

2012 Annual Town Report

GROTON



Fitch's Bridge

**GROTON, MASSACHUSETTS
MIDDLESEX COUNTY
www.townofgroton.org**



Settled: May 23, 1655

Type of Government: Open Town Meeting; Town Manager

Location: Northwestern part of Middlesex County

Population from 2012 Annual Town Census: 10,844

Registered Voters as of December 31, 2012: 7,708

Elevation at Town Hall: 320 feet above sea level

Highest Elevation: Chestnut @ 516 feet above sea level

Area in Square Miles: 32.54
(Largest Town-in-area in Middlesex County)

Miles of Plowed or Maintained Roads: 107

In Memoriam 2012

Let the residents of Groton pause and reflect for a moment on those who served.

Margaret McPartlan

Jane Chalmers

Roland Hamilton

Winifred Marsh



2012 Proclamations

*On behalf of the citizens of the Town of Groton, the Board of Selectmen issued proclamations and set aside an **“APPRECIATION DAY”** for the following citizens and organizations who have made significant contributions to the community:*

COMMUNITY

Arbor Day

April 4, 2012

EMPLOYEES

Valerie Jenkins

November 3, 2012

Owen M. Shuman

December 12, 2012

EAGLE SCOUTS

Christopher Ryan Marsh

April 22, 2012

Finn Rory Garvey

May 6, 2012

Chase Mitchell Conklin

June 2, 2012

Christopher Andre Bonaccotta

June 10, 2012

Michael Spaulding Jr.

November 17, 2012

James Lynch

November 17, 2012



Board of Selectmen

Stuart M. Schulman, Chair

Stuart M. Schulman, Chair

Anna Eliot, Member

Anna Eliot, Member

Peter S. Cunningham, Vice Chair

Peter S. Cunningham, Vice Chair

Joshua A. Degen, Member

Joshua A. Degen, Member

John G. Petropoulos, Clerk

John G. Petropoulos, Clerk

Michael Bouchard, Clerk

Michael Bouchard, Town Clerk

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FEDERAL, STATE AND COUNTY OFFICIALS

PRESIDENT

Barack H. Obama
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500
202-456-6213
Visitors Office: 202-456-2121

UNITED STATES SENATORS

Scott Brown
317 Russell Senate Office Building
Washington, DC 20510
Phone: (202) 224-4543
Fax: (202) 228-2646

2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
Phone: (617) 565-3170
Fax: (617) 723-7325

John F. Kerry
304 Russell Senate Building
Washington, D.C. 20510
(202) 224-2742 FAX 224-8525

1 Bowdoin Square, 10th Floor
Boston, MA 02114
(617) 565-8519 FAX 248-3870
john_kerry@kerry.senate.gov

REPRESENTATIVE IN CONGRESS 5TH CONGRESSIONAL DISTRICT

Niki Tsongas
2229 Rayburn House Office Building
Washington, D.C. 20515
(202) 225-3411 FAX 226-0711

11 Kearney Square
Lowell, MA 01852
(978) 459-0101 FAX 459-1907
www.house.gov/meehan

GOVERNOR

Deval Patrick
State House, Rm. 360
Boston, MA 02133
(617) 725-4005 FAX 727-9725
www.mass.gov

ATTORNEY GENERAL

Martha Coakley
One Ashburton Place
Boston, MA 02108-1698
Consumer Hotline (617) 727-8400
(617) 727-2200 FAX 727-3265

DISTRICT ATTORNEY MIDDLESEX COUNTY

Gerard T. Leone, Jr.
40 Thorndike Street
Cambridge, MA 02141
(617) 679-6500 FAX 225-0871
www.middlesexda.com

SECRETARY OF STATE

William Galvin
One Ashburton Place, Room 1611
Boston, MA 02108-1512
(617) 727-7030 FAX 742-4528
cis@sec.state.ma.us

SENATOR IN GENERAL COURT

Eileen Donoghue
First Middlesex District
State House, Rm. 112
Boston, MA 02133-1053
(617) 722-1630 FAX 722-1001
Eileen.Donoghue@masenate.gov

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington
First Middlesex District
State House, Rm. 237
Boston, MA 02133-1054
(617) 722-2305 FAX 722-2598
sheila.harrington@mahouse.gov

REGISTER OF DEEDS

Eugene C. Brune
Post Office Box 68
208 Cambridge Street
Cambridge, MA 02141
(617) 679-6300
middlesexsouth@sec.state.ma.us

REGISTER OF PROBATE

Tara DeCristofaro
208 Cambridge Street
Cambridge, MA 02141-0068
(617) 768-5800 FAX 225-0781

SHERIFF

Peter J. Koutoujian
Superior Court House
40 Thorndike St., Post Office Box 97
Cambridge, MA 02141
(617) 494-4410 FAX 494-1795

Town Departments

Accountant.....	978-448-1107
Board of Selectmen.....	978-448-1111
Board of Assessors.....	978-448-1207
Board of Health	978-448-1120
Building & Zoning Department.....	978-448-1109
Commissioners of Trust Funds	978-448-2031
Conservation Commission	978-448-1106
Council on Aging	978-448-1170
Dep't of Public Works	978-448-1162
Electric Light Department	978-448-1150
Fire Department	978-448-6333
Groton-Dunstable Regional School District.....	978-448-5505
Groton Pool & Golf Center	978-448-3996
Groton Public Library.....	978-448-1167
Historic Districts Commission.....	978-448-1109
Housing Authority	978-448-3962
Human Resources/Personnel.....	978-448-1145
Information Technology.....	978-732-1889
Inspector of Animals.....	978-448-1111
Park Commission	978-448-1173
Planning Board.....	978-448-1105
Police Department.....	978-448-5555
Sewer Commission.....	978-448-1117
Tax Collector/Treasurer	978-448-1103
Town Clerk.....	978-448-1100
Water Department.....	978-448-1122
Veteran's Service Officer.....	978-448-1175
Zoning Board of Appeals.....	978-448-1121

GROTON'S ELECTED OFFICIALS



Board of Selectmen

Board of Assessors

Board of Health

Nashoba Associated Board of Health

Commissioners of Trust Funds

Electric Light Department

Groton-Dunstable Regional School District

Report from Superintendent

School District Report

Boutwell Early Childhood Center

Florence Roche Elementary School

Regional Middle School

Regional High School

Swallow Union Elementary School

Pupil Personnel Services

Peter Twomey Youth Center

Groton Public Library

Housing Authority

Park Commission

Planning Board

Sewer Commission

Town Clerk

Water Department

BOARD OF SELECTMEN

Mark W. Haddad, Town Manager

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings Every Monday

(978) 448-1111 Fax: (978) 448-1115

boardofselectmen@townofgroton.org



Photo by Karen Riggert

The past fiscal year has been busy. Fran Dillon, a great Selectman, retired. We welcomed new member Jack Petropoulos to the Board.

Groton finances continue to be well managed, and taxation for fiscal 2013 was once again under the levy limit.

Fiscal 2013 saw the approval of the new Center Fire Station. This exciting project is now under way. Other projects worthy of note – the Town approved the removal and replacement of Fitch's Bridge, and the Tarbell School will become a pre-school facility.

Looking towards the future, the Board of Selectmen has initiated a study of Town Meeting, aimed at determining what, if any, improvements or changes can be made to better represent Groton's citizens. A committee was formed to study the possibilities for underground utilities on Main Street.

Respectfully submitted,

Stuart M. Schulman,
Chairman

BOARD OF ASSESSORS

Rena Swezey, Principal Assessor

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings as Posted

(978) 448-1127 Fax: (978) 448-1115

assessors@townofgroton.org

The Board of Assessors is the local government responsible for establishing the value of property for tax purposes. The assessors are responsible for valuing all taxable property both real and personal for the town as well as motor vehicle excise tax. Assessed values are subject to triennial review and certification by the Department of Revenue. The Assessors grant all statutory exemptions and act on all abatement applications. The Assessors are responsible for defending all appeals made to the Appellate Tax Board. The Assessors administer all special assessments qualifying farm and forest management programs. Assessments in Massachusetts are based on full and fair cash value as of January 1st.

The real estate valuations were adjusted based on the market value of properties that sold in Groton during calendar year 2011.

The real estate valuations through calendar year 2011 demonstrated that real estate has seen a slight decline in the Groton market in some neighborhoods in town while other have seen a slight increase in sales. The tax rate went from \$16.08 to \$16.85 for FY 2013.

The office continues the process of mandated cyclical inspections of all properties throughout the town. This is achieved by visiting the properties by means of Sales Verification, Building Permits, Occupancy Permits, and Abatement Inspections. The Board of Assessors is a working board doing all the statistical analysis needed to do In-House Valuations each year to maintain the Fair and Full Cash Value of all properties in the Town of Groton.

In April, Kathy Miller resigned from our office after 10 years working for the Board of Assessors to take a position as the Assistant Assessor for the City of Leominster.

In August, Jonathan Greeno was hired as our new Assistant Assessor/Field Appraiser. Jonathan came to us with 13 years' experience as a fee appraiser.

The office staff strives to continue to give the good service that the Groton taxpayers have come to expect.

Respectfully submitted,

Board of Assessor's

Jenifer Evans, Chair

Garrett Boles, Member

Rena Swezey, Clerk

Office of the Assessors' Staff

Rena Swezey, Principal Assessor

Jonathan Greeno, Assistant Assessor

Rebecca Babcock, Office Assistant

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BOARD OF ASSESSORS		
Fiscal 2013 Recapitulation Abstract		
<u>Amounts to be raised:</u>		
a. Appropriations		34,140,364.00
b. Other amounts to be raised		
Total overlay deficits of prior years	292.51	
Total Cherry Sheets Offsets	13,230.00	
Snow and Ice Deficit	0.00	
TOTAL		13,522.51
c. State and County cherry sheet charges		81,042.00
d. Allowance for abatements and exemptions (overlay)		221,028.10
TOTAL amount to be raised		34,455,956.61
<u>Estimated receipts and other revenue sources:</u>		
a. Estimated receipts - State		
Cherry sheet estimated receipts	802,427.00	802,427.00
b. Estimated receipts - Local		
Local receipts not allocated	3,365,120.00	
Enterprise funds	1,652,789.00	
Community Preservation funds	769,138.00	
TOTAL		5,787,047.00
c. Revenue sources appropriated for particular purposes		
Free cash	750,124.00	
Other available funds	1,676,200.00	
TOTAL		2,426,324.00
d. Other revenue sources appropriated specifically to reduce the tax rate		
Free cash...appropriated on or before June 30, 2007	0.00	
Free cash...appropriated on or after July 1, 2007	0.00	
Other source	0.00	
TOTAL		0.00
e. Total estimated receipts and other revenue sources		9,015,798.00
<u>Summary of total amount to be raised and total receipts from all sources:</u>		
Total amount to be raised		34,455,956.61
Total estimated receipts and other revenue sources	9,015,798.00	
Total real and personal property tax levy	25,440,158.61	
Total receipts from all sources		34,455,956.61
<u>Assessed Valuation:</u>		
Personal Property	25,275,839.00	
Real Estate, Commerical, Industrial	1,509,801,698.00	
Total Valuation	1,535,077,537.00	
Tax Rate per Thousand	16.08	
Tax Exempt Property Valuations	280,671,061.00	
<u>Dwellings:</u>		
1 Family-3,129		
2 Family - 132		
3 Family - 12		
Condo Units - 212		
Mobile Homes-9		
Multi- Houses- 29		
Apartments- 13		
Mixed use-40		

BOARD OF HEALTH

Dawn Dunbar, Land Use Assistant

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 1st & 3rd Monday 7:00pm

(978) 448-1120 Fax: (978) 448-1113

health@townofgroton.org

The Board of Health continued to serve the Town's residents and businesses in meeting the challenges of environmental and public health needs. The three-member elected Board meets on the first and third Monday of the month at 7:00 PM in the Town Hall.

The Board of Health administers state and local laws, regulations, and policies in conformance with Massachusetts General Laws, Chapter 11, sections 26-32. The Board is committed to the protection of public health and the environment through enforcement of state statutes, local by-laws and regulations, regular inspections, and responses to Townspeople's concerns.

The Board of Health reviewed/granted the following permits:

• Subsurface sewage disposal system permits:	51
• Subsurface sewage disposal system variances:	8
• Well permits	10
• Well variances	2
• Tobacco control permits	10
• Trash hauler permits	4
• Stable licenses	28

During 2012, the Board of Health and Nashoba Associated Boards of Health, in conjunction with the Massachusetts Department of Public Health, sponsored a number of clinics for influenza vaccinations. The Board of Health has also been working over the past year to update their sewage disposal system regulations and hopes to complete them by the end of 2013.

The Board of Health would like to thank Nashoba Associated Boards of Health Director James Garreffi, Health Agent Ira Grossman and the Land Use Department staff at Town Hall for their continued support throughout the year.

Respectfully submitted,

Susan Horowitz, Chair

Jason Weber

Robert Fleischer

BOARD OF HEALTH
Nashoba Associated Board of Health
Ira Grossmam, Environmental Administrator
Office Hours: Mon. -Fri. 8:00am-4:30pm
Meeting to public twice a week
(978) 772-3335 Fax: (978) 772-4947
Web page: nashoba.org

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Groton**. In 2012 particular efforts were made to respond to a series of new service demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. Some of the new service demands included:

- Maintaining Nashoba's internet web site to provide information for the public. (**See *nashoba.org***)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Groton Board of Health up-to date on matters of emergency preparedness planning
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Groton-Dunstable Regional High School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Groton's Board of Health**. Included in highlights of 2012 are the following:

- Through membership in the Association, **Groton** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**
- Reviewed **95** Title 5 state mandated private Septic System Inspections for **Groton** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Groton Board of Health for enforcement action.

By the **Groton** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

Environmental Health Department

Environmental Information Responses Groton Office (days)

82

The Nashoba sanitarian is available for the public twice a week at the Groton Board of Health Office.

*(Groton residents can also reach their Sanitarian by calling the Nashoba office in Ayer,
Monday – Friday 8:00AM –4:30PM)*

Food Service Licenses & Inspections

58

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspections

22

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations	25
Nashoba, as agent for the Groton Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.	
Septic System Test Applications	39
Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.	
Septic System Lot Tests	87
Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.	
Septic System Plan Applications	46
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.	
Septic System Plan Reviews	72
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.	
Septic System Permit Applications (new lots)	30
Septic System Permit Applications (upgrades)	20
Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.	
Septic System Inspections	28
Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.	
Septic System Consultations	2
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	
Well Permits	14
Water Quality/Well Consultations	7
Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.	
Rabies Clinics - Animals Immunized	15
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.	
<u>Nashoba Nursing Service & Hospice, Home Health</u>	
Nursing Visits.....	2237
Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.	
Home Health Aide Visits	601
Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.	

