

Town of Groton 2020 Annual Town Report





GROTON, MASSACHUSETTS MIDDLESEX COUNTY

www.grotonma.gov

“At A Glance”

Settled: May 23, 1655

Type of Government: Open Town Meeting; Town Manager

Location: Northwestern part of Middlesex County

Population as of December 31, 2019: 10,928

Registered Voters as of December 31, 2019: 8,813

Elevation at Town Hall: 320 feet above sea level

Highest Elevation: Chestnut @ 516 feet above sea level

Area in Square Miles: 32.54

(Largest Town-in-area in Middlesex County)

Miles of Plowed or Maintained Roads: 125

IN MEMORIAM 2020

Let the residents of Groton pause and reflect for a moment on those who served.

Alfred Wyatt

Abbe Miller

Ranier Collins

Robert Johnson

John Saball



Photo by Jeff Demers

2020 PROCLAMATIONS

*On behalf of the citizens of the Town of Groton, the Select Board issued proclamations and set aside an **“APPRECIATION DAY”** for the following citizens and organizations who have made significant contributions to the community:*

COMMUNITY

Dr. Susan Horowitz

November 2, 2020

EAGLE SCOUTS/GIRL SCOUT GOLD AWARDS

Clarissa LaGasse
Diana Mendell
Bryce McKinley
Alexander O'Brien
Jeremy Fish



July 31, 2020
July 31, 2020
September 12, 2020
September 12, 2020
September 12, 2020

SELECT BOARD

Alison S. Manugian, Chair

Joshua A. Degen, Vice Chair

Rebecca H. Pine, Clerk

John R. Giger, Member

John F. Reilly, Member

Mark W. Haddad, Town Manager

Michael Bouchard, Town Clerk

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FEDERAL, STATE AND COUNTY OFFICIALS

PRESIDENT

Donald Trump
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500
202-456-1111
Visitors Office: 202-456-2121

UNITED STATES SENATORS

Edward J. Markey
255 Dirksen Senate Office Building
Washington, DC 20510
(202) 224-2742

975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-8519

Elizabeth Warren
309 Hart Senate Office Building
Washington, DC 20510
(202) 224-4543

2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

REPRESENTATIVE IN CONGRESS 3RD CONGRESSIONAL DISTRICT

Lori Trahan
2439 Rayburn HOB
Washington, DC 20515
(202) 225-3411

126 John Street
Suite 12
Lowell, MA 01852
(978) 459-0101

GOVERNOR

Charlie Baker
State House, Room 280
24 Beacon Street
Boston, MA 02133
(617) 725-4005

ATTORNEY GENERAL

Maura Healy
1 Ashburton Place, 20th Floor
Boston, MA 02108
Consumer Hotline (617) 727-8400
(617) 727-2200
ago@state.ma.us

DISTRICT ATTORNEY MIDDLESEX COUNTY

Marian Ryan
15 Commonwealth Avenue
Woburn, MA 01801
(781) 897-8300
www.middlesexda.com

SECRETARY OF STATE

William F. Galvin
1 Ashburton Place, 17th Floor
Boston, MA 02108
(617) 727-7030
cis@sec.state.ma.us

SENATOR IN GENERAL COURT

Edward Kennedy
First Middlesex District
24 Beacon Street, Room 513
Boston, MA 02133
(617) 722-1630
edward.kennedy@masenate.gov

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington
First Middlesex District
24 Beacon Street, Room 237
Boston, MA 02133
(617) 722-2305
Sheila.Harrington@mahouse.gov

REGISTER OF DEEDS

Middlesex South Registry
Maria Curtatone
208 Cambridge Street, PO Box 68
Cambridge, MA 02141
(617) 679-6300
middlesexsouth@sec.state.ma.us

REGISTER OF PROBATE

Tara Melo, Register
Middlesex Probate and Family Court
10-U Commerce Way
Woburn, MA 01801
(781) 865-4000
middlesexprobate@jud.state.ma.us

SHERIFF

Peter J. Koutoujian
Middlesex County Sheriff's Office
400 Mystic Avenue
Medford, MA 02155
(781) 960-2800

Town Departments Directory

Accountant.....	978-448-1107
Board of Assessors.....	978-448-1127
Board of Health	978-448-1120
Building & Zoning Department...	978-448-1109
Commissioners of Trust Funds...	978-448-1173
Conservation Commission.....	978-448-1106
Council on Aging.....	978-448-1170
Department of Public Works.....	978-448-1162
Electric Light Department.....	978-448-1150
Fire Department.....	978-448-6333
Groton-Dunstable Regional School District.....	978-448-5505
Groton Country Club.....	978-448-3996
Groton Public Library.....	978-448-1167
Historic Districts Commission.....	978-448-1109
Housing Authority.....	978-732-1913
Human Resources/Personnel.....	978-448-1145
Information Technology.....	978-732-1889
Inspector of Animals.....	978-448-1111
Park Commission.....	978-732-1913
Planning Board.....	978-448-1105
Police Department.....	978-448-5555
Sewer Commission.....	978-448-1117
Tax Collector/Treasurer.....	978-448-1103
Town Clerk.....	978-448-1100
Town Manager/Select Board.....	978-448-1111
Water Department.....	978-448-1122
Veterans' Service Officer.....	978-448-1175
Zoning Board of Appeals.....	978-448-1121



ELECTED TOWN OFFICIALS

(in alphabetical order)

ASSESSORS, BOARD OF

Jenifer Evans	2021
Donald Black	2022
Garrett Boles	2023

ELECTRIC LIGHT COMMISSIONERS

Kevin J. Lindemer	2021
Rodney R. Hersh	2022
Eric Fisher	2023

GDRSD SCHOOL COMMITTEE

Fay Raynor	2021
Brian LeBlanc	2021
Marlena Gilbert	2022
Peter Cronin	2022
Jeffrey Kubick	2023

HEALTH, BOARD OF

Michelle Collette	2021
Robert Fleischer	2022
Jason Weber	2023

HOUSING AUTHORITY

Deidre Slavin-Mitchell	2023
Leslie Colt	DHCD
Daniel C. Emerson	State appt'd
Donald Black	2025
Vacancy	

MODERATOR

Jason Kauppi	2021
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PARK COMMISSIONERS

Anna Eliot	2021
Don Black	2022
Kenneth Bushnell	2022
Gail Chalmers	2023
Vacancy	

PLANNING BOARD

Lorayne Black	2021
Timothy Svarczkopf	2021
Russell Burke	2021
George E. Barringer, Jr.	2022
David Bonnett	2022
Annika Nilsson Ripps	2023
Scott O. Wilson	2023

SELECT BOARD

John R. Giger	2021
Joshua A. Degen	2022
John F. Reilly	2022
Alison S. Manugian	2023
Rebecca H. Pine	2023

SEWER COMMISSIONERS

Michael Bouchard	2021
James L. Gmeiner	2022
Thomas Orcutt	2023

TOWN CLERK

Michael Bouchard	2021
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TRUST FUNDS, COMMISSIONERS OF

Joseph E. Twomey	2021
Rachael Bielecki	2022
Martha Mclure	2023

TRUSTEES OF PUBLIC LIBRARY

Kate Bettencourt	2021
Kristen Von Campe	2021
Jane R. Allen	2021
Mark Gerath	2022
Nancy Wilder	2022
David Zeiler	2023
*Marilyn Dabritz	

WATER COMMISSIONERS

John J. McCaffrey	2021
Greg R. Fishbone	2022
James L. Gmeiner	2023

*Resigned/Retired

** Deceased

OFFICIALS APPOINTED BY THE SELECT BOARD

TOWN MANAGER
Mark W. Haddad 2022

TOWN COUNSEL
Brooks & DeRensis 2021

POLICE CHIEF
Michael F. Luth 2021

FIRE CHIEF
Steele McCurdy 2023

OFFICIALS APPOINTED BY THE TOWN MANAGER

ADA COORDINATOR
Michelle Collette 2021

ANIMAL CONTROL OFFICER
R. Thomas Delaney, Jr. 2021
John Greenhalgh 2021
*George Moore

ANIMAL INSPECTOR
George Moore 2021

BUILDING COMMISSIONER
Robert Garside 2021
*Edward Cataldo

BUILDING INSPECTOR
Daniel Britko 2021

COMMUNICATIONS OFFICERS
Sarah E. Power 2021
Warren Gibson 2021
Catherine Myers 2021
Samuel Welch 2021
Christopher Cotter 2021
John Weix 2021
Edward J. Bushnoe (Part time) 2021
Michael MacGregor (Relief) 2021
Leah Pierce (Relief) 2021

CONSERVATION ADMINISTRATOR
Nikolis Gualco 2021

CONSTABLES
Brian O. Downes 2022
George Moore 2022
Frederick Correia 2023
**George Rider

COUNCIL ON AGING DIRECTOR
Kathy Shelp 2021

**COUNTRY CLUB GM / HEAD GOLF
PROFESSIONAL**
Shawn Campbell 2021

DATABASE COORDINATOR
April Moulton 2021

DOG OFFICER
R. Thomas Delaney, Jr. 2021
John Greenhalgh 2021
*George Moore

EARTH REMOVAL INSPECTOR
Michelle Collette 2021

ELECTION WORKERS
Judith Anderson 2021
Alicia Black 2021
Carrie Bolton 2021
Audrey Bryce 2021
Marvin Caldwell 2021
Gail Chalmers 2021
Carole Clark 2021
Michelle Collette 2021
Anthony Corsetti 2021
Irene Corsetti 2021
Joan Croteau 2021
Peter Cunningham 2021
Carol Daigle 2021
Charlene Dapolito 2021
Dorothy Davis 2021
Janis Discipio 2021
Michael Discipio 2021
Daniel Emerson 2021
Alberta Erickson 2021
George Faircloth 2021
Maureen Faircloth 2021

*Resigned/Retired

** Deceased

Louise Gaskins	2021
Judy Giger	2021
Joan Guimond	2021
Wendy Jones	2021
Michael LaTerz	2021
Stephen Legge	2021
Cindy Martell	2021
Paula Martin	2021
Richard Marton	2021
Emily Navetta	2021
Lisa O'Neil	2021
Edward Perkins	2021
Donna Piche	2021
Robert Piche	2021
Nancy Pierce	2021
Katrina Posner	2021
Nathaniel Ranney	2021
Virginia Reinap	2021
Gina Ryan	2021
Suzanne Sanders	2021
Harold Sanford	2021
Connie Sartini	2021
Stuart Schulman	2021
Stuart Shuman	2021
Fran Stanley	2021
Alberta Steed	2021
Rena Swezey	2021
Janet Thompson	2021
Ramona Tolles	2021
Jeffrey Upton	2021
Richard Van Doren	2021
Bronwen Wallens	2021
Margaret Wheatley	2020
Alexander Woodle	2021

ELECTRICAL INSPECTOR

Edward Doucette	2021
John Dee III (Alternate)	2021

EXECUTIVE ASSISTANT TO THE TOWN MANAGER

Dawn Dunbar	2021
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FENCE VIEWER

George Moore	2021
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FIELD DRIVER

George Moore	2021
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GRAVES REGISTRATION OFFICER

Deborah Beal Normandin	2021
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HARBOR MASTER

Michael F. Luth	2021
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HAZ-MAT COORDINATOR

Steele McCurdy	2021
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HEALTH INSURANCE PORTABILITY & ACCOUNTIBILITY OFFICER

Melisa Doig	2021
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HUMAN RESOURCES DIRECTOR

Melisa Doig	2021
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IT DIRECTOR

Michael Chiasson	2021
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KEEPER OF THE TOWN CLOCK

Paul Matisse	2021
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LAND USE DIRECTOR / TOWN PLANNER

Takashi Tada	2021
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LOCAL LICENSING AGENT

Michael F. Luth	2021
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MEASURER OF WOOD AND BARK

Evan C. Owen	2021
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MOTH SUPERINTENDENT

R. Thomas Delaney, Jr.	2021
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NIMS COORDINATOR

Michael F. Luth	2021
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PARKING CLERK

Dawn Dunbar	2021
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PLUMBING AND GAS INSPECTOR

Norm Card	2021
John Templeton (Alternate)	2021

PRINCIPAL ASSESSOR

Megan Foster	2021
*Jonathan Greeno	

*Resigned/Retired

** Deceased

POLICE DEPARTMENT**Deputy Chief**

Edward Sheridan 2021

*James Cullen

Matrons

Bernadette Georges 2021

April Moulton 2021

Catherine Myers 2021

Kathleen Newell 2021

Sarah E. Power 2021

Officers

Matthew Beal 2021

Nicholas Beltz 2021

Rachel Bielecki 2021

Robert Breault 2021

Peter Breslin 2021

Gordon Candow 2021

Paul Connell 2021

Omar Conner 2021

Andrew Davis 2021

Derrick Gemos 2021

Kevin Henahan 2021

Michael Lynn 2021

Casey O'Connor 2021

Dale Rose 2021

Gregory Steward 2021

Patrick Timmins 2021

Peter Violette 2021

Reserve Officers

Matthew Boivin 2021

Frank Mastrangelo 2021

Kathleen Newell 2021

Michael Ratte 2021

Jonathan Shattuck 2021

Steven Tully 2021

PUBLIC WORKS DIRECTOR

R. Thomas Delaney, Jr. 2021

ROAD KILL OFFICER

R. Thomas Delaney, Jr. 2021

SEALER WEIGHTS & MEASURES

Eric Aaltonen 2021

SURVEYOR OF WOOD/LUMBER

R. Thomas Delaney, Jr. 2021

TOWN ACCOUNTANT

Patricia Dufresne 2021

TOWN DIARIST

M. Constance Sartini 2021

Robert L. Collins 2021

TREASURER/COLLECTOR

Michael Hartnett 2021

TREE WARDEN

R. Thomas Delaney, Jr. 2021

VETERANS' SERVICE OFFICER

Robert C. Johnson 2021

WATER SUPERINTENDENT

Thomas Orcutt 2021

**BOARDS, COMMITTEES &
COMMISSIONS APPOINTED
BY THE SELECT BOARD****AFFORDABLE HOUSING TRUST
FUND**

Colleen Neff 2021

Becky Pine 2021

Richard Perini 2021

Colleen Neff 2022

Carolyn Perkins 2022

*Sheila Julien; Stuart Schulman; David
Wilder**BOARD OF REGISTRARS**

Michael Bouchard – Town Clerk

Paul Martell 2021

John Sopka 2022

Jane Fry 2023

*Sally Hensley

**CAPITAL PLANNING ADVISORY
COMMITTEE**

John Croteau 2021

Scott Haggerty 2021

Don Koski 2021

David Manugian 2021

Michael O'Rourke 2021

*Resigned/Retired

** Deceased

**COMMEMORATIONS &
CELEBRATIONS COMMITTEE**

Donald Black	2021
Gail Chalmers	2021
Michael F. Luth	2021
Steele McCurdy	2021
**Robert Johnson	
Vacancy	

**COMMUNITY PRESERVATION
COMMITTEE**

Daniel Emerson (Housing Auth.)	2021
Robert DeGroot (Historical)	2021
Carolyn Perkins (SB)	2021
Richard Hewitt (SB)	2021
Bruce Easom (Conservation)	2022
Timothy Svarczkopf (Planning)	2023
Anna Eliot (Parks)	2023

COMPLETE STREETS COMMITTEE

George Barringer	2021
Michelle Collette	2021
Peter Cunningham	2021
R. Thomas Delaney Jr.	2021
Stephen Legge	2021
Kristen Von Campe	2021
Vacancy	

CONSERVATION COMMISSION

Alison Hamilton	2021
Jon Smigelski	2021
Eileen McHugh	2022
Peter A. Morrison	2022
Larry Hurley	2022
Bruce H. Easom	2023
Olin Lathrop	2023
*Marshall Giguere	

COUNCIL ON AGING

Paula Martin	2021
Richard Marton	2021
Jean Sheedy	2022
Helen Sienkiewicz	2022
Mihran Keoseian	2022
Peter Cunningham	2023
Therese Keoseian	2023
Judith Polumbo O'Brien	2023
Dorothy Zale	2023

DIVERSITY TASK FORCE

Nii-Ama Akuete	2021
Gordon Candow	2021
Michelle Collette	2021
Amy Degen	2021
Joshua Degen	2021
Deborah Dowson	2021
Raquel Majeski	2021
Tim Manugian	2021
Deidre Slavin-Mitchell	2021
James Moore	2021
Audra Waiters	2021
*Nadia Madden; Paul Shay; Rafael Glod;	
Barbara Rich	

FINANCE COMMITTEE

Gary Green	2021
Colby Doody	2021
Norman "Bud" Robertson	2021
David Manugian	2022
Arthur Prest	2022
Scott Whitefield	2023
Mary Linskey	2023

HOUSING PARTNERSHIP

Peter S. Cunningham	2021
Carolyn A. Perkins	2021
3 Vacancies	

INVASIVE SPECIES COMMITTEE

Jonathan Basch	2021
Brian Bettencourt	2021
Adam Burnett	2021
Adam Hamilton	2021
Richard Hewitt	2021
Olin Lathrop	2021
Ron Strohsahl	2021
Charlotte Weigel	2021

LOCAL CULTURAL COUNCIL

Christine Brooks	2021
Jenny Cooper	2021
John Wiesner	2021
Cynthia Thompson	2023
Gretchen Hummon	2024
Kim Henry	2025
David Zeiler	2026
*Ray Ciemny	

*Resigned/Retired

** Deceased

**LOWELL REGIONAL TRANSIT
AUTHORITY**

Vacancy
**George Rider

MBTA ADVISORY BOARD

John Reilly 2021

**MONTACHUSETT JOINT
TRANSPORTATION COMMITTEE**

Russell Burke (PB) 2021
Joshua A. Degen 2021

**MONTACHUSETT REGIONAL
PLANNING COMMITTEE**

Russell Burke 2021
Peter Cunningham 2021

**NASHOBA VALLEY REGIONAL
TECHNICAL SCHOOL COMMITTEE**

Robert Flynn 2022
John Ellenberger – Alternate 2023

PERSONNEL BOARD

Norman “Bud” Robertson 2022
Leonard Adjety 2023
Vacancy
*Mary Livingston

SARGISSON BEACH COMMITTEE

Larry Hurley (Cons Com Rep) 2021
Cheney Harper 2022
3 Vacancies

SCHOLARSHIP COMMITTEE

Alberta Erickson 2021
Jeannie Erickson 2021
Brian LeBlanc 2022
Geoffrey Kromer 2022
Erica McConnell 2022
Kate Dennison 2023
Vacancy

SUSTAINABILITY COMMISSION

Carl Canner 2021
Bruce Easom 2021
Marina Khabituyeva 2021
Alison Peterson 2021
5 Vacancies

ZONING BOARD OF APPEALS

Jay Prager 2022
Bruce Easom 2022
Cynthia A. Maxwell 2023
Stuart Schulman 2023
Daniel McLaughlin (Associate) 2021
Jenepher Spencer (Associate) 2021
Jack Petropoulos (Associate) 2021
Vacancies (1 Full Member & 1 Associate)

**BOARDS, COMMITTEES &
COMMISSIONS APPOINTED
BY THE TOWN MANAGER****CABLE ADVISORY COMMITTEE**

Neil Colicchio 2021
Eric Fisher 2021
John Macleod 2021
Robert Piche 2021
Janet Sheffield 2021

HISTORIC DISTRICTS COMMISSION

Peter Benedict 2021
Elaine Chamberlain 2021
Laura R. Moore 2021
Greg Premru 2022
Maureen C. Giattino 2023
George Wheatley 2023
Elena Beleno Carney 2023

INSURANCE ADVISORY COMMITTEE

George Brackett 2021
Gordon Candow 2021
Kathy Shelp 2021
Barbara Cronin 2021
Melisa Doig 2021
Derrick Gemos 2021
Warren Gibson 2021
Hannah Moller 2021
Paul McBrearty 2021
Rena Swezey 2021

*Resigned/Retired

** Deceased

**BOARDS, COMMITTEES &
COMMISSIONS NOMINATED
FOR APPOINTMENT BY THE
TOWN MANAGER**

AGRICULTURAL COMMISSION

Jessica MacGregor	2021
Sally Smith	2022
George Moore	2022
John Smigelski	2023
Shelly Sullivan	2023

BOARD OF SURVEY

Steele McCurdy – Fire Chief	2021
Evan C. Owen	2021
Building Commissioner	2021

COMMISSION ON ACCESSIBILITY

Robert Fleischer	2021
Jane Fry	2021
Lynne Pistorino	2021
Thomas Pistorino	2021
Mark Shack	2021
Alan Taylor	2021
Carol Ann Sutton	2021

**COMMUNITY EMERGENCY
RESPONSE COORDINATOR**

R. Thomas Delaney, Jr.	2021
Steele McCurdy	2021
Michael F. Luth	2021

CONDUCTORLAB COMMITTEE

Michelle Collette	2021
Mark Deuger	2021
Robert Hanninen	2021
Stuart M. Schulman	2020
*Susan Horowitz	

**EARTH REMOVAL STORMWATER
ADVISORY COMMITTEE**

George Barringer	2021
R. Thomas Delaney, Jr.	2021
Robert Hanninen	2021
Edward A. Perkins	2021
Eileen McHugh	2021

EMERGENCY MANAGEMENT

Pat Arel	2021
Peter Cunningham	2021
Francis Cusak	2021
Daniel Daigneault	2021
R. Thomas Delaney, Jr.	2021
Edward Doucette	2021
Heather Emslie	2021
Mark Haddad	2021
Penny Hommeyer	2021
Holly Jarek	2021
Leroy Johnson	2021
Kevin Kelly	2021
Stephen Legge	2021
Catherine Lincoln	2021
Michael F. Luth	2021
Frank Mastrangelo	2021
Mark Miller	2021
George Moore	2021
Stephen Moulton	2021
Steele McCurdy	2021
Alvin Neff	2021
Kathy Newell	2021
John O'Toole	2021
Christine Packard	2021
Benjamin Podsiadlo	2021
Kathy Puff	2021
Karen Reif	2021
Connie Sartini	2021
Kathy Shelp	2021
Bill VanSchwalkwyk	2021

GREAT POND ADVISORY COMMITTEE

Larry Hurley	2021
Remigiusz Kaleta	2021
James Luening	2021
George Wheatley	2021
Alexander Woodle	2021
*Marshall Giguere; Susan Horowitz	
4 Vacancies	

GREENWAY COMMITTEE

Adam Burnett	2021
Carol Coutrier	2021
Carole Greenfield	2021
David Pitkin	2021
*Marina Khabituyeva	
Vacancy	

*Resigned/Retired

** Deceased

HISTORICAL COMMISSION

Michael LaTerz, II	2021
George Wheatley	2022
Michael Danti	2022
Robert G. DeGroot	2022
Allen King	2023
2 Vacancies	

LOCAL EMERGENCY PLANNING COMMITTEE

Bob Colman	2021
R. Thomas Delaney, Jr.	2021
Susan Horowitz	2021
Holly Jarek	2021
Kevin Kelly	2021
Leroy Johnson	2021
Michael F. Luth	2021
Steele McCurdy	2021
George Moore	2021
Thomas Orcutt	2021
Kathy Puff	2021
Kathy Shelp	2021
William Shute	2021

OLD BURYING GROUND COMMISSION

Don Black	2021
Gail Chalmers	2021
Debbie Beal Normandin	2021
2 Vacancies	

RECYCLING COMMITTEE

Tessa David	2021
R. Thomas Delaney, Jr.	2021
Diana Keaney	2021
Jamie E. King	2021
Lynwood V. Prest	2021

REGIONAL EMERGENCY PLANNING COMMITTEE

Michael F. Luth	2021
Steele McCurdy	2021

SIGN COMMITTEE

Joshua A Degen	2021
Mark W. Haddad	2021
Carolyn Perkins	2021

TOWN FOREST COMMITTEE

Carter Branigan	2021
John Sheedy	2022
Stephen Babin	2023

TRAILS COMMITTEE

Kevin Barrett	2021
Derek Cianci	2021
Laura DeGroot	2021
Paul Funch	2021
Lisa Irelan	2021
Olin Lathrop	2021
Stephen Legge	2021
Wanfang Murray	2021
Robert Ordemann	2020
James Peregoy	2021
Jason Remillard	2021

WEED HARVESTER COMMITTEE

Gerrett Durling	2021
Erich Garger	2021
Bradley D. Harper	2021
James Luening	2021
3 Vacancies	

WILLIAMS BARN COMMITTEE

Lori Brackett	2021
Bruce Easom	2021
Robert Kniffen	2021
Kathy Stone	2021
Joseph Twomey	2021
Sandra Tobies	2021
Leo R. Wyatt	2021
**Alfred L. Wyatt	
2 Vacancies	

*Resigned/Retired

** Deceased

GROTON'S ELECTED OFFICIALS



Select Board

Board of Assessors

Board of Health

Nashoba Associated Board of Health

Commissioners of Trust Funds

Electric Light Department

Groton-Dunstable Regional School District

Report from Superintendent

Curriculum, Instruction, and Assessment

Human Resources

Business Department

Pupil Personnel Services

Technology Department

Extended Day & Community Services

Regional High School

Regional Middle School

Florence Roche Elementary School

Swallow Union Elementary School

Boutwell Early Childhood Center

Groton Public Library

Housing Authority

Park Commission

Planning Board

Sewer Commission

Town Clerk

Water Department

SELECT BOARD

Mark W. Haddad, Town Manager

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings Every Monday

(978) 448-1111 Fax: (978) 448-1115

selectboard@grotonma.gov



Photo by Karen Riggert

‘A year like no other’ only begins to encompass everything that 2020 threw at us.

The worldwide COVID pandemic brought fear into our lives and took many loved ones away from us far too soon. The long-term impacts of isolation and seclusion may be felt for years to come, and the day-to-day toll on our lives continues. Navigating the daily updates and regulation changes from our State and Federal governments, while striving to keep our community safe, took tremendous effort, in the initial months of 2020 particularly. Once we mastered Zoom and settled in, much of the routine municipal business returned to ‘normal’ with citizens visiting Town Hall by appointment, or being assisted via phone or email.

In the summer, violent bigoted acts triggered demonstrations in Groton and across the nation. The demands for equality and reflection on bias, both overt and implicit, are ongoing. The inequities in our society at large have been exposed en masse this year and can no longer be ignored. Understanding the origins of American injustice and finding ways to reconcile and improve is vital. As a community and nation, we must prioritize civil debate and respect, while questioning our own beliefs and moving forward in stride with our values. A broad-based Diversity Task Force was appointed and we await their review and suggestions relevant to our local community.

With increased respect for technology, the Select Board continues to function at a high level via Zoom. Without the Town Manager, Department Heads, and conscientious municipal employees we would be lost. Our Firefighters, EMTs, and Police Officers have performed well throughout this difficult time and their self-sacrificing efforts are much appreciated. Never before have we been so aware of the demands on them and the high expectations we have. Town Hall, Library, and DPW employees excelled as well, finding ways to deliver service remotely and curbside in response to very fluid expectations.

Revenues and spending throughout this year fluctuated and uncertainty continues into 2021. The Groton Dunstable Regional Schools have been impacted tremendously in their own right, and we have made adjustments together to ensure that needs are being met.

Planning is ongoing for the construction of new water treatment for PFAS/PFOS and for a new elementary school for all Groton students in grades K-4.

Construction of the DPW Garage on Cow Pond Brook Road has been finished and the efficient and safe building allows the crew to be more effective in their service to our community. We eagerly anticipate the reopening of The Center in West Groton and opportunities to see our friends and neighbors.

Respectfully submitted.

Alison Manugian,
Chair – Select Board

BOARD OF ASSESSORS

Megan Foster, Principal Assistant Assessor
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
Meetings as Posted
(978) 448-1127 Fax: (978) 448-1115
assessors@grotonma.gov

The Board of Assessors (BOA) are responsible for establishing the value of property for tax purposes. The assessors are responsible for the valuation of all taxable property Real and Personal. The assessors grant all statutory exceptions and all applications for the towns Senior Work off Program. They act on all abatement applications and also are responsible for defending all appeals made to the Appellate Tax Board (ATB). The Assessors administer all special assessments qualifying as classified within the farm and forest management programs (also known as Chapter 61/61A/61B). Assessments in Massachusetts are based upon full and fair cash value as of January 1st.

The assessor's office completed its interim year certification for FY2021. The town of Groton's next certification as directed by the Department of Revenue will be for FY2022. FY2022, certification will be completed by the BOA.

Each property in town has a property record card (PRC) on file with all components that make up the valuation of the parcel, such as, land size; building characteristics; condition; quality; etc. The BOA recommends that each taxpayer obtain a copy of their individual PRC to ensure all information is accurate. The PRC's are available for no charge during regular business hours and also can be requested by email (assessors@grotonma.gov). PRC's are also available online, (www.grotonma.gov) however, these PRC's are from a static database that is only updated once per year. For the most up to date record please obtain a PRC directly from the assessor's office.

The tax rate for FY2021 is \$17.60 per \$1000 of value.

Respectfully submitted,
Garrett Boles, Chair
Jenifer Evans
Donald R. Black

Office of the Assessors' Staff
Megan Foster, Principal Assistant Assessor

BOARD OF ASSESSORS – cont.

MassDOR - Massachusetts Department of Revenue				
Division of Local Services				
LA4 Comparison Report for FY 2021				
Groton - 115				
Property Type	Description	FY 2021 Mix Use Parcel Count	FY 2021 Parcel Count	FY 2021 Assessed Value
101	Single Family		3,237	1,638,151,900
102	Condominiums		299	84,212,324
MISC 103,109	Miscellaneous Residential		30	13,240,100
104	Two - Family		134	60,288,600
105	Three - Family		11	5,611,300
111-125	Apartment		12	13,036,300
130-32,106	Vacant / Accessory Land		468	28,072,400
200-231	Open Space		-	-
300-393	Commercial		90	61,109,300
400-442	Industrial		15	13,756,800
450-452	Industrial Power Plant		-	-
CH 61 LAND	Forest	6	15	59,950
CH 61A LAND	Agriculture	1	25	668,450
CH 61B LAND	Recreational	-	6	554,970
012-043	Multi-use - Residential		61	25,114,536
012-043	Multi-use - Open Space		-	-
012-043	Multi-use - Commercial		-	12,680,045
012-043	Multi-use - Industrial		-	547,200
501	Individuals / Partnerships / Associations / Trusts / LLC		38	1,975,380
502	Corporations		30	3,176,080
503	Manufacturing		1	60,030
504	Public Utilities		4	8,869,530
505	Centrally Valued Telephone		1	7,590,200
506	Centrally Valued Pipelines		-	-
508	Wireless Telephone		4	1,299,490
550-552	Electric Generating Plant		-	-
EXEMPT VALUE	Exempt Property		580	467,026,090
Total Class 1	TOTAL RESIDENTIAL		4,254	1,867,727,460
Total Class 2	TOTAL OPEN SPACE		-	-
Total Class 3	TOTAL COMMERCIAL		143	75,072,715
Total Class 4	TOTAL INDUSTRIAL		15	14,304,000
Total Class 5	TOTAL PERSONAL PROPERTY		78	22,970,710
Total Taxable	TOTAL REAL & PERSONAL		4,488	1,980,074,885

BOARD OF HEALTH

Sammie Kul, Interdepartmental Assistant

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings: 1st and 3rd Mondays of the Month

(978) 448-1120 Fax: 978-448-1113

health@grotonma.gov

The Board of Health serves the Town's residents and businesses in meeting the challenges of environmental and public health needs. The three-member elected Board meets on the first and third Monday of the month at 7:00PM in the Town Hall.

The Board of Health administers state and local laws, regulations, and policies in conformance with Massachusetts General Laws, Chapter 11, sections 26-32. The Board is committed to the protection of public health and the environment through enforcement of state statutes, local by-laws and regulations, regular inspections, and responses to Townspeople's concerns. Often, the Board is tasked with balancing that which is best for the public health with property owner's rights.

During the calendar year 2020, the Board of Health reviewed/granted the following permits:

- Subsurface sewage disposal system
 - New permits: 23
 - Upgrade permits: 27
 - Variances: 14
- Well
 - Permits 9
 - Variances 1
- Tobacco control permits 7
- Trash hauler permits 5
- Stable licenses 21

Beyond the statistics, 2020 proved a very challenging year. The discovery of COVID-19 in March set the stage for a series of difficult but necessary decisions. There were numerous calls, meetings, emails, posts, and a variety of related work was undertaken. Thankfully, compliance locally with various state safety mandates was consistently high. The few exceptions were more notable as a result.

Pre-pandemic, the Board began to address the issues of plastics in the environment (e.g., Polystyrene, Styrofoam) and the so-called "forever chemicals," per- and polyfluoroalkyl substances (PFAS). The Board passed a moratorium prohibiting the use or storage of "biosolids" or compost derived from sewage sludge. In these efforts, the Board collaborated with other departments and boards, such as the Water Department and the Select Board, to ensure that actions taken were both aligned with town goals and offered meaningful benefits to residents.

Despite the closures and restrictions related to the pandemic, the Board remained busy in part due to a robust home building season. Restaurants and other food service establishments received regular annual inspections. Many additional, unscheduled inspections were held to ensure the safety of the food supply. The Board thanks all of Groton's participating establishments for their partnership and shared focus on public safety.

The Board of Health would like to thank Nashoba Associated Boards of Health Director, James Garreff, Health Agent, Ira Grossman and the Land Use Department staff at Town Hall for their continued support throughout the year. The reality of supporting any Board of Health can be challenging. The Board appreciates the effort and professionalism with which these efforts are undertaken.

Respectfully submitted,

Jason Weber, Chair; Robert Fleischer; Michelle Collette

COMMISSIONERS OF TRUST FUNDS

Karen Tuomi, Executive Director

Meetings by Appointment

(978) 877-6787

trustfunds@grotonma.gov

TRUST FUND	7/1/19 Balance	6/30/20 Balance	Fiscal Year Disbursements
BARR EYE	\$4,826	\$4,869	\$0
MARIA BELITSKY SCHOLARSHIP	\$22,410	\$22,520	\$500
PETER BERTOZZI SCHOLARSHIP	\$182,484	\$184,977	\$2,800
BLOOD CEMETERY	\$6,317	\$6,451	\$0
BUTLER SCHOOL REUNION	\$16,318	\$16,346	\$0
CHAMPNEY CEMETERY	\$4,068	\$4,142	\$0
DALRYMPLE EYE	\$41,530	\$42,316	\$0
GANSER/VAN HOOGEN	\$97,576	\$96,683	\$3,000
GREEN CHARITY	\$1,115,454	\$1,125,787	\$18,884
GROTON COMMONS	\$17,032	\$16,376	\$750
THOMAS HARTNETT SCHOLARSHIP	\$20,341	\$21,034	\$500
LAWRENCE LIBRARY	\$75,961	\$76,273	\$0
LECTURE	\$5,825,341	\$5,764,579	\$63,385
LIBRARY BOOK	\$252,345	\$253,546	\$0
JOHN ROBBINS LIBRARY	\$3,961,649	\$3,893,288	\$74,753
JOHN ROBBINS SCHOLARSHIP	\$25,753	\$25,868	\$0
ROBERTSON/ONNERS	\$54,203	\$55,166	\$500
MARY SAWYER	\$7,598	\$7,624	\$0
SHEPLEY CHARITY	\$734,734	\$734,587	\$11,606
SHEPLEY FOUNTAIN	\$6,729	\$6,720	\$100
SPAULDING	\$1,613	\$1,621	\$0
PETER TWOMEY SCHOLARSHIP	\$48,877	\$49,505	\$1,000
WATERS VOCATIONAL EDUCATION	\$7,346,065	\$7,247,948	\$100,980
TOTAL	\$19,869,224	\$19,658,226	\$278,758

Trust fund balances consist of two categories, Non-Expendable (Principal) and Expendable (Accumulated Earnings). Only the Expendable portion may be disbursed. The total balance of \$19,658,226 consists of \$15,608,414 which is Non-Expendable and \$4,049,812 is Expendable.

The Trust Fund Commissioners constantly monitor the market and are in communications with our expert financial advisors.

COMMISSIONERS OF TRUST FUNDS – cont.

Maria Belitsky Trust and Scholarship Fund

The Maria Belitsky Trust and Scholarship Fund was established to promote an interest in horticulture and environmental studies. The 2020 recipient was Annika Kuchel.

Peter E. Bertozzi Trust and Scholarship Fund

The Peter E. Bertozzi Trust and Scholarship Fund was established by the Squannacook Sportsmen's Club to promote an interest in conservation and environmental studies. The 2020 recipients were Ethan McNamara and Lauren Hill.

Blood-Bigelow-Shepley-Ames Free Lecture Fund

Due to the Covid-19 restrictions in place, the Lecture Fund received fewer applications from organizations and groups. However, the Commissioners encouraged virtual events and left the application process open to accommodate new programs.

Community Children's Fund

Thanks to the overwhelming community response, the CCF was able to help 23 families enabling 57 children to receive aid in December. The Fund continues to provide school supplies, sports and camp programs and after school activities year-round.

Green/Shepley Charity Funds

This year \$30,490 was used to assist residents in Town with basic necessities.

Groton Common Fund

This Fund was used to replace the marker honoring Charles R. Gordon.

Thomas D. Hartnett Scholarship Trust Fund

The Thomas D. Hartnett Scholarship Trust Fund was established to offer financial aid to candidates who demonstrate the desire to give back to the community through service. The 2020 recipient was Gabrielle Lewis.

John Robbins Library Trust Fund

In keeping with the desire to utilize this Fund for the general purposes of the Groton Public Library, an annual award was made for the purchase of books and materials. This year there was a total disbursement of \$74,753.

Robertson-Onners Fund

This Fund provided a summer camp scholarship to a qualified Middle School student.

Peter M. Twomey Memorial Scholarship Trust Fund

The recipients of this Trust Fund are chosen based on their response to the question, "How will you use your special abilities to make a positive contribution to our world?" The 2020 recipients of this award were Annika Kuchel and Ian Maguire.

Frank F. Waters Vocational Education Scholarship Trust Fund

Fifteen students received scholarships of \$6000 toward their first year at a vocational education institution, five applicants were granted an award of \$5000 toward their second year and one adult was granted a \$4,000 award for a total disbursement of \$100,980.

Respectfully submitted,
Rachael Bielecki, Commissioner
Martha McLure, Commissioner
Joseph Twomey, Commissioner

ELECTRIC LIGHT DEPARTMENT

Kevin Kelly, Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd Monday 7:30pm

(978) 448-1150 Fax: (978) 448-1159

commission@grotonelectric.org www.grotonelectric.org



The Groton Electric Light Department is one hundred and eleven years old in 2020 – Oh what a...Year. 2020 will be remembered as the year of the Covid-19 pandemic, masks, gloves, and social distancing but that did not deter GELD. Our mission was as strong as ever – to provide our customers

reliable power and excellent service at affordable prices.

Below is a summary of our 2020 operations. Our complete report, including audited financial statements, will be available for the annual spring Town Meeting.

Operations

During the pandemic, we focused on continuing our infrastructure improvements and maintaining aggressive tree trimming. We had a huge cleanup after a straight-line microburst tore through Groton in mid-May. We purchased a digger truck that was ordered in 2019 but delayed until spring 2020 by the fabricator. We replaced 175 old poles in 2020, just shy of our goal of 200 due to the coronavirus and the separation of line crews. Maintaining our equipment is important to ensuring long-term stability and reliability for our customers.

Power Supply

GELD faced increased power and fuel costs in the winter months caused by weather and natural gas supply constraints. GELD's finances have been very tight for the last few years as capacity costs peaked and management made the decision to hold off on a rate increase for as long as possible. GELD was able to cover some of the higher winter energy costs with an approximate 10% rate increase effective on the September 30, 2020 bill and a Power Cost Adjustment in the colder months. The management team closely monitors the power markets to ensure the best hedging strategy possible. The Berkshire Wind Power Project had its ninth full year of operation producing power at 30.21% of its capacity. GELD's 2.3-megawatt solar farm located on the closed town landfill is producing approximately 25% of GELD's power needs during certain hours in the spring and fall and operated at its best capacity since inception of 18.21% for 2020. The wind project in Hancock, Maine produced power at 29.73% of capacity in its fourth full year of operation. Investing in Wind, Solar and other renewable energy projects help in many ways - to lower our carbon footprint; to diversify GELD's power supply portfolio; and to reduce our reliance on fossil fuels. Our purchased power remains close to 70% carbon free.

Rates

KWh sales were up 1.61% in 2020. We had about a 10% rate increase effective on our September 30, 2020 bill and a Power Cost Adjustment was added as a line item on the bills in January, February, and March 2020 as a way for Groton Electric to recoup the increased generation costs associated with higher fuel and power costs in the winter months. We continue to offer an approximate 10% discount to customers who pay their bill by the 12th of the month and doubled the discount to celebrate the holidays for the bill received on December 1. We ended 2020 with the twelfth lowest rates out of 42 Massachusetts utilities for the 12-month average 750 kWh electric user; the two investor-owned utilities that service the surrounding towns, National Grid and Unitil, have rates that are 88.4% & 102% higher than Groton Electric respectively.

Thank you to the Groton ratepayers for their continued support of Groton's locally owned and operated Light Department; and thank you to GELD employees for their hard work and undaunting commitment!

Respectfully submitted,

Kevin P. Kelly, Manager
Eric S. Fisher, Member

Kevin J. Lindemer, Chairman
Rodney R. Hersh, Clerk

GROTON DUNSTABLE REGIONAL SCHOOL DISTRICT

Administrative Offices: 344 Main Street, Groton, MA 01450

(978) 448-5505 Fax: (978) 448-9402

Dr. Laura Chesson, Superintendent of Schools

School Committee Meetings ~ 1st & 3rd Wednesday of the month at 7:00pm

Groton-Dunstable Regional High School Library

Superintendent's Office

Submitted by Dr. Laura Chesson, Superintendent of Schools

It is with great pride and pleasure that I present the Groton-Dunstable Regional School District's Spring 2020/2021 report. Below is a short executive summary of highlights from this year. To learn about each item, you can access a more detailed narrative in the remainder of the report. The goal for all of our schools this year was to help each of our learners, whether learning at home or in school, to feel seen, heard and safe. While that is our goal every year, this year it proved to be even more paramount.

A Few Highlight Previews:

- Designing professional development and learning to match the needs of remote and hybrid learning environments. Section 1: Curriculum and Instruction,
- The school district made many repairs, improvements and purchases to prepare the buildings for the safe return of staff and students and this led to a successful launch of the school year. Section 2: Business and Finance.
- The Florence Roche Elementary School Feasibility Study is almost complete. Leftfield, LLC, the Owner's Project Manager, and Studio G Architects have presented the completed feasibility study to the MSBA for consideration. The design options and funding request will be brought to the Town of Groton for a Town Meeting vote in 2021. This is definitely an exciting time for the project.
- The district was able to provide equitable access across the district to digital tools, such as Google Docs and digital portfolios, and our district-wide 1:1 computing environment. As a result, students and staff have access to a powerful combination of instructional tools in documenting and representing mastery of the Massachusetts Curriculum Frameworks. This was very important in a year where students would rely on being able to access the classroom virtually. Section 4: Technology and Digital Learning.
- Please see Section 5: Human Resources to see all of the new staff who supported the launch of our school year. We feel lucky to have found talented individuals to make sure we were able to supervise and assist learners at all levels.

Section 1: Curriculum, Instruction, and Assessment

Submitted by Kristin DeFrancisco, Assistant Superintendent

As you read about our highlights in curriculum and instruction this year, you will notice a theme of making sure that we worked to maintain the highest standards despite the circumstances we found ourselves in during the pandemic. Through the hand sanitizer and PPE and six feet apart, we persevered and created learning communities where students could get what they needed to succeed.

2020 Highlights

- Professional Development and learning for staff before school began that included workshops on helpful technology resources for creating lessons to assist students learning both in school and at home.

- Using think tanks to help teachers continue their work around strategies to engage and motivate learners such as building inclusive learning communities, using feedback loops, using student friendly learning targets and using student smart goals.
- Forming both Professional Development and Learning and Curriculum, Instruction and Assessment committees to help define new ways to look at what we want to bring in to continue to support teachers in both teaching and learning.
- Taking a deeper look at Multi-Tiered Systems of Support and particularly focusing on tier II intervention systems in reading.

Data Analysis

This year we have been concentrating on using screener data in the areas of mathematics and ELA. Screeners are used throughout the school year to help identify students that are on or above grade level, slightly below grade level and significantly below grade level. The three screeners that we are using are Dibels for reading (K - 2) Reading Plus in the area of reading (grades 3 & 4) and IXL in the areas of mathematics (K-12). In addition to providing diagnostic data, both of these programs also make recommendations and support students in building skills in discrete areas that help to improve their skill sets. Educators are able to use the recommendation to help inform classroom needs and as a result plan instructional opportunity accordingly.

In reading we have found that there is some ground to account for because of our remote learning in the spring. We are happy to report that there was significant progress in our data collection between benchmark one and two for our third and fourth graders. There are still some significant needs that we are making sure to address with tier II intervention.

Similarly, mathematics benchmark data (1 and 2) showed significant improvement in the majority of grade levels. One of the most exciting pieces of the data we were able to explore was the amount of time each student spent practicing skills and how the number of hours impacted the improvement for the student. We will continue to check in on student improvement throughout the spring with a final benchmark in May.

Social emotional wellness has also been a particular area of interest this year. While we are always looking to make sure our students and staff feel safe and supported, this year it was even more important. One of the ways we collected data here was through weekly surveys in the first six weeks of school. We were looking to determine spaces where students felt particularly anxious so that we could build support for those students as they navigated the unusual beginning of school. We continue to survey students and we were also awarded a Safe and Supportive Schools Grant. This grant will help us to assess areas where each school would benefit from focusing on specific action steps to help improve culture and climate for students and staff even more. We look forward to this work in individual buildings as well as drawing important through lines at the district level.

All of these areas have provided data sets and opportunities for us to build narratives that tell students' learning stories. We know that it is important to look at many data points when we are making decisions about programming for our students and the more we look to build a complete narrative, the more successful we will be at matching interventions and opportunities to our learners. We look forward to continuing to build this kind of culture around data.

Section 2: Business and Finance Department

Submitted by Sherry Kersey, Director of Business and Finance

2020 Highlights

- The FY20 budget cycle ended favorably.
- COVID19 brought many changes to our building maintenance and preparation to bring staff and students safely back into the classrooms.

- In 2020, we continued to monitor operational changes that resulted in significant cost from prior years savings of approximately \$400,000.
- Food Service Management was outsourced to Whitsons Culinary Group.
- The Florence-Roche feasibility study progressed.
- Worked Collaboratively with Town Manager in Groton and Town Administrator in Dunstable to produce a FY21 budget.

The FY20 budget year closed favorably for the district, ending with a surplus of unspent funds of \$1,049,539 (2.46%) of our total \$42,629,722 budget. This is due to the school district operating remotely after March 13, 2020 per DESE guidelines. These funds will help replenish Excess & Deficiency (E & D) funds that have been appropriated for the Florence Roche Elementary School Feasibility Study of \$750,000 as well as a \$800,000 appropriation that was approved by the school committee and the towns to be used to balance the FY21 operating budget. The Massachusetts School Building Authority (MSBA) has begun reimbursing approximately 48.27% of the monthly expenses of the \$750,000 feasibility study which ultimately returns to E & D. Both of these events are positive movements toward restoring the balance of E & D to the level set as a goal by the school committee.

The school district made many repairs, improvements and purchases to prepare the buildings for the safe return of staff and students. The cost of those initiatives will cost approximately \$1.4 million over 2020 and 2021. Those costs included:

- Repairs to all HVAC systems so that all classrooms had working ventilation systems. Every classroom and all common areas in GDRSD buildings have been equipped with I-Wave Needlepoint Bipolar Ionization (NPBI). NPBI reduces or kills airborne pathogens including COVID19.
- Additional cleaning staff were added to wipe high touch areas all day, throughout all buildings.
- Excess classroom furniture was removed from classrooms to allow student desks to be 6 feet apart. This equipment is being stored offsite.
- 30 additional staff were added to support teachers working remotely. Additional classes that were added to accommodate 6 foot distancing and overall teacher/student support.
- PPE - The school district purchased several types of masks, face shields, gowns, gloves, etc to provide a PPE box for every classroom.
- Purchased sanitizing stations and unimaginable amounts of hand sanitizer and wipes.
- Plexiglass was hung in common areas to protect staff. Plexiglass desk shields were purchased for staff and students to create safe barriers.
- Tents were rented in the Fall months for outdoor space to take mask breaks.

For the current and future years budgets, we continue to monitor the most significant cost drivers. The school district had outsourced custodial services beginning in FY19 as an efficiency cost saving. A new vendor, MP Services, replaced SJ Services in light of the additional cleaning that was needed to comply with COVID19 guidelines. Out-of-district tuitions continue to escalate at a rate higher than the overall budget grows annually. As students with Individualized Education Plans fall behind on receiving additional services and support, future budgets will need to address compensatory services that are due to these students.

FY20 marked the first year the school district would manage its food service department using a contracted service. Progress was being made toward efficiency changes, however the results of the COVID19 pandemic prevented a whole year of "typical" operations. The school district in collaboration with Whitsons, was able to provide weekly meals-to-go to families in need at no charge between mid-March and June 2020. In September 2020, DESE declared that all students qualify for free lunch through December 2020.

The Florence Roche Elementary School Feasibility Study is almost complete. Leftfield, LLC, the Owner's Project Manager, and Studio G Architects have presented the completed feasibility study to the MSBA for consideration. The design options and funding request will be brought to the Town of Groton for a Town Meeting vote in 2021.

The district continued to work with the town manager and town administrator from our member towns to produce an FY21 budget that allowed the district to meet our budget guidance and continue to fund our capital needs. In order to balance revenue requirements with academic and operational budgetary requirements, \$800,000 was appropriated from E & D. This should be considered a one-time appropriation. A five (5) year budget projection was prepared in order for the member towns to be able to better predict the annual funding request of the school district. We look forward to continued collaboration and leadership from elected officials of both towns to continue to work to create budgets that will support the district educational goals and provide the best possible education for all students.

The continued support of both member towns have allowed the district to continue to fund our capital plan and improve all school facilities. The district completed a number of important projects during 2020 including:

- Purchased an additional truck for the maintenance department to increase the number of vehicles we have available for snow removal and day-to-day needs.
- Completed Phase II of a two-year project replacing flooring at the Middle School South.
- Troubleshoot and repair the HVAC system for the Middle School South library.
- Updated the HVAC control system at the Middle School North to improve remote management of building temperature.
- Much needed field repairs throughout the district, especially at the high school as well as some groundskeeping equipment.
- Support the technology refresh plan.

Section 3: Pupil Personnel Services

Submitted by Jill Greene, Director of Pupil Personnel Services

2020 Highlights

- Ongoing professional development series for special educators to improve consistency of IEP development and expand specialized instructional practices.
- Continuing expansion of assessment and instructional materials district wide.
- Focusing on the guiding principle of "promoting student independence" by utilizing data-based decision making and implementing consistent communication, and documented procedures and processes with accountability systems.

The Groton-Dunstable Regional School District provides a constellation of support services for students throughout the district. In addition to supports and services provided in general education environments, the district offers a variety of in-district programs to students eligible for special education services. Our programs offer a structured environment with predictable routines, highly specialized individual and small group instruction and curriculum that allows students to experience success as they learn and develop at their own rate. This year, we continued to increase our continuum of services at the elementary schools and resources for all students PK-12 with multi-tiered academic, behavioral and social-emotional support.

Section 4: Technology & Digital Learning Department

Submitted by Mr. Luke Callahan, M.Ed., Director of Technology & Digital Learning

2020 Highlights

The past year has been an exciting and rewarding experience supporting our dedicated staff of licensed-instructional leaders, as well as non-instructional support personnel.

As lessons and curriculum materials transition to the digital realm, it is wonderful to support students taking greater ownership of their learning by engaging in creative assignments that require digital tools and technology access. The access to technology allows our staff to implement new instructional approaches that enable persistence and provide multiple methods to demonstrate mastery and proficiency. To meet all students' needs, the Department of Technology & Digital Learning continues to prepare students to thrive in a world that demands collaboration, innovative thinking, and adaptability and supports independence.

During the first remote learning phase, which began in March 2020, a Google Chromebook or Apple iPad was available to every student to support at-home learning. During the rolling pickup schedule, over 600 devices were loaned to students to support distance learning. Our recent investments in technology infrastructure, such as replacing wireless access points and teacher laptops and purchasing additional Chromebooks/iPads to support 1:1 computing, have been foundational to a thriving remote and hybrid learning environment. The infrastructure upgrades and the initial instructional and technology systems developed over the spring were beneficial to the opening of the 2020-2021 school year.

With equitable access across the district to digital tools, such as Google Docs and digital portfolios, and our district-wide 1:1 computing environment, students and staff have access to a powerful combination of instructional tools in documenting and representing mastery of the Massachusetts Curriculum Frameworks.

Our Investments in core educational software purchased to support all students have been very beneficial. As an example, our pre-kindergarten through second-grade students are working on Seesaw, a learning management system. Since the beginning of the school year, there have been over 100,000 student posts and over 15,000 family members' visits. The Department of Technology & Digital Learning will continue to support and pursue our role in improving academic outcomes for all of our students at GDRSD.

Section 5: Human Resources

Submitted by Justin Williams, Director of Human Resources

2020 Highlights

- 2020 changes in our administrative team.
- Seventeen (17) district employees retired.
- Implemented a wellness program for staff focused on stress management and work life balance.

