come from the Unallocated Reserve of the Community Preservation Fund.

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**Article 8: Additional Funding for Master Plan Update**

**Requested: \$50,000**

***From the Summary in the Warrant:*** The 2022 Spring Town Meeting appropriated \$100,000 for the Planning Board to hire a consultant to begin updating the Town's Master Plan. The anticipated cost to complete the update is \$150,000. The original intent was to ask the Town to appropriate the additional \$50,000 next year, but having all of the money upfront will provide the Planning Board with the opportunity to solicit bids and enter into one contract that is fully funded. It will give the Planning Board a competitive advantage in procuring a consultant. This Article will seek \$50,000 from Free Cash for this purpose.

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**Article 9: Whitney Pond Well Site Construction**

**Requested: \$150,000**

***From the Summary in the Warrant:*** This article allows the Board of Water Commissioners to expend an additional sum of \$150,000.00, to be raised through water rates, to cover the additional costs of Construction related to the new source well at the Whitney Pond Well Site (Whitney Pond #3).

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**Article 10: Electronic Voting at Town Meeting**

**Requested: \$25,000**

***From the Summary in the Warrant:*** The 2022 Spring Town Meeting created an Electronic Voting Study Committee, which was charged with evaluating the option of implementing electronic voting at Town Meeting. The Committee, made up of the Town Clerk and four registered voters of the Town appointed by the Town Moderator, has performed a comprehensive review of electronic voting including risks, benefits, costs, and procedures. The Committee will present their findings to Town Meeting along with the cost of acquiring and operating electronic voting, should Town Meeting vote to do so. It is anticipated that the cost to procure this system is \$25,000. This funding will come from Free Cash

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**Article 11: Remove Building – 159 West Main Street**

**Requested: \$30,000**

***From the Summary in the Warrant:*** This property is the former Squannacook Sportsman Club. Recently the Federal Environmental Protection Agency, in cooperation with the Massachusetts Department of Environmental Protection, conducted a clean-up to remove all lead from this property, building and abutting properties. The 2018 Spring Town Meeting authorized the Select Board to take this property, but the Select Board held off until such time as it was environmentally sound to do so. The Plan is to use this property to supplement the activities of the Center in West Groton by creating walking paths, picnic areas and overflow parking. The purpose of this Article is to provide the necessary funding to remove the former Indoor Shooting Range. It is anticipated that the cost of removal is \$30,000. This funding will come from Free Cash.

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**Article 12: Out of Cycle Application – Prescott Elevator**

**Requested: \$250,000**

***From the Summary in the Warrant:*** The 2022 Spring Town Meeting appropriated \$80,000 to hire an architect to design and develop construction drawings for the installation of an elevator at the Prescott School to support a Municipal Americans with Disabilities Act Improvement Grant with the Commonwealth of Massachusetts. The Town hired Helene Karl Architects for this purpose. Helene Karl has been working on this and has established a preliminary budget of \$400,000 to install the elevator. The maximum State Grant under the program stated above is \$250,000, so it will not be enough to cover the installation of the Elevator. The Grant Application was due to the State at the end of September, with an expected Grant Decision sometime in November/December. The Town Manager requested an “Out of Cycle Community Preservation Application” from the Community Preservation Committee requesting \$250,000 to supplement the potential State Grant. Should the Town receive the Grant, approval of this Article will provide sufficient funding to go out to bid immediately for the Elevator Installation. Should the Town not receive the Grant, the Town shall return the funding to the Community Preservation Fund.

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Should the Town Meeting agree with these appropriations, \$1,287,050 will come from the Town’s Free Cash Account, leaving a Free Cash balance of \$828,075. For the line item that is reoccurring and will be funded through taxation, the Town will end up \$45,380 under the anticipated Levy Limit for Fiscal Year 2023. The estimated tax rate at the Spring Town Meeting was \$18.35. Based on the proposed changes at the Fall Town Meeting, the anticipated tax rate is \$18.33. The following chart is a breakdown of the anticipated rate:

		<b><u>Actual</u></b> <b><u>FY 2022</u></b>		<b><u>Proposed</u></b> <b><u>FY 2023</u></b>		<b><u>Dollar</u></b> <b><u>Change</u></b>	<b><u>Percent</u></b> <b><u>Change</u></b>
Levy Capacity Used	\$	34,157,624	\$	35,224,034	\$	1,066,410	3.12%
Tax Rate on Levy Capacity Used	\$	16.18	\$	16.57	\$	0.39	2.41%
Average Tax Bill	\$	8,658	\$	8,867	\$	209	2.41%
Excluded Debt	\$	2,140,460	\$	3,741,491	\$	1,601,031	74.80%
Tax Rate on Excluded Debt	\$	1.01	\$	1.76	\$	0.75	74.26%
Average Tax Bill	\$	540	\$	942	\$	401	74.26%
Final Levy Used	\$	36,298,084	\$	38,965,525	\$	2,667,441	7.35%
Final Tax Rate	\$	17.19	\$	18.33	\$	1.14	6.63%
Average Tax Bill	\$	9,198	\$	9,808	\$	610	6.63%

Respectfully submitted,

*Mark W. Haddad*

Mark W. Haddad  
Town Manager

Town of Groton  
Board of Selectmen  
173 Main Street  
Groton, MA 01450

PRSRT STD  
U.S. Postage  
PAID  
Groton, MA 01450  
PERMIT #3

# RESIDENTIAL POSTAL PATRON GROTON, MA

**Town of Groton - Annual Town Election - May 24, 2022**

<b>Town of Groton, Ma</b>					
<b>FINAL RESULTS</b>					
<b>Annual Town Election May 24, 2022</b>					
<b>Election Turnout</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 3A</b>	<b>Total</b>
<b>Groton Registered Voters (April 8, 2022)</b>	<b>2886</b>	<b>2824</b>	<b>2718</b>	<b>201</b>	<b>8629</b>
<b>May 24, 2022 Voter Turnout</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Turnout %</b>	<b>24.64%</b>	<b>20.86%</b>	<b>25.31%</b>	<b>34.83%</b>	<b>23.85%</b>
<b>Office/Candidate</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 3A</b>	<b>Total</b>
<b>Board of Assessors</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
Donald Black, Candidate for Re-election	560	459	489	57	1565
Write - In (scatterings)	4	3	5	0	12
Blank	147	127	194	13	481
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Board of Health - 3 Year</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
Robert Fleischer, Candidate for Re-election	533	439	491	53	1516
Write - In (scatterings)	3	3	3	0	9
Blank	175	147	194	17	533
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Board of Health - 1 Year</b>	<b>Vote for One</b>		<b>One Year Term</b>		
Evan Thackaberry	272	230	268	22	792
John Truesdell, Jr.	225	158	176	31	590
Write - In (scatterings)	2	4	5	0	11
Blank	212	197	239	17	665
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Select Board</b>	<b>Vote for Two</b>		<b>Three Year Term</b>		
Joshua Degen, Candidate for Re-election	358	279	337	35	1009
John Reilly, Candidate for Re-election	403	310	375	40	1128
Guy Alberghini	90	104	112	8	314
Matthew Pisani	355	322	345	39	1061
Write - In (scatterings)	2	2	5	0	9
Blank	214	161	202	18	595
<b>Total</b>	<b>1422</b>	<b>1178</b>	<b>1376</b>	<b>140</b>	<b>4116</b>
<b>Commissioner of Trust Funds</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
Rachael Bielecki, Candidate for Re-election	525	417	483	55	1480
Write - In (scatterings)	2	0	1	0	3
Blank	184	172	204	15	575
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Groton Electric Light Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
Rodney Hersh, Candidate for Re-election	403	339	383	36	1161
Andrew Scott	197	130	170	22	519
Write - In (scatterings)	0	1	0	0	1
Blank	111	119	135	12	377
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Park Commission - 3 Year Term</b>	<b>Vote for Two</b>		<b>Three Year Term</b>		
Write - In (scatterings)	37	29	36	2	104
Daniel Twomey	6	4	7		17
Brenden Mahoney		7	4		11
Don Black	4	4	0	1	9
Kevin Hennehan	3	2	2		7
Blank	1372	1132	1327	137	3968
<b>Total</b>	<b>1422</b>	<b>1178</b>	<b>1376</b>	<b>140</b>	<b>4116</b>



**Town of Groton - Annual Town Election - May 24, 2022**

<b>Park Commission - 1 Year Term</b>	<b>Vote for One</b>		<b>One Year Term</b>		
Write - In (scatterings)	19	24	20	3	<b>66</b>
Don Black	7	4	3	4	<b>18</b>
Daniel Twomey	2	1	3		<b>6</b>
Blank	683	560	662	63	<b>1968</b>
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Planning Board - 3 Year Term</b>	<b>Vote for Two</b>		<b>Three Year Term</b>		
George Barringer, Candidate for Re-election	482	381	438	50	<b>1351</b>
David Bonnett, Candidate for Re-election	438	360	404	46	<b>1248</b>
Write - In (scatterings)	1	2	2	0	<b>5</b>
Blank	501	435	532	44	<b>1512</b>
<b>Total</b>	<b>1422</b>	<b>1178</b>	<b>1376</b>	<b>140</b>	<b>4116</b>
<b>Sewer Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
James Gmeiner, Candidate for Re-election	519	433	473	52	<b>1477</b>
Write - In (scatterings)	3	1	2	0	<b>6</b>
Blank	189	155	213	18	<b>575</b>
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Trustees of the Groton Public Library</b>	<b>Vote for Two</b>		<b>Three Year Term</b>		
Nancy Foley Wilder, Candidate for Re-election	522	409	481	48	<b>1460</b>
Mark Gerath, Candidate for Re-election	470	390	446	47	<b>1353</b>
Write - In	3	3	3	1	<b>10</b>
Blank	427	376	446	44	<b>1293</b>
<b>Total</b>	<b>1422</b>	<b>1178</b>	<b>1376</b>	<b>140</b>	<b>4116</b>
<b>Water Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>		
Greg Fishbone, Candidate for Re-election	511	413	471	43	<b>1438</b>
Write - In (scatterings)	1	0	3	1	<b>5</b>
Blank	199	176	214	26	<b>615</b>
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Groton-Dunstable Regional School Committee</b>	<b>Vote for Two</b>		<b>Three Year Term</b>		
Rosana Casavecchia	447	340	402	40	<b>1229</b>
Yasmeen Cheema	414	313	394	40	<b>1161</b>
Petronella Guttromson	244	219	232	33	<b>728</b>
Write - In (scatterings)	0	1	2	0	<b>3</b>
Blank	317	305	346	27	<b>995</b>
<b>Total</b>	<b>1422</b>	<b>1178</b>	<b>1376</b>	<b>140</b>	<b>4116</b>
<b>Ballot Question #1:</b>					
Shall an Act passed by the General Court in the Year 2022, entitled "An Act Relative to the Charter and the Town Clerk in the Town of Groton" be accepted? (Town Clerk File Note: A "Yes" vote will change the position of the Town Clerk from an elected position to an appointed position.)					
	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 3A</b>	<b>Total</b>
YES	338	286	329	49	<b>1002</b>
NO	294	260	271	18	<b>843</b>
Blank	79	43	88	3	<b>213</b>
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>
<b>Ballot Question #2:</b>					
NON-BINDING REFERENDUM – Should the Seal of the Town of Groton be modified by removing the words "Holy Bible" from the image of the book in the center of the Seal, leaving the image of the book blank?					
	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 3A</b>	<b>Total</b>
YES	333	266	335	34	<b>968</b>
NO	367	319	344	33	<b>1063</b>
Blank	11	4	9	3	<b>27</b>
<b>Total</b>	<b>711</b>	<b>589</b>	<b>688</b>	<b>70</b>	<b>2058</b>