Rehabilitative Therapy Visit 1737

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits 26

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visits..... 137

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Clinics

Local Well Adult, Support Groups, & Other Clinic

Visits 328

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Groton 217

Patients receiving other vaccines..... 2

Number of patients whom attended Well

Adult Clinics from Groton 79

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Groton** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases:

Investigated..... 92

Confirmed..... 27

Communicable Disease Number of Cases

• Anaplasmosis.....	2
• Campylobacter	1
• Cryptosporidiosis	1
• Giardia	2
• Hepatitis C	1
• Influenza	10
• Lyme disease	5
• Malaria.....	1
• Pertussis	1
• Salmonellosis.....	1
• Streptococcus Pneumonia.....	2

Health Promotion

Skilled Nursing Visits	44
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Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	336
Students Participating.....	187
Referred to Dentist.....	19

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	10
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COMMISSIONERS OF TRUST FUNDS

Karen Tuomi, Executive Director
 Meetings by Appointment
 Legion Hall, 75 Hollis Street, Groton, MA
 (978) 448-1173 trustfunds@townofgroton.org

TRUST FUND	7/1/11			6/30/12
	Balance	Additions	Deductions	Balance
BARR EYE	\$3,808	\$104	\$0	\$3,912
MARIA BELITSKY SCHOLARSHIP	\$16,686	\$107	\$37	\$16,756
PETER BERTOZZI SCHOLARSHIP	\$144,137	\$7,946	\$2,687	\$149,396
BLOOD CEMETERY	\$5,420	\$52	\$0	\$5,472
BUTLER SCHOOL REUNION	\$14,062	\$481	\$0	\$14,543
CHAMPNEY CEMETERY	\$3,309	\$47	\$0	\$3,356
DALRYMPLE EYE	\$25,200	\$519	\$0	\$25,719
GANSER/VAN HOOGEN	\$55,109	\$5,707	\$839	\$59,977
GREEN CHARITY	\$818,887	\$37,461	\$14,121	\$842,227
GROTON COMMONS	\$10,889	\$401	\$0	\$11,290
LAWRENCE LIBRARY	\$45,791	\$1,984	\$0	\$47,775
LECTURE	\$3,593,727	\$188,954	\$63,160	\$3,719,521
LIBRARY BOOK	\$144,752	\$6,443	\$0	\$151,195
JOHN ROBBINS LIBRARY	\$2,694,056	\$136,303	\$51,999	\$2,778,360
JOHN ROBBINS SCHOLARSHIP	\$15,669	\$663	\$0	\$16,332
ROBERTSON/ONNERS	\$38,061	\$536	\$73	\$38,524
MARY SAWYER	\$4,493	\$205	\$0	\$4,698
SHEPLEY CHARITY	\$522,773	\$25,594	\$19,904	\$528,463
SHEPLEY FOUNTAIN	\$6,652	\$354	\$597	\$6,409
SPAULDING	\$1,003	\$40	\$0	\$1,043
PETER TWOMEY SCHOLARSHIP	\$29,767	\$711	\$52	\$30,426
WATERS VOCATIONAL EDUCATION	\$4,702,165	\$242,384	\$86,901	\$4,857,648
TOTAL	\$12,896,416	\$656,996	\$240,370	\$13,313,042

Trust fund balances consist of two categories, Non-Expendable (Principal) and Expendable (Accumulated Earnings). Only the Expendable portion may be disbursed. The total balance of \$13,313,042 consists of \$10,609,476 is Non-Expendable and \$2,703,566 is Expendable. The amount in the additions column is a combination of dividends and interest earned plus the value changes in the investment portfolio.

Due to the limited space in this report, the deduction category as shown is comprised of regular disbursements and fluctuations in the market.

The Trust Fund Commissioners constantly monitor the market and are in communications with our expert financial advisors. These two things coupled with conservative "Legal" list of investments, lead us to anticipate a stabilization of the trust funds in the future.

TRUST FUNDS

Peter E. Bertozzi Trust and Scholarship Fund

The Bertozzi Trust and Scholarship Fund was established by the Squannacook Sportsmen's Club to promote an interest in conservation and environmental studies. Monies may also be used to support conservation activities in Groton. The 2012 recipients of the Peter E. Bertozzi Scholarship were Anna-Linnea Towle and Ben Chilcoat. Each award was in the amount of \$750.

Blood-Bigelow-Shepley-Ames Free Lecture Fund

The Lecture Fund received 77 applications from organizations and groups to provide a variety of lectures, concerts, and performances, free to Groton residents. Of those received, 71 requests were granted at the minimum, partial funding.

Community Children's Fund

The Community Children's Fund continued to work year round. Along with the 11 families and 26 children who received aid in December, the Fund continues to provide school supplies, sports and camp programs and after school activities year round.

Dorothy Ganser van Hoogen & Andre B. van Hoogen Trust and Scholarship Fund

The purpose of this Fund is to assist and encourage residents of Groton to pursue a program of post high school education. Sophia McPhee was the 2012 recipient.

Peter M. Twomey Memorial Scholarship Trust Fund

The recipients of this Trust Fund are chosen based on an essay they write responding the question, "As Peter Twomey had been a "Crusader Who Promised to Excel", how will you use your special abilities to make a positive contribution to our world?" The 2012 recipient of this award was Kelly Corey.

Frank F. Waters Vocational Education Scholarship Trust Fund

Eight students received scholarships of \$4000 toward their first year at a vocational education institution, eight applicants was granted an award of \$3000 toward their second year and two adults were granted awards of \$1500.

Maria Belitsky Trust and Scholarship Fund

The purpose of the Fund is to provide an annual scholarship to students who demonstrate an interest in the horticultural field. The 2012 recipient was Kiersten Bieren.

Respectfully submitted,
Thomas Hartnett, Commissioner
Diane Hewitt, Commissioner
Joseph Twomey, Commissioner

ELECTRIC LIGHT DEPARTMENT

Kevin Kelly, Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd Monday 7:30pm

(978) 448-1150 Fax: (978) 448-1159

commission@grotonelectric.org Web page: grotonelectric.org



At one hundred and three years old, the Groton Electric Light Department has outgrown its current office and garage facilities. As we build for our future, our longstanding mission remains - *to provide power at the highest degree of reliability at the lowest cost that fiscal prudence dictates.*

It took most of 2011 and all of 2012 to secure the necessary permits for the construction of our new office and garage facilities which will be located on Station Avenue. Our plan is to issue a contractor RFP in early spring and to begin construction in the early summer of 2013. Revenues were down almost 1% for 2012 after a mild winter and minimal growth. Below is a summary of our 2012 operations. Our complete report, including audited financial statements, will be available for the annual spring Town Meeting.

Operations

As part of building for our future, GELD has been updating its aging vehicle fleet and should have an upgraded fleet by 2014. Keeping equipment up-to-date and in good condition helps meet the safety needs of our linemen. We doubled our pole replacement and tree-trimming in 2012. Investments in these areas ensure long-term reliability for our customers. This assisted in our response to the October 2012 storm which had all Groton households restored within 24 hours. The residential demand response program ended in 2012 as it was not economically viable due to the decline in the dollar amounts of the capacity market in 2012 as well as lower capacity dollars forecasted for the future. We thank all of the volunteer participants and we hope to revisit a similar program in the future when it makes economic sense to do so.

Power Supply

Natural gas prices remained secure throughout 2012 which meant favorable power costs to Groton Electric and lower rates for Groton ratepayers. The Berkshire Wind Power Project that is partially owned by Groton had its first full year of production. GELD has also been researching possible solar farms to be constructed on GELD-owned land. Wind and Solar energy sources help to diversify GELD's power supply portfolio and also help to reduce our reliance on fossil fuels.

Rates

Rates decreased in September 2012 for a second consecutive year – the customer charge for all rate classes decreased by \$1.00. We offer a 10% discount to customers who pay their bill by the 12th of the month and we offered a double discount twice in 2012 – once in early fall and once to celebrate the holidays for the bill received December 1. The discount policy encourages our customers to pay early and helps contribute to low arrears year after year. We ended the year with the sixth lowest rates out of 42 Massachusetts utilities for the average 750 kWh electric user. The two investor-owned utilities that service the surrounding towns, National Grid and Unitil, have rates that are 16% & 60% higher than Groton Electric respectively.

As we secured the necessary permits in 2012 for our new facilities, GELD's focus is building for our bright future. Plans for our new building will keep our management and staff busy for the next year or so. We look forward to modern facilities (with a historic feel) and to providing the excellent service that Groton ratepayers have grown accustomed to. Thank you to our Commissioners for overseeing our operations and thank you to Groton ratepayers for their continued support of their locally owned and operated Light Department!

Respectfully submitted,

Kevin P. Kelly, Manager
Rodney R. Hersh, Chairman

Chris Christie, Member
Kevin J. Lindemer, Member

GROTON/DUNSTABLE REGIONAL SCHOOL DISTRICT

Administrative Offices: Prescott School Building, 145 Main Street
P.O. Box 729, Groton, MA 01450
(978) 448-5505 Fax: (978) 448-9402

Anthony J. Bent, Ed.D. Superintendent of Schools

School Committee Meetings
1st & 3rd Wednesday of the month at 7:00pm
Groton-Dunstable Regional High School Library

Change dominated the landscape as FY2012 closed and the new fiscal year began. Superintendent Mastrocola left the district, I became interim superintendent and Ms. Kerry Clery joined the administration with the title of Director of Teaching, Learning, and Accountability. Immediate priorities focused on the required negotiation with the Groton-Dunstable Education Association to implement a new educator evaluation program effective with the opening of school. Those negotiations were completed in the summer and the School Committee and the Education Association voted to adopt the model that the Department of Elementary and Secondary Education had recommended.

With the continued evolution of the Curriculum Frameworks into the national initiative entitled, the Common Core State Standards, teachers in the district began the work of aligning curriculum to the new federal guidelines in English Language Arts and Mathematics. Fortunately, the professionalism of the staff is such that this important work continues at a fast pace and will remain a priority in the years ahead.

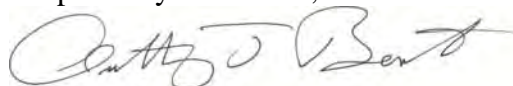
Budget development for next year quickly became another high priority: it required the district to seek additional funding for the schools. The operating budget of the district in FY2010 was \$35,967,807. The current operating budget is \$34,891,906, representing a decrease of \$1,075,901 from three years ago. While the schools have been able to protect class sizes across the district, reductions took place in supports for the classroom that we must now address.

Technology is one of those needs. Only one of our schools has wireless capacity, many of our classroom computers are inadequate for today's requirements, the network has limited capacity to serve the increasing demands placed upon it, and there are no support staff at the elementary or middle school level to assist teachers with the integration of technology into classroom practice. Technology, both in terms of infrastructure and staff support, must be addressed. In this very high performing school district, we are behind in a critical area.

Curriculum support, in terms of leadership in curricular areas is also a need that will begin in FY2014, but will continue in the years ahead. Teachers deserve feedback on their teaching and curriculum from content specific leaders. Currently, only principals and assistant principals evaluate staff and, as skilled as they are, cannot offer suggestions for improvement in all areas of the curriculum. Strengthening the role of department heads at the high school level and identifying lead teachers at the middle school level will be a step in the right direction.

The citizens of Groton-Dunstable can be justly proud of their school district. In the classroom, on the field, and on stage, our students perform at levels that are far, far above the average in the State. Not only do Groton-Dunstable students do well in terms of traditional academic measures (e.g., 95% to college), they genuinely enjoy their educational experience- just ask them!

Respectfully Submitted,



Anthony J. Bent, Ed.D., Superintendent

Director of Business and Finance

For FY 2012 the district ended the year with an excess and deficiency (E&D) balance of \$1,349,249 representing 3.87% of the 2013 budget. By law the district is permitted to maintain a fund balance of 5% of the budget in order to pay for unanticipated expenses particularly in the areas of private school special education tuitions and building infrastructure repairs (HVAC, plumbing, electrical etc.).

The district continues to be concerned with state aid particularly with Chapter 70/71 and Special Education Circuit Breaker. For FY 2013, the School Committee approved the transfer of \$450K from the E&D account in order to balance the budget of \$34.9M. Healthcare expenses remain a major cost driver.

The district is a member of the State's Group Insurance Commission (GIC) and we are hopeful that recent health reforms at the state level will result in low single digit premium increases that are in line with cost of living increases.

The District has completed three oil to gas heating conversions (Swallow Union, Prescott & Florence Roche) and will be replacing the Middle School South roof this summer along with replacing the school's current light fixtures with more efficient and lower wattage fixtures.

With respect to technology, wireless has been installed at the High School and Prescott buildings. In FY 2014, and subject to available funding, we plan to complete wireless installations in the middle and elementary schools. In addition, several computer labs have been updated with newer laptops and PC's.

As we prepare the FY 2014 budget, the district will work closely with both towns in order to maintain assessments at affordable levels.

Respectfully Submitted,

Gerald Martin
Director of Business and Finance

Boutwell Early Childhood Center

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 75 children aged 3-5 over the past year as well 12 children who attended the Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Accomplishments 2012:

- Reworked the alignment of specific preschool curriculum with the new Massachusetts Common Core Standards and the Guidelines for Preschool Learning Experiences
- Sixth year of the School Council for the Boutwell School, the Council focused on improving social opportunities as well as marketing and increasing enrollment.
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- Improved the Kindergarten readiness program to better prepare children who will be age eligible for Kindergarten the following year
- Trained staff to increase the play and social skills of students in inclusive classrooms
- Added three iPads for classroom use to improve student learning

Goals for 2013:

- Complete the work on the alignment of our English Language Arts curriculum to the new Common Core and the Guidelines for Preschool Learning Experiences
- Train staff in new ways to increase the math skills of preschool students
- Upgrade the school phone system

Boutwell welcomed the following new staff members for the 2011 – 2012 school year:
student support assistants – Laura Donnelly, Dena Hance and Stasia Twomey; Extended Day teacher – Natalie Morgan
and occupational therapy assistant – Jenna Archibald.

With the continued focus on English Language Arts (as we align to the new Common Core), Boutwell students are working hard to achieve pre-reading and pre-writing skills that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are developing hand dominance, stamina for writing, writing the letters in their name, letter and number recognition and proper text orientation.

Respectfully Submitted,
Russell Hoyt, Early Childhood Director,
Boutwell Early Childhood Center

Florence Roche Elementary School

The Florence Roche Elementary school currently serves 555 students, kindergarten through 4th grade. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Accomplishments in 2012:

- Successfully instituted Open Circle bus groups to improve students' readiness for learning
- Focused our curriculum improvements in the new Common Core State Standards, work is being done in Math and Literacy.
- Continued alignment of curriculum and instructional practices with Swallow Union.
- Instituted new monthly math facts and end of unit assessments in math.
- Revised beginning and end of year reading assessment.
- Continued support for enrichment opportunities for our students and through the dedication of our parents and PTA, we offer:
 - Ski Club
 - A community-run School Play
 - PTA sponsored and organized enrichment programs
- Small group topic focused MCAS tutoring to 3rd and 4th grade students.
- Community outreach
 - Students raised funds to support victims of Hurricane Sandy
 - Gave food baskets to local senior citizens
 - Made Thanksgiving placemats for the Senior Center
 - Donated toys to children less fortunate.

Goals for 2013:

- Focus our curriculum and align all areas with the new the Common Core State Standards.
- Increase the use of our social skills curriculum, Open Circle, to include all parts of the day including lunch, recess and bus rides.
- Increase the use of technology in the classroom and across all learning environments.

Florence Roche welcomed the following staff members during the 2012-2013 school year:

Speech and Language Pathologist – Shaunna Kelly, Math Specialist – Sue Wynn (shared with Swallow Union), Literacy Specialist – Deb Murphy (shared with Swallow Union) and Paraprofessional – Julianna Akt.