New administrative hires in 2020 included Assistant Superintendent, Kristin DeFrancisco; Director of Building and Grounds, John Robichaud; SEL Coordinator, Alison Sancinito; Florence Roche Assistant Principal, Laura Taylor; High School/Elementary School Team Chair, Meghan Maloney-Perez and Elementary School Team Chair, Kristin Colbert. In addition to new members of the administrative team, we welcomed a number of staff members to fill available vacancies. Given the current times, we were fortunate to be able to hire thirty (30) additional one-year staff members all in different capacities to help ensure our students would be able to return to in person learning this past fall. We also saw the retirement of seventeen (17) district employees many of which had been with the district for over 20 years.

Section 6: Extended Day and Community Services

Submitted by Ms. Stasia Twomey, Director

2020 Highlights

- Continued new registration process, giving priority to current families.
- Teamed up with the GDRHS Football team to coach and referee Flag Football.
- Continued collaboration with Groton Senior Center.

The Extended Day Program continues to see an increase in registrations with over 320 students attending all of the program sites this year. This growth has necessitated the before and after-school program to continue the use of new locations and expansions in order to eliminate the waiting list and provide care for all families in need. In addition to February vacation week, the Extended Day Program safely and effectively offered Camp during the month of August.

Community Education continues to offer residents in our area fun and informative adult classes ranging from Writers Workshops to Holiday Floral Arrangements. At Florence Roche, Community Education was very proud to sponsor more than one hundred 3rd and 4th grade students in Mary Poppins Jr. We continued to grow our partnership with the Groton Senior Center offering free pickle ball and walking programs for seniors and our community throughout the week. In addition to these partnerships, we continue to offer several new classes for middle school and elementary students including Hip Hop, Acting Crazy, Ukulele and Chess Club. These along with old favorites like Flag Football, Kung Fu, Open Art and Tae Kwon Do, help give our students in grades K through 8 many options for after school and weekend fun.

As we look for a variety of ways to expand our programming, community input is always encouraged and welcomed. Find us on the new Groton-Dunstable Community Education webpage for updates, course offerings and to share your ideas!

Section 7: Groton-Dunstable Regional High School

Submitted by Mr. Michael Woodlock, Principal

2020 Highlights

- 96% of our Graduating Seniors went on to a post-secondary academic opportunity. 88% of the class of 2020 went to a four year college/university, 8% to a two-year college/university, 3% went on to employment, and 1% enlisted in our nation's armed services.
- A priority this year was to make a change to our master schedule which would include a block for intervention and student enrichment. We call it our WIN (What I Need) Block. The overall goal of this block is to provide students with extra assistance in classes when needed, while also providing students opportunities to explore options not included in their schedules or to meet with teachers, they have to go further than typical class content would take them. Due to the pandemic, we were not able to fully realize the intent of this block because we needed to limit student movement in the building for contact tracing reasons. The intent moving forward is to bring WIN Block to its full potential in 2021.
- We had 344 Advanced Placement (AP) Tests taken. 77% of the tests taken earned a three or better which is the standard to receive college credit. 21.5% scored a 5 which is the highest score possible.
- This was an important year for GDRHS as we entered into our decennial accreditation cycle. Through the New England Association of Schools and Colleges (NEASC) High schools throughout the region go through an extensive process to engage in assessments to measure themselves against the standards developed by NEASC. To prepare for this the staff at GDRHS completed an extensive Self Study report which assessed our adherence to the strict standards. The self-study is the first step in this process and is followed by a team visit in early 2021 and a larger visit in 2023.



Like all other schools in the country and the world, GDRHS faced great obstacles in maintaining our academic integrity and overall success due to the global pandemic. Beginning in March we began a new and totally foreign style of education when we, along with everyone else, were forced to move to fully remote teaching and learning. Our staff and students did an amazing job of staying positive and making the very best of an obviously tough situation. Spring and summer were fraught with challenges on many fronts. Much attention in the spring was given to focusing on student and staff social and emotional health. Although many made the transition to remote learning very well, it was not as easy for others and this added to the difficulties in maintaining academic success. Summer was time dedicated to planning for the 2020-2021 school year which was not typical due to the unknown nature of the conditions expected in the fall. Guidelines shifted regularly throughout the summer and district and school staff had to continually update plans with input from a number of committees and groups which included staff, students, and parents. At the high school the fall of 2020 introduced a hybrid of remote and in person learning. Students had the opportunity to be fully remote or to participate in a hybrid model which allowed them to be present in the school twice per week. Due to the nature of the high school schedule, it was not feasible to have all students in school at the same time as they need to change classes four times per day and with the safety protocols and social distancing expectations in place making these transitions were considered unsafe. Despite the unusual circumstances, teachers and students have found a way to make this system work effectively. Focal points for this school year have been to maintain a safe learning space for all of our students and faculty. With the exceptional work of our administrators, administrative assistants, and our school nurses, protocols for entering, exiting, and transitioning from one class to another have created a safe environment for those in attendance. Strict adherence to the protocols at a high frequency amongst staff and by families has made it possible to establish consistency throughout the school year.

Many opportunities normally available to students were lost throughout 2020. Scheduled travel opportunities including two service learning options and our exchange program with our sister school in Pfungstadt, Germany and all of our athletic offerings in the Spring were cancelled. These are such an integral part of the high school experience for many students and made the situation all the more difficult for many of our students. Despite the setbacks, much work was done in the Spring to keep some clubs alive including an adapted Zoom performance of Shakespeare by our Drama Guild. Under the direction of our Athletic Director, Mr. Ricard, GDRHS participated in athletics that were permitted by the MIAA beginning in the Fall and did so without any COVID concerns. Winter athletics proceeded accordingly. It is with great appreciation to the staff, students as well as both communities that I can say, despite all the difficulties, 2020 was still a successful school year for our students.

Section 8: Groton-Dunstable Regional Middle School

Submitted by Ms. Kathi McCollumn, Principal

The Groton Dunstable Regional Middle School faculty has been very busy between January 2020 and January 2021!

Student Engagement and Motivation:

In March 2020, how we ‘do school’ changed dramatically. As a faculty we have spent a great deal of time exploring and developing strategies around how best to use instructional practices that are likely to motivate and engage students in the content of lessons conducted in-person and remotely.

Curriculum Changes:

As of Fall 2020, eighth graders have been enrolled in a Civics course. Students explore the roots and foundations of U.S. democracy, how and why it developed over time and the role of individuals in maintaining a healthy democracy. Topics include: philosophical foundations, the development of the U.S. government, the institutions of that government and how they are based in the Constitution, the Constitution itself, the structure of MA state and local government, the role of freedom of the press, and the rights and responsibilities of citizenship.

Additionally, we were excited to welcome several new Integrated Arts Courses for 2020-2021: Ukulele - students learn the basics of playing the ukulele. Topics covered will include music reading, the cultural relevance of the ukulele, and how to play chords, notes, and songs. Intro to Music Creation - Students learn the basics of reading and writing music. They will also work on listening and analytical skills. With these skills, they will be able to write their own music and perform it on multiple physical and virtual instruments. Genius Hour – Students can explore their own passions, guided into picking a topic of interest to explore through inquiry-based questions. This process allows students to think deeply and creatively as they seek to answer essential questions. Students might find a way to solve a problem, learn a new skill, or spread awareness. Music Technology - Students learn how to record and manipulate audio files, remix and produce songs, and the history of the technology used in recorded music. Guitar - Students learn the basics of playing the guitar and, music reading, the cultural relevance of the guitar, and how to play chords, notes, and songs. Journalism – Students will be able to discuss current events while exploring the fundamentals of journalism. Such topics will include the role of media in society, basic interviewing techniques, general ethical guidelines in the field, and a practical application in writing headlines and articles. They will also learn about the various roles people hold within television and print newsrooms.

Inclusive School Community:

We are embarking on a clear focus on building a more inclusive school community where all members of the community are valued and have a voice. Our faculty has continued work begun before the shut down in March 2020, endeavoring to enable all students to be seen, heard and valued as individuals. Teaching faculty and administration met in book groups to discuss books aimed at developing a more inclusive community. All members of our school community continue to keep PRIDE in our sights: Positivity, Respect, Integrity, Determination and Empathy. All students have had weekly lessons, discussions, activities to develop Social Emotional Learning in areas such as self-awareness, relationship skills, responsible decision making, self management, and social awareness.

Section 9: Florence Roche Elementary School Submitted by Mr. Brian O'Donoghue, Principal

2020 Highlights

- Our professional development continued with a focus on social and emotional learning in support of success for all students.
- Teachers used professional time practicing self-advocacy and developing personalized learning plans to support their professional goal work.
- We continued to review student performance data at the district level and within grade level data meetings.
- The school building project moved forward with a variety of focus groups facilitated by Studio G Architects.
- The Florence Roche school community came together in response to the COVID-19 pandemic and continued to support students in a remote learning model.

During the 1st half of the school year, elementary teachers worked with a consultant trained in the Responsive Classroom approach. The tenet of Responsive Classroom is that the social curriculum is as important as the academic curriculum. Teachers read *The Power of Our Words* by Paula Denton, EdD as part of this experience. Sessions with the consultant focused on the importance of beginning each day building classroom community through a morning meeting. We also explored the impact of teacher language on a student's social and academic development.

Teachers had the opportunity during their professional time to reflect on and practice self-advocacy and personalized learning. This aligns with our district commitment to Universal Design for Learning. In turn, teachers worked with students to develop self-advocacy strategies to support their successful learning experience.

We continued our practice of analyzing student progress during grade level data meetings. This year our focus has been on student writing performance K-4. Writing instruction is guided by the Lucy Calkins Units of Study. Grade level teams assessed student writing samples using the common program rubric. This data helped us to identify strengths and areas for growth in our students' writing.

The Florence Roche school building project is moving forward. This year we began our work with Studio G Architects. School and district staff, parents and community members were involved in a variety of focus groups facilitated by Studio G. These focus groups provided the building committee with important information regarding what the community values and would like to see in their new Florence Roche School. Additionally, a team of Florence Roche staff members visited a few recently constructed schools to get an idea of what is possible in our new building. Our entire staff is very excited about the prospect of a new building!

In the middle of March, we moved to a fully remote learning model in response to the COVID-19 pandemic. As a district, we pulled together and organized a remote learning platform using our district technology resources. Teachers across all levels needed to step outside of their comfort zone and learn how to engage and teach students remotely. The Florence Roche staff demonstrated creativity and innovative practices in order to stay connected with their students and finish out the learning for the year.

The summer provided the opportunity to rethink our learning model and set up our school for the safe return of students and staff in 2020-2021.

Section 10: Swallow Union Elementary School

Submitted by Mr. Peter Myerson, Principal

2020 Highlights

- We implemented 3 full-day kindergarten classrooms with half-day students integrated in each of these classrooms. The previous model was a single half-day classroom with morning and afternoon sessions. This model allowed our half students to receive more school time, as our half-day students transitioned home while our full day students went to lunch.
- We added two new programs that will enhance our learning for our students. We implemented the Lucy Calkins Phonics Program for grades K, 1, & 2. We also chose Mystery Science to carry out our Science curriculum for our 3rd and 4th grade students.
- As a school we finalized our Core Values. We used the acronym PAWS to help our students remember them: Perseverance, Acceptance, Wise Choices, Safety. We also recognized students who demonstrated these traits with Paw Cards throughout the school year.
- In March of 2020 we had to switch over to a fully remote learning platform. The district and our school did a tremendous job providing our students with the best possible learning opportunities with having no experience in this format. SU's students and staff persevered during the spring of 2020 and worked tireless to make the learning meaningful for our school community.

During this year we are one of the few elementary schools in the area to offer a hybrid model that would allow our students to attend 4 full days and 1 remote day. Our students were given a choice of hybrid or remote at the start of the school year. Roughly 80% of our students attend our hybrid model and 20% our in our remote program. Our remote students are taught by staff members on a full time basis. Our district has worked diligently all school year to make sure our students are following the many new protocols and procedures to make sure we all stay safe. The students and staff have done an excellent job with the new normal this year.

Much of the work this year has been focused on keeping our school open. We are making sure we are delivering the best possible education for our students academically, socially, and emotionally. We are continuing to utilize student data to drive our instruction. We have adopted the Reading Plus assessment program as another tool to help us gather additional data regarding our students as readers.

This is the first year we are using this program, and it is another piece to assist us in supporting our students

Section 11: Boutwell Early Childhood Center

Submitted by Ms. Chrissy Conway, Director of Boutwell Early Childhood Center

2020 Highlights

In 2020, Boutwell staff continued to build upon Pyramid Model practices, and on using ProLADR along with other sources of data to make data based decisions. The Pyramid Model is a multi-tiered Positive Behavior Intervention and Supports (PBIS) framework that uses systems-thinking and implementation science to promote evidence-based practices. The ProLADR is a multi-domain tool, newly implemented in the 2019/2020 school year, to help educators measure growth and developmental needs. This tool examines developmental growth and needs in the areas of social and emotional, early academics, creativity and the arts, and motor skills. Professional development focused on phonemic awareness, Pyramid Model implementation and IEP development. In March 2020, Boutwell educators made the shift from in-person to remote instruction, providing a range of options and supports for students and families to engage in the remote space.

During the fall and winter of 2020, significant time was devoted to preparing classrooms for social distancing and on restructuring schedules and routines to ensure that students still benefit from an engaging early childhood experience with an emphasis on supporting their emotional needs. Preschool students were prioritized for in-person instruction by the district. As a result, students were able to return to their usual in-person schedules with all IEP services offered in-person. Prior to the first day of school, each family was provided with videos and stories about new procedures and expectations. Families were invited for individual classroom visits to build relationships with teachers. This was an intentional process that helped Boutwell staff to create a more positive school experience for our students. Students have adjusted to the new environment with more success than we could have hoped for, and we are thrilled to have them in school with us.



GROTON PUBLIC LIBRARY

Vanessa Abraham, Director

Trustees Meeting Held Monthly on the 2nd Tuesday at 7 pm • gpl.org •

Main: 978-448-1167 • Children's: 978-448-1168 • Reference: 978-448-8000 • Fax: 978-448-1169

COVID-19 Challenges. GPL closed to the public on March 13 with the Town. Despite this, reduced staffing, furloughed library staff, and a frozen operating budget, GPL Staff rose to the occasion to serve its community and was not only one of the first in the state to start contactless curbside service, but one of only a handful providing this direct public service in April and May. As one resident wrote:

“GPL is ... Unique and exemplary! If you fill out a request form on the Groton Public Library Web site, and if the library has the book on the shelf, they will call ... [and] you can pick up the book at the curb... Groton Public Library is the ONLY library in Massachusetts doing this curb-side delivery! For those of us who prefer a real book, rather than an e-book, it is a delightful lift to the spirit! Virtual hugs and thanks, Groton Library!!” (5/7/2020, Letter to the Editor, Groton Herald)

COVID-19 Services Timeline:

- March 26, GPL held its first virtual program on Zoom
- April 4, GPL TO GO: Curbside Pick-Up and Groton Delivery Services began, 7 days/week, 10-2
- May 26, as Staff returned to working in the building, hours changed to Tue-Sat, 10-5
- June 16, Children's Window Service opened with Staff providing books, activities, and fun
- In July, minimum staffing lifted; Shelves allowed to return; allowed to fill 3 of 5 open positions
- July 7, Top floor/Reference opened to public by appointment with Staff and workstations

Pandemic Use. Curbside transactions (not checkouts): 9,613. In-person appointments, July-Dec: 1,163. Children's window transactions, June-Dec: 1,965. Reference & Readers Advisory (RA) in high demand, with Reference questions up 10% and RA up 332% over 2019, as patrons lost the ability to browse collections on their own and there was no interlibrary borrowing for 4 months. Despite the building being closed 9.5 months, 77,997 items were checked out. Digital ebooks, audiobooks, and video use was up significantly this year at 26,936 uses, 32% over last year. Every service possible was provided remotely or in person, to support Groton residents of all ages in their time of greatest need.



Programs. Programs continued to be very popular, with 7,187 people attending 610 (mostly virtual) events. GPL Staff pivoted quickly to offer a fully online schedule of events, social media activities, first-ever springtime reading programs for kids and teens (QUARAN-TEENS), spring Magic Academy, and much more to meet the escalating community needs for engagement, enrichment, support, and connection.

Projects. Library Roof, Emergency Exit and Foundation repairs, and the final phase of Space Redesign: Reference Area were completed. New GPL Mobile Catalog App went live (“MVLC Mobile” in App stores.) Launched first-ever library card application and readers advisory request forms online for remote users.

Personnel. Children's Librarian Karen Dunham retired after 13 years of service, and Lauren Sanchez was promoted to Head of Children's Services. Beth Dalal joined the GPL team as Adult Program Coordinator.

Board of Trustees of the Groton Public Library: Chair: Marilyn (Mimi) Dabritz (-8/24/20). Vice-Chair/Chair (8/24/20-): Kristen von Campe. Vice-Chair (9/8/20-) Nancy Wilder. Secretary: Mark Gerath. Members: Jane Allen, David Zeiler, and Kate Bettencourt (11/2/20-)

HOUSING AUTHORITY

Lisa Larrabee, Executive Director

Meetings at 7:00pm on 3rd Wednesday of the Month at 19 Lowell Road, Groton
(978) 448-3962 Fax: (978) 448-5845

office@grotonha.org

The Groton Housing Authority (GHA) is the local body responsible for the expenditure of State and Federal housing grants. We currently own and manage 20 units of State-subsidized rental housing for the elderly and disabled and eight units of rental housing for families. In addition to our State public housing inventory, we also own nine units of rental housing for moderate-income families located on Sandy Pond Road, and one affordable unit at Still Meadow. Our housing programs are subsidized and regulated by the Commonwealth and require no financial contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of three Commissioners who are elected by town residents to five-year terms, one resident Board Member appointed by the Select Board and one who is appointed by the Governor. At the regular meeting of the Commissioners held in July 2020, members were elected to the following positions: Deirdre Slavin-Mitchell, Chairman; Daniel Emerson, Vice Chairman; Leslie Colt, Treasurer; Don Black, Member. The Board meets on the third Wednesday of every month at 19 Lowell Road, 7pm.

Board member Daniel Emerson represents the Housing Authority on the Community Preservation Committee. Mr. Emerson is also the appointed member to the Board of Commissioners by the Governor.

The Groton Housing Authority would like to thank the residents of Groton for electing Don Black as our newest Member of the Board of Commissioners. During his short time on the Board, Mr. Black has become a very valued Member of the Board of Commissioners.

The Groton Housing Authority entered into a management contract with the Westford Housing Authority as of December 2018. This has been done as an effort to save money. Lisa Larrabee is the Managing Director for the Groton Authority and the Executive Director of the Westford Housing Authority. Mandi Dinsmore is the Property Manager under the management agreement. Lisa has established regular office hours at the 19 Lowell Road office. They are Monday through Thursday, 7:00 AM to 9:00 AM. Mandi's regular office hours are Monday through Thursday, 2:30 PM to 4:30 PM. Lisa and Mandi may also be reached by calling 978-448-3962 or emailing to office@grotonha.org.

The Groton Senior Center Staff and Lisa Larrabee continue to work together to provide quality programs for the seniors of the Groton Housing Authority. The Groton Senior Center Staff also helps our families on an as needed basis. The Groton Housing Authority would like to thank the Senior Center Staff for their continued support to the Groton Housing Authority.

The Groton Trust Funds has also been a huge help to both the Authority and to some tenants who have come upon financial hardships through job losses and illnesses. The Groton Housing Authority is grateful to the Trust Funds for helping these tenants get caught up on rent so that they can remain in their affordable units.

The coronavirus pandemic has made operations of the Groton Housing Authority challenging over the past year. The Groton Housing Authority would like to thank the residents of the Groton Housing Authority for their support and outpouring of care and concern for each other and the staff of the Groton Housing Authority. The Groton Housing Authority has been working hard to provide as many essential services as we possibly can during this pandemic.

The Authority continues to work cooperatively with the Town on various affordable housing issues. The Authority also serves as the long-term monitoring agent for several affordable units, assuring that these

units will remain affordable in perpetuity as stated in the deed restrictions. The Groton Housing Authority would also like to take the time to again thank Ms. Fran Stanley, Housing Coordinator and Assistant Town Clerk for her support of the Housing Authority and for her work as Housing Coordinator for the Town.

Finally, the Groton Housing Authority would like to thank their long-time maintenance supervisor, Steve Acquaviva for his many years of service to the Housing Authority and its residents. Mr. Acquaviva has retired after many years of service to Housing Authority.

Respectfully Submitted,

Deirdre Slavin-Mitchell, Chair
Daniel Emerson, Vice Chairman
Leslie Colt, Treasurer
Don Black, Member



Sunset on Kailey's Way
Photo Courtesy of Kevin Barrett

PARK COMMISSION

Kara Cruikshank, Land Use Administrative Assistant
Meetings 1st Tuesday of the Month, Town Hall, 173 Main Street
(978) 448-1109
parks@grotonma.gov

The Park Commission continues to maintain the Parks, Commons, and Playing Fields placed under its jurisdiction on behalf of the public. All residents are encouraged to visit and enjoy the diverse properties available for passive and active recreation. Additionally, the Park Commission is responsible for Carol Wheeler Memorial Park, Christine Hanson Memorial Playground, Town Field Basketball Court, Cutler Field Playground, Hazel Grove Park/Groton Fairgrounds, the Old Burying Ground, the Smith Social Pavilion, and all Town Commons.

Park Commissioners meet the first Tuesday of the month at Town Hall. In light of the COVID-19 pandemic, the Commission met the majority of 2020 virtually. Our meetings follow an agenda of meeting with residents, field use groups, and other Town Boards and Committees to promote good stewardship and coordinate Community use of its properties.

The Commissioners would especially like to thank, Town Manager Mark Haddad, and the Finance Committee for the Emergency Funds Transfer for the new well at Cow Pond Brook Field.

We also wish to extend our thanks to the many groups and individuals who volunteer their time and efforts to the care of the Town's Parks, Playgrounds, and Commons. Our sincere thanks to the Groton Garden Club for their continuing beautification efforts and dedication in tending our Commons and Traffic Circles. As ever, the Park Commissioners relies upon and greatly appreciates the Department of Public Works' care and cooperation in its efforts to help maintain all Town properties.

Respectfully submitted,

Donald Black (Chair), 2022
Anna Eliot (Vice Chair), 2021
Kenneth Bushnell, 2022
Gail Chalmers, 2023



Photo Courtesy of Park Commission

PLANNING BOARD

Takashi Tada, Land Use Director/Town Planner
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
Meeting Every Other Thursday @ 7:00pm
(978) 448-1105 Fax: (978) 448-1113
planning@grotonma.gov

The Planning Board's jurisdiction is established in two state statutes: the Zoning Act, Chapter 40A; and the Subdivision Control Law, Chapter 41, Sections 81A-81GG. At the local level, the Planning Board's authority is defined in the Code of the Town of Groton, Chapter 218 Zoning, and Chapter 381 Planning Board Regulations. Zoning amendments must be adopted by a two-thirds vote of Town Meeting. The Subdivision Regulations, Site Plan Review Regulations, Shared Driveway Regulations, Scenic Roads Regulations, and Town Center Overlay District Design Guidelines are adopted and revised by a majority vote of the Planning Board after a duly advertised public hearing. The Zoning By-Law, Subdivision Regulations, Zoning Map, Town Center Overlay District Map, and Water Resource Protection District Map are available on the Town's website.

During 2020, the Planning Board reviewed the following applications:

▪ Approval Not Required (ANR) Plans	6
▪ Preliminary Subdivision Plans	2
▪ Definitive Subdivision Plans	1
▪ Special Permits	3
▪ Major Site Plan Review	1
▪ Minor Site Plan Review	5
▪ Site Plan Review Modifications	2
▪ Scenic Roads Permits	2

In the 2020 Spring Town Meeting, voters approved a recodification of the Zoning Bylaw, Ch. 218. In the 2020 Fall Town Meeting, voters adopted zoning amendments allowing attached accessory apartments by right, and allowing detached accessory apartments by special permit.

The Planning Board completed a Climate Change Municipal Vulnerability Preparedness (MVP) report to prepare for climate change impacts and also updated the Town's Hazard Mitigation Plan (HMP) which was approved by FEMA. The Housing Production Plan was updated through a grant from MRPC and was approved by DHCD.

Due to the COVID-19 pandemic, the Planning Board conducted its meetings from April through December 2020 in a remote (virtual) format using Zoom. All of the meetings were broadcast live on the Groton Channel and also recorded for on-demand viewing.

The Planning Board appreciates the support and guidance provided by Town Departments and staff throughout the year, especially the public safety officials, the DPW, the IT Department, the Groton Channel, and the Town Manager.

Respectfully submitted,

Russell Burke, Chair
Timothy Svarczkopf, Vice Chair
Annika Nilsson Ripps, Clerk
George Barringer, Member

David Bonnett, Member
Lorayne Black, Member
Scott Wilson, Member
Takashi Tada, Land Use Director/Town Planner

SEWER COMMISSION

Lauren Crory, Business Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 1st & 3rd Wednesday 3:00pm

(978) 448-1117 Fax: (978) 448-1123

sewer@grotonma.gov

The Sewer Commission is pleased to make the following report for the calendar year ending December 31, 2020 to the sewer rate payers and the citizens of the Town of Groton.

Our flows to the Pepperell Treatment Plant were down for 2020 due the pandemic closures of schools and businesses continue to be relatively consistent. The Sewer Commission continues to work to reduce Inflow and Infiltration (I & I) of groundwater into the sewer collection system. The I & I study was completed in 2019 and identified areas requiring attention to reduce and/or eliminate groundwater infiltration. Due to the pandemic the Sewer Commission had to postpone inspection work scheduled for spring of 2020 but will look into one additional section of the collection system in the spring of 2021 under a separate analysis. The Sewer Commission will continue to maintain a watchful eye on all new requests for sewer capacity in the Center Sewer District.

The Board of Sewer Commissioners continues to work with the Town of Pepperell on a major Wastewater Treatment Plant Upgrade to meet new wastewater effluent discharge standards mandated by the U.S.E.P.A. The planned upgrades have been completed and Groton will begin paying debt service in Fiscal Year 2022. The plant upgrades do not include any expansion to the facility for increased sewerage flows. The Sewer Commission continues the process of negotiating a new Inter-municipal Agreement with Pepperell for its treatment of wastewater. As with all long-term agreements, they take a great deal of time and patience so that it remains financially viable for both the parties.

Groton wastewater treated at the Pepperell Wastewater Treatment Plant:

2009	44,160,457 gallons	or	120,988 avg. gpd
2010	43,264,894 gallons	or	117,537 avg. gpd
2011	46,895,258 gallons	or	128,413 avg. gpd
2012	39,682,200 gallons	or	108,719 avg. gpd
2013	43,457,500 gallons	or	119,100 avg. gpd
2014	43,038,621 gallons	or	117,914 avg. gpd
2015	41,565,434 gallons	or	113,878 avg. gpd
2016	40,140,000 gallons	or	109,973 avg. gpd
2017	46,347,112 gallons	or	127,116 avg. gpd
2018	47,628,363 gallons	or	130,489 avg. gpd
2019	45,481,469 gallons	or	124,606 avg. gpd
2020	39,891,356 gallons	or	108,993 avg. gpd

The Sewer Commission has assumed management of the Four Corners Sewer District. This is a separate sewer district that provides sewer collection and treatment for the Four Corners business district and a few private residences in a development behind Shaw's Supermarket. This sewerage is discharged to, and treated by the Town of Ayer under a separate Inter-municipal agreement. Properties within this district continue to be connected to the sewer system. In 2020, a "55 and Over" residential development connected to the system, in addition to many of the Four Corners businesses.

The Sewer Commission approved new regulations for the Center Sewer District in June, 2020.

As always, we extend our thanks to the Pepperell DPW and its employees for their continuing cooperation and support and also to the Groton Water Department for its help during the year.

Respectfully submitted,
Sewer Department Staff:
Lauren E. Crory, Business Manager
Ann M. Livezey, Sewer Assistant

Board of Sewer Commissioners:
James L. Gmeiner, Chairman
Thomas D. Orcutt, Vice-Chairman
Michael F. Bouchard, Clerk

TOWN CLERK

Michael Bouchard, Town Clerk

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1100 Fax: (978) 448-2030

townclerk@grotonma.gov

The COVID-19 pandemic during 2020 necessitated significant changes in Town Clerk operations during 2020. Two Annual Town Meetings were held in 2020 – Spring (June 13) and Fall (October 3). Both meetings were held outdoors on a Saturday on the track behind the Florence Roche Elementary School as a pandemic safety measure. The Spring meeting was well attended with 313 attendees. The Fall meeting had 168 attendees. The budget was the main focus of Spring Town Meeting. The Fall Town Meeting took votes on routine budget adjustments. However, there was a lengthy debate on the article which asked the Town to reject some's designation of Groton as a "sundown" town and purge various town records of any such reference.

Four elections were conducted in 2020: The March 3 Presidential Primary, June 9 Annual Town Election (rescheduled from May 19), September 1 State Primary and the November 3 State Election, including for Electors for the President. Absentee balloting and Early Vote by Mail voting methods were strongly encouraged by the Town and the State as pandemic safety measures. Turnout was high for all elections, with mail in voting no doubt contributing. While very convenient for the general public, vote by mail is extremely intensive for town clerks. Groton was fortunate to be able to take advantage of the efforts of a great many volunteers.

The office administered the town census to 4947 addresses, including vacant, "inactive" voter and undetermined-class addresses. The information provided by the Town Census is statistically important, as well as being the basis for updating the Voter List. The town census mailing had an approximate 90% response rate. However, many of these responses were submitted later in the year so many voters were still affected with an "inactive" status. The population in Groton as of December 31, 2020 is 10,928, a 1.7% increase compared to 2019. The Town has 8,813 registered voters, a 5% increase over 2019. 64% of 2020 voters are "Unenrolled", 22% enrolled as Democrats, 13% as Republicans and less than 1% in other parties or designations. This is the same political party mix as 2017, 2018 and 2019.

In 2020, the office qualified 43 public commissioners, processed only 1 Fuel Assistance application for non-senior residents, administered the oath of office to all of our appointed and elected officials, performed 260 notarial services, registered 1216 dogs, and processed approximately 500 transactions on behalf of the Department of Public Works. Acting as the Town's Register of Vital Records, the office recorded 78 Births, 88 Deaths and 29 Marriages in 2018. 27 new and 12 renewed "Doing Business As" business registrations were recorded. The Office processed 22 formal public information requests, and many, many times that of "informal" requests and election related information requests.

In 2020, the Clerk's office processed over 1500 financial transactions, in addition to the many requests for information, notarization and other non-financial interactions. The Clerk's office turned over the following amounts to the Town Treasury:

Various Certificates and Fines	\$	20,061
Dog License Revenue	\$	12,318
Transfer Station Transactions	\$	10,623
Total:	\$	43,002

The Office of the Town Clerk wishes to thank our many volunteers, partners, election workers, committee members, and town department staffs for cooperation and assistance in 2020. Special thanks go to our hardworking and very effective Assistant Town Clerks Nancy Pierce and Fran Stanley. It's been our privilege to serve the people of Groton during 2020, and we look forward to an exciting, busy and productive 2021.

Respectfully submitted,

Michael F. Bouchard, Town Clerk

WATER DEPARTMENT

Thomas D. Orcutt, Water Superintendent

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd & 4th Tuesday 7:30pm

(978) 448-1122 Fax: (978) 448-1123

water@grotonma.gov



The Board of Water Commissioners is pleased to make the following report for the calendar year ending December 31, 2020 to the water rate payers and citizens of the Town of Groton.

Groton's water quality and testing regime continues to play a vital role in the product we deliver every day to you as our valued customer. The Groton water department staff consistently go to great lengths testing the drinking water to be sure we remain in compliance with the Department of Environmental Protection's regulations. This has never been more prevalent with the pandemic we experienced in 2020 and is continuing in 2021. Sampling protocols were carefully reviewed by the staff to be sure the staff remained safe in the collection of the water samples

and that sample locations were never compromised. In February of 2019, we were notified by MADEP that manganese levels at our Whitney Pond Wells #1 and #2 are not within specified Health Advisory Limits. The Board of Water Commissioners have hired an engineering consultant to assist in the process of designing a facility to remove manganese from the two water sources. This treatment process and facility construction is a very expensive process that will cost approximately \$7,500,000.00. The Board of Water Commissioners has recently adopted a Manganese Capital Charge to every metered domestic account to finance the project. This Capital Charge began on January 1, 2020. The expected completion date of a new manganese treatment facility is December of 2024. The careful planning, design and construction schedule is part of a Consent Agreement with MADEP and the Commonwealth of Massachusetts. The Board of Water Commissioners are currently on schedule. At the Spring Town Meeting in May, we will be requesting funds for the design of the new treatment facility.

In the calendar year 2020, the GWD has collected and analyzed more than one thousand water samples at the source wells and in the water distribution system. New substances such as Per and polyfluoroalkyl substances (PFAS) have been tested and reported to the MADEP prior to a standard being promulgated. PFAS was present in two of our source wells. However, these levels are well below the proposed standard of 20 parts per trillion. We expect to repeat sampling for PFAS in the Fall of 2021 or earlier as required under D.E.P.'s annual testing schedule.

A long-term goal for the Water Department is to increase our water management permit in an effort to pump more water from the aquifers in order to serve a larger customer base and expand the water system to new customers. The Water Department has begun test well investigative work at the Whitney Pond Well site. A well at this location will be treated for iron and manganese, if required, once the new treatment facility is constructed. This Facility will be appropriately sized to treat the additional water capacity.

The Groton Water Department continues to work on our Water Meter Replacement Program. The Water Department is now using State-of-the-Art meter reading equipment, commonly referred to as "Smart" Meters. Smart meters allow the office staff to see water consumption in actual time and provide us with emergency alerts if there is a leak of any kind in your home. The Water Department's investment will take approximately five years to complete the implementation process. Meters and the batteries that provide us with this information last between 10 and 15 years. If you would like sign up for these emergency alerts, please contact the water office to sign up for this service at no charge.

STATISTICAL INFORMATION - PERIOD ENDING DECEMBER 31, 2020:

Total Gallons of water pumped	157,581,809	Gallons per Year
Ave. Daily Consumption	431,731	Gallons per Day
Max. Daily Consumption – June 14th	909,500	Gallons
Customer Accounts	2,234	
Water Mains	52.9	Miles
New/Replaced Water Mains	0.1	Miles
Total Hydrants (Public and Private)	397	Hydrants
Hydrants added to the system	2	Hydrant

The Water Department wishes to thank the following departments for their continued cooperation and assistance in the daily operations of the water supply system: Office of the Town Manager, Electric Light Department, Highway Department, Land Use Departments, Sewer Commission and our Police & Fire Departments.

Respectfully Submitted,

Water Department Staff:
Thomas D. Orcutt, Water Superintendent
Lauren E. Crory, Business Manager
Ann M. Livezey, Assistant
Stephen B. Knox, Senior Water Technician
Michael D. MacEachern, Senior Water Technician

Board of Water Commissioners:
John J. McCaffrey, Chairman
Greg R. Fishbone, Vice Chairman
James L. Gmeiner, Member



GROTON'S MUNICIPAL OFFICES



Accountant
Building & Zoning Department
Conservation Commission
Council on Aging
Department of Public Works
Fire Department
Groton Country Club
Historic Districts Commission
Human Resources
Information Technology
Inspector of Animals
Police Department
Tax Collector/Treasurer
 Total Principal 2020
 Tax Receivables
Veteran's Service Officer
Zoning Board of Appeals

ACCOUNTANT

Patricia Dufresne, Town Accountant

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1107 Fax (978) 448-1115

accountant@grotonma.gov

The following financial report summarizes Fiscal Year 2020 (period ending 6-30-2020).

General Fund: The General Fund ended the year with a favorable fund balance, generating \$1,087,033 of “Free Cash”. This amount represents surplus funds certified by the DOR as available to the Town for future appropriation. The Fall Town Meeting (Oct. 2020) committed only \$199,595 of that Free Cash in an effort to conserve cash resources. That amount was spent to authorize payment of prior year bills (\$610), to purchase DPW/Police vehicles (\$101,570), for FY21 budget amendments (\$44,415) and Consulting/Engineering Services (\$53,000). Generous grant support from the State offset more than 280,000 in Public Safety services, and as in previous years, Ambulance receipts were tapped to relieve \$500,875 of Fire Department operations and capital equipment costs. The Town received \$4,365,407 in local receipts, down more than \$530,000 (or 11%) as compared with FY19. The Covid-19 pandemic suppressed municipal revenue in FY20, most notably in Country Club fees. At the same time, benefit reimbursements owed from an Enterprise in FY20 were not received until FY21, artificially deflating that revenue category by \$165,000. The Town has revised its revenue projections for FY21 due to the uncertainties surrounding fiscal management during the ongoing public health crisis.

Other Funds: The Town’s other funds – Gift, Grant, Revolving, Receipts Reserved and Trusts – all closed the year with positive balances, with the exception of minor deficits in several Public Safety reimbursable grants and prepaid fire details which remained unreimbursed at year end. It is expected, that these deficits will be resolved by FY21 year end. The Town of Groton was allotted \$1,003,878 in Federal CARES Act funding that has been crucial in mitigating the costs of responding to the Covid-19 emergency. The Town was pleased to be able to share this critical resource with both of its Regional School Districts. Groton is currently on track to utilize all of this Federal Grant money on eligible expenses.

Community Preservation Fund: The State continues to match local CPA surcharges. The match received in FY21 (\$328,070) was 41.7% of the FY20 surcharge raised (\$786,329) and came in \$214,000 higher than expected due to the CPA fee increase at the Registries of Deeds which went into effect January 1, 2020. The anticipated match is carefully monitored by the Community Preservation Committee and the State strongly urges towns to budget conservatively for this revenue. Debt service for the Surrenden Farms land acquisition is a substantial annual CPA Fund obligation (\$481,659 in FY20); this debt matures in FY22 which will free up significant financial resources for new projects.

Enterprise Funds: Water, Sewer, Four Corners Sewer and Cable Funds all ended the year with favorable balances and healthy E&D funds at \$464,068, \$542,322, \$142,865 and \$220,828 respectively. In FY20, The Town of Groton authorized a new Stormwater Enterprise Fund to manage the significant expenses that relate to MS4 compliance. The budget for this fund was established in October of FY21 and E&D will be certified for the first time in September of FY22.

Reserves: The Town’s Stabilization Fund closed the year at \$2.037 million and the Capital Stabilization Fund at \$679,230 (with \$125,100 of that balance reserved for expenditures in FY21 as is customary). The level of reserves in these accounts are managed so as to meet the target of 6.5% of annual line-item budget as established in the Town’s Financial Management Policies. The Conservation Fund closed the year with an undesignated balance of \$102,035. The Groton Dunstable Regional School District Capital Stabilization Fund ended the year with a balance of \$500,118, of which \$265,172 was reserved for spending in FY21.

Patricia Dufresne, Town Accountant

SEE APPENDIX FOR ACCOUNTANT’S FINANCIAL REPORT

BUILDING & ZONING DEPARTMENT

Robert E. Garside, Building Commissioner/Zoning Enforcement Officer

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1109 Fax (978) 448-1113

building@grotonma.gov

The Building Department is charged with enforcing the State Building Codes and the Town of Groton Zoning By-Laws. Our goal is always to ensure the safety and quality of life for the residents, businesses and visitors of Groton.

Department personnel consist of:

- Edward M. Cataldo, Building Commissioner/ Zoning Enforcement Officer (retired 2020)
- Robert E. Garside, Building Commissioner/ Zoning Enforcement Officer
- Kara Cruikshank, Land Use Administrative Assistant

Inspectors

- Daniel A Britko, Local Inspector
- Edward Doucette, Electrical Inspector
- John Dee, Alternate Electrical Inspector
- Norm Card, Gas/Plumbing Inspector
- John Templeton, Alternate Gas/Plumbing Inspector

On March Feb 24, 2020 Robert Garside was appointed by the Select Board as Local Inspector/ Commissioner in Training working under Mr. Ed Cataldo. On November 21, 2020, Robert successfully passed the required State exams and was appointed Building Commissioner/Zoning Enforcement Officer for Groton.

We would like to extend congratulations to Building Commissioner Edward Cataldo on his retirement from Groton as of Nov 21, 2020. Ed has worked tirelessly over the last years serving the people of Groton to ensure their safety and well-being.

The Building Dept experienced a very busy year due to the pandemic and many households improving their dwellings. The Dept also updated their website with a list of Frequently Asked Questions (FAQ's) to assist the Town Residents with answers to the most commonly asked topics. New Building Fee rates were approved and will be enacted as of January 1, 2021.

An updated report from the Building Department follows.



Construction of Indian Hill Music Center
Photo courtesy of Charlene Legge

BUILDING DEPARTMENT

<u>Building & Zoning</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Value of Construction	\$23,195,497	\$42,145,764	\$25,354,802
Permit Fees Collected	\$283,052	\$310,942	\$317,778
Permits Issued	419	477	502
Inspections Performed	704	562	528
<u>RESIDENTIAL</u>			
Single Family Homes	27	29	19
Two Family Homes	2	4	2
Multi-Family	0	0	0
Additions	57	22	57
Renovations	273	327	313
Accessory Buildings	29	17	51
Demolitions	8	11	11
Solar	N/A	N/A	2
<u>COMMERCIAL</u>			
New	2	1	0
Additions	1	1	0
Renovations	7	17	10
Accessory Buildings	11	13	0
Demolitions	0	2	1
Communication Towers	2	2	2
Annual Inspect. Certif.	79	79	80
Home Occupation Certif.	23	25	15
Wood Stove Permits	# included in building permits	# included in building permits	# included in building permits
<u>Electric</u>			
Permit Fees Collected	\$36,249	\$35,516	\$55,900
Permits Issued	360	368	389
Inspections Performed	564	637	620
<u>Gas</u>			
Permit Fees Collected	\$13,803	\$11,802	\$14,051
Permits Issued	207	168	206
Inspections Performed	195	206	232
<u>Plumbing</u>			
Permit Fees Collected	\$22,213	\$18,310	\$20,452
Permits Issued	196	159	165
Inspections Performed	229	258	221

CONSERVATION COMMISSION

Nikolis Gualco, Conservation Administrator

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings 2nd & 4th Tuesday 7:00pm

(978) 448-1106 Fax (978) 448-1113

conservation@grotonma.gov

The Groton Conservation Commission was established by Town Meeting vote in 1962 “for the promotion and development of the natural resources and for the protection of watershed resources” in the Town of Groton, as enabled by the 1957 Massachusetts Conservation Commission Act (M.G.L. Ch. 40, §8c). The Conservation Commission presently oversees over 2,100 acres of Town-owned conservation land. Since 1972 the Commission also has been responsible for administering the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, §40) and the Groton Wetlands Bylaw, which was adopted by Town Meeting vote in 2001.

In 2020 the Commission held 27 open meetings. The Commission reviewed 15 Notices of Intent, 36 Requests for Determination of Applicability, 2 Abbreviated Notices of Resource Area Delineation, and issued numerous Certificates of Compliance, Extension Permits, Emergency Certificates, Enforcement Orders, and Violation Notices. Even with the challenges of the global pandemic, the Conservation Commission continued to perform its regulatory role through the use of virtual meetings— in fact 2020 was a busier year than 2019 when it came to the volume of wetlands permitting.

Stewardship was a major focus for the Commission in 2020. After completing the update of the Open Space & Recreation Plan (OSRP) in 2019, the Commission created a new sub-committee (the Groton Stewardship Committee). This Committee is focused on expanding outreach and educational opportunities for stewardship of open spaces in town; designing and implementing ‘boots on the ground’ projects (like monitoring conservation restrictions, applying for land management grants, etc.); and continuing to track the progress of the OSRP’s 7-year action plan. Additionally, the Town’s open space lands saw a lot of work in the way of volunteer efforts in 2020. A few highlights include: the completion of a new bridge at Gibbet Hill; the restoration of existing trails at Sorhaug Woods; the creation of new trails at Sorhaug Woods and the newly acquired Priest Family Conservation Area; and the management of invasive vegetation at Commission owned properties.



Wendy Good and Carol Stewart enjoying the new bridge at Gibbet Hill, which was constructed by volunteers, funded by a Mass Trails Grant, and designed by Bruce Easom.

Another major effort under taken by the Commission in 2020 involved addressing the devastation which occurred around the Crystal Springs Lane neighborhood following the May microburst. This storm resulted in entire stretches of forest being leveled and several houses with severe tree damage. The Commission worked with residents as well as MassWildlife to approve a vegetation management plan to restore the forest while ensuring no wildlife would be harmed during the plan’s implementation

Finally, Alison Hamilton joined the Commission this year after long-time serving Commissioner Marshall Giguere retired and moved to sunny Colorado! We wish him well and thank him for his many years of service.

Respectfully submitted,

Larry Hurley, Chair (since 2017)
Alison Hamilton, Clerk (since 2020)
John Smigelski, (since 2012)
Olin Lathrop (since 2016)
Nikolis Gualco, Conservation Administrator

Bruce Easom, Vice-Chair (since 2003)
Peter Morrison (since 1991)
Eileen McHugh, (since 2015)

COUNCIL ON AGING

Kathy Shelp, Certified Director

The Center, 163 West Main Street (Rt. 225)

Hours: Mon-Fri 8:00am – 4:00pm / Board Meetings 3rd Monday 1:00pm

(978) 448-1170 Fax (978) 448-3660

gcoa@grotonma.gov

The Groton COA represents an important entry point into the aging system and into the continuum of Long-Term Care. In a continuum of care that ranges from the least intensive to the most intensive, the Council on Aging is often the first support service sought by an individual, his/her family or friends. The COA's role is to reverse or delay the need for more intensive services. The Groton COA is preventive social service in action. We work with a wide variety of organizations and through these linkages provide our users with access to a wide variety of services.

On March 12 the Groton Center closed or 14 weeks due to the onset of the COVID 19 pandemic. The Council on Aging staff transitioned from in-person to virtual programming throughout the closure. During our shutdown the COA opened a temporary food pantry in collaboration with Friends of Groton Elders to address the needs of our residents. Reopening on July 6 as the first center in Massachusetts to do so, we experienced a 30% drop in participation and 40% drop in programming, however, we were fortunate to serve all that were able to participate in person. Restricted van service continued throughout the pandemic as well as Meals on Wheels deliveries and resident outreach.

To combat the effects of the pandemic the Council on Aging, with support from Representative Shelia Harrington, Friends of Groton Elders and Friends of Nashoba Hospital, initiated a community wide campaign, Groton Connects: Together We Can End Loneliness, to raise awareness of the impact of loneliness and isolation.

Staff:

Director	Kathy Shelp
Outreach Coordinator	Stacey Shepard Jones
Activities/Volunteer Coordinator	Kathy Santiago
Van Drivers	Richard Marton
	Ed Wenzell
	Peter Cunningham
	Brad Eaton (per diem)
	Heather Rhodes (per diem)
Maintenance	Jimmy Kuzmitch

Directors:

Chairman	Richard Marton
Vice-Chairman	Jean Sheedy
Secretary	Helen Sienkiewicz
Members	Peter Cunningham
	Mihran Keoseian
	Therese Keoseian
	Paula Martin
	Judith Polumbo O'Brien
	Dorothy Zale

Police Liaison: Officer Pat Timmins

GDRSD Liaison: Marlana Gilbert

COA Budget:

Town Budget - \$165,650	Formula Grant - \$19,620	Van Budget: \$79,338
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Senior Population

2010 Federal census	2018 Local Census	2020 Local Census
Seniors: 1,635	Seniors: 2,390	Seniors: 2,693

DEPARTMENT OF PUBLIC WORKS

R. Thomas Delaney, Jr., DPW Director

500 Cow Pond Brook Road

(978) 448-1162 Fax (978) 448-1174

highway@grotonma.gov

DPW

This is the annual report of the Department of Public Works for the DPW are Highway, Transfer Station, Tree and the Building Maintenance Departments. It has been a trying year to say the least but the spirits and the health of the employees are high. Restrictions put quite a hindrance on or projects this year but were still able to make progress and keep everyone safe. We were able to move into our new facility last year and setting it, and learning about it took a majority of our down time due to Covid. It is a great functional building that will last us well into the future. The employees and myself are grateful to the Town providing us a great work environment. I would also like to thank the employees of the DPW for all their hard work and dedication. Without them working together, we could not accomplish all the things we do and are asked to do.

HIGHWAY DEPARTMENT

The Highway Department stands by its commitment to maintain and upgrade all the public spaces in Groton. In 2019 various projects were completed with a number of road ways being resurfaced. We are fortunate that state funding for roadwork and other projects continues and allows us to upgrade our road system. Roads resurfaced last year included Valliria drive, Indian Hill road, Old Ayer road, Higley street, Peabody street, Temple drive, Anthony drive, Arlington Street, McLain's Woods, Kirk Farm road, Overlook drive and a section of Cow Pond Brook Road. Other items of interest are drainage repairs and improvements, intersection improvements, as well as other preventive measures for increasing pavement life. In 2020 we also spent a vast amount of time cleaning up from the micro burst that hit the east end of town. Damage from this storm was extensive and we are thankful no one was seriously hurt. General maintenance of the Town also continues to be a priority with beautification efforts continuing on our numerous parks, commons and ball fields.

TRANSFER STATION

The Town continues to be above the curve when it comes to recycling and it shows with the enthusiasm we get with our committee and our residents to try new things. Our Glass Crushing operation is in full swing and is well received by the residents. With the recycling markets on the rebound, we are hopeful revenues will help our town through these tough times. DEP continues to be impressed with our operation and frequently sends other towns here to



Photo courtesy of Charlene Legge

check our operation for ideas and improvements. With the partnership with Black Earth Compost we are now able to add this benefit to the town's people for food scrap composting as well as reducing waste and weight on material we haul out of town.

BUILDING MAINTENANCE

Duties of this department are mostly routine, with inspections, cleaning and normal wear and tear issues consisting of the majority of the work load. Below are some of the basic duties of the department.

- All mandatory annual testing, inspections and preventive maintenance completed on emergency generators, alarm systems, fire suppression sprinklers, fire extinguishers and elevators for this year.
- All annual preventive maintenance on HVAC systems, both gas and oil operations at the Public Safety Building, Town hall, Senior Center, Legion Hall and Fire Stations #1, #2, and #3.
- Maintained the exterior and interior of the P.S.B., Town Hall, Legion Hall and the Senior Center.
- Janitorial duties are completed at the sites above, as well as the public area at the Lost Lake Fire Station and Highway Department.

The addition of the New Fire Station, Center and DPW facility shows the towns commitment moving forward into the future.

TREE WARDEN

This year planting was slow and Arbor Day was celebrated quietly in Groton with the planting of an Elm at Town Hall. With over 125 miles of roads, our trimming is widespread and ongoing. Ground trimming as well as aerial bucket work with the removal of dead and dying trees is an ongoing project. Our roadside mower was out most of the summer clearing and mowing. We were able to trim with ground crews and mow over 25 miles of roadway. We also did extensive hand cutting and pruning of trees and invasive along the roadway during the summer to open our roads back up to increase visibility as well as remove dead and diseased trees. The local Light Department has expanded their aerial trimming program. By doing this work they limit their outages as well as helping us deal with our hazard trees.

Respectfully submitted,

R. Thomas Delaney Jr.
DPW Director



Beaver Artwork
Photo Courtesy of Charlene Legge

FIRE DEPARTMENT

Steele McCurdy, Fire Chief

Center Station, 45 Farmers Row

General Calls: (978) 448-6333 Cell Phone Emergency: (978) 448-5555

Emergency: 911

fire@grotonma.gov

2020 has proven to be the most challenging year for the Groton Fire Department in quite some time. The COVID-19 pandemic landed on our doorstep in early 2020 requiring the members of the Groton Fire Department to rapidly adapt to the changing landscape. The members of the Groton Fire Department rose to the challenge, regularly caring for our residents who became stricken with the virus.

Members of the Groton Fire Department worked very quickly to reimagine and practice an entirely new way of conducting business to keep both themselves and the public safe. Through collective collaboration with public health agencies the Groton Fire Department developed numerous procedures that were adopted by other town departments as well as other local EMS agencies.

While the COVID-19 pandemic dominated the year, the Groton Fire Department experienced its busiest year ever with 1,318 emergency responses. This coupled with 681 fire inspections created a record-breaking year.

In January of 2020, the Groton Fire Department completed a recruit class in order to train 8 new on-call firefighters. This class is one of the largest classes to ever graduate from an “in-house” recruit program. Lt. Tyler Shute along with many of the current firefighters worked with this group of new recruits to provide them with the basic skills needed to safely become firefighters.

The Groton Fire Department relies heavily on on-call firefighters and EMT’s as part of a tiered emergency response system. This system that went into place in late 2019 employs a small number of career employees to respond to emergency scenes with additional help responding from the on-call personnel. While this model is effective today, we need to constantly evaluate the effectiveness of the model and adjust career and call levels to meet future demands.

The Groton Fire Department was excited to evaluate and switch to our new fire and EMS reporting systems. While still in its infancy, the new system replaces outdated technology with a single multi-faceted system. This program will provide the department with the ability to allow users to conduct reporting in the field while having access to needed files remotely.

In October of 2020, the Groton Fire Department received delivery of a 2020, Smeal pumper. This new truck, designated Engine 3, is a multi-role rescue pumper that was purchased to replace two other apparatus. Engine 3 was placed into service in December and runs out of headquarters.

I would like to thank each and every member of the department for their dedication to the community and the sacrifice they make every day. Not to be overlooked, I would also like to thank the families of our firefighters and EMT’s who support our members and the department each day.



It has been a pleasure to serve the community this year, and we will continue to learn, improve, and grow to meet the coming demands of our growing community.