SEPTEMBER 6, 2022 MASSACHUSETTS STATE PRIMARY						
FINAL OFFICIAL RESULTS						
ELECTION SUMMARY						
37th Middlesex State Representative						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
All Voters - Turnout %	25.25%	32.67%	25.81%	28.09%	26.50%	
Total Voter Population - August 27, 2022	2923	202	2890	2763	8778	
Total Votes Cast	738	66	746	776	2326	
VOTER DEMOGRAPHICS (August 27, 2022)						
Democrat	644	40	551	623	1858	21%
Republican	351	17	338	299	1005	11%
Unenrolled	1911	144	1969	1820	5844	67%
All Others	17	1	32	21	71	1%
<b>Total Voters</b>	<b>2923</b>	<b>202</b>	<b>2890</b>	<b>2763</b>	<b>8778</b>	
DEMOCRATIC STATE PRIMARY						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
Democratic Votes Cast - September 6, 2022	508	44	436	492	988	
% Democratic Votes of Total Votes Cast	69%	67%	58%	63%	42%	
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
<b>Governor</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>	
Sonia Rosa Chang-Diaz	48	5	42	39	134	
Maura Healey	452	36	386	443	1317	
All Others	0	1	0	0	1	
Blank	8	2	8	10	28	
<b>Lieutenant Governor</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>	
Kimberley Driscoll	193	13	144	194	544	
Tami Gouveia	148	15	156	141	460	
Eric P. Lesser	137	13	105	125	380	
All Others	0	0	0	1	1	
Blank	30	3	31	31	95	
<b>Attorney General</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>	
Andrea Joy Campbell	256	17	195	224	692	
Shannon Erika Liss-Riordan	144	16	141	157	458	
Quentin Palfrey	83	8	86	83	260	
All Others	0	1	0	0	1	
Blank	25	2	14	28	69	

<b>Secretary of State</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
William Francis Galvin	355	31	298	359	1043
Tanisha M. Sullivan	138	13	130	121	402
All Others	0	0	0	0	0
Blank	15	0	8	12	35
<b>Treasurer</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
Deborah B. Goldberg	430	36	363	415	1244
All Others	1	1	0	0	2
Blank	77	7	73	77	234
<b>Auditor</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
Christopher S. Dempsey	187	14	155	162	518
Diana DiZoglio	267	24	239	267	797
All Others	0	0	0	0	0
Blank	54	6	42	63	165
<b>Representative in Congress – Third District</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
Lori Loureiro Trahan	456	39	381	443	1319
All Others	1	1	0	0	2
Blank	51	4	55	49	159
<b>Councilor – Seventh District</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
Paul M. DePalo	410	34	357	394	1195
All Others	1	1	1	0	3
Blank	97	9	78	98	282
<b>Senator in General Court – Worcester and Middlesex District</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
John J. Cronin	423	38	359	409	1229
All Others	1	1	1	0	3
Blank	84	5	76	83	248
<b>Representative in General Court – First Middlesex District</b>	<b>PRECINCTS 2 and 3 ONLY</b>		<b>436</b>	<b>492</b>	<b>928</b>
Margaret R. Scarsdale			375	436	811
All Others			0	0	0
Blank			61	56	117
<b>Representative in General Court – 37th Middlesex District</b>	<b>508</b>	<b>44</b>	<b>PRECINCTS 1 and 3A ONLY</b>		<b>552</b>
Danillo A. Sena	423	32			455
All Others	0	2			2
Blank	85	10			95
<b>District Attorney - Northern District</b>	<b>508</b>	<b>44</b>	<b>436</b>	<b>492</b>	<b>1480</b>
Marian T. Ryan	423	34	369	421	1247
All Others	1	1	0	0	2

	Blank	84	9	67	71	231	
<b>Sheriff - Middlesex County</b>							
Peter J. Koutoujian		508	44	436	492	1480	
		406	36	357	407	1206	
All Others		1	0	0	0	1	
Blank		101	8	79	85	273	
<b>REPUBLICAN STATE PRIMARY</b>							
		<b>Precinct 1</b>	<b>Precinct 3A</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>	
Republican Voters - September 8, 2016		230	22	310	284	846	
% Republican Votes of Total Votes Cast		31%	33%	42%	37%	36%	
		<b>Precinct 1</b>	<b>Precinct 3A</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>	
<b>Governor</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
Geoff Diehl		124	8	164	128	424	
Chris Doughty		103	14	140	141	398	
All Others		0	0	0	0	0	
Blank		3	0	6	15	24	
<b>Lieutenant Governor</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
Leah V. Allen		90	5	127	109	331	
Kate Campanale		121	13	144	130	408	
All Others		1	0	0	1	2	
Blank		18	4	39	44	105	
<b>Attorney General</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
James R. Mahon, III		182	16	222	198	618	
All Others		2	0	2	1	5	
Blank		46	6	86	85	223	
<b>Secretary of State</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
Rayla Campbell		177	15	222	192	606	
All Others		1	0	0	0	1	
Blank		52	7	88	92	239	
<b>Treasurer</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
All Others		11	0	8	8	27	
Blank		219	22	302	276	819	
<b>Auditor</b>		<b>230</b>	<b>22</b>	<b>310</b>	<b>284</b>	<b>846</b>	
Anthony Amore		176	14	214	189	593	
All Others		0	0	0	0	0	
Blank		54	8	96	95	253	

Representative in Congress – Third District		230	22	310	284	846
Dean A. Tran		177	17	212	191	597
All Others		2	0	0	0	2
Blank		51	5	98	93	247
Councilor – Seventh District		230	22	310	284	846
Gary Galonek		160	15	197	180	552
All Others		1	0	0	1	2
Blank		69	7	113	103	292
Senator in General Court – Worcester and Middlesex District		230	22	310	284	846
Kenneth B. Hoyt		170	17	213	183	583
All Others		1	0	0	0	1
Blank		59	5	97	101	262
Representative in General Court – First Middlesex District		PRECINCTS 2 AND 3 ONLY			284	594
Lynne E. Archambault	310				140	294
Andrew James Shepherd	147				135	282
All Others	0				0	0
Blank	9				9	18
Representative in General Court – 37th Middlesex District		230	22	PRECINCTS 1 AND 3A ONLY		
All Others		9	2			
Blank		221	20			
District Attorney - Northern District		230	22	310	284	846
All Others		8	0	21	2	31
Blank		222	22	289	282	815
Sheriff - Middlesex District		230	22	310	284	846
All Others		9	0	8	1	18
Blank		221	22	302	283	828

NOVEMBER 8, 2022 MASSACHUSETTS STATE ELECTION						
OFFICIAL RESULTS - November 21, 2022						
ELECTION SUMMARY						
37th Middlesex State Representative						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
All Voters - Turnout %	62.83%	62.69%	61.50%	63.48%	62.62%	
Total Voter Population - November 8, 2022	2951	201	2927	2790	8869	
Total Votes Cast	1854	126	1800	1771	5551	
VOTER DEMOGRAPHICS (November 8, 2022)						
Democrat	656	39	549	630	1874	
Republican	354	17	345	302	1018	
Unenrolled	1926	144	2001	1836	5907	
All Others	15	1	32	22	70	
<b>Total Voters</b>	<b>2951</b>	<b>201</b>	<b>2927</b>	<b>2790</b>	<b>8869</b>	
NOVEMBER STATE ELECTION						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
Total Votes Cast - November 8, 2022	1854	126	1800	1771	5551	
% Total Votes Cast	100%	100%	100%	100%	100%	
Governor and Lieutenant Governor						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
Diehl and Allen	1854	126	1800	1771	5551	
Healey and Driscoll	555	40	634	532	1761	
Reed and Everett	1244	80	1123	1171	3618	
All Others	39	4	28	40	111	
Blank	4	0	5	9	18	
	12	2	10	19	43	
Attorney General						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
Andrea Joy Campbell	1854	126	1800	1771	5551	
James R. McMahon, III	1219	70	1083	1136	3508	
All Others	604	51	676	588	1919	
Blank	2	0	2	4	8	
	29	5	39	43	116	
Secretary of State						
	Precinct 1	Precinct 3A	Precinct 2	Precinct 3	Total	
William Francis Galvin	1854	126	1800	1771	5551	
Rayla Campbell	1306	82	1204	1234	3826	
Juan Sanchez	494	40	530	463	1527	
All Others	29	3	38	39	109	
	1	0	0	1	2	

	Blank	24	1	28	34	87
<b>Treasurer</b>		<b>1854</b>	<b>126</b>	<b>1800</b>	<b>1771</b>	<b>5551</b>
Deborah B. Goldberg		1315	87	1218	1219	3839
Christina Crawford		340	31	387	385	1143
All Others		12	0	11	6	29
Blank		187	8	184	161	540
<b>Auditor</b>		<b>1854</b>	<b>126</b>	<b>1800</b>	<b>1771</b>	<b>5551</b>
Anthony Amore		614	46	691	611	1962
Diana DiZoglio		1046	65	910	965	2986
Gloria A. Caballero-Roca		33	2	53	45	133
Dominic Giannone, III		24	2	25	24	75
Daniel Riek		49	5	39	45	138
All Others		3	0	3	1	7
Blank		85	6	79	80	250
<b>Representative in Congress – Third District</b>		<b>1854</b>	<b>126</b>	<b>1800</b>	<b>1771</b>	<b>5551</b>
Lori Loureiro Trahan		1267	83	1152	1194	3696
Dean Tran		547	41	608	522	1718
All Others		1	0	2	5	8
Blank		39	2	38	50	129
<b>Councillor – Seventh District</b>		<b>1854</b>	<b>126</b>	<b>1800</b>	<b>1771</b>	<b>5551</b>
Paul M. DePalo		1210	76	1108	1129	3523
Gary Galonek		557	43	615	540	1755
All Others		4	0	2	2	8
Blank		83	7	75	100	265
<b>Senator in General Court – Worcester and Middlesex District</b>		<b>1854</b>	<b>126</b>	<b>1800</b>	<b>1771</b>	<b>5551</b>
John J. Cronin		1228	77	1090	1141	3536
Kenneth B. Hoyt		567	44	653	564	1828
All Others		2	0	2	2	6
Blank		57	5	55	64	181
<b>Representative in General Court – First Middlesex District</b>		<b>1800</b>			<b>1771</b>	<b>3571</b>
Margaret R. Scarsdale		997			1040	2037
Andrew James Shepherd		667			596	1263
Catherine Lundeen		94			89	183
All Others		3			5	8
Blank		39			41	80
<b>Representative in General Court – 37th Middlesex District</b>		<b>1854</b>	<b>126</b>			<b>1980</b>