We are very excited to report that we became a level one school, meaning we moved up a level as we met our improvement goals for last year's MCAS scores. To see our scores please go to:

<http://profiles.doe.mass.edu/accountability/report/school.aspx?linkid=31&orgcode=06730010&orgtypecode=6&>

Respectfully submitted, Russell Hoyt, Principal, Florence Roche Elementary School

Groton-Dunstable Middle School

During the 2012-2013 school year, the Middle School has continued to implement best teaching practices to enhance teaching and learning. Cluster grouping (for gifted and talented students) was piloted in grade 7. Overall, the pilot is going quite well. This year, all incoming 5th grade students will be given the opportunity to take the NNAT which is a test that identifies students who are gifted and talented. Those students who score in the 98th percentile will be placed in a cluster group next fall.

In Special Education, we have implemented two very important intervention programs based on the needs of our students. One is the Therapeutic Learning Center for those students who have social-emotional issues. The other is the ELA Language Based Classroom (grades 5-8) to give those students who have documented language-based learning disabilities full access to the general curriculum in the least restrictive environment within their educational community. **Other accomplishments include:**

- School – wide assemblies on bullying/cyber bullying, Handicap Awareness and Black History Month (cultural)
- MCAS – MCAS tests are now being measured with a Progress and Performance Index (PPI). The PPI combines information about narrowing proficiency gaps; growth and graduation dropout rates (High School only) over multiple years into a single number. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher. The following are the results for the Middle School –

All students met the target (Cumulative and Performance Index = 84)

High Need Students (Special Education, English Language Learners) did not meet the target (Cumulative and Performance Index = 53)

Students with disabilities did not meet the target (Cumulative and Performance Index = 51)

White students met the target. (Cumulative and Performance Index = 84)

- Continuing to use summative and formative assessments to assess mastery of content
- Providing teachers professional development (during early release days) to continue to align our present curriculum with the new Common Core State Standards
- Raised over \$10,000 for Project Mitten (sending donations to needy families during the holiday season)
- Destination Imagination Teams are competing this year
- School Wide Spelling and Geography Bees
- All grade 5 teachers have piloted two different math programs (Envisions and Go Math) that are aligned with the Common Core State Standards and are differentiated accord to students' readiness level. Both integrate technology into the curriculum. A presentation will be given to School Committee.
- The Middle School has upgraded its technology hardware by purchasing 30 new PC's for the South Computer Lab, 4 new projectors, 1 new PC (touchscreen), 2 video cameras, 1 new printer, a cart of 61 laptops for MSS, 32 monitors for PC. In addition, 20+ laptops were donated and upgraded to Windows 7.
- With the recent tragedy in Connecticut, we are reviewing all of our safety/security protocols in the event of an emergency.

Respectfully Submitted,
Steven M. Silverman, Principal

Groton-Dunstable Regional High School

By all measures, Groton-Dunstable Regional High School is a high performing school. The students arrive willing to learn and eager to succeed. At the core of the school's success is the staff, which must be commended for their dedication to students, and their willingness to work hard, adapt, and remain flexible as the seemingly endless changes in education continue.

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2011-2012 school year. By no means an exhaustive list, the data and achievements listed below span the areas of academics, athletics, visual and the performing arts, and provide a glimpse into the quality of the students attending our schools.

Performance Data

- U.S. News Rankings: Top 10% in Massachusetts (40th), top 2% nationally (901)
- Received AP Honor Roll Award for increasing enrollment without sacrificing scores
- Total students enrolled in AP have increased 100% over the course of five years while the percentage of students scoring 3 or better has remained steady at over 90%
- 95% of the GDRHS graduating class of 2012 enrolled in post-secondary institutions
- GDRHS SAT scores for 2012: Reading (536), Writing (517), Math (581)
- 100% of our students taking AP Calculus scored a 5
- 99% of our students taking the Statistics AP exam scored a 3 or higher
- 92% of our student taking the Chemistry A.P. exam scored a 3 or higher
- 79 % of our students taking Environmental Science A.P. exams scored a 3 or higher
- 88% of our students taking U.S. History A.P. exams scored 3 or higher
- 89% of our students taking Physics A.P. exams scored 3 or higher
- 97% of our students taking the Statistics AP exam scored a 3 or higher
- 84% of our students taking Biology A.P. exams scored 3 or higher
- 92% of our students taking English Literature A.P. exams scored 3 or higher
- 33% of our students taking the Spanish Language A.P. exam scored a 3 or higher

On the 2012 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.

- Math: 97% Advanced & Proficient (Tied for 17th in State)
- English: 100% Advanced & Proficient (Tied for 1st in State)
- Science: 88% Advanced & Proficient (Tied for 45th in State)
- There were 63 Adams Scholarship Winners

2011-2012 Accomplishments

- Seven students recognized at the Boston Globe Scholastic Awards
- GD Chamber performed at the Olympic Games
- Boys Soccer won a state championship title
- Boys Hockey won a state championship title
- Veterans Day ceremony honored all veterans of the armed forces. Sgt. Woitowicz was honored and Lt. Colonel John Giger and Colonel Kevin Erickson were gracious enough to be guest speakers
- Hockey team honored Sgt. Woitowicz and local veterans
- 3rd Annual Domestic Violence week was a success
- 2nd Annual Cultural Fair celebrated the diversity of more than 45 countries
- Pink Week raised awareness and funds for breast cancer research
- Community Service Week provided clothes to Groton Give and Take, food to Loaves and Fishes, and raised money for local charities
- Breast cancer and testicular cancer awareness assemblies held

- 9th grade orientation, “Free to be Ourselves,” featured 150 high school volunteers and more than 150 incoming 9th graders
- GDEF provided thousands of dollars in grants that are positively impacting students
- Festival of One-Act Plays was a success
- School wide Poetry Out Loud competition
- Woman in History events were a success
- GDRHS offered more than 24 different athletic programs and 43 teams
- Football completed another successful season qualifying for the Central Mass Playoffs
- The Field Hockey Team made the playoffs
- Brendan Hunter advanced to the individual state golf championships and finished 3rd
- More than 65% of our student body participated in athletics

Respectively Submitted,

Michael Mastrullo, Principal
 Marissa Brisson, Assistant Principal
 Rick Arena, Dean of Students

Swallow Union Elementary School

Swallow Union School is located in the center of Dunstable. The Union building was dedicated in December, 1895 with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and we have roughly 292 students.

Our staff of well-trained professionals continues to be eager to learn new teaching techniques to enhance their daily instruction. They set high expectations for themselves and their students. Currently, our School Improvement Plan focuses on technology and the new Common Core Curriculum. During the next couple of years, we will be working to align our current curriculum to the new Common Core, which is shared with many states across the country. Technology is another area on which we are focusing. We are in the process of updating our teacher and student computers and utilizing many other forms of technology that can greatly enhance the quality of teaching and learning. We are also working on a more consistent base with the staff at Florence Roche in aligning our common assessments and sharing best teaching strategies.

During this school year our students continued to excel academically. They scored in the top 10% state wide on the MCAS, and they continue to show growth in many of our district wide academic assessments.

Lastly, Swallow Union continues to house the school district’s Applied Behavior Analysis program, which is contracted through the New England Center For Children. This program is for students with intense special needs and has been a wonderful asset for all our students.

Respectfully Submitted,

Peter Myerson, Principal

Pupil Personnel Services

The Pupil Personnel Services Department provides support services for students in the Groton-Dunstable Regional School District to allow students to make effective progress in all academic areas. Support services provided to students include: nursing, guidance counseling, special education, early childhood education, psychological services, behavior consultation, and related therapy services that include school adjustment counseling, speech/language, occupational and physical therapy, augmentative technology, and special transportation. All schools have a registered nurse, guidance counselors, a team chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services and psychological services. The school district has developed and implemented language-based classrooms at the Middle School for grades 5-6 and 7-8, and a therapeutic learning center at both the Middle School and the High School to provide support to students with learning disabilities and/or social/emotional issues that impact their learning in the general curriculum. The teachers in each of these programs received training during the summer and ongoing consultation from outside experts during the school year to ensure the success of the programs. The continuing goals of Pupil Personnel Services Department are: to support the co-teaching model through professional development for teachers, to facilitate positive transition for students changing schools through a collaborative process that includes staff and parents, to provide professional development to teachers on scientifically researched instructional methods, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services as possible for special education children within the school district.

Respectfully Submitted,
Camilla Huston
Director of Pupil Personnel Services

Peter Twomey Youth Center

The Peter Twomey Youth Center (PTYC) is the base for the Extended Day Programs (FR/SU/BT/MS); Community Education Programs (adult and children's enrichment); publication of the District's periodical; and, scheduling for all district facilities including the Performing Arts Center, the Black Box Theater, classrooms, gyms and fields. It is self-supporting and funded by tuitions, community donations and fundraisers. It is located on the main campus of the schools in Groton.

The Extended Day Program, at all locations, is committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment. The Extended Day Program also offers a summer day camp program for elementary and Middle School students during the month of August. The Community Education Program was able to increase its offerings during the year with additional adult education classes along with a wider variety of children's enrichment programs. Included in the children's programs are the Middle School and Elementary school (FR/SU) plays, the middle school ski program, the Elementary band program and the High School After 2 Club. Summer camp programs include tennis (Elementary and MS) and speed and agility Training (HS).

This was the first year that district published the *Barometer*. This periodical, which is scheduled to be published 3 times a year, is designed to disseminate timely and accurate information about our school district to all residents of our two towns. It will also include pertinent town information.

The PTYC continues to offer needed meeting space for community groups and gym space for children/adult athletics along with weekend social space for planned Middle School activities.

Respectfully Submitted,
Karen Tuomi, Director of Extended Day and Community Services

GROTON PUBLIC LIBRARY

Vanessa Abraham, Library Director

Owen Smith-Shuman, Retired December

Hours: Tues. -Thurs. 10:00am-9:00pm; Wed. & Fri. 10:00am-5:00pm

Sat. 10:00am-3:00pm; Sun. 1:00pm-5:00pm; Closed Mondays

Main Desk: (978) 448-1167 Children's Room: (978) 448-1168

Info/Reference: (978) 448-8000 Fax: (978) 448-1169

The Groton Public Library's mission is to provide free access to collections, services and programs that enrich the lives of all in our community and to provide this in a professional, friendly and confidential environment that also promotes the joys and benefits of reading and learning. Here are some highlights of what was achieved in 2012:

New Programs & Experiences

- **Lifelong Learning Courses.** The top request from our 2010 community survey, we held our first lifelong learning courses in the fall, covering the topics of Justice, TED Talks, and Memoir Writing.
- **Online Courses.** We provided Transparent Language Online & Universal Class for self-directed learning.
- **Reading Assistance with Certified Therapy Dogs.** We partnered with Book Buddy, a program for children to improve their reading skills by reading aloud to a calming, non-judgmental dog.
- **Guinea Pig.** We adopted a guinea pig from the Lowell Humane Society and by popular vote named him Felix. He is a big crowd-pleaser and library patrons of all ages visit him often in the Children's Room.

New Services

- **Extra Hours.** We added 4 more hours on Wednesdays (closing at 9 pm instead of 5 pm).
- **Coffee.** By popular request, we set up a self-service coffee station on the second floor.
- **Fax service.** We started a public fax service at the Reference Desk, which gets used almost every day.
- **Non-Fiction Reorganization.** We rearranged non-fiction into twelve broad subject categories to make our collection easier to browse (e.g. Home, Work & School, Body & Soul)
- **More Electronic Download Options.** We expanded our eLibrary offerings with Axis 360 (ebooks), Freading (ebooks) and Freegal (emusic).

Noteworthy Events

- **Popular Programs:** Author Gish Jen, Egypt in the News, Dog Behavior 101, GrotonREADS events (book: *Moneyball* by Michael Lewis), The President's Women, Cooking with Chocolate, Shop for Free with Coupons, Artist's Receptions, Movie Nights and Llama Lounges for Teens, and all Children's Events.
- **Library Space Planners** were brought in to help library staff best determine how to expand our teen area and improve space usage. Our space reconfiguration project will begin in 2013.
- **Director Owen Smith-Shuman retired** after 25 years of service. Vanessa Abraham was hired as the 10th Director in 159 years.

By the Numbers

- Lent **225,363** items (21 items per capita)
- Received **579,904** hits on gpl.org
- Engaged **8,670** people at **455** programs and special events
- Provided **13,340** free and legal downloadable songs
- Registered **256** teens for summer reading, and they read **2,053** books
- Taught **26 classes**, or **570** students, from Florence Roche and Swallow Union Schools about library resources and services, and supplied every child with a library card.
- Signed up **601** children for summer reading, and they logged **7,638** hours of reading
- Delighted **5,478** children at **240** programs
- Collected **\$18,948** in fines, fees, and services
- Greeted **95,291** visitors to the Library

Respectfully submitted by the Trustees of the Groton Public Library,

Nancy Wilder, Chair
Susan Hughes, Vice-Chair

John J Kelly, Secretary
Jane Allen

Mark Gerath
Kristen von Campe

HOUSING AUTHORITY

Lisa Larrabee, Executive Director

Office Hours: Mon. & Tues. 8 a.m. – 12:30 p.m.

& Wed. & Thurs. 11:30 a.m. – 4 p.m.

Meetings (on Second Wednesday of every month)

at 19 Lowell Road, 7 p.m.

(978) 448-3962 Fax: (978) 448-5845

grotonhousing@verizon.net

The Groton Housing Authority (GHA) is the local body responsible for the expenditure of State and Federal housing grants. We currently own and manage 20 units of State-subsidized rental housing for the elderly and disabled and eight units of rental housing for families. In addition to our State public housing inventory we also own nine units of rental housing for moderate-income families located on Sandy Pond Road. Our housing programs are subsidized and regulated by the Commonwealth and require no financial contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of four Commissioners who are elected by town residents to five-year terms and one who is appointed by the Governor. At the annual meeting of the Commissioners held in September of 2012, members were elected to the following positions: Daniel Emerson, Chairman; Ellen Todd, Vice Chairman; Alicia Hersey, Treasurer; Ron Peck, Asst. Treasurer; Brooks Lyman, Secretary. The Board meets on the second Wednesday of every month at 19 Lowell Road, 7pm.

Board member Alicia Hersey currently serves on the Groton Housing Partnership and Daniel Emerson represents the Housing Authority on the Community Preservation Committee.

Lisa Larrabee serves as the Housing Authority's Executive Director. Lisa has established regular office hours at the 19 Lowell Road office. They are Monday and Tuesday 8:00 AM to 12:30 PM and Wednesday and Thursday 11:30 AM to 4:00 PM. Lisa may also be reached by calling 978-448-3962, or emailing to grotonhousing@verizon.net.

The Commissioners and Staff hosted the eleventh annual summer cookout get-together for our elderly, disabled and family tenants. The event was well attended and enjoyed by all. The Residents of Elderly/Handicapped programs meet occasionally on a social basis in our community room. They have been serving light lunches or coffee and donuts and have also had guest speakers such as Staff of the Groton Senior Center and Chief Palma of the Groton Police Department.

The Housing Authority continues to explore possibilities to expand the town's housing stock for low and moderate-income seniors, families and those with disabilities. CPA funds in the amount of \$25,000.00 were appropriated for pre-development studies to be conducted on a parcel of land owned by the Authority on Nashua Road. At this time the Groton Housing Authority is working with other town boards to develop this parcel of land for affordable housing.