Respectfully Submitted,
Steele McCurdy

GROTON FIRE DEPARTMENT

2020 Officers



Chief Steele McCurdy

Deputy Chief Arthur Cheeks

Sr. Administrative Assistant Diane Aiello

Capt. James Emslie

Lt. James Crocker

Lt. Michael Culley

Lt. Tony Hawgood

Lt. Tyler Shute

Firefighters & EMTs

Christopher Braun

John Brooks

Brad Cain

Daniel Coelho

Thomas Conboy

Christopher Curtis

David Dubey

Ajay Eggimann

Christopher Fischer

James Foley

Bryan Gardner

Jason Grennell

Stephanie Hamelin

Benjamin Hatcher

Elsa Heil

Christopher Hunter

Heidi Januskiewicz

Jeremy Januskiewicz

Timothy Lilley

Patrick Kiley

Peter Kokolski

Jack Leeber

Cathy Lincoln

Chase Lundgren

Derek Maskalenko

Paul McBrearty

Gibson McCullagh

Cody McNayr

Edward O'Dell

Matthew Pisani

Michael Poulin

Andrew Robertson

Steven Savage

Walter Shaw

Trevor Whitby

GROTON COUNTRY CLUB

Shawn Campbell, General Manager/Head Golf Professional

94 Lovers Lane

Telephone: (978) 448-3996

www.grotoncountryclub.com



The Groton Country Club is a public, affordable, community recreational resource open to all residents of Groton and the surrounding communities.

The property includes a nine-hole links style golf course, driving range, a heated swimming pool, and the Groton Publick House Restaurant.

Season pass memberships for either or both the pool and golf offerings allow patrons the unlimited use of these facilities while daily activity fees allow for the use of either on a single day basis.

Season pass memberships are available but not required to enjoy any of the offerings at the Country Club. Groton residents are afforded favorable price discounts on season pass memberships.

Our goal is to be financially self-reliant using revenues from season pass, membership sales, daily activity and summer program.

We offer a variety of fun summer programs including a Swim Team, Group and Private Lessons, Junior Golf Camp, PGA Junior League, and a Summer Day Camp Program.

Our Summer Day Camp Program continues to be well received with more than 200 campers enjoying swimming and golf lessons during weekly sessions throughout the summer.

The swim team from New England made up of 20 Groton Country Club Gators, won the National Junior Olympics in North Carolina in 2019.

Our Groton PGA Junior League expanded to 36 junior golfers competing on late Sunday afternoons in May & June.

The Groton Publick House continues to be a fantastic partnership for the Country Club.

The Groton Country Club appreciates and thanks' our many supporters who have again given generously to their time, counsel and resources to help sustain and energize our programs this year.

We invite you to join your friends and neighbors and make use of your community recreation center.

Respectfully submitted,
Shawn Campbell
General Manger/Head Golf Professional

HISTORIC DISTRICTS COMMISSION

Kara Cruikshank, Land Use Administrative Assistant

Meetings 3rd Tuesday of Month

(978) 448-1109 Fax (978) 448-1113

kcruikshank@grotonma.gov

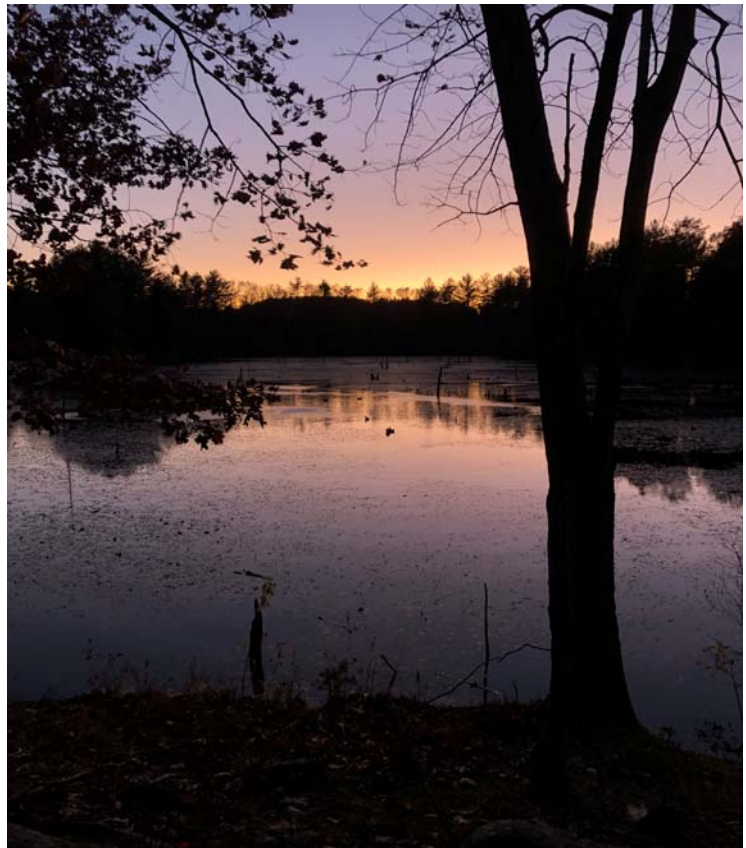
The Historic District Commission (HDC) continued to provide active assistance for projects in the Town's Historical Districts, relative to their appropriateness regarding Groton's historic context in 2020.

The Commission consists of seven members. Elena Beleno Carney, George Wheatley and Maureen Giattino were re-appointed this year for a three-year term expiring June 2023.

Throughout 2020, the Historic District Commission continued to convene every month on the third Tuesday at 7:30 PM. Most of the meetings in 2020, were held virtually in light of the COVID-19 pandemic.

The HDC approved four new sign permits and granted ten Certificates of Appropriateness for proposed work in the district. Many of these great projects consist of renovations, accessory buildings, driveway paving and landscaping. The Commissioners would like to express their gratitude to the applicants for the given opportunities to work together to help maintain the historic feel in Groton.

Respectfully submitted,
Peter Benedict, (Chair 2021)
Maureen Giattino, (Vice chair 2023)
Elena Beleno Carney, 2023
George Wheatley, 2023
Greg Premru, 2022
Laura Moore, 2021
Elaine Chamberlain, 2021



Sunset from Wharton Plantation
Picture by Kevin Barrett

HUMAN RESOURCES

Melisa Doig, Human Resources Director

Office Hours: Mon 8am – 7pm; Tues-Thurs 8am – 4pm; Fri, 8am - 1pm

Telephone (978) 448-1145 Fax (978) 448-1115

humanresources@grotonma.gov

The Human Resources Department manages the personnel and benefits for full-time /part-time employees, retirees, temporary/seasonal employees, department heads, and Town officials. The department also assists with employee relations; support for collective bargaining and contract administration; managing recruitment; coordinating orientation, training, and employee activities; providing administrative services for workers compensation and administering employee benefit programs and maintaining all the personnel files. This past year has been a challenge for all areas of Human Resources due to COVID 19.

POLICY AND TRAINING

The past year, I worked on policies related to COVID 19, Infectious Disease Policy, Families First Coronavirus Response Act (FFCRA) and updated the Employee Handbook. I had had several on-line trainings that employees have participated in through MIIA that have been beneficial. We also had mandatory Bias training for all of our employees. MIIA provides a newsletter with tips and additional trainings and available grants that the department have utilized. We had a great year through MIIA grant program receiving \$6,781 in grant money for risk management.

BENEFITS AND RESOURCES

Open enrollment really went well, considering everything was electronic and that we had no benefits fair. I implemented the new vision plan and for our employees. MIIA offers an Employee Assistance Program (EAP) that employees are able to use and speak with an advisor at no cost.

RECRUITMENT

Although we do have a hiring freeze, we did manage to hire Library staff, Building Commissioner, GCC staff and DPW Truck Driver/Laborer. Due to COVID 19 we did not fill the Park Ranger position. The review and hiring process has been collaborative with the Town Manager and the Department Heads. The Town of Groton departments are staffed with talented and committed people who provide excellent and professional service, to the residents of Groton.

WELLNESS

I continue to work with our Wellness Coordinator through the Minuteman Nashoba Health Group to keep our employees healthy and informed. This past year we had several on-line programs that employees participated in. It is important to promote good health, but it also has been great team building for the employees.

I look forward to another successful year.

Respectfully submitted,

Melisa Doig
HR Director



INFORMATION TECHNOLOGY

Michael Chiasson, Information Technology Director

Nick Batchelder, Server & Desktop Support Specialist

Office Hours: Mon 8am – 7pm; Tues-Thurs 8am – 4pm; Fri, 8am - 1pm

Telephone: (978) 732-1889 Fax: (978) 448-1115

itdept@grotonma.gov

The Information Technology (I.T.) Department facilitates the use of technology (servers, systems, software, etc) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the I.T. Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises. To this end, the I.T. department has developed software solutions, implemented pre-developed software and made recommendations to increase efficiency and reduce waste and redundancy in many areas.

The I.T. Department has grown from the former Web and I.T. Committees, which were comprised of dedicated volunteers who have built the Town's current website and upgraded and maintained the systems and servers at no cost to the residents of Groton. Their service and dedication should be appreciated by all in Town.

In 2020 the IT department like others had to focus immediately on the COVID-19 pandemic as it began. The department began focusing initially on quickly bringing in capabilities for users to do remote work. This involved a lot of moving workstations to employees' homes, rerouting phones forwarding, and securing VPN access for each employee. With the help of the CARES Act funding, we were able to acquire additional equipment to easier implement remote work capabilities for employees. We've received regular feedback from residents and employees that felt throughout the various shutdowns many services still seemed to be working at very functioning levels.

During the pandemic we worked with town departments to continue to host public meetings remotely. We began utilizing Zoom meetings to broadcast remote meetings to the public and allow public participation. Throughout the course of the pandemic, we held over 500 remote meetings across town departments. In addition to using the base level online meetings we also explored using more interactive solutions for meetings like 360-degree camera and room conferencing systems for some more specialized activities.

Last year we received funds from the state to expand our fiber optic network. We had some leftover funds that we looked at using to find ways to save us some money in the future. We identified a project at the transfer station and highway garage. We used a vendor to run fiber optic cabling from the two sites to connect them together. This allowed us to consolidate our internet lines that we pay for and remove one from our recurring billing. We continue to look for projects that can invest small amounts of capital to help reduce planned expenses down the road.

Respectfully submitted,

Michael Chiasson

Information Technology Director

ANIMAL CONTROL / INSPECTOR OF ANIMALS

George Moore, Inspector
R. Thomas Delaney, Jr., Inspector
John Greenhalgh, Animal Control
(978) 448-1111 Fax (978) 448-1115



Black Bear in Sunset Road Neighborhood
Photo Courtesy of Kevin Barrett

ANIMAL CONTROL

Animal Control answered a total of 275 calls in 2020. This does not include calls handled by phone. The calls answered were for dogs, cats, and livestock of all kinds. There were 27 calls for deer killed by motor vehicles. These calls were handled by Groton's deer-kill Officer Wayne Tuttle.

The Town's Dog Bylaw, Chapter 128, was updated at the Fall Town Meeting. The Town instituted a temporary leash law in 2020 in response to the COVID-19 pandemic.

Animal Control Officer George Moore retired as ACO on October 31. John Greenhalgh has taken the position. Tom Delaney and John will continue as Animal Control Officers. George Moore will continue as Animal Inspector.

Respectfully submitted,
Tom Delaney, George Moore, Groton Animal Control.

ANIMAL INSPECTOR

In 2020, there were seven (7) 10-day orders of quarantine issued for rabies precaution. There were three (3) 45-day orders of quarantine issued. The 45-day quarantine is issued also for rabies precaution, but where the bite or scratch is from an unknown source, usually a wild animal.

The Mass Dept. Of Animal Welfare, Overseer of Mass. Animal Inspectors, in the fall issued an order that there were to be no routine barn inspections in 2020 due to the corona virus. This is not to say that any and all instances of poor health in livestock will be checked.

Respectfully Submitted,
George Moore, Groton Animal Inspector

POLICE DEPARTMENT

Michael F. Luth, Chief of Police

Police Station, 99 Pleasant Street

General Calls: (978) 448-5555 Emergency: 911

police@grotonma.gov

www.grotonpd.org

Greetings,

It's hard to describe 2020. From the COVID-19 pandemic, unprecedented lock-downs, nationwide riots, and a spotlight on policing practices, biases and racial equality. Wearing a mask to go out in public, social distancing and virtual meetings became the norm.

In July, department personnel were pleased to participate in a virtual Public Forum hosted by the members of the Select Board to discuss the community's concerns regarding the Department's policies on racial bias and its effect on local policing. Our mission statement best sums up how each member of the department interacts with the community. "It is the mission of the Groton Police Department to treat everyone impartially with respect, dignity, and courtesy as we provide professional police services to our Community."

The men and women of the department have tirelessly persevered and continued to serve throughout every phase of the lock-downs and reopening of the State.

In November, K-9 Bane and his handler Officer Gregory Steward attended and successfully completed Police K-9 drug detection training.

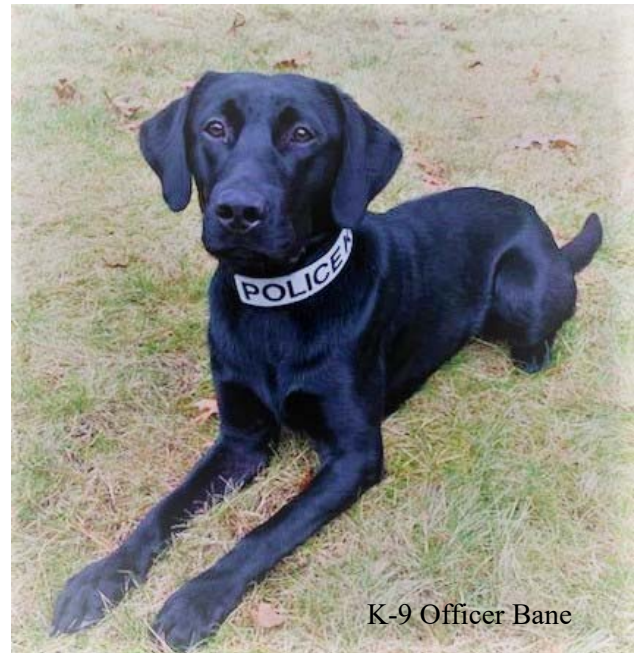
Although public activities and community events were cancelled, in December we partnered with the Mass General Hospital Blood Center mobile labs to sponsor a blood drive hosted by the Groton Inn in December. We continued to sell our Pink patch to support breast cancer awareness and presented a check in the amount of \$1,000 to the Dana-Farber Breast Oncology.

We would like to congratulate Deputy Chief James A. Cullen, III who retired after 20 years of serving on the department.

In December, Acting Lieutenant Edward P. Sheridan, Sr. was promoted to the rank of Deputy Chief and Officer Robert Breault was promoted to the rank of Sergeant

Respectfully submitted,

Chief Michael F. Luth



K-9 Officer Bane

2020 GROTON POLICE DEPARTMENT

Chief of Police:	Michael F. Luth
Deputy Chief:	Edward P. Sheridan, Sr.
Sergeants:	Derrick Gemos, Rachael Bielecki, Kevin Henehan, Robert Breault
Detective:	Patrick Timmins
School Resource Officers:	Omar Connor, Peter Breslin
Patrol Officers:	Paul Connell, Dale Rose, Gordon Candow, Nicholas Beltz, Michael Lynn, Gregory Steward, Andrew Davis, Peter Violette, Matthew Beal, Casey O'Connor
Reserve Officers:	Kathy Newell, Michael Ratte, Jonathan Shattuck, Matthew Boivin, Frank Mastrangelo, Steven Tully
K-9:	Bane
Administrative:	Kathy Newell, Sr. Administrative Assistant and Joan Tallent, Administrative Assistant
Communications:	Sarah Power, Warren Gibson, Samuel Welch, Catherine Myers, Christopher Cotter, John Weix, Edward Bushnoe, Michael MacGregor, Leah Pierce
Police Matrons:	Sarah Power, Kathy Newell, Catherine Myers, April Moulton, Bernadette Georges



TAX COLLECTOR/TREASURER DEPARTMENT

Michael Hartnett, CPA, CMMT- Treasurer/Collector
Hannah Moller, Assistant Treasurer/Collector
Nancy Amari, PR Coordinator/Assistant to Treasurer
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
Main: (978) 448-1103 Fax: (978) 448-1115
treasurer@grotonma.gov

<u>Cash & Fund Balances</u>						Year-End Balance
						<u>June 30, 2020</u>
<u>Fund Description:</u>						
<u>General Fund</u>						\$ 7,844,672
<u>Other Funds</u>						
	Trust Funds (a)					\$ 19,658,226
	Stabilization					\$ 2,037,373
	Conservation					\$ 102,035
	Capital Stabilization- Town					\$ 679,229
	Capital Stabilization- GDRSD					\$ 500,118
	OPEB Trust					\$ 398,607
	Performance Bonds & Planning Board 593's					\$ 140,674
	Affordable Housing Trust					\$ 47,386
	Arts & Flags Agency					\$ 10,419
	Turtle Study & Maintenance					\$ 54,812
	Regional Scholarship Committee					\$ 12,963
						\$ 23,641,841
<u>Enterprise Designated Funds</u>						
	Sewer Enterprise					\$ 409,309
	Water Enterprise					\$ 69,510
<u>Groton Electric Light Designated Funds</u>						
	Consumer Deposits					\$ 236,146
	Insurance Reserve					\$ 136,790
	Depreciation Reserve					\$ -
						\$ 372,936
<u>Total Cash & Fund Balance, June 30, 2020</u>						\$ 32,338,268

Note: All accounts are independently audited each year by a certified public accounting firm, without exception.

(a) All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments, and are under the overall custodianship of the Town Treasurer with the guidance and collaboration of the Trust Fund Commission, in accordance with Mass. General Law Ch. 41, s. 46.

Debt & Debt Service

The Town's long-term debt was impacted in Fiscal 2020 with the following new borrowing:

In February 2020, the Town replaced three short-term bond anticipation notes with a permanent bond issue comprising; a DPW Garage replacement and renovation for \$4,613,000; a Library Roof replacement and historical restoration for \$1,130,000; and a new Fire Truck for \$476,000. The DPW Garage and Library Roof were debt-excluded from proposition 2-1/2, and the Fire Truck was not excluded for debt purposes. This total bond issue of \$5,835,000 was analyzed by the credit rating agency Standard and Poor, and the Town's AAA bond rating was reaffirmed. Due to continuing low interest rates in the municipal finance marketplace, the Town maintained their plan to renew short-term bond anticipation notes for the Police and Fire Safety Radios, the Highway truck and loader, as well as the Whitney Well improvement, the latter of which is Water Enterprise self-supported debt.

In FY 2020 the general fund of the Town paid \$345,397 in non-exempt debt service (principal and interest). The Town's portion of debt for the Groton-Dunstable Regional School District was \$739,429, which is excluded debt and becomes an addition to the tax rate. The Town's portion of debt for the Nashoba Valley Technical High School was \$38,167, which is not excluded debt. Of the Town's combined total debt service, including school debt, \$2,070,420 was excluded from the limits of Proposition 2-1/2. The excluded debt added \$.85 to the tax rate. The cost for this excluded debt for a home assessed at \$500,000 was \$424 for the year.

(The following page shows the FY 2020 debt service payments by Department and purpose.)

Credit Rating - Standard & Poor- AAA

The Town of Groton has a AAA credit rating as issued by Standard & Poor. AAA is the highest credit rating a municipality can achieve. This rating is based on a periodic comprehensive financial review of the Town, comprising financial strength and stability, financial policies, demographic characteristics, and financial planning and projections. One of the benefits of a municipality obtaining a AAA credit rating is the ability to borrow in the long-term bond market at more favorable interest rates, saving the Town thousands of dollars in debt service over the life of the bonds.

Respectfully,

Michael L Hartnett, CPA, CMMT
Treasurer-Collector

TOTAL DEBT SERVICE AND DEBT BALANCES

<u>General Fund</u>								
<u>ID</u>	<u>Name</u>	<u>Issued</u>	<u>Matures</u>	<u>Orig Amt</u>	<u>Exempt/ Non-Exempt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2988	Bernier Bissell	7/15/2001	7/15/2019	\$850,000	Exempt	\$41,170.00	\$1,029.25	\$42,199.25
2989	Bissell Property	7/15/2001	7/15/2019	\$1,075,000	Exempt	\$51,570.00	\$1,289.25	\$52,859.25
2992	Gibbet Hill	11/15/2003	11/15/2022	\$3,000,000	Exempt	\$145,000.00	\$14,625.00	\$159,625.00
2972	Library #1	7/15/1999	7/15/2017	\$1,831,464	Exempt	\$0.00	\$0.00	\$0.00
2973	Library #2	7/15/1999	7/15/2017	\$364,000	Exempt	\$0.00	\$0.00	\$0.00
2991	Lost Lake Fire	11/15/2003	11/15/2022	\$1,450,000	Exempt	\$75,000.00	\$7,425.00	\$82,425.00
2987	Norris Property	7/15/2001	7/15/2019	\$750,000	Exempt	\$37,100.00	\$927.50	\$38,027.50
2981	Senior Center	7/15/1999	7/15/2016	\$151,110	Exempt	\$0.00	\$0.00	\$0.00
2983	Town Hall	7/15/1999	7/15/2017	\$2,500,000	Exempt	\$0.00	\$0.00	\$0.00
2912	Center Fire Station	4/18/2013	6/30/2035	\$7,730,000	Exempt	\$330,000.00	\$138,212.52	\$468,212.52
2999	New Senior Center-NEW	11/27/2018	6/30/2039	\$5,130,000	Exempt	<u>\$215,000.00</u>	<u>\$203,512.50</u>	<u>\$418,512.50</u>
					Total Exempt	\$894,840.00	\$367,021.02	\$1,261,861.02
2990	Fire Truck	11/15/2003	11/15/2016	\$485,000	Non-Exempt	\$0.00	\$0.00	\$0.00
2994	Project Eval	11/1/2003	2/1/2024	\$330,000	Non-Exempt	\$14,600.00	\$803.42	\$15,403.42
2986	Shattuck Property	7/15/2001	7/15/2019	\$500,000	Non-Exempt	\$24,650.00	\$616.25	\$25,266.25
2987	Fire Ladder Truck- NEW	11/27/2018	11/15/2037	\$875,000	Non-Exempt	\$50,000.00	\$33,456.26	\$83,456.26
2979	Lost Lake Fire Protection- NEW	11/27/2018	11/15/2038	\$1,375,000	Non-Exempt	<u>\$70,000.00</u>	<u>\$52,556.26</u>	<u>\$122,556.26</u>
					Total Non-Exempt	\$159,250.00	\$87,432.19	\$246,682.19
	<u>Summary for General Fund</u>				Total for General Fund	\$1,054,090.00	\$454,453.21	\$1,508,543.21
<u>GELD</u>								
2995	GELD- Transformer	7/15/2001	7/15/2019	\$750,000	Non-Exempt	\$35,510.00	\$887.75	\$36,397.75
2998	GELD- Headqtrs.	8/1/2014	11/1/2033	\$2,000,000	Non-Exempt	<u>\$90,000.00</u>	<u>\$49,900.00</u>	<u>\$139,900.00</u>
	<u>Summary for GELD</u>				Total Non-Exempt for GELD	\$125,510.00	\$50,787.75	\$176,297.75
<u>CPC</u>								
012	Surrenden Farm	7/6/2007	12/15/2021	\$5,015,000	Non-Exempt	<u>\$445,000.00</u>	<u>\$36,659.38</u>	<u>\$481,659.38</u>
	<u>Summary for CPC</u>				Total Non-Exempt for CPC	\$445,000.00	\$36,659.38	\$481,659.38
<u>Sewer</u>								
<u>ID</u>	<u>Name</u>	<u>Issued</u>	<u>Matures</u>	<u>Orig Amt</u>	<u>Exempt/ Non-Exempt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2910	Boston Road	10/26/2007	10/1/2025	\$310,940	Non-Exempt	\$16,647.50	\$4,609.28	\$21,256.78
2911	Old Ayer Rd	10/26/2007	10/1/2025	\$155,960	Non-Exempt	\$8,352.50	\$2,312.60	\$10,665.10
9994	Project Eval	11/1/2003	2/1/2024	\$330,000	Non-Exempt	<u>\$5,400.00</u>	<u>\$297.15</u>	<u>\$5,697.15</u>
	<u>Summary for Sewer</u>				Total Non-Exempt for Sewer	\$30,400.00	\$7,219.03	\$37,619.03
<u>Title V</u>								
2993	Title Five	8/1/2002	8/1/2023	\$197,403	Non-Exempt	<u>\$10,400.00</u>	<u>\$0.00</u>	<u>\$10,400.00</u>
	<u>Summary for Title V</u>				Total Non-Exempt for Title V	\$10,400.00	\$0.00	\$10,400.00
<u>Water</u>								
2997	Water SRF Loan 2	12/14/2006	7/15/2026	\$1,234,434	Non-Exempt	\$64,567.00	\$11,229.18	\$75,796.18
2909	Water System	11/23/2004	8/1/2024	\$4,417,366	Non-Exempt	<u>\$255,000.00</u>	<u>\$27,368.79</u>	<u>\$282,368.79</u>
	<u>Summary for Water</u>				Total for Water	\$319,567.00	\$38,597.97	\$358,164.97
					FY19 Totals-	\$1,984,967.00	\$587,717.34	2,572,684.34

REPORT OF THE TAX COLLECTOR - JULY 1, 2019 TO JUNE 30, 2020

	<u>Collected (a)</u> <u>During Fiscal 2020</u>	<u>Uncollected @</u> <u>June 30, 2020</u>
<u>Fiscal 2020</u>		
Real Estate	32,723,046	522,390
Community Preservation Act	779,186	10,568
Water District	135,260	5,853
Personal Property	392,899	3,658
Motor Vehicle Excise	1,450,816	177,444
<u>Fiscal 2019</u>		
Real Estate	197,122	117,613
Community Preservation Act	4,214	2,336
Water District	1,353	776
Personal Property	-	2,101
Motor Vehicle Excise	260,850	17,758
<u>Fiscal 2018</u>		
Real Estate	11,145	668
Community Preservation Act	251	-
Personal Property	-	668
Motor Vehicle Excise	7,780	7,582
<u>Fiscal 2000-2017</u>		
Real Estate	-	3,766
Community Preservation Act	-	-
Personal Property	-	2,088
Motor Vehicle Excise	342	39,926
TOTALS	35,964,264	915,195
(a) Net of refunds		
<u>Other Selected Tax Collector Data:</u>		
Demands, Interest, Fees Collected	93,835	
Payments In Lieu of Taxes Collected	242,168	
Tax Title Collections	47,313	
Tax Deferral Collections	12,049	
Scholarship Donations Collected	10,515	
Water/Sewer Liens Collected	18,949	
Electric Liens Collected	576	
Boat Excise Tax Collected	1,775	
Municipal Lien Certificates Fees Collected	21,550	
Tax Title Account- Balance	287,765	
Taxes in Deferral- Balance	211,042	
Tax Possessions- Balance	45,745	

Note: All tax receivable accounts are reconciled with the Town Accountant and the general ledger on a monthly basis. All accounts are audited on an annual basis by an independent certified public accounting firm, without exception.

VETERANS' SERVICE OFFICER

Joe Dean, Veterans' Service Officer

Office Hours: Mon. 9am-12pm, Wed. 6pm-9pm & Fri. 10am-12pm or by Appointment

Legion Hall, 75 Hollis Street, Groton, MA

Mail should go to the Town Hall, 173 Main Street, Groton, MA 01450

(978) 448-1175

veteran@grotonma.gov

This year reflected a major change in the Veteran Services office. Bob Johnson, who so many people in town had known passed away in July and the town was able to temporarily talk Mr. Mike Detillion to take over for a short while. The town asked me to be their Veteran Services Officer (VSO) in September and I accepted the position starting 1 October. This was in addition to my position as VSO for Dunstable. Of course, we were in the middle of the COVID pandemic and one condition of my acceptance because of my age and health was to



primarily work from my home until my wife and I could be vaccinated. The work constitutes primarily helping Groton Veterans and their spouses in time of need with not only additional income from the State from Chapter 115 Funds, but the VA benefits for health or loss of their loved ones. While we may have only three people receiving Chapter 115 Benefits, we continually are receiving request for VA benefits for our aging Veterans and widows. These requests may take several months to process and require a tremendous amount of paperwork to be filled out and sent to the VA for approval and all too often they are initially rejected and require additional clarifications. Additionally, the VSO office receives numerous calls weekly asking very general questions about the many different VA benefits. If I do not have an answer then I do spend the time to find it. I believe that if the question is asked, it should be answered.

Take care and God Bless,

Joe Dean

Former USMC SGT, Retired USAF CAPT

Groton and Dunstable Veteran Services Officer

“Proud to serve those who have served”

ZONING BOARD OF APPEALS

Margot Hammer, Zoning Board of Appeals Office Assistant

Wednesday Meetings as posted

Office Hours: Tues – Thurs 10am -3pm

(978) 448-1121 Fax: (978) 448-1113

zoning@grotonma.gov

The Zoning Board of Appeals' jurisdiction falls under MA General Laws Chapters 40A and 40B, as well as under Chapter 218 of the Groton Zoning Bylaw and Chapter 338 of the Charter of the Town of Groton. The Board consists of five regular members and four associate members.

The Zoning Board of Appeals met 12 times to consider 6 applications in 2020. There were 6 special permit applications, all to allow the alteration of a non-conforming structure/lot, 6 of which were granted. There was one appeal of a decision of the Building Inspector that an agricultural designation is not a zoning violation, which was withdrawn. There were several meetings to discuss possible revisions to sections of the Groton Zoning Bylaw, including a joint session with the Planning Board.

Variances – 0

Special Permits – 6

Appeals – 1 (continued from 2019)

There are two vacancies.

Respectfully submitted,

Bruce Easom, Chairman

Cynthia Maxwell

Jay Prager

Stuart Schulman

Jenepher Spencer, Associate

Daniel McLaughlin, Associate

Jack Petropolous, Associate Clerk

Margot Hammer, Assistant



Photo by Grace Remillard

GROTON'S APPOINTED COMMITTEES



Affordable Housing Trust

Agricultural Commission

Cable Advisory Committee

Commission on Accessibility

Community Preservation Committee

Conductorlab Oversight Committee

Earth Removal Stormwater Advisory Committee

Graves Registration Officer

Great Pond Advisory Committee

Invasive Species Committee

Sustainability Commission

Town Forest Committee

Trails Committee

Williams Barn Committee

AFFORDABLE HOUSING TRUST

Fran Stanley, Housing Coordinator

(978) 732-1393

housing@grotonma.gov



The Town of Groton accepted M.G.L. Chapter 44 Section 55C, Municipal Affordable Housing Trust Fund to the Town Bylaws at the 2008 Fall Special Town Meeting. The purpose of the Trust is to provide for the preservation and creation of affordable housing in the Town of Groton for the benefit of low and moderate income households earning up to 125% of area median income as defined by the U.S. Department of Housing and Urban Development.

The Town of Groton Affordable Housing Trust was created on November 17, 2010. Members of the Trust are appointed by the Select Board provided that at least one the five members is drawn from the Select Board.

The Housing Trust participated in the development of the Town's new Housing Production Plan, which reviewed current zoning and identified current housing needs as well as parcels with development potential. The town followed a process that drew in community ideas and preferences and then sought to build consensus for a path to meet the identified needs.

In response to the loss of income to Groton households due to the COVID-19 pandemic and with the utilization of Community Preservation Act (CPA) funds, the Affordable Housing Trust created an Emergency Rental Assistance Program. This program was launched in late 2020 and has received several applications.

The Trust is actively investigating new opportunities to create and preserve affordable housing, and has applied for CPA funds to assist in progressing towards achieving these goals.

The Trust welcomes community input and participation, and plans on hosting periodic public information sessions.

Respectfully submitted,

Rebecca H. Pine, Chair
Cynthia Lane-Hand, Member
Colleen A. Neff, Treasurer
Richard Perini, Member
Carolyn Perkins, Member



Lily Pads at Baddacook Pond
Photo by Kiirga Paananen

AGRICULTURAL COMMISSION

(978) 448-1111

The Groton Agricultural Commission has changed its meeting schedule to a quarterly format. The March meeting was cancelled due to the corona virus pandemic. There were no meetings since then.

Respectfully submitted:

George Moore, Chairman,
Groton Agricultural Commission.



Scarlett Hill from Schoolhouse Road
Photo courtesy of Kevin Barrett

CABLE ADVISORY COMMITTEE

Bob Colman, Cable Director
(978) 448-3796
info@thegrotonchannel.org

CAC Role

The Groton Cable Advisory Committee is responsible for negotiating and maintaining the cable television license(s) within the town of Groton as well as overseeing the operation of Groton's cable access stations. The two cable access stations in town are The Groton Channel (Charter 191 and Verizon 40) and Groton's Government Channel (Charter 192 and Verizon 41).

Adjustments in Pandemic

With real face to face interaction stifled, the Groton Channel shifted much of its focus this past year on providing comprehensive coverage and recordings of government meetings that people could no longer attend in person. To that end, we have shown and recorded over 350 Groton Municipal and Groton-Dunstable School District meetings. Combined with our Public Access programming, our event coverage, and our news productions, this created over 800 hours of original programming.

Film Festival

Our first annual "100 Second Film Festival" was relegated to a virtual space this year, but we still had some great entries and are looking forward to a live in-person event this coming Fall. Please contact us if you would like to be involved as a participant or sponsor!

Online Viewing And Social Media Access

Anyone with an Internet connection can watch any of the Groton-produced programs through our website, www.thegrotonchannel.org at anytime, from anywhere. The Groton Channel is also on Facebook, Twitter, and Instagram. We also have a special Facebook page, "Groton Channel Newsflash," which serves as an online news feed. In 2018 TGC began producing "Select Board Wrap-Ups" to provide residents with a summary of the weekly meetings.

If you have any questions, please email info@thegrotonchannel.org, or call (978) 448-3796.

Cable Advisory Committee:

Neil Colicchio
Eric Fischer
John Macleod
Robert Piche
Janet Sheffield



COMMISSION ON ACCESSIBILITY

Michelle Collette, ADA Coordinator
Meetings 2nd Monday, every other month
(978) 448-1111 Fax: (978) 448-1115
mcollette@grotonma.gov

The Commission on Accessibility was established in 1985 when the Town Meeting voted to accept the provisions of Massachusetts General Laws, Chapter 40, Section 8J. As required by State Statute, the Commission must include a majority of people with disabilities, an immediate family member of a person with a disability, and an elected or appointed official. The Commission's purpose is to ensure that people with disabilities are welcome and able to participate in Groton's community life to the fullest extent possible. The Commission works closely with the Building Commissioner who reviews and enforces the Architectural Access Board (AAB) Regulations, 521 CMR.

The Commission normally meets on the second Monday, every other month. However, the Commission was not able to meet regularly during 2020 because the COVID-19 pandemic restrictions prohibited in-person meetings, virtual meetings were very challenging.

The Commission continues to consider and resolve accessibility issues in accordance with the Town's Americans with Disabilities Act (ADA) Policy adopted by the Select Board in January 2016. Concerns or complaints on accessibility issues should be directed to the ADA Coordinator by contacting the Town Manager at 978-448-1111 or the Human Resources Director at 978-448-1145.

The Commission voted to recommend Paul Shay to the Select Board as its representative on the Diversity Task Force appointed in August, 2020.

The ADA Coordinator worked closely with the Building Commissioner to respond to complaints during 2020. All complaints were resolved amicably.

The Commission also thanks the Town Department Heads, especially the Building Commissioner and DPW Director, for their assistance in making sure that public buildings and programs are universally accessible.

Respectfully submitted,

Mark Shack, Chairman
Robert Fleischer
Thomas Pistorino
Alan Taylor

Jane Fry, Vice Chairman
Lynne Pistorino
Carol Ann Sutton
Michelle Collette, ADA Coordinator

COMMUNITY PRESERVATION COMMITTEE

Sammie Kul, Interdepartmental Assistant
Meetings: 2nd and 4th Mondays of the Month
(978) 448-1140 Fax: (978) 448-1113
communitypreservation@grotonma.gov

The Community Preservation Act, MGL Chapter 44b (CPA) allows communities to create a local Community Preservation Fund for open space protection, historic preservation, affordable housing and outdoor recreation. Community Preservation monies are raised through a 3% surcharge on real estate tax. The Department of Revenue distributes a state match each November from the statewide Community Preservation Trust Fund to the communities that have adopted the CPA.

Each CPA community establishes a local Community Preservation Committee (CPC) that makes recommendations on CPA projects that are voted on at Town Meeting. The Town of Groton has a seven-member Committee with a representative from the Historical Commission, Housing Authority, Park Commission, Planning Board, Conservation Commission and two members at large that are appointed by the Select Board. The CPC is responsible for the general oversight of the Community Preservation Act (CPA) funds and the selection and recommendation of the Groton CPA proposals, and to ensure selected projects are managed on behalf of the Town of Groton to successful completion.

This year the CPC revised the latest edition of the Community Preservation Plan (CPP). This is a detailed document that provides information on the Community Preservation Act as well as a guide to the complete application process (see CPC page at <https://www.grotonma.gov/>). The CPC is continuously looking for opportunities to increase awareness around the CPA and its beneficial impact on the community. The Town of Groton collected a combined \$1,061,431 in funds from the local surcharge, state fund match, and interest during FY 2020. We expect \$999,070 including the state match of \$328,070 in FY 2021.

Ongoing CPC Projects

- Surrenden Farm Land Purchase - Town of Groton purchase funds acquired by CPC bonding with annual debt service through FY 2021 - 2017 CPC request: \$480,000.
- GHC Monuments Restoration - To repair fifty-six (56) historic commemorative monuments throughout the Town. - CPC Request: \$38,000.
- Friends of Prescott - Fire suppression improvement and handicapped improvements to the Prescott School. - CPC Request: \$165,071.
- Conservation Fund - To help preserve open space, protect water resources and wildlife habitat, and preserve land for agricultural, recreational, and forestry activities - CPC request: \$400,000.

Projects approved for FY 2021

- Groton Housing Coordinator Salary - To create and retain affordable housing. - CPC Request: \$51,385.
- Lost Lake / Knops Pond Restoration - Restore Knops Pond/Lost Lake to prevent treatment from potential weed infestation - CPC Request: \$95,000.
- Portrait Restoration - Restore framed portraits of individuals who lived in Groton in the late 1700s and early 1800s - CPC Request: \$11,400.
- Library Pocket Doors - Replace hardware for pocket doors - CPC Request: \$10,500.
- Hazel Grove - To make improvements on the viewing tower and storage shed - CPC Request: \$9,242.
- WWI Cannon Restoration - To complete the process of restoring the "Cannon de 75 mle 1897" - CPC Request: \$15,000.
- Emergency Rental Assistance - To establish an emergency rental assistance program for the benefit of eligible tenants residing in the Town of Groton - CPC Request: \$200,000.

Respectfully submitted,

Representing Conservation Commission: Bruce Easom
Representing Park Commission: Anna Eliot
Representing Historic Commission: Bob DeGroot

Representing Housing Authority: Dan Emerson
Representing Planning Board: Tim Svarczkopf
Members at Large: Richard Hewitt; Carolyn Perkins

CONDUCTORLAB OVERSIGHT COMMITTEE

(978) 448-1111

Current Members: Michelle Collette, Mark Deuger, Robert Hanninen, Susan Horowitz, Stuart Schulman

Background: The Conductorlab facility operated between 1958 and 1985 and is located at 430 Main Street east of the railroad bridge. In 1985, the town learned that the facility operator had buried toxic or hazardous chemicals on the property. In the following months, due to contamination, private water supply wells located down-gradient from the site on Main, Arlington and Mill Streets, and Gratuity Road were shut down and town water was extended throughout the area. By this time the original company had been sold and passed through several different parent companies. The previous owners are by law “Responsible Parties” and are subject to state regulatory liability as interpreted and enforced by the Massachusetts Department of Environmental Protection (MassDEP). The current owner/Responsible Party is Honeywell International, Inc.

In 1996, a Class C Response Action Outcome (RAO) documenting a “Temporary Solution” was implemented at the site in accordance with the governing state regulation known as the Massachusetts Contingency Plan (MCP). Under the MCP, a “Permanent Solution” can only be achieved when a condition of “No Significant Risk” of harm to human health and the environment can be demonstrated for all current and future receptors (individuals who may visit, live or work at the site). At present, a Temporary Solution has been implemented, because a condition of No Significant Risk has not yet been demonstrated for all receptors, specifically for construction workers who might come into contact with soil and/or groundwater at the site. However, more importantly, a condition of No Significant Risk has been demonstrated for down-gradient neighboring residents in off-property areas and for trespassers to the site. Honeywell continues remedial activities in an effort to achieve a Permanent Solution and Regulatory Site Closure. We anticipate that a Permanent Solution will include permitted and restricted land uses to be described in permanent Activity and Use Limitations (AUL).

Activities in 2020: In 2009, Honeywell and AMEC Foster Wheeler (now Wood E&IS), its Licensed Site Professional (LSP), implemented in situ chemical oxidation (ISCO) treatment for trichloroethylene (TCE), the primary Contaminant of Concern (COC), in groundwater at the site. The ISCO remedy involved injection of peroxide treatment chemicals into the subsurface to break down the TCE and related organic compounds to less than the required 5 ppb TCE. Following the September 2009 ISCO injection event, groundwater monitoring data indicated an increase in hexavalent chromium (Cr+6) concentrations, which was found to be a result of the ISCO treatment. To control migration of hexavalent chromium (Cr+6) impacted groundwater at the site, the groundwater recovery and treatment system as reactivated and treated groundwater was re-circulated into the ISCO system infiltration trenches at the rear of the site, as approved by MassDEP. The hexavalent chromium was also treated in situ by injection of a bisulfite reducing solution. Operation of the treatment system concluded in March 2013 and the on-site building was demolished in 2017. To demonstrate that groundwater poses no significant risk of harm to human health and the environment, the MCP requires four consecutive quarterly rounds of sampling where TCE and hexavalent chromium (Cr+6) concentrations are lower than the applicable regulatory standards. Quarterly groundwater monitoring data obtained throughout 2014-2018 indicated that average TCE and hexavalent chromium (Cr+6) concentrations were lower than applicable Upper Concentration Limits (UCLs) described in the MCP. However, some on-site monitoring wells and some stream samples still exceed applicable GW-3 standards for Cr+6. (GW-3 regulatory standards are 600ppm Cr+3 and 300ppm Cr+6.) In 2020: (1) Honeywell & Wood proposed and ran a new chemical targeted remediation method to eliminate the source of the high Cr+6 levels in stream water. (2) Beginning in early 2020 and continuing for four quarters, Honeywell expects the analytical data to show a condition of No Significant Risk. (3) Honeywell then will complete a Method III Risk Characterization and a Stage II Ecological Risk Assessment to show that a condition of No Significant Risk has been achieved. (4) A Permanent Solution Statement with Conditions will replace the 1996 RAO. (5) An Activity and Use land use Limitations (AUL) document will be drafted, (6) reviewed, and (7) will be recorded on the property deed. The Committee will request of the Town Manager and Selectmen procedures for review of all closure related documents. This Committee will continue to meet with Honeywell and Wood E&IS representatives to review forthcoming data, remedial plans, and site closure documents. Honeywell anticipates achieving closure (likely in 2022) after demonstrating the No Significant Risk condition. After closure Honeywell will market the property with appropriate use limitations (AUL).

EARTH REMOVAL STORMWATER ADVISORY COMMITTEE

Michelle Collette, Earth Removal Stormwater Inspector

978-448-1105

mcollette@grotonma.gov

The first Earth Removal Bylaw was adopted in Groton in 1963, was amended in 1968 and again in 1984. The Advisory Committee was formed in 1968, when the Bylaw was first amended. The Earth Removal Inspector, appointed by the Select Board, works in conjunction with the Advisory Committee. Currently, three members are appointed by the Select Board for staggered terms of three years; and ex officio, one member is chosen annually by the Planning Board, and one by the Conservation Commission.

The duties of the Advisory Committee changed substantially in 1996 when Town Meeting adopted the first Erosion and Sedimentation Control By-law. The By-law was superseded in 2006 when the Town Meeting adopted the Stormwater Management – Low Impact Development By-law, Chapter 198 of the Code of the Town of Groton. The Committee became the Earth Removal Stormwater Advisory Committee at that time.

The Advisory Committee reviewed eight new Stormwater Management Permit applications in 2020 in addition to monitoring construction projects approved in previous years. The Advisory Committee works closely with the Land Use Department in its review of application and monitoring construction sites.

In 2020, the Advisory Committee assisted the Town Manager and DPW Director in the development of the Stormwater Management Enterprise Fund to establish a dedicated fund to operate and maintain the Town's "Municipal Separate Storm Sewer System (MS4)" as required by federal and state law. The Advisory Committee held public hearings and sponsored the warrant articles that were adopted by the 2020 Spring Town Meeting.

The Commission also thanks the Town Departments, including the Select Board, DPW Director, Building Commissioner, Conservation Commission, and Planning Board for their continued assistance.

Respectfully submitted,

Eileen McHugh, Chairman
Robert T. Delaney
Edward Perkins

George Barringer
Robert Hanninen
Michelle Collette, Stormwater Inspector

GRAVES REGISTRATION OFFICER

Deborah Beal Normandin, Graves Registration Officer

This year it was my honor to place a flag holder and a flag over the brave veterans who were buried in the Groton Cemetery in 2020. They defended their country and the American Flag.

- | | |
|--------------------|-------------------|
| • George Siener | WWII, Army & Navy |
| • Donald Dent | Korea, Navy |
| • Warren Boudrie | Korea, Navy |
| • John Saball | Vietnam, Army |
| • Lawrence Deal | Korea, Navy |
| • Clifford LaCount | Korea, Navy |

I would also like to thank the many veterans who helped place the flags in the Groton Cemetery for Memorial Day. The flags make me feel so proud to see them all summer long in the Groton Cemetery until we take them down on Veterans Day.

Respectfully Submitted,

Deborah Beal Normandin



Groton Cemetery
Photo Courtesy of Charlene Legge

GREAT POND ADVISORY COMMITTEE

(978) 448-1111

Members:

Jim Luening, Chair
Alex Woodle, Vice Chair
George Wheatley, Treasurer
Art Prest, Member
Remi Kaleta, Member
Larry Hurley, Member

Lost Lake and Knops Pond

After 7 years of weed control from last full lake treatment, invasive weeds have come back to the point where another full lake treatment is needed. In the interim, some spot treatments have been funded by the Groton Lakes Association. With Alex Woodle as the Project Manager, the GPAC obtained CPA funding for the full lake treatment. The treatment will be conducted this season.

Alex Woodle also championed obtaining CPA funding for a non-point source study of pollution entering Lost Lake through its two inlets. The Community Preservation Committee has unanimously recommended its approval at Town Meeting. Pollution, from non-point sources such as stormwater runoff, accelerates lake eutrophication and fuels weed growth. This study will make the town eligible for federal funds for best management practices to be applied to mitigate these problems. These projects will benefit water quality, reduce the need for herbicidal weed control, and align with the goals of Groton's Open Space Recreation Plan.

Baddacook Pond

Yearly weed harvesting has greatly improved the water conditions of Baddacook Pond. Recreational use is safer, navigation is clear, and the aquatic habitat is maintained for wildlife. The improvement, from year over year harvesting, was observed in delayed weed growth this year. This year when harvesting began in August, most of the weeds had just reached the surface. Before mechanical harvesting was employed, mats of weeds would have already spread across the 35 acres of infested water, out of Baddacook's total 76 acres.

Two buoys were purchased to mark sub-merged water hazards.

Duck Pond

GPAC sponsored the CPA project for the continuation of the aerator pilot project. Funds are required for electricity, aerator rental and water testing. More time is needed to prove value of aeration and to sustain investment in this pilot project. This past season because of drought conditions, pond was under unusual stress; not ideal conditions for this demonstration project.



Northeast Cove – Before Hydro-raking



Northeast Cove – After Hydro-raking

INVASIVE SPECIES COMMITTEE

(978) 448-1111

Members:

Jonathan Basch
Brian Bettencourt (Chair)
Adam Burnett
Alison Hamilton*
Richard Hewitt
Olin Lathrop (Vice-Chair)
Ron Strohsahl*

* notes new members who joined in 2020.



Courtesy of
Invasive Species
Committee -
Japanese
Knotweed
Control Effort

2020 was a very busy and productive year for the Invasive Species Committee. We worked hard in several main areas, including Education/Research, Outreach, and Invasives Mapping and Control. Here are some of the highlights:

Education/Research

- Two new brochures produced: 1) Autumn olive, 2) How to Safely Dispose of Invasive Plants (hosted on Town website and printed)
- Invasive species educational walk with Cub Scouts and parents at Sorhaug Woods
- 500 copies (each) of 7 educational brochures printed with funding from Commissioners of Trust Funds
- Nod Road Japanese knotweed study yielded unexpected and useful results on effective control methods
- Established materials for identification and communication regarding Spotted Lanternfly, newly found in Massachusetts

Outreach

- Coordinated with UMass researchers; arranged experimental site in Groton for study of Hemlock Woolly Adelgid control
- Coordinated with Garden Club on developing a plan for safe disposal of invasive plant material at the Transfer Station
- Coordinated with Garden Club on their annual lecture (on invasive plants)
- Fielded numerous emails from town residents and provided guidance on invasive species identification and control

Invasives Mapping and Control

- Successfully treated Japanese knotweed at Groton Woods and Shattuck Homestead
- Successfully treated Black swallowwort at Shattuck Homestead
- Conducted follow-up monitoring at Eliades land, documenting that 2019 treatment of Phragmites reed was successful.
 - Follow-up Phragmites treatment at Eliades, using same method, planned for 2021.
- Worked with Conservation Commission to develop invasive plant control plan for work at Priest Family land
- Scouted several sites in town for invasive plant control in 2021 (e.g. Surrenden Farm, Town Forest, Carmichael Swamp)
- Scouted several sites in town for presence of Eilanthus (“Tree of Heaven”), host tree for Spotted Lanternfly



SUSTAINABILITY COMMISSION

(978) 448-1111

We participated in the Climate Change Municipal Vulnerability Preparedness (MVP) workshop.

We continued work on the pollinator garden at the new Groton Center. This included clearing, tilling, soil preparation, installing hardscape, and planting shrubs and perennials.

The current membership includes Alison D Peterson (Chair), Carl Canner (Vice Chair), Marina Khabutayeva (Member), and Bruce Easom (Member).

Alison Dolbear Peterson, Chair



Groton Place - Bee
Photo Courtesy of Grace Remillard

TOWN FOREST COMMITTEE

(978) 448-1111

Due to the outbreak of the Covid 19 Pandemic and the Massachusetts Governor's directive for quarantining and social distancing, the Town Forest Committee did not meet in 2020.

The Town Forest continues to be used as a valuable resource for activities such as walking, hiking, biking, cross country skiing, horseback riding and hunting to name a few.

Motorized vehicle use of all types is prohibited.

The cutting of trails, building bridges and jumps is prohibited as is the raking or leaf blowing of existing trails.

Hunting is allowed and anyone using the Forest should be aware of the season and take necessary precautions. Dogs should be on leash during hunting season.

PLEASE-NO DUMPING

CARRY-IN, CARRY-OUT

Stephen L. Babin, Chairman

Carter Branigan, Clerk

John P. Sheedy, Member



Fall in Town Forest
Photo Courtesy of Kiirga Paananen

TRAILS COMMITTEE

(978) 448-1111

During 2020 Groton Trails Committee (GTC) members and 54 recruited volunteers assisted with weekly trail maintenance and new trail projects. A record total of 943 person-hours of effort was expended, with 49% of the total performed by supervised volunteers.

This Covid-19 pandemic year had less effect on the GTC's outdoors operations than other organizations may have experienced. Activities that were affected were as follows: there was no public information outreach at Grotonfest, normally in September, or at the Groton Greenway's River Festival, normally in June, since both events were canceled. The Squannacook River Runners canceled their Town Forest Trail Races in October and were therefore unable to make their usual annual donation of funds to the GTC's Gift Fund. The "Hidden Treasures" events usually scheduled in May, and coordinated by the Freedom's Way Heritage Association, were canceled this year. In March the Committee itself began holding its monthly meetings remotely (Zoom). Two scheduled Zoom meetings were canceled due to problems with the Zoom connections. All others but one (quorum) had good attendance and full agendas.

On May 15th a microburst with straight line winds left a path of major destruction (property and trail damage) by flattening hundreds of large trees, mostly in northeast Groton. There was trail damage throughout the town, but the most significant was in the Gamlin Crystal Springs and Red Line parcels owned by the Groton Conservation Trust. Trails were completely blocked for almost their entire length. Groups of GTC members and volunteers, with chain saws and hand saws, worked on clearing these trails for over a month. Much work was also done in the area by the Groton DPW the New England Forestry Foundation and by private tree clearing companies.

After many years of planning, designing and gaining environmental permitting, a substantial bridge was finally constructed from mid-September through early October through the bottom of the saddle behind Gibbet Hill. This bridge for hikers and horses permits transit over a very wet and narrow public right of way. The bridge is 60 feet long, eight feet wide, comprises three separate spans, and is supported on only four granite piers. Two stainless steel



cross-pieces on top of the piers raise the center of the bridge several feet above the wetland. Bruce Easom designed the bridge, arranged purchase of \$14,600 of materials, transported materials from his property to the top of Gibbet Hill and obtained a grant for funding of 80% of the costs from Mass DCR's Recreational Trails Program. Hundreds of stones dumped in the wetland over the years were extricated and relocated. A group of 17 Trails Committee members and other volunteers built the bridge in a three-week period of

beautiful dry weather, under Bruce's supervision. The GTC donated \$2,500 for the materials cost. *(photos of Gibbet Hill Bridge Construction Courtesy of Olin Lathrop)*

Erik Tobies, an Eagle Scout candidate in Groton, completed an excellent $\frac{3}{4}$ -mile trail connection between the Sorhaug-Williams Barn area and Martin's Pond Road. He also donated leftover funds raised for materials purchases to the GTC. Another Eagle Scout candidate, Hunter O'Toole, constructed three bog bridges in Wharton Plantation to allow access to a bridge built several years ago that had become isolated by rising waters due to beaver activity.