PRECINCTS 2 and 3 ONLY

Danillo A. Sena	1373		82	PRECINCTS 1 and 3A ONLY			1455
All Others	40		4				44
Blank	441		40				481
District Attorney - Northern District	1854		126	1800		1771	5551
Marian T. Ryan	1375		85	1318		1307	4085
All Others	37		4	44		36	121
Blank	442		37	438		428	1345
Sheriff - Middlesex County	1854		126	1800		1771	5551
Peter J. Koutoujian	1375		89	1317		1298	4079
All Others	33		1	49		36	119
Blank	446		36	434		437	1353
Question 1 - Proposed Constitutional Amendment	1854		126	1800		1771	5551
Yes Vote	964		53	898		939	2854
No Vote	833		71	846		782	2532
All Others	0		0	0		0	0
Blank	57		2	56		50	165
Question 2 - Law Proposed by Initiative Petition	1854		126	1800		1771	5551
Yes Vote	1302		86	1244		1259	3891
No Vote	482		36	492		439	1449
All Others	0		0	0		0	0
Blank	70		4	64		73	211
Question 3 - Law Proposed By Initiative Petition	1854		126	1800		1771	5551
Yes Vote	807		48	784		769	2408
No Vote	955		74	922		908	2859
All Others	0		0	0		0	0
Blank	92		4	94		94	284
Question 4 - Referendum on an Existing Law	1854		126	1800		1771	5551
Yes Vote	1066		66	927		983	3042
No Vote	729		58	814		729	2330
All Others	0		0	0		0	0
Blank	59		2	59		59	179



Town of Groton, Massachusetts  
Combined Statement of Revenues, Expenditures  
and Changes In Fund Balances -  
All Governmental Fund Types and Expendable Trust Funds  
For the Year Ended June 30, 2022

	Governmental Fund Types			Fiduciary Fund Types		Total
	General	Special Revenue	Capital Projects	Water, Sewer, Cable & Electric Light Enterprise Funds	Exp & Non-Exp Trust Funds	(Memorandum Only)
Revenues:						
Property Taxes / SurTaxes	36,685,079	863,620				37,548,699
Motor Vehicle/Other Excise	2,196,725					2,196,725
Licenses and Permits	537,500					537,500
State / Fed Revenue	1,039,205	2,322,006	2,376,357	103		5,737,671
Charges for Servs/Fees/Rent	1,296,958	442,766		14,988,262		16,727,986
Penalties and Interest	157,400					157,400
Fines and Forfeits	16,289					16,289
Interest Earnings	41,957	9,531		12,960	(560,970)	(496,522)
Departmental and Other	1,186,545	268,340		14,643	41,498	1,511,026
Total Revenues	43,157,658	3,906,263	2,376,357	15,015,968	(519,472)	63,936,774
Expenditures:						
General Government	2,306,402	217,671				2,524,073
Public Safety	4,604,770	322,092				4,926,862
Education	24,830,608	0			123,940	24,954,548
Highway and Public Works	1,813,123	81,009		14,435,071		16,329,203
Culture, Recreation & Cit Svcs	1,835,249	303,595		179,337	241,110	2,559,291
Debt Service	1,907,807	204,150		543,769		2,655,726
Intergovernmental	97,077	992,292				1,089,369
Capital Outlay/Construction	824,883	43,837	6,323,819	42,201		7,234,740
Employee Benefits & Misc.	4,584,452					4,584,452
Total Expenditures	42,804,371	2,164,646	6,323,819	15,200,378	365,050	66,858,264
Excess of Revenues						
Over (Under) Expenditures	353,287	1,741,617	(3,947,462)	(184,410)	(884,522)	(2,921,490)
Other Financing Sources (Uses):						
Operating Transfers In	1,207,287	0	618,250	0	1,687,094	3,512,631
Operating Transfers Out	(1,500,268)	(1,110,773)		(94,292)	(807,298)	(3,512,631)
Proceeds of Bonds			28,084,327			28,084,327
Total Other Sources (Uses)	(292,981)	(1,110,773)	28,702,577	(94,292)	879,796	28,084,327
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	60,306	630,844	24,755,115	(278,702)	(4,726)	25,162,837
Fund Balance, Beginning	0	0	0	0	0	
Adjust to Fair Market Value	3,740,983	2,909,205	(592,592)	23,680,135	27,250,495	
Prior Period Adjstment	(6,649)			(21,050,077)		(21,056,726)
Fund Balance, Beginning, as Restated	3,734,334	2,909,205	(592,592)	2,630,058	27,250,495	35,931,500
Fund Balance, Ending	3,794,640	3,540,049	24,162,523	2,351,356	27,245,769	61,094,337

**Town of Groton, Massachusetts**  
**Statement of Revenues and Expenditures**  
**Budget and Actual (Non-GAAP Basis)**  
**General Funds**  
**For The Year Ended June 30, 2022**

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	36,277,152	36,386,848	109,696
Motor Vehicle, Boat, Room & Meals Excise	1,988,094	2,196,725	208,631
Payments in Lieu of Taxes	265,000	298,231	33,231
Licenses, Leases, Fees and Permits	1,268,000	1,752,712	484,712
Intergovernmental (State Aid)	1,014,099	1,039,205	25,106
Charges for Services	82,000	81,746	(254)
Penalties and Interest	120,000	157,400	37,400
Fines and Forfeits	20,000	16,289	(3,711)
Interest Earnings	40,000	41,957	1,957
Departmental and Other	1,046,148	1,186,545	140,397
Total Revenues	42,120,493	43,157,658	1,037,165
Expenditures:			
General Gov	2,583,655	2,372,609	211,046
Public Safety	4,461,664	4,378,645	83,019
Education	25,047,906	25,047,906	0
Highway and Public Works	2,256,398	2,360,432	(104,034)
Culture, Recreation & Citizen's Services	1,705,507	1,668,759	36,748
Capital Expenditures/Special Articles	761,900	453,548	308,352
Debt Service	1,912,869	1,907,807	5,062
Intergovernmental (State Cherry Sheet Chgs)	97,077	97,077	0
Employee Benefits & Miscellaneous	4,310,992	4,290,300	20,692
Prior Year Encumbrances	560,887	227,289	333,598
Total Expenditures	43,698,855	42,804,372	894,483
Excess of Revenues Over (Under) Expenditures	(1,578,362)	353,286	1,931,648
Other Financing Sources (Uses):			
Operating Transfers In/Repurposed Funds	1,145,298	1,207,287	61,989
Available Funds: Encumbrances	549,285	549,285	0
Operating Transfers Out	(340,268)	(340,268)	0
Free Cash to Offset Tax Rate	0	0	0
Free Cash & Overlay Appropriated	595,001	595,001	0
Additional Overlay & Deficits to be raised	(370,954)	(370,954)	0
Total Other Financing Sources (Uses)	1,578,362	1,640,351	61,989
Excess of Revenue and Other Sources Over (Under) Expenditures and other Uses	0	1,993,637	1,993,637

**FISCAL 2022**  
**BUDGET VS ACTUAL EXPENDITURES**

	<b>Appropriation or Bal/Fwd</b>	<b>Res. Fund or Line Item Tx</b>	<b>Expended</b>	<b>Balance to Fund Bal</b>	<b>Balance to FY 23</b>
<b>GENERAL GOVERNMENT</b>					
Moderator Salary	65.00		65.00	0.00	
Moderator Expense	80.00		0.00	80.00	
Selectmen Expense	3,300.00		2,023.10	1,036.90	240.00
Selectmen Minor Capital (Sewer SRF)	25,683.00		25,683.00	0.00	
Town Manager Salaries	227,220.00	5,038.00	232,257.77	0.23	
Town Manager Wages	115,172.00		114,378.60	793.40	
Town Manager Expense	14,600.00	32,989.75	41,992.78	3,020.97	2,576.00
Town Manager Expenses Prior Year	1,000.00		0.00	1,000.00	
Finance Committee Expense	215.00		210.00	5.00	
Reserve Fund	150,000.00	(69,940.85)		80,059.15	
Town Accountant Salary	96,408.00		96,408.26	(0.26)	
Town Accountant Wages	50,865.00		50,864.44	0.56	
Town Accountant Expense/Audit	37,706.00		37,706.00	0.00	
Assessors Salaries	81,200.00		81,199.92	0.08	
Assessors Wages	61,763.00		59,949.28	1,813.72	
Assessors Revaluation Expense	7,462.00		0.00	7,462.00	
Assessors Revaluation Expense Prior Year	24,851.95		24,851.95	0.00	
Assessors Expense	45,215.00	(20,000.00)	23,372.75	1,842.25	
Assessing Software FY22	35,000.00		34,595.56	404.44	
Treasurer/Tax Collector Salary	138,138.00	810.00	138,946.34	1.66	
Treasurer/Tax Collector Wages	77,319.00	(810.00)	74,923.52	1,585.48	
Treasurer/Tax Collector Expense	20,945.00		19,909.49	1,035.51	
Treasurer Tax Title	5,725.00		1,557.28	4,167.72	
Treasurer Bond Costs	3,300.00		1,050.00	2,250.00	
Town Counsel Expense	90,000.00		60,496.18	19,503.82	10,000.00
Town Counsel Expense Prior Year	4,783.45		2,400.00	2,383.45	
Personnel Board Salary	82,822.00		82,821.85	0.15	
Personnel Board Expense	10,000.00	7,000.00	14,376.11	623.89	2,000.00
Personnel Board Expense Prior Year	1,892.54		580.00	1,312.54	
Information Technology Committee Salary	115,193.00		115,193.41	(0.41)	
Information Technology Committee Wages	62,317.00	(2,709.00)	58,730.25	877.75	5,477.89
Information Technology Committee Expense	22,800.00	2,709.00	20,031.11	0.00	40,000.00
Information Technology Capital Exp FY22	40,000.00		0.00	0.00	
Information Technology Capital Exp FY21	35,861.77		32,602.91	3,258.86	
GIS Committee Expenses	10,800.00		3,975.00	6,825.00	
Town Clerk Salary	90,853.00		90,852.59	0.41	
Town Clerk Wages	65,205.00		63,732.61	1,472.39	
Town Clerk Expense	9,867.00		5,547.03	4,319.97	
Election/Registrar Wages	6,336.00		6,064.50	271.50	