The Authority continues to work cooperatively with the Town on various affordable housing issues and has served as the local lottery agent for several first-time homebuyer affordable housing lotteries. The Authority also serves as the long-term monitoring agent for several affordable units, assuring that these units will remain affordable in perpetuity as stated in the deed restrictions.

Respectfully Submitted,

Daniel Emerson, Chairman
Ellen Todd, Vice Chairman
Alicia Hersey, Treasurer
Ron Peck, Asst. Treasurer
Brooks Lyman, Secretary

PARK COMMISSION

Rebecca Babcock, Administrative Assistant
Meetings 2nd Wed. of Month
Legion Hall, 75 Hollis Street
(978) 732-1893

The Town of Groton's Park Commission continues to maintain and schedule use for all parks, commons, and playing fields under its jurisdiction.

As in the past, the Park Commissioners work closely with the Town's youth athletic leagues to ensure that the fields under their jurisdiction are used to the maximum benefit of town residents. The Commissioners would also like to express their appreciation to Lawrence Academy, Groton School, and Groton-Dunstable Regional Schools for their cooperation in opening their fields for town use.

The Smith Social Pavilion continues to be a valuable asset to the Town of Groton with increased use by residents. Some of these uses include weddings, birthday parties, concerts, and public functions. Some of these public gatherings include housing the music for the July Fireworks display and the New Year's Christmas Tree Bonfire. These are two of the most widely attended Town functions held during the course of the year.

The Park Commissioners along with the Groton Youth Baseball League, through the use of CPA funding, successfully completed the Field of Dreams baseball field at Cow Pond. This field will help to alleviate some of the stress that the youth athletic leagues are placing on the Town's fields.

The Christine Hansen Memorial Playground is also under our jurisdiction. The playground is enjoyed daily by residents of all ages.

As in the past, we are very pleased to continue our agreement with the Groton Riding and Driving Club and the Groton Pony Club at Hazel Grove Park. These groups maintain the Hazel Grove at no cost to the Town while all residents who enjoy horses may use it. The formation of the Hazel Grove Agricultural Association this year will help bring the fairground back to the vibrant facility it once was. Our thanks to the Hazel Grove Agricultural Association for their commitment to making sure that Hazel Grove Park will hold a secure place in Groton's recreational future.

During this year, we had three Eagle Scout projects completed in our parks and fields. Ryan Hamerla made a memorial to Sgt. William J. Woitowicz at Stonebridge Field. At the dedication service on November 10th, the Park Commissioners voted to change the name of the field to the Sgt. William J. Woitowicz Field. David Fitzpatrick made a Gold Star memorial at Sawyer Common and it was dedicated at the Veteran's Day service on November 11th. Hunter Brining repaired fencing at the Town Field behind the library for his project.

Respectfully submitted,

Donald R. Black, Chairman
Jonathan Strauss, Vice-Chairman
Steve Hall

Jeffrey Ohringer
Laurie Smigelski

PLANNING BOARD

Michelle Collette, Land Use Director/Town Planner

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting Every Thursday @ 7:30pm

(978) 448-1105 Fax: (978) 448-1113

planning@townofgroton.org

The Planning Board's jurisdiction is established in two state statutes, the Zoning Act, Chapter 40A, and the Subdivision Control Law, Chapter 41, Sections 81A-81GG. At the local level, the Planning Board's authority is defined in the Code of the Town of Groton, Chapter 218 Zoning, and Chapter 381 Subdivision of Land. Zoning amendments must be adopted by a two-thirds vote of Town Meeting. The Subdivision Regulations, Site Plan Review Regulations, Shared Driveway Regulations, Scenic Roads Regulations, and Town Center Overlay District Design Guidelines are adopted and revised by a majority vote of the Planning Board after a duly advertised public hearing. The Zoning By-Law, Subdivision Regulations, Zoning Map, Town Center Overlay District Map, and Water Resource Protection District Map are available on the Town's web site and may be purchased in the Town Clerk's office in the Town Hall.

During 2012, the Planning Board reviewed the following applications:

Approval Not Required Plans (ANR)	11
Preliminary Subdivision Plans	0
Definitive Subdivision Plans	0
Definitive Plan Modifications	0
Expedited Permit (Chapter 43D)	0
Special Permits	15
Site Plan Review	8
Planned Multifamily Concept Plans	0
Major Project Concept Plans	0
Rezoning Petitions	1

The Planning Board and its consultant, Community Opportunities Group, continued to work on the update of the Comprehensive Master Plan. The Planning Board voted unanimously to adopt Phase I of the Master Plan. Subsequently, the 2012 Spring Town Meeting voted to endorse Phase I of the Master Plan which is available on the Town's website.

The Board began working on Phase II of the Master Plan with Community Opportunities Group and Dodson Associates. The first task is the revisions of the Town Center Overlay District Design Guidelines. The Board sponsored a series of visioning sessions, facilitated by Peter Flinker of Dodson Associates, with townspeople to solicit opinions on land use and future development in the Town Center. The Board thanks all who participated.

The Board appreciates the Town Departments, especially the public safety officials, for their assistance and guidance throughout the year.

Respectfully submitted,

John Giger, Chairman
Russell Burke
Carolyn Perkins
Scott Wilson

George Barringer
Jason Parent
Timothy Svarczkopf
Michelle Collette, Land Use Director/Town Planner

SEWER COMMISSION

April Iannacone, Business Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 1st & 3rd Wed. 3:00pm

(978) 448-1117 Fax: (978) 448-1123

sewer@townofgroton.org

The Sewer Commission is pleased to make the following report for the calendar year ending December 31, 2012 to the sewer rate payers and the citizens of the Town of Groton.

2012 Review

Our flows to the Pepperell Treatment Plant decreased by approximately 15% in 2012 over that treated in 2011. This is in relationship to a major initiative by the Sewer Commissioners to reduce inflow and infiltration of groundwater into the sewer collection system. By removing inflow and infiltration of groundwater, we pay lower treatment costs and therefore can lower your sewer rates. This remediation program will continue in 2013 and is in the planning stages with our consultants and the Pepperell DPW. Furthermore, by removing inflow and infiltration from the sewer collection system, we have more capacity to permit for growth. The Sewer Commission continues to keep a careful eye on all new requests for sewer capacity.

Over the past three fiscal years, the Board of Sewer Commissioners has lowered sewer rates by nearly 22%. The rate decreases are due to the Commission's commitment to identifying and repairing inflow and infiltration of groundwater or leaks in the sewer system and repairing them. This commitment to repairing and reducing inflow and infiltration will continue in 2013. In addition, the Sewer Department paid off the major bonds that were purchased in order to construct the Center Sewer Collection System. The reduction or elimination of this large debt payment lowers the department's expenses and therefore lowers the need to generate revenue. The Board will deliberate another rate decrease in 2013 after a thorough review of the 2012 revenue and expense projections.

In 2013, the Sewer Department will be making major improvements to its two sewer pumping stations, Nod Road and Partridgeberry Woods. These plans include the replacement of the pumps and motors at both stations with more efficient pumps and motors. This will result in lower energy needs and lower operational costs.

Groton wastewater treated at the Pepperell Wastewater Treatment Plant:

2008 – 47,189,749 gallons or 129,287 avg. gpd

2009 – 44,160,457 gallons or 120,988 avg. gpd

2010 – 43,264,894 gallons or 117,537 avg. gpd

2011 – 46,895,258 gallons or 128,413 avg. gpd

2012 - 39,682,200gallonsor 108,719ave gpd

As always, we extend our thanks to the Pepperell DPW and its employees for their continuing cooperation and support and also to the Groton Water Department for its help during the year.

Respectfully submitted,

Sewer Department Staff:

April R. Iannacone, Business Manager

Ruth M. Stevens, Assistant

Board of Sewer Commissioners:

James L. Gmeiner, Chairman

Thomas D. Orcutt, Vice-Chairman

Thomas D. Hartnett, Clerk

TOWN CLERK

Michael Bouchard, Town Clerk

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1100 Fax: (978) 448-2030

townclerk@townofgroton.org

In 2012, the Town Clerk's office had a busy elections year, conducting the Presidential Primary, Town Election, State Primary and General Presidential elections. In addition to the elections, this office administered the town census to approximately 4800 households (utilizing the Commonwealth's Voter Registration Information System (VRIS)) . The information provided by the Town Census is statistically important, as well as being the basis for updating the Voter List, which, of course, enables voting. Because of the important elections this year, many voters contacted our office with questions and change requests.

The population in Groton as of December 31, 2012 is 10,844 with 7708 registered voters, an increase of <1% and 5% respectively. The November 6 **Presidential** Election realized an 81% voter turnout, with 6325 people voting.

In 2012, the office also qualified 40 public commissioners, processed 11 Fuel Assistance applications for non-senior residents requiring assistance, administered the oath of office to all of our appointed and elected officials, performed 491 notarial services, registered 1242 dogs, and processed approximately 1117 transfer station transactions on behalf of the Department of Public Works. Acting as the Town's Register of Vital Records, the office recorded 88 Births, 42 Deaths and 45 Marriages in 2012.

Two Annual Town Meetings were held during 2012 – Spring (April 30) and Fall (October 15). Important issues before the Town this year included purchasing land for, and designing a new center fire station and the creation of a Lost Lake Sewer District. The Annual Town Election was held on May 22. Turnout for this election, which featured a contested race for the Board of Selectmen, was 19%.

Pursuant to new state statutes, the Clerk's office continued to define and implement procedures to help the Town comply with the evolving requirements of the Commonwealth's Open Meeting, Conflict of Interest and Campaign Finance Laws. Transition to these new procedures continues to be smooth, thanks in large part to a dedicated office staff and a cooperative audience. The Clerk's Office worked closely with Jason Bulger, IT Director, to implement a web-based meeting posting system. The system has worked very well, and is being rolled out to distributed end users.

The Town Clerk participated as a member of the Center Fire Station Building Committee. This Committee analyzed and recommended a site for a proposed new center fire station. The Committee also recommended the selection of Dore and Whittier as Design Architects. A Feasibility Study was completed. Town Meeting approved the funding of the fire station Design Phase, which resulted in building specifications and bid documents. Bids were solicited, with 11 general contractor bids received. At this writing, bids are being reviewed and the appropriate bid will be presented to a Special Town Meeting on January 26, 2013. If approved by town meeting, construction is expected to start in the spring of 2013.

In 2012, the Clerk's office processed 2912 financial transactions for townspeople, in addition to the many requests for information, notarization and other non-financial interactions. The Clerk's Office turned over the following amounts to the Town Treasury:

Various Certificates and fines	\$	9,535
Dog License Revenue	\$	12,354
Transfer Station transactions	\$	24,813
Total:	\$	46,702

The Office of the Town Clerk wishes to thank our many volunteers, partners, election workers, committee members, and town department staffs for cooperation and assistance in 2012. Special thanks goes to our hardworking and very effective Assistant Town Clerks: Nancy Pierce and Marcy Birmingham. It's been our privilege to serve the people of Groton during 2012, and we look forward to an exciting and productive 2013.

Respectfully submitted,

Michael F. Bouchard, Town Clerk

WATER DEPARTMENT

Thomas D. Orcutt, Water Superintendent

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd & 4th Tues. 7:30p.m.

(978) 448-1122 Fax: (978) 448-1123

water@townofgroton.org



The Board of Water Commissioners is pleased to make the following report for the calendar year ending December 31, 2012 to the water rate payers and citizens of the Town of Groton.

The water department staff continues to work very hard in optimizing the drinking water supply systems and the quantity and quality of the water delivered to your home or business. Some of these improvements include updates to our S.C.A.D.A. system (Supervisory Control and Data Acquisition) to include the Whitney Pond Pumping Facilities. This allows our technicians to monitor all of our facilities remotely from any location.

The Baddacook Pond Cistern/Well was cleaned and a new pump is being installed in the well in 2013 in order to more efficiently pump water from the source. In addition, technicians made minor adjustments to the treatment works at Baddacook in order to improve the pumping capabilities and reduce operational and maintenance costs for the facility.

Water conservation and irrigation will continue to play a very significant role in the day to day operations of the water department. Conformance with the Mandatory Odd/Even Water Conservation Program is paramount by all of our customers in order to remain in compliance with the registered and permitted water withdrawals by the Commonwealth. Recently approved legislation imposed on all water suppliers in Massachusetts will roll back water withdrawals to the permitted amounts in 2005. On the surface this may not appear to be a problem; however this adjustment has serious financial ramifications to the current customer base as well as for new growth in Groton. As the Commonwealth restricts or reduces what we are currently permitted to pump by rolling back our permit to 2005 withdrawal rates, the costs to produce this valuable commodity will increase so that we can meet our operating budgets. In order to meet these revised water withdrawal guidelines, the Water Conservation Program will need to be very closely monitored in 2013. We are respectfully asking folks to carefully monitor their own irrigation systems every day and make the required adjustments in order to comply with our water withdrawal permits.

Statistical Information - Period ending December 31, 2012:

Total Gallons of water pumped	163,990,100 Gal. per Year
Ave. Daily Consumption	0.449 Million Gal. per Day
Max. Daily Consumption – July 24 th	1.031 Million Gal. per Day
Accounts	1,859
New Accounts	18
Water Mains	51.2 Miles
New/Replaced Water Mains	0.0 Miles
Total Hydrants (Public and Private)	374 Hydrants
Hydrants added to the system	2 Hydrants

The Water Department wishes to thank the following departments for their continued cooperation and assistance in the daily operations of the water supply system: Office of the Town Manager, Electric Light Department, Highway Department, Land Use Departments and the Police & Fire Departments.

The Board of Water Commissioners and the Water Department Staff also wishes to thank Commissioner and Vice-Chair, Jessica Cajigas for her service on the Board. Ms. Cajigas committed herself in understanding the policies required to operate a municipal water supply system. The Department also wishes to once again thank Patricia Dufresne for her service as the Water and Sewer Department's Business Manager. Her assistance in training our new Business Manager, April Iannacone and her friendly approach to our customers and vendors has been superior and will be missed.

Respectfully Submitted,

Water Department Staff:

Thomas D. Orcutt, Water Superintendent
April R. Iannacone, Business Manager
Ruth M. Stevens, Assistant
George E. Brackett, Senior Water Technician
Kevin B. Loughlin, Senior Water Technician

Board of Water Commissioners:

James L Gmeiner., Chairman
Jessica Cajigas, Vice Chairman*
Gary W. Hoglund, Member
Martin G. Schaefer

*resigned

GROTON'S MUNICIPAL OFFICES



Accountant
Building & Zoning Department
Conservation Commission
Council on Aging
Dep't of Public Works
Fire Department
Groton Pool & Golf Center
Historic Districts Commission
Information Technology
Inspector of Animals
Police Department
Tax Collector/Treasurer
Total Principal 2012
Tax Receivables
Veteran's Service Officer
Zoning Board of Appeals

ACCOUNTANT

Patricia DuFresne, Town Accountant

Valerie Jenkins, Retired Town Accountant December

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1107 (978) 448-1115

accountant@townofgroton.org

The following financial report summarizes Fiscal Year 2012 (period ending 6-30-2012).