The GTC has been gradually, but steadily, posting informational, mileage, and directional signs throughout our trail network. This year we designed 16 signs that were then manufactured by the Massachusetts correctional system.

The GTC led three public guided hikes with a total of 48 participants. Some of these events were co-sponsored with the Appalachian Mountain Club. A series of four hikes and bird watches was led by two GTC members as part of the adult education program at Prescott Community Center.

John Ellenberger and Paul Riley resigned from the GTC this year. New members that joined were Lisa Irelan and Derek Cianci.

Respectfully submitted,

Kevin Barrett
Derek Cianci
Laura DeGroot
Paul Funch, Chair
Lisa Irelan
Olin Lathrop
Steve Legge
Wanfang Murray
Bob Ordemann, Vice Chair
Jim Peregoy
Jason Remillard, Clerk



John Tinker Trail
Photo Courtesy of Charlene Legge

Postscript:

2020 was another year which saw tangible progress on realizing the vision of the Squannacook River Rail Trail (SRRT) a 3.7-mile pathway from Townsend Center to the Bertozzi Wildlife Management Area in West Groton. The entire corridor was cleared of the rails in December by a company that recycles the steel, and due to a more favorable market for scrap steel, no cost was incurred. Final trail construction has been broken down into four phases with the first phase occurring this year during the construction window of November 2020 to March 2021. Phase 1 is the 1.1-mile section from Townsend center (Depot Street) to Old Meetinghouse Road. This section has been cleared of the old RR ties, the base re-graded and ballast added where necessary and the surface prepped for the final stone dust surface.

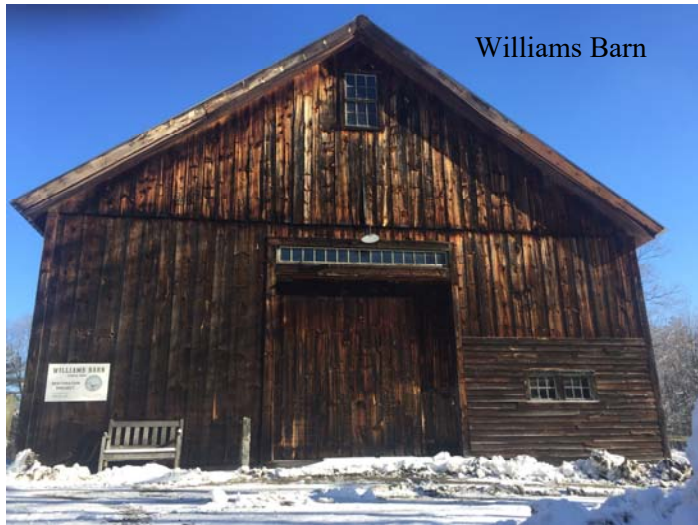
Phase 3, commencing in November 2022, will be in Groton from the northern Crosswinds Drive crossing to Bertozzi. Squannacook Greenways (SG) has decided to proceed in this phased manner in order to take advantage of the DCR MassTrails grant program, which so far has been a significant source of funding for construction.

WILLIAMS BARN COMMITTEE

(978) 448-1111

The Mission of the Williams Barn Committee is: to preserve and maintain the integrity of the Williams Barn as provided in the agreement with Massachusetts Historical Commission; to establish a learning center for education in the areas of conservation , environmental studies , agricultural history, barn architecture and local history; to encourage such other uses of the Barn as may be of benefit to the community , including fund raising and to cooperate with the conservation Commission with respect to the use of the surrounding conservation land and trails.

2020:



Williams Barn

Sadly, the Town lost an icon in 2020: Alfred L. Wyatt (Williams.) Al was born at the ancestral, Williams Farm, he passed away on January 24,2020. He was original Williams Barn Committee member from the beginning, 1997. Al played a major role in the renaissance and restoration of the Williams Barn, its grounds, outbuildings, and its cause. He himself restored all the wagons, sleighs, and carts you see. Being an original WBC member, Al has earned his place in WBC history. Like some of the other original WBC members, a large stone will be placed out back with Al's name on it.

The Farmers Market did open in 2020. With guidelines by the State and Town, the WBC managed to provide a decent Market, hats off to them. The Market was held at the Williams Barn Fridays 3-7pm, July 10 - October 9.

Social Media Internship, AL French a student at GDRHS was awarded a grant from the Pete Bertozzi Trust. The Intern helps the Williams Barn Committee with social media and day to day operations. AL did a great job and will be missed.

The Williams Barn Committee agreed to donate \$750 to the Brad Smith Memorial Scholarship

The Groton Community School Scavenger Hunt held a portion of its program at the Williams Barn October 17, all proceeds went to funding the school.

With the Commonwealths and the Conservation Commissions blessings the WBC placed a historical plaque on the barn.

New to the Williams Barn Committee in 2021, Steve Woodin (Wyatt, Williams.) Steve is a 13th generation Williams and a Grandson to the late Al Wyatt. Remarkably Steve is a fine carpenter and a local resident. Recently, Steve purchased an antique cape in West Groton and enjoys rehabbing it.

Williams Barn Committee: Leo Wyatt, Sandra Tobies, Kathy Stone, Joe Twomey, Bob Kniffin, Bruce Easom and May Brackett

APPENDIX



Spring Town Meeting Warrant/Minutes

June 13, 2020

Fall Town Meeting Warrant/Minutes

October 3, 2020

Election Results

March 3, 2020 Presidential Primary Results

June 9, 2020 Annual Town Election Results

September 1, 2020 State Primary Results

November 3, 2020 Presidential Election Results

Town Accountant Financials

Minutes

TOWN OF GROTON



2020 SPRING TOWN MEETING

Groton-Dunstable Middle School Track and Field (Outdoors)
344 Main Street, Groton, Massachusetts 01450

Held Saturday, June 13, 2020 10:00 AM

Attention – Voters and Taxpayers

Please bring this Report to Town Meeting

***THE BUDGET HANDOUT FOR ARTICLE 4 IS AVAILABLE
IN THE BACK OF THE WARRANT***

Important Notices Regarding Town Meeting Date and the Town Election

Under Mass. General Law c. 39, section 10(A), the town moderator may recess and continue a posted Town Meeting to a time, date and place certain in the event of a public-health, public-safety or weather-related emergency. Voters should follow the town's website, www.grotonma.gov and local news sources in the event the moderator makes an announcement regarding a change to the date, time and location of the Spring Town Meeting.

The Select Board chose May 18th for Town Meeting in order to schedule the town election on June 9th. This action satisfies both the town bylaw, which requires the election on the fourth Tuesday after the first session of Town Meeting, and state law, which sets a June 30th deadline for local elections. In the event of a recess and continuance of Town Meeting by the moderator, the date of the town election will not be impacted. While the date, time and location of Town Meeting can be changed by the moderator, the articles in the posted warrant cannot be changed, and they comprise the only topics subject to debate and voting at Town Meeting. Should the June 9 date for the town election be considered unacceptable by the Select Board for health or safety reasons, the Select Board has the authority under MGL Chapter 45 of the Acts of 2020 to move the date of a local election to a date prior to June 30, 2020, provided 20 days' notice is given. Please look to www.grotonma.gov for further guidance for the local election.

Annual Town Election

Should the June 9 date for the Town Election be considered unacceptable by the Select Board for health or safety reasons, the Select Board has the authority under MGL Chapter 45 of the Acts of 2020 to move the date of a local election to a date prior to June 30, 2020, provided 20 days' notice is given. Please look to www.grotonma.gov for further guidance for the local election.

Under the emergency powers of the Select Board and with authorization under MGL Chapter 45 of the Acts of 2020, the Town Election Hours have been modified for the 2020 Annual Town Meeting. Polls will be open from 9:00 AM to 3:00 PM. The hours have been reduced to enhance safety of our poll workers.

Absentee Ballots

All voters are strongly encouraged to vote in this election by absentee ballot in the interest of safety. An absentee ballot application is included as the second last page of this warrant. It may be copied as needed. A completed application may be mailed to Town Clerk, 173 Main Street, Groton, MA 01450, faxed to 978-448-2030 or emailed to townclerk@townofgroton.org

2020 Town Election: June 9, 2020
Poll Hours: 1:00 P.M. to 7:00 PM
Polling Locations:

Precinct 1	The Groton Center (formerly the Groton Senior Center) 163 West Main Street
Precinct 2	Groton Country Club 94 Lovers Lane
Precinct 3	Groton Town Hall 173 Main Street



Town Meeting Access for Voters with Disabilities

Parking – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South. There is a ramp providing access from the parking lot to the front door of the Middle School.

Wheelchair Accessible & Companion Seating – Wheelchair spaces, seating for people with mobility issues and companion seats are available in the center aisle on both sides of the auditorium.

Sign Language – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

Speaking at Town Meeting – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

Restrooms – Accessible restrooms are available near the entrance to the auditorium.

Transportation to Town Meeting - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. However, the van will depart the school at 10 PM regardless of the status of the meeting. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

Questions or concerns - If you or a member of your household has questions or would like to request a sign language interpreter, please contact the Select Board's Office at Town Hall at 978 448-1111 at least one week before the Town Meeting.

Town Moderator:
Jason Kauppi

Deputy Moderator
Stuart Schulman

Select Board:
Joshua Degen, Vice-Chair
John Giger
Alison Manugian, Chair
Becky Pine
John Reilly, Clerk

Finance Committee:
Colby Doody
Gary Green, Vice-Chair
David Manugian
Arthur Prest
Bud Robertson, Chair
Scott Whitefield

Town Manager:
Mark W. Haddad
Dawn Dunbar, Executive Assistant

Town Clerk:
Michael Bouchard

The meeting was called to order at 10:27 AM. Mr. Jason Kauppi presided as Moderator. There is no quorum requirement. 313 voters attended the Meeting.

Mr. Kauppi made announcements pertaining to current events. The meeting was being held outdoors in the interest of public safety and the pandemic virus still in circulation. Voters were informed that there would not be voice votes, only “show of hands” voting using the Registered Voter Card issued for the meeting. Attendees were asked to wear masks if medically possible. Facilitators were present to bring microphones to voters. Microphones were sanitized after each use.

Two consent agenda items would be implemented. Traditionally, one consent agenda item is used for routing matters, with a voter’s right to “hold” the item and promote discussion. For this meeting, a second consent agenda item to process Article 4 The Fiscal Year 2021 Operating Budget was added.

Mr. Kauppi nominated Stuart Schulman as the Deputy Town Moderator to serve until the Spring 2021 Annual Town Meeting, and was unanimously voted. The Town Clerk administered the oath to Mr. Schulman.

A moment of silence was observed for those who have passed since the last Town Meeting. Mr. Robert Johnson, veteran Services Officer, who typically led the Pledge of Allegiance was specifically recognized. Mr. Kauppi led the Pledge of Allegiance.

The Moderator announced that major proponents and opponents of an article would be allowed 7 minutes to speak to an article. A motion was offered to limit debate to 3 minutes:

MOTION: I move that debate be limited to three minutes for each speaker, with the exception of the main proponent and opponent of each article, and at the discretion of the moderator.

Moved and Seconded

Quantum of Vote: 2/3 Majority

Vote on Motion to Limit Debate: Passed by 2/3 Majority

The Moderator deemed that the warrant was duly posted and asked for a motion to waive the reading of the warrant. The motion was seconded and passed by a unanimous vote.

**SPRING TOWN MEETING MINUTES
MAY 18, 2020**

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the eighteenth day of May, 2020 at Seven O'clock in the evening, to consider all business other than the election of Town Officers and on the ninth day of June, 2020 at an adjourned session thereof to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for Two	Select Board	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for One	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton-Dunstable Regional School Committee	2 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for One	Park Commission	2 Years
Vote for Two	Planning Board	3 Years
Vote for One	Planning Board	2 Years
Vote for One	Planning Board	1 Year
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years
Vote for One	Groton Housing Authority	5 Years
Vote for One	Groton Housing Authority	4 Years

Town Clerk Note: As noted on page 1, the Annual Town Election had been rescheduled to June 9, 2020.

ARTICLE LISTINGS

Article 1:	Hear Reports	Passed
Article 2:	Elected Officials Compensation	Passed
Article 3:	Wage and Classification Schedule	Passed
CONSENT AGENDA – Article 4 including sub-motions		
Article 4:	Fiscal Year 2021 Annual Operating Budget	Passed
Article 5:	Appropriate FY 2021 Contribution to the OPEB Trust Fund	Passed
Article 6:	Fiscal Year 2021 Capital Budget	Passed
Article 7:	Create a Stormwater Enterprise Fund	Passed
Article 8:	Community Preservation Funding Recommendations	
	Motion 1: Affordable Housing Coordinator	Passed
	Motion 2: Prescott School – Phase III (Sprinkler system funding)	Passed
Article 9:	Amend Zoning Bylaw – Bylaw Codification	Passed
Article 10:	Acceptance of Amelia Way as a Public Way	Passed
CONSENT AGENDA: Articles 11 through 20		Passed
Article 11*:	Appropriate Money to Offset the Snow and Ice Deficit	
Article 12*:	Appropriation to Fund Town Forest Expenses	
Article 13*:	Transfer Within Center Sewer Enterprise Fund	
Article 14*:	Transfer Within Four Corners Sewer Enterprise Fund	
Article 15*:	Transfer Within Cable Enterprise Fund	
Article 16*:	Prior Year Bills	
Article 17*:	Debt Service for Surrenden Farms	
Article 18*:	Establishing Limits for the Various Revolving Funds	
Article 19*:	Accept Law Increasing Real Estate Tax Exemptions	
Article 20*:	Accept Provisions of M.G.L., c. 59, §5	
	Budget Report of the Town Manager and Finance Committee to Town Meeting	
	Appendix A – Fiscal Year 2021 Proposed Operating Budget	
	Appendix B – Fiscal Year 2021 Wage and Classification Schedule	

****Articles 4 with sub-motions considered as a Consent Agenda with a single vote. Articles 11 through 20 was also considered as a Consent Agenda with a single vote.***

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear and act on the report of the Select Board and other Town Officers and Committees, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *To hear reports of Town Boards, Committees and Commissions and to accept the annual report and other reports that may be presented to Town Meeting.*

MOVER: Rebecca Pine

MOTION: I move that the Town's 2019 Annual Report be accepted and placed in the permanent records of the Town.

Note: No other reports offered

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 1 – Main Motion: Passed by Unanimous Vote

ARTICLE 2: ELECTED OFFICIALS' COMPENSATION

To see if the Town will vote to set the compensation for the elected officials of the Town for the ensuing year, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *To provide compensation for elected officials as proposed by the Town Manager. The Town Clerk shall receive a salary of \$91,748 in FY 2021 and the Moderator shall receive a salary of \$65 in FY 2021.*

Mover: Alison Manugian

MOTION: I move that the following compensation be set for the following elected officials for the ensuing year:

Town Clerk \$91,748
Town Moderator \$ 65

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 2 – Main Motion: Passed by Unanimous Vote

ARTICLE 3: WAGE AND CLASSIFICATION SCHEDULE

To see if the Town will vote to amend and adopt for Fiscal Year 2021 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

**SELECT BOARD
TOWN MANAGER**

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *The purpose of this Article is to set the wage and classification schedule for the three (3) employees covered by the Personnel Bylaw. Under the policy of the Select Board, these employees receive the same benefits as contained in the Town Supervisors' Union Contract. These employees will receive a two (2) percent cost of living adjustment in Fiscal Year 2021.*

Mover: Joshua Degen

MOTION: I move that the Town of Groton Wage and Classification Schedule be amended and adopted for Fiscal Year 2021 as printed in Appendix B of the Warrant for the 2020 Spring Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 3 – Main Motion: Passed by Unanimous Vote

ARTICLE 4: FISCAL YEAR 2021 ANNUAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2021), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE
SELECT BOARD
TOWN MANAGER**

Select Board: *Recommended (4 In Favor, 1 Against – Manugian)*
Finance Committee: *Recommended Unanimously*

Summary: *In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31st; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at the Spring Town Meeting. The current proposed budget handout for this Article is contained in Appendix A of this Warrant. Due to the COVID-19 Pandemic, issues related to the Budget are changing on almost a daily basis. Therefore, it is highly likely that the budget contained in this Warrant is subject to change at Town Meeting. Please also see the Finance Committee's and Town Manager's Report which includes the Finance Committee's and Select Board's recommendations.*

CONSENT MOTION ON THE BUDGET

Mover: Bud Robertson

I move that the town take affirmative action on Motion 1 through Motion 13, under Article 4, as set forth in the Town Meeting Information Handout for this Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter requests the right to debate a specific budget motion, then said motion shall be debated and voted upon separately.

Moved and Seconded

MOTION 1: GENERAL GOVERNMENT

MOTION: I move that Two Million One Hundred Thirty Three Thousand Four Hundred Eighteen Dollars (\$2,133,418) be hereby appropriated for General Government as represented by lines 1000 through 1182 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$15,500 be transferred from the Excess and Deficiency Fund (Free Cash) and the sum of \$2,117,918 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 2: LAND USE DEPARTMENTS

MOTION: I move that Four Hundred Forty Eight Thousand Fifty Five Dollars (\$448,055) be hereby appropriated for Land Use Departments as represented by lines 1200 through 1281 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$6,056 be transferred from the Excess and Deficiency Fund (Free Cash) and the sum of \$441,999 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 3: PROTECTION OF PERSONS & PROPERTY

MOTION: I move that Four Million Three Hundred Sixty Nine Thousand Four Hundred Twenty-Seven Dollars (\$4,369,427) be appropriated for Protection of Persons and Property as represented by

lines 1300 through 1372 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$300,000 be appropriated from Fire & Emergency Medical Services Receipts Reserved and the sum of \$4,069,427 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 4: SCHOOLS

a.) Nashoba Valley Regional Technical High School

MOTION: I move that the sum of Six Hundred Eighty-Eight Thousand Two Hundred Seventy-Three Dollars (\$688,273) be raised and appropriated from the Fiscal Year 2021 Tax Levy and other general revenues of the Town for the Nashoba Valley Regional Technical High School as represented by line 1400 in Appendix A of the Warrant.

Quantum of Town Meeting Vote: Majority

b.) Groton Dunstable Regional School District

MOTION A: I move that the sum of Twenty-Two Million, Seven Hundred Twenty-Seven Thousand, Two Hundred Thirty-Nine Dollars (\$22,727,239) be hereby raised and appropriated from the Fiscal Year 2021 Tax Levy and other general revenues of the Town for the Groton Dunstable Regional School District as represented by lines 1410 through 1413 as shown in Appendix A of the Warrant.

Quantum of Town Meeting Vote: Majority

MOTION B: I move that the sum of Two Hundred Sixty-Five Thousand One Hundred Seventy-Two (\$265,172) be hereby transferred from the Groton Dunstable Regional School District Capital Stabilization Fund to the Groton Dunstable Regional School District to pay for the capital assessment from said School District as represented by line 1414 in Appendix A of the Warrant.

Quantum of Town Meeting Vote: 2/3's Majority

MOTION 5: DEPARTMENT OF PUBLIC WORKS

MOTION: I move that Two Million Two Hundred Fifty-Four Thousand Eight Hundred Fifty-Three Dollars (\$2,254,853) be hereby appropriated for the Department of Public Works as represented by lines 1500 through 1561 as shown in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, \$2,768 be transferred from the Excess and Deficiency Fund (Free Cash) and \$2,252,085 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 6: LIBRARY AND CITIZEN'S SERVICES

MOTION: I move that the sum of One Million Seven Hundred Nineteen Thousand Six Hundred Fifty Dollars (\$1,719,650) be hereby appropriated for Library and Citizen's Services as represented by

lines 1600 through 1703 as shown in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$4,099 be transferred from the Excess and Deficiency Fund (Free Cash) and \$1,715,551 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 7: DEBT SERVICE

MOTION: I move that One Million Eight Hundred Nineteen Thousand Eight Hundred Twenty-Six Dollars (\$1,819,826) be hereby appropriated for Debt Service as represented by lines 2000 through 2007 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation the sum of \$91,574 be transferred from the Excess and Deficiency Fund (Free Cash) and the sum of \$1,728,252 be raised from the Fiscal Year 2021 Tax Levy and other general revenues of the Town.

Quantum of Town Meeting Vote: Majority

MOTION 8: EMPLOYEE BENEFITS

MOTION: I move that the sum of Three Million Nine Hundred Sixty-Six Thousand Three Hundred Sixty-Nine Dollars (\$3,966,369) be raised and appropriated from the Fiscal Year 2021 Tax Levy and other general revenues of the Town for Employee Benefits as represented by lines 3000, 3002, 3010, 3011 and 3012 in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 9: WATER ENTERPRISE

MOTION: I move that One Million Three Hundred Eighty-Eight Thousand Nine Hundred Sixteen Dollars (\$1,388,916) be appropriated to be spent by the Groton Water Commission to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town of the Groton Water Enterprise Fund as represented in the Water Enterprise Budget in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted.; and to meet this appropriation, the sum of \$1,222,663 be appropriated from Water Rates and Fees and the sum of \$166,253 in the Town's General Fund Operating Budget be raised and appropriated to be allocated to the Water Enterprise for FY 2021.

Quantum of Town Meeting Vote: Majority

MOTION 10: SEWER ENTERPRISE

MOTION: I move that Seven Hundred Sixty-Three Thousand Three Hundred Dollars (\$763,300) be appropriated to be spent by the Groton Sewer Commission to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town for the Groton Sewer Enterprise Fund as represented in Appendix A of the Warrant; each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$734,319 be appropriated from Sewer Rates and Fees and, and the sum of

\$28,981 be raised and appropriated in the General Fund Operating Budget to be allocated to the Sewer Enterprise for Fiscal Year 2021.

Quantum of Town Meeting Vote: Majority

MOTION 11: LOCAL ACCESS CABLE ENTERPRISE

MOTION: I move that Two Hundred Fourteen Thousand Eight Hundred Four Dollars (\$214,804) be hereby appropriated to be spent by the Cable Access Commission to defray all operating expenses and any reimbursements to the Town of the Local Access Cable Enterprise Fund as shown in Appendix A of the Warrant report; each line item to be considered as a separate appropriation for the purposes voted and to meet this appropriation, the sum of \$27,554 be hereby transferred from the Local Cable Access Excess and Deficiency, the sum of \$126,220 be appropriated from Local Access Cable Fees and the sum of \$61,030 be raised and appropriated in the General Fund Operating Budget to be allocated to the Local Access Cable Enterprise for Fiscal Year 2021.

Quantum of Town Meeting Vote: Majority

MOTION 12: FOUR CORNERS SEWER ENTERPRISE-

MOTION: I move that the amount of \$32,805 be appropriated for a Fiscal Year 2021 Budget for the Four Corners Sewer Enterprise as shown in Appendix A of the Warrant report each line item to be considered as a separate appropriation for the purposes voted; and to meet this appropriation, the sum of \$16,900 be hereby transferred from Four Corners Sewer Enterprise Excess and Deficiency and the sum of \$15,905 be appropriated from Four Corners Sewer Rates and Fees.

Quantum of Town Meeting Vote: Majority

MOTION 13: ELECTRIC LIGHT

MOTION: I move that the income from sales of electricity to private customers or for electricity supplied to municipal buildings, together with receipts from jobbing accounts, be appropriated for the Groton Electric Light Department, the whole to be expended by the Manager of the Groton Electric Light Department under the direction and control of the Groton Board of Electric Light Commissioners, for expenses of the Department for Fiscal Year 2021, as defined in Section 57 of Chapter 164 of the Mass. General Laws, and that, if said sum and said income shall exceed said expense for said year, such excess shall be transferred to the construction fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Board of Electric Light Commissioners.

Quantum of Town Meeting Vote: Majority

VOTE on Article 4 – Consent Agenda (Motions 1 through 13, inclusive):

Passed by Unanimous Vote

Note: No Motion was “held” for discussion

ARTICLE 5: APPROPRIATE FY 2021 CONTRIBUTION TO THE OPEB TRUST

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20, or to take any other action relative thereto.

**SELECT BOARD
TOWN MANAGER**

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The purpose of this article is to fund the Town's OPEB Liability. The Select Board and Finance Committee have adopted a funding policy for this purpose. One of the funding goals is to commit to an annual appropriation to the Trust that would keep the Net Present Value Liability from growing until such time as the Town can begin to pay down the liability. In Fiscal Year 2021, the anticipated amount necessary for this purpose is estimated to be \$177,094. This Article will seek an appropriation of \$177,094 from Free Cash to add to the OPEB Liability Trust Fund.*

ARTICLE 5: APPROPRIATE FUNDING FOR OPEB TRUST

Mover: John Reilly

MOTION: I move that the sum of One Hundred Seventy Seven Thousand and Ninety Four Dollars (\$177,094), be transferred from the Excess and Deficiency Fund (Free Cash) to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 – Main Motion: Passed by Unanimous Vote

ARTICLE 6: FISCAL YEAR 2021 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of funding the Fiscal Year 2021 Capital Budget, or to take any other action relative thereto.

TOWN MANAGER

Summary: *The following is the proposed Town Manager's Capital Budget for Fiscal Year 2021:*

Item #1 – Ambulance 2 Replacement	\$325,000	Fire/EMS
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Summary: *The Fire Chief has instituted an equipment replacement program to improve the equipment of the Department. Ambulance 2 is a 2012 ambulance that is due for regular replacement in FY 2021.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Item #2 – Dump Truck **\$40,000** **Highway**

Summary: *At the 2018 Spring Town Meeting, the Meeting authorized the acquisition of a new Dump Truck for the Highway Department by borrowing the necessary funds (\$185,000) through the Commonwealth's State House Notes method and pay off the debt over five years. This will be the third of five payments for the Dump Truck.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Item #3 – IT Infrastructure **\$40,000** **Town Facilities**

Summary: *This item in the Capital Budget was established nine years ago and has been very successful. In Fiscal Year 2021, the following items will be purchased/upgraded with this allocation: Ten (10) new computers for Town Hall, five (5) new computers for the Library; Replace aging servers and storage arrays; expand network; upgrade network switches to increase wireless coverage.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Item #4 – Tractor Trailer Unit **\$40,000** **Transfer Station**

Summary: *At the 2018 Spring Town Meeting, the Meeting authorized the acquisition of a new Tractor Trailer Unit for the Transfer Station by borrowing the necessary funds (\$160,000) through the Commonwealth's State House Notes method and pay off the debt over four years. This will be the third of four payments for the Unit.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Item #5 – Triplex – Greens Mower **\$5,100** **Country Club**

Summary: *Four years ago, the Town proposed to replace one of the mowers so that the Club would have a backup mower. One cuts the greens and the other is used to cut the tees and collars around the greens. The Town Meeting agreed to finance the mower over five years. This is the final payment for a total cost of \$25,500.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

TOWN MANAGER

Mover: Joshua Degen

MOTION: I move that the sum of Four Hundred Fifty Thousand One Hundred Dollars (\$450,100) be appropriated, to be expended by the Town Manager, for the following capital items and to meet this appropriation, the sum of \$325,000 be transferred from the Emergency Medical Services Receipts Reserved for Appropriation and the sum of \$125,100 be transferred from the Capital Stabilization Fund:

<u>Item</u>	<u>Amount</u>	<u>Department</u>
Ambulance 2 Replacement	\$325,000	Fire/EMS
Dump Truck	\$ 40,000	Highway
IT Infrastructure	\$ 40,000	Town Facilities
Tractor Trailer Unit	\$ 40,000	Transfer Station
Triplex – Greens Mower	\$ 5,100	Country Club
Total	\$450,100	

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Article 6 – Main Motion: Pass by 2/3rds Majority

ARTICLE 7: ADOPT M.G.L., C.44, §53 F½ CREATING A STORMWATER ENTERPRISE FUND

To see if the Town will vote to establish a Stormwater Facilities Utility Enterprise Fund and to accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws, in order to authorize establishment of an Enterprise Fund known as the "Stormwater Facilities Utility Enterprise Fund" for the Groton Stormwater Facilities Utility, effective in Fiscal Year 2021, as follows:

1. Amend Groton Bylaws to add to §154-2 Definitions the following:

STORMWATER FACILITIES UTILITY – A Utility operation of the Town's Stormwater drainage facilities within the Town's Department of Public Works together with a related special user fee assessment, Town wide, as described in Groton Bylaw §154-5.

2. Amend Groton Bylaw to add §154-5 as follows:

§154-5 There is hereby established a Stormwater Facilities Utility as follows.

- (a) The Stormwater Facilities Utility shall provide for the operation, maintenance, and upgrade or expansion of existing storm drain systems throughout the town; development of drainage studies, plans, flood control measures, and water-quality programs; administrative costs; and construction of capital improvement projects, and purchase of all equipment necessary for the installation, operation and maintenance of the system; and the town's compliance with requirements now or hereafter contained in permits issued by the Commonwealth of Massachusetts and The United States of America.
- (b) The Stormwater Facilities Utility shall be managed and operated by the Town Manager in consultation with the Groton Department of Public Works and shall be within the Town's Department of Public Works.

- (c) To generate funding specifically for stormwater management, a stormwater facility user utility fee is hereby imposed upon all Users of the Town's stormwater facilities throughout the town and the Select Board is hereby authorized to establish such user fee sufficient to meet the costs incurred by the Stormwater Facilities Utility and to amend such fee from time to time as warranted by the circumstances of costs and legal requirements.
- (d) The revenue received by the Town from the payment of Stormwater facilities user fees shall be deposited in the Stormwater Facilities Utility Enterprise Fund and the revenue generated shall be used by the Town Manager, in consultation with the Director of Public Works, to directly support the operation, maintenance, and upgrade or expansion of existing storm drain systems; development of drainage studies, plans, flood control measures, and water-quality programs; administrative costs; and construction of capital improvement projects, and purchase of all equipment necessary for the installation, operation and maintenance of the system; and the town's compliance with requirements contained in permits issued by the Commonwealth of Massachusetts and The United States of America .

3. To accept M.G.L., Chapter 44, Section 53F1/2 "Enterprise Funds") for the Stormwater Facilities Utility Enterprise Fund, which statute provides as follows:

"Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, cable television public access, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight. No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise."

"Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets. The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget. If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section."

"For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of

the legislative body. A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.”

or to take any other action relative thereto.

**TOWN MANAGER
EARTH REMOVAL STORMWATER ADVISORY COMMITTEE**

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The Town of Groton is under the jurisdiction of the NPDES MS4 stormwater permit program operated by US Environmental Protection Agency. The permit program requires the Town to proactively manage its storm drainage system and ensure the protection of its waterways from stormwater pollution. Compliance with the requirements of this program is mandatory. The establishment of an enterprise fund would create the most consistent and transparent funding mechanism to achieve compliance with this program to reduce the likelihood of flooding and protect its waterways from stormwater pollution. Should this Article not be approved, the Town will need to amend the Operating Budget in the Fall, 2020 to address these needs. This would require a reduction in other parts of the Budget to fund this compliance.*

Mover: John Giger

MOTION: I move that Groton Bylaws be hereby amended to add Section 154-2, and Section 154-5 to establish a Stormwater Facilities Utility Enterprise Fund as printed in Warrant for the 2020 Spring Town Meeting and that the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws be accepted for this Enterprise Fund, in order to authorize establishment of an Enterprise Fund known as the “Stormwater Facilities Utility Enterprise Fund” for the Groton Stormwater Facilities Utility, effective in Fiscal Year 2021.

**Moved and Seconded
Quantum of Town Meeting Vote: Majority**

Discussion:

- Mr. Delaney- DPW Director:
 - Groton is part of the MS4 stormwater permit program, which requires the town to protect and manage its stormwater system and discharge.
 - Until the newest guidelines had been issued, the Town’s DPW had been meeting MS4 requirements by doing the work in-house for the past 8 years. The new requirements will not be possible to be met in-house.
 - This article is asking to establish the fund. Costs and funding requirements will be detailed at the Fall Town Meeting.

Vote on Article 7 – Main Motion: Passed by Unanimous Vote

ARTICLE 8: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2021, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Select Board, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

CPC Proposal A: Housing Coordinator \$51,385

Summary: *The Town established the position of Housing Coordinator in 2009, with the salary being paid out of the Community Preservation Administrative Account. Six years ago, the Community Preservation Committee approved the increase of the position to 25 hours and requested that it become an annual funding item to be approved by Town Meeting, with the funding to come from the Community Housing Reserve. Town Meeting has approved this for the last six years. This will be the seventh year that this position will be funded in this manner. The full amount to be paid from the Community Housing Reserve.*

Select Board: Recommended Unanimously
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

MOTION 1: Affordable Housing Coordinator Mover: Anna Eliot

I move that pursuant to Massachusetts General Laws, Chapter 44B, Section 5, the sum of Fifty-One Thousand Three Hundred Eighty-Five Dollars be appropriated (\$51,385) from the Community Preservation Fund Community Housing Reserve to fund Community Preservation Application 2021-01 "Affordable Housing Coordinator".

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 8 – Motion 1: Passed by Majority Vote

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CPC Proposal B: Prescott School – Phase III \$125,000

Summary: *This project is to fully fund the Prescott Fire Protection CPA grant that was voted by Town Meeting in 2018. Since that vote, information has come forward that the addition of a new fire alarm system installed at the same time as the sprinkler installation would not only be cost effective but would meet updated Fire Codes and allow access of individuals to the second floor or Prescott and also allow children under the age of 18 to be in the building without their parents. Some funds of the 2019 grant have been used for architectural designs for this project and for new fire doors. The additional*

funds requested in this article would supplement these funds, allow for the addition of the alarm system in the bids, plus address the possible increase in construction costs since the original grant was proposed. The amount of \$6,000 to be paid from the Unallocated Reserve and the amount of \$119,000 to be paid from the Historic Reserve.

Select Board: Recommended (3 In Favor, 2 Against – Giger, Manugian)

Finance Committee: Recommended Unanimously

Community Preservation Committee: Recommended

MOTION 2: Prescott School – Phase III

Mover: Bruce Easom

I move that pursuant to Massachusetts General Laws, Chapter 44B, Section 5, the sum of One Hundred and Nineteen Thousand Dollars (\$119,000) be appropriated from the Community Preservation Fund Historic Resource Reserve and the sum of Six Thousand Dollars (\$6,000) be appropriated from the Community Preservation Fund Unallocated Reserve, for a total of \$125,000, to fund Community Preservation Application 2021-02 “Prescott School – Phase III”.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- Mr. Lane (proponent):
 - This article provides supplemental funds to install fire alarms and a sprinkler system at the Prescott School building. It asks to add \$125,000 to the \$215,00 previously allocated by the CPC.
 - The building is assessed at \$1,800,000. The addition of sprinklers adds usable space, and helps avoid the need for a new building.
 - The building houses community programs, which are in demand. The installation of sprinklers adds square footage for low rent office space.
- Ms. Eliot (opponent):
 - The 2021 Town Budget has shortfalls which is why other CPA articles were deferred to the Fall.
 - The CPC members used a scripted scoresheet, using 8 criteria, to determine the value of applications. Each CPC member gave this proposal its lowest score.
 - Questions why this proposal came forward ahead of the other, higher rated ones.
- Audience comments:
 - If this is not funded now, the Friends of Prescott will need to give up as the third floor is a key aspect of meeting the revenue plan.
 - A current lessee state that he is happy with his space, but that a sprinkler system is needed to attract other businesses to lease.
 - Concern that we are pouring taxpayer money into this building and we don't know where it ends. This is no contingency should the Friends of Prescott fail to meet their obligation unless the third floor were available. The third floor also has no ADA access.
 - The process should be followed. Why is this proposal treated uniquely?
 - Mr. Robertson (Finance Committee Chair) stated that the Oversight Committee looks at the numbers. The Committee believes that the Friends of Prescott is a little ahead on their revenue plan. Renting out the third floor should allow them to pay the \$20,000 contract payment next year. He supports the installation of sprinklers, and

negotiating a second lease. He added that, if you haven't seen the building lately, that it is "beautiful".

- Mr. Degen (Select Board) stated that what is at stake is the preservation of the building as an asset, independent of support for the Friends of Prescott.

MOTION to MOVE the QUESTION:

Moved and Seconded

Quantum: 2/3rds Majority

Vote on the Motion to Move the Question (Article 8 – Motion 2):

Passed by 2/3 majority

VOTE on Article 8 – Motion 2: Passed by Majority Vote

COMMUNITY PRESERVATION COMMITTEE

ARTICLE 9: AMEND ZONING BYLAW – BYLAW CODIFICATION

To see if the Town will vote to recodify the Code of the Town of Groton, Chapter 218 Zoning according to the following Table of Contents:

- § 218-1 General Provisions
 - § 218-1.1 Authority and Title
 - § 218-1.2 Purposes
 - § 218-1.3 Basic Requirements
- §218-2 Administration
 - § 218-2.1 Enforcement
 - § 218-2.2 Building Permits
 - § 218-2.3 Special Permits
 - § 218-2.4 Board of Appeals
 - § 218-2.5 Site Plan Review
 - § 218-2.6 Repetitive Petitions
 - § 218-2.7 Violations and Penalties
 - § 218-2.8 Amendment
 - § 218-2.9 Effective Date
 - § 218-2.10 Conflict of Laws and Validity
 - § 218-2.11 Fees
- § 218-3 Definitions
- § 218-4 Zoning Districts.
 - § 218-4.1 Classes of Districts
 - § 218-4.2 Intention of Districts
 - § 218-4.3 Location of Districts
 - § 218-4.4 Boundaries of Districts
- § 218-5 Use Regulations
 - § 218-5.1 Basic Requirements
 - § 218-5.2 Schedule of Use Regulations
 - § 218-5.3 Accessory Uses

- § 218-5.4 Special Use Considerations in Official Open-Space Districts
- § 218-5.5 Special Use Considerations in R-B, VCB, NB, GB and I Districts
- § 218-5.6 Conversion of Seasonal Residences
- § 218-5.7 Nonconformance
- § 218-5.8 Prohibited Uses
- § 218-6 Intensity Regulations
 - § 218-6.1 Basic Requirements
 - § 218-6.2 Schedule of Intensity Regulations
 - § 218-6.3 General Provisions
 - § 218-6.4 Hammerhead Lots
- § 218-7 Overlay Districts
 - § 218-7.1 Floodplain District Regulations
 - § 218-7.2 Water Resource Protection Overlay District
 - § 218-7.3 Town Center Overlay District
 - § 218-7.4 Recreational Overlay District
- § 218-8 General Regulations
 - § 218-8.1 Off-Street Parking and Loading
 - § 218-8.2 Off-Site Off-Street Parking
 - § 218-8.3 Appearance
- § 218-9 Special Residential Regulations
 - § 218-9.1 Flexible Development
 - § 218-9.2 Major Residential Development
 - § 218-9.3 Multifamily Use
 - § 218-9.4 Accessory Apartments
- § 218-10 Special Regulations
 - § 218-10.1 Personal Wireless Services Facilities
 - § 218-10.2 Wind Energy Conversion Facility
 - § 218-10.3 Large-Scale Ground-Mounted Solar Photovoltaic Facilities
 - § 218-10.4 Marijuana Establishments

or to take any other action relative thereto.

PLANNING BOARD

Select Board: *Recommended Unanimously*

Finance Committee: *No Position*

Planning Board: *Recommended Unanimously*

Summary: *The Planning Board is proposing to recodify the existing Zoning Bylaw to make it more user-friendly. The bylaw has been amended over the years, in an additive fashion. The grouping of certain provisions, and the overall organization of the bylaw, is disjointed and difficult to follow. The Planning Board is attempting to reorganize the existing bylaw in a more logical manner that will make it easier to find specific information. The recodification involves regrouping the sections, and then renumbering the sections accordingly. There will be no changes to any of the existing provisions or requirements that are currently in effect. A copy of the proposed Zoning Bylaw recodification is available on the Town of Groton's website at: <https://www.grotonma.gov/>*

Mover: Russell Burke

MOTION: I move that the Code of the Town of Groton, Chapter 218 Zoning be recodified according to the Table of Contents as printed in the Warrant for the 2020 Spring Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Discussion:

- At a posted meeting of the Planning Board on February 13, 2020, the Planning Board voted unanimously to recommend Article 9.
- The purpose of this article is to approve the reorganization of the Zoning bylaw. The bylaw had grown to be very complex over the years, and it was hard even for those familiar with the bylaw, to search the bylaw. The work of the reorganization was done by Mr. Burke at no charge to the town (for which he was recognized by the audience).
- There were no changes to zoning content as a result of this exercise, except these were removed:
 - Chapter 218-16.D(5) Accessory Apartments (expired July 11, 2006)
 - Chapter 218-16.2 Temporary moratorium on recreational marijuana establishments (Expired December 31, 2018)

VOTE on Article 9 – Main Motion: Passed by Unanimous Vote.

ARTICLE 10: ACCEPTANCE OF AMELIA WAY AS A PUBLIC WAY

To see if the Town will vote to accept Amelia Way as a public way, as recommended by the Planning Board and laid out by the Select Board and as shown on a plan entitled "Amelia Way Street Acceptance Plan in Groton, Massachusetts," prepared by Hannigan Engineering, Inc., Leominster, MA for Grand Coast Capital Group, Hingham, Massachusetts, dated January 16, 2018, and on file with the Town Clerk; to authorize the Select Board to acquire, by gift, purchase or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels on such way, or to take any other action relative thereto.

SELECT BOARD

Select Board: Recommended Unanimously

Finance Committee: No Position

Summary: To accept Amelia Way as a public way.

Mover: John Reilly

MOTION: I move that Amelia Way be accepted as a public way, as recommended by the Planning Board and laid out by the Select Board and as shown on a plan entitled "Amelia Way Street Acceptance Plan in Groton, Massachusetts," prepared by Hannigan Engineering, Inc., Leominster, MA for Grand Coast Capital Group, Hingham, Massachusetts, dated January 16, 2018, and on file with the Town Clerk; and that the Select Board be authorized to acquire, by gift, purchase or eminent domain

such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels on such way.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- At a posted meeting of the Planning Board on September 12, 2019, the Planning Board voted unanimously to recommend this article. All requirements under Chapter 381 Sub-division Control have been met. All bonds have been released.

VOOTE on Article 10 – Main Motion: Passed by Unanimous Vote.

ARTICLES 11 THROUGH 20 WILL BE PART OF THE CONSENT AGENDA. PLEASE SEE EXPLANATION PROVIDED BY THE TOWN MODERATOR AFTER ARTICLE 20.

CONSENT AGENDA: ARTICLES 11 through 20

Mover: Alison Manugian

MOTION: I move that the Town vote to combine for consideration Articles 11, 12, 13, 14, 15, 16, 17, 18, 19 and 20 of the Warrant for this Town Meeting and that the Town take affirmative action on said articles as set forth in the motions in the Town Meeting Information Handout, without debate and in accordance with the action proposed under each motion, provided, however, that if any voter, prior to the taking of the vote, requests the right to debate a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

ARTICLE 11: APPROPRIATE MONEY TO OFFSET SNOW AND ICE DEFICIT

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to reduce the deficit in the Fiscal Year 2020 Snow and Ice Budget, as approved under Article 4 of the 2019 Spring Town Meeting, or to take any other action relative thereto.

TOWN MANAGER

Select Board: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: This article will allow the Town to fund any deficit in the Snow and Ice Account in Fiscal Year 2020.

ARTICLE 12: APPROPRIATION TO FUND TOWN FOREST EXPENSES

To see if the Town will vote to appropriate a sum or sums of money from Receipts Reserved for the Town Forest to Town Forest Expenses, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The Town Forest Committee anticipates certain operational expenses to occur over the next several years and this appropriation allows a small amount of funds to be readily available for those expenses. The funds will remain in a special account and be used only for Town Forest operational expenditures.*

ARTICLE 13: TRANSFER WITHIN CENTER SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Center Sewer Enterprise Fund Surplus to the Fiscal Year 2020 Center Sewer Enterprise Department Budget, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Sewer Commission: *Recommended Unanimously*

Summary: *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2020 Center Sewer Budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

ARTICLE 14: TRANSFER WITHIN FOUR CORNERS SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Four Corners Sewer Enterprise Fund Surplus to the Fiscal Year 2020 Four Corners Sewer Enterprise Department budget, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Sewer Commission: *Recommended Unanimously*

Summary: *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2020 Four Corners Sewer Budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

ARTICLE 15: TRANSFER WITHIN CABLE ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Cable Enterprise Fund Surplus to the Fiscal Year 2020 Cable Enterprise Department budget, or to take any other action relative thereto.

CABLE ADVISORY COMMITTEE

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Cable Advisory Committee: *Recommended Unanimously*

Summary: *This article allows the Cable Advisory Committee to transfer money from its surplus account to cover any deficit in the Fiscal Year 2020 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

ARTICLE 16: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

ARTICLE 17: DEBT SERVICE FOR SURRENDEN FARMS

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2021 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting, or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

Summary: *This article appropriates the debt payments for the Surrenden Farm Land Purchase. Funding for this article will come from Community Preservation Funds. The anticipated debt service for Fiscal Year 2021 is \$482,891. To fund this, \$90,000 would be paid from the Open Space Reserve and \$392,891 would be paid from the Unallocated Reserve.*

ARTICLE 18: ESTABLISHING LIMITS FOR THE VARIOUS REVOLVING FUNDS

To see if the Town will vote, pursuant to the provisions of G.L. c. 44 sec 53E½ and the Revolving Fund Bylaw, to amend the Revolving Fund Bylaw to add or delete any revolving account and/or to set the FY 2021 spending limits for the various revolving funds as follows:

Program or Purpose	FY 2021 Spending Limit
Stormwater Management	\$20,000
Conservation Commission	\$50,000
Building Rental Fund	\$50,000
Affordable Housing Marketing	\$20,000
Home Recycling Equipment	\$10,000
Access for Persons with Disabilities	\$10,000
Boat Excise Tax Fund	\$ 5,000
Transfer Station Glass	\$10,000
Senior Center Fitness Equipment	\$10,000

or take any other action relative thereto.

TOWN MANAGER

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This Article sets the limit of annual spending for the various revolving funds authorized by previous Town Meeting vote and currently set forth in the Town's Bylaw for said purpose.*

ARTICLE 19: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTIONS

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, §5C1/2, inserted by Section 14 of Chapter 62 of the Acts of 2014, for the purpose of increasing the real estate tax exemptions by 100 percent to all persons who qualify for property tax exemptions under Clauses 17, 17C, 17C1/2, 17D, 22, 22A, 22B, 22C, 22D, 22E, 22F, 22G, 37, 37A, 41, 41B, 41C, 41C½, 42, 43, 56 or 57 of G.L. c. 59, §5, or to take any other action relative thereto.

BOARD OF ASSESSORS

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This article is geared toward 70+ seniors, surviving spouses (widows/widowers), legally blind persons and veterans with service-connected disabilities. It would increase the exemption under state statute up to 100% of the exemption. These state exemption programs all have different eligibility requirements (inquire within the Assessor's office for specific eligibility requirements) in order to receive the specific exemption and are designed to help the neediest within our community to continue to remain in their homes by helping to relieve some of the property tax burden.*

ARTICLE 20: ACCEPT PROVISIONS OF M.G.L., CHAPTER 59, §5, CLAUSE 22F

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 59, §5, clause 22F last paragraph, which, for clauses 22, 22A, 22B, 22C, 22D, 22E and 22F of section 5, allows the Town to reduce from five consecutive years to one year the residency requirement for, making certain veterans and their surviving spouses or parents, eligible for the property tax exemptions of said clauses 22 through 22F under Massachusetts General Laws, or to take any other action relative thereto.

BOARD OF ASSESSORS

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *M.G.L.Ch. 59, s.5, clause Twenty-Second F, Last Paragraph. Notwithstanding this section, in any city or town which accepts this clause, the exemptions available pursuant to clauses Twenty-second, Twenty-second A, Twenty-second B, Twenty-second C, Twenty-second D, Twenty-second E and Twenty-second F may be granted to otherwise eligible persons who have resided in the commonwealth for 1 year prior to the date of filing for exemptions pursuant to the applicable clause.*

**VOTE on CONSENT AGENDA Articles 11 through 20: Passed by Unanimous Vote.
No Articles were held for discussion.**

**MOTION to Dissolve the 2020 Spring Town Meeting
Moved and Seconded
Vote to Dissolve: Passed by Unanimous Vote**

The 2020 Spring Town Meeting was dissolved at 11:24 AM on June 13, 2020.

Moderator's Consent Agenda to Save Time at Town Meeting

To save time at Town Meeting, the Moderator will use a procedure known as a consent agenda. It is the bundling of non-controversial articles into a single motion to be voted on by Town Meeting. Routinely used in other towns, the consent agenda can save time by not requiring a main motion, a second, an explanation and a vote on every routine article to which there is no objection or question.

What Articles Are Included

The consent agenda will generally consist of regular housekeeping articles unanimously supported by the Select Board and Finance Committee. The warrant identifies which articles are proposed for the consent agenda. If the articles in the consent agenda change prior to Town Meeting but after the printing of the warrant, voters will be advised at Town Meeting.

How Consent Agendas Work

When the meeting reaches the first article to be included in the consent agenda, the moderator will explain the process. The moderator will read the title of every article included in the consent agenda. He will pause after each article to allow any voter who has a question on the article to loudly state, "hold."

The held article will be set aside for individual consideration apart from the consent agenda. The voter who holds an article will be asked to identify him- or herself and be prepared to speak to the article later in the meeting.

After the meeting agrees on which articles to include in the consent agenda, there will be no debate and the moderator will immediately call for a vote. Every article included in the consent agenda will either pass or fail depending on the majority vote.

The articles held from the consent agenda will then be taken up individually in the order in which they appear in the warrant.

What Voters Need to Do

Town Meeting voters should review in advance the articles in the consent agenda and be ready to state which article(s) they wish to hold for individual consideration

Any voter with questions about Town Meeting procedure may call Town Moderator Jason Kauppi at (978) 391-4506 or email him at moderator@townofgroton.org.

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 27th Day of April in the year of our Lord Two Thousand Twenty.

Alison S. Manugian

Alison S. Manugian, Chair

Joshua A. Degen

Joshua A. Degen, Vice Chair

John F. Reilly

John F. Reilly, Clerk

John R. Giger

John R. Giger, Member

Rebecca H. Pine

Rebecca H. Pine, Member

OFFICERS RETURN

Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

BUDGET MESSAGE FROM THE TOWN MANAGER AND FINANCE COMMITTEE TOWN OF GROTON FISCAL YEAR 2021

Pursuant to Article 6 “Finance and Fiscal Procedure”, Section 6.4 “The Budget”, of the Charter of the Town of Groton, Massachusetts, the Finance Committee, Select Board and Town Manager are pleased to submit for your consideration the Proposed Fiscal Year 2021 Operating Budget for the Town of Groton. Unlike any other time in Groton’s history, the Fiscal Year 2021 Proposed Budget has gone through several iterations prior to it being finalized for your consideration. The COVID-19 Pandemic has made it necessary to reevaluate the original proposed budget and adjust anticipated revenues based on the economic challenges faced by the Town of Groton in dealing with this Pandemic.

The original budget was submitted by the Town Manager to the Finance Committee and the Select Board on December 26, 2019. This budget was developed based on the Budget Guidance provided by the Finance Committee and Select Board pursuant to the Town’s Financial Policies and Charter. In developing this Guidance, they considered the Five-Year Projection that was provided last year. This projection called attention to a large anticipated deficit in Fiscal Year 2021 and beyond based on revenue projections and spending patterns. The Finance Committee and Select Board, along with the Finance Team, determined that this needed to be addressed sooner, rather than later. To that end, the Select Board created a Budget Working Group consisting of representatives from the Select Board, Finance Committee, Groton Dunstable Regional School Committee, Town Finance Staff and School Administration Staff. This group worked throughout last summer examining revenue and expense trends to determine how best to address the development of the Fiscal Year 2021 Proposed Operating Budget. Both the Town Manager and School Superintendent (and their Finance Staffs) developed three-year budget projections based on sound financial principals. The outcome of this work confirmed that Fiscal Year 2021 would be an extremely difficult year for the Town of Groton. Based on these projections, the anticipated deficit for Fiscal Year 2021 was approximately \$500,000. This was the basis for the Finance Committee and Select Board to set the budget guidance for the development of the Fiscal Year 2021 Proposed Operating Budget. Specifically, that guidance stated that:

1. The Town Manager shall provide two budgets to the Finance Committee and the Select Board.
2. The first budget shall be a level services budget that continues to provide the same services that the Town currently receives.
3. The second budget shall be a balanced budget that does not require an override of Proposition 2½. Any deficit in the level services budget shall be offset by equal reductions to the Municipal Budget and Groton Dunstable Regional School District Operational Assessment.
4. There shall be no new benefited positions proposed.

While the Town Manager complied with the Guidance to provide two budgets, the Finance Committee and the Select Board made the determination that the Budget they would present to Town Meeting for Fiscal Year 2021 would not seek an override of Proposition 2½. They chose to focus their review on the balanced budget that does not require an override. Both the Municipal Budget and the proposed Assessment from the Groton Dunstable Regional School Committee were reduced equally from the Level Services Budget to provide the original balanced budget.