Election/Registrar Expense	7,912.00			6,699.83	1,212.17
Street Listing Expense	4,850.00			4,818.32	31.68
Conservation Commission Salary	69,481.00			69,480.91	0.09
Conservation Commission Expense	7,350.00			6,260.28	879.88
Conservation Commission Expense Prior Year	220.00			220.00	0.00
Planning Board Salary	84,016.00			84,015.73	0.27
Planning Board Expense	8,650.00		1,500.00	9,877.15	272.85
Planning Board Expense Prior Year	12,601.72			12,329.58	272.14
Planning Board MRPC Assessment	3,850.00			3,849.34	0.66
Board of Appeals Expense	1,500.00			665.80	834.20
Board of Appeals Expense Prior Year	200.00			66.00	134.00
Municipal Buildings Wages	149,751.00		921.00	150,671.28	0.72
Municipal Buildings Expense	270,950.00			263,725.15	540.88
Municipal Buildings Expense Prior Year	15,000.00			14,852.00	148.00
Municipal Buildings Minor Capital	10,000.00			9,940.50	59.50
Municipal Building Repair FY22	25,000.00			10,966.81	0.00
Muni Bldg Repair Police Station FY20	680.79			0.00	680.79
ADA Improvements FY19	22,072.96			11,133.50	0.00
Police Station Roof/Siding FY21	50,000.00			0.00	0.00
Building Security FY17	2,800.09			0.00	2,800.09
Insurance and Bonding	290,000.00			282,023.26	5,976.74
Insurance and Bonding Prior Year	2,000.00			0.00	2,000.00
Insurance Deductible Reserve-GenLiab	12,000.00			3,089.00	8,911.00
Insurance Deductible Reserve-111F	25,000.00			6,448.80	15,551.20
Town Reports	1,500.00			1,363.81	136.19
Postage, General Expenses	42,000.00			40,178.77	0.23
Postage, General Expenses Prior Year	2,000.00			49.00	1,951.00
Central Purchasing/Office Supplies	35,000.00			27,875.11	6,624.89
Central Purchasing/Office Supplies Prior Yr	2,000.00			39.25	1,960.75
Telephone Expense	30,000.00			24,834.85	3,165.15
Telephone Expense Prior Year	2,000.00			339.94	1,660.06
<b>Total General Government</b>	<b>3,062,349.27</b>		<b>(42,492.10)</b>	<b>2,665,162.56</b>	<b>203,213.26</b>
					<b>151,481.35</b>

#### PROTECTION OF PERSONS AND PROPERTY

Police Department Salary	269,791.00	21,475.00	291,262.47	3.53
Police Department Wages	1,981,381.00	(21,475.00)	1,956,346.31	3,559.69
Police Department Expense	212,200.00	31,451.10	222,863.97	17,378.13
Police Department Expense Prior Year	2,323.02		1,773.50	549.52
Police Department Cruisers Lease/Purchase	5,000.00		5,000.00	0.00
Police Department Minor Capital	11,000.00		10,999.74	0.26
Police Department New Cruisers FY21	19,238.37		19,238.37	0.00
Police Department New Cruisers FY22	100,000.00		100,000.00	
Fire Department Salaries	238,928.00		234,999.96	3,928.04
Fire Department Wages	1,035,893.00		1,035,806.34	86.66
Fire Department Expense	123,682.00	38,000.00	122,027.31	12,964.84
				26,689.85

Fire Exp Prior Year	20,100.00	18,217.50	1,882.50
Fire Department Eng 1 Refurb. FY22	225,000.00	61,799.70	0.00
Fire Dept. Ambulance 2 Replaced FY21	8,396.00	3,954.28	4,441.72
Fire Dept. Chiefs Vehicle FY22	70,000.00	58,230.09	0.00
Fire Hydrant Charge West Groton	1.00	0.00	1.00
Fire Hydrant Charge Groton	1.00	0.00	1.00
Building Inspector Salaries	93,380.00	874.00	0.44
Building Inspector Wages	56,503.00	57,053.79	0.21
Building Inspector Expense	3,500.00	6,334.27	165.73
Salaries/Fees-Mechanical Inspector	30,000.00	11,430.00	0.00
Salaries/Fees-Mechanical Inspector Prior Yr	1,200.00	0.00	1,200.00
Mechanical Inspector Expense	4,000.00	2,774.22	1,225.78
Mechanical Inspector Expense Prior Year	300.00	0.00	300.00
Sealer Weights & Measures Salary/Fees	3,200.00	1,090.00	2,110.00
Sealer Weights & Measures Salary/Fees PY	440.00	440.00	0.00
Sealer Weights & Measures Expense	100.00	0.00	100.00
Earth Removal Inspector Salary	2,500.00	2,500.00	0.00
Earth Removal Inspector Expense	100.00	0.00	100.00
Animal Inspector/Animal Control Off. Salaries	4,164.00	4,164.16	(0.16)
Animal Inspector/Animal Control Off.Expense	800.00	40.00	760.00
Animal Insp/Animal Control Off.Exp PY	250.00	0.00	250.00
Civil Defense Salaries	4,000.00	4,000.00	0.00
Civil Defense/Aux Police/EOC Expenses	10,000.00	9,997.65	2.35
Dog Officer Salary	15,000.00	14,999.92	0.08
Dog Officer Expense	3,000.00	2,356.19	4.28
Police & Fire Communications Wages	423,552.00	29,945.00	1.90
Police & Fire Communications Expense	23,875.00	10,285.82	13,314.18
Police & Fire Communications Exp Prior Yr	281.00	256.59	24.41
Dispatch Building Upgrade FY18	42,498.84	6,600.00	0.00
Dispatch Building Upgrade FY19	60,000.00	0.00	0.00
Dispatch Building Upgrade FY20	60,000.00	0.00	0.00
<b>Total Protection Persons and Property</b>	<b>5,165,578.23</b>	<b>115,251.10</b>	<b>64,356.09</b>
<b>SCHOOLS</b>			<b>361,882.43</b>
Nashoba Valley Tech High School Assmt	807,474.00	807,474.00	0.00
Minuteman Regional Vocation Technical	0.00	0.00	0.00
Groton Dunstable Reg School District Assmt	24,240,432.00	24,240,432.00	0.00
<b>Total Schools</b>	<b>25,047,906.00</b>	<b>0.00</b>	<b>25,047,906.00</b>

## PUBLIC WORKS & FACILITIES

General Highway Salary	113,877.00	113,784.68	92.32
General Highway Wages	690,364.00	(5,000.00)	312.84
General Highway Expense	136,900.00	2,260.00	0.00
General Highway Prior Year Exp	4,527.00	4,500.96	26.04

General Highway Road Maintenance	90,000.00	(2,459.00)	73,851.69	12,000.01	1,689.30
General Highway Road Maintenance Prior Yr	30,850.00		28,756.91	2,093.09	
General Highway James Brook Maint. FY19	50,000.00		0.00	0.00	50,000.00
General Highway FY22 Pickup Truck	40,000.00	10,000.00	50,000.00	0.00	
General Highway Intermediate Truck	75,000.00	(10,000.00)	65,000.00	0.00	
Snow & Ice Overtime	140,000.00		154,235.51	(14,235.51)	
Snow & Ice Expense	165,000.00		291,881.77	(126,881.77)	
Snow & Ice Hired Equipment	35,000.00		55,368.75	(20,368.75)	
Street Lighting	15,000.00		12,209.49	2,790.51	
Waste Disposal Wages	142,722.00		140,322.12	2,399.88	
Waste Disposal Consulting	5,850.00		3,088.00	2,762.00	
Waste Disposal Expense	45,686.00	200.00	45,740.81	0.19	145.00
Waste Disposal Tipping Fees	150,000.00		133,758.16	10,368.44	5,873.40
Waste Disposal Tipping Fees Prior Year	13,130.36		12,298.36	832.00	
Waste Disposal Minor Capital	5,000.00		4,311.88	688.12	
Tree Department Expense	3,000.00		2,498.90	501.10	
Tree Department Expense Prior Year	2,387.56		2,387.56	0.00	
Tree Department Tree Work	11,500.00		8,321.55	3,178.45	
Tree Department Tree Work Prior Year	2,700.00		2,700.00	0.00	
Graves Registration Salary	250.00		250.00	0.00	
Graves Registration Expense	760.00		759.77	0.23	
Care of Veterans' Graves	1,500.00		1,500.00	0.00	
<b>Total Public Works &amp; Facilities</b>	<b>1,971,003.92</b>	<b>(4,999.00)</b>	<b>2,030,732.12</b>	<b>(123,440.81)</b>	<b>58,713.61</b>

## HEALTH & HUMAN SERVICES

Board of Health Expense	1,575.00		307.56	1,234.44	33.00
Board of Health Engineering Consult	10,200.00		9,133.00	0.00	1,067.00
Nashoba Nursing Service/Health Assessment	51,934.00	10,000.00	61,933.28	0.72	
Council on Aging Salaries	80,747.00	(6,500.00)	73,786.25	460.75	
Council on Aging Wages	72,429.00	(14,000.00)	57,872.78	556.22	
Council on Aging Expense	8,454.00	7,100.00	15,516.83	37.17	
Senior Center Van Wages	52,530.00	(9,500.00)	42,864.65	165.35	
Senior Center Van Expenses	12,673.00	200.00	12,865.48	7.52	
Senior Center Van Expenses Prior Year	326.00		132.00	194.00	
Veterans' Agent Salary	6,200.00		5,192.37	1,007.63	
Veterans' Agent Expense	1,100.00		25.00	1,075.00	
Veterans' Benefits	37,000.00	(15,000.00)	17,062.19	3,989.81	948.00
<b>Total Health &amp; Human Services</b>	<b>335,168.00</b>	<b>(27,700.00)</b>	<b>296,691.39</b>	<b>8,728.61</b>	<b>2,048.00</b>

## LIBRARY AND CITIZENS' SERVICES

Library Salaries	412,593.00		411,696.57	896.43	
Library Wages	334,389.00	(44,000.00)	290,239.91	149.09	
Library Expense	205,304.00		199,361.06	3,377.94	2,565.00
Library Expense Prior Year	11,750.00		399.86	11,350.14	