General Fund: The General Fund ended the year with a favorable fund balance, generating \$1,136,576 of “free cash” or a 3.9% excess when compared to the initial FY 12 General Fund budget of \$29,351,837. Detailed analysis is beyond the scope of this report, but the following information may be of interest. The “free cash” amount is almost identical to last year’s number, reflecting a continued advantage relating to State grant receipts which offset some appropriated costs. State reimbursements for prior year flood and winter storm expenses continue to play a part in the Town’s favorable year end position. The “free cash” total also includes approximately \$324,000 in unexpended free cash from the previous year’s certification. Cautious use of appropriations in general led to almost \$435,000 in unexpended funds, most notably in insurance reserves. Finally, the Finance Committee’s Reserve Fund also returned more than \$56,000 to the free cash total.

Other Funds: The Town’s other funds – Gift, Grant, Revolving, Receipts Reserved, and Trusts – all closed the year with positive balances, except for small deficits in several reimbursable grants. Revenue to cover these deficits will be received from the State in FY2013. State grant review procedures often result in reimbursement delays; this has no significant effect on Free Cash.

Community Preservation Fund: The State continues to match local CPA surcharges. The match received in FY12 was just over \$200,000 or about 37% of local surcharge receipts. This was significantly higher than the 22% projected by the State. Collection of CPA surcharge continues to be excellent; with slightly under \$8,000 left uncollected at year end. There were four active CPC projects at the end of the fiscal year, as well as the Surrenden Farms debt service on the books. Funding for the Conservation Commission’s Land Fund was voted to begin the new fiscal year. The Community Preservation Fund continues to comprise a significant portion of the Town’s “non-general fund” area of the balance sheets.

Enterprise Funds: Water and Sewer Funds both ended the year with favorable balances. Again, detailed analysis is beyond the scope of this report. However, in general terms, the Water Department closed the year with \$225,932 in free cash, or an excess of 21% compared to the FY 12 budget of \$1,078,349. This is very comparable to the prior year’s “free cash” level, reaffirming the positive trend in the financial performance of this Enterprise. This result can be contributed to recovering revenue from construction projects and generally conservative use of appropriations. The Sewer Department’s free cash was certified at \$702,936 or an excess of 95% compared to the FY 12 budget of \$738,079. This number is also very comparable to that of the prior year, and is largely reflective of unexpended prior year free cash.

Reserves: The Town’s Stabilization Fund ended the year at \$1.3 million and the Capital Stabilization Fund at almost \$766,000 (although \$505,200 of that balance was reserved for expenditures in FY2013). The Conservation Fund closed the year at \$648,000.

Departmental Changes: The past year was one of transition for the Accounting Department. Long-time Town Accountant, Valerie Jenkins, retired in December after spending 2 (arduous) years training the incoming Town Accountant in preparation for her retirement. As the new Accountant, I am very excited to have been given the opportunity to serve the Town in an increased capacity. I am truly grateful to the Board of Selectmen, The Town Manager, and of course, Valerie Jenkins for providing a comprehensive training program including plenty of “hands-on” experience that helped make this transition a smooth one. We all miss Valerie very much, but wish her all the very best in her well-deserved retirement!

Patricia Dufresne, Town Accountant

SEE APPENDIX FOR ACCOUNTANTS REPORT

BUILDING & ZONING DEPARTMENT

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
(978) 448-1109 Fax: (978) 448-1113
building@townofgroton.org

The Building Department is charged with enforcing the State Building Codes and the Town of Groton Zoning By-Laws. Our goal is always to ensure the safety and quality of life for the residents, businesses and visitors of Groton. We are resident and contractor friendly and are available to answer your questions or concerns.

Please feel free to call us or stop in on the 2nd floor at Town Hall.

The Department personnel consist of:

Michelle Collette, Interim Zoning Enforcement Officer

Daniel A. Britko, Local Inspector

Paula D. Martin, Land Use Administrative Assistant

Edward Doucette, Electrical Inspector

John Murphy, Gas / Plumbing Inspector

Louise Gaskins, Rebecca Chamberlain, & Ann Murphy, Senior Work Credit Program Volunteers

The Department is open Monday 8:00 am to 7:00 pm, Tuesday through Thursday 8:00 am to 4:00 pm and Friday 8:00 am until 1:00 pm. All building, electric, gas and plumbing permit applications may be submitted during those times.

Building / electric inspections may be requested throughout the business day via the office telephone number: 978-448-1109.

Messages that do not require immediate attention or appointment confirmation may be left at any time.

Gas / plumbing inspections are requested directly via the inspector at 978-877-3078, Monday through Friday, 7:00 AM to 8:00 AM.

As always, the Building Department would like to thank all the Town officials and Town Hall staff that we have worked with during the past year.

An updated report of the Department's activities, including the year 2012 follows.

<u>Building & Zoning</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Value of Construction	\$19,146,586.	\$11,364,160	\$13,540,736
Permit Fees Collected	\$268,172.89	\$126,615.00	\$159,396.45
Permits Issued	366	333	339
Inspections Performed	765	672	548
<u>RESIDENTIAL</u>			
Single Family Homes	35	18	25
Two Family Homes	1	0	1
Multi-Family	5	0	0
Additions	30	27	27
Renovations	204	210	189
Accessory Buildings	18	26	23
Demolitions	6	2	2
<u>COMMERCIAL</u>			
New	0	0	1
Additions	0	0	2
Renovations	10	15	30
Accessory Buildings	0	6	0
Demolitions	0	1	3
Communication Towers	0	0	0
Animal Inspect. Certif.	79	79	79
Farm Labor Certif.	1	0	1
Home Occupation Certif.	20	16	28
Wood Stove Permits	20	22	22
<u>Electric</u>			
Permit Fees Collected	\$33,213.00	\$29,296	\$29,024
Permits Issued	313	306	319
Inspections Performed	499	464	446
<u>Gas</u>			
Permit Fees Collected	\$10,167.00	\$9,412.00	\$11,028
Permits Issued	178	173	201
Inspections Performed	189	209	223
<u>Plumbing</u>			
Permit Fees Collected	\$15,941.00	\$13,711.00	\$14,075
Permits Issued	179	158	170
Inspections Performed	232	211	225

CONSERVATION COMMISSION

Barbara Ganem, Conservation Administrator

Meetings 2nd & 4th Tues 7:00pm

(978) 448-1106 Fax (978) 448-1113

conservation@townofgroton.org

The Conservation Commission was established in 1963 “for the promotion and development of the natural resources and the protection of the watershed resources” of the Town (Conservation Commission Act, MGL Ch. 40, §8C). The Commission is responsible for the administration of the state Wetlands Protection Act and the Groton Wetlands Protection Bylaw. Any person intending to alter any area in or within 100 feet of a wetland (intermittent stream, creek, lake, pond, swamp, marsh, bog, or wet meadow) or in or within 200 feet of a river or perennial stream must file either a Request for Determination of Applicability or a Notice of Intent with the Commission and receive a permit before commencing work. Minor projects (decks, utility installations, tree cutting, removal of non-native, invasive plants, etc.) that involve minimal or temporary intrusion into the 100-foot buffer zone of wetland resource areas typically require the filing of a Request for Determination of Applicability.

During 2012, the Commission processed 29 Notices of Intent, 2 amended Notices of Intent, 4 Abbreviated Notices of Resource Area Delineation, and 27 Requests for Determination of Applicability under the Wetlands Protection Act and the Groton Wetlands Protection Bylaw. These projects involved septic system upgrades, additions, retaining walls, and several single family houses. The ANRADs involve the Commission’s approval of a wetland delineation boundary. Municipal projects approved this year include the Groton Electric Light Department facility on Station Ave. and sewerage for the new fire station on Farmers Row.

The Conservation Commission and Groton Water Department continue to work with Bay State Forestry Services to develop a comprehensive plan for sustainably managing forested tracts owned by the Town. A selective forestry operation was conducted on the Farmers & Mechanics Conservation Land off Jenkins Rd. during June and July 2012. Two site walks were well attended on the Baddacook Field woodlot on Martins Pond Rd. in preparation for forestry management there. This particular area has suffered from recent storm events, and the Town is required to maintain a view shed to Baddacook Pond by conditions in the Conservation Restriction to be held by the Groton Conservation Trust. These educational efforts have helped residents understand the value of actively managing large parcels with a view to encouraging old growth characteristics, improving wildlife habitat, increasing recreational opportunities, and managing invasive plants that have become established on conservation lands. The spread of invasive plants has become one of the biggest threats to biodiversity in the state.

The Town received notice in December that the state is willing to reimburse \$400,000 of the \$716,000 acquisition cost of the Walker-Cox land on Chicopee Row. This 106-acre forest provides habitat for rare species and connects to over 2000 acres of protected open space. Most of the land is within the existing Zone III on the Groton Water Resources Map; it is also likely to be in Zone II for the proposed public water supply well adjacent to Unkety Brook. Leveraging Community Preservation funds with LAND grants makes the Town’s money go much further in the effort to protect open space.

The *Open Space & Recreation Plan* update was completed and approved by the state in July, 2012. Copies will be available at the library and at Town Hall, and residents may view it on the Town’s web site <http://www.townofgroton.org/Town/BoardsCommittees/ConservationCommission.aspx>. The *Plan* will help shape the open space and recreation goals and objectives for the Town through 2017, as well as maintain the Town’s eligibility to apply for state grants for that time period.

The Commission was sorry to lose valuable members Bill Neacy and David Pitkin this past year.

Respectfully submitted,

Craig Auman, Chairman (appointed in 2001)

Bruce Easom, Vice Chairman (appointed in 2003)

John Smigelski, Clerk (appointed in 2012)

Marshall Giguere (appointed in 2004)

Nadia Madden (appointed in 2010)

Peter Morrison (appointed in 1991)

Rena Swezey (appointed in 2012)

Barbara Ganem, *Conservation Administrator*

COUNCIL ON AGING

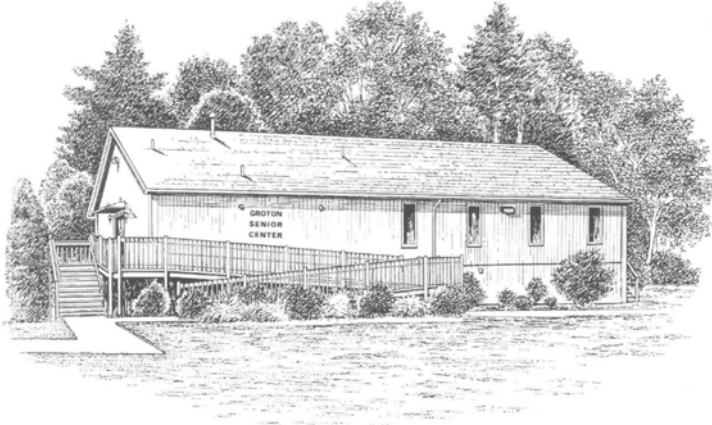
Martha Campbell, Certified Director

Hours: Mon-Fri 9:00am – 3:00pm

Council on Aging Board Meetings 1st Mon @ 9:30am

Location: Senior Center, 163 West Main Street (Rt. 225)

Main: (978) 448-1170 Fax: (978) 448-3660



The Groton Council on Aging has a mission statement: “Enriching the lives of senior citizens by providing opportunities for learning, leisure, creativity, health and fitness, information, referrals, and social services.” To this end, in the year 2012, we have continued to meet the growing needs of the senior population and serve our mission.

The Outreach program works to meet the needs of the senior citizens in the town of Groton with a focus on safety for seniors both now and in the future. The list of services the Outreach program

offers is extensive and includes the meals program, social services, wellness screenings, and public education. Outreach includes aiding seniors as they apply for different types of assistance such as fuel assistance, food stamps, scholarships and funds from other sources such as the Groton Trust Fund. Through the help of the Groton Cable Channel, the Outreach Office is able to reach those in the community who are home bound through the videotaping and airing of educational talks that originally are presented to an audience at the Senior Center. New this year is the addition of Welcome Packets. These packets are for new seniors or seniors new to the area and are another way the Outreach Office can disseminate helpful information about the Senior Center and other resources.

There are other programs the Outreach Office coordinates which involve partnerships with many different organizations. Through a cooperative effort with AARP (American Association of Retired Persons), volunteers offer tax preparation services for all low to middle income residents. Working with volunteers from SHINE (serving the health insurance needs of elders); there is support for Groton Seniors with Medicare questions.

Our close working relationships with other town departments such as the Fire and Police Department allows the Senior Center to provide free smoke alarms and installation as well as the “File of Life” program. These connections also make it possible for the Outreach program to provide community education such as fraud prevention, and fire safety. In conjunction with the TRIAD Program, the Outreach Office has created an “Emergency Preparedness List” that all seniors can choose to be included. In the event of the severe weather emergency, Police, EMS, and Outreach can contact the seniors on the list to check on their safety as well as their heat, medications, and food needs. By working with other agencies, town departments and education and advertisements, the program encourages all seniors to access the services that are available to them.

The Outreach program and the Senior Center in general, depend heavily on volunteers who serve as kitchen staff, substitute receptionists, “Meals on Wheels” drivers, event support, computer tutors, and many other valued positions. We work in collaboration with area churches, community groups, and schools to offer help with chores to our homebound seniors. Volunteers are an extension of the staff; without committed volunteers; we could not offer the services that we do.

Our Van has been providing transportation services to seniors and other Groton residents for over 4 years and is in its second year of expanded operation of 30 hours a week. The GCOA Van is available Monday through Thursday from 8:30 AM to 3:00 PM. Fridays are dedicated to a rotating shopping schedule with different destinations throughout the month. The Van can be used for transportation to the Senior Center, local shopping, medical appointments, errands, social trips, haircuts, etc. There is a \$3.00 roundtrip fee for in- town and \$4.00 roundtrip for out- of –town rides. Scholarships continue to be available to those that need them.

There are a wide range of annual events the Senior Center hosts or helps coordinate. These include yearly cookouts supported by the following people/organizations: Groton Police Department, Groton–Pepperell Rotary Club, Senator Eileen Donohue, and State Representative Sheila Harrington. Our Gay 90's (a birthday party for Groton residents age 90 or older), Volunteer Appreciation Luncheon, Fall Craft Fair, Health Fair, and Gibbet Hill Grill Holiday Dinner are just a few more of the Senior Center's yearly happenings.

In addition to these annual events the Senior Center plans lunch outings, day trips, educational lectures, cultural events, health clinics, informative talks, and professional musical and theatrical performances throughout the year. An example of this is the Center's Wednesday Luncheons. As has been tradition, the Groton Woman's Club continues to prepare one Wednesday meal a month and offers it free of charge for the seniors. It is usually paired with entertainment or other cultural experiences. Also monthly is a lunch catered by the students in the culinary department of Nashoba Valley Technical High School which is typically paired with an educational speaker. The Veteran's Breakfast, also a monthly tradition, is prepared by volunteers and town employees and offered to the seniors free of charge. Groton's Veteran's Services Officer, Bob Johnson, schedules an informative speaker for each of these breakfasts.

The Senior Center has a full schedule of consistently offered programs that are meant to enrich the lives of Groton Seniors and support their health and wellness needs. Every Monday through Thursday the Center offers a meal for seniors to enjoy at the Center in the company of friends. Other social activities include varied card games four days a week, monthly lunch trip, and monthly day trip. Art and craft classes include quilting, painting, and diverse workshops such as Zentangles. The Center's strong commitment to fitness is demonstrated through its offering of eight fitness classes weekly that vary from strength training, to yoga and tai chi, Pilates, and even belly dancing.