In order to provide for the original balanced budget, the Town Manager and the Finance Team needed to thoroughly review anticipated revenues for Fiscal Year 2021. State Aid was level funded at the Fiscal Year 2020 Level. The Town Manager and Finance Team also approached estimated receipts and local revenues differently than in past years. Part of the work over the summer was to fully examine local estimated receipts and determine if the Town could change the way they have historically been budgeted going forward. Past practice in determining these estimates has been to be extremely conservative. This practice has allowed the Town to maintain healthy reserves, ensure that the Town would never have a revenue deficit and maintain a strong AAA Bond Rating with Standard and Poor's. However, given the anticipated budget deficit, the Town Manager and Finance Team resolved to be more aggressive. While the Town Manager and Finance Team were extremely uncomfortable with changing the Town's proven and sound budgeting practice, they did not believe the Town had a choice given the budgetary shortfall anticipated in FY 2021. A thorough review of the Town's receipts over the last ten (10) years was conducted. Based on this review, Local Estimated Receipts were increased by \$334,800, the largest single increase in receipts in the last eleven years. One area that allowed for this increase was revenues received from the meals tax and local room occupancy tax. Based on the new restaurants in Town and the success of the new Groton Inn, these revenues increased substantially this past year. When the original balanced budget was amended by the Finance Committee, Select Board and Town Manager, the following revenues were anticipated for Fiscal Year 2021:

<u>Revenue Source</u>	<u>Actual FY 2020</u>	<u>Proposed FY 2021</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Property Tax**	\$ 31,652,779	\$ 32,991,429	\$ 1,338,650	4.23%
State Aid	\$ 971,581	\$ 971,581	\$ -	0.00%
Local Receipts	\$ 4,120,480	\$ 4,455,280	\$ 334,800	8.13%
Enterprise Fund Reimbursement for Benefits	\$ 236,288	\$ 256,254	\$ 19,966	8.45%
Free Cash	\$ 300,857	\$ 300,730	\$ (127)	100.00%
Other Available Funds	\$ 300,000	\$ 300,000	\$ -	0.00%
TOTAL	\$ 37,581,985	\$ 39,275,274	\$ 1,693,289	4.51%

**Includes 2½ percent increase allowed by law, \$15 million in new growth and \$279,639 in unexpended tax capacity from Fiscal Year 2020.

The Finance Committee and Select Board were comfortable with these estimates and determined that the proposed balanced budget, including the proposed Assessment from the Groton Dunstable Regional School District, would allow the Town to maintain services in Fiscal Year 2021 as close as possible to the services currently being provided in Fiscal Year 2020.

At a joint meeting of the Finance Committee and Select Board on Saturday, February 8, 2020, the Town Manager adjusted the original proposed budget to account for the revised and approved health insurance rates, proposed Operating Assessment from the Nashoba Technical Regional High School and other minor variations in anticipated revenues. Based on these adjustments, the new proposed Operating Budget being reviewed and considered by the Finance Committee was as follows:

<u>Category</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Dollar Difference</u>	<u>Percentage Change</u>
General Government	\$ 2,107,704	\$ 2,133,418	\$ 25,714	1.22%
Land Use	\$ 450,361	\$ 448,055	\$ (2,306)	-0.51%
Protection of Persons and Property	\$ 4,362,042	\$ 4,369,427	\$ 7,385	0.17%
Department of Public Works	\$ 2,237,722	\$ 2,254,853	\$ 17,131	0.77%
Library and Citizen Services	\$ 1,674,098	\$ 1,747,650	\$ 73,552	4.39%
Employee Benefits	\$ 4,036,106	\$ 4,143,463	\$ 107,357	2.66%
Sub-Total	\$ 14,868,033	\$ 15,096,866	\$ 228,833	1.54%
Debt Service - Excluded	\$ 1,261,862	\$ 1,473,787	\$ 211,925	16.79%
Debt Service - In Levy Only	\$ 345,397	\$ 346,039	\$ 642	0.19%
Sub-Total - All Municipal	\$ 16,475,292	\$ 16,916,692	\$ 441,400	2.68%
Nashoba Tech	\$ 728,802	\$ 688,273	\$ (40,529)	-5.56%
Groton-Dunstable Operating	\$ 21,264,294	\$ 22,719,506	\$ 1,455,212	6.84%
Groton-Dunstable Excluded Debt	\$ 739,429	\$ 648,497	\$ (90,932)	-12.30%
Groton-Dunstable Debt	\$ 59,533	\$ 58,147	\$ (1,386)	-2.33%
Groton Dunstable Capital	\$ 479,011	\$ 423,926	\$ (55,085)	-11.50%
Sub-Total - Education	\$ 23,271,069	\$ 24,538,349	\$ 1,267,280	5.45%
Grand Total - Town Budget	\$ 39,746,361	\$ 41,455,041	\$ 1,708,680	4.30%

This Proposed Budget meets all anticipated expenses of the Town of Groton in Fiscal Year 2021, including Union Obligations, Regional School Assessments, Debt Obligations, and other contractual obligations. The Finance Committee was in the process of finalizing the Proposed Budget for presentation to the 2020 Spring Town Meeting, when the COVID-19 Pandemic hit the United States, requiring a thorough review of anticipated revenues and expenses for Fiscal Year 2021.

The Finance Team, led by the Town Manager, reassessed anticipated revenues and reduced them by \$426,900, which put the Proposed Budget out of balance. Specifically, the following revenue accounts were reduced:

New Growth: The Original Budget estimated new Growth at \$15 million which would have increased the anticipated FY 2021 Levy Limit by \$260,700. However, with most building construction halted due to the Pandemic, this estimate has been reduced to \$10 million, reducing the estimate by \$86,900 to \$173,800.

Motor Vehicle Excise Taxes: This revenue source was estimated at \$1,655,341, an increase of \$77,699 over FY 2020. This was based on the amount of new car sales in Calendar Year 2019. Unfortunately, car sales have become essentially non-existent causing the Town to revise this estimate down by \$100,000 to \$1,555,341.

Meals Tax/Room Occupancy Tax: These taxes have generated over \$200,000 thus far in Fiscal Year 2020. The Groton Inn and the new restaurants in Town have been very successful and generated a healthy new revenue source for the Town. Originally, the Town budgeted \$300,000 in Fiscal Year 2021. The Pandemic has caused us to significantly reevaluate this estimate as the Groton Inn and most restaurants have been closed for the last month and it is unclear when they will re-open and return to normalcy. The Town has revised this estimate by reducing it by \$150,000 to \$150,000.

Fees: This revenue source is generated by fees raised at Town Hall (including Town Clerk's Fees, Passport Fees, and Transfer Station fees (bag sales, sticker sales, etc.)). Given the current circumstances and the uncertainty of when the economy will return to normal, this Revenue source has been level funded and reduced to \$300,000 from \$340,000.

Country Club Revenue: The Country Club has been closed due to the Pandemic. When it opens for the 2020 Summer, it will be extremely hard to judge when/if we will return to the success of the last two years. Based on this uncertainty, we have reduced anticipated revenues for the Country Club by \$50,000. It is more likely than not, that the Town Meeting will be asked to reduce the appropriation for Country Club at the 2020 Fall Town Meeting after reviewing the revenues of the Club over the Summer.

The revised Fiscal Year 2021 Revenues are as follows:

<u>Revenue Source</u>	<u>Actual FY 2020</u>	<u>Proposed FY 2021</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Property Tax**	\$ 31,652,779	\$ 32,904,529	\$ 1,251,750	3.95%
State Aid	\$ 971,581	\$ 971,581	\$ -	0.00%
Local Receipts	\$ 4,120,480	\$ 4,115,280	\$ (5,200)	-0.13%
Enterprise Fund Reimbursement for Benefits	\$ 236,288	\$ 256,254	\$ 19,966	8.45%
Free Cash	\$ 300,857	\$ 300,730	\$ (127)	100.00%
Other Available Funds	\$ 300,000	\$ 300,000	\$ -	0.00%
TOTAL	\$ 37,581,985	\$ 38,848,374	\$ 1,266,389	3.37%

**Includes 2½ percent increase allowed by law, \$10 million in new growth and \$279,639 in unexpended tax capacity from Fiscal Year 2020.

To address this anticipated shortfall in revenues, the Finance Committee, Select Board, Town Manager and Groton Dunstable Regional School Committee have taken the following action:

1. The Town Manager has canceled the Contract for Life Guards at Sargisson Beach for the Summer of 2020, allowing the Finance Committee to reduce the Budget by \$28,000.

2. The Town Manager has proposed that the Town pay off the Snow and Ice Deficit in FY 2020, eliminating the need to raise \$100,000 in FY 2021.
3. The Groton Dunstable Regional School District Committee has voted to use their Excess and Deficiency Fund to offset their Proposed Operating Assessments to both Groton and Dunstable. This has reduced their proposed Assessment to Groton by \$618,160.

These actions have put the Proposed Fiscal Year 2021 Operating Budget \$319,260 under the anticipated Levy Limit for Fiscal Year 2021. This excess levy capacity will provide the Town with flexibility to address any other revenue shortfalls due to the COVID-19 Pandemic and will not be spent on any other municipal need in Fiscal Year 2021. Further, it will be available to help address the Fiscal Year 2022 Operating Budget of the Town and Groton Dunstable Regional School District. The revised Proposed Fiscal Year 2021 Operating Budget of the Finance Committee that will be presented to the 2020 Spring Town Meeting is as follows:

<u>Category</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Dollar Difference</u>	<u>Percentage Change</u>
General Government	\$ 2,107,704	\$ 2,133,418	\$ 25,714	1.22%
Land Use	\$ 450,361	\$ 448,055	\$ (2,306)	-0.51%
Protection of Persons and Property	\$ 4,362,042	\$ 4,369,427	\$ 7,385	0.17%
Department of Public Works	\$ 2,237,722	\$ 2,254,853	\$ 17,131	0.77%
Library and Citizen Services	\$ 1,674,098	\$ 1,719,650	\$ 45,552	2.72%
Employee Benefits	\$ 4,036,106	\$ 4,143,463	\$ 107,357	2.66%
Sub-Total	\$ 14,868,033	\$ 15,068,866	\$ 200,833	1.35%
Debt Service - Excluded	\$ 1,261,862	\$ 1,473,787	\$ 211,925	16.79%
Debt Service - In Levy Only	\$ 345,397	\$ 346,039	\$ 642	0.19%
Sub-Total - All Municipal	\$ 16,475,292	\$ 16,888,692	\$ 413,400	2.51%
Nashoba Tech	\$ 728,802	\$ 688,273	\$ (40,529)	-5.56%
Groton-Dunstable Operating	\$ 21,264,294	\$ 22,101,346	\$ 837,052	3.94%
Groton-Dunstable Excluded Debt	\$ 739,429	\$ 648,497	\$ (90,932)	-12.30%
Groton-Dunstable Debt	\$ 59,533	\$ 58,147	\$ (1,386)	-2.33%
Groton Dunstable Capital	\$ 479,011	\$ 423,926	\$ (55,085)	-11.50%
Sub-Total - Education	\$ 23,271,069	\$ 23,920,189	\$ 649,120	2.79%
Grand Total - Town Budget	\$ 39,746,361	\$ 40,808,881	\$ 1,062,520	2.67%

The total Balanced Fiscal Year 2021 Proposed Operating Budget, including Regional School Assessments and excluded debt, is \$40,808,881 or an increase of 2.67%. This proposed balanced budget is \$319,260 under the anticipated FY 2021 Proposition 2½ Levy Limit. When you take into consideration the proposed Capital Budget, Enterprise Fund Budgets and additional appropriations raised on the recap sheet, the total proposed balanced budget is \$43,664,461. The Fiscal Year 2020 Tax Rate has been certified at \$17.38. Based on the Proposed Balanced Budget, the estimated Tax Rate in Fiscal Year 2021 is \$17.80, or an increase of \$0.42. In Fiscal Year 2020, the average Tax Bill

in the Town of Groton (based on a home valued at \$492,000) is \$8,551. Under this proposed balanced budget, that same homeowner can expect a tax bill of \$8,758 or an increase of \$207. The following chart shows a comparison between FY 2020 and FY 2021:

	<u>Actual</u> <u>FY 2020</u>	<u>Proposed</u> <u>FY 2021</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Levy Capacity Used*	\$ 31,652,779	\$ 32,585,269	\$ 932,490	2.95%
Tax Rate on Levy Capacity Used	\$ 16.31	\$ 16.71	\$ 0.40	2.45%
Average Tax Bill	\$ 8,025	\$ 8,221	\$ 197	2.45%
Excluded Debt	\$ 2,070,421	\$ 2,121,390	\$ 50,969	2.46%
Tax Rate on Excluded Debt	\$ 1.07	\$ 1.09	\$ 0.02	1.87%
Average Tax Bill	\$ 526	\$ 536	\$ 10	1.87%
Final Levy Used	\$ 33,723,200	\$ 34,706,659	\$ 983,459	2.92%
Final Tax Rate	\$ 17.38	\$ 17.80	\$ 0.42	2.42%
Average Tax Bill	\$ 8,551	\$ 8,758	\$ 207	2.42%

*The FY 2021 Levy Limit Used includes \$10 million in New Growth and is \$319,260 under the anticipated FY 2021 Levy Limit

The Town Manager and Finance Committee would like to take this opportunity to thank the Select Board, Town Accountant Patricia DuFresne, Town Treasurer/Collector Michael Hartnett, Principal Assessor Jonathan Greeno, Human Resources Director Melisa Doig, Executive Assistant Dawn Dunbar and all of the Departments, Boards, Committees and Commissions for their outstanding work and cooperation in assisting in the preparation of the Proposed Operating Budget. This budget cycle was also the first for the Capital Planning Advisory Committee who assisted the Town Manager in creating the Fiscal Year 2021 Capital Budget. In addition, the outstanding support and cooperation by Superintendent Dr. Laura Chesson, Business Manager Sherry Kersey and the Groton Dunstable Regional School District Committee was extremely important in developing this budget. The Finance Committee encourages the public to attend its meetings and contribute through asking questions, providing comments, and listening to others debate the many important financial issues before the Town today.

Respectfully submitted,
Mark W. Haddad

Groton Town Manager

Respectfully submitted,
Bud Robertson, Chair
Gary Green, Vice Chair
Colby Doody
Mary Linskey
David Manugian
Arthur Prest
Scott Whitefield
Town of Groton Finance Committee

TOWN OF GROTON				
FISCAL YEAR 2021				
REVENUE ESTIMATES				
		BUDGETED	ESTIMATED	
		FY 2020	FY 2021	CHANGE
PROPERTY TAX REVENUE		\$ 31,932,418	\$ 32,904,529	\$ 972,110
DEBT EXCLUSIONS		\$ 2,070,421	\$ 2,121,390	\$ 50,969
CHERRY SHEET - STATE AID		\$ 971,581	\$ 971,581	\$ -
UNEXPENDED TAX CAPACITY		\$ (279,639)	\$ -	\$ 279,639
LOCAL RECEIPTS:				
General Revenue:				
Motor Vehicle Excise Taxes		\$ 1,577,642	\$ 1,555,341	\$ (22,301)
Meals Tax and Room Occupancy Tax		\$ 200,000	\$ 150,000	\$ (50,000)
Penalties & Interest on Taxes		\$ 90,000	\$ 110,000	\$ 20,000
Payments in Lieu of Taxes		\$ 260,000	\$ 265,000	\$ 5,000
Other Charges for Services		\$ 82,000	\$ 82,000	\$ -
Fees		\$ 300,000	\$ 300,000	\$ -
Rentals		\$ 40,000	\$ 40,000	\$ -
Library Revenues		\$ 12,000	\$ 12,000	\$ -
Other Departmental Revenue		\$ 700,000	\$ 725,000	\$ 25,000
Licenses and Permits		\$ 300,000	\$ 300,000	\$ -
Fines and Forfeits		\$ 25,000	\$ 20,000	\$ (5,000)
Investment Income		\$ 40,000	\$ 40,000	\$ -
Recreation Revenues		\$ 493,838	\$ 515,939	\$ 22,101
Miscellaneous Non-Recurring		\$ -	\$ -	\$ -
Sub-total - General Revenue		\$ 4,120,480	\$ 4,115,280	\$ (5,200)
Other Revenue:				
Free Cash		\$ 300,857	\$ 297,090	\$ (3,767)
Capital Stabilization Fund for GDRSD		\$ 479,012	\$ 423,926	\$ (55,086)
Stabilization Fund for Tax Rate Relief		\$ -	\$ -	\$ -
Capital Asset Stabilization Fund		\$ 504,945	\$ 125,100	\$ (379,845)
EMS/Conservation Fund Receipts Reserve		\$ 500,875	\$ 625,000	\$ 124,125
Community Preservation Funds		\$ -	\$ -	\$ -
Water Department Surplus		\$ -	\$ -	\$ -
Sewer Department Surplus		\$ -	\$ -	\$ -
Insurance Reimbursements		\$ -	\$ -	\$ -
Encumbrances		\$ -	\$ -	\$ -
Sub-total - Other Revenue		\$ 1,785,689	\$ 1,471,116	\$ (314,573)
WATER DEPARTMENT ENTERPRISE		\$ 1,206,020	\$ 1,388,916	\$ 182,896
SEWER DEPARTMENT ENTERPRISE		\$ 725,415	\$ 763,300	\$ 37,885
LOCAL ACCESS CABLE ENTERPRISE		\$ 216,778	\$ 214,804	\$ (1,975)
FOUR CORNER SEWER ENTERPRISE		\$ 20,618	\$ 32,805	\$ 12,187
TOTAL ESTIMATED REVENUE		\$ 42,769,782	\$ 43,983,721	\$ 1,213,939

TOWN OF GROTON		
FISCAL YEAR 2021		
TAX LEVY CALCULATIONS		
FY 2021 PROPOSED EXPENDITURES		
BALANCED BUDGET - Anticipated Proposed Budget		
General Government	\$	2,133,418
Land Use Departments	\$	448,055
Protection of Persons and Property	\$	4,369,427
Regional School Districts	\$	23,920,189
Department of Public Works	\$	2,254,853
Library and Citizen Services	\$	1,719,650
Debt Service	\$	1,819,826
Employee Benefits	\$	4,143,463
Sub-Total - Operating Budget		\$ 40,808,881
A. TOTAL DEPARTMENTAL BUDGET REQUESTS		\$ 40,808,881
B. CAPITAL BUDGET REQUESTS		\$ 450,100
C. ENTERPRISE FUND REQUESTS		\$ 2,143,561
D. COMMUNITY PRESERVATION REQUEST		
OTHER AMOUNTS TO BE RAISED		
1. Amounts certified for tax title purposes	\$	-
2. Debt and interest charges not included	\$	-
3. Final court judgments	\$	-
4. Total Overlay deficits of prior years	\$	-
5. Total cherry sheet offsets	\$	-
6. Revenue deficits	\$	-
7. Offset Receipts	\$	18,527
8. Authorized deferral of Teachers' Pay	\$	-
9. Snow and Ice deficit	\$	-
10. Other		
E. TOTAL OTHER AMOUNTS TO BE RAISED		\$ 18,527
F. STATE AND COUNTY CHERRY SHEET CHARGES		\$ 93,392
G. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS		\$ 150,000
TOTAL PROPOSED EXPENDITURES		\$ 43,664,461
FY 2021 ESTIMATED RECEIPTS		
ESTIMATED TAX LEVY		
Levy Limit	\$	32,904,529
Debt Exclusion	\$	2,121,390
A. ESTIMATED TAX LEVY		\$ 35,025,919
B. CHERRY SHEET ESTIMATED RECEIPTS		\$ 971,581
C. LOCAL RECEIPTS NOT ALLOCATED		\$ 4,115,280
D. OFFSET RECEIPTS		\$ -
E. ENTERPRISE FUNDS		\$ 2,399,825
F. COMMUNITY PRESERVATION FUNDS		\$ -
G. FREE CASH		\$ 297,090
OTHER AVAILABLE FUNDS		
1. Stabilization Fund		
2. Capital Asset Fund	\$	125,100
3. GDRSD Capital Asset Fund	\$	423,926
4. EMS/Conservation Fund	\$	625,000
I. OTHER AVAILABLE FUNDS		\$ 1,174,026
TOTAL ESTIMATED RECEIPTS		\$ 43,983,721
FY 2021 SURPLUS/(DEFICIT)		\$ 319,260

APPENDIX A			TOWN OF GROTON					
			FISCAL YEAR 2021					
				FY 2021 TOWN MANAGER	FY 2021 FINCOM		FY 2021 AVERAGE	FY 2021 PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	FY 2019 ACTUAL	FY 2020 APPROPRIATED	BUDGET	BUDGET	PERCENT CHANGE	TAX BILL	TAX BILL
	<u>GENERAL GOVERNMENT</u>							
MODERATOR								
1000	Salaries	\$ 65	\$ 65	\$ 65	\$ 65	0.00%	\$ 0.01	0.00%
1001	Expenses	\$ -	\$ 80	\$ 80	\$ 80	0.00%	\$ 0.02	0.00%
	DEPARTMENTAL TOTAL	\$ 65	\$ 145	\$ 145	\$ 145	0.00%	\$ 0.03	0.00%
BOARD OF SELECTMEN								
1020	Salaries	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1021	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1022	Expenses	\$ 2,943	\$ 3,300	\$ 3,300	\$ 3,300	0.00%	\$ 0.70	0.01%
1023	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1024	Minor Capital	\$ 25,689	\$ 25,683	\$ 25,683	\$ 25,683	0.00%	\$ 5.47	0.06%
	DEPARTMENTAL TOTAL	\$ 28,632	\$ 28,983	\$ 28,983	\$ 28,983	0.00%	\$ 6.17	0.07%
TOWN MANAGER								
1030	Salaries	\$ 211,362	\$ 225,163	\$ 228,635	\$ 228,635	1.54%	\$ 48.66	0.55%
1031	Wages	\$ 112,660	\$ 120,592	\$ 125,336	\$ 125,336	3.93%	\$ 26.67	0.30%
1032	Expenses	\$ 9,117	\$ 14,500	\$ 14,600	\$ 14,600	0.69%	\$ 3.11	0.04%
1033	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1034	Performance Evaluations	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 333,139	\$ 360,255	\$ 368,571	\$ 368,571	2.31%	\$ 78.44	0.89%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
FINANCE COMMITTEE								
1040	Expenses	\$ 210	\$ 215	\$ 215	\$ 215	0.00%	\$ 0.05	0.00%
1041	Reserve Fund	\$ 66,965	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 31.92	0.36%
DEPARTMENTAL TOTAL								
		\$ 67,175	\$ 150,215	\$ 150,215	\$ 150,215	0.00%	\$ 31.97	0.36%
TOWN ACCOUNTANT								
1050	Salaries	\$ 91,110	\$ 95,155	\$ 97,083	\$ 97,083	2.03%	\$ 20.66	0.23%
1051	Wages	\$ 46,132	\$ 47,792	\$ 49,627	\$ 49,627	3.84%	\$ 10.56	0.12%
1052	Expenses	\$ 32,140	\$ 34,056	\$ 37,595	\$ 37,595	10.39%	\$ 8.00	0.09%
DEPARTMENTAL TOTAL								
		\$ 169,382	\$ 177,003	\$ 184,305	\$ 184,305	4.13%	\$ 39.22	0.44%
BOARD OF ASSESSORS								
1060	Salaries	\$ 75,676	\$ 78,580	\$ 80,528	\$ 80,528	2.48%	\$ 17.14	0.19%
1061	Wages	\$ 52,596	\$ 62,321	\$ 64,728	\$ 64,728	3.86%	\$ 13.77	0.16%
1062	Expenses	\$ 19,917	\$ 46,881	\$ 25,858	\$ 25,858	-44.84%	\$ 5.50	0.06%
1063	Legal Expense	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 148,189	\$ 187,782	\$ 171,114	\$ 171,114	-8.88%	\$ 36.41	0.41%
TREASURER/TAX COLLECTOR								
1070	Salaries	\$ 88,286	\$ 91,700	\$ 93,975	\$ 93,975	2.48%	\$ 20.00	0.23%
1071	Wages	\$ 112,007	\$ 114,899	\$ 119,037	\$ 119,037	3.60%	\$ 25.33	0.29%
1072	Expenses	\$ 18,752	\$ 20,690	\$ 20,945	\$ 20,945	1.23%	\$ 4.46	0.05%
1073	Tax Title	\$ 2,048	\$ 5,950	\$ 5,725	\$ 5,725	-3.78%	\$ 1.22	0.01%
1074	Bond Cost	\$ 2,550	\$ 4,975	\$ 4,900	\$ 4,900	-1.51%	\$ 1.04	0.01%
DEPARTMENTAL TOTAL								
		\$ 223,643	\$ 238,214	\$ 244,582	\$ 244,582	2.67%	\$ 52.05	0.59%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	TOWN COUNSEL							
1080	Expenses	\$ 146,553	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.15	0.22%
	DEPARTMENTAL TOTAL	\$ 146,553	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.15	0.22%
	HUMAN RESOURCES							
1090	Salary	\$ 79,225	\$ 82,673	\$ 84,313	\$ 84,313	1.98%	\$ 17.94	0.20%
1091	Expenses	\$ 9,917	\$ 11,000	\$ 11,000	\$ 11,000	0.00%	\$ 2.34	0.03%
	DEPARTMENTAL TOTAL	\$ 89,142	\$ 93,673	\$ 95,313	\$ 95,313	1.75%	\$ 20.28	0.23%
	INFORMATION TECHNOLOGY							
1100	Salary	\$ 109,880	\$ 114,722	\$ 117,004	\$ 117,004	1.99%	\$ 24.90	0.28%
1101	Wages	\$ 56,462	\$ 58,848	\$ 61,095	\$ 61,095	3.82%	\$ 13.00	0.15%
1102	Expenses	\$ 15,037	\$ 24,800	\$ 24,800	\$ 24,800	0.00%	\$ 5.28	0.06%
	DEPARTMENTAL TOTAL	\$ 181,379	\$ 198,370	\$ 202,899	\$ 202,899	2.28%	\$ 43.18	0.49%
	GIS STEERING COMMITTEE							
1120	Expenses	\$ 12,261	\$ 18,600	\$ 10,800	\$ 10,800	-41.94%	\$ 2.30	0.03%
	DEPARTMENTAL TOTAL	\$ 12,261	\$ 18,600	\$ 10,800	\$ 10,800	-41.94%	\$ 2.30	0.03%
	TOWN CLERK							
1130	Salaries	\$ 84,732	\$ 88,430	\$ 92,073	\$ 92,073	4.12%	\$ 19.59	0.22%
1131	Wages	\$ 61,568	\$ 61,619	\$ 67,751	\$ 67,751	9.95%	\$ 14.42	0.16%
1132	Expenses	\$ 10,199	\$ 9,575	\$ 9,867	\$ 9,867	3.05%	\$ 2.10	0.02%
1135	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 156,499	\$ 159,624	\$ 169,691	\$ 169,691	6.31%	\$ 36.11	0.41%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
ELECTIONS & BOARD OF REGISTRARS								
1140	Stipend	\$ 13,159	\$ 7,964	\$ 19,115	\$ 19,115	140.02%	\$ 4.07	0.05%
1141	Expenses	\$ 16,439	\$ 11,276	\$ 12,185	\$ 12,185	8.06%	\$ 2.59	0.03%
1142	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 29,598	\$ 19,240	\$ 31,300	\$ 31,300	62.68%	\$ 6.66	0.08%
STREET LISTINGS								
1150	Expenses	\$ 3,834	\$ 5,100	\$ 5,000	\$ 5,000	-1.96%	\$ 1.06	0.01%
	DEPARTMENTAL TOTAL	\$ 3,834	\$ 5,100	\$ 5,000	\$ 5,000	-1.96%	\$ 1.06	0.01%
INSURANCE & BONDING								
1160	Insurance & Bonding	\$ 209,457	\$ 230,000	\$ 230,000	\$ 230,000	0.00%	\$ 48.95	0.55%
1161	Insurance Deductible Reserve - Liability	\$ 6,128	\$ 12,000	\$ 12,000	\$ 12,000	0.00%	\$ 2.55	0.03%
1162	Insurance Deductible Reserve - 111F	\$ 36,521	\$ 25,000	\$ 25,000	\$ 25,000	0.00%	\$ 5.32	0.06%
	DEPARTMENTAL TOTAL	\$ 252,106	\$ 267,000	\$ 267,000	\$ 267,000	0.00%	\$ 56.82	0.64%
TOWN REPORT								
1170	Expenses	\$ 1,424	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.32	0.00%
	DEPARTMENTAL TOTAL	\$ 1,424	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.32	0.00%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	POSTAGE/TOWN HALL EXPENSES							
1180	Expenses	\$ 54,929	\$ 55,000	\$ 60,000	\$ 60,000	9.09%	\$ 12.77	0.14%
1181	Telephone Expenses	\$ 24,494	\$ 40,000	\$ 35,000	\$ 35,000	-12.50%	\$ 7.45	0.08%
1182	Office Supplies	\$ 15,385	\$ 17,000	\$ 17,000	\$ 17,000	0.00%	\$ 3.62	0.04%
	DEPARTMENTAL TOTAL	\$ 94,808	\$ 112,000	\$ 112,000	\$ 112,000	0.00%	\$ 23.83	0.27%
	TOTAL GENERAL GOVERNMENT	\$ 1,937,829	\$ 2,107,704	\$ 2,133,418	\$ 2,133,418	1.22%	\$ 454.01	5.14%
	<u>LAND USE DEPARTMENTS</u>							
	CONSERVATION COMMISSION							
1200	Salary	\$ 66,686	\$ 70,169	\$ 71,545	\$ 71,545	1.96%	\$ 15.23	0.17%
1201	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1202	Expenses	\$ 8,556	\$ 7,336	\$ 7,350	\$ 7,350	0.19%	\$ 1.56	0.02%
1203	Engineering & Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1204	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 75,242	\$ 77,505	\$ 78,895	\$ 78,895	1.79%	\$ 16.79	0.19%
	PLANNING BOARD							
1210	Salaries	\$ 80,549	\$ 83,043	\$ 85,518	\$ 85,518	2.98%	\$ 18.20	0.21%
1211	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1212	Expenses	\$ 7,662	\$ 8,650	\$ 8,650	\$ 8,650	0.00%	\$ 1.84	0.02%
1215	M.R.P.C. Assessment	\$ 3,575	\$ 3,664	\$ 3,756	\$ 3,756	2.51%	\$ 0.80	0.01%
1216	Legal Budget	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 91,786	\$ 95,357	\$ 97,924	\$ 97,924	2.69%	\$ 20.84	0.24%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	ZONING BOARD OF APPEALS							
1220	Wages	\$ 19,567	\$ 20,460	\$ 21,375	\$ 21,375	4.47%	\$ 4.55	0.05%
1221	Expenses	\$ 1,100	\$ 2,000	\$ 1,500	\$ 1,500	-25.00%	\$ 0.32	0.00%
	DEPARTMENTAL TOTAL	\$ 20,667	\$ 22,460	\$ 22,875	\$ 22,875	1.85%	\$ 4.87	0.06%
	HISTORIC DISTRICT COMMISSION							
1230	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1231	Expenses	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ -	\$ -	\$ -	\$ -		\$ -	0.00%
	BUILDING INSPECTOR							
1240	Salaries	\$ 88,286	\$ 91,253	\$ 93,975	\$ 93,975	2.98%	\$ 20.00	0.23%
1241	Wages	\$ 57,086	\$ 61,762	\$ 56,970	\$ 56,970	-7.76%	\$ 12.12	0.14%
1242	Expenses	\$ 1,951	\$ 3,100	\$ 3,100	\$ 3,100	0.00%	\$ 0.66	0.01%
1243	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 147,323	\$ 156,115	\$ 154,045	\$ 154,045	-1.33%	\$ 32.78	0.37%
	MECHANICAL INSPECTOR							
1250	Fee Salaries	\$ 35,160	\$ 30,000	\$ 30,000	\$ 30,000	0.00%	\$ 6.38	0.07%
1251	Expenses	\$ 3,236	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.06	0.01%
	DEPARTMENTAL TOTAL	\$ 38,396	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.45	0.08%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
EARTH REMOVAL INSPECTOR								
1260	Stipend	\$ 1,500	\$ 1,500	\$ 2,500	\$ 2,500	66.67%	\$ 0.53	0.01%
1261	Expenses	\$ 72	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
1262	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 1,572	\$ 1,600	\$ 2,600	\$ 2,600	62.50%	\$ 0.55	0.01%
BOARD OF HEALTH								
1270	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1271	Expenses	\$ 295	\$ 1,175	\$ 1,575	\$ 1,575	34.04%	\$ 0.34	0.00%
1272	Nursing Services	\$ -	\$ 12,487	\$ 13,111	\$ 13,111	5.00%	\$ 2.79	0.03%
1273	Nashoba Health District	\$ 45,951	\$ 27,362	\$ 28,730	\$ 28,730	5.00%	\$ 6.11	0.07%
1274	Herbert Lipton MH	\$ 8,000	\$ 8,000	\$ -	\$ -	-100.00%	\$ -	0.00%
1275	Eng/Consult/Landfill Monitoring	\$ 9,490	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.13	0.02%
	DEPARTMENTAL TOTAL	\$ 63,736	\$ 59,024	\$ 53,416	\$ 53,416	-9.50%	\$ 11.37	0.13%
SEALER OF WEIGHTS & MEASURES								
1280	Fee Salaries	\$ 1,620	\$ 3,200	\$ 3,200	\$ 3,200	0.00%	\$ 0.68	0.01%
1281	Expenses	\$ 100	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
	DEPARTMENTAL TOTAL	\$ 1,720	\$ 3,300	\$ 3,300	\$ 3,300	0.00%	\$ 0.70	0.01%
TOTAL LAND USE DEPARTMENTS		\$ 440,442	\$ 450,361	\$ 448,055	\$ 448,055	-0.51%	\$ 95.35	1.08%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	PROTECTION OF PERSONS AND PROPERTY							
	POLICE DEPARTMENT							
1300	Salaries	\$ 320,115	\$ 329,473	\$ 268,334	\$ 268,334	-18.56%	\$ 57.10	0.65%
1301	Wages	\$ 1,743,279	\$ 1,877,967	\$ 1,968,864	\$ 1,968,864	4.84%	\$ 418.99	4.74%
1302	Expenses	\$ 198,083	\$ 213,400	\$ 217,200	\$ 217,200	1.78%	\$ 46.22	0.52%
1303	Lease or Purchase of Cruisers	\$ 3,960	\$ 4,000	\$ 4,920	\$ 4,920	23.00%	\$ 1.05	0.01%
1304	PS Building (Expenses)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1305	Minor Capital	\$ 17,483	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	\$ 4.26	0.05%
	DEPARTMENTAL TOTAL	\$ 2,282,920	\$ 2,444,840	\$ 2,479,318	\$ 2,479,318	1.41%	\$ 527.62	5.97%
	FIRE DEPARTMENT							
1310	Salaries	\$ 117,048	\$ 125,000	\$ 235,000	\$ 235,000	88.00%	\$ 50.01	0.57%
1311	Wages	\$ 880,306	\$ 1,045,641	\$ 999,244	\$ 999,244	-4.44%	\$ 212.65	2.41%
1312	Expenses	\$ 183,756	\$ 174,700	\$ 174,700	\$ 174,700	0.00%	\$ 37.18	0.42%
	DEPARTMENTAL TOTAL	\$ 1,181,110	\$ 1,345,341	\$ 1,408,944	\$ 1,408,944	4.73%	\$ 299.84	3.39%
	GROTON WATER FIRE PROTECTION							
1320	West Groton Water District	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
1321	Groton Water Department	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
	DEPARTMENTAL TOTAL	\$ -	\$ 2	\$ 2	\$ 2	0.00%	\$ 0.00	0.00%
	ANIMAL INSPECTOR							
1330	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.44	0.01%
1331	Expenses	\$ -	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
	DEPARTMENTAL TOTAL	\$ 2,082	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.53	0.01%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	ANIMAL CONTROL OFFICER							
1340	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.44	0.01%
1341	Expenses	\$ -	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
	DEPARTMENTAL TOTAL	\$ 2,082	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.53	0.01%
	EMERGENCY MANAGEMENT AGENCY							
1350	Salary	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.85	0.01%
1351	Expenses	\$ 8,755	\$ 12,750	\$ 12,500	\$ 12,500	-1.96%	\$ 2.66	0.03%
1352	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 8,755	\$ 16,750	\$ 16,500	\$ 16,500	-1.49%	\$ 3.51	0.04%
	DOG OFFICER							
1360	Salary	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.19	0.04%
1361	Expenses	\$ 2,796	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.85	0.01%
	DEPARTMENTAL TOTAL	\$ 17,796	\$ 19,000	\$ 19,000	\$ 19,000	0.00%	\$ 4.04	0.05%
	POLICE & FIRE COMMUNICATIONS							
1370	Wages	\$ 353,427	\$ 512,770	\$ 416,823	\$ 416,823	-18.71%	\$ 88.70	1.00%
1371	Expenses	\$ 17,840	\$ 18,375	\$ 23,875	\$ 23,875	29.93%	\$ 5.08	0.06%
1372	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 371,267	\$ 531,145	\$ 440,698	\$ 440,698	-17.03%	\$ 93.78	1.06%
	TOTAL PROTECTION OF PERSONS AND PROPERTY	\$ 3,866,012	\$ 4,362,042	\$ 4,369,427	\$ 4,369,427	0.17%	\$ 929.85	10.52%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	REGIONAL SCHOOL DISTRICT BUDGETS							
	NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL							
1400	Operating Expenses	\$ 557,295	\$ 728,802	\$ 688,273	\$ 688,273	-5.56%	\$ 146.47	1.66%
	DEPARTMENTAL TOTAL	\$ 557,295	\$ 728,802	\$ 688,273	\$ 688,273	-5.56%	\$ 146.47	1.66%
	GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT							
1410	Operating Expenses	\$ 21,512,094	\$ 21,264,294	\$ 22,101,346	\$ 22,101,346	3.94%	\$ 4,703.35	53.23%
1411	Debt Service, Excluded	\$ -	\$ 739,429	\$ 648,497	\$ 648,497	-12.30%	\$ 138.01	1.56%
1412	Debt Service, Unexcluded	\$ -	\$ 59,533	\$ 58,147	\$ 58,147	-2.33%	\$ 12.37	0.14%
1413	Out of District Placement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1414	Capital Assessment	\$ -	\$ 479,011	\$ 423,926	\$ 423,926	-11.50%	\$ 90.22	1.02%
	DEPARTMENTAL TOTAL	\$ 21,512,094	\$ 22,542,267	\$ 23,231,916	\$ 23,231,916	3.06%	\$ 4,943.95	55.95%
	TOTAL SCHOOLS	\$ 22,069,389	\$ 23,271,069	\$ 23,920,189	\$ 23,920,189	2.79%	\$ 5,090.42	57.61%
	DEPARTMENT OF PUBLIC WORKS							
	HIGHWAY DEPARTMENT							
1500	Salaries	\$ 108,713	\$ 112,891	\$ 115,659	\$ 115,659	2.45%	\$ 24.61	0.28%
1501	Wages	\$ 680,881	\$ 702,999	\$ 708,055	\$ 708,055	0.72%	\$ 150.68	1.71%
1502	Expenses	\$ 136,024	\$ 136,900	\$ 136,900	\$ 136,900	0.00%	\$ 29.13	0.33%
1503	Highway Maintenance	\$ 107,486	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.15	0.22%
1504	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 1,033,104	\$ 1,042,790	\$ 1,050,614	\$ 1,050,614	0.75%	\$ 223.58	2.53%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	STREET LIGHTS							
1510	Expenses	\$ 7,758	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.19	0.04%
	DEPARTMENTAL TOTAL	\$ 7,758	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.19	0.04%
	SNOW AND ICE							
1520	Expenses	\$ 172,169	\$ 165,000	\$ 165,000	\$ 165,000	0.00%	\$ 35.11	0.40%
1521	Overtime	\$ 160,886	\$ 140,000	\$ 140,000	\$ 140,000	0.00%	\$ 29.79	0.34%
1522	Hired Equipment	\$ 71,529	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.45	0.08%
	DEPARTMENTAL TOTAL	\$ 404,584	\$ 340,000	\$ 340,000	\$ 340,000	0.00%	\$ 72.35	0.82%
	TREE WARDEN BUDGET							
1530	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1531	Expenses	\$ 998	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.64	0.01%
1532	Trees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.32	0.00%
1533	Tree Work	\$ 5,509	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.13	0.02%
	DEPARTMENTAL TOTAL	\$ 6,507	\$ 14,500	\$ 14,500	\$ 14,500	0.00%	\$ 3.09	0.03%
	MUNICIPAL BUILDING AND PROPERTY MAINTENANCE							
1540	Wages	\$ 134,513	\$ 145,276	\$ 149,451	\$ 149,451	2.87%	\$ 31.80	0.36%
1541	Expenses	\$ 269,507	\$ 260,850	\$ 270,950	\$ 270,950	3.87%	\$ 57.66	0.65%
1542	Minor Capital	\$ 19,999	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	\$ 4.26	0.05%
	DEPARTMENTAL TOTAL	\$ 424,019	\$ 426,126	\$ 440,401	\$ 440,401	3.35%	\$ 93.72	1.06%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
SOLID WASTE DISPOSAL								
1550	Wages	\$ 129,746	\$ 138,211	\$ 143,243	\$ 143,243	3.64%	\$ 30.48	0.34%
1551	Expenses	\$ 43,837	\$ 44,486	\$ 44,486	\$ 44,486	0.00%	\$ 9.47	0.11%
1552	Tipping Fees	\$ 130,000	\$ 135,000	\$ 135,000	\$ 135,000	0.00%	\$ 28.73	0.33%
1553	North Central SW Coop	\$ 5,850	\$ 5,850	\$ 5,850	\$ 5,850	0.00%	\$ 1.24	0.01%
1554	Minor Capital	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.13	0.02%
	DEPARTMENTAL TOTAL	\$ 319,433	\$ 333,547	\$ 338,579	\$ 338,579	1.51%	\$ 72.05	0.82%
PARKS DEPARTMENT								
1560	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1561	Expenses	\$ 65,759	\$ 65,759	\$ 55,759	\$ 55,759	-15.21%	\$ 11.87	0.13%
	DEPARTMENTAL TOTAL	\$ 65,759	\$ 65,759	\$ 55,759	\$ 55,759	-15.21%	\$ 11.87	0.13%
	TOTAL DEPARTMENT OF PUBLIC WORKS	\$ 2,261,164	\$ 2,237,722	\$ 2,254,853	\$ 2,254,853	0.77%	\$ 479.85	5.43%
	LIBRARY AND CITIZEN'S SERVICES							
COUNCIL ON AGING								
1600	Salaries	\$ 76,834	\$ 79,489	\$ 81,868	\$ 81,868	2.99%	\$ 17.42	0.20%
1601	Wages	\$ 64,866	\$ 77,707	\$ 81,026	\$ 81,026	4.27%	\$ 17.24	0.20%
1602	Expenses	\$ 8,117	\$ 8,454	\$ 8,454	\$ 8,454	0.00%	\$ 1.80	0.02%
1603	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 149,817	\$ 165,650	\$ 171,348	\$ 171,348	3.44%	\$ 36.46	0.41%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
SENIOR CENTER VAN								
1610	Wages	\$ 48,391	\$ 51,190	\$ 52,091	\$ 52,091	1.76%	\$ 11.09	0.13%
1611	Expenses	\$ 8,268	\$ 17,673	\$ 17,673	\$ 17,673	0.00%	\$ 3.76	0.04%
DEPARTMENTAL TOTAL								
		\$ 56,659	\$ 68,863	\$ 69,764	\$ 69,764	1.31%	\$ 14.85	0.17%
VETERAN'S SERVICE OFFICER								
1620	Salary	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.06	0.01%
1621	Expenses	\$ 514	\$ 1,100	\$ 1,100	\$ 1,100	0.00%	\$ 0.23	0.00%
1622	Veterans' Benefits	\$ 39,373	\$ 42,000	\$ 42,000	\$ 42,000	0.00%	\$ 8.94	0.10%
1623	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENT TOTAL								
		\$ 44,887	\$ 48,100	\$ 48,100	\$ 48,100	0.00%	\$ 10.24	0.12%
GRAVES REGISTRATION								
1630	Salary/Stipend	\$ 250	\$ 250	\$ 250	\$ 250	0.00%	\$ 0.05	0.00%
1631	Expenses	\$ 756	\$ 760	\$ 760	\$ 760	0.00%	\$ 0.16	0.00%
DEPARTMENTAL TOTAL								
		\$ 1,006	\$ 1,010	\$ 1,010	\$ 1,010	0.00%	\$ 0.21	0.00%
CARE OF VETERAN GRAVES								
1640	Contract Expenses	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	0.00%	\$ 0.33	0.00%
DEPARTMENTAL TOTAL								
		\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	0.00%	\$ 0.33	0.00%
OLD BURYING GROUND COMMITTEE								
1650	Expenses	\$ -	\$ 800	\$ 800	\$ 800	0.00%	\$ 0.17	0.00%
DEPARTMENTAL TOTAL								
		\$ -	\$ 800	\$ 800	\$ 800	0.00%	\$ 0.17	0.00%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	LIBRARY							
1660	Salary	\$ 380,525	\$ 393,185	\$ 407,364	\$ 407,364	3.61%	\$ 86.69	0.98%
1661	Wages	\$ 304,798	\$ 331,213	\$ 331,959	\$ 331,959	0.23%	\$ 70.64	0.80%
1662	Expenses	\$ 198,474	\$ 205,304	\$ 205,304	\$ 205,304	0.00%	\$ 43.69	0.49%
1663	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 883,797	\$ 929,702	\$ 944,627	\$ 944,627	1.61%	\$ 201.02	2.28%
	COMMEMORATIONS & CELEBRATIONS							
1670	Expenses	\$ 500	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
1671	Fireworks	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 500	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
	WATER SAFETY							
1680	Wages	\$ 2,966	\$ 4,118	\$ 4,200	\$ 4,200	1.99%	\$ 0.89	0.01%
1681	Expenses and Minor Capital	\$ 25,766	\$ 30,301	\$ 2,732	\$ 2,732	-90.98%	\$ 0.58	0.01%
1682	Property Maint. & Improvements	\$ 7,695	\$ 9,000	\$ 9,000	\$ 9,000	0.00%	\$ 1.92	0.02%
	DEPARTMENTAL TOTAL	\$ 36,427	\$ 43,419	\$ 15,932	\$ 15,932	-63.31%	\$ 3.39	0.04%
	WEED MANAGEMENT							
1690	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1691	Expenses: Weed Harvester	\$ 6,370	\$ 7,000	\$ 22,000	\$ 22,000	214.29%	\$ 4.68	0.05%
1692	Expenses: Great Lakes	\$ 2,385	\$ 2,385	\$ 2,385	\$ 2,385	0.00%	\$ 0.51	0.01%
	DEPARTMENTAL TOTAL	\$ 8,755	\$ 9,385	\$ 24,385	\$ 24,385	159.83%	\$ 5.19	0.06%

		FY 2019	FY 2020	FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
GROTON COUNTRY CLUB								
1700	Salary	\$ 150,373	\$ 157,118	\$ 161,634	\$ 161,634	2.87%	\$ 34.40	0.39%
1701	Wages	\$ 119,626	\$ 114,461	\$ 144,000	\$ 144,000	25.81%	\$ 30.64	0.35%
1702	Expenses	\$ 150,837	\$ 133,540	\$ 136,000	\$ 136,000	1.84%	\$ 28.94	0.33%
1703	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 420,836	\$ 405,119	\$ 441,634	\$ 441,634	9.01%	\$ 93.98	1.06%
TOTAL LIBRARY AND CITIZEN SERVICES								
		\$ 1,604,234	\$ 1,674,098	\$ 1,719,650	\$ 1,719,650	2.72%	\$ 365.96	4.14%
DEBT SERVICE								
DEBT SERVICE								
2000	Long Term Debt - Principal Excluded	\$ 722,250	\$ 894,840	\$ 970,030	\$ 970,030	8.40%	\$ 206.43	2.34%
2001	Long Term Debt - Principal Non-Excluded	\$ -	\$ 159,250	\$ 159,394	\$ 159,394	0.09%	\$ 33.92	0.38%
2002	Long Term Debt - Interest - Excluded	\$ 325,402	\$ 367,022	\$ 503,757	\$ 503,757	37.26%	\$ 107.20	1.21%
2003	Long Term Debt - Interest - Non-Excluded	\$ -	\$ 87,433	\$ 95,071	\$ 95,071	8.74%	\$ 20.23	0.23%
2006	Short Term Debt - Principal - Town	\$ -	\$ 85,714	\$ 85,174	\$ 85,174	-0.63%	\$ 18.13	0.21%
2007	Short Term Debt - Interest - Town	\$ 100,885	\$ 13,000	\$ 6,400	\$ 6,400	-50.77%	\$ 1.36	0.02%
DEPARTMENTAL TOTAL								
		\$ 1,148,537	\$ 1,607,259	\$ 1,819,826	\$ 1,819,826	13.23%	\$ 387.27	4.38%
TOTAL DEBT SERVICE								
		\$ 1,148,537	\$ 1,607,259	\$ 1,819,826	\$ 1,819,826	13.23%	\$ 387.27	4.38%
EMPLOYEE BENEFITS								
EMPLOYEE BENEFITS								
GENERAL BENEFITS								
3000	County Retirement	\$ 2,081,699	\$ 1,973,053	\$ 2,090,289	\$ 2,090,289	5.94%	\$ 444.83	5.03%
3001	OPEB Unfunded Liability	\$ 100,000	\$ 169,000	\$ 177,094	\$ 177,094	4.79%	\$ 37.69	0.43%
3002	Unemployment Compensation	\$ 2,585	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.19	0.04%
INSURANCE								
3010	Health Insurance/Employee Expenses	\$ 1,408,012	\$ 1,729,553	\$ 1,722,480	\$ 1,722,480	-0.41%	\$ 366.56	4.15%
3011	Life Insurance	\$ 3,293	\$ 3,400	\$ 3,600	\$ 3,600	5.88%	\$ 0.77	0.01%
3012	Medicare/Social Security	\$ 123,246	\$ 146,100	\$ 135,000	\$ 135,000	-7.60%	\$ 28.73	0.33%
DEPARTMENTAL TOTAL								
		\$ 3,718,835	\$ 4,036,106	\$ 4,143,463	\$ 4,143,463	2.66%	\$ 881.76	9.98%
TOTAL EMPLOYEE BENEFITS								
		\$ 3,718,835	\$ 4,036,106	\$ 4,143,463	\$ 4,143,463	2.66%	\$ 881.76	9.98%

				FY 2021	FY 2021		FY 2021	FY 2021
LINE	DEPARTMENT/DESCRIPTION	FY 2019 ACTUAL	FY 2020 APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	ADDITIONAL APPROPRIATIONS							
	ADDITIONAL APPROPRIATIONS							
	Capital Budget Request	\$ 455,558	\$ 705,820	\$ 450,100	\$ 450,100	-36.23%	\$ 95.79	1.08%
	Offset Receipts	\$ 18,998	\$ 18,527	\$ 18,527	\$ 18,527	0.00%	\$ 3.94	0.04%
	Cherry Sheet Offsets	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	Snow and Ice Deficit	\$ 171,350	\$ -	\$ -	\$ -	100.00%	\$ -	0.00%
	State and County Charges	\$ 91,612	\$ 93,392	\$ 93,392	\$ 93,392	0.00%	\$ 19.87	0.22%
	Allowance for Abatements/Exemptions	\$ 200,000	\$ 202,272	\$ 150,000	\$ 150,000	-25.84%	\$ 31.92	0.36%
	DEPARTMENTAL TOTAL	\$ 937,518	\$ 1,020,011	\$ 712,019	\$ 712,019	-30.19%	\$ 151.52	1.71%
	GRAND TOTAL - TOWN BUDGET	\$ 37,983,960	\$ 40,766,372	\$ 41,520,900	\$ 41,520,900	1.85%	\$ 8,836	100.00%

FY 2021 ENTERPRISE FUND BUDGETS								
						FY 2021	FY 2021	
		FY 2017	FY 2018	FY 2019	FY 2020	DEPARTMENT	TOWN MANAGER	PERCENT
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	APPROPRIATED	REQUEST	BUDGET	CHANGE
WATER DEPARTMENT								
	WD Salaries	\$ 122,031	\$ 122,759	\$ 134,036	\$ 132,948	\$ 154,549	\$ 154,549	16.25%
	WD Wages	\$ 171,307	\$ 193,076	\$ 246,235	\$ 138,379	\$ 176,927	\$ 176,927	27.86%
	WD Expenses	\$ 619,773	\$ 510,616	\$ 526,539	\$ 534,300	\$ 655,300	\$ 655,300	22.65%
	WD Debt Service	\$ 356,716	\$ 398,045	\$ 362,548	\$ 400,393	\$ 402,140	\$ 402,140	0.44%
100	DEPARTMENTAL TOTAL	\$ 1,269,827	\$ 1,224,496	\$ 1,269,358	\$ 1,206,020	\$ 1,388,916	\$ 1,388,916	15.17%
SEWER DEPARTMENT								
	Sewer Salaries	\$ 18,301	\$ 18,200	\$ 19,212	\$ 19,395	\$ 20,179	\$ 20,179	4.04%
	Sewer Wages	\$ 34,079	\$ 39,119	\$ 37,432	\$ 38,981	\$ 50,695	\$ 50,695	30.05%
	Sewer Expense	\$ 619,440	\$ 595,119	\$ 642,205	\$ 629,420	\$ 656,032	\$ 656,032	4.23%
	Sewer Debt Service	\$ 4,938	\$ 4,050	\$ 5,873	\$ 37,619	\$ 36,395	\$ 36,395	-3.25%
200	DEPARTMENTAL TOTAL	\$ 676,758	\$ 656,488	\$ 704,722	\$ 725,415	\$ 763,300	\$ 763,300	5.22%
FOUR CORNERS SEWER DEPARTMENT								
	Four Corners Sewer Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Four Corners Sewer Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Four Corners Sewer Expense	\$ -	\$ -	\$ 22,466	\$ 20,618	\$ 32,805	\$ 32,805	59.11%
	Four Corners Sewer Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
300	DEPARTMENTAL TOTAL	\$ -	\$ -	\$ 22,466	\$ 20,618	\$ 32,805	\$ 32,805	59.11%
LOCAL ACCESS CABLE DEPARTMENT								
	Cable Salaries	\$ 67,795	\$ 70,921	\$ 74,004	\$ 77,180	\$ 78,695	\$ 78,695	1.96%
	Cable Wages	\$ 41,188	\$ 50,079	\$ 51,556	\$ 54,262	\$ 56,454	\$ 56,454	4.04%
	Cable Expenses	\$ 62,862	\$ 64,174	\$ 64,552	\$ 75,337	\$ 74,655	\$ 74,655	-0.90%
	Cable Minor Capital	\$ 45,187	\$ 6,462	\$ 5,091	\$ 10,000	\$ 5,000	\$ 5,000	-50.00%
400	DEPARTMENTAL TOTAL	\$ 217,032	\$ 191,636	\$ 195,203	\$ 216,778	\$ 214,804	\$ 214,804	-0.91%
TOTAL ENTERPRISE FUNDS		\$ 2,163,617	\$ 2,072,620	\$ 2,191,749	\$ 2,168,831	\$ 2,399,825	\$ 2,399,825	10.65%

		APPENDIX B			FACTOR:	1.0200
		Town of Groton Personnel By-Law				
		Wage and Classification Schedule				
		Fiscal Year 2021 (Effective July 1, 2020)				
Grade	Position Title	Low				High
4	Salary					
		39,655				49,074
	Wages					
		19.09				23.58
5	Salary					
		41,919				51,883
	Wages					
		20.18				24.95
7	Salary					
		48,470				61,396
	Wages					
		23.86				29.51
8	Salary					
		55,025				68,131
	Wages					
		26.46				32.75
9	Salary					
		56,351				69,731
	Wages					
		27.09				33.53
10	Salary					
	Executive Assistant to Town Manager	64,627				81,568
	Wages					
		31.08				41.76
11	Salary					
	Human Resources Director	69,430				85,919
	Wages					
		33.38				41.31
12	Salary					
		69,639				86,219
	Wages					
		33.50				41.46

		APPENDIX B			FACTOR:	1.0200
		Town of Groton Personnel By-Law				
		Wage and Classification Schedule				
		Fiscal Year 2021 (Effective July 1, 2020)				
Grade	Position Title	Low				High
13	Salary	72,126				91,544
	Wages	34.38				42.55
14	Salary	72,115				89,239
	Wages	34.68				42.90
15	Salary	76,045				94,101
	Wages	36.55				45.24
16	Salary	78,792				97,558
	Wages	37.88				46.88
17	Salary	88,272				109,201
	Wages	42.44				52.51
18	Salary	95,461				118,140
	IT Director					
	Wages	45.90				56.80
19	Salary	97,968				121,220
	Wages	47.09				58.30
20	Salary	105,046				129,192
	Wages	50.51				62.12

APPENDIX B				
NON-CLASSIFIED, TEMPORARY SEASONAL AND STIPEND POSITIONS				
NON-STEP AND STIPEND POSITIONS				
FIRE/EMS DEPARTMENT		Country Club Seasonal Employees		
Call Captain: Fire	24.51	Pro Shop Staff	MW *- 17.00	
Call Lieutenant: Fire	24.02	Pool Staff	MW - 17.00	
Call Firefighter	21.01	Lifeguards	MW - 18.00	
Call Emergency Medical Technician	21.01	Swim Coaches	MW - 23.00	
Probationary Firefighter	17.50	Camp Staff	MW - 17.00	
Probationary Emergency Medical Technician	17.50	Counselors	MW - 18.00	
Call Fire Mechanic	60.00	Buildings & Grounds	MW - 27.00	
		Library Shelves	12.75 - 18.00	
MISCELLANEOUS				
Veteran's Agent	1,742	* - Minimum Wage		
Director of Veteran's Services	1,742			
Earth Removal Inspector	1,500			
Dog Officer	15,000			
Animal Inspector	2,082			
Animal Control Officer	2,082			
Town Diarist	1.00			
Keeper of the Town Clock	1.00			
Per Diem Van Driver	18.66 - 21.00			
Park Ranger	12.75			
Graves Registration Officer	250			
Emergency Management Director	4,000			
Election Worker: Warden	Minimum Wage			
Election Worker: Precinct Clerk	Minimum Wage			
Election Worker: Inspectors (Checker)	Minimum Wage			

MINUTES

TOWN OF GROTON



2020 FALL TOWN MEETING

**Middle School Track Behind Florence Roche Elementary School
342 Main Street, Groton, Massachusetts 01450**

Beginning Saturday, October 3, 2020 @ 10:00 AM
(Rain Date: October 4, 2020 @ 1:00 p.m.)