Library Parking Lot FY22	45,000.00		0.00	0.00	45,000.00
Country Club Salaries	162,214.00		162,122.49	91.51	
Country Club Wages	150,000.00	26,747.00	176,746.29	0.71	
Country Club Expenses	136,000.00	44,700.00	180,650.08	49.92	
Country Club Expenses Prior Year	223.91		223.91	0.00	
Country Club Roof FY22	50,000.00		41,330.47	8,669.53	
Country Club Tee Boxes/Cart Paths	10,000.00		10,000.00	0.00	
Country Club Golf Carts Lease	25,000.00		0.00	0.00	25,000.00
Parks Department Wages	21,017.00		15,816.96	5,200.04	
Park Department Expense	55,759.00	3,100.00	57,699.76	84.24	1,075.00
Park Department Expense Prior Year	12,966.06		12,966.06	0.00	
Parks Property Improvements FY22	25,000.00	(3,100.00)	21,625.14	274.86	
Minor Capital	11,852.50		8,052.79	3,799.71	
Care of the Old Burying Ground	800.00		0.00	800.00	
Town Forest Expense FY11	2,800.00		0.00	0.00	2,800.00
Town Forest Expense FY21	5,000.00		0.00	0.00	5,000.00
Celebrations/Commemorations	500.00		50.00	450.00	
Great Ponds Advisory Gen Expenses	2,385.00		2,385.00	0.00	
Great Ponds Advisory Gen Expenses Prior Yr	2,334.64		2,334.00	0.64	
Weed Harvesting/Great Ponds Expense	22,000.00		12,561.83	9,438.17	
Water Safety Wages	4,200.00		3,927.00	273.00	
Water Safety Expense	11,732.00		1,323.30	10,408.70	
<b>Total Library and Citizens' Services</b>	<b>1,720,820.11</b>	<b>27,447.00</b>	<b>1,611,512.48</b>	<b>55,314.63</b>	<b>81,440.00</b>

#### DEBT SERVICE

Principal Long-Term Debt	1,229,154.00		1,229,153.33	0.67	
Interest Long-Term Debt	674,915.00		674,913.84	1.16	
Short-Term Debt Prin/Int	8,800.00		3,739.97	5,060.03	
<b>Total Debt Service</b>	<b>1,912,869.00</b>	<b>0.00</b>	<b>1,907,807.14</b>	<b>5,061.86</b>	<b>0.00</b>

#### EMPLOYEE BENEFITS

County Retirement Assessment	2,385,255.00		2,385,255.00	0.00	
Health & Life Insurance	1,848,244.00	(74,807.00)	1,752,862.49	20,519.51	55.00
Unemployment Compensation	10,000.00		9,890.87	109.13	
Unemployment Compensation Prior Year	4,992.00		0.00	4,992.00	
Medicare Employer Contribution	135,000.00	7,300.00	142,291.30	8.70	
Medicare Employer Contribution Prior Year	2,592.00		2,592.00	0.00	
<b>Total Employee Benefits</b>	<b>4,386,083.00</b>	<b>(67,507.00)</b>	<b>4,292,891.66</b>	<b>25,629.34</b>	<b>55.00</b>

#### WATER DEPARTMENT ENTERPRISE FUND

Water Department Salaries	154,449.00		152,120.87	2,328.13	
Water Department Wages	255,675.00		255,302.82	372.18	
Water Department Expense	760,300.00		526,019.00	213,531.00	20,750.00
Water Department Expense Prior Year	961.00		961.00	0.00	

Water Manganese Project FY20	30,000.00	30,000.00	0.00
Water Whitney III Project	25,000.00	25,000.00	0.00
Water Well Infrastructure Improvements	39,300.00	39,292.00	8.00
Water Department Debt Service	374,840.00	369,184.57	5,655.43
<b>Total Water Department Enterprise</b>	<b>1,640,525.00</b>	<b>0.00</b>	<b>1,397,880.26</b>
			<b>221,894.74</b>
			<b>20,750.00</b>

#### SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Salaries	22,053.00	21,579.06	473.94
Sewer Department Wages	51,739.00	51,737.10	1.90
Sewer Department Expense	834,795.00	683,918.61	145,120.39
Sewer Department Expense Prior Year	59,000.00	46,321.87	12,678.13
Sewer Dept: Debt Service (incl. betterments)	35,160.00	35,159.06	0.94
<b>Total Sewer Department Enterprise</b>	<b>1,002,747.00</b>	<b>0.00</b>	<b>838,715.70</b>
			<b>158,275.30</b>
			<b>5,756.00</b>

#### 4 CORNERS SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Salaries	0.00	0.00	0.00
Sewer Department Wages	0.00	0.00	0.00
Sewer Department Expense	78,769.00	54,555.14	24,213.86
Sewer Dept: Debt Service	0.00	0.00	0.00
<b>Total Sewer Department Enterprise</b>	<b>78,769.00</b>	<b>0.00</b>	<b>54,555.14</b>
			<b>24,213.86</b>
			<b>0.00</b>

#### CABLE DEPARTMENT ENTERPRISE FUND

Cable Department Salaries	77,941.00	65,975.00	11,966.00
Cable Department Wages	57,575.00	55,826.54	1,748.46
Cable Department Expense	85,389.00	52,534.68	32,854.32
Cable Department Minor Capital	5,000.00	5,000.00	0.00
<b>Total Cable Department Enterprise</b>	<b>225,905.00</b>	<b>0.00</b>	<b>179,336.22</b>
			<b>46,568.78</b>
			<b>0.00</b>

#### STORMWATER ENTERPRISE FUND

Stormwater Department Salaries			
Stormwater Department Wages	74,092.00	74,091.36	0.64
Stormwater Department Expense	84,661.00	51,616.07	11,144.93
Stormwater Department Expense Prior Year	5,800.00	5,800.00	0.00
Stormwater Department Minor Capital	51,000.00	0.00	0.00
Stormwater Department Minor Capital Prior Yr	50,000.00	42,201.00	7,799.00
<b>Total Stormwater Enterprise Fund</b>	<b>265,553.00</b>	<b>0.00</b>	<b>173,708.43</b>
			<b>18,944.57</b>
			<b>72,900.00</b>

#### CAPITAL PROJECTS



Complete Streets Engineering	39,823.57		0.00	39,823.57
Senior Center Building FY18	45,520.20		0.00	3,283.38
Fire Engine 5 FY22	877,860.00		0.00	877,860.00
DPW Vehicles FY22	185,000.00		0.00	0.00
Communication Towers Upgrade	1,079,449.00		0.00	796,525.78
CPC Middle School Track	1,405,374.00		0.00	1,405,374.00
Florence Roch School Construction	76,495,360.00		0.00	72,299,619.47
Water Whitney Well #3	1,025,000.00		0.00	681,764.00
Water Manganese Treatment Plant	10,750,900.00		0.00	10,108,109.96
<b>Total Capital Projects</b>	<b>91,904,286.77</b>	<b>0.00</b>	<b>5,691,926.61</b>	<b>1,717,492.73</b>
<b>GRAND TOTAL</b>	<b>138,719,563.30</b>	<b>0.00</b>	<b>51,043,416.52</b>	<b>2,472,519.12</b>

**SPECIAL REVENUE  
FISCAL 2021**

	Bal. Forward	Receipts	Expenditures	Bal to FY23
<b>CHAPTER 90 HIGHWAY FUNDS</b>	<b>(27,950.27)</b>	<b>454,649.68</b>	<b>631,890.83</b>	<b>(205,191.42)</b>
Chapter 90 Highway Funds				0.00

**Community Preservation Fund**

Note: Bal. forward to 2022 incl. encumbrances for incomplete projects; Unalloc Rsrv incl. operating rsrv

Unallocated Reserve	469,703.46	977,954.18	586,809.11	860,848.53
Community Housing Reserve	431,268.29	139,707.74	60,717.00	510,259.03
Historic Resource Reserve	149,054.99	139,707.74	11,547.80	277,214.93
Open Space Reserve	86,420.10	139,707.74	146,936.58	79,191.26
<b>Totals</b>	<b>1,136,446.84</b>	<b>1,397,077.40</b>	<b>806,010.49</b>	<b>1,727,513.75</b>

**GIFTS**

Highway Department Gift	2,385.41		61.70	2,323.71
Fire Department SAFE Gift Fund	263.13		207.16	55.97
Fire Department Gift Fund	15,415.66	1,006.00	3,438.61	12,983.05
EMS Gift Fund	2,436.68		2,436.68	0.00
Police Department Gift Fund	12,314.07	1,000.00	1,167.23	12,146.84
Shooting Range Gift Fund	144.04		144.04	0.00
DARE Program Gift Fund	1,086.05		522.40	563.65
GLA Sargisson Beach FY14 Gift	5,000.00			5,000.00
Civil Defense/Emergency Mgmt Fund	1,100.34			1,100.34
Library Gift Fund	54,253.55	2,648.88	4,905.90	51,996.53
Council on Aging Gift Fund	13,697.95	11,770.99	5,849.74	19,619.20
GLA Weed Control Gift	3,767.36			3,767.36
Library Tarbell Paintings Gift	47,160.69	500.00	7,671.63	39,989.06
SargBeachLifeguardsFY17	975.63			975.63

K-9 Gift Fund Police Dept.	8,345.40			2,711.74	5,633.66
COA Women in Need Gift	1,000.00				1,000.00
Community Emerg. Relief	1,660.00			600.00	1,060.00
Williams Barn Gift	2,347.88		1,373.00	1,412.14	2,308.74
OBG Bentley Gift	3,000.00				3,000.00
Care of Old Burying Ground Gift	452.23				452.23
Groton Military Community Covenant	213.00			213.00	0.00
Diversity Education & Training Gift	17,225.55			7,538.75	9,686.80
Dog Pound Gift	1,987.95				1,987.95
Community Children's Fund	15,031.51		11,666.95	18,523.37	8,175.09
Pavillion Maintenance Gift	236.00				236.00
Smith Fountain Gift	2,017.94				2,017.94
Sargission Beach/Canoe Launch Fund	6,168.21				6,168.21
Cable TV Programming Gift Fund	2,562.71			160.97	2,401.74
Greenway Committee Gift	10,430.92		1,296.00	1,026.18	10,700.74
Parks Basketball Court Maint. GDYBL	3,508.55			1,500.00	2,008.55
C-Lab/Insko Monitoring Gift	1,406.51				1,406.51
Flagpole Solar Maintenance	550.00				550.00
Country Club Gift	2,668.00		14,380.00	13,668.00	3,380.00
Lost Lake Dam Gift Fund	80,533.85		20,000.00		100,533.85
Sustainability Committee Gift Fund	48.32			48.32	0.00
Trails Committee Gift Fund	5,859.11		1,800.00	1,835.20	5,823.91
Recycling Gift Fund	2,793.17				2,793.17
LostLakeKnopsPondGift	3,430.00				3,430.00
Swim Team Gift Fund	19.02				19.02
BOS Gift Fund	100,524.75		38,000.00		138,524.75

Totals

<b>GRANTS</b>	<b>434,021.14</b>	<b>105,441.82</b>	<b>75,642.76</b>	<b>0.00</b>	<b>463,820.20</b>
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Glass Pulverizer Transfer Station	101.34				101.34
CCG Car Charging Stations	30,000.00			25,200.00	4,800.00
Main St Paving Earmark FY22	0.00		37,500.00	75,000.00	(37,500.00)
DEP Car Charging Station Grant FY22	0.00			21,684.79	(21,684.79)
Development Grant Comm Towers	0.00			243,627.76	(243,627.76)
911 S&I Grant FY22	0.00		206,740.80	247,470.51	(40,729.71)
911 Training Grant FY22	0.00		3,678.76	8,395.72	(4,716.96)
Fire Department SAFE Grant	7,963.38		7,430.00	6,011.29	9,382.09
FY21 Fire Dept Equipment Grant	(2,274.00)		11,688.00	23,659.76	(14,245.76)
DEP Recycle IQ	418.00				418.00