As been stated previously, the Senior Center is able to meet so many needs of the Groton Seniors through its volunteers and assistance from the community. Some of the above programs and offerings are supported by the Groton Trust Funds, The Friends of the Groton Elders, Groton Woman's Club, Groton Cultural Council, personal donations, and local businesses. The senior Center thanks you for your continued support.

Annually, the COA receives its Formula Grant from the Executive Office of Elder Affairs. This year the amount is \$ 10,497.75. This grant helps to fund a portion of the Activity/Volunteer coordinator's wage. The Senior Center continues to have a high degree of participation, volunteerism and enthusiasm. In 2008 the Council on Aging completed the National Accreditation process. This certification ranks us in the top 1% in the nation and top 3% in Massachusetts. This stamp of excellence is an honor for the Town of Groton. We continue toward the goal of maintaining our accredited status which is up for renewal in 2013.

The Groton Council on Aging establishes yearly goals in order to continue its mission to support the seniors of Groton. The year 2012 was no exception as the senior center expanded the way it advertises its activities by the addition of an on-line activity calendar, email newsletter list, welcome packets, and including some activity offerings in the Groton-Dunstable Community Education booklet. We continue to re-evaluate our events and activities to best serve the needs and interests of the Groton seniors and older adults. In addition, increased advertising regarding the van's five days a week availability has contributed to an over 90% increase in van ridership.

According to the 2010 census Groton is in the top ten of the fastest growing senior population. In 2025 half of our population of will be senior citizens.

Respectfully submitted,

Council on Aging Board Fran Goldbach, Chairman; Marie Melican, Vice Chairman; George Faircloth, Secretary; Carl Flowers, Treasurer. Members: Vera Strickland; Maydelle Gamester; Mildred Wells, Edward Wenzell and Charlotte Carkin.

Council on Aging Staff: Martha A. Campbell, ME, Council on Aging Director, Stacey A. Shepard Jones, Outreach Coordinator, Bethany Loveless, Activity/Volunteer Coordinator, Alan Sinclair, Maintenance Department, Hal Burnett, Van Driver, and Alan Sinclair/Bethany Loveless (per diem) Van Drivers

DEPARTMENT OF PUBLIC WORKS

R. Thomas Delaney, DPW Director
500 Cow Pond Brook Road; P.O. Box 1111
(978) 448-1162 Fax: (978) 448-1174
highway@townofgroton.org

DPW

This is the fourth annual report of the Department of Public Works since the consolidation of departments. The divisions under the DPW are Highway, Transfer Station, Tree and the Building Maintenance Departments. All of these are run by the Director of Public Works. Part of the successful operations of these departments is due to all the hard working employees who are the backbone of the DPW. We had two members retire last year, Wayne Tuttle and John Senecal, we thank them for their many years of service and wish them well. The Town would be at a loss without such a dedicated group of hard working people. My thanks, as always, go out to them for doing a great job.

Highway Division

The Highway Department is the backbone of the DPW and continues its commitment to maintain and upgrade the highways and byways of the Town. In 2012 various projects were completed with a number of road ways being resurfaced. We are fortunate that our Town and state funding for roadwork and other projects continues to allow the resources to upgrade our road system. And as always, we will use each dollar as carefully as possible. Roads resurfaced last year included Mill Street, Fairview Ave, as well as a section of Rt 40. Other items of interest are drainage repairs and improvements, intersection improvements, as well as other preventive measures for increasing pavement life. In 2012 we also spent a vast amount of time cleaning up from the Blizzard of 2010. General maintenance of the Town also continues to be a priority with beautification efforts continuing on our numerous parks, commons and ball fields. Expansion of our facilities is also on the agenda, and with the increasing needs of our population, we work closely with the Parks Department to identify and make plans to increase our recreation areas.

Tree Warden

This year planting of new trees were carried out in multiple areas of town kicking off with our Arbor Day Tree on Legion Common to replace a tree damaged by the Halloween snow storm of 2010. This was actually a replacement of a previous Arbor Day Tree. 20+ trees were planted in many areas of town which is the start of a multiyear plan to replace trees which were devastated by the ice storm and the Halloween storm.



-Photo by Karen Riggert

With over 125 miles of roads, our trimming is widespread and ongoing. Ground trimming as well as aerial bucket work with the removal of dead and dying trees is an ongoing project. Our roadside mower was out most of the summer clearing and mowing. We were able to trim with ground crews and mow over 25 miles of roadway. We also did extensive hand cutting and pruning of trees and invasive along the roadway during the summer to open our roads back up to increase visibility as well as remove dead and diseased trees. The local Light Department has expanded their aerial trimming program. By doing this work they limit their outages as well as helping us deal with our hazard trees.

Transfer Station

With a steady recycling rate above average for the area we continue to bring our revenues up and our disposal costs down. With the grant we received from the Mass Department of Environmental Protection for the construction of a Regionalized Recycling Center as well as resources from the town, the center is now operational. This facility not only helps us process more material in less time, without taking employees from their regular duties, but increases our revenue by accepting material from other towns. It is still my hope that in the growing recycle market this will give us an edge to produce more products for less, hence increasing our service. We produced, marketed and sold over 1,318.36 tons of recycled material

Building Maintenance

Duties of this department are mostly routine, with inspections, cleaning and normal wear and tear issues consisting of the majority of the work load. Below are some of the basic duties of the department.

- All mandatory annual testing, inspections and preventive maintenance completed on emergency generators, alarm systems, fire suppression sprinklers, fire extinguishers and elevators for this year.
- All annual preventive maintenance on HVAC systems, both gas and oil operations at the Public Safety Building, Town hall, Senior Center, Legion Hall and Fire Stations #1, #2, and #3.
- Maintained the exterior and interior of the P.S.B., Town Hall, Legion Hall and the Senior Center.
- Janitorial duties are completed at the sites above, as well as the public area at the Lost Lake Fire Station and Highway Department.

Respectfully submitted

R Thomas Delaney Jr.
DPW Director

FIRE DEPARTMENT

Chief Joseph Bosselait
99 Pleasant St., Groton, MA
General Calls: (978) 448-6333
Emergency: 911 fire@townofgroton.org
Cell Phone Emergency: (978) 448-5555

The Groton Fire Department responded to over 1,100 emergency incidents and over 600 inspections in 2012. The department continues to provide the citizens of Groton with excellent Fire, Rescue and Emergency Medical Services. The dedicated men and women of the department responded to structure fires, hazardous materials situations, smoke detector activations, carbon monoxide alarms, motor vehicle accidents and medical emergencies. Members of the department stood by for numerous mutual aid requests by area towns for fire & medical coverage, blasting details, parades and fire/safety details for large events and fireworks throughout the year.

The Groton Fire Department has five fulltime Firefighter/EMTs who work 7 days a week between the hours of 6AM-6PM. The call members are an integral part of the department and respond to calls on weekday and weekend nights, along with assisting the fulltime Firefighter/EMT's who are on shift during the daytime hours.

The Fire department held a hazmat drill at Lawrence Academy to simulate a multiple student injury incident that brought multiple ambulances and fire apparatus together to train and exercise our MCI protocols.

The department received another AFG (Assistance to Firefighter Grants) which we used towards Wildland Fire Training for 22 Groton Firefighters and a few others from surrounding towns. This training gave the firefighters state level certifications in fighting brush/forest fires.

A new ambulance was purchased and the old ambulance was converted into a brush truck which saved the town over \$100,000 instead of purchasing a new brush truck.

The selectmen appointed a Central Fire Station Building Committee which was charged to recommend a site to locate a new station. The Committee recommended the field on Farmer's Row which is owned by the Lawrence Homestead Trust. At a Town Meeting the town authorized the purchase of the land and to extend the sewer district to the site and re-zoned the lot to "public use".

The SAFE (Student Awareness of Fire Education) program continues to be active in all schools from the preschools through the high school. This year the Firefighters worked closely with students from the high school to have a mock accident, teach students fire safety in their homes and develop escape plan in case a fire breaks out in their home.

The Fire Department would like to recognize the following agencies for their assistance and cooperation throughout the past year: State Fire Marshal, Stephen D. Coan, Public Safety Dispatchers, the Highway, Police, and all Municipal Departments. In closing, the Fire Department wishes to thank the residents of Groton for the continued support and confidence expressed throughout the year. I wish to thank all the men and women on the Groton Fire Department who volunteer and sacrifice time away from their families in order to serve our community when called upon.

Groton Fire Department
2012 Officers



-Photo by Karen Riggert

Chief Joseph Bosselait
Deputy Chief Clarence Jefferson
Captain James Emslie

Fire Lieut Arthur Cheeks
Fire Lieut Michael Culley
Fire Lieut Susan Daly
Fire Lieut Anthony Hawgood
Fire Lieut Tyler Shute
Fire Lieut Bill VanSchalkwyk

EMS Capt Anthony Hawgood
EMS Lieut Susan Daly
EMS Lieut Larry Thompson

Firefighters & EMT's

Geri Armstrong
Brad Cain
Daniel Coelho
Paul Coss
James Crocker
Timothy Cunningham
Brian O. Downes
David Dubey
Jonathan Duffy
Kevin Dutile
Heather Emslie
Jason Grennell
James Horan
Anna Januskiewicz

David Kane
Kenneth Lefebvre
Geza Lengyel
Catherine Lincoln
Michael MacGregor
Andrew Mahoney
James Mazzola
Paul McBrearty
Kevin Pezanowski
Betsey Reeves
David Stevens
Steve Tervo
Daniel VanSchalkwyk
Robert VanSchalkwyk

GROTON POOL AND GOLF CENTER

Robert M. Whalen, General Manager

94 Lovers Lane

Telephone: (978) 448-3996

www.grotonpoolandgolf.com



-Photo by Karen Riggert

The Center is a public, affordable, community recreational resource open to all residents of Groton and the surrounding communities. The Center includes a nine hole links style golf course, a heated swimming pool, summer camp programs, a snack bar/lounge, and a reception hall for events. The Center offers a variety of summer programs including a championship Swim Team, Group and Private Swim Lessons, a Junior Golf Academy, and a Summer Day Camp Program.

Season passes for the use of either or both the pool and golf facilities are available and allow holders unlimited use of these facilities. Daily activity fees allow for the use of either on a single day basis. Groton residents are afforded favorable price discounts on both season passes and daily pool and golf activity fees. The Center is financially self-reliant and depends on season pass sales, daily activity fees, summer program fees, and reception hall rental fees to cover all operating costs.

This year the club was opened on a complimentary basis to Groton residents during certain periods and on Groton Family Days to recognize and demonstrate appreciation for town funding of needed infrastructure improvements to include a replacement pool filter, the purchase of a fleet of new golf carts and the refurbishment of select golf cart paths and tee boxes.

The Fairways at Groton Country Club reception hall was again this year the venue for a number of fun parties, weddings, showers, celebrations and a series of Sunday Ballroom Dances. The Center is supportive of a number of community organizations and has hosted events and meetings of the Groton Board of Trade, the Groton Police and Fire Departments, the Boy Scouts, the Groton Garden Club, and a host of local school based athletic programs.

The Center appreciates and thanks its many supporters who have given generously of their time, energy, counsel and resources to help sustain and energize our programs this year. We invite you to join your friends and neighbors and make use of your community recreation center.

HISTORIC DISTRICTS COMMISSION

Paula Martin, Land Use Administrative Assistant

Meetings 3rd Tues. of Month @ 7:30pm

(978) 448-1109 Fax(978) 448-1113

building@townofgroton.org



The Historic Districts Commission (HDC) maintained full participation in 2012 with seven members, assisted by one part-time administrator. This year, the Commission received and processed approximately 35 applications for proposed new construction, renovations, or business signage within the districts. Applications were considered relative to their appropriateness within Groton's historic context. Public hearings were held for substantive work, as required.

Throughout 2012, the Commission met monthly and added additional meetings to facilitate the timely review of larger applications, including: the new Groton Center Fire Station on Farmers Row, and design modifications for the mixed-use development at 134 Main Street/ Boynton Meadows. The HDC voted to hold a voluntary Preservation Restriction on a distinctive and historical property located on Lost Lake. The Commission, with the help of Attorney Robert Collins, began the process to update its Rules and Regulations, and to draft associated proposed Groton Bylaw changes. The HDC established a review procedure concerning seasonal skating rinks, and welcomed assistance from the Land Use Department regarding enforcement of temporary signage regulations in Groton center.

For 2013, the HDC anticipates another busy year involving the oversight of ongoing and proposed construction projects. The Commission will collaborate with the Planning Board on appropriate Design Guidelines for the Center Overlay District, and looks forward to reviewing possible renovations to the Schoolhouse at Groton School.

Respectfully submitted,
Daniel J. Barton, Chairman
Richard P. Chilcoat, Vice Chair
Patricia E. Hardy
Sanford Johnson
Laura R. Moore

Gina Perini
Maureen Giattino
Paula Martin, Land Use Administrative Assistant

INFORMATION TECHNOLOGY

Jason Bulger, Information Technology Manager

Office Hours: M 7:30a - 6p; T-Thu 7:30a - 4:00p; F, 7:30a - 12:00p

Telephone: (978) 732-1889 | Fax: (978) 448-1115

itdept@townofgroton.org

The Information Technology Department facilitates the use of technology (servers, systems, software, etc) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the I.T. Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises. To this end, the I.T. department has developed software solutions, implemented pre-developed software and made recommendations to increase efficiency and reduce waste and redundancy in many areas.

The I.T. Department has grown from the former Web and I.T. Committees, which were comprised of dedicated volunteers who have built the Town's current website and upgraded and maintained the systems and servers at no cost to the residents of Groton. Their service and dedication should be appreciated by all in Town.

In 2012 the I.T. Department added a part-time Desktop Specialist to assist with day-to-day functions around various town departments. The Desktop Specialist works closely with users to troubleshoot problems with computer software and hardware, printers, copiers, phones and network devices. This position has helped free time for the department to focus on larger projects and long-term infrastructure goals.

In April of 2012 the Town's website was replaced with a brand new content management system that will allow departments and committees with certain access to post documents or edit pages. The website also has a back-office section with several custom-built functions intended to streamline the operations of several offices. We are still actively seeking feedback on the website, which can either be sent to the email address above or submitted through a form on the website (click "Suggestions" from the Quick Links menu on every page).

The I.T. Department could not do the work it does without the help of dedicated volunteers, whose contributions and dedication are greatly appreciated.

Respectfully submitted,

Jason Bulger
Information Technology Director

INSPECTOR OF ANIMALS

George Moore, Inspector
(978) 448-1111 Fax (978) 448-1115



-Photo by Karen Riggert

As Animal Inspector I conducted 63 inspections of barns, stables and other locations where animals are kept. Groton has a wide variety of animals. There are 190 horses, 62 beef cattle, 278 goats, 6 alpacas, and llamas, 20 sheep, 271 chickens (at least), 23 ducks and geese, 3 turkeys, 6 rabbits, and 23 pigs. These numbers do not include the many animals that are raised for consumption on the various holidays we celebrate. We are fortunate here in Groton to have such an interest in agriculture and livestock.