Attention – Voters and Taxpayers

Please bring this Report to Town Meeting

Pandemic Safety Procedures for Town Meeting

Due to the pandemic, the Fall Town Meeting will be held outdoors on the field behind the Florence Roche School. Voters and non-voters attending the meeting are asked to follow these procedures:

- Attendees should wear masks, even while speaking, and observe social distancing whenever possible.
- Keep at least 6-feet of distance from others while in the voter check-in line.
- Voters should arrive early, check-in, receive a voter card, and proceed directly to a seat.
- A cart will be available for anyone who needs assistance moving from the parking lot to the field.
- Single and household-pair seating will be six or more feet apart and should not be moved. Attendees may bring their own chairs.
- Children may accompany parents who are asked to bring a seat for the child. Families with two or more children are asked to provide their own chairs.
- Voters will speak from their seats when called on by the moderator. Wireless microphones will be brought by an usher and sanitized between uses.
- Voting will be by raised voter card and not by voice.
- Anyone unable to wear a mask may sit in a reserved section with a dedicated microphone.
- At the end of the meeting, voters are asked to observe social distancing while exiting the field.

Rain Date: In the event of inclement weather, the Town Meeting will be held the following day, October 4, at 1 p.m. in the same location. If the Town Moderator postpones the meeting, notice will be made on the town website, posted in three public places, and through news and social media.

Please direct questions regarding the meeting procedures to Jason Kauppi, Town Moderator, at moderator@townofgroton.org or call 978-391-4506.



Town Meeting Access for Voters with Disabilities

Parking – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South.

Sign Language – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

Speaking at Town Meeting – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

Transportation to Town Meeting - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

Questions or concerns - If you or a member of your household has questions or would like to request a sign language interpreter, please contact ADA Coordinator Michelle Collette at Town Hall at 978 448-1105 at least one week before the Town Meeting.

2020 FALL TOWN MEETING WARRANT AND MINUTES

OCTOBER 3, 2020

Town Moderator:

Jason Kauppi

Deputy Moderator

Stuart Schulman.

Board of Selectmen:

Becky Pine

Joshua A. Degen, Vice-Chair

Allison Manugian, Chair

John Giger

John Reilly

Finance Committee:

Colby Doody

Gary Green, Vice-Chair

Scott Whitefield

Mary Linskey

David Manugian

Bud Robertson, Chair

Art Prest

Town Manager:

Mark W. Haddad

Dawn Dunbar, Executive Assistant

Town Clerk:

Michael F. Bouchard

2020 FALL TOWN MEETING MINUTES OCTOBER 3, 2020

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble at the Middle School Track behind the Florence Roche Elementary School, 342 Main Street, Groton, Massachusetts in said Town on Saturday, the third day of October, 2020 at Ten O'clock in the morning, to consider the following:

ARTICLE LISTINGS

Article 1	Remove Designation of "Sundown" Town for Groton	Passed
Article 2	Prior Year Bills	Passed
Article 3	Amend the Fiscal Year 2021 Town Operating Budget	Passed
Article 4	Amend Fiscal Year 2021 Wage and Classification Schedule	Passed
Article 5	Transfer within Water Enterprise Fund	Passed
Article 6	Transfer within Center Sewer Enterprise Fund	Passed
Article 7	Transfer within the Four Corners Sewer Enterprise Fund	Passed
Article 8	Transfer Money into the Capital Stabilization Fund	Passed
Article 9	Transfer Money into the Stabilization Fund	Passed
Article 10	Transfer Money into the GDRSD Capital Stabilization Fund	Passed
Article 11	Fiscal Year 2021 Capital Budget	Passed
Article 12	Stormwater Utility Enterprise Budget	Passed
Article 13	Environmental Consulting Services	Passed
Article 14	Complete Streets Engineering	Passed
Article 15	Assessors Cyclical Inspections	Passed
Article 16	Community Preservation Funding Accounts	Passed
Article 17	Community Preservation Funding Recommendations	Passed
Article 18	Special Legislation – Investment of Town Trust Funds	Passed
Article 19	Amend Zoning Bylaw – Zoning Cleanup and Clarifications	Passed
Article 20	Amend Zoning Bylaw – Attached Accessory Apartments	Passed
Article 21	Amend Zoning Bylaw – Detached Accessory Apartments	Passed
Article 22	Amend Chapter 128 – Dog Bylaw	Passed
Article 23	Accept Red Pepper Lane as a Town Way	Passed
	Report of the Town Manager to the 2020 Fall Town Meeting	

Proceedings:

The meeting was called to order at 10:01 AM on October 3, 2020 outside at the track behind the Florence Roche School. Moderator Jason Kauppi presided.

There is no quorum requirement for this Annual Town Meeting. 168 voters attended the meeting.

Announcements:

A moment of silence was observed for Grotonians who have passed since the last meeting.

The State Election will be held on November 3. Precinct 1 will vote at The Center, 163 West Main Street, and Precincts 2 and 3 will vote at the Groton-Dunstable Middle School (North), 344 Main Street. Note that the Middle School polling location for Precincts 2 and 3 will be for the November 3 election only. In-Person Early Voting will take place at Town Hall from October 17 – 30. Vote By Mail ballots are expected to be mailed the second week of October 6 at 6:00 PM.

Mary Jennings, President of Friends of Prescott and Bruce Easom, Treasurer announce that the sprinkler system, which was funded by previous votes of the CPC and Town Meeting is nearly completion. A check for \$20,000 was presented to the Town for rental of the building.

The Moderator wished to thank the Groton-Dunstable regional School Committee, the Maintenance Staff and Stasia Twomey, Town of Groton Department Heads and the Groton Police Department for their assistance in holding the meeting at this location.

Procedures to be used on October as the coronavirus pandemic is still prevalent:

- There will be no voice votes, only votes by raising voter cards
- Wireless mics will be brought to speakers
- There are 23 articles on the warrant with 16 Main Motions and 3 Consent Agendas.
- The main proponent and opponent of an article will be allowed 7 minutes in which to present their argument.

MOTION – Limit Debate

MOVER: Michelle Collette

I move that debate be limited to three minutes for each speaker, with the exception of the main proponent and opponent of each article, and at the discretion of the moderator.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3rds Majority

Vote of Motion to Limit Debate: Passed by 2/3rds Majority

The timekeeper will be Michael Hartnett.

The Moderator determined that the warrant was duly posted. The reading of the warrant was waived by unanimous vote.

ARTICLE 1: REMOVE THE DESIGNATION OF “SUNDOWN TOWN” FOR GROTON

To see if the Town will vote to establish from October 3, 2020 forward that Groton, Massachusetts rejects wholeheartedly the designation as a “Sundown Town”, and further, that Groton, Massachusetts welcomes people of all race, that the Commonwealth of Massachusetts Governor, Secretary of State, Attorney General and General Court be notified that all references and/or laws in State Records that identify Groton as a “Sundown Town” be stricken from the records, along with any Town Bylaw, Town Meeting vote or vote by the Executive Body of Groton, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *According to research, it has been determined that Groton is one of 17 Towns in the Commonwealth of Massachusetts that is identified as a “Sundown Town”. A “Sundown Town” is defined as all-white municipalities or neighborhoods in the United States that practice a form of racial segregation by excluding non-whites via some combination of discriminatory local laws, intimidation, and violence. Entire sundown counties and sundown suburbs were also created by the same process. The term came from signs posted, in some communities across the nation, that instructed non-whites to leave a town or county by sundown. The purpose of this Article is to reject any policies and practices, formal or informal, intended to exclude non-whites from the Town of Groton and to state henceforth our Town welcomes people of all races.*

Mover: Joshua Degen

MOTION: I move to establish from October 3, 2020 forward that Groton, Massachusetts rejects wholeheartedly the designation as a “Sundown Town”, and further, that Groton, Massachusetts welcomes people of all race.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- **Mr. Degen** presented the background of the Article and reasons to support it. He included that some historical researchers have indicated that Groton may have been listed as a “Sundown Town”.
- **James Moore**, member Diversity Task Force, presented a powerful argument in favor of the Article.
- **Russ Harris** argued that the Article should be withdrawn because there is no historical evidence that Groton was a Sundown Town. He stated that these are inflammatory accusations and that there be more public input. He asked that the Article be postponed until the Spring Town Meeting.

MOTION (Russ Harris): I move that Article 1 be Indefinitely Postponed
Moved and Seconded
Quantum: Majority

- Timothy Manugian, Diversity Task Force member, stated that there was evidence that this did occur. However, this Article is prospective. Many speakers, including Martin Luther King, Jr. , have come to Groton to speak against racism. This Article is not intended to be a slight but rather a statement that we stand against racism.
- Mr. Degen rose again to state that actions can happen not only by Town Meeting votes, but also by official's actions. He reiterated that James Lowell's research states that Groton "may" have been a "Sundown Town".

MOTION to MOVE THE QUESTION

The motion was declined by the Moderator as it came too early in the discussion.

- An attendee spoke impugning the reputation of Mr. Lowell's research and supported Groton "as is".
- Another speaker rose to support the Article, asking how this would look in history if the Meeting did not support the Article. She urged the Meeting to "stand up for justice".

MOTION to AMEND Article 1 Main Motion (Josh Degen):

I move to insert the words "if such designation ever applied" after the words "Sundown Town".

Moved and Seconded

Quantum: Majority

- Mr. Derensis, Town Counsel, was asked to opine. He stated that this Article is about Groton. The amendment states if this applied to Groton. The amendment is in order.

VOTE on the MOTION to AMEND Article 1 Main Motion: Passed by Majority Vote

VOTE on MOTION to INDEFINITELY POSTPONE Article 1: Did Not Pass

Article 1 – Main Motion As Amended:

I move to establish from October 3, 2020 forward that Groton, Massachusetts rejects wholeheartedly the designation as a "Sundown Town" if such designation ever applied, and further, that Groton, Massachusetts welcomes people of all race.

VOTE on Article 1 Main Motion As Amended: Passed by Unanimous Vote

ARTICLE 2: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

SELECT BOARD

Select Board: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting. Please see the Town Manager's Report starting on page 28 for additional information related to this Article.*

Mover: Alison Manugian

MOTION: I move that the sum of Six Hundred and Ten Dollars (\$610) be transferred from the Excess and Deficiency Fund (Free Cash) for the payment of the following bills of a prior fiscal year:

Triangle Portable Services, Inc.	\$160
Jane Fry	\$150
Sally Hensley	\$150
Paul Martell	<u>\$150</u>
Total	\$610

Moved and Seconded

Quantum of Town Meeting Vote: 4/5's Majority

Vote on Article 2 – Main Motion: Chair declared passed by Unanimous Vote

ARTICLE 3: AMEND THE FISCAL YEAR 2021 TOWN OPERATING BUDGET

To see if the Town will vote to amend the Fiscal Year 2021 Operating Budget as adopted under Article 4 of the 2020 Spring Town Meeting and vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2021, or to take any other action relative thereto.

**FINANCE COMMITTEE
SELECT BOARD
TOWN MANAGER**

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *The Fiscal Year 2021 Town Operating Budget was approved at the 2020 Spring Town Meeting in June, 2020. Any changes to this Budget would have to be made prior to setting the tax rate. The purpose of this article is to make any necessary changes to balance the FY 2021 Operating Budget. Please see the Town Manager's Report starting on page 28 for additional information related to this Article.*

Mover: Joshua Degen

CONSENT MOTION ON THE BUDGET

I move that the town take affirmative action on Motion 1 through Motion 4, pursuant to Article 3, as set forth in the Town Meeting Information Handout for this Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter

requests the right to debate a specific budget motion, then said motion shall be debated and voted upon separately.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

No Motions under Article 3 were held for a separate vote.

VOTE on Article 3 Consent Motion: Passed by Unanimous Vote

ARTICLE 4: AMEND WAGE AND CLASSIFICATION SCHEDULE

To see if the Town will vote to amend the Wage and Classification Schedule as adopted under Article 3 of the 2020 Spring Town Meeting as follows:

Call Captain	\$25.00 per hour	Call Lieutenant	\$24.50 per hour
Call Firefighter	\$21.43 per hour	Call EMT	\$21.43 per hour
Probationary Firefighter:	\$17.85 per hour	Probationary EMT	\$17.85 per hour
Veteran's Agent	\$5,000 annually		

or to take any other action relative thereto.

TOWN MANAGER

Select Board: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *When the Town proposed the Wage and Classification Schedule at the Spring Town Meeting for Fiscal Year 2021, the annual salary of the Veteran's Agent and the wages of the various Call Firefighters were not adjusted by a two (2%) percent cost of living adjustment.*

Mover: Rebecca Pine

MOTION: I move that the Wage and Classification Schedule as adopted pursuant to Article 3 of the 2020 Spring Town Meeting be amended as printed in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 4 – Main Motion: Passed by Unanimous Vote

Mover: Tom Delaney

I move that the town take affirmative action on Articles 5, 6, & 7, pursuant to the motions as set forth in the Town Meeting Information Handout for this Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter requests the right to debate a specific motion, then said motion shall be debated and voted upon separately.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

ARTICLE 5: TRANSFER WITHIN WATER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2021 Water Department Operating Budget for Engineering Services, or to take any other action relative thereto.

BOARD OF WATER COMMISSIONERS

Select Board: *Recommended (4 In Favor, 1 No Position – Degen)*
Finance Committee: *Recommended Unanimously*
Water Commission: *Recommended Unanimously*

Summary: *This article will request a transfer of funds from Water Surplus to help fund the Fiscal Year 2021 Water Department's Operational Expenses related to Engineering Services for the Whitney Well Manganese Mitigation Project and expansion.*

ARTICLE 6: TRANSFER WITHIN CENTER SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Center Sewer Enterprise Fund Surplus to the Fiscal Year 2021 Center Sewer Enterprise Department Budget for general expenses, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Sewer Commission: *Recommended Unanimously*

Summary: *This article will request a transfer of funds from Sewer Surplus to help fund the Fiscal Year 2021 Center Sewer Department's Operational Expenses.*

ARTICLE 7: TRANSFER WITHIN FOUR CORNERS SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Four Corners Sewer Enterprise Fund Surplus to the Fiscal Year 2021 Four Corners Sewer Enterprise Department Budget for general expenses, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Select Board: *Recommended (4 In Favor, 1 No Position – Degen)*
Finance Committee: *Recommended Unanimously*
Sewer Commission: *Recommended Unanimously*

Summary: *This article will request a transfer of funds from Sewer Surplus to help fund the Fiscal Year 2021 Four Corners Sewer Department's Operational Expenses.*

No Articles were held under this Consent Motion

Vote on Articles 5,6,&7 Consent Motion: Passed by Unanimous Vote

ARTICLE 8: TRANSFER - CAPITAL STABILIZATION FUND

ARTICLE 9: TRANSFER - STABILIZATION FUND

ARTICLE 10: TRANSFER - GDRSD CAP STAB FUND

Mover: John Reilly

MOTION: I move that Articles 8, 9 and 10 be considered in one motion and be Indefinitely Postponed

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- **Mr. Robertson explained that:**
 - The Capital Stabilization fund is at the target of 5% of the total budget.
 - The Stabilization Fund is targeted to be at 1.5% but is short \$75,000
 - The GDRSD Stabilization Fund is short \$300,000 but that the GDRS Committee also "indefinitely postponed" this requirement
 - Given the instability of local tax revenues and state aid, it was best to conserve cash at this point in time to have reserve for unknowns.

ARTICLE 8: TRANSFER MONEY INTO THE CAPITAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Capital Stabilization Fund, or to take any other action relative thereto.

SELECT BOARD

Select Board: Recommend to Indefinitely Postpone Consideration

Finance Committee: Recommend to Indefinitely Postpone Consideration

Summary: *As of the Printing of this Warrant, the Fund has a balance of \$554,313. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. The target amount for the Capital Stabilization Fund will be provided at Town Meeting. Please see the Town Manager's Report starting on page 28 for additional information related to this Article.*

ARTICLE 9: TRANSFER MONEY INTO THE STABILIZATION FUND

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Stabilization Fund, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommend to Indefinitely Postpone Consideration*

Finance Committee: *Recommend to Indefinitely Postpone Consideration*

Summary: *As of the printing of this Warrant, the balance in this fund is \$2,054,993. The financial management goal is to achieve and maintain a balance in the Fund equal to 5% of the total annual budget. The target amount for the Fund will be provided at Town Meeting. Please see the Town Manager's Report starting on page 28 for additional information related to this Article.*

ARTICLE 10: TRANSFER MONEY INTO THE GDRSD CAPITAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow pursuant to any applicable statute, a sum or sums of money to be added to the sum already on deposit in the Town of Groton Capital Stabilization Fund for the Groton Dunstable Regional School District, or to take any other action relative thereto.

TOWN MANAGER

Select Board: *Recommend to Indefinitely Postpone Consideration*

Finance Committee: *Recommend to Indefinitely Postpone Consideration*

Summary: *As of the printing of the Warrant, the balance in this fund is \$235,046. This fund covers the Town of Groton's share of the Groton Dunstable Regional School District Committee's long-range Capital Plan to address its capital needs. The target amount will be provided at Town Meeting. Please see the Town Manager's Report starting on page 28 for additional information related to this Article.*

No Articles were held under this Consent Motion

VOTE on Articles 8, 9 & 10 Consent Motion: Passed by Majority Vote

ARTICLE 11: FISCAL YEAR 2021 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of funding the Fiscal Year 2021 Capital Budget, or to take another other action relative thereto.

TOWN MANAGER

Summary: *The following is a listing of the remaining items in the proposed Town Manager's Capital Budget for Fiscal Year 2021 that was delayed at the 2020 Spring Town Meeting:*

Item #1 – Pick-Up Truck

\$45,000

Highway

Summary: *This is a scheduled replacement. The average life of a pick-up truck is approximately 7 years. Replacing one vehicle every couple of years will allow the fleet to stay in good shape. This is a front line pick-up used for day to day operations as well as snow plowing.*

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Item #2 – Police Station Siding/Roof Repairs

\$50,000

Town Facilities

Summary: *The Police Station was painted seven years ago. Instead of repainting the station, it is being resided with materials that do not need to be painted in the future. This will help maintain the building and add to its longevity. In addition, the roof of the building will need to be replaced as it is coming up on 25 years since it was first constructed.*

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Item #3 – Police Cruiser

\$56,570

Police Department

Summary: *Ordinarily, we purchase two police cruisers each year to maintain our fleet. In July, 2019, one of our older cruisers was totaled in an accident and replaced. This will allow us to purchase one cruiser this year to stay with the program.*

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

TOWN MANAGER

Mover: John Giger

MOTION: I move that the sum of One Hundred Fifty One Thousand Five Hundred Seventy Dollars (\$151,570) be appropriated, to be expended by the Town Manager, for capital items for a Pick-Up Truck for the Highway Department (\$45,000) and a Police Cruiser for the Police Department (\$56,570), and, to meet this appropriation, the sum of \$101,570 be transferred from the Excess and Deficiency Fund (Free Cash) and that \$50,000, be transferred from surplus funds borrowed by the Town to pay costs of replacing the roof of the Groton Public Library, which project is now complete and for which no financial liabilities remain, to pay costs of making upgrades to the Police Station, as permitted by G.L. c. 44, §20.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 11 Main Motion: Passed by Unanimous Vote

ARTICLE 12: STORM WATER UTILITY ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate pursuant to M.G.L. c.83, §16 and/or transfer from Stormwater Facilities User Fees, a sum or sums of money, to be expended by the Town Manager, to operate the Fiscal Year 2021 Stormwater Facilities Utility Enterprise as follows:

Salaries/Benefits	\$ 75,000
Equipment	\$ 30,000
Capital Outlay	\$ 25,000
Compliance Costs	\$ 80,000
Disposal/Expenses	<u>\$ 10,000</u>
Total:	\$220,000

or take any other action relative thereto.

**TOWN MANAGER
DPW DIRECTOR**

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The Spring Town Meeting created the Stormwater Enterprise Fund to provide the Town with a funding source to comply with the requirements of the NPDES MS4 Stormwater Permit Program operated by the US Environmental Protection Agency. The permit program requires the Town to proactively manage its storm drainage system and ensure the protection of its waterways from stormwater pollution. Compliance with the requirements of this program is mandatory. The Select Board has established a Stormwater User Fee to be paid by all properties with impervious surfaces within the Town to cover this expense. The purpose of this Article is to appropriate the necessary funding from the Stormwater Enterprise Utility Fee to cover the Fiscal Year 2021 Expenses.*

Mover: John Giger

MOTION: I move that the sum of Two Hundred Twenty Thousand Dollars (\$188,800), be transferred from Stormwater Facilities User Fees Receipts to be expended by the Town Manager, to operate the Fiscal Year 2021 Stormwater Facilities Utility Enterprise as follows:

Salaries/Benefits	\$ 43,800
Equipment	\$ 5,000
Capital Outlay	\$ 50,000
Compliance Costs	\$ 80,000
Disposal/Expenses	<u>\$ 10,000</u>
Total:	\$188,800

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 12- Main Motion: Passed by Unanimous Vote

ARTICLE 13: ENVIRONMENTAL CONSULTING SERVICES

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager and thereafter, for the purpose of retaining environmental consulting services in support of the demolition of the former Squannacook Sportsmen's Club in West Groton, and all costs associated and related thereto, or to take any other action relative thereto.

TOWN MANAGER

Select Board: *Recommended 4 In Favor, 1 Against (Manugian)*

Finance Committee: *Recommended Unanimously*

Summary: *This funding is for environmental consulting services in support of the demolition of the former Squannacook Sportsmen's Club located at 159 West Main Street. Town Meeting has authorized the Town to obtain this property for additional parking and land for activities for the Groton Center. Prior to obtaining this property, the Town needs to understand the environmental impact of demolishing the former Sportsmen's Club. This funding is necessary to inspect the building and surrounding area and develop a report and recommendations for the building's disposal. Depending on the outcome of the report, the Town will return to a future Town Meeting for the necessary funding to demolish the building and obtain the property. The cost of these services is anticipated to be \$18,000. Should the report come back favorable and the building can be removed, the estimated cost of disposal is \$30,000.*

Mover: Alison Manugian

MOTION: I move that the sum of Eighteen Thousand Dollars (\$18,000) be transferred from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, for the purpose of retaining environmental consulting services in support of the demolition of the former Squannacook Sportsmen's Club in West Groton, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 13 – Main Motion: Passed by Majority Vote

ARTICLE 14: COMPLETE STREETS ENGINEERING

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow pursuant to any applicable statute, a sum or sums of money, to be expended by the Town Manager, for the purpose of hiring an engineer for the design of traffic safety and pedestrian improvements funded by the Commonwealth of Massachusetts "Complete Streets" program, or take any action relative thereto.

COMPLETE STREETS COMMITTEE

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *The Complete Streets Committee will be applying for a grant from MassDOT to improve pedestrian safety and accessibility improvements in Town. This article will provide funding for the required engineering design of the projects. Projects under consideration at this time include installing a sidewalk from West Groton Center to the new Groton Center on West Main Street and installing a sidewalk on Route 40 from the Groton Inn to the Gibbet Hill Grill. The Town must provide the engineering to design and solicit bids in order to obtain the construction funding. It is anticipated that the cost of this engineering will not exceed \$35,000.*

Mover: John Giger

MOTION: I move that the sum of Thirty-Five Thousand Dollars (\$35,000) be transferred from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, for the purpose of professional engineering services for the design of traffic safety and pedestrian improvements funded by the Commonwealth of Massachusetts "Complete Streets" program.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- **Mr. Cunningham (Complete Streets Committee):** Engineering study is for a sidewalk from West Groton Village to The Center, 163 West Main Street

MOTION to AMEND Article 14 (Paul Funch)

I move to amend the Main Motion of Article 14 by striking the words "thirty-five thousand dollars" and by substituting the words "sixty-four thousand dollars".

Discussion:

- State funding targets \$400,000 per year for Groton for construction. A second project is to scope a sidewalk from the Groton Inn to the Gibbet Hill Grill. The additional \$29,000 would yield an additional \$188,000 in state funding.
- This second project is consistent with The Trails Committee vision (2014) and would promote economic development and safety.
- The Finance Committee was unanimous not to spend the additional \$29,000 as state money will be available for 2 more years. It felt that it was not right to approve this at this late date, but rather wait for the 2021 Spring Town Meeting.
- This is an important project. There are also important projects being considered for future submission.
- The state money is funded by a transportation bond, and is a stable grant source.
- The CSC appreciated the Town's financial constraints and recommended the \$35,000 amount. The CSC intention is to apply for the second project in Spring 2021 when the state has its second round of annual applications.

MOTION to MOVE THE QUESTION

Moved and Seconded

Quantum: 2/3rds Majority

VOTE on the MOTION to MOVE THE QUESTION: Passed by 2/3rds Majority

Tellers were sworn:

Tom Delaney Jon Greeno Shawn Campbell
Patricia Dufresne Kathy Shelp Melisa Doig

VOTE on the MOTION TO AMEND Article 14 – Main Motion:
79 In Favor, 88 Opposed

VOTE on Article 14 – Main Motion: Passed by Majority Vote

ARTICLE 15: ASSESSORS CYCLICAL INSPECTIONS

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money, to be expended by the Town Manager, for the purpose of starting the cyclical inspection process of inspecting every property in town within the Department of Revenue's five year period guidelines, said inspections to commence in the Fall of 2020 and to continue every year thereafter, or to take any other action relative thereto.

BOARD OF ASSESSORS

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The Assessors' Office is required to perform inspections of every property in Town once every five years to comply with Massachusetts Department of Revenue Guidelines.*

Mover: Alison Manugian

MOTION: I move the sum of Twenty Thousand Dollars (\$20,000) be raised and appropriated from the FY 2021 tax levy and other general revenues of the Town, to be expended by the Town Manager, for the purpose of conducting the cyclical inspection process of inspecting every property in town within the Department of Revenue's five-year period guidelines.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 15 – Main Motion: Passed by Majority Vote

ARTICLE 16: COMMUNITY PRESERVATION FUNDING ACCOUNTS

To see if the Town will vote to make the following appropriations from the Community Preservation Fund: Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 5,000
Open Space Reserve:	\$ 78,490
Historic Resource Reserve:	\$ 78,490
Community Housing Reserve:	\$ 78,490
Unallocated Reserve:	\$544,430

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Select Board: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Community Preservation Committee: *Recommended Unanimously*

Summary: *This is an accounting procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during Fiscal Year 2021. Except for the CPC Operating Expenses, none of these funds will be spent without additional approval at Town Meeting.*

Mover: Bruce Easom

MOTION: I move that the following sums be appropriated from the Community Preservation Fund and allocated to the following sub accounts:

CPC Operating Expenses:	\$ 5,000
Open Space Reserve:	\$ 78,490
Historic Resource Reserve:	\$ 78,490
Community Housing Reserve:	\$ 78,490
Unallocated Reserve:	\$544,430

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 16 – Main Motion: Passed by Unanimous Vote

ARTICLE 17: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2021, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Select Board, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

Mover: Bruce Easom

CONSENT MOTION ON CPA FUNDING RECOMMENDATIONS

I move that the Town take affirmative action on Motion 1 through Motion 7, under Article 17, as recommended by the Community Preservation Committee, and as set forth in the Town Meeting Information Handout for this Meeting, without debate and in accordance with the action proposed under each motion, provided however that if any voter requests the right to debate a specific motion, then said motion shall be debated and voted upon separately.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

CPC Proposal A: Lost Lake/Knops Pond Restoration \$95,000

Summary: *The Great Ponds Advisory Committee and the Groton Lakes Association have submitted an application for CPA funds to restore Knops Pond/Lost Lake as the non-native weed Fanwort has reached a tipping point that requires treatment before infestation reduces the surface water quality and substantially reduces the recreational potential of Groton's largest water resource. The full amount to be paid from the Unallocated Reserve.*

Select Board: Recommended Unanimously
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

CPC Proposal B: Conservation Fund \$221,000

Summary: *The Conservation Commission is requesting \$221,000 in CPA funds to be added to the Town's Conservation Fund to help preserve open space, protect water resources and wildlife habitat, and preserve land for agricultural, recreational, and forestry activities. The Conservation Fund allows the Town to move quickly in the event a priority parcel becomes available. The Commission's goal is to maintain an amount between \$750,000 and \$1,000,000 in the Conservation Fund. As of February 18, 2020, the Conservation Fund balance is \$101,232. The amount of \$2,000 to be paid from the Open Space Reserve and the amount of \$219,000 to be paid from the Unallocated Reserve.*

Select Board: Recommended (4 In Favor, 1 Against – Manugian)
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

CPC Proposal C: Portrait Restoration \$11,400

Summary: *The Groton History Center is requesting \$11,400 to restore framed portraits of individuals who lived in Groton in the late 1700s and early 1800s. They would like to provide their visitors with access to these interesting individuals and their back story to enrich their knowledge of Groton's history. All three portraits were painted by distinguished portrait painters of their time: A. L. Powers and Lyman Emerson Cole, both of whom have portraits hanging in museums. The full amount to be paid from the Historic Reserve.*

Select Board: Recommended Unanimously
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

CPC Proposal D: Library Pocket Doors \$10,500

Summary: *The Library has a set of solid oak pocket doors in the historic 1893 building that cannot be used because the hanging and sliding hardware is broken. The Board of Library Trustees is requesting \$10,500 to replace the hardware and restore this beautiful feature to functional use. The full amount to be paid from the Historic Reserve.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

CPC Proposal E: Hazel Grove \$9,242

Summary: *The Hazel Grove Agricultural Association has submitted this application for funding to make capital improvements on the viewing tower and storage shed. This funding will allow them to update the viewing tower with new siding, roof, shutters, locking door, flooring and a ladder for second floor access. This building is used as a safety viewing platform, shelter and storage. The storage shed will be updated with a new roof, electrical service and two new windows. The full amount to be paid from the Open Space Reserve.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

CPC Proposal F: WWI Cannon Restoration \$15,000

Summary: *The Celebrations and Commemorations Committee submitted this application to complete the process of restoring the “Cannon de 75 mle 1897”, a gift to the Town of Groton from the U.S. Army in 1919 at the dedication of the Lawrence W. Gay Post 55. The Cannon has resided at Legion Common for the last 100 years in honor of Lawrence W. Gay who was killed in action just days prior to the signing of the Armistice ending hostilities of World War I. In recent years the cannon has suffered from the effects of weather, fallen into disrepair and become a safety issue. The Town’s portion of the project includes sandblasting, repainting and replacement of the oak spoked wheels. The full amount to be paid from the Historic Reserve.*

Select Board: *Recommended (3 In Favor, 2 Against – Manugian, Degen)*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

CPC Proposal G: Emergency Rental Assistance \$200,000

Summary: *The Affordable Housing Trust submitted this application for funding to establish an emergency rental assistance program for the benefit of eligible tenants residing in the Town of Groton. This program will provide as much as four months of rental assistance for tenants earning up to 80% of the area median income. Landlord participation is required and the program is expected to run until funds are expended or June 30, 2022 at the latest. The full amount to be paid from Community Housing Reserve.*

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

COMMUNITY PRESERVATION COMMITTEE

MOTION 6 (PROPOSAL F) WWI CANNON RESTORATION was held from the Article 17 Consent Motion

**VOTE on Article 17 CONSENT MOTION (except Motion 6 (Proposal F)):
Passed by Unanimous Vote**

Mover: Bruce Easom

MOTION 6 (Proposal F): WWI Cannon Restoration

I move, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, that the sum of Fifteen Thousand Dollars (\$15,000) be appropriated from the Community Preservation Fund Historic Resource Reserve to fund Community Preservation Application 2021-10 "WWI Cannon Restoration".

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- **Cannon was donated by the Army to Groton in 1919. Needs repair. The cannon will be placed on granite blocks to help preserve the wheels and painted with a resilient paint.**

VOTE on Article 17 – Motion 6 (Proposal F): Passed by Majority Vote

ARTICLE 18: SPECIAL LEGISLATION – INVESTMENT OF TOWN'S TRUST FUNDS

To see if the Town will petition the Senate and House of Representatives of the Commonwealth of Massachusetts to enact special legislation authorizing the Treasurer of the Town of Groton to invest the Town's Trust Funds, notwithstanding section 54 of chapter 44 of the General Laws or any other general or specific law to the contrary with the Massachusetts Prudent Investor Act, codified in Chapter 203C of the General Laws as follows:

AN ACT AUTHORIZING CERTAIN INVESTMENTS BY THE TREASURER OF THE TOWN OF GROTON.

Section 1. Notwithstanding any general or special law to the contrary, the treasurer of the town of Groton may invest any trust funds of the town in the custody of the treasurer in accordance with sections 3, 4, 5, 8 and 9 of chapter 203C of the General Laws and in accordance with the town of Groton cash and investment policy. The policy may be amended by the select board of the town of Groton from time to time.

Section 2. Section 54 of chapter 44 of the General Laws shall not apply to the town of Groton.

Section 3. This act shall take effect upon its passage.

or to take any other action relative thereto.

COMMISSIONERS OF TRUST FUNDS

Select Board: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Commissioners of Trust Funds: *Recommended Unanimously*

Summary: *MGL Ch. 44, s.54 pertains to the Investment of Trust Funds. All trust funds shall fall under the control of the Treasurer. This article will allow the Treasurer to invest the Town's Trust Funds with more flexibility than previously allowed, while still conforming to Massachusetts General Law. This flexibility will be limited to provisions contained in the Investment Policy of the Town. The standard of care to be used by the Treasurer shall be the 'Prudent Person' standard set forth in MGL Ch. 203C and shall be applied in the context of managing an overall portfolio.*

Mover: Rebecca Pine

MOTION: I move to petition the Senate and House of Representatives of the Commonwealth of Massachusetts to enact special legislation authorizing the Treasurer of the Town of Groton, notwithstanding section 54 of chapter 44 of the General Laws or any other general or specific law to the contrary, to invest the Town's Trust Funds pursuant to the standards of the Massachusetts Prudent Investor Act, codified in Chapter 203C of the General Laws as set forth in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 18 – Main Motion: Passed by Majority Vote

ARTICLE 19: AMEND ZONING BYLAW – SITE PLAN REVIEW

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning as follows:

1. In Section 218-2.5, Site Plan Review, by deleting Item (b) of Paragraph C, Threshold of Review, Part (1) Minor site plan review, which reads as follows:
 - (b) Construction of an addition or any other alteration of up to 1,000 square feet gross floor area to an existing commercial, office, industrial, or institutional use, or structure for such use.

And by inserting in its place the following:

- (b) Construction of a new building, an addition, change of use, or any other alteration of up to 1,000 square feet gross floor area to an existing commercial, office, industrial, or institutional use, or structure for such use.
2. In Section 218-2.5, Site Plan Review, by deleting Items (a) and (b) of Paragraph C, Threshold of Review, Part (2) Major, which read as follows:
 - (a) Construction, enlargement or alteration of a parking area resulting in six or more new parking spaces.

- (b) Construction of a new building or an addition or any other alteration that exceeds 1,000 square feet of aggregate gross floor area which includes all floors of all buildings on the premises, to an existing commercial, office, industrial, or institutional use or structure.

And by inserting in their place the following:

- (a) Construction, enlargement, or change of use resulting in the construction or alteration of a parking area resulting in six or more new parking spaces.
 - (b) Construction of a new building or an addition, a change in use, or any other alteration that exceeds 1,000 square feet of aggregate gross floor area which includes all floors of all buildings on the premises, to an existing commercial, office, industrial, or institutional use or structure.
3. In Section 218-9.3 Multifamily Use, Subsections 218-9.3.A., 218-9.3.B.(1) and 218-9.3B.(2) delete the words “**Board of Appeals**” and insert the words “**Planning Board**”.

or to take any other action relative thereto.

PLANNING BOARD

Select Board: Recommended Unanimously

Finance Committee: No Position

Summary: *The purpose of these amendments is to clarify the thresholds for Site Plan Review, resolve a discrepancy in the bylaw as it relates to the Multifamily Use provisions, and to correct a sub-sectional reference. Specifically: 1) The proposed amendment #1 clarifies that the provisions of Minor Site Plan Review apply to a change of use. 2) The proposed amendment #2 clarifies that the provisions of Major Site Plan Review apply to a change of use. 3) The proposed amendment #3 corrects an internal inconsistency in the Zoning bylaws that dates to the adoption of Article 19 at the 2014 Annual Town Meeting. As part of a comprehensive update of the Zoning Bylaws to implement the recommendations of the Comprehensive Master Plan adopted in 2012, the Schedule of Use Regulations was amended. Among the various amendments, the Planning Board was designated as the Special Permit Granting Authority (SPGA) for “Multifamily Uses as allowed by the provisions of Sections 218-27A through 27C” (now Sections 218-9.3 A through C).*

However, Article 19 failed to update the corresponding language of the cross-referenced Sections A and B, leaving intact the SPGA reference in those sub-sections as the Zoning Board of Appeals not the Planning Board as intended in the Schedule of Use amendment. The proposed amendment to Sections 218-9.3 A and B remedies the regulatory inconsistency by inserting the correct SPGA as intended by the adoption of Article 19 at the 2014 Annual Town Meeting.

Mover: Russ Burke

MOTION: I move that the Code of the Town of Groton, Chapters 218-2.5, 218-9.3, 218-9.3.A., 218-9.3.B.(1) and 218-9.3B.(2) be amended as set forth in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

Planning Board Report: At a public hearing on September 10, 2020, the Planning Board voted to Unanimously Recommend Article 19.

VOTE on Article 19 – Main Motion: Passed by 2/3rds Majority

ARTICLE 20: AMEND ZONING BYLAW – ATTACHED ACCESSORY APARTMENT

To see if the Town will vote to amend the Zoning Bylaw by deleting Section 218-9.4 in its entirety and replacing it with the following:

1) 218-9.4 Attached Accessory Apartment

218-9.4.1 Purpose

- a. To provide homeowners of a single-family dwelling larger than required for present needs with a means of sharing space and the burdens of home ownership, companionship, security, and services, thereby enabling them to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave.
- b. Develop housing units in single family neighborhoods that are appropriate for households at a variety of stages in their life cycle.
- c. Provide small additional housing units for rent without substantially altering the appearance of the Town
- d. Provide housing units for persons with disabilities.
- e. Protect stability, property values, and the residential character of a neighborhood

218-9.4.2 Attached Accessory Apartment

Use of an accessory apartment, an independent dwelling unit not to exceed eight hundred (800) square feet contained within a single-family house. The unit shall have a separate entrance, a kitchen/living room, a bathroom and a maximum of two bedrooms. Either unit shall be occupied by the owner. The gross floor area shall include the interior finished habitable area to be used exclusively for the accessory apartment.

One Accessory apartment shall be allowed by right in the RA and RB Districts providing the following criteria are met:

- a. The accessory apartment shall conform to the provisions of Title V of the State Sanitary Code, 310 CMR 15.00, and applicable regulations of the Groton Board of Health.
- b. Approval from the Fire Department.
- c. Building, plumbing, electrical and any other required permits are obtained.
- d. The accessory apartment is contained within a single-family dwelling. Attached accessory apartments shall not be permitted on lots that contain two or more dwellings.
- e. All staircases required to access an accessory apartment must not change the general appearance of a single-family house.
- f. Space may be provided by either raising the roof, or extending the dwelling, but only in

accordance with current height and setback requirements.

- g. To maintain the single-family character of the neighborhood, the entrance to the accessory apartment should be on the side or rear, if possible, but may be through the front door, if there is a vestibule.
- h. The owner of the property must occupy one of the two units as a permanent residence.
- i. Accessory Apartments are not permitted on lots which have two or more dwellings.
- j. Accessory apartments shall be occupied by no more than 2 permanent residents.
- k. Sufficient and appropriate area for at least one additional parking space shall be provided by the owner to serve the accessory apartment. Said parking space shall be constructed of materials consistent with the existing driveway and, to prevent on-street parking, and shall have vehicular access to the driveway,
- l. The footprint of the structure in which the accessory apartment is to be located shall not be increased by more than 800 square feet and shall retain the appearance of a single-family structure. Any such increase in the footprint shall not exacerbate an existing nonconformity nor create a new nonconformity,
- m. The provisions of MGL C. 40A, § 3 shall apply to any accessory apartments intended for occupancy by a person with a disability relative to access ramps used solely for the purpose of facilitation ingress and egress to person with physical limitations as defined in MGL C 22, § 13A.”

or take any action relative thereto

PLANNING BOARD

Select Board: *Recommended Unanimously*

Finance Committee: *No Position*

Summary: *The purpose of this zoning amendment is to allow attached apartments by right as an accessory use in a single-family house. Under the current zoning bylaw, attached accessory apartments require a special permit issued by the Zoning Board of Appeals. While this proposed amendment changes and reorganizes the language in the current bylaw, the only substantive change is to delete the special permit requirement.*

Mover: Tim Svarzkopf

MOTION: I move that the Code of the Town of Groton, Chapters 218-9.4.1 and 218-9.4.2 be amended as set forth in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Planning Board Report: At a public hearing on September 10, 2020, the Planning Board voted to Unanimously Recommend Article 20.

MOTION to AMEND Article 20 (Becky Pine)

I move to amend Article 20 – “Amend Zoning Bylaw – Attached Accessory Apartment” by deleting Paragraph “J” of Section 218-9.4.2, which reads as follows:

“Accessory Apartments shall be occupied by no more than 2 permanent residents”

In its entirety, and re-lettering the remaining paragraphs to reflect this deletion.

Moved and Seconded

Quantum: Majority

VOTE on Article 20 MOTION TO AMEND: passed by Majority Vote

VOTE on Article 20 – Main Motion as Amended: Passed by 2/3rds Majority

ARTICLE 21: AMEND ZONING BYLAW – DETACHED ACCESSORY APARTMENT

To see if the Town will vote to amend the Zoning By-Law of the Town of Groton by adding the following Section

218-9.4.3 Detached Accessory Apartment

The Planning Board acting as the Special Permit Granting Authority may issue a Special Permit authorizing the installation and use of a detached-accessory apartment in a detached structure on a lot containing a single-family dwelling provided the following conditions are met:

- A. Conditions a–c, e, h, and j-m of Section 218-9.4.2 are met
- B. A plot plan of the existing dwelling unit and proposed accessory apartment shall be submitted to the Special Permit Granting Authority, showing the location of the building on the lot, the proposed accessory apartment, location of any septic system and required parking
- C. The detached accessory apartment shall be a complete, separate housekeeping unit containing a kitchen/living room, a bathroom and a maximum of two bedrooms. Detached accessory apartments shall not be permitted on lots that contain two or more dwellings.
- D. Off-street parking spaces shall meet the requirements of Section 218- 8.1 of these bylaws.
- E. Any new construction shall be in accordance with current height and setback requirements for the district in which it is located.
- F. No special permit shall be granted without a condition that the accessory apartment shall conform to the provisions of Title V of the State Sanitary Code, 310 CMR 15.00, and applicable regulations of the Groton Board of Health.
- G. Any property that has been granted a Special Permit for a detached accessory apartment shall not be further divided unless all zoning requirements can be met for the district in which it is located.

- H. Prior to approval of a Special Permit for a detached accessory apartment the Board shall make the following findings:
1. The detached accessory apartment will not impair the integrity or character of the neighborhood in which it is located.
 2. The detached accessory apartment will provide housing opportunities in conformance with the purpose of this Section.

or take any action relative thereto

PLANNING BOARD

Select Board: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The purpose of this zoning amendment is to allow detached apartments by special permit of the Planning Board as an accessory use to a single-family house. Detached accessory apartments are not allowed under the current zoning bylaw.*

Mover: Russ Burke

MOTION: I move that the Code of the Town of Groton, Chapter 218-9.4.3 be amended as forth in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

Planning Board Report: At a public hearing on September 10, 2020, the Planning Board voted to Unanimously Recommend Article 21.

MOTION to AMEND Article 21 (Becky Pine)

I move to amend Article 21 – “Amend Zoning Bylaw – Detached Accessory Apartment” by deleting the letters “j-m” and replacing it with “j-l” in Paragraph A of Section 218-9.4.3

Moved and Seconded
Quantum: Majority
VOTE on Article 21 MOTION TO AMEND: passed by Majority Vote

VOTE on Article 21 – Main Motion as Amended: Passed by 2/3rds Majority

ARTICLE 22: AMEND CHAPTER 128 - DOGS

To see if Town will vote to amend the Code of the Town of Groton by deleting Chapter 128, “Dogs” in its entirety and replacing it with a new Chapter 128, “Dogs”, to read as follows:

§ 128-1 Definitions

As used in this chapter, the following terms shall have the meanings indicated:

Abandon

A dog is considered abandoned within the meaning of this chapter when it has been left alone or unattended by the owner for any period greater than 24 hours without the owner providing for its needs.

Animal Control Officer

An appointed officer authorized to enforce M.G.L. c. 140, sections 136A to 174F, inclusive.

Attack

Aggressive physical contact initiated by an animal.

At Large

Off the premises of the owner and not under the physical control of the owner or keeper.

Complainant

Any person, including the Animal Control Officer, who makes a complaint regarding an animal committing a violation under this chapter. In the case where the complaint is from other than the Animal Control Officer, it shall be in writing, using the Groton Dog Incident Complaint Form.

Complaint

A formal written report of a dog incident using the Groton Dog Incident Complaint Form.

Dangerous Dog

A dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal. No dog shall be deemed to be a dangerous dog if any of the circumstances provided in M.G.L. c. 140, § 157(a) apply.

Domestic Animal

An animal designated as domestic by regulations promulgated by the department of fish and game.

Euthanize

Take the life of an animal by the administration of barbiturates in a manner deemed acceptable by the American Veterinary Medical Association Guidelines on Euthanasia.

Hearing Authority

The Town Manager or the chief of police, or the person charged with the responsibility of handling dog complaints.

Keeper

A person, business, corporation, entity or society, other than the owner, having possession of a dog.

Nuisance Dog

A dog that: (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one's quiet and peaceful enjoyment; or (iii) has threatened or attacked livestock, a domestic animal or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.

Owner

Any person, group of persons or corporation owning, keeping or harboring a dog or dogs. The owner is responsible for a dog's actions at all times.

License

A valid and current municipal dog license and dog license tag.

Physical Control

Control of a dog with a restraint.

Public Disturbance

Any dog shall be deemed a public disturbance when such dog is engaged or has engaged in any combination of one or more of the following activities. Each instance of a public disturbance is considered to be a violation. Each day of a violation is determined to be a separate violation.

- A. Destroying, disturbing or otherwise molesting the property, including refuse, of another while outside the property of its owner, whether under such owner's physical control or not.
- B. Being upon any public park, playground schoolyard, beach or in any place to which the public has a right of access while not under the physical control of its owner or keeper. The determination of physical control shall be that of the Animal Control Officer.
- C. Being a dog, which is permitted to run unrestrained at large. The running of hunting dogs, certified service dogs and search and rescue dogs shall not constitute a public disturbance hereunder. The exercising of other dogs which are under the physical control of their owner or keeper shall not constitute a public disturbance hereunder, providing permission of the landowner has been obtained.
- D. Being upon any public way or in any place to which the public has a right of access, chasing motor vehicles, bicycles or pedestrians.
- E. Being an unspayed female or unneutered male at large.
- F. Being over the age of six months and not wearing a suitable collar and current municipal dog license tag issued for it and while not on the property of the owner.
- G. Being a dog which has been abandoned.
- H. Being a dog which deposits solid waste not removed, or not properly disposed of, by the dog's owner or agent upon any public park, playground, schoolyard, beach, public or private way sidewalk, in any place to which the public has a right of access or any property other than that of its owner.

Restraint

The control of a dog by physical means, such as a leash, fence or other means of physically confining or restraining a dog.

Restraint Order

Order to confine or restrain a dog with conditions determined by the Animal Control Officer.

§ 128-2 Public Disturbances Prohibited

No owner of any dog shall, while such dog is within the confines of the Town of Groton, allow such dog to be a public disturbance as defined above.

§ 128-3 Enforcement

Nothing contained in this bylaw shall prevent the Select Board from passing any orders authorized by law at such times as the Board shall deem it necessary to safeguard the public.

Public Disturbances

- A. In all cases it shall be the duty of the duly appointed Animal Control Officer to investigate any violation under §128-2 of this chapter either witnessed by a police officer or the Animal Control Officer or reported in a written and sworn complaint. The Animal Control Officer shall provide the dog owner and the complainant with a written copy of the complaint and investigation report not more than seven days after the conclusion of the investigation, but in any event, not more than 30 days after receiving the complaint.
- B. If, after the Animal Control Officer's investigation of an alleged violation under § 128-2 of this chapter, such officer has reason to believe that the described violation did in fact occur as set forth in said written complaint or as witnessed by him/her or a police officer, it shall be the Animal Control Officer's duty to issue the owner, in writing, the appropriate order and/or to impose the appropriate fine designed to prevent a recurrence or continuation of such violation. The period of time during which the order shall be in effect shall be on the order. If the complainant and the owner involved agree with the order so issued, then the matter respecting that particular violation under this chapter shall be considered resolved. If the parties are not in agreement, then recourse can be had to the remedies of each under provisions of law.
- C. In all cases it shall be the duty of the Animal Control Officer, if, in his/her opinion, appropriate action is necessary to prevent further or continued violations of § 128-2 of this chapter pending a complete investigation, to take the following action:
 - (1) Notify the owner, if known and available, of the alleged violation, and issue a preliminary order, in writing, requiring the owner to take appropriate action, pending a complete investigation.
 - (2) If the owner is not known or, if known, is not immediately available:
 - (a) Take the dog into custody in the most humane manner possible.
 - (b) Confine the dog in a suitable facility.
 - (c) Use every means available to identify and contact the owner.
 - (d) Take such further action as is allowed by law.
- D. It shall be the responsibility of the owner of any dog impounded under the provisions of Subsection C(2)(b) to reclaim such dog subject to the following criteria: The owner shall pay the Animal Control Officer such sum as is established by the Select Board by regulation for taking the dog into custody and a further sum for room and board as determined by regulations promulgated by the Select Board.