Conservation WHIP grant	1,875.00			1,875.00
Fire UTV Grant FY18	29.00	29.00		0.00
911 FY22 EMD Grant	0.00	1,575.00	1,885.00	(310.00)
James Brook Grant	21.41			21.41
Library: LIGMEG grant	97,146.85	21,166.75	1,901.44	116,412.16
Arts Council Grant	9,509.24	7,081.59	7,857.41	8,733.42
Elder Programs Formula Grant	0.00	19,620.00	8,127.73	11,492.27
Med Box Grant Police	3,048.88			3,048.88
MA Wildlife Habitat Mgmt FY22	0.00	8,100.00	23,600.00	(15,500.00)
Polling Hours Grant	2,271.78			2,271.78
FY21 911 S&I Grant	(6,352.14)	6,352.14		0.00
FY21 911 Training Grant	(1,686.06)	3,606.06	1,920.00	0.00
SMRP Recycling Grant	1,797.21	5,950.00		7,747.21
Green Communities Grant	2,149.00			2,149.00
IT Infrastructure Grant	1,421.25			1,421.25
IT CyberSecurity Grant	8,195.77			8,195.77
BOH Equipment Grant	51.49	617.88	532.38	136.99
Federal Grants				
Fire Safer Grant	(10,111.70)	26,592.80	15,246.27	1,234.83
Police Vests Grant	149.38			149.38
Police JAG Grant	(20,759.00)	20,759.00		0.00
HHS Cares Grant Amb FY20	233.95		233.95	0.00
COVID Cares Act Relief	275,503.61	182,694.35	458,197.96	0.00
COVID FEMA Reimbursement	(265,378.17)	118,783.82	(146,594.35)	0.00
COVID FEMA Tests Extension	0.00		30,048.15	(30,048.15)
Muni Road Safety Grant FY21	(2,252.21)	6,561.75	6,611.22	(2,301.68)
Invasive Species Grant	0.00	1,270.00	0.00	1,270.00
Federal Grant ARPA				
ARPA Projects Direct Fed	592,685.69	1,099,874.24	697,934.68	994,625.25
ARPA Projects State Earmark	0.00	0.00	50,000.00	(50,000.00)
Totals	725,758.95	1,797,642.94	1,808,580.67	0.00
714,821.22				

## REVOLVING

Affordable Housing Marketing/Monitoring	10,962.19	50.00	10,912.19
Revolving: Handicap Parking Fines	130.00		130.00
Revolving: Boat Tax	1,780.75	1,275.50	780.25
Revolving: Building Maintenance	20,000.00		0.00
Revolving: Home Recycling	10,144.89	414.60	4,612.49
Revolving: Drug Forfeiture	15,919.76	5,947.00	15,919.76

Revolving: Insurance Claims	16,672.00	162,374.30	179,046.30	0.00
Revolving: Erosion Control	9,993.97	7,072.50	14,104.80	2,961.67
Revolving: Conservation Land Mgmt	13,432.05	125.00	75.33	13,481.72
Revolving: Glass Plant Maintenance	3,666.75	2,916.75		6,583.50
Revolving: Sr. Ctr Fitness Equip	2,883.51	1,410.00	215.00	4,078.51
Revolving: COA Programming	0.00	2,153.00	1350.00	803.00
Cons593: Academy Hill LLC	516.84	5.83		522.67
Cons593: NESSP Temple	70.28	0.71		70.99
PB 593: Academy Hill	3.36	17,411.26	17,414.62	0.00
PB 593: Chamberlains Mills	65.82	0.67		66.49
PB 593: Batten Woods	401.20	4.01		405.21
PB 593: Bluestone Ln	1,769.45	17.78		1,787.23
PB 593: NESSP Temple	(0.00)			0.00
PB 593: 128 Main St Groton Inn	4,287.14	43.05		4,330.19
PB 593: Indian Hill Music	519.21	5.21		524.42
PB 593: Crossroads Plaza	46.22	0.48		46.70
PB 593: Monarch Path	283.77	3,462.75	3,743.62	2.90
43D 593: Mt. Laurel Development	1,873.32	18.82		1,892.14
PB593: Village Meadows	2,324.55	9.17	1,824.80	508.92
PB593: Hayes Woods	8,463.60	85.12		8,548.72
PB593: Village at Shepley Hill	1,313.87	3,015.87	1,860.56	2,469.18
	<b>127,524.50</b>	<b>201,822.38</b>	<b>247,908.03</b>	<b>0.00</b>
				<b>81,438.85</b>

## RECEIPTS RESERVED

TNC Distribution Ride Share	1,275.50	223.70		1,499.20
Receipts Reserved: Town Forest	74,358.26			74,358.26
Receipts Reserved: EMS	371,485.58	403,528.34	300,000.00	475,013.92
Receipts Rsvd: Ins. Over 20k	6,925.07		6,925.07	0.00
Sale of Tarbell School	1,584.00			1,584.00

EMS Repts Res. includes \$300,000 encumbered for FY 2023

**455,628.41**      **403,752.04**      **306,925.07**      **0.00**      **552,455.38**

## NON-EXPENDABLE TRUST FUNDS

	Interest & + Market Adj	Disbursements & - Market Adj	Transfers In or Out
Samuel Green Trust	168,396.43	6,052.95	162,343.48
Joseph Shepley Trust	388,129.10	13,951.16	374,177.94
Barr Eye Trust	3,332.90	119.81	3,213.09
Dalrymple Eye Trust	14,066.84	505.63	13,561.21
Waters Trust	7,577,759.38	272,379.85	7,305,379.53
Robbins Library Trust	3,914,578.31	140,708.11	3,773,870.20

Library Book Fund Trust	216,618.01	7,786.26	208,831.75
Lecture Fund Trust	5,996,769.87	215,551.76	5,781,218.11
Shepley Fountain Trust	3,332.87	119.80	3,213.07
Spaulding Trust	1,343.03	48.28	1,294.75
Blood Cemetery Perpetual Care	1,343.00	48.28	1,294.72
Sawyer Library Trust	6,904.68	248.18	6,656.50
Butler School Fund	15,889.81	571.16	15,318.65
Groton Commons Fund	13,347.98	479.79	12,868.19
Robertson Onners Fund	41,455.47	1,540.08	39,915.39
Robbins Scholarship Fund	22,258.98	800.09	21,458.89
Twomey Scholarship Fund	48,121.76	1,160.13	46,961.63
VanHoogan Scholarship	92,821.52	2,065.62	90,755.90
Bertozzi Scholarship	185,907.21	5,208.43	180,698.78
Belitsky Scholarship	22,426.86	611.39	21,815.47
Thomas Hartnett Memorial Scholarship Fund	21,043.98	613.61	20,430.37
Social Justice Trust Fund	0.00	19,628.31	19,628.31
Champney Cemetery Perpetual Care	1,343.01	48.28	1,294.73
	<b>18,757,191.00</b>	<b>19,628.31</b>	<b>18,106,200.66</b>
		<b>670,618.65</b>	<b>0.00</b>

#### EXPENDABLE TRUST FUNDS

	Revenue, Interest + Market Adj	Disbursements & - Market Adj	
Samuel Green Trust	1,013,122.53	(16,758.21)	981,336.72
Joseph Shepley Trust	422,409.67	(964.87)	407,321.66
Barr Eye Trust	2,254.64	15.58	2,270.22
Dalrymple Eye Trust	32,047.60	(327.21)	31,325.39
Waters Trust	1,032,962.77	120,901.82	1,035,599.52
Robbins Library Trust	669,745.06	60,276.31	642,742.33
Library Book Fund Trust	81,007.79	2,552.53	78,287.19
Lecture Fund Trust	894,645.50	92,377.69	929,923.58
Shepley Fountain Trust	4,075.21	(16.80)	3,858.41
Spaulding Trust	553.86	13.33	567.19
Blood Cemetery Perpetual Care	5,576.13	(87.17)	5,488.96
Lawrence Library Trust	89,820.26	(1,620.62)	87,199.64
Sawyer Library Trust	2,109.91	83.53	2,193.44
Butler School Fund	3,608.64	217.18	3,825.82
Groton Commons Fund	5,781.73	132.35	5,664.08
Robertson Onners Fund	15,654.80	522.29	16,177.09
Robbins Scholarship Fund	8,143.52	242.36	8,385.88
Twomey Scholarship Fund	1,922.80	632.40	2,055.20

VanHoogan Scholarship	6,603.33	717.87	2,500.00	4,821.20
Bertozzi Scholarship	3,036.22	1,711.15	2,000.00	2,747.37
Belitsky Scholarship	375.10	207.35	0.00	582.45
T.Hartnett Mem Scholarship	578.40	529.97	500.00	608.37
Social Justice Trust Fund	0.00	6,406.64	0.00	6,406.64
Champtney Cemetery Perpetual Care	3,175.22	(39.13)	0.00	3,136.09
OPEB Trust Fund	721,567.20	46,720.31	0.00	768,287.51
Avenue of Flags	3,428.57	34.45	0.00	3,463.02
Groton Scholarship	1,834.10	14,265.68	175.32	15,924.46
Turtle Study Trust	26,113.95	262.34	0.00	26,376.29
Turtle Main Trust	29,247.56	293.83	0.00	29,541.39
Affordable Housing Trust	150,401.05	0.00	49,000.00	101,401.05
Affordable Housing Tr. Squannacook Hills	46,024.86	178.00	200.00	46,002.86
General Stabilization	2,117,345.79	(26,367.95)	0.00	2,090,977.84
Conservation Commission	307,533.68	352,062.01	11,262.02	648,333.67
Capital Stabilization	555,182.14	601,809.35	590,000.00	566,991.49
GDRSD Capital Stabilization	235,414.16	561,628.23	217,298.00	579,744.39
	<b>8,493,303.75</b>	<b>1,818,612.59</b>	<b>1,172,347.93</b>	<b>0.00</b>
				<b>9,139,568.41</b>

Note: Capital Purchase Stabilization Fund Balances include amounts encumbered to FY23 for Capital Expenditures