Respectfully submitted,

George Moore
Groton Animal Inspector

POLICE DEPARTMENT

Donald Palma, Police Chief
99 Pleasant Street, P.O. Box 310
General Calls: (978) 448-5555
Emergency: **911** police@townofgroton.org



Chief Donald Palma

2012 was a year of positive change for the Groton Police Department. We held interviews to fill two (2) vacancies in January to which we had an overwhelming response from very qualified individuals. We were pleased to welcome Officer Michael Lynn from the Dunstable Police Department and Officer Omar Connor from the Lunenburg Police Department, who brought an additional 27 years of combined experience to the department. The voters at Annual Town Meeting approved an additional officer and we were excited to have Officer Timothy Cooper join the department in July. This is the first time there has been a full complement of officers in my tenure as Chief.

Detective Edward Sheridan, Sr. and Officer Jason Goodwin were promoted to the rank of Sergeant. Officer Cory Waite was assigned as Detective and Officer Robert Breault was assigned as Juvenile Detective.

A Reserve Officer test was held in January and we promoted Gregory Steward from Special to Reserve Officer and appointed Patrick Timmins and Victor Sawyer as Reserve Officers.

One of our favorite additions is our very own K-9 Officer Lola, who with her handler Officer Nicholas Beltz, is the Groton Police Department's first K9 unit. Lola, a 2 year old black lab, came to us from Guiding Eyes for the Blind in New York through a generous donation from an anonymous donor. Officer Beltz and Lola are certified by the Plymouth County Sheriff's Department in Search and Rescue Tracking.

Our year is happily measured by our annual "Community Policing" opportunities such as the ever popular Groton Road Race in April, the Promenade, the Memorial Day Parade, and watching as our GDRSD Graduates move on to the next chapter in their lives. The Senior Citizen's Picnic is always a big hit in June, then Grotonfest in the fall. We kicked off the holidays with the Annual Senior Citizen's Thanksgiving Dinner hosted at the Barn at Gibbet Hill. We also enjoy playing host to Scout Troops and school trips to visit the station.

We participated in the National Take Back Initiative in both the spring and fall. Collecting expired or unused prescription and over the counter drugs to turn over to the DEA for ecologically safe destruction.

We were spared the damaging effects of Hurricane Sandy that so devastated the Mid-Atlantic States and had mild winter weather.

We have continued our participation with the Communities for Restorative Justice and the Ayer Regional Domestic Violence High Risk Response Team to better serve our citizens as well as our D.A.R.E., TRIAD, and R.A.D programs.

I am proud of the men and women of the Groton Police Department whose support, dedication and professionalism make us such a cohesive, successful and progressive unit. I am deeply grateful for the community's continued support for me and the department. I am truly honored to be your Chief of Police. Thank you.

Respectfully submitted, Donald L. Palma, Jr., Chief of Police

2012 Groton Police Department



2012 Annual Senior Thanksgiving Dinner @ the Barn at Gibbet Hill

Chief of Police:
Donald L. Palma, Jr.
Emergency Management
Agency Director

Lieutenant:
James A. Cullen, III

Sergeants:
Derrick Gemos, Paul Connell,
Edward Sheridan, Jason
Goodwin

Detective: Cory Waite

Juvenile Detective: Robert Breault

Patrolmen: Irmin Pierce, Peter Breslin, Dale Rose, Gordon Candow, Kevin Henehan, Rachael Mead, Nicholas Beltz, Michael Lynn, Omar Connor, Timothy Cooper

Reserve Officers: George Aggott, Edward Bushnoe, Stephen McAndrew, Rachel Robinson, Bethany Evans, Gregory Steward, Patrick Timmins, Victor Sawyer

Administrative: Kathy Newell

Communications: April Moulton, Supervisor

Communications: Darlene Touchette, Sarah Power, Warren Gibson, Edward Bushnoe, Jonathan Shattuck, Justin Zink

Special Officers: George Rider, John Saball, Jack Balonis, Kathy Newell,

Police Matrons: April Moulton, Darlene Touchette, Beverly Jeddrey, Sarah Power, Kathy Newell

TAX COLLECTOR/TREASURER DEPARTMENT

Joan Tallent, Interim-Tax Collector/Treasurer

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Main: (978) 448-1103 Fax: (978) 448-1115

treasurer@townofgroton.org

	Balance	Deposits/	Withdrawals	Balance
Fund Description	1-Jul-10	Receipts	Transfers	30-Jun-11
General Fund	6,465,277	88,227,073	(88,400,937)	6,291,413
Other Funds-Status Report				
Trust Funds	12,896,414	1,061,186	(644,559)	13,313,041
Affordable Housing Trust	0	424,616	(412,000)	12,616
Scholarship Committee	6,101	3,327	(4,000)	5,428
Arts & Flags	8,914	3,874	(3,530)	9,258
Capital Stabilization	513,842	302,017	(50,000)	765,859
Stabilization	1,223,223	96,723	(5,499)	1,314,447
Conservation	420,650	229,356	(1,791)	648,215
Performance Bonds & 593s	344,347	186,287	(186,868)	343,766
Turtle Study & Maint	53,438	27		53,465
Groton Electric Designated Funds				
Depreciation	1,953,609	336,555	(349,274)	1,940,890
Consumer Deposits	232,689	37,406	(24,359)	245,736
Insurance Reserve	129,693	355	(1,500)	128,548
Balance at Year End	24,248,199	90,908,802	(90,084,317)	25,072,684

*Note: Deposits and withdrawals include money transferred between funds.

Debt Service

During FY2012 the Town borrowed \$350,000 short term for the cost of preparing an Environmental Impact Report required to seek grant funds the Lost Lake Sewer Project . The short term note will be to be renewed annually for three years. A \$125,000 payment will be applied to the balance each year.

No Chapter 90 Highway borrowing was issued in FY2012.

In FY2012 the General Fund paid \$968,873 in total debt service. The Town of Groton's portion of debt for

the Groton Dunstable Regional School District was \$1,122,626. Of the combined total debt,\$1,868,906 was excluded from the limits of proposition 2 1/2. The excluded debt added \$1.23 to the tax rate.

The cost for a home assessed at \$400,000 was \$492.00 for the year.

The following pages show the FY2012 Debt Service payments by Department and purpose.

TOTAL PRINCIPAL DUE 2012

Name

Purpose

**Date of
Issue**

**Date of
Maturity**

Exempt?

**Principal
Paid In
FY 12**

**Principal
Balance
6/30/2012**

General Fund Debt Service

Senior Center	Municipal	7/15/1999	7/15/2016	Y	9,260	43,170
Library #2	Municipal	7/15/1999	7/15/2017	Y	20,870	114,890
Library #1	Municipal	7/15/1999	7/15/2017	Y	107,720	574,440
Town Hall	Municipal	7/15/1999	7/15/2017	Y	147,150	782,500
Shattuck Property	Conservation	7/15/2001	7/15/2019	N	28,000	208,490
Norris Property	Conservation	7/15/2001	7/15/2019	Y	41,750	315,090
Bernier Bissell Property	Municipal	7/15/2001	7/15/2019	Y	47,500	355,420
Bissell Property	Conservation	7/15/2001	7/15/2019	Y	60,250	447,840
Project Eval Report	Sewer Planning	11/1/2003	2/1/2024	N	10,037	150,211
Fire Truck	Fire Protection	11/15/2003	11/15/2016	N	35,000	175,000
Lost Lake Fire Station	Fire Protection	11/15/2003	11/15/2022	Y	75,000	825,000
Gibbet Hill	Conservation	11/15/2003	11/15/2022	Y	160,000	1,720,000
					742,537	5,712,051

Community Preservation Committee

Surrenden Farm	Conservation	7/6/2007	12/15/2021	N	310,000	3,715,000
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Groton Electric Debt Service

GELD Transformer		7/15/2001	7/15/2019	N	42,500	308,160
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Sewer Department Debt Service

Title Five		8/1/2002	8/1/2023	N	10,400	93,400
Project Eval Sewer Share		11/1/2003	2/1/2024	N	3,712	55,558
Boston Road Extension		10/26/2007	10/1/2025	N	16,648	233,096
Old Ayer Road Extension		10/26/2007	10/1/2025	N	8,352	116,904
					39,112	498,958

Water Department Debt Service

Water System Upgrade 1		11/23/2004	8/1/2024	N	191,347	3,158,099
Water System Upgrade 2		12/14/2006	8/1/2024	N	55,020	972,121
					246,367	4,130,220

TOTAL 1,380,516 14,364,389

JULY 1, 2011 TO JUNE 30, 2012							
	Levy Balance July 1, 2011	Committed During FY12	Refunds	Tax Titles	Payments	Abatements	Uncollected June 30, 2012
2012							
Real Estate + B/Ls	0	24,652,511	91,997	-98,813	-24,134,700	-153,286	357,710
Water District	0	100,495	719	-1,063	-96,260		3,891
Personal Property	0	418,423	1,624		-416,255	-592	3,199
Motor Vehicle Excise	0	1,239,894	4,750		-1,114,025	-20,198	110,422
2011							
Real Estate + B/Ls	364,228		34,617	-26,289	-299,345	-41,574	31,637
Water District	3,498			-80	-3,418		0
Personal Property	294		2,248			-2,139	403
Motor Vehicle Excise	111,534	123,830	8,145		-214,076	-16,255	13,177
2010							
Real Estate + B/Ls	30,398			-7,028	-23,017	-199	154
Water District	0						0
Personal Property	229						229
Motor Vehicle Excise	12,454	275	42		-6,498	-594	5,678
2009							
Real Estate + B/Ls	4,440		8064		-4,236	-8,268	0
Water District	0						0
Personal Property	0						0
Motor Vehicle Excise	5,933		20		-1,334	-249	4,370
2008							
Real Estate + B/Ls	198					-198	0
Water District	0						0
Personal Property	0						0
Motor Vehicle Excise	4,284		26		-682	-26	3,602
2007							
Real Estate + B/Ls	51					-51	0
Personal Property	762						762
Motor Vehicle Excise	3,891				-381	-75	3,435
2006							
Real Estate + B/Ls	58					-58	0
Personal Property	106						106
Motor Vehicle Excise	4,536				-17	-11	4,508
2005							
Real Estate	57					-57	0
Personal Property	276						276
Motor Vehicle Excise	0						0
2004							
Real Estate	43					-43	0
Personal Property	0						0
Motor Vehicle Excise	0						0
2003							
Real Estate	40					-40	0
Motor Vehicle Excise	0						0
2002							
Motor Vehicle Excise						-304	-304
TOTALS	547,310	26,535,428	152,252	-133,273	-26,314,243	-244,217	543,257
Demands Collected			\$10,225				
Interest & Fees Collected			\$95,174	(some of these fees are paid back to the Deputy)			
Scholarship Donations			\$3,110				
Tax title Account Balances			\$238,887				
Deferred Real Estate Taxes/Water District			\$23,317	FY12 ONLY			
Tax Foreclosures			\$44,258				
Community Preservation Surtax Collected in FY12			\$533,504	Does not reflect abatements and refunds paid			
Rollback Tax			\$4,228.00				

VETERAN'S SERVICE OFFICER

Robert Johnson, Veterans Service Officer
Office Hours: Mon. 9am –Noon, Wed. 6pm-9pm
& Fri. 10:00am- Noon or by Appointment
Legion Hall, 75 Hollis Street, Groton, MA
(978) 448-1175 veteran@townofgroton.org



The Veterans' Services Officer (VSO) function continues to support the Town's veterans and their families and, with the continued downturn in the economy, I remained busier this year than in most previous years. My regular office hours are from 9 AM to Noon on Monday's, 6 to 9 PM on Wednesday's, and 10 AM to Noon on Friday's in my office in Legion Hall at 75 Hollis Street . The exception is that my Monday office hours are at the Groton Senior Center when the monthly Veterans' Breakfast is being held [September through May]. I continue to offer to meet at other times on an appointment basis if my regular hours will not work for a veteran and/or their family members.

In addition to regular office hours, I continue to work on outreach to Groton's veteran community. I regularly attend the Veterans' Breakfast held at the Groton Senior Center the second Monday of every month at 10 AM (held the third Monday if the second Monday is a holiday). This provides an opportunity for me to meet with individual veterans who attend the breakfast and also to present information to all attendees.

I typically serve ten to fifteen people a week through phone calls, e-mails, and face-to-face meetings, but some weeks are much busier. One area that is formally tracked is Chapter 115 benefits cases and I had ten cases open this year with benefits being paid to veterans and widows, up from five cases last year. I continue to see a significant increase in the number of Viet Nam era veterans contacting me to ask about benefits that may be available to them as they approach and/or begin their retirement. Other activities involve helping residents with claims to the Veterans' Administration (VA) with VA pension applications for senior veterans and their widows the most common cases, although I've also handled several requests to the VA for military grave markers this year.

I am here to serve the veterans of Groton and their dependent family members, including widows and widowers as well as children and dependent parents of veterans. Anyone who needs advice and/or assistance, or knows of someone who may need advice and/or assistance, is invited to stop by my office during my regular office hours, e-mail me at veteran@townofgroton.org, or call me at (978)448-1175. I encourage all veterans to contact me for benefits information, regardless of when you served and whether or not you think you need benefits at this time.

Respectfully submitted,
Robert Johnson
Veterans' Services Officer

ZONING BOARD OF APPEALS

Margot Hammer, ZBA Office Assistant

Wednesday Meetings as posted

Tues – Thurs 10am -3 pm

(978) 448-1121 Fax: (978) 448-1113

mhammer@townofgroton.org

The Zoning Board of Appeals' jurisdiction falls under MA General Laws Chapters 40A and 40B, as well as under Chapter 218 of the Groton Zoning Bylaw and Chapter 338 of the Charter of the Town of Groton. The Board consists of five regular members and four associate members. There is a vacancy of two associate members, which the Board hopes to fill this year.

The Zoning Board of Appeals met 16 times to consider 14 applications in 2012. There was one appeal of the Building Inspector, which was withdrawn. There were ten special permit applications, two of which were withdrawn, three are pending and six of which were granted/renewed. Two applications were for variances, one of which was granted and one withdrawn. There was one comprehensive permit extension to allow commencement of construction. The special permit applications consisted of alterations of non-conforming structures (one in a floodplain), a temporary trailer renewal, and accessory apartments. The variances requests were from setback and roof height.

Variances – 2

Special Permits -10

Appeals – 1

Comprehensive Permit Extension- 1

Respectfully submitted,

Mark Mulligan, Chairman

Robert Cadle, Clerk

Alison Manugian

Megan Mahoney, Associate

Bruce Easom, Associate

Cynthia Maxwell

Jay Prager

Margot Hammer, Assistant

GROTON'S APPOINTED COMMITTEES



Affordable Housing Trust

Accessibility Commission

Cable Advisory Committee

Community Preservation Committee

Conductorlab Oversight Committee

Graves Registration Officer

Greenway Committee

Historical Commission

Local Cultural Council

Old Burying Ground Commission

Sealer of Weights & Measures

Sustainability Committee

Town Forest Committee

Trails Committee

Williams Barn Committee

Affordable Housing Trust

The Town of Groton accepted M.G.L. Chapter 44 Section 55C, Municipal Affordable Housing Trust Fund to the Town Bylaws at the 2008 Fall Special Town Meeting. The purpose of the Trust is to provide for the preservation and creation of affordable housing in the Town of Groton for the benefit of low and moderate income households earning up to 125% of area median income as defined by the U.S. Department of Housing and Urban Development. The five Trustees who make up Trust membership are appointed with at least one seat filled by a member of the Board of Selectmen.