- (1) The owner of the dog shall also be responsible for costs incurred by the Town or Animal Control Officer for reasonable and customary care of the dog while in the custody of the Animal Control Officer.
 - (2) The owner shall have in his possession a license and related tag for the dog, both of which shall have been issued with respect to the dog. The license tag shall be attached to the dog by a suitable collar before the dog is released from the custody of the Animal Control Officer.
- E. Disposition of dogs - If an unclaimed dog has been in the custody of the Animal Control Officer for more than seven days, the Animal Control Officer may euthanize the dog in accordance with applicable provisions of Massachusetts law. The owner shall be responsible for any costs incurred in the keeping and disposition of the dog.

Nuisance or Dangerous Dog Complaints

- A. Any person may file a written complaint with the Select Board and Town Manager, or their designee that a dog kept in the Town is a nuisance or a dangerous dog. All such complaints must be signed and include an address and contact information for the complainant.
- B. Hearing Authority. The Town Manager is designated by the Select Board as the "Hearing Authority" to oversee the process of responding to all nuisance or Dangerous Dog Complaints. The Town Manager may further designate another Town Employee as the Hearing Authority when necessary.
- C. Disposition. The Hearing Authority shall investigate or cause to be investigated the complaint, including an examination under oath of the complaint at a hearing. Based on credible evidence and testimony presented at the hearing, the Hearing Authority shall take the following action:
- (1) **Nuisance Dog.** If the dog is complained of as a nuisance dog, the Hearing Authority shall either (a) deem the dog a nuisance dog; or (b) dismiss the complaint.
 - (2) **Dangerous Dog.** If the dog is complained of as a dangerous dog, the Hearing Authority shall either (a) deem the dog as a dangerous dog; (b) deem the dog a nuisance dog; or (c) dismiss the complaint.
- D. Report to Town Clerk. The Hearing Authority shall notify the Town Clerk of any complaints filed and shall report any finding that a dog is a nuisance dog or a dangerous dog to the Town Clerk.
- E. Order valid throughout the Commonwealth. Unless later overturned on appeal, any order of the Hearing Authority shall be valid throughout the Commonwealth of Massachusetts.
- F. Remedies.
1. Nuisance dog. If the Hearing Authority has deemed the dog a nuisance dog, it may order the owner or keeper of the dog to take remedial action to ameliorate

the cause of the nuisance behavior.

2. Dangerous dog. If the Hearing Authority has deemed the dog a dangerous dog, it may order one or more of the following remedies:
 - (a) that the dog be humanely restrained, but no order shall require the dog to be chained or tethered to an inanimate object such as a tree, post or building;
 - (b) that the dog be confined to the premises of the owner or keeper, meaning securely confined indoors or confined outdoors in a securely enclosed pen or dog run area that has a secure roof, has either a floor secured to all sides or is embedded into the ground for at least two feet, and provides the dog with proper shelter from the elements.
 - (c) when removed from the premises of the owner or keeper, the dog be securely and humanely muzzled and restrained with a tethering device with a maximum length of three feet and a minimum tensile strength of three hundred pounds;
 - (d) that the owner or keeper provide (i) proof of insurance of at least \$100,000 insuring the owner or keeper against any claim, loss, damage, or injury to persons, domestic animals, or property resulting from the intentional or unintentional acts of the dog; or (ii) proof that reasonable efforts were made to obtain such insurance;
 - (e) that the owner or keeper provide the Town Clerk, the Animal Control Officer, or other entity as directed with identifying information for the dog including but not limited to photographs, videos, veterinary records, tattooing, microchip implantations or a combination of these;
 - (f) that the dog be altered so as not to be reproductively intact, unless the owner or keeper provides evidence of a veterinary opinion that the dog is medically unfit for such alteration; or
 - (g) that the dog be humanely euthanized.

G. Restrictions following dangerousness finding:

1. No dog that has been deemed dangerous shall be ordered removed from the Town.
2. Issuance of temporary restraint orders. The Animal Control Officer may issue a temporary restraint order to the owner or keeper of any dog that is alleged to be a nuisance dog or a dangerous dog and is awaiting a decision under § 133-8. A temporary restraint order shall be in force for no more than 30 days unless the Animal Control Officer renews it in writing for subsequent thirty-day period. The Animal Control Officer may rescind or stop renewing the order when, in the Animal Control Officer's judgment, restraint is no longer required. The Animal Control Officer's order shall expire upon receipt of a decision from the Hearing Authority on the nuisance dog or dangerous dog hearing.

H. Appeals

The Hearing Authority's initial decision shall become effective upon filing said decision with the Town Clerk. The owner or keeper of a dog may appeal the initial decision of the Hearing Authority to the Select Board within ten (10) days of

the decision being filed with the Town Clerk. The Select Board shall review the decision in open session and determine whether or not to modify or uphold the decision. The Select Board may conduct a further hearing or accept additional evidence as the Board deems appropriate. An owner or keeper may further appeal the Select Board's final action to the district court pursuant to M.G.L. c. 140 § 157.

§ 128-4 License required, penalty

- A. Pursuant to Chapter 140, § 173, of the Massachusetts General Laws, any person who fails to register, number, describe and license his or her dog annually by January 1 in the Town of Groton, Middlesex County, and pay the fees and charges under rules and regulations pursuant to Chapter 140, § 139 will be required to pay to the Town of Groton a penalty after the last day of February annually, in accordance with a Fee/Fine Schedule established by the Select Board. By virtue of the Town's acceptance of the applicable provision of Section 139 of Chapter 140 of the General Laws, no fee shall be charged for a license for a dog owned by a person aged 70 years or over, unless the dog is identified as a dangerous dog.
- B. Failure to comply with this section shall constitute a violation of § 128-2 and may subject the owner of any unlicensed dog to financial penalties as are allowed by this chapter or as provided for regulations promulgated by the Select Board.
- C. All monies received by the Town Clerk's office for the issuance of dog licenses or other fees, fines, charges, and penalties under § 147 of Chapter 140 of the Massachusetts General Laws and this chapter shall be paid into the treasury of the Town.

§ 128-5 Violations and penalties.

- A. Except as otherwise provided by existing statute or in this chapter, any person who violates this chapter shall be subject to the payment of a penalty in the amount of \$50 for each violation and for each day of violation, to be recovered for the use of the Town.
- B. The owner of any dog which is in violation of § 128-2 may be subject to this penalty whether such dog is in the custody of the Animal Control Officer or not. As an alternative to criminal prosecution, the Animal Control Officer and Town Police Officers, as enforcing persons under this chapter, may enforce this chapter and orders issued hereunder pursuant to the noncriminal disposition statute, M.G.L. C. 40, § 21D and the Town Code, Chapter 1, Article I, § 1-4B(2). When so enforced, the fines shall be as follows:

- 1. Penalties for public nuisance violations
 - a. First violation \$50
 - b. Second violation \$75
 - c. Third and subsequent violations \$100
- 2. Fees for dogs in the custody of the Animal Control Officer
 - a. Fee for dog pick up \$25
 - b. First calendar day board \$25

- c. Second and subsequent calendar day board \$40
- 3. Annual dog licensing fee (between January 1 and February 28)
 - a. Neutered or spayed dogs \$10
 - b. Unaltered dogs \$15
 - c. Kennel license:
 - i. Up to 4 dogs \$40
 - ii. 5 to 9 dogs \$70
 - iii. 10 or more dogs \$100
- 4. Dangerous dog license \$300

or to take any other action relative thereto.

**SELECT BOARD
TOWN MANAGER**

Select Board: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The purpose of this Article is to bring the Town's Dog Bylaw into compliance with State Law. It was determined that certain sections of the current Bylaw, including the remedies related to a finding that a dog is dangerous, are not in compliance with State Law. In addition, it also adds a new finding for a nuisance dog.*

Mover: Rebecca Pine

MOTION: I move that the Code of the Town of Groton be amended by deleting Chapter 128, "Dogs" in its entirety and replacing it with a new Chapter 128, "Dogs", as set forth in the Warrant for the 2020 Fall Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

MOTION to AMEND Article 22-Main Motion (Mary Winkels)

I move to amend Chapter 128 Paragraph E on Page 22 in the Warrant by inserting after "euthanize the dog" the words "only after reasonable efforts to place the dog with a reputable no-kill facility or organization, and"

Discussion:

- The purpose of this revision is to bring the bylaw into compliance with state law.

MOTION to INDEFINITELY POSTPONE Article 22

MOTION to MOVE THE QUESTION

Moved and Seconded

Quantum: 2/3rds Majority

VOTE on MOTION to MOVE THE QUESTION: Passed by 2/3ds Majority

VOTE on MOTION TO AMEND Article 23-Main Motion: Passed by Majority Vote
VOTE on MOTION TO INDEFINITELY POSTPONE Article 22: Did not pass

VOTE on Article 22 – Main Motion as amended: Passed by Majority Vote

ARTICLE 23: ACCEPTANCE OF RED PEPPER LANE AS A PUBLIC WAY

To see if the Town will vote to accept Red Pepper Lane as a public way, as recommended by the Planning Board and laid out by the Select Board and as shown on a plan entitled "Red Pepper Lane Street Acceptance Plan in Groton, Massachusetts," prepared by Land Engineering and Environmental Services, Inc., Tyngsboro, MA for Reedy Meadow, LLC, Tyngsboro, Massachusetts, dated January 30, 2020, and on file with the Town Clerk; to authorize the Select Board to acquire, by gift, purchase or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels on such way, or to take any other action relative thereto.

SELECT BOARD

Select Board: *Recommended Unanimously* to Indefinitely Postpone
Finance Committee: *No Position*

Summary: *To accept Red Pepper Lane as a Town Way.*

Mover: Rebecca Pine

MOTION: I move that Article 23 be indefinitely postponed.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- **The Select Board authorized the Town Manager to work with the developer on a plan to plow the road this winter.**

VOTE on Article 23- Main Motion: Passed by Majority Vote

MOTION TO DISSOLVE the 2020 Fall Town Meeting

Moved and Seconded
Quantum: Majority

VOTE on MOTION TO DISSOLVE: Passed by Majority Vote

The 2020 Fall Town Meeting was dissolved at 12:32 PM on October 3, 2020.

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 14th Day of September in the year of our Lord Two Thousand Twenty.

Alison S. Manugian

Alison S. Manugian, Chair

Joshua A. Degen

Joshua A. Degen, Vice Chair

Rebecca H. Pine

Rebecca H. Pine, Clerk

John R. Giger

John R. Giger, Member

John F. Reilly

John R. Reilly, Member

OFFICERS RETURN

Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

REPORT OF THE TOWN MANAGER TO THE 2020 FALL TOWN MEETING

The 2020 Fall Town Meeting Warrant contains several warrant articles that seek appropriations, some of which will affect the Tax Rate and some of which will have no further impact on taxes. The purpose of this report is to provide the residents and taxpayers with a summary of these articles and what impact they will have on the Fiscal Year 2021 Tax Rate. In preparing for the Fall Town Meeting, the Select Board and Finance Committee reviewed the balances in the various reserve accounts. These accounts will either be used to fund the various articles, or money will be added to them to comply with the Town's Financial Policies. The balances are as follows:

Stabilization Fund:	\$2,054,993
Capital Stabilization Fund:	\$ 554,313
GDRSD Capital Stabilization Fund:	\$ 235,046
Unexpended Tax Capacity:	\$ 295,647
Ambulance Receipts:	\$ 60,434
Certified Free Cash:	\$1,087,033

The following is a summary of Warrant Articles requesting funding:

Article 2: Unpaid Bills

Requested: \$610

There are two unpaid bills totaling \$610 that came in after the close of Fiscal Year 2020 that will require Town Meeting approval. One is for the temporary sanitary facility located at the Lost Lake Boat Ramp (\$160) and the other is for the Annual Stipend for the Board of Registrars (\$450). This will be funded from Free Cash.

Article 3: Amend the FY 2021 Operating Budget

Requested: \$86,620

This Article will request the following adjustments in the Operating Budget:

1. Town Manager Salaries – Based on the Town Manager's Annual Performance Review, the Town Manager will receive a one-time payment of \$4,415. This will be funded from Free Cash.
2. Elections and Board of Registrars Expenses – Due to changes in State Law governing elections, an additional appropriation of \$10,000 is needed to cover expenses. This will be funded from Free Cash.
3. Postage/Town Hall Expenses – Similar to Elections and Board of Registrars Expenses, due to changes in State Law governing elections, the postage budget has increased significantly. An additional appropriation of \$10,000 is needed to cover this increase. This will be funded from Free Cash.

4. Insurance – Due to the construction of the new Center in West Groton and the new DPW Garage, the Town has seen a significant increase in its property and casualty insurance premium for Fiscal Year 2021. This coupled with anticipated changes based on registering a new Police Cruiser, Fire Truck and Ambulance will cause a shortfall of \$20,000 in this line item. Since these increases will require a permanent increase in our insurance premiums, this funding will come from Unexpended Tax Capacity.
5. Fire Department Expenses – The Fire Department has seen a major increase in repairs to its two ambulances, as well as repairs to Engine 1 which has depleted the Maintenance Line Item. To cover this increase in repairs, an additional \$20,000 is needed to cover the remaining of the Fiscal Year. In addition, in 2015, the Groton Fire Department began to use Ambupro EMS software. This software provides state and nationally required documentation for patient care records as well as providing information necessary for billing. Over the past several years, the reliability with the billing portion of this software has been inconsistent. This inconsistency has resulted in numerous insurance providers not being billed costing the town EMS revenues. While most of these lost revenues have been recovered, the issues have not been resolved leaving the reliability in question. In May/June of 2020 after major billing issues, the Groton Fire Department began to look at new vendors to provide EMS reporting software. Following evaluation and checking of references, they arrived at ESO as its selection. This software has a better and more streamlined billing process and comes highly recommended by other agencies for its reliability. The cost of the software is \$6,205. Therefore, the total request for the Fire Department is \$26,205. To fund these issues, \$20,000 will come from Unexpended Tax Capacity and \$6,205 will come from Ambulance Receipts Reserved for Appropriation.
6. Solid Waste Disposal – Tipping Fees – This line item will need an additional \$40,000. There was a one-time cost of \$20,000 to grind down and dispose of all the debris caused by the microburst and the Department is anticipating a \$20,000 shortfall due to increase in the amount of trash received. This increase may be attributed to more people staying in their homes due to the pandemic which has increased the amount of trash generated in the various households. To fund this increase, \$20,000 will come from Free Cash and \$20,000 will come from unexpended tax capacity.
7. Country Club Wages and Expenses – Due to not having the camp this summer, wages will be reduced by \$15,000 and expenses by \$9,000 for a total reduction of \$24,000 in the Country Club Budget.

The following is a summary of funds proposed for this Article:

Free Cash:	\$44,415
Unexpended Tax Capacity:	\$36,000
Ambulance Receipts:	<u>\$ 6,205</u>
Total Requested:	\$86,620

Article 4: Amend FY 21 Wage & Classification Schedule Requested: \$0

While this article requests approval to provide a two (2%) percent COLA for our Call Firefighters and setting the Stipend for the Veteran's Agent at \$5,000, there is no budgetary impact as the funds were included in the Operating Budget, but the Wage and Classification Schedule was not adjusted.

Article 5: Transfer - Water Enterprise Fund Requested: \$160,000

This Article seeks to transfer \$160,000 from the Water Surplus Account to help cover the cost of engineering for the Whitney Well Manganese Mitigation Project and Expansion and other FY 21 operating costs.

Article 6: Transfer - Center Sewer Enterprise Fund Requested: \$50,000

This Article seeks to transfer \$50,000 from the Center Sewer Surplus Account to cover anticipated FY 21 Expenses.

Article 7: Transfer - Four Corners Sewer Enterprise Fund Requested: \$5,000

This Article seeks to transfer \$5,000 from the Four Corner Sewer Surplus Account to cover anticipated FY 21 Expenses.

Article 8: Transfer - Capital Stabilization Fund Requested: \$0

The current balance in the Capital Stabilization Fund is \$554,313. The Town's Financial Policies state that this fund should have 1.5% of the Operating Budget. The anticipated FY 21 Operating Budget (after Article 2 Transfers) is \$40,630,339. The balance in this fund, therefore, should be \$609,455. That said, the Select Board and Finance Committee want to preserve as much Free Cash as possible to cover any shortfalls in revenues in FY 21 caused by the COVID – 19 Pandemic. This Article will most likely be Indefinitely Postponed.

Article 9: Transfer - Stabilization Fund Requested: \$0

The current balance in the Stabilization Fund is \$2,054,993. The Town's Financial Policies state that this fund should have 5% of the Operating Budget. As stated above, the anticipated FY 21 Operating Budget will be \$40,630,339. The balance in this fund, therefore, should be \$2,031,517. Based on this, this Article will most likely be Indefinitely Postponed.

Article 10: Transfer - GDRSD Capital Stabilization Fund**Requested: \$0**

This Article is used to cover the Town of Groton's share of the School Districts Capital Budget each Spring. Currently, the balance in the Fund is \$235,046. The FY 22 Capital Budget of the District is \$789,500 with the estimated share of Groton being \$519,078. That said, for the same reasons stated under Article 8, this Article will most likely be Indefinitely Postponed and depending on what happens over the next several months, Free Cash can be used to fund the Capital request of the School District.

Article 11: FY 2021 Capital Budget**Requested: \$151,570**

Last Spring, the Town significantly reduced the original Capital Budget that was presented to the 2020 Spring Town Meeting. There were still several items to be considered at the Fall Town Meeting. The Town Manager and Capital Planning Advisory Committee are recommending that the Fall Town Meeting consider the following items:

Pick-Up Truck	\$ 45,000	Highway
Police Station Siding/Roof Repairs	\$ 50,000	Town Facilities
Police Cruiser	<u>\$ 56,570</u>	Police Department
Total	\$151,570	

To fund this request, \$101,570 will come Free Cash to fund the Pick-up Truck and Police Cruiser. To fund the Police Station Siding/Roof Repairs, surplus from the Library Roof Capital Project will be used to cover this expense.

Article 12: Stormwater Utility Enterprise Budget**Requested: \$220,000**

The Spring Town Meeting created the Stormwater Enterprise Fund to provide the Town with a funding source to comply with the requirements of the NPDES MS4 Stormwater Permit Program operated by US Environmental Protection Agency. The permit program requires the Town to proactively manage its storm drainage system and ensure the protection of its waterways from stormwater pollution. Compliance with the requirements of this program is mandatory. The Select Board has established a Stormwater User Fee to be paid by all properties with impervious surfaces within the Town to cover this expense. This Article requests a budget of \$220,000 as approved by the Select Board at their August 10, 2020 Meeting. The funding for this Budget will come from the stormwater fee approved by the Select Board.

Article 13: Environmental Consulting Services**Requested: \$18,000**

From the Warrant Summary: This funding is for environmental consulting services in support of the demolition of the former Squannacook Sportsmen's Club located at 159 West Main Street. Town Meeting has authorized the Town to obtain this property for additional parking and land for activities for the Groton Center. Prior to obtaining this property, the Town needs to understand the environmental impact of demolishing the former Sportsmen's Club. This funding is necessary to inspect the building and surrounding area and develop a report and

recommendations for the building's disposal. Depending on the outcome of the report, the Town will return to a future Town Meeting for the necessary funding to demolish the building and obtain the property. The cost of these services is anticipated to be \$18,000. Should the report come back favorable and the building can be removed, the estimated cost of disposal is \$30,000. This funding will come from Free Cash.

Article 14: Complete Streets Engineering

Requested: \$35,000

From the Warrant Summary: The Complete Streets Committee will be applying for a grant from MassDOT (this Fall) to improve pedestrian safety and accessibility improvements in Town. This article will provide funding for the required engineering design of the projects. Projects under consideration at this time include installing a sidewalk from West Groton Center to the new Groton Center on West Main Street and installing a sidewalk on Route 40 from the Groton Inn to the Gibbet Hill Grill. The Town must provide the engineering to design and solicit bids in order to obtain the construction funding. This Article will request \$35,000 from Free Cash.

Article 14: Assessors Cyclical Inspections

Requested: \$20,000

The Board of Assessors need to inspect every property in Town every five years. They have decided to use an outside consultant to conduct these inspections and fund 1/5 of the Town each year at a cost of \$20,000. This Funding will come from Unexpended Tax Capacity and added to the Operating Budget in Fiscal Year 2022.

Should Town Meeting agree with these appropriations, the following amounts from the various accounts will be used, leaving the following balances:

Free Cash – Total Used:	\$199,595	Remaining Balance:	\$887,438
Unexpended Tax Capacity – Total Used:	\$ 56,000	Remaining Balance:	\$239,647
Ambulance Receipts – Total Used:	\$ 6,205	Remaining Balance:	\$ 54,229

Please note that the anticipated tax rate for FY 2021 will be \$17.84, an increase of \$0.03 from the anticipated Tax Rate presented to the Spring Town Meeting. The average tax bill would increase by an additional \$14, or an overall increase of \$226 over Fiscal Year 2020.

Respectfully submitted,

Mark W. Haddad

Mark W. Haddad
Town Manager

MARCH 3, 2020 PRESIDENTIAL PRIMARY RESULTS
GROTON, MA

MARCH 3, 2020 PRESIDENTIAL PRIMARY							
FINAL RESULTS							
ELECTION SUMMARY							
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total
All Voters - Turnout %	46.27%		42.21%		48.08%		45.50%
Total Voter Population - February 12, 2020	3004		2779		2637		8420
Total Votes Cast	1186	204	988	185	1003	265	3831
Precinct Total Votes / Early Vote %	1390	17%	1173	19%	1268	26%	17%
VOTER DEMOGRAPHICS (February 12, 2020)							
Democrat	674		581		592		1847
Republican	404		384		348		1136
Green-Rainbow	1		2		0		3
Liberarian	6		17		9		32
Unenrolled	1910		1785		1679		5374
All Others	9		10		9		28
Total Voters	3004		2779		2637		8420
DEMOCRAT PRESIDENTIAL PRIMARY							
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total
Democrat Votes Cast - March 3, 2020	978	173	810	159	841	219	3180
Total / % Democrat Votes of Total Votes Cast	1151	83%	969	83%	1060	84%	83%
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total
PRESIDENTIAL PREFERENCE	978	173	810	159	841	219	3180
Deval Patrick	4	0	0	0	3	0	7
Amy Klobuchar	8	16	7	13	5	20	69
Elizabeth Warren	237	47	179	33	214	57	767
Michael Bennet	1	0	0	0	1	0	2
Michael R. Bloomberg	129	25	100	20	82	23	379
Tulsi Gabbard	8	2	9	1	8	1	29
Cory Booker	2	0	0	0	0	0	2
Julian Castro	0	0	0	0	0	0	0
Tom Steyer	0	1	3	3	1	1	9
Bernie Sanders	201	32	175	33	193	51	685
Jospeh R. Biden	365	16	329	19	321	27	1077
John K. Delaney	0	0	0	0	0	0	0
Andrew Yang	1	3	1	1	1	0	7
Pete Buttigieg	21	31	5	36	9	38	140
Marianne Williamson	0	0	1	0	0	0	1
No Preference	0	0	0	0	2	0	2
All Others	1	0	1	0	0	0	2
Mike McDonough			1				1
Jon Duffy	1						
Blank	0	0	0	0	1	1	2
STATE COMMITTEE MAN	978	173	810	159	841	219	3180
Curtis J. LeMay	687	118	579	111	548	138	2181
All Others	5	0	2	1	2	0	10
Ellen Garger			1				1
Bruno Robart			1				1
Howie Carr				1			1
Galvin	2						
Darrow Hand	1						
John McLeod	1						
John Duffy	1						
Disk Flann					1		
Guy Albergini					1		
Blank	286	55	229	47	291	81	989
STATE COMMITTEE WOMAN	978	173	810	159	841	219	3180
Jennifer L. Meith	714	122	598	116	582	147	2279
All Others	5	0	2	1	1	0	9
Howie Carr				1			1
Angela Garger			1				1
Chris Hickman			1				1
Sam Duffy	1						1
Kathleen Lynch	2						2
Darrow Hand	1						1
Chloe Fross	1						1
Mary Burns					1		1
Blank	259	51	210	42	258	72	892
DEMOCRATIC TOWN COMMITTEE							
Group	482	78	374	81	346	107	1468
Group Blanks	496	95	434	78	495	112	1710
Individuals Only	13865	2258	11090	2368	10407	3169	43157

MARCH 3, 2020 PRESIDENTIAL PRIMARY RESULTS
GROTON, MA

Jennifer L. Meith	537	84	417	90	385	118	1631	
Robert J. Fleischer	507	83	402	93	397	118	1600	
Robert Hanninen	508	79	392	86	377	112	1554	
Marvin J. Caldwell	494	80	388	84	369	115	1530	
Patricia A. Hartvigsen	535	89	427	92	423	128	1694	
Janes Ellen Fry	519	81	418	87	381	117	1603	
Sally P. Hensely	508	86	407	88	375	117	1581	
Mary A. Jennings	551	88	456	96	444	133	1768	
Elizabeth F. Strachan	509	84	415	87	393	122	1610	
Susan H. Lotz	535	88	419	90	401	119	1652	
Carol L. Canner	519	88	408	90	397	119	1621	
Mark R. Shack	489	79	381	83	358	115	1505	
Deborah L. Busser	516	89	414	89	394	121	1623	
Melinda E. Stewart	530	84	408	89	379	112	1602	
John R. Sopka	496	83	386	84	359	109	1517	
Edward A. Perkins	490	80	389	84	378	115	1536	
Ethelind P. Hanninnen	509	80	391	87	368	112	1547	
Leslie G. Lathrop	516	87	417	91	379	122	1612	
Monica Eulalia Hinojos-Capes	505	81	401	88	370	113	1558	
Barbara M. Spiegelman	525	87	413	89	412	123	1649	
Karen E. McCarthy	510	84	411	85	384	113	1587	
Virginia K. DiMola	505	84	402	91	385	123	1590	
Arestothea K. Staub	498	81	494	84	371	118	1646	
Michael D. Brady	512	83	394	85	368	112	1554	
Mark. J. Bacon	499	79	394	83	366	115	1536	
Seeta Gorti Durvasula	511	83	411	87	376	113	1581	
Christopher H. Mills	516	84	416	86	402	114	1618	
All Others	16	0	19	0	16	1	52	
Mike Shea						1	1	
Jonn Duffy	1						1	
Robert Lockett	1						1	
Kathy Lynch	1						1	
Glavin	1						1	
Richard Husson	1						1	
Thomas Kenyon	1						1	
Lon Novak	1		1				2	
Brad Pierantozzi	1		1				2	
Alex Anstead	1						1	
Lorraine Black	3						3	
Sofia Repucci	1						1	
Paul Pugh	1						1	
John Kelly	1						1	
Jeff Kubick	1						1	
Phillip Faneice			1				1	
Peter Cronin			2				2	
Eric Garger			1				1	
Angela Garger			1				1	
Casey Whicon			1				1	
Janet Thompson			1				1	
Ellen Hargraves			1				1	
Wendy Jones			1				1	
John W. Kane			2				2	
Dave Fauner			1				1	
Elizabeth McCauley			1				1	
Justin Williams			1				1	
Justin Coleman			1				1	
Michael Twomey			1				1	
Matt Pisani			1		1		2	
Jennifer Peterson					1		1	
Karl Suchecki					1		1	
Michael Suchecki					1		1	
Sarah Burk					1		1	
Heather Ganley					1		1	
Roger Murray III					1		1	
Susan Edgett					1		1	
Elizabeth Looney					1		1	
J. Januskiewicz					1		1	
Robertt Flynn					1		1	
Guy Albergini					1		1	
Judy Robinson					1		1	
Deaglan Garside					3		3	
Blank	20190	3797	17163	3166	18868	4426	67610	
REPUBLICAN STATE PRIMARY								
Republican Votes Cast - March 3, 2020	205	31	173	26	162	46	643	
Total / % Republican Votes of Total Votes Cast	236	17%	199	17%	208	16%	17%	
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total	
PRESIDENTIAL PREFERENCE	205	31	173	26	162	46	643	
William Weld	42	3	27	5	23	9	109	

MARCH 3, 2020 PRESIDENTIAL PRIMARY RESULTS
GROTON, MA

Joe Walsh	1	0	2	0	4	2	9
Donald J. Trump	152	27	142	20	129	33	503
Roque "Rocky" De La Fuente	1	0	0	0	0	0	1
No Preference	4	1	1	0	3	0	9
All Others	3	0	0	1	0	2	6
Mitt Romney	2			1			3
J. Jennings						1	1
John Allen						1	1
Tulsi Gabbard	1						1
Blank	2	0	1	0	3	0	6
STATE COMMITTEE MAN	205	31	173	26	162	46	643
Dennis J. Galvin	159	26	142	20	132	37	516
All Others	4	0	0	0	0	0	4
Paul Fitzgerald	1						
John Wallace	1						
Irm Pierce	2						
Blank	42	5	31	6	30	9	123
STATE COMMITTEE WOMAN	205	31	173	26	162	46	783
Mary L. Burns	46	4	29	6	50	5	140
Kathleen Lynch	139	24	131	16	96	28	434
All Others	1	0	0	0	0	0	1
Audrey Bryce	1						
Blank	19	3	13	4	16	13	68
REPUBLICAN TOWN COMMITTEE							
Group	92	20	75	14	70	17	288
Group Blanks	113	11	98	12	92	29	355
Individuals Only	1458	284	1205	205	1191	268	4611
Caroline M. Kneeland	107	22	81	16	86	18	330
Ellen T. Hargraves	128	23	109	17	105	23	405
Robert S. Hargraves	137	26	121	18	107	27	436
Janet H. Thompson	103	22	82	15	83	19	324
Audrey D. Bryce	101	23	85	16	92	21	338
Wendy A. Jones	102	21	81	15	88	22	329
Sheila C. Harrington	151	23	123	18	132	27	474
Paul W. Fitzgerald	111	21	87	15	85	19	338
George H. Siener	105	21	80	14	76	18	314
Paul E. Martell	102	20	85	15	79	19	320
Beth Joyce Lindstrom	107	21	94	15	96	20	353
Chalra Ann W. Mulbrandon Boles	97	20	84	15	81	17	314
Garrett C. Boles	104	21	89	15	80	18	327
All Others	3	0	4	1	1	0	9
John Colassaro				1			1
Jennifer DeRouin	1						1
Julianne DeRouin	1						1
David Souhawoe	1						1
Kim Ellis			1				1
Don Black			1				1
Derrick S. Taylor			2				2
Susan Edgett					1		1
Blank	5717	801	4850	705	4479	1342	17894
GREEN-RAINBOW PARTY STATE PRIMARY							
Green-Rainbow Party Votes Cast - March 3, 2020	0	0	2	0	0	0	2
Total / % Green-Rainbow Party Votes of Total Votes Cast	0%	0%	0.20%	0%	0%	0%	0.05%
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total
PRESIDENTIAL PREFERENCE	0	0	2	0	0	0	2
Dario Hunter	0	0	0	0	0	0	0
Sedinam K.C. Moyowasifza-Curry	0	0	1	0	0	0	1
Kent Mesplay	0	0	0	0	0	0	0
Howard Hawkins	0	0	0	0	0	0	0
No Preference	0	0	1	0	0	0	1
All Others	0	0	0	0	0	0	0
Blank	0	0	0	0	0	0	0
STATE COMMITTEE MAN	0	0	2	0	0	0	2
All Others	0	0	1	0	0	0	1
Dan Fossett			1				1
Blank	0	0	1	0	0	0	1
STATE COMMITTEE WOMAN	0	0	2	0	0	0	2
All Others	0	0	0	0	0	0	0
Blank	0	0	2	0	0	0	2
GREEN-RAINBOW TOWN COMMITTEE	0	0	2	0	0	0	2
Group	0	0	1	0	0	0	1
Individuals Only	0	0	0	0	0	0	0
All Others	0	0	1	0	0	0	1

MARCH 3, 2020 PRESIDENTIAL PRIMARY RESULTS
GROTON, MA

<i>Dan Fosssett</i>			<i>1</i>				<i>1</i>	
Blank	0	0	19	0	0	0	19	
LIBERTARIAN PARTY STATE PRIMARY								
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total	
Libertarian Party Votes Cast - March 3, 2020	3	0	3	0	0	0	6	
Total / % Libertarian Party Votes of Total Votes Cast	0.25%	0.00%	0.30%	0.00%	0.00%	0.00%	0.16%	
	Precinct 1		Precinct 2		Precinct 3		Total	
PRESIDENTIAL PREFERENCE	3	0	3	0	0	0	6	
Arvin Vohra	1	0	1	0	0	0	2	
Vermin Love Supreme	0	0	0	0	0	0	0	
Jacob George Hornberger	0	0	1	0	0	0	1	
Samuel Joseph Robb	0	0	0	0	0	0	0	
Dan Taxation Is Theft Behrman	1	0	0	0	0	0	1	
Kimberly Margaret Ruff	0	0	1	0	0	0	1	
Kenneth Reed Armstrong	0	0	0	0	0	0	0	
Adam Kokesh	0	0	0	0	0	0	0	
Jo Jorgensen	0	0	0	0	0	0	0	
Max Abramson	1	0	0	0	0	0	1	
No Preference	0	0	0	0	0	0	0	
All Others	0	0	0	0	0	0	0	
Blank	0	0	0	0	0	0	0	
STATE COMMITTEE MAN	3	0	3	0	0	0	6	
All Others	1	0	0	0	0	0	1	
<i>Joseph Fischetti</i>	<i>1</i>						<i>1</i>	
Blank	2	0	3	0	0	0	5	
STATE COMMITTEE WOMAN	3	0	3	0	0	0	6	
All Others	1	0	0	0	0	0	1	
<i>Paula Fischetti</i>	<i>1</i>						<i>1</i>	
Blank	2	0	3	0	0	0	5	
LIBERTARIAN TOWN COMMITTEE	30	0	3	0	0	0	33	
Group	0	0	0	0	0	0	0	
Individuals Only	0	0	0	0	0	0	0	
All Others	0	0		0	0	0	0	
Blank	30	0	3	0	0	0	33	

Town of Groton - Annual Town Election - June 9, 2020

Town of Groton, Ma				
Final Results				
Annual Town Election June 9, 2020				
Election Turnout	Precinct 1	Precinct 2	Precinct 3	Total
Groton Registered Voters (May 29, 2020)	3013	2801	2654	8468
June 9 Voter Turnout	475	361	477	1313
Turnout %	15.77%	12.89%	17.97%	15.51%
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Board of Assessors	Vote for One		Three Year Term	
Garrett C. Boles, Candidate for Re-election	384	284	339	1007
Write - In: Scatterings	0	2	2	4
Blank	91	75	136	302
Total	475	361	477	1313
Board of Health	Vote for One		Three Year Term	
Write - In				
Jason Weber	43	32	40	115
Scatterings	13	13	15	41
Blank	419	316	422	1157
Total	475	361	477	1313
Select Board	Vote for Two		Three Year Term	
Alison Manugian, Candidate for Re-election	289	244	277	810
Rebecca H. Pine, Candidate for Re-election	250	192	308	750
Write-in				
Peter Cunningham	245	187	209	641
Scatterings	5	2	2	9
Blank	161	97	158	416
Total	950	722	954	2626
Commissioner of Trust Funds	Vote for One		Three Year Term	
Martha R. McLure, Candidate for Re-election	388	276	379	1043
Write - In: Scatterings	0	1	2	3
Blank	87	84	90	261
Total	475	361	477	1313
Groton Electric Light Commission	Vote for One		Three Year Term	
Eric S. Fisher	369	284	353	1006
Write - In				
Bruce Easom	5	3	6	14
Scatterings	2	0	1	3
Blank	99	74	117	290
Total	475	361	477	1313

Town of Groton - Annual Town Election - June 9, 2020

Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Park Commission - 3 Year Term	Vote for Two		Three Year Term	
Gail M. Chalmers	391	283	353	1027
Write - In: scatterings	4	5	6	15
Blank	555	434	595	1584
Total	950	722	954	2626
Park Commission - 2 Year Term	Vote for One		Two Year Term	
Donald R. Black	381	288	347	1016
Write-in: Scatterings:	2	1	2	5
Blank	92	72	128	292
Total	475	361	477	1313
Planning Board - 3 Year Term	Vote for Two		Three Year Term	
Scott O. Wilson, Candidate for Re-election	379	273	367	1019
Write-In				
Annika Nilsson-Ripps	10	3	17	30
Scatterings	5	7	10	22
Blank	556	439	560	1555
	950	722	954	2626
Planning Board - 2 Year Term	Vote for One		Two Year Term	
David J. Bonnett	357	253	334	944
Write - In: Scatterings	4	2	0	6
Blank	114	106	143	363
Total	475	361	477	1313
Planning Board - 1 Year Term	Vote for One		One Year Term	
Lorayne A. Black	378	274	352	1004
Write - In: Scatterings	1	2	1	4
Blank	96	85	124	305
Total	475	361	477	1313
Sewer Commission	Vote for One		Three Year Term	
Thomas D. Orcutt, Candidate for Re-election	383	273	366	1022
Write - In: Scatterings	3	2	4	9
Blank	89	86	107	282
Total	475	361	477	1313

Town of Groton - Annual Town Election - June 9, 2020

Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Trustees of the Groton Public Library	Vote for Two		Three Year Term	
Write - In				
David Zeiler	68	30	55	153
Marilyn Dabritz	64	25	51	140
Scatterings	29	17	26	72
Blank	789	650	822	2261
Total	950	722	954	2626
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Water Commission	Vote for One		Three Year Term	
James L. Gmeiner, Candidate for Re-election	388	280	359	1027
Write - In: Scatterings	0	2	1	3
Blank	87	79	117	283
Total	475	361	477	1313
Groton-Dunstable Regional School Committee	Vote for One		Three Year Term	
Jeffrey P. Kubick, Candidate for Re-election	373	267	359	999
Write - In - Scatterings	2	4	0	6
Blank	100	90	118	308
Total	475	361	477	1313
Groton-Dunstable Regional School Committee	Vote for One		Two Year Term	
Peter A. Cronin	374	259	341	974
Write - In: Scatterings	0	5	2	7
Blank	101	97	134	332
Total	475	361	477	1313
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Groton Housing Authority - 5 Year Term	Vote for One		Five Year Term	
Write - In				
Don Black (Winner by Write-in Vote)	2	0	3	5
Scatterings	17	6	8	31
Blank	456	355	466	1277
Total	492	367	485	1344
Groton Housing Authority - 4 Year Term	Vote for One		Four Year Term	
Write - In: Scatterings	7	7	8	22
Peter Cunningham (Winner by Write-in Vote; Declined to serve)		2	3	5
Total	475	359	474	1308

SEPTEMBER 1, 2020 STATE PRIMARY										
FINAL RESULTS										
ELECTION SUMMARY										
	Precinct 1	Precinct 1 Early Vote	Precinct 2	Precinct 2 Early Vote	Precinct 3	Precinct 3 Early Vote	Total			
All Voters - Turnout %	39.74%		37.89%		40.64%		39.41%			
Total Voter Population - August 22, 2020	3030		2832		2699		8561			
Total Votes Cast	471	733	450	623	388	709	3374			
Precinct Total Votes / Early Vote %	1204	61%	1073	58%	1097	65%	61%			
VOTER TURNOUT BY PARTY - SEPTEMBER 1, 2020										
Democrat	964		848		909		2721			33%
Republican	236		217		186		639			8%
Green-Rainbow	1		2		0		3			0%
Libertarian	3		6		2		11			0%
Total Voter Turnout	1204		1073		1097		3374			
VOTER DEMOGRAPHICS (as of August 22, 2020)										
Democrat	674		583		628		1885			23%
Republican	400		386		332		1118			14%
Green-Rainbow	1		2		0		3			0%
Libertarian	10		20		7		37			0%
Unenrolled	1937		1832		1724		5493			68%
All Others	8		9		8		25			0%
Total Voters	3030		2832		2699		8561			

DEMOCRAT STATE PRIMARY									
	Precinct 1	Precinct 1 Early Vote	Total Precinct 1	Precinct 2	Precinct 2 Vote	Total Precinct 2	Precinct 3	Precinct 3 Early Vote	Total
Democrat Votes Cast - March 3, 2020	326	638		295	553		283	626	2721
tal / % Democrat Votes of Total Votes Cast	964	80%		848	79%		909	83%	81%
	Precinct 1	Precinct 1 Early Vote	Total Precinct 1	Precinct 2	Precinct 2 Vote	Total Precinct 2	Precinct 3	Precinct 3 Early Vote	Total
SENATOR IN CONGRESS	326	638	964	295	553	848	283	626	2721
Edward J. Markey	204	427	631	183	351	534	186	426	1777
Joseph P. Kennedy, III	119	207	326	112	202	314	95	199	934
WRITE-IN	0	0	0	0	0	0	1	0	1
Guy Alberghinba							1		
Blank	3	4	7	0	0	0	1	1	9
REPRESENTATIVE IN CONGRESS	326	638	964	295	553	848	283	626	2721
Lori Loureiro Trahan	285	562	847	253	509	762	242	535	2386
WRITE-IN	1	1	2	0	2	2	2	2	8
Sheila Harrington	1								
Eric Garger					2				
Nancy Pelosi		1					1		
Chris Hickman							1		
Guy Alberghini								1	
Mike Tyson									
Sam Marrow								1	
Blank	40	75	115	42	42	84	39	89	327
COUNCILLOR	326	638	964	295	553	848	283	626	2721
Eileen R. Duff	264	526	790	237	477	714	227	494	2225
WRITE-IN	0	2	2	0	0	0	2	2	6
Marie Ignazi		1							
Joseph Kennedy		1					1		
Chris Hickman									
Oscar Vee							1		
Sam Marrow								1	
Jabroni MacGillcady									
Blank	62	110	172	58	76	134	54	130	490
SENATOR IN GENERAL COURT	326	638	964	295	553	848	283	626	2721
Edward J. Kennedy, Jr.	271	543	814	240	491	731	227	518	2290
WRITE-IN	2	3	5	1	5	6	2	4	17
Mark Presti	1								
Myra Lockett	1								
Rodney Elliott		1							
Paul Pugh				1					
Elizabeth Warren		1							
Eric Garger				1					
John Smith				1					
Alan Khazel		1							
Markey								1	
Don Black								1	
Rodney Elliott								1	

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REPUBLICAN STATE PRIMARY										
Republican Votes Cast - March 3, 2020	141 236	95 20%		149 217	68 20%		104	82 17%		639 19%
al / % Republican Votes of Total Votes Cast										
	Precinct 1	Precinct 1 Early Vote	Total Precinct 1	Precinct 2	Precinct 2 Early Vote	Total Precinct 2	Precinct 3	Precinct 3 Early Vote	Total Precinct 3	Total
SENATOR IN CONGRESS	141	95	236	149	68	217	104	82	186	639
Shiva Ayyadurai	56	25	81	68	20	88	48	23	71	240
Kevin J. O'Connor	84	65	149	76	39	115	52	54	106	370
WRITE-IN	0	0	0	1	4	5	0	3	3	8
Ed Markey				1	1					
Jennifer Irani										
Joe Kennedy					3					
Blank	1	5	6	4	5	9	4	2	6	21
REPRESENTATIVE IN CONGRESS	141	95	236	149	68	217	104	82	186	639
WRITE-IN	7	3	10	10	1	11	2	2	4	25
Charles D. Baker	1									
Bob Hargraves	3	1								
Nathan Puzo	1									
Rachel Cambell	2									
Alina Spaulding				1						
Rayla Cambell (sic)				2						
Jason Murray				1						
Joe O'Malley				1						
John MacDonald				1						
Brian Wolfendale, 11 Derry Rd., Methuen		1								
Larry Smith		1								
Greg Braun				1						
Christina Gustafson				2						
Steve Stark, Birchwood Ave., Groton, MA					1					
Richard Green				1						
Brandon Belle							2			
Jennifer Irani								1		
Lori Trahan								1		
Blank	134	92	226	139	67	206	102	80	182	614
COUNCILLOR	141	95	236	149	68	217	104	82	186	639
WRITE-IN	2	3	5	2	1	3	0	2	2	10
Patricia Jeffery	1									
Bob Hargraves										
Patricia Mahoney	1	1								
Alina Spaulding				1						
Jason Murray				1						
Larry Smith		1								
Steve Stark, Birchwood Ave., Groton, MA					1					
Mike Bouchard								1		
Eileen Duff								1		
Blank	139	92	231	147	67	214	104	80	184	629
SENATOR IN GENERAL COURT	141	95	236	149	68	217	104	82	186	639

SEPTEMBER 1, 2020 STATE PRIMARY FINAL RESULTS
GROTON, MA

	WRITE-IN	3	2	5	4	1	5	0	2	2	12
	Cory Massaro	1		1							
	Bob Hargraves	1		1							
	Ellen Hargraves	1		1							
	Patricia Mahoney		1	1							
	Peter Boudis										
	Rick Green						1				
	Alina Spaulding						1				
	Andrew Summaco						1				
	Larry Smith		1	1							
	Steve Stark, Birchwood Ave., Groton, MA					1	1				
	Mike Bouchard										
	Rick Green								1	1	
	Blank	138	93	231	145	67	212	104	80	184	627
	REPRESENTATIVE IN GENERAL COURT	141	95	236	149	68	217	104	82	186	639
	Sheila C. Harrington	126	86	212	137	59	196	94	75	169	577
	WRITE-IN	2	1	3	0	1	1	0	1	1	5
	Bob Hargraves	1				1					
	Joe Smith	1									
	Larry Smith		1						1		
	Blank	13	8	21	12	8	20	10	6	16	57
	REGISTER OF PROBATE	141	95	236	149	68	217	104	82	186	639
	WRITE-IN	2	2	4	2	1	3	0	1	1	8
	Donald Black	1									
	Bob Hargraves	1									
	Patricia Mahoney		1								
	Larry Smith		1								
	Alina Spaulding										
	Andrew Summaco										
	Steve Stark, Birchwood Ave., Groton, MA					1					
	Mike Bouchard								1		
	Blank	139	93	232	147	67	214	104	81	185	631

GREEN-RAINBOW PARTY STATE PRIMARY										
	Precinct 1	Precinct 1 Early Vote	Total Precinct 1	Precinct 2	Precinct 2 Early Vote	Total Precinct 2	Precinct 3	Precinct 3 Early Vote	Total Precinct 3	Total
SENATOR IN CONGRESS										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2
REPRESENTATIVE IN CONGRESS										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2
COUNCILLOR										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2
SENATOR IN GENERAL COURT										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2
REPRESENTATIVE IN GENERAL COURT										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2
REGISTER OF PROBATE										
WRITE-IN	1	0	1	2	0	2	0	0	0	3
Daniel O'Leary	1	0	1	0	0	0	0	0	0	1
Blank	0	0	0	2	0	2	0	0	0	2

LIBERTARIAN PARTY STATE PRIMARY									
	Precinct 1	Precinct 1 Early Vote	Total Precinct 1	Precinct 2	Precinct 2 Early Vote	Total Precinct 2	Precinct 3	Precinct 3 Early Vote	Total Precinct 3
SENATOR IN CONGRESS	Precinct 1								Total
WRITE-IN	3	0	3	4	2	6	1	1	11
Kevin O'Connor	1	0	3	3	2	5	1	1	10
John Anderson	1				1				
Vernin Supreme	1								
Ed Markey				1				1	
Edward Kennedy				1					
Joe Kennedy				1	1		1		
Dr. Ayyveida									
Blank	0	0	0	1	0	1	0	0	1
REPRESENTATIVE IN CONGRESS	3	0	3	4	2	6	1	1	11
WRITE-IN	3	0	3	0	2	2	1	1	7
Lori Trahan	1				2			1	
John Anderson	1								
Vernin Supreme	1								
Jeff Diehl							1		
Blank	0	0	0	4	0	4	0	0	4
COUNCILLOR	3	0	3	4	2	6	1	1	11
WRITE-IN	2	0	2	0	2	2	0	1	5
Katherine Clark	1								
John Anderson	1								
Duff					1			1	
Carolyn Collaruso					1				
Blank	1	0	1	4	0	4	1	0	6
SENATOR IN GENERAL COURT	3	0	3	4	2	6	1	1	11
WRITE-IN	3	0	3	1	2	3	0	1	7
Shella Harrington	1								
John Anderson	1								
Vernin Supreme	1								
Rand Paul				1					
Kennedy, Jr.					2			1	
Blank	0	0	0	3	0	3	1	0	4
REPRESENTATIVE IN GENERAL COURT	3	0	3	4	2	6	1	1	11
WRITE-IN	3	0	3	0	2	2	0	1	6
Shella Harrington	1				1				
John Anderson	1								
Vernin Supreme	1								
Busser					1				
Blank	0	0	0	4	0	4	1	0	5
REGISTER OF PROBATE	3	0	3	4	2	6	1	1	11
WRITE-IN	2	0	2	0	2	2	0	1	5
Theresa Walsh	1								
John Anderson	1								
DeCristofaro					2			1	
Blank	1	0	1	4	0	4	1	0	6

Town of Groton - November 3, 2020 State Election - OFFICIAL

Town of Groton, Ma				
FINAL RESULTS				
Presidential State Election November 3, 2020				
Election Turnout	Precinct 1	Precinct 2	Precinct 3	Total
Groton Registered Voters (October 24, 2020)	3111	2914	2765	8790
November 3 Voter Turnout (All Voters)	2534	2448	2374	7356
Turnout %	81.5%	84.0%	85.9%	83.7%
Nov 3 - Voters at Polls	736	699	542	1977
Early and Absentee Ballots	1798	1749	1832	5379
% Early Vote Ballots of Nov. 3 Turnout	71%	71%	77%	73%
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Electors of President and Vice-President	Vote for One			
Biden and Harris (Democratic)	1735	1561	1645	4941
Hawkins and Walker (Green-Rainbow)	8	17	4	29
Jorgensen and Cohen (Libertarian)	44	44	37	125
Trump and Pence (Republican)	709	788	652	2149
Write - In Votes				
All Others	14	12	15	41
Blank	24	26	21	71
Total	2534	2448	2374	7356
Senator in Congress	Vote for One			
Edward J. Markey (Democratic)	1663	1520	1517	4700
Kevin J. O'Connor (Republican)	791	856	783	2430
Write - In				
Dr. Shiva Ayyadurai	26	25	18	69
All Others	1	1	1	3
Blank	53	46	55	154
Total	2534	2448	2374	7356
Representative in Congress	Vote for One			
Lori Loureiro Trahan (Democratic)	1926	1830	1771	5527
Write - In				
Dr. Shiva Ayyadurai	1	5	1	7
All Others	36	22	17	75
Blank	571	591	585	1747
Total	2534	2448	2374	7356

Town of Groton - November 8, 2016 - Official Results

Councillor	Vote for One			
Eileen R. Duff (Democratic)	1833	1736	1676	5245
Write - In				
All Others	19	14	8	41
Blank	682	698	690	2070
Total	2534	2448	2374	7356
Senator in General Court	Vote for One			
Edward J. Kennedy, Jr. (Democratic)	1882	1751	1713	5346
Write - In				
All Others	22	20	10	52
Blank	630	677	651	1958
Total	2534	2448	2374	7356
Representative in General Court	Vote for One			
Sheila C. Harrington (Republican)	1030	1106	1036	3172
Deborah L. Busser (Democratic)	1435	1243	1272	3950
Write - In				
All Others	1	3	0	4
Blank	68	96	66	230
Total	2534	2448	2374	7356
Register of Probate	Vote for One			
Tara E. DeCristofaro (Democratic)	1620	1564	1458	4642
Write - In				
All Others	10	11	8	29
Blank	904	873	908	2685
Total	2534	2448	2374	7356
Question 1 - Access to Vehicle Telematic Data				
YES	1852	1845	1725	5422
NO	615	542	552	1709
Blank	67	61	97	225
Total	2534	2448	2374	7356
Question 2 - Ranked Choice Voting				
YES	1193	1099	1054	3346
NO	1267	1283	1212	3762
Blank	74	66	108	248
Total	2534	2448	2374	7356

Town of Groton, Massachusetts
Combined Statement of Revenues, Expenditures
and Changes In Fund Balances -
All Governmental Fund Types and Expendable Trust Funds
For the Year Ended June 30, 2020