AGENCY FUNDS	Bal. Forward	Receipts	Expenditures	Bal to FY22
Payroll Deductions	89,755.40	919,428.09	914,659.03	94,524.46
Police Details Payable	(2,730.20)	311,836.00	309,390.00	(284.20)
Fire Details Payable	0.00	5,974.00	5,974.00	0.00
ALS Services Payable	7,700.00	63,525.00	63,250.00	7,975.00
ALS Billing Fees Payable	1,688.31	20,746.78	20,870.18	1,564.91
GEO/TMS Fees Payable	60,816.01	26,970.52	87,786.53	0.00
State Sales Tax Payable	1,060.87	6,348.24	6,441.32	967.79
State Firearms Permits Payable	3,612.50	12,525.00	13,425.00	2,712.50
Deputy Collector Payable	15,377.50	19,222.00	25,833.00	8,766.50
Due to Municipalities Recycling	7,375.00	0.00	7,375.00	0.00
NEBS Payable for Driveway	10,000.00	0.00	0.00	10,000.00
Guarantee Deposits (Perf Bonds)	251,978.89	289,667.17	13,079.73	528,566.33
Turtles Kanniard Homes	0.00	9,049.64	0.00	9,049.64
Turtles Kiley Habitat Protection	0.00	11,000.00	0.00	11,000.00
West Groton Water	8,791.94	154,605.50	154,721.28	8,676.16
Mass-Toss	17,628.52	60,083.28	61,604.70	16,107.10
	<b>473,054.74</b>	<b>1,910,981.22</b>	<b>1,684,409.77</b>	<b>699,626.19</b>

**SUMMARY OF ACCOUNTS JULY 1, 2022 -DECEMBER 31, 2022**

<b>GENERAL GOVERNMENT</b>	<b>Original</b>	<b>Transfers &amp;</b>	<b>6-Month</b>	<b>Est. To Be</b>
	<b>Appropriation</b>	<b>Town Mtg Adj</b>	<b>Expended</b>	<b>Expended</b>
Moderator Salary	65.00		0.00	65.00
Moderator Expense	80.00		0.00	80.00
Selectmen Expense	6,800.00		1,544.00	5,256.00
Selectmen Expense Prior Year	240.00		239.00	1.00
Selectmen Sewer SRF Pepperell	25,800.00		25,649.29	150.71
Town Manager Salaries	240,331.00		126,254.25	114,076.75
Town Manager Wages	119,223.00		54,192.24	65,030.76
Town Manager Expense	24,700.00		5,284.46	19,415.54
Town Manager Expense Prior Year	2,576.00		1,731.00	845.00
Town Mgr Demo of 159 W Main St	30,000.00		457.90	29,542.10
Town Mgr Electronic Voting for Town Mtg	25,000.00		0.00	25,000.00
FinCom Reserve Fund	150,000.00	(18,300.00)	0.00	131,700.00
FinCom Expenses	215.00		214.00	1.00
Town Accountant Salary	101,125.00		54,723.34	46,401.66
Town Accountant Wages	52,906.00		24,836.72	28,069.28
Town Accountant Expenses/Audit	40,204.00		13,573.07	26,630.93
Assessors Salaries	85,280.00		45,280.05	39,999.95
Assessors Wages	65,551.00		30,633.15	34,917.85
Assessors Expense	45,215.00		22,901.51	22,313.49
Treasurer/Tax Collector Salary	139,455.00		74,383.13	65,071.87
Treasurer/Tax Collector Wages	79,042.00		34,199.08	44,842.92
Treasurer/Tax Collect Expense	21,695.00		15,394.34	6,300.66
Treasurer Tax Title	7,100.00		0.00	7,100.00
Treasurer Bond Costs	2,300.00		0.00	2,300.00
Town Counsel Expense	90,000.00		30,556.78	59,443.22
Town Counsel Expense Prior Year	10,000.00		0.00	10,000.00
Human Resource Salaries	87,984.00		46,164.44	41,819.56
Human Resource Expense	11,400.00		10,494.82	905.18
Human Resource Expense Prior Year	2,000.00		450.00	1,550.00
Information Technology Salary	121,981.00		63,817.21	58,163.79
Information Technology Wages	61,269.00		28,814.55	32,454.45
Information Technology Expense	22,800.00		10,157.03	12,642.97
Information Technology Expense Prior Year	5,477.89		2,294.69	3,183.20
Information Technology: Capital Outlay FY23	40,000.00		0.00	40,000.00
Information Technology: Capital Outlay FY22	40,000.00		720.40	39,279.60
Town Clerk Salary	95,417.00	9,021.00	50,675.65	53,762.35
Town Clerk Wages	73,588.00	2,452.00	46,053.94	29,986.06
Town Clerk Expense	9,867.00		7,093.50	2,773.50
Election/Registrar Wages	21,795.00		21,026.25	768.75
Election/Registrar Expense	12,437.00		8,165.68	4,271.32
Election/Registrar Expense Voting Machine	5,700.00		5,700.00	0.00
Street Listing Expense	5,000.00		0.00	5,000.00
Conservation Commission Salary	73,971.00		38,889.32	35,081.68

	Original Appropriation	Transfers & Town Mgt Adj	6-Month Expended	Est. To Be Expended
Conservation Commission Expense	7,565.00		2,568.32	4,996.68
Conservation Commission Expense Prior Year	209.84		205.45	4.39
GIS Committee	10,800.00		3,000.00	7,800.00
Planning Board Salary	89,236.00		46,815.46	42,420.54
Planning Board Expense	9,950.00		3,574.21	6,375.79
Planning Board County Assessments	4,000.00		3,846.05	153.95
Planning Board Master Plan FY23	150,000.00		0.00	150,000.00
Board of Appeals Expense	1,500.00		50.00	1,450.00
Municipal Buildings Wages	159,057.00		76,511.88	82,545.12
Municipal Buildings Expense	270,950.00		118,863.87	152,086.13
Municipal Buildings Expense Prior Year	6,683.97		6,683.97	0.00
Municipal Buildings Minor Capital	10,000.00		0.00	10,000.00
Muni Bldgs Repair FY22	14,033.19		3,799.59	10,233.60
Muni Bldgs Repair FY23	25,000.00		3,020.00	21,980.00
ADA Improvements FY19	10,939.46		9,144.72	1,794.74
Muni Bldgs Police Sta Roof/Siding FY21	50,000.00		0.00	50,000.00
Insurance and Bonding	300,000.00		282,278.34	17,721.66
Insurance and Bonding Prior Year	2,000.00		0.00	2,000.00
Insurance and Bonding Deductible Reserve	12,000.00		2,913.99	9,086.01
Insurance and Bonding, 111F	25,000.00		3,583.40	21,416.60
Insurance and Bonding, 111F Prior Year	3,000.00		3,000.00	0.00
Town Report	1,500.00		0.00	1,500.00
Postage and Copying Expense	42,000.00		23,529.79	18,470.21
Central Purchasing (Office Supplies)	40,000.00		19,447.21	20,552.79
Telephone Expenses	30,000.00		11,852.09	18,147.91
Prior Year Expenses Postage/Telephone/Purh.	4,321.00		377.74	3,943.26
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3,335,335.35</b>	<b>(6,827.00)</b>	<b>1,527,630.87</b>	<b>1,800,877.48</b>
<b>PROTECTION PERSONS AND PROPERTY</b>				
Police Department Salary	278,889.00		143,007.02	135,881.98
Police Department Wages	2,092,704.00		1,013,238.75	1,079,465.25
Police Department Expense	214,450.00		87,369.41	127,080.59
Police Department Expense PY	3,409.00		3,406.49	2.51
Police Department Lease for Motorcycles	5,000.00		5,000.00	0.00
Police Department Minor Capital	11,000.00		0.00	11,000.00
Police Department FY23 Camera/Keys	25,000.00		0.00	25,000.00
Police Department FY23 Cruisers	114,000.00		107,283.70	6,716.30
Fire Department Salaries	260,754.00		128,450.01	132,303.99
Fire Department Wages	1,051,432.00	169,184.00	552,676.64	667,939.36
Fire Department Expense	195,600.00		87,014.40	108,585.60
Fire Department Expense: Prior Year	26,689.85		1,481.52	25,208.33
Fire Dept Eng 1 Refurbishment FY22	163,200.30		0.00	163,200.30
Fire Dept Chief's Vehicle FY22	11,769.91		0.00	11,769.91
Fire Department:Hydrant Charges Groton	1.00		0.00	1.00
Fire Department: Hydrant Charges W. Groton	1.00		0.00	1.00
Police & Fire Communications Wages	500,359.00		272,688.78	227,670.22



	Original Appropriation	Transfers & Town Mfg Adj	6-Month Expended	Est. To Be Expended
Police & Fire Communications: Expense	23,875.00		3,737.51	20,137.49
Police & Fire Communications: Exp Prior Year	275.00		112.40	162.60
Police & Fire Communications: Bldg Upgrade 19	60,000.00		0.00	60,000.00
Police & Fire Communications: Bldg Upgrade 18	35,898.84		0.00	35,898.84
Police & Fire Communications: Bldg Upgrade 20	60,000.00		0.00	60,000.00
Building Inspector Salary	99,073.00	5,687.00	54,765.00	49,995.00
Building Inspector Wages	58,769.00		22,961.89	35,807.11
Building Inspector Expense	3,700.00		3,468.82	231.18
Salary/Fees-Gas/Plumbing/Elec Inspectors	39,000.00		19,740.00	19,260.00
Gas/Plumbing/Elec Inspector Expense	4,000.00		1,717.96	2,282.04
Sealer Weights & Measures Salary Fees	3,200.00		640.00	2,560.00
Sealer Weights & Measures Expense	100.00		0.00	100.00
Earth Removal Inspector Salaries	2,500.00		0.00	2,500.00
Earth Removal Inspector Expense	200.00		0.00	200.00
Animal Inspector/Control Officer Salaries	4,164.00		2,082.08	2,081.92
Animal Inspector/Control Officer Expense	800.00		0.00	800.00
Civil Defense Salaries	4,000.00		0.00	4,000.00
Civil Defense / EOC Expenses	10,000.00		9,451.88	548.12
Dog Officer Salary	15,000.00		7,499.96	7,500.04
Dog Officer Expense	3,000.00		899.66	2,100.34
Dog Officer Expense Prior Year	639.53		639.53	0.00
<b>TOTAL PROTECTION PERSONS/PROPERTY</b>	<b>5,382,453.43</b>	<b>174,871.00</b>	<b>2,529,333.41</b>	<b>3,027,991.02</b>
<b>SCHOOLS</b>				
Nashoba Valley Tech High School Assmt	810,037.00		607,527.75	202,509.25
Groton Dunstable Reg School Dist Capital Assmt	577,026.00		264,982.50	312,043.50
Groton Dunstable Reg School Dist Assmt	24,802,222.00		12,424,641.50	12,377,580.50
<b>TOTAL SCHOOLS</b>	<b>26,189,285.00</b>	<b>0.00</b>	<b>13,297,151.75</b>	<b>12,892,133.25</b>
<b>HIGHWAY AND HEALTH</b>				
General Highway Salary	120,523.00		63,977.60	56,545.40
General Highway Wages	743,115.00		350,110.06	393,004.94
General Highway Expense	136,900.00		77,797.46	59,102.54
General Highway Expense Prior Year	1,005.91		291.90	714.01
General Highway Road Maintenance	90,000.00		20,346.28	69,653.72
General Highway Road Maintenance Prior Yr	1,689.30		1,583.70	105.60
General Highway Minor Capital	20,000.00		0.00	20,000.00
James Brook Maintenance FY19	50,000.00		0.00	50,000.00
Snow & Ice Overtime	140,000.00		23,979.07	116,020.93
Snow & Ice Expense	165,000.00		42,431.17	122,568.83
Snow & Ice Hired Equipment	35,000.00		0.00	35,000.00
Street Lighting	15,000.00		6,082.02	8,917.98
Waste Disposal Wages	150,995.00		70,118.72	80,876.28
Waste Disposal Consulting	5,850.00		0.00	5,850.00
Waste Disposal Expense	45,686.00		20,571.62	25,114.38