	Governmental Fund Types			Fiduciary Fund Types		Total
	General	Special Revenue	Capital Projects	Water, Sewer, Cable & Electric Light Enterprise Funds	Exp & Non-Exp Trust Funds	(Memorandum Only)
Revenues:						
Property Taxes / SurTaxes	33,574,197	781,121				34,355,318
Motor Vehicle/Other Excise	1,936,391					1,936,391
Licenses and Permits	455,235					455,235
State Aid	1,079,211	649,852	714,672	77		2,443,812
Charges for Servs/Fees/Rent	793,258	401,462		12,723,891		13,918,611
Penalties and Interest	93,835					93,835
Fines and Forfeits	27,404					27,404
Interest Earnings	44,398	18,185		22,279	153,673	238,535
Departmental and Other	772,718	272,472	190,000	1,721	12,687	1,249,598
Total Revenues	38,776,647	2,123,092	904,672	12,747,968	166,360	54,718,739
Expenditures:						
General Government	2,282,382	108,973				2,391,355
Public Safety	4,258,362	308,776				4,567,138
Education	22,792,058	0			109,279	22,901,337
Highway and Public Works	1,828,253	5,682	14,017	12,012,716		13,860,668
Culture, Recreation & Cit Svcs	1,597,196	144,116			169,477	1,910,789
Debt Service	1,604,190	492,059		578,498		2,674,747
Intergovernmental	93,392	96,115				189,507
Capital Outlay/Construction	843,299	196,876	8,981,709	63,759	365,605	10,451,248
Employee Benefits & Misc.	3,933,073				0	3,933,073
Total Expenditures	39,232,205	1,352,597	8,995,726	12,654,973	644,361	62,879,862
Excess of Revenues						
Over (Under) Expenditures	(455,558)	770,495	(8,091,054)	92,995	(478,001)	(8,161,123)
Other Financing Sources (Uses):						
Operating Transfers In	1,324,592	18,146	647,758	64,981	1,030,000	3,085,477
Operating Transfers Out	(1,102,526)	(901,436)	(79,363)	(37,560)	(964,592)	(3,085,477)
Proceeds of Bonds			6,251,125			6,251,125
Total Other Sources (Uses)	222,066	(883,290)	6,819,520	27,421	65,408	6,251,125
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(233,492)	(112,795)	(1,271,534)	120,416	(412,593)	(1,909,998)
Fund Balance, Beginning	0	0	0	0	0	0
Adjust to Fair Market Value	2,520,504	2,911,309	1,399,768	21,853,200	23,906,736	
Prior Period Adjstment	(7,171)		(1)	390,760		383,588
Fund Balance, Beginning, as Restated	2,513,333	2,911,309	1,399,767	22,243,960	23,906,736	52,975,105
Fund Balance, Ending	2,279,841	2,798,514	128,233	22,364,376	23,494,143	51,065,107

Town of Groton, Massachusetts
Statement of Revenues and Expenditures
Budget and Actual (Non-GAAP Basis)
General Funds
For The Year Ended June 30, 2020

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	33,723,200	33,332,029	(391,171)
Motor Vehicle, Boat & Meals Excise	1,777,642	1,936,391	158,749
Payments in Lieu of Taxes	260,000	242,168	(17,832)
Licenses, Leases, Fees and Permits	1,132,575	1,169,174	36,599
Intergovernmental (State Aid)	971,581	1,079,211	107,630
Charges for Services	82,000	79,319	(2,681)
Penalties and Interest	90,000	93,835	3,835
Fines and Forfeits	37,000	27,404	(9,596)
Interest Earnings	40,000	44,398	4,398
Departmental and Other	950,606	772,718	(177,888)
Total Revenues	39,064,604	38,776,647	(287,957)
Expenditures:			
General Gov	2,556,043	2,296,179	259,864
Public Safety	4,391,829	4,024,150	367,679
Education	23,251,705	23,251,705	0
Highway and Public Works	2,250,122	2,224,602	25,520
Culture, Recreation & Citizen's Services	1,695,450	1,505,855	189,595
Capital Expenditures/Special Articles	514,945	375,378	139,567
Debt Service	1,604,192	1,604,191	1
Intergovernmental (State Cherry Sheet Chgs)	93,392	93,392	0
Employee Benefits & Miscellaneous	3,841,547	3,687,478	154,069
Prior Year Encumbrances	485,927	169,275	316,652
Total Expenditures	40,685,152	39,232,205	1,452,947
Excess of Revenues Over (Under) Expenditures	(1,620,548)	(455,558)	1,164,990
Other Financing Sources (Uses):			
Operating Transfers In/Repurposed Funds	1,324,592	1,324,592	0
Available Funds: Encumbrances	482,477	482,477	0
Operating Transfers Out	(341,526)	(341,526)	0
Free Cash to Offset Tax Rate	0	0	0
Free Cash & Overlay Appropriated	381,507	381,507	0
Additional Overlay & Deficits to be raised	(220,799)	(220,799)	0
Total Other Financing Sources (Uses)	1,626,251	1,626,251	0
Excess of Revenue and Other Sources Over (Under) Expenditures and other Uses	5,703	1,170,693	1,164,990

FISCAL 2020
BUDGET VS ACTUAL EXPENDITURES

	Appropriation or Bal/Fwd	Res. Fund or Line Item Tx	Expended	Balance to Fund Bal	Balance to FY 21
GENERAL GOVERNMENT					
Moderator Salary	65.00		65.00	0.00	
Moderator Expense	80.00		0.00	80.00	
Selectmen Expense	3,300.00		1,802.00	1,498.00	
Selectmen Expense Prior Year	4,247.10		1,235.30	1,011.80	2,000.00
Selectmen Minor Capital (Sewer SRF)	25,683.00		25,632.89	50.11	
Town Manager Salaries	225,162.73	2,817.00	227,979.73	0.00	
Town Manager Wages	120,592.00		120,450.07	141.93	
Town Manager Expense	14,500.00		9,783.68	4,216.32	500.00
Town Manager Expenses Prior Year	400.00		299.00	101.00	
Finance Committee Expense	215.00		210.00	5.00	
Reserve Fund	150,000.00	(49,400.00)		100,600.00	
Town Accountant Salary	95,155.00		95,155.00	0.00	
Town Accountant Wages	47,792.00		47,776.05	15.95	
Town Accountant Expense/Audit	44,056.00		41,814.85	2,241.15	
Assessors Salaries	78,580.00		78,580.00	0.00	
Assessors Wages	62,321.20	229.00	62,550.20	0.00	
Assessors Revaluation Expense	21,600.00			0.00	21,600.00
Assessors Expense Cyclical Inspections FY18	15,705.14		15,705.05	0.09	
Assessors Expense	25,281.00		20,742.65	4,538.35	
Treasurer/Tax Collector Salary	91,700.00		91,699.86	0.14	
Treasurer/Tax Collector Wages	114,899.29	5,804.00	120,703.29	0.00	
Treasurer/Tax Collector Expense	20,690.00		19,415.30	1,074.70	200.00
Treasurer Tax Title	5,950.00		646.52	5,303.48	
Treasurer Bond Costs	4,975.00		1,050.00	3,925.00	
Town Counsel Expense	90,000.00		77,337.74	10,662.26	2,000.00
Town Counsel Expense Prior Year	13,447.00		4,000.00	9,447.00	
Personnel Board Salary	82,673.00		82,673.00	0.00	
Personnel Board Expense	11,000.00		9,546.81	953.19	500.00
Information Technology Committee Salary	114,722.00		114,722.00	0.00	
Information Technology Committee Wages	58,847.81	183.00	59,030.81	0.00	
Information Technology Committee Expense	24,800.00		20,552.48	2,247.52	2,000.00
Information Technology Committee Exp PY	8,400.00		6,220.95	2,179.05	
Information Technology Capital Exp FY19	639.00		639.00	0.00	
Information Technology Capital Exp FY20	40,000.00		12,847.62	0.00	27,152.38
GIS Committee Expenses	18,600.00		14,675.00	3,925.00	
GIS Committee Expenses Prior Year	110.00		110.00	0.00	
Town Clerk Salary	88,430.00		88,080.46	349.54	
Town Clerk Wages	61,618.00		61,050.78	567.22	

Town Clerk Expense	9,575.38	883.00	10,458.38	0.00
Election/Registrar Wages	7,964.00		6,082.36	1,881.64
Election/Registrar Expense	11,276.00		8,691.70	2,584.30
Street Listing Expense	5,100.00		3,900.10	1,199.90
Conservation Commission Salary	70,169.00		70,042.84	126.16
Conservation Commission Expense	7,336.00		4,203.53	3,132.47
Conservation Commission Expense Prior Yr	1,313.56		1,313.56	0.00
Planning Board Salary	83,043.00		83,043.00	0.00
Planning Board Expense	11,159.11		11,159.11	0.00
Planning Board Expense Prior Year	199.50		199.50	0.00
Planning Board MRPC Assessment	1,155.00	2,509.00	3,663.86	0.14
Board of Appeals Wages	20,797.61		20,797.61	0.00
Board of Appeals Expense	1,662.00	338.00	919.50	1,080.50
Municipal Buildings Wages	145,276.00		144,189.14	1,086.86
Municipal Buildings Expense	260,850.00	9,400.00	256,829.36	6,320.64
Municipal Buildings Expense Prior Year Bill	2,000.00		1,267.40	732.60
Municipal Buildings Minor Capital	20,000.00		20,000.00	0.00
Municipal Building Repair FY19	1,988.33		0.00	1,988.33
Municipal Building Repair FY20	25,000.00		5,385.48	0.00
Muni Bldg Repair Police Station FY20	20,000.00		0.00	0.00
Prescott Operational Maintenance FY19	62,623.95		30,751.47	0.00
Town Hall 2nd Fl Meeting Rm FY19	200.57		0.00	200.57
ADA Improvements FY19	60,000.00		21,622.69	0.00
Building Security FY17	6,228.31		3,428.22	0.00
Insurance and Bonding	230,000.00		226,649.91	3,350.09
Insurance Deductible Reserve-GenLiab	12,000.00		3,220.05	0.00
Insurance Deductible Reserve-GenLiab Pr Yr	5,872.00		1,000.00	4,872.00
Insurance Deductible Reserve-111F	25,000.00		6,415.64	13,584.36
Insurance Deductible Reserve-111F Prior Yr	3,870.00		3,203.91	666.09
Town Reports	1,500.00		1,463.93	36.07
Postage, General Expenses	55,000.00		44,275.91	3,155.13
Postage, General Expenses Prior Year	71.10		62.00	9.10
Central Purchasing/Office Supplies	17,000.00		12,048.35	4,951.65
Central Purchasing/Office Supplies Prior Yr	1,614.00		164.04	1,449.96
Telephone Expense	40,000.00		25,243.78	14,756.22
Telephone Expense Prior Year	500.00		312.96	187.04
Total General Government	3,013,580.69	(27,237.00)	2,566,792.38	222,485.62
PROTECTION OF PERSONS AND PROPERTY				
Police Department Salary	329,473.10	13,750.00	343,223.10	0.00
Police Department Wages	1,877,966.90	(13,750.00)	1,833,947.79	30,269.11
Police Department Wages Prior Year	8,460.00		8,460.00	0.00
Police Department Expense	222,330.00	25,000.00	184,649.70	37,505.17
Police Department Cruisers Lease/Purchase	4,000.00		3,960.00	40.00
Total	5,544,170.00	(2,000.00)	5,542,170.00	25,175.13

Police Department Minor Capital	20,000.00	7,149.53	12,850.47
Police Department New Cruisers FY20	109,845.00	109,830.65	14.35
Fire Department Salaries	124,999.95	184,835.95	0.00
Fire Department Wages	1,045,641.05	59,836.00	82,670.15
Fire Department Expense	174,700.00	(59,836.00)	6,150.69
Fire Exp Prior Year	8,943.82	8,943.82	0.00
Fire Department Capital: Swap Loader FY17	9,702.80	2,729.61	6,973.19
Fire Department Minor Capital	37,741.00	28,949.39	0.00
Fire Dept. Service 1 Vehicle FY20	60,000.00	59,805.22	194.78
Fire Hydrant Charge West Groton	1.00	0.00	1.00
Fire Hydrant Charge Groton	1.00	0.00	1.00
Building Inspector Salaries	91,252.76	115,868.76	0.00
Building Inspector Wages	61,762.00	52,485.88	9,276.12
Building Inspector Expense	3,100.00	935.89	2,164.11
Salaries/Fees-Mechanical Inspector	30,000.00	28,890.00	1,110.00
Mechanical Inspector Expense	5,000.00	3,206.52	1,714.30
Sealer Weights & Measures Salary/Fees	3,200.00	2,260.00	940.00
Sealer Weights & Measures Salary/Fees PY	1,300.00	0.00	1,300.00
Sealer Weights & Measures Expense	100.00	0.00	100.00
Earth Removal Inspector Salary	1,500.00	1,500.00	0.00
Earth Removal Inspector Expense	100.00	0.00	100.00
Animal Inspector/Animal Control Off. Salaries	4,164.00	4,164.00	0.00
Animal Inspector/Animal Control Off.Expense	800.00	0.00	800.00
Civil Defense Salaries	4,000.00	4,000.00	0.00
Civil Defense/Aux Police/EOC Expenses	12,750.00	6,068.19	6,681.81
Dog Officer Salary	15,000.00	14,999.92	0.08
Dog Officer Expense	4,000.00	2,596.94	1,403.06
Police & Fire Communications Wages	512,769.00	337,559.18	142,256.82
Police & Fire Communications Expense	18,375.00	5,495.46	12,834.54
Dispatch Building Upgrade FY18	42,498.84	0.00	0.00
Dispatch Building Upgrade FY19	60,000.00	0.00	0.00
Dispatch Building Upgrade FY20	60,000.00	0.00	0.00
Total Protection Persons and Property	4,965,477.22	4,427,996.71	357,350.75
		16,663.00	196,792.76

SCHOOLS

Nashoba Valley Tech High School Assmt	728,802.00	728,802.00	0.00
Minuteman Regional Vocation Technical	0.00	0.00	0.00
Groton Dunstable Reg School District Assmt	22,522,903.00	22,522,903.00	0.00
Total Schools	23,251,705.00	0.00	23,251,705.00
			0.00

PUBLIC WORKS & FACILITIES

General Highway Salary	112,891.00	112,891.00	0.00
General Highway Wages	702,999.00	684,021.36	18,977.64

General Highway Expense	151,900.00	147,549.83	4,240.17	110.00
General Highway Prior Year Exp	10,875.00	10,875.00	0.00	
Pedestrian Crossings Main St FloRo FY20	15,000.00	15,000.00	0.00	
General Highway Road Maintenance	90,000.00	56,303.89	33,696.11	
General Highway Rubber Tire Excavator	140,000.00	140,000.00	0.00	
General Highway James Brook Maint. FY19	50,000.00	0.00	0.00	50,000.00
Snow & Ice Overtime	140,000.00	148,926.73	(8,926.73)	
Snow & Ice Expense	165,000.00	220,789.88	(55,789.88)	
Snow & Ice Hired Equipment	35,000.00	75,071.25	(40,071.25)	
Street Lighting	15,000.00	12,165.05	2,834.95	
Waste Disposal Wages	138,211.00	134,303.30	3,907.70	
Waste Disposal Consulting	5,850.00	5,850.00	0.00	
Waste Disposal Expense	44,486.00	38,726.14	5,759.86	
Waste Disposal Expense Prior Year	3,694.08	3,694.08	0.00	
Waste Disposal Tipping Fees	135,000.00	135,159.05	0.00	2,840.95
Waste Disposal Minor Capital	10,000.00	4,500.00	5,500.00	
Tree Department Expense	3,000.00	374.42	2,625.58	
Tree Department Expense Prior Year	2,002.40	2,002.40	0.00	
Tree Department Tree Work	11,500.00	11,500.00	0.00	
Tree Department Tree Work Prior Year	5,990.86	5,990.86	0.00	
Graves Registration Salary	250.00	250.00	0.00	
Graves Registration Expense	760.00	760.00	0.00	
Care of Veterans' Graves	1,550.00	1,550.00	0.00	
Total Public Works & Facilities	1,990,959.34	1,968,254.24	(27,245.85)	52,950.95

HEALTH & HUMAN SERVICES

Board of Health Expense	1,175.00	464.50	710.50	
Board of Health Expense Prior Year	4.00	3.00	1.00	
Board of Health Engineering Consult	10,000.00	6,713.07	2,099.43	1,187.50
Nashoba Nursing Service/Health Assessment	47,849.00	47,848.72	0.28	
Council on Aging Salaries	79,489.00	77,801.50	1,687.50	
Council on Aging Wages	77,707.00	67,975.20	9,731.80	
Council on Aging Expense	8,454.00	5,701.19	2,752.81	
Senior Center Van Wages	51,665.00	43,631.11	8,033.89	
Senior Center Van Expenses	17,673.00	6,722.50	10,806.96	143.54
Veterans' Agent Salary	5,000.00	4,615.44	384.56	
Veterans' Agent Expense	1,100.00	69.49	1,030.51	
Veterans' Benefits	42,000.00	38,137.44	3,862.56	
Total Health & Human Services	342,116.00	299,683.16	41,101.80	1,331.04

LIBRARY AND CITIZENS' SERVICES

Library Salaries	393,184.84	396,759.84	0.00	
Library Wages	331,213.16	275,513.30	52,124.86	

Library Expense	205,304.00	15,000.00	153,506.75	44,237.25	22,560.00
Library Expense Prior Year	2,023.93		2,014.68	9.25	
Library Emergency Exit FY19	40,000.00		0.00	0.00	40,000.00
Country Club Salaries	157,118.00		157,092.37	25.63	
Country Club Wages	114,461.34	5,438.00	119,899.34	0.00	
Country Club Expenses	133,540.00	440.00	133,952.56	2.44	25.00
Country Club Rough Triplex Mower	5,100.00		5,090.45	9.55	
Country Club Cart Path Improvements	10,000.00		10,000.00	0.00	
Country Club Pool Improvements	15,000.00		2,418.58	0.00	12,581.42
Park Department Expense	65,759.00		30,452.03	35,306.97	
Parks Property Improvements FY17	12,584.10		12,584.10	0.00	
Care of the Old Burying Ground	800.00		0.00	800.00	
Town Forest Expense	2,800.00		0.00	0.00	2,800.00
Celebrations/Commemorations	500.00		0.00	500.00	
Great Ponds Advisory Gen Expenses	2,385.00		0.00	2,385.00	
Weed Harvesting/Great Ponds Expense	7,000.00		2,497.27	4,502.73	
Water Safety Wages	4,118.00		1,899.75	2,218.25	
Water Safety Expense	39,301.00		17,519.64	18,381.36	3,400.00
Water Safety Expense Prior Year	10,688.00		6,405.44	4,282.56	
Total Library and Citizens' Services	1,552,880.37	20,878.00	1,327,606.10	164,785.85	81,366.42

DEBT SERVICE

Principal Long-Term Debt	1,054,090.00		1,054,090.00	0.00	
Interest Long-Term Debt	454,455.00		454,453.21	1.79	
Short-Term Debt Prin/Int	83,393.47	12,254.00	95,647.47	0.00	
Total Debt Service	1,591,938.47	12,254.00	1,604,190.68	1.79	0.00

EMPLOYEE BENEFITS

County Retirement Assessment	1,973,053.00		1,973,053.00	0.00	
Health & Life Insurance	1,732,952.30	(25,558.00)	1,582,431.29	119,963.01	5,000.00
Health & Life Insurance Prior Year	10,000.00		0.00	10,000.00	
Unemployment Compensation	15,000.00		1,960.00	0.00	13,040.00
Medicare Employer Contribution	146,100.00		130,033.89	10,566.11	5,500.00
Medicare Employer Contribution Prior Year	6,000.00		5,106.98	893.02	
Total Employee Benefits	3,883,105.30	(25,558.00)	3,692,585.16	141,422.14	23,540.00

WATER DEPARTMENT ENTERPRISE FUND

Water Department Salaries	150,271.00		149,774.50	496.50	
Water Department Wages	167,539.00		165,856.06	1,682.94	
Water Department Expense	542,269.00		430,879.68	111,389.32	
Water Department Expense Prior Year	170.16		165.04	5.12	
Water Manganese Project FY20	150,000.00		63,758.61	0.00	86,241.39
Water Department Debt Service	402,140.00		402,140.42	(0.42)	

Total Water Department Enterprise 1,412,389.16 0.00 1,212,574.31 113,573.46 86,241.39

SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Salaries	20,395.00	20,173.16	221.84	
Sewer Department Wages	39,974.00	39,673.04	300.96	
Sewer Department Expense	727,420.00	643,017.21	84,367.79	35.00
Sewer Department Expense Prior Year	100,300.00	56,878.91	43,421.09	
Sewer Dept: Debt Service (incl. betterments)	37,619.00	37,619.03	(0.03)	
Total Sewer Department Enterprise	925,708.00	0.00	797,361.35	128,311.65
				35.00

4 CORNERS SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Salaries	0.00	0.00	0.00	
Sewer Department Wages	500.00	500.00	0.00	
Sewer Department Expense	35,118.00	20,874.90	14,243.10	
Sewer Dept: Debt Service	0.00	0.00	0.00	
Total Sewer Department Enterprise	35,618.00	0.00	21,374.90	14,243.10
				0.00

CABLE DEPARTMENT ENTERPRISE FUND

Cable Department Salaries	77,180.00	77,180.00	0.00	
Cable Department Wages	54,259.00	53,998.80	260.20	
Cable Department Expense	85,337.00	61,354.68	23,832.32	150.00
Cable Department Minor Capital	5,000.00	803.00	697.00	3,500.00
Total Cable Department Enterprise	221,776.00	0.00	193,336.48	24,789.52
				3,650.00

CAPITAL PROJECTS

Complete Streets Engineering	10,902.50	5,358.16	0.00	5,544.34
Senior Center Building FY18	2,556,589.74	2,503,320.54	0.00	53,269.20
DPW Vehicles FY19	8,454.00	8,454.00	0.00	
DPW Garage FY19	4,781,478.66	4,515,619.33	0.00	265,859.33
Library Roof FY19	1,437,479.18	1,362,413.05	0.00	75,066.13
Total Capital Projects	8,794,904.08	0.00	8,395,165.08	399,739.00
GRAND TOTAL	51,982,157.63	0.00	49,758,625.55	1,180,819.83
				1,042,712.25

**SPECIAL REVENUE
FISCAL 2019**

Bal. Forward	Receipts	Expenditures	Bal to FY20
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CHAPTER 90 HIGHWAY FUNDS	(27,830.00)	622,672.00	600,561.00	(5,719.00)
Chapter 90 Highway Funds				0.00

Community Preservation Fund

Note: Bal. forward to 2020 incl. encumbrances for incomplete projects; Unalloc Rsrv incl. operating rsrv

Unallocated Reserve	610,178.14	743,002.05	922,770.82	430,409.37
Community Housing Reserve	504,768.71	106,143.14	48,788.40	562,123.45
Historic Resource Reserve	181,558.60	106,143.14	72,812.39	214,889.35
Open Space Reserve	74,112.44	106,143.14	109,668.01	70,587.57
Totals	1,370,617.89	1,061,431.47	1,154,039.62	0.00

GIFTS

148 K-9 Insurance Gift Fund Police Dept	0.00	0.00	0.00	0.00
149 Complete Streets	527.00		527.00	0.00
150 Highway Department	3,057.00	500.00	3,016.57	540.43
151 Fire Department SAFE	263.13			263.13
152 Fire Department	7,277.83	11,635.00	6,064.80	12,848.03
153 EMS	2,436.68			2,436.68
154 Police Department	359.57	20,075.00	8,919.35	11,515.22
155 Shooting Range	144.04			144.04
156 DARE	1,086.05			1,086.05
158 Sargisson Beach GLA Gift	5,000.00			5,000.00
159 Civil Defense	1,100.34			1,100.34
160 Library	56,488.64	6,983.78	10,589.90	52,882.52
161 Council on Aging	8,360.27	3,483.00	5,189.73	6,653.54
162 GLA Weed Control Gift	3,767.36			3,767.36
163 Library Tarbell Paintings Gift	55,653.80	2,591.72		58,245.52
164 Sargisson Beach Life Guards	975.63			975.63
166 K-9 Gift Fund Police Dept.	11,200.00	4,330.00	5,932.11	9,597.89
167 COA Women in Need Gift		1,000.00		1,000.00
168 Community Emergency Relief		850.00		850.00
171 Williams Barn	3,945.12	3,246.00	2,940.18	4,250.94
174 Care of Old Burying Ground Bentley	3,000.00			3,000.00
175 Care of Old Burying Ground	452.23			452.23
177 Groton Military Covenant	213.00			213.00
180 Dog Pound	1,987.95			1,987.95
190 Groton Children's Fund	16,425.87	12,475.00	11,377.48	17,523.39
220 Pavilion Maintenance	236.00			236.00
221 Smith Fountain	2,017.94			2,017.94
222 Sargisson Beach Canoe Launch	6,168.21			6,168.21

251 Cable TV Programming	2,829.14		150.72	2,678.42
252 Greenway	11,802.23	500.00	1,538.80	10,763.43
255 Parks Basketball Court Maintenance	3,508.55			3,508.55
256 Duck Pond Restoration FY18	0.00			0.00
270 C-Lab/Insko Monitoring	1,406.51			1,406.51
275 Fire EMT Tuition Gift	1,000.00		1,000.00	0.00
278 Flagpole Solar Maintenance	550.00			550.00
281 Country Club Gift	2,448.00	3,050.00	2,420.00	3,078.00
287 Lost Lake Dam Gift Fund	80,533.85			80,533.85
288 Sustainability Committee Fund	48.32			48.32
290 Trails Committee Gift Fund	9,452.07	1,700.00		11,152.07
291 Recycling Gift Fund	3,008.17		190.00	2,818.17
294 Lost Lake/Knops Pond Gift Fund	3,430.00			3,430.00
296 Swim Team Gift Fund	19.02			19.02
297 Vets Breakfast/Senior Lunch Fund	116.83		116.83	0.00
298 BOS Gift Fund/GRG Traffic Light	100,550.00			100,550.00
Totals	412,846.35	72,419.50	59,973.47	425,292.38

GRANTS

060 Glass Pulverizer Transfer Station	2,766.39	0.00	2,665.05	101.34
401 911 Training FY19	(5,147.00)	5,723.00	576.00	0.00
402 911 Support & Incentive FY19	(14,275.70)	14,275.70	0.00	0.00
410 Fire Department SAFE	6,836.81	6,313.00	4,457.50	8,692.31
424 Police Bullet Proof Vests Grant	2,023.48	0.00	0.00	2,023.48
427 Police Federal JAG Grant	0.00	0.00	0.00	0.00
434 DEP Recycle IQ	418.00	0.00	0.00	418.00
440 Conservation WHIP Grant	1,875.00	0.00	0.00	1,875.00
442 Fire UTV Grant FY18	29.00	0.00	0.00	29.00
443 Traffic Enforcement FY19	0.00	0.00	0.00	0.00
444 911 Support & Incentive Grant FY20	0.00	260,300.80	260,300.80	0.00
446 911 EMD Grant FY20	0.00	1,575.00	2,342.04	(767.04)
447 StormWater: James Brook Grant	59.41	0.00	0.00	59.41
449 FY20 911 Training Grant	0.00	9,872.73	10,762.35	(889.62)
450 Aid to Libraries	82,133.77	18,175.24	12,017.16	88,291.85
452 Arts Council	3,486.32	6,136.21	2,598.00	7,024.53
455 Elder Programs	0.00	19,620.00	19,620.00	0.00
458 Gibbet Hill Bridge	0.00	2,254.05	14,354.05	(12,100.00)
459 MVP Planning Grant	0.00	22,000.00	20,900.00	1,100.00

461 Police Med Box Grant	0.00	1,950.00	0.00	1,950.00
463 HHS CARES Ambulance FY20	0.00	6,900.50	912.76	5,987.74
464 Covid CARES Act Relief	0.00	163,947.00	4,796.88	159,150.12
464 Covid FEMA Reimbursement	0.00	0.00	90,405.24	(90,405.24)
470 Polling Hours	513.15	1,086.21	1,500.00	99.36
487 SMRP Recycling	7,925.71	5,250.00	0.00	13,175.71
488 DEP Mattress Grant	(4,090.00)	4,090.00	0.00	0.00
494 IT Infrastructure Grant	0.00	20,000.00	10,241.75	9,758.25
496 IT Cybersecurity Grant FY17	12,360.00	0.00	0.00	12,360.00
497 Pedestrian Safety Grant FY18	(2,483.09)	10,575.43	8,421.46	(329.12)
499 BoH Equipment Grant	48.49	617.88	614.88	51.49
2900 Title V	47,153.76	2,744.59	10,400.00	39,498.35
6102 Water Enterprise Grant	0.00	0.00	0.00	0.00
Totals	141,633.50	583,407.34	477,885.92	0.00
				247,154.92

REVOLVING

Affordable Housing Marketing	10,962.19			10,962.19
Handicap Parking Fines	30.00			30.00
Boat Tax for Waterway Maintenance	1,367.00	73.00	1,280.00	160.00
Home Recycling	6,474.01	2,497.75	2,657.87	6,313.89
Drug Forfeiture	15,919.76			15,919.76
Insurance Claims	15,371.05	3,587.72	10,506.17	8,452.60
Erosion Control	8,281.54	12,230.76	13,213.58	7,298.72
Conservation Land Management	15,322.55	125.00	1,968.00	13,479.55
Transfer Station Glass Plant Maintenance	738.00			738.00
Sr. Center Fitness Equipment	0.00	3,170.00		3,170.00
Cons Com 593 Academy Hill	505.35	5.08		510.43
Cons Com 593 Geld Peer Review	1.29			1.29
Cons Com 593 NESSP Temple	68.86	0.71		69.57
Planning Board 593	28,222.08	25,655.83	32,160.54	21,717.37
Zoning Board 593	0.00	0.00	0.00	0.00
	103,263.68	47,345.85	61,786.16	0.00
				88,823.37

RECEIPTS RESERVED

TNC Distribution Ride Share	0.00	1,071.30	0.00	1,071.30
Town Forest	79,358.26			79,358.26
EMS Fees	779,388.08	357,943.17	500,875.00	636,456.25
Insurance Reimb. over 20K	6,925.07			6,925.07
Bond Premium Reserved for Cap Project Debt	15,693.44	14,381.74		30,075.18

Sale of Tarbell School	1,584.00	3,764.01		5,348.01
<i>EMS Repts Res. includes \$625,000 encumbered for FY 2021</i>	882,948.85	377,160.22	500,875.00	759,234.07
NON-EXPENDABLE TRUST FUNDS	+ Market Adj	Interest & - Market Adj	Disbursements & - Market Adj	Transfers In or Out
Samuel Green	143,589.18	(4,003.03)		139,586.15
Joseph Shepley	330,952.01	(9,226.39)		321,725.62
Barr Eye	2,841.91	(79.23)		2,762.68
Dalrymple Eye	11,994.59	(334.39)		11,660.20
Waters	6,461,444.75	(180,134.35)		6,281,310.40
Robbins Library	3,337,903.75	(93,055.21)		3,244,848.54
Library Book	184,707.01	(5,149.32)		179,557.69
Lecture	5,113,358.08	(142,551.93)		4,970,806.15
Shepley Fountain	2,841.88	(79.22)		2,762.66
Spaulding	1,145.18	(31.92)		1,113.26
Blood Cemetery	1,145.16	(31.93)		1,113.23
Sawyer	5,887.51	(164.13)		5,723.38
Butler School	13,549.01	(377.72)		13,171.29
Groton Commons	11,381.64	(317.31)		11,064.33
Robertson Onners	39,475.36	656.91		40,132.27
Robbins Scholarship	18,979.90	(529.12)		18,450.78
Twomey Scholarship	46,458.48	584.56		47,043.04
VanHoogan Scholarship	90,001.67	953.58		90,955.25
Bertozzi Scholarship	178,504.40	2,571.46		181,075.86
Belitsky Scholarship	21,617.89	276.60		21,894.49
T. Hartnett Memorial Scholarship	20,341.25	202.28		20,543.53
Champney Cemetery	1,145.17	(31.93)		1,113.24
	16,039,265.78	(430,851.74)	0.00	15,608,414.04

EXPENDABLE TRUST FUNDS	+ Market Adj	Interest & - Market Adj	Disbursements & - Market Adj	Transfers In or Out
Samuel Green	971,864.87	33,219.79	18,883.61	986,201.05
Joseph Shepley	403,782.23	20,684.88	11,605.53	412,861.58
Barr Eye	1,983.87	122.38		2,106.25
Dalrymple Eye	29,535.66	1,120.53		30,656.19
Waters	884,620.94	182,994.95	100,978.62	966,637.27
Robbins Library	623,745.48	99,446.78	74,752.97	648,439.29
Library Book	67,637.68	6,350.32		73,988.00

Lecture	711,982.56	145,175.35	63,384.84	793,773.07
Shepley Fountain	3,886.77	170.48	100.00	3,957.25
Spaulding	467.55	40.06		507.61
Blood Cemetery	5,172.15	165.68		5,337.83
Lawrence Library	75,960.73	311.79		76,272.52
Sawyer	1,710.98	189.58		1,900.56
Butler School	2,769.29	405.32		3,174.61
Groton Commons	5,650.17	411.77	750.00	5,311.94
Robertson Onners	14,727.87	806.17	500.00	15,034.04
Robbins Scholarship	6,772.77	644.60		7,417.37
Twomey Scholarship	2,768.03	693.71	1,000.00	2,461.74
VanHoogan Scholarship	7,574.02	1,153.79	3,000.00	5,727.81
Bertozzi Scholarship	3,979.70	2,721.84	2,800.00	3,901.54
Belitsky Scholarship	792.23	333.02	500.00	625.25
T. Hartnett Memorial Scholarship	0.00	990.07	500.00	490.07
Champney Cemetery	2,922.92	105.84		3,028.76
OPEB Trust	214,403.06	184,204.35		398,607.41
Avenue of Flags	3,360.73	33.81		3,394.54
Groton Scholarship	2,384.55	10,578.02		12,962.57
Turtle Study Trust	25,597.05	257.54		25,854.59
Turtle Main Trust	28,668.65	288.43		28,957.08
Affordable Housing Trst	236.03			236.03
Affordable Housing SquannacookTrst	46,585.88	564.02		47,149.90
Stabilization	1,987,031.20	50,341.83		2,037,373.03
Conservation	360,328.07	107,312.87	365,606.23	102,034.71
Capital Stabilization	676,184.93	507,990.05	504,945.00	679,229.98
GDRSD Capital Stabilization	692,382.75	267,382.30	459,647.00	500,118.05
	7,867,471.37	1,627,211.92	1,608,953.80	0.00
				7,885,729.49

Note: Capital Purchase Stabilization Fund Balances include amounts encumbered to FY21 for Capital Expenditures

AGENCY FUNDS	Bal. Forward	Receipts	Expenditures	Bal to FY21
Payroll Deductions	94,981.10	798,053.00	803,653.05	89,381.05
Police Details Due	(13,290.01)	250,029.81	231,990.00	4,749.80
Fire Details Due	(1,861.04)	1,795.80	1,795.80	(1,861.04)
Ambulance Fees due other Towns	12,650.00	46,750.00	55,275.00	4,125.00
Fees due Collection Agency	1,372.27	19,044.24	19,690.25	726.26
GEO/TMS Fees Payable	36,018.14	23,937.22	12,704.00	47,251.36

Due to State Agency Sales Tax	694.68	3,699.56	3,333.76	1,060.48
Firearms Fees Due State	5,262.50	16,162.50	17,900.00	3,525.00
Fee Due to Deputy Collector	14,472.00	30,568.50	37,113.00	7,927.50
Due to Other Towns - Recycling	0.00	7,375.00	0.00	7,375.00
Fee Due to NEBS	10,000.00	0.00	0.00	10,000.00
Guarantee Deposits (Perf Bonds)	25,608.70	107,771.33	15,004.84	118,375.19
West Groton Water	9,070.86	136,827.70	105,980.33	39,918.23
Mass-Toss	6,592.85	47,161.25	52,331.43	1,422.67
	<u>201,572.05</u>	<u>1,489,175.91</u>	<u>1,356,771.46</u>	<u>333,976.50</u>

SUMMARY OF ACCOUNTS JULY 1, 2020 - DECEMBER 31, 2020

GENERAL GOVERNMENT	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Moderator Salary	65.00		0.00	65.00
Moderator Expense	80.00		0.00	80.00
Selectmen Expense	3,300.00		1,606.00	1,694.00
Selectmen Expense Prior Year	2,000.00		2,000.00	0.00
Selectmen Minor Capital	25,683.00		25,556.29	126.71
Town Manager Salaries	233,050.00		123,074.50	109,975.50
Town Manager Wages	125,336.00		58,313.19	67,022.81
Town Mgr Environmental Consulting W.Groton	18,000.00		0.00	18,000.00
Town Manager Expense	14,600.00		4,843.58	9,756.42
Town Manager Expense Prior Year	660.00		160.00	500.00
FinCom Reserve Fund	150,000.00	(8,000.00)	0.00	142,000.00
FinCom Expenses	215.00		210.00	5.00
Town Accountant Salary	97,083.00		50,836.92	46,246.08
Town Accountant Wages	49,627.00		23,474.88	26,152.12
Town Accountant Expenses/Audit	37,595.00		34,596.35	2,998.65
Assessors Salaries	80,528.00		45,198.57	35,329.43
Assessors Wages	64,728.00		30,411.00	34,317.00
Assessors Revaluation FY20	21,600.00		0.00	21,600.00
Assessors Revaluation FY21	20,000.00		0.00	20,000.00
Assessors Expense	25,858.00		11,991.00	13,867.00
Treasurer/Tax Collector Salary	93,975.00		48,463.10	45,511.90
Treasurer/Tax Collector Wages	119,037.00		58,721.23	60,315.77
Treasurer/Tax Collect Expense	20,945.00		11,216.77	9,728.23
Treasurer/Tax Collect Expense Prior Yr	200.00		0.00	200.00
Treasurer Tax Title	5,725.00		1,719.75	4,005.25
Treasurer Bond Costs	4,900.00		0.00	4,900.00
Town Counsel Expense	90,000.00		32,508.45	57,491.55
Town Counsel Expense Prior Year	2,000.00		1,985.00	15.00
Human Resource Salaries	84,313.00		43,513.89	40,799.11
Human Resource Expense	11,000.00		1,820.32	9,179.68
Human Resource Expense Prior Year	500.00		152.00	348.00
Information Technology Salary	117,004.00		60,257.80	56,746.20
Information Technology Wages	61,095.00		28,728.51	32,366.49
Information Technology Expense	24,800.00		7,266.22	17,533.78
Information Technology Expense Prior Year	2,000.00		1,368.39	631.61
Information Technology: Capital Outlay FY20	27,152.38		19,246.50	7,905.88
Information Technology: Capital Outlay FY21	40,000.00		0.00	40,000.00
Town Clerk Salary	92,073.00		47,317.73	44,755.27
Town Clerk Wages	67,751.00		36,497.55	31,253.45
Town Clerk Expense	9,867.00		1,009.24	8,857.76
Election/Registrar Wages	19,115.00		10,510.66	8,604.34
Election/Registrar Wages Prior Year	450.00		450.00	0.00
Election/Registrar Expense	22,185.00		5,364.81	16,820.19

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Street Listing Expense	5,000.00		1,900.00	3,100.00
Conservation Commission Salary	71,545.00		36,050.93	35,494.07
Conservation Commission Expense	7,350.00		4,688.60	2,661.40
GIS Committee	10,800.00		4,500.00	6,300.00
Planning Board Salary	85,518.00		44,131.64	41,386.36
Planning Board Expense	8,650.00		2,164.98	6,485.02
Planning Board County Assessments	3,756.00		3,755.46	0.54
Board of Appeals Wages	21,375.00		9,724.53	11,650.47
Board of Appeals Expense	1,500.00		82.50	1,417.50
Municipal Buildings Wages	149,451.00		73,237.72	76,213.28
Municipal Buildings Expense	270,950.00		96,066.90	174,883.10
Municipal Buildings Expense Prior Year	7,100.00		5,311.63	1,788.37
Prescott Bldg Maintenance FY19	31,872.48		20,187.98	11,684.50
Municipal Buildings Minor Capital	20,000.00		13,720.83	6,279.17
Muni Bldgs Repair FY20	19,614.52		17,960.76	1,653.76
Muni Bldgs Police Sta Improvements Prior Yr	20,000.00		15,183.52	4,816.48
ADA Improvements FY19	38,377.31		8,040.99	30,336.32
Muni Bldgs Police Sta Roof/Siding FY21	50,000.00		0.00	50,000.00
Building Security FY17	2,800.09		0.00	2,800.09
Insurance and Bonding	250,000.00		235,072.79	14,927.21
Insurance and Bonding Deductible Reserve	12,000.00		1,446.00	10,554.00
Insurance and Bonding Deductible Rsrv Prior Yr	8,779.95		0.00	8,779.95
Insurance and Bonding, 111F	25,000.00		0.00	25,000.00
Ins. and Bonding, 111F Prior Year	5,000.00		193.20	4,806.80
Town Report	1,500.00		0.00	1,500.00
Postage and Copying Expense	70,000.00		24,060.88	45,939.12
Postage and Copying Expense Prior Year	2,568.96		661.96	1,907.00
Central Purchasing (Office Supplies)	17,000.00		4,347.71	12,652.29
Telephone Expenses	35,000.00		12,255.53	22,744.47
Telephone Expenses Prior Year	5,000.00		651.42	4,348.58
TOTAL GENERAL GOVERNMENT	3,143,603.69	(8,000.00)	1,465,788.66	1,669,815.03

PROTECTION PERSONS AND PROPERTY

Police Department Salary	268,334.00		69,180.02	199,153.98
Police Department Wages	1,968,864.00		969,146.46	999,717.54
Police Department Wages PY	0.00		0.00	0.00
Police Department Expense	217,200.00		73,414.18	143,785.82
Police Department Expense PY	25,175.13		125.13	25,050.00
Police Department Lease for Motorcycles	4,920.00		4,920.00	0.00
Police Department Cruisers FY21	56,570.00		0.00	56,570.00
Police Department Minor Capital	20,000.00		0.00	20,000.00
Fire Department Salaries	235,000.00		117,499.98	117,500.02
Fire Department Wages	999,244.00		443,007.59	556,236.41
Fire Department Expense	200,905.00		70,378.10	130,526.90
Fire Department Expense: Prior Year	203.00		203.00	0.00
Fire Department Minor Capital Prior Year	8,791.61		231.16	8,560.45

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Fire Dept Ambulance #2 FY21	325,000.00		0.00	325,000.00
Fire Department:Hydrant Charges Groton	1.00		0.00	1.00
Fire Department: Hydrant Charges W. Groton	1.00		0.00	1.00
Police & Fire Communications Wages	416,823.00		135,732.93	281,090.07
Police & Fire Communications: Expense	23,875.00		2,602.53	21,272.47
Police & Fire Communications: Exp Prior Year	45.00		40.43	4.57
Police & Fire Communications: Bldg Upgrade 19	60,000.00		0.00	60,000.00
Police & Fire Communications: Bldg Upgrade 18	42,498.84		0.00	42,498.84
Police & Fire Communications: Bldg Upgrade 20	60,000.00		0.00	60,000.00
Building Inspector Salary	93,975.00		72,521.98	21,453.02
Building Inspector Wages	56,970.00		26,314.68	30,655.32
Building Inspector Expense	3,100.00		906.04	2,193.96
Salary/Fees-Gas/Plumbing/Elec Inspectors	30,000.00		17,700.00	12,300.00
Gas/Plumbing/Elec Inspector Expense	5,000.00		1,377.13	3,622.87
Gas/Plumbing/Elec Inspector Exp Prior Year	79.18		79.18	0.00
Sealer Weights & Measures Salary Fees	3,200.00		160.00	3,040.00
Sealer Weights & Measures Expense	100.00		0.00	100.00
Earth Removal Inspector Salaries	2,500.00		0.00	2,500.00
Earth Removal Inspector Expense	100.00		0.00	100.00
Animal Inspector/Control Officer Salaries	4,164.00		2,082.08	2,081.92
Animal Inspector/Control Officer Expense	800.00		0.00	800.00
Civil Defense Salaries	4,000.00		0.00	4,000.00
Civil Defense / EOC Expenses	12,500.00		7,800.00	4,700.00
Dog Officer Salary	15,000.00		7,003.12	7,996.88
Dog Officer Expense	4,000.00		2,503.99	1,496.01

TOTAL PROTECTION PERSONS/PROPERTY

5,168,938.76	0.00	2,024,929.71	3,144,009.05
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SCHOOLS

Nashoba Valley Tech High School Assmt	688,273.00		516,204.75	172,068.25
Groton Dunstable Reg School Dist Capital Assmt	265,172.00		132,586.00	132,586.00
Groton Dunstable Reg School Dist Assmt	22,727,239.00		11,363,619.50	11,363,619.50
TOTAL SCHOOLS	23,680,684.00	0.00	12,012,410.25	11,668,273.75

HIGHWAY AND HEALTH

General Highway Salary	115,659.00		60,349.67	55,309.33
General Highway Wages	708,055.00		318,132.01	389,922.99
General Highway Expense	136,900.00		50,355.78	86,544.22
General Highway Expense Prior Year	110.00		110.00	0.00
General Highway Road Maintenance	90,000.00		13,957.62	76,042.38
Hwy Pickup Truck FY21	45,000.00		0.00	45,000.00
James Brook Maintenance FY19	50,000.00		0.00	50,000.00
Snow & Ice Overtime	140,000.00		33,648.72	106,351.28
Snow & Ice Expense	165,000.00		22,999.40	142,000.60
Snow & Ice Hired Equipment	35,000.00		6,298.25	28,701.75

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Street Lighting	15,000.00		3,077.62	11,922.38
Waste Disposal Wages	143,243.00		66,167.05	77,075.95
Waste Disposal Consulting	5,850.00		5,850.00	0.00
Waste Disposal Expense	44,486.00		27,210.69	17,275.31
Waste Disposal Tipping Fees	175,000.00		83,456.26	91,543.74
Waste Disposal Tipping Fees Prior Year	2,840.95		795.00	2,045.95
Waste Disposal Minor Capital	10,000.00		0.00	10,000.00
Tree Warden Expenses	3,000.00		0.00	3,000.00
Tree Department Tree Work	11,500.00		4,800.00	6,700.00
Graves Registration Salary	250.00		125.00	125.00
Graves Registration Expense	760.00		590.96	169.04
Care of Veterans' Graves	1,550.00		1,550.00	0.00
Board of Health Expense Consulting	8,000.00		8,000.00	0.00
Board of Health Engineering	10,000.00		1,100.00	8,900.00
Board of Health Engineering Prior Year	1,187.50		1,187.50	0.00
Board of Health Nursing/ Health Services	43,416.00		31,828.63	11,587.37
Council on Aging Salaries	81,868.00		42,091.03	39,776.97
Council on Aging Wages	81,026.00		37,988.54	43,037.46
Council on Aging Expense	8,454.00		2,225.41	6,228.59
Senior Center Van Wages	52,091.00		17,778.43	34,312.57
Senior Center Van Expenses	17,673.00		1,557.30	16,115.70
Senior Center Van Expenses Prior Year	143.54		143.54	0.00
Veterans' Agent Salary	5,000.00		2,500.03	2,499.97
Veterans' Agent Expense	1,100.00		0.00	1,100.00
Veterans' Agent: Veteran's Benefits	42,000.00		15,725.46	26,274.54
TOTAL HIGHWAY AND HEALTH	2,251,162.99	0.00	861,599.90	1,389,563.09
CULTURE AND RECREATION				
Library Salaries	407,364.00		205,470.32	201,893.68
Library Wages	331,959.00		120,309.53	211,649.47
Library Expense	205,304.00		71,811.10	133,492.90
Library Expense PY	22,560.00		10,861.75	11,698.25
Library Emergency Exit Repair FY19	40,000.00		40,000.00	0.00
Country Club: Salaries	161,634.00		81,259.67	80,374.33
Country Club: Wages	129,000.00		62,587.42	66,412.58
Country Club: Expenses	127,000.00		84,323.81	42,676.19
Country Club: Expenses Prior Year	25.00		22.77	2.23
Country Club: Triplex Mower FY17 Cap Lease	5,100.00		5,091.45	8.55
Country Club Pool Improvements FY20	12,581.42		11,520.69	1,060.73
Park Department Expense	55,759.00		11,336.18	44,422.82
Care of Old Burying Ground	800.00		0.00	800.00
Town Forest Committee FY11	2,800.00		0.00	2,800.00
Town Forest Committee FY21	5,000.00		0.00	5,000.00
Commemorations & Celebrations	500.00		0.00	500.00
Great Lakes Advisory Committee Expense	2,385.00		0.00	2,385.00
Weed Harvester Expense	22,000.00		17,438.13	4,561.87

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Water Safety Wages	4,200.00		0.00	4,200.00
Water Safety Expense	11,732.00		690.44	11,041.56
Water Safety Expense Prior Year	3,400.00		2,900.00	500.00
TOTAL LIBRARY & CITIZENS' SERVICES	1,551,103.42	0.00	725,623.26	825,480.16
DEBT SERVICE				
Principal Long-term Debt	1,129,424.00		524,393.38	605,030.62
Interest Long-term Debt	598,828.00		303,289.13	295,538.87
Principal/Interest Short-term Debt	9,050.00		0.00	9,050.00
TOTAL DEBT SERVICE	1,737,302.00	0.00	827,682.51	909,619.49
EMPLOYEE BENEFITS				
County Retirement Assessment	2,090,289.00		2,090,289.00	0.00
Unemployment Compensation	15,000.00		5,203.50	9,796.50
Unemployment Compensation Prior Year	13,040.00		0.00	
Health & Life Insurance	1,726,080.00		997,262.80	728,817.20
Health & Life Insurance Prior Year	5,000.00		4,000.00	1,000.00
Medicare Employer Contribution	135,000.00		64,697.21	70,302.79
Medicare Employer Contribution Prior Year	5,500.00		4,903.98	596.02
TOTAL EMPLOYEE BENEFITS	3,989,909.00	0.00	3,166,356.49	823,552.51
WATER DEPARTMENT				
Water Department Salaries	154,549.00		75,944.33	78,604.67
Water Department Wages	176,927.00		79,165.47	97,761.53
Water Department Expense	666,300.00		244,480.56	421,819.44
Water Department Expense Prior Year	33.00		32.16	0.84
Water Manganese Project (from E&D) FY20	135,241.39		49,598.89	85,642.50
Whitney Well Project	100,000.00		0.00	
Water Department Debt Service	402,140.00		339,231.55	62,908.45
TOTAL WATER DEPARTMENT	1,635,190.39	0.00	788,452.96	846,737.43
SEWER DEPARTMENT				
Sewer Department Salaries	20,179.00		10,244.23	9,934.77
Sewer Department Wages	50,695.00		23,754.00	26,941.00
Sewer Department Expense	706,032.00		226,787.10	479,244.90
Sewer Department Expense Prior Year	35.00		28.47	6.53
Sewer Department Debt Service	5,504.00		5,339.83	164.17
TOTAL SEWER DEPARTMENT	782,445.00	0.00	266,153.63	516,291.37
4 CORNERS SEWER DEPARTMENT				
4 Corners Sewer Salaries				
4 Corners Sewer Wages	0.00	0.00	0.00	0.00
4 Corners Sewer General Expenses	37,805.00	0.00	10,360.84	27,444.16
TOTAL 4 CORNERS SEWER DEPARTMENT	37,805.00	0.00	10,360.84	27,444.16
LOCAL CABLE ACCESS				
Cable Department Salaries	78,695.00		40,252.58	38,442.42
Cable Department Wages	56,454.00		26,601.21	29,852.79
Cable Department Expense	74,655.00		15,594.01	59,060.99

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Cable Department Expense Prior Year	150.00		125.99	24.01
Cable Department Minor Capital	5,000.00		0.00	5,000.00
Cable Department Minor Capital Prior Year	3,500.00		2,958.00	542.00
TOTAL CABLE DEPARTMENT	218,454.00	0.00	85,531.79	132,922.21

STORMWATER ENTERPRISE

Stormwater Wages	43,800.00		0.00	43,800.00
Stormwater Expenses	95,000.00		8,645.03	86,354.97
Stormwater Minor Capital	50,000.00		0.00	50,000.00
TOTAL STORMWATER ENTERPRISE	188,800.00	0.00	8,645.03	180,154.97

COMMUNITY PRESERVATION

Operating Reserve	5,000.00		55.00	4,945.00
Unallocated Reserve Debt Service	392,891.00		388,740.63	4,150.37
Unallocated Reserve Duck Pond Restore FY18	12,684.33		8,707.95	3,976.38
Unallocated Reserve Prescott Upgrades FY19	145,330.00		145,330.00	0.00
Unallocated Reserve Baddacook Pond FY19	9,225.66		0.00	9,225.66
Unallocated Reserve Conservation Fund Trf	219,000.00		219,000.00	0.00
Unallocated Res Lost Lake/Knops Pond FY21	95,000.00		0.00	95,000.00
Unallocated Reserve Prescott Phase 3 FY21	6,000.00		0.00	6,000.00
Community Housing Reserve Wages	51,385.00		17,382.93	34,002.07
Community Housing Emergency Rental Assist	200,000.00		200,000.00	0.00
Historic Resource Library Pocket Doors FY21	10,500.00		0.00	10,500.00
Historic Resource Reserve Portraits FY21	11,400.00		0.00	11,400.00
Historic Res. Rsv Monument Restoration FY17	23,927.50		0.00	23,927.50
Historic Res. Rsv Prescott Upgrades FY19	71,693.03		71,693.03	0.00
Historic Res. Rsv Prescott Phase 3 FY21	119,000.00		83,399.86	35,600.14
Historic Resource WWII Cannon FY21	15,000.00		0.00	15,000.00
Historic Resource Fitch's Bridge Wall FY20	23,537.38		0.00	23,537.38
Open Space Hazel Grove FY21	9,242.00		0.00	9,242.00
Open Space Reserve Surrenden Debt Service	90,000.00		90,000.00	0.00
Open Space Conservation Fund Trf	2,000.00		2,000.00	0.00
TOTAL COMMUNITY PRESERVATION	1,512,815.90	0.00	1,226,309.40	286,506.50

CAPITAL PROJECT FUND

Complete Streets	40,544.34		720.77	39,823.57
Senior Center Building	53,269.20		6,199.00	47,070.20
DPW Garage FY19	265,859.33		251,941.50	13,917.83
Library Roof FY19	75,066.13		50,000.00	25,066.13
Fire Engine #3 FY20	650,000.00		647,336.74	2,663.26
TOTAL CAPITAL PROJECTS FUND	1,084,739.00	0.00	956,198.01	128,540.99
GRAND TOTAL	46,794,153.15	(8,000.00)	24,417,397.41	22,368,755.74