	Original Appropriation	Transfers & Town Mfg Adj	6-Month Expended	Est. To Be Expended
Waste Disposal Expense Prior Year	5,145.00		5,145.00	0.00
Waste Disposal Tipping Fees	145,000.00		64,412.43	80,587.57
Waste Disposal Tipping Fees Prior Year	5,873.40		5,873.12	0.28
Waste Disposal Minor Capital	5,000.00		0.00	5,000.00
Waste Disposal Mini Loader FY23	60,000.00		60,000.00	0.00
Tree Warden Expenses	3,000.00		107.50	2,892.50
Tree Department Tree Work	11,500.00		0.00	11,500.00
Graves Registration Salary	250.00		0.00	250.00
Graves Registration Expense	760.00		750.00	10.00
Care of Veterans' Graves	1,500.00		0.00	1,500.00
Board of Health Expense Engineering	10,200.00		1,100.00	9,100.00
Board of Health Expense Engineering Prior Year	1,067.00		1,067.00	0.00
Board of Health Nursing/ Health Services	46,130.00		38,612.43	7,517.57
Board of Health General Expenses	1,575.00		323.97	1,251.03
Board of Health General Expenses Prior Year	33.00		33.00	0.00
Council on Aging Salaries	85,855.00		46,165.56	39,689.44
Council on Aging Wages	121,590.00		49,636.50	71,953.50
Council on Aging Expense	11,054.00		8,461.76	2,592.24
Senior Center Van Wages	54,331.00		27,026.18	27,304.82
Senior Center Van Expenses	13,673.00		6,328.74	7,344.26
Veterans' Agent Salary	6,000.00		3,000.01	2,999.99
Veterans' Agent Expense	1,100.00		0.00	1,100.00
Veterans' Agent: Veteran's Benefits	30,000.00		9,292.50	20,707.50
Veterans' Agent: Veteran's Benefits Prior Year	948.00		948.00	0.00
<b>TOTAL HIGHWAY AND HEALTH</b>	<b>2,342,348.61</b>	<b>0.00</b>	<b>1,005,573.30</b>	<b>1,336,775.31</b>
<b>CULTURE AND RECREATION</b>				
Library Salaries	428,544.00		219,815.43	208,728.57
Library Wages	342,055.00		157,521.40	184,533.60
Library Expense	217,697.00		109,199.50	108,497.50
Library Expense PY	2,565.00		1,262.41	1,302.59
Library Parking Lot Repair FY22	45,000.00		40,149.58	4,850.42
Library Emergency Exit FY23	19,000.00		0.00	19,000.00
Library Building Envelope FY23	18,000.00		0.00	18,000.00
Library Security Alarm FY23	15,000.00		0.00	15,000.00
Library Fire Alarm FY23	50,000.00		0.00	50,000.00
Country Club: Salaries	170,414.00		87,674.20	82,739.80
Country Club: Wages	193,000.00		153,505.08	39,494.92
Country Club: Expenses	162,250.00		134,147.87	28,102.13
Country Club Pool Improvements FY23	110,000.00		0.00	110,000.00
Country Club Golf Cart Lease	25,000.00		19,322.62	5,677.38
Park Department Wages	17,481.00		7,142.86	10,338.14
Park Department Expense	55,759.00		32,008.71	23,750.29
Park Department Expense Prior Year	1,075.00		1,075.00	0.00
Park Dept. Property Improvements FY23	25,000.00		4,628.00	20,372.00
Care of Old Burying Ground	800.00		0.00	800.00

	Original Appropriation	Transfers & Town Mfg Adj	6-Month Expended	Est. To Be Expended
Town Forest Committee FY11	2,800.00		0.00	2,800.00
Town Forest Committee FY21	5,000.00		0.00	5,000.00
Commemorations & Celebrations	500.00		262.76	237.24
Great Lakes Advisory Committee Expense	12,385.00		104.80	12,280.20
Weed Harvester Expense	22,000.00		22,000.00	0.00
Water Safety Wages	4,418.00		1,830.00	2,588.00
Water Safety Expense	11,907.00		1,047.35	10,859.65
<b>TOTAL LIBRARY &amp; CITIZENS' SERVICES</b>	<b>1,957,650.00</b>	<b>0.00</b>	<b>992,697.57</b>	<b>964,952.43</b>
<b>DEBT SERVICE</b>				
Principal Long-term Debt	2,270,786.00		803,786.17	1,466,999.83
Interest Long-term Debt	1,290,223.00		610,902.87	679,320.13
Principal/Interest Short-term Debt	5,075.00		0.00	5,075.00
<b>TOTAL DEBT SERVICE</b>	<b>3,566,084.00</b>	<b>0.00</b>	<b>1,414,689.04</b>	<b>2,151,394.96</b>
<b>EMPLOYEE BENEFITS</b>				
County Retirement Assessmen	2,538,910.00		2,538,910.00	0.00
Unemployment Compensation	28,300.00		18,790.00	9,510.00
Health & Life Insurance	1,929,396.00		1,065,958.97	863,437.03
Life Insurance Prior Year	55.00		55.00	0.00
OPEB Transfer	181,000.00		181,000.00	0.00
Medicare Employer Contribution	138,400.00		79,433.92	58,966.08
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>4,816,061.00</b>	<b>0.00</b>	<b>3,884,147.89</b>	<b>931,913.11</b>
<b>WATER DEPARTMENT</b>				
Water Department Salaries	161,518.00		83,406.70	78,111.30
Water Department Wages	264,003.00		121,196.58	142,806.42
Water Department Expense	716,063.00		293,504.76	422,558.24
Water Department Expense Prior Year	20,750.00		219.20	20,530.80
Water Manganese Project	10,108,109.96		1,938,090.65	8,170,019.31
Whitney Well Project	831,764.00		581,744.00	250,020.00
Water Department Debt Service	505,583.00		357,007.79	148,575.21
<b>TOTAL WATER DEPARTMENT</b>	<b>12,607,790.96</b>	<b>0.00</b>	<b>3,375,169.68</b>	<b>9,232,621.28</b>
<b>SEWER DEPARTMENT</b>				
Sewer Department Salaries	23,339.00		11,712.52	11,626.48
Sewer Department Wages	46,114.00		25,160.44	20,953.56
Sewer Department Expense	734,494.00		298,779.59	435,714.41
Sewer Department Expense Prior Year	5,756.00		2,420.18	3,335.82
Sewer Department Debt Service (inc Betterments)	33,892.00		32,267.39	1,624.61
<b>TOTAL SEWER DEPARTMENT</b>	<b>843,595.00</b>	<b>0.00</b>	<b>370,340.12</b>	<b>473,254.88</b>
<b>4 CORNERS SEWER DEPARTMENT</b>				
4 Corners Sewer Salaries				
4 Corners Sewer Wages	7,683.00	0.00	0.00	7,683.00
4 Corners Sewer General Expenses	71,451.00	0.00	48,095.78	23,355.22
<b>TOTAL 4 CORNERS SEWER DEPARTMENT</b>	<b>79,134.00</b>	<b>0.00</b>	<b>48,095.78</b>	<b>31,038.22</b>
<b>LOCAL CABLE ACCESS</b>				

	Original Appropriation	Transfers & Town Mgt Adj	6-Month Expended	Est. To Be Expended
Cable Department Salaries	69,916.00		36,977.51	32,938.49
Cable Department Wages	65,235.00		31,230.54	34,004.46
Cable Department Expense	88,068.00		34,052.41	54,015.59
<b>TOTAL CABLE DEPARTMENT</b>	<b>223,219.00</b>	<b>0.00</b>	<b>102,260.46</b>	<b>120,958.54</b>

#### STORMWATER ENTERPRISE

Stormwater Wages	76,995.00		37,918.46	39,076.54
Stormwater Expenses	113,100.00		23,900.96	89,199.04
Stormwater Expenses Prior Year	21,900.00		21,172.64	727.36
Stormwater Minor Capital	51,000.00		0.00	51,000.00
Stormwater Minor Capital Prior Year	51,000.00		51,000.00	0.00
<b>TOTAL STORMWATER ENTERPRISE</b>	<b>313,995.00</b>	<b>0.00</b>	<b>133,992.06</b>	<b>180,002.94</b>

#### COMMUNITY PRESERVATION

Operating Reserve	20,500.00		8,515.09	11,984.91
Unallocated Reserve Expenses/Transfers Out	715,066.00		363,752.07	351,313.93
Unallocated Reserve Exp/Transfers Out Prior Year	424,203.45		160,483.55	263,719.90
Community Housing Reserve Exp/Transfers Out	53,543.00		24,025.07	29,517.93
Community Housing Rsvr Exp/Trfs Out Prior Year	65,900.00		1,377.50	64,522.50
Historic Resource Reserve Expenses/Transfers Out	161,000.00		0.00	161,000.00
Historic Resource Reserve Exp/Trfs Out Prior Year	149,540.02		58,719.12	90,820.90
Open Space Reserve Exp/Transfers Out	115,000.00		115,000.00	0.00
Open Space Reserve Exp/Transfers Out Prior Year	32,232.00		0.00	32,232.00
<b>TOTAL COMMUNITY PRESERVATION</b>	<b>1,736,984.47</b>	<b>0.00</b>	<b>731,872.40</b>	<b>1,005,112.07</b>

#### CAPITAL PROJECT FUND

Complete Streets	39,823.57		0.00	39,823.57
CPC FloRo School Track FY22	2,405,374.00		2,399,500.00	5,874.00
Senior Center Building	3,283.38		550.00	2,733.38
FloRo School Construction FY22	81,799,619.47		11,739,272.37	70,060,347.10
Communication Towers Upgrade	796,525.78		578,317.50	218,208.28
Fire Engine #5 Replacement	877,860.00		0.00	877,860.00

**TOTAL CAPITAL PROJECTS FUND 85,922,486.20 0.00 14,717,639.87 71,204,846.33**

**GRAND TOTAL 149,316,422.02 168,044.00 44,130,594.20 105,353,871.82**