In 2012, the Trust continued to monitor its investment in Boynton Meadows, a mixed use development project at 134 Main Street that will produce three units of affordable housing. The Trust consults with other local boards and groups in Groton and regionally, seeking ways to create and maintain affordable housing.

The Trust stands ready to investigate and pursue new opportunities to create affordable housing.

Accessibility Commission

The Town of Groton's Accessibility Commission met monthly during 2012 under the oversight of Michelle Collette, Community Access Monitor, and the leadership of Robert Fleischer, Chairman, and the assistance of Alan W. Taylor, Vice Chairman, and of Emil Rechsteiner, Clerk. The Commission views its function as ensuring that residents with disabilities are able to participate in Groton's community life to the fullest extent practical.

Early in 2012 the Commission mourned the death of Margaret McPartlan, Member since the Commission's inception in **1985 (check date)**. We thank her for her many years of participation. During 2012 the Commission gained new Members: Scott E. Harker, Anna Vega, and Ellen Baxendale. We welcome these new members.

The Commission met with Groton officials to advance its objectives:

Police Chief Donald Palma: Marking parking lot exits at Donelan's and at Moison's, and in general, to ease entering Main Street. Action promised; Committee looks forward to implementation.

Temporary US Postmaster: Received reply to Commission's earlier request for mail boxes accessible from driver's side. The reply was not encouraging due to lack of funds at USPS and wetlands surrounding building.

Town Meeting Moderator Jason Kauppi, Deputy Moderator Robert Gosselin, and Town Clerk Michael Bouchard: Discussed possibility of voting electronically even while not in attendance, an objective requiring further detailed planning.

GELD Manager Kevin Kelly: Presented plans for new office and operational facilities on Station Avenue. Provisions for accessibility were satisfactory to Commission.

Montachusett Regional Planning Commission (MRPC) and Planning Board: Commission members participated in the "Walkability" forum and walking tour of the Town Center to inventory pedestrian access.

The Commission thanks the Groton officials for their assistance toward meeting our objectives. Robert Fleischer, Chairman; Ellen Baxendale; Scott Harker; Emil Rechsteiner; Mark Shack; Alan Taylor; Anna Vega

CABLE ADVISORY COOMMITTEE

Bob Coleman, Cable Supervisor
(978) 448-3796

The Groton Cable Advisory Committee is responsible for negotiating and maintaining the cable television license(s) within the Town of Groton as well as overseeing the operation of Groton's cable access stations. The two cable access stations in town are The Groton Channel (Charter 12 and Verizon 40) and Groton's Government Channel (Charter 13 and Verizon 41).

In the beginning of 2012, The Cable Advisory Committee sent out a survey along with the Town Census, to help evaluate the current cable providers, and learn more about how residents view the local access channels. Thank you very much to the more than 1300 people that responded. The results are available on the website, www.thegrotonchannel.org. One of the many items that stood out was that 89% of you agreed that it is important for the cable companies to support cable access.



Along with the Town Manager, the Cable Advisory Committee has been working on the relicensing process with Charter Communications, and expects to finish it this year. The process has already resulted in better picture quality for the Groton access channels to most Groton homes.

The Groton Channel and the Groton Government Channel again “aired” over 400 unique, locally produced, shows in 2012 and has offered more of the programs online. People can find these on Vimeo and Facebook, or through the website, thegrotonchannel.org. Last year we accumulated over 4,500 online views of our programs.

This year “Carolyn’s Kitchen” joined our line-up of Groton shows, and “Around Town” is continuing weekly, as it has for 15 years. Volunteers have helped expand our coverage of local sports, and many other programs are in development. The Groton Channel continues to offer free workshops in Video Production, and is always looking to help any Groton resident produce their own program or series. If you have any questions, please send an email to info@thegrotonchannel.org.

COMMUNITY PRESERVATION COMMITTEE

Dawn Dunbar, Administrative Assistant
Meetings 2nd & 4th Mondays of Month
(978) 448-1140 Fax: (978) 448-1113
communitypreservation@townofgroton.org

The CPA allows communities to create a local Community Preservation Fund for open space protection, historic preservation, affordable housing and outdoor recreation. Community Preservation monies are raised through a 3% surcharge of the tax levy against real property. The Department of Revenue distributes a state match each October from the statewide Community Preservation Fund to the Communities that have adopted the CPA.

Each CPA community establishes a local Community Preservation Committee (CPC) that makes recommendations on CPA projects that are voted on at Town Meeting. The Town of Groton has a seven member Committee with a representative from the Historical Commission, Housing Authority, Parks Commission, Planning Board, Conservation Commission and two members at large, appointed by the Board of Selectmen. The CPC is responsible for the general oversight of the Community Preservation Act (CPA) funds and the selection and recommendation of the Groton CPA proposals, and to ensure selected projects are managed on behalf of the Town of Groton to successful completion.

This year the CPC revised the latest edition of the Community Preservation Plan (CPP). This is a detailed document that provides information on the community preservation act as well as a guide to the complete application process. The CPP can be found on the Town website at www.townofgroton.org. The CPC is continuously looking for opportunities to increase awareness around the CPA and its beneficial impact on the community. The Town of Groton collected \$ 735,769.29 funds from the local surcharge and matching state funds, and interest during FY 2012. We expect approximately the same in FY 2013.

The CPC closed out projects 2006-11 (Lost Lake Basketball Court), 2007-13 (Nashua Road Housing), 2011-04 (Agricultural Survey), 2012-04 (Historic Documents Restoration) & 2012-05 (Prescott School Reuse Feasibility Assessment). The annual review and update of the Community Preservation plan was completed in fall 2012.

2010-01 Field of Dreams: The fencing installation was completed late this fall making this new baseball field at the Cow Pond facility ready for use spring of 2012. Despite some early setback, this project adds a fully functional baseball field (lights, scoreboard, etc.) to the existing inventory in Groton. The anticipated project completion date is spring 2013.

2012-08 Rehabilitation for Governor Boutwell House: The Groton Historic Society received CPA funding to rehabilitate this historic structure. The Boutwell house had fallen into disrepair over the last 20 years putting in jeopardy many of Groton historic artifacts. Using CPA funds, The Groton Historical Society is restoring this structure and creating a museum quality environment to display and protect these artifacts. The anticipated project completion date is summer 2013.

2013-01 Conservation Fund: The Groton Conservation Commission, through a positive town meeting vote, received \$75,000 in CPA funds to use for the acquisition of open space for watershed protection, wildlife habitat protection, and recreational uses as permitted by Chapter 44B of the Massachusetts General Laws.

2013-03 Conservation Fund: The Groton Conservation Commission, through a positive town meeting vote, received \$25,000 in CPA funds to use for the acquisition of the Cox-Walker parcels on Chicopee Row. This acquisition of this property allows the Conservation Commission to protect 109 acres of open space.

Respectfully submitted: Conservation Commission: Bruce Easom, Housing Authority: Dan Emerson, Park Commission: Laurie Smigelski, Planning Board: Russ Burke, Historic Commission: Bob DeGroot, Community Members: Gineane Haberlin and Richard Hewitt.

CONDUCTORLAB OVERSIGHT COMMITTEE

Current Committee Members: Arthur Blackman, Michelle Collette, Robert Hanninen, Mark Deuger, Susan Horowitz

Background: The Conductorlab facility, operated between 1958 and 1985, is located at 430 Main Street just uphill from the railroad bridge. In 1985, the town learned that the operator of the site had disposed of toxic or hazardous chemicals by burying them. In the months that followed, private wells down gradient from the site on Main, Arlington and Mill Streets, and Gratuity Road were shut down due to the contamination and town water was extended throughout the area. By this time the company had been sold and passed through a number of parent companies. All previous owners by law are what are called “responsible parties” and are subject to state regulations as interpreted and enforced by the Massachusetts Department of Environmental Protection (MADEP). The current owner is Honeywell International, Inc.

In 1996, a Class C Response Action Outcome or “Temporary Solution” was achieved at the site under the governing state regulations known as the Massachusetts Contingency Plan (MCP). Under the MCP, a “Permanent Solution” has been achieved when a condition of “No Significant Risk” of harm to human health and the environment can be demonstrated for all current and future receptors (individuals who may visit, live or work at the site). At the Conductorlab site, only a Temporary Solution has been achieved, because a condition of No Significant Risk cannot be demonstrated for all receptors, specifically for construction workers who may come into contact with soil and groundwater at the site. However, most importantly, a condition of No Significant Risk does exist for neighboring residents in off-property areas and for trespassers to the site. Honeywell continues efforts to achieve a Permanent Solution and Regulatory Site Closure which will result in some restricted uses of the land defined by permanent Activity and Use Limitations (AUL).

Activities in 2012: In September 2009, Honeywell and AMEC (formerly Mactec), its lead Licensed Site Professionals, implemented *in situ* chemical oxidation (ISCO) as a groundwater remedy at the site. The selected remedy consisted of injecting treatment chemicals into the subsurface to break down the trichloroethylene (TCE) and related chlorinated organics, which are the primary organic groundwater contaminants at the site. Following the September 2009 injection event, groundwater monitoring indicated a significant rise in hexavalent chromium concentrations, which was occurring as an unintended consequence of the ISCO treatment. To capture the groundwater containing elevated hexavalent chromium (Cr^{+6}), the groundwater recovery wells along Main Street were reactivated and groundwater was re-circulated into the ISCO system infiltration trenches at the rear of the site, as approved by MA DEP. The hexavalent chromium was treated *in situ* by applying sodium metabisulfite solution, a reducing agent. Applications of the *in situ* oxidation which were initiated in 2009 continued through June 2012. All groundwater treatments were suspended after the last treatment in June for 12 month groundwater monitoring. As of December 2012, when the Conductor Lab Committee last met with Honeywell representatives, the average concentrations of TCE and hexavalent chromium (Cr^{+6}) had been successfully reduced to concentrations below applicable Upper Concentration Limits as defined in the MCP 310 CMR 40.0996; 50ppm TCE, 3ppm Cr^{+6} . Honeywell representatives are optimistic that the site remediation is approaching completion and that contaminant concentrations are sufficiently low and stable that they have stopped all on site treatment and are performing four quarterly groundwater analysis to assure that contaminants will remain below regulatory standards. AMEC personnel will monitor the groundwater and vapor contaminants for one year as a required step to begin site “closure”; that is, no significant risk exists requiring further remediation. The Oversight Committee cautiously acknowledges continued progress after the many years since a “temporary solution”. The Committee will continue to meet with Honeywell representatives to review the next two quarters of analytical results along with AMEC and Honeywell's preparation of risk assessment documentation. The Honeywell target date for “closure” is in 2014 following submittal of a Class A Response Action Outcome (RAO) Statement to MADEP signifying completion of remediation. As Honeywell moves forward to site closure, the Committee will request through the Town Manager and Selectmen procedures for timely review of the site closure and AUL documents.

GRAVES REGISTRATION OFFICER

In 2012, every Veteran entered in the Old Burying ground the Groton Cemetery received an American flag for Memorial Day. These flags remain in the cemeteries until Veterans Day. There were eight (8) Veterans laid to rest in the Groton Cemetery in 2012:

2-19-12	George Lawrence Moison	WWII , Army
3-21-12	Ruth Ellis Jackson	Vietnam, Navy
4-24-12	Gertrude G. Staples	WWII, Air Force
7-3-12	Peter J. Sherlock	WWII & Korea, Air Force
7-13-12	Edwin Naylor Jr.	WWII, Air Force
8-24-12	David A. French	Korea, Air Force
9-12-12	Theron Eugene Truax	Korea, Army
11-12-12	Frederick C. Bond	WWII, Army

On November 11, 2012 a Gold Star Memorial was installed at Sawyer Common commemorating four (4) Groton soldiers who gave their lives for their country.

Carol G. Wheeler	Korea
Darren J. Cunningham	Iraq
Terrance F. Kane	Vietnam
William J. Woitowicz	Afghanistan

Each has their own military marker at which I will place a flag every year. The World War I map of the soldier's graves has not been completed yet there are so many to look over. Groton should be proud to have so many veterans.

I am seeking photographs of family members who have served. The photographs are being sent to Groton Town Hall or PO Box 212, Groton, MA 01450

Respectfully submitted
Debbie Beal Normandin

GREENWAY COMMITTEE

The primary goals of the Groton Greenway Committee are to conserve land along the Nashua and Squannacook Rivers and their tributaries in Groton to prevent re-pollution of our streams; protect floodplains and wetlands; protect wildlife habitat; create corridors for wildlife to move; provide access to the river and, create trails on both sides of the rivers for the public to enjoy for recreational and educational purposes. In Groton, 66% of the land along the Nashua River has been protected and 62% along the Squannacook River. The Groton Greenway Committee works collaboratively with state, regional and local agencies and organizations to achieve its goals.

River education and water related recreational enjoyment are important to the Groton Greenway Committee. The Committee believes that if people are introduced to the river, get to know it and love it, they will protect it. This year the Committee reinstated its very popular day long Nashua River Festival at the Petapawag canoe launch site. More than 500 townspeople participated in this free event that included Native American performers, music, crafts, dancing, wildlife exhibits, canoeing, and the most popular event of all, cardboard canoe races. Chaired by Nashoba Paddler's Pete Carson, the next River Festival is scheduled for June 23, 2013.

Keeping the Nashua River free from water chestnuts, an invasive exotic weed that clog acres of open water and chokes out native flora and fauna and makes boating difficult is another goal of the Greenway Committee. In July, the Greenway Committee co-sponsored a water chestnut scout and pull with the Nashua River Watershed Association, Nashoba Paddler and Ducks Unlimited. New areas of infestation in back coves and shoreline were removed by volunteers.

The most significant accomplishment of the Greenway Committee this year was securing a vote at the January 2013 Special Town Meeting to appropriate funds to demolish Fitch's Bridge and replace it with a new bridge that will connect 30 miles of trails in West Groton with 70 miles of trails in Groton and provide the only safe pedestrian, bicycling and equestrian crossing of the Nashua River in Groton. The passage of this article closed a 20 year effort to secure funds to restore the historic bridge. The replacement bridge, the least costly design, is truss-style with a 10' wide span to accommodate pedestrians, bicyclists and equestrians but not motor vehicles. Replacement of the bridge has been high on the priority list of the Planning Board, Conservation Commission and Trails Committee. David Manugian, former Greenway Committee member and long-time Fitch's Bridge advocate, chaired the successful Fitch's Bridge sub-committee. Mark Haddad, Town Manager and Jack Petropoulos, Selectman, provided special assistance.

Respectively Submitted,

Marion Stoddart, Chair
Adam Burnett
Carol Coutrier
David Pitkin
Fran Stanley

HISTORICAL COMMISSION

As 2012 began the Commission had just completed, was in final stages of, or planning:

•**Re-organization Elections** Michael Roberts was nominated and elected the new Chair of the Groton Historical Commission with the departure of Alvin Collins. Michael Danti was nominated and elected Secretary. George Wheatley suggested a bi-monthly meeting, which is currently under consideration.

•**Demolition Delay Bylaw** The GHC needs to review and amend the wording of the Demolition Delay Bylaw to better delimit the purview of the GHC and GHDC and prevent confusion and delay in implementing demolition delays in the future. George Wheatley pointed out the wording of Massachusetts General Law Chapter 40C (Historic Districts) Section 6 (<http://www.malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter40C/Section60>) and its linkage to Groton's Demolition Delay Bylaw (Chapter 125 Sections 1–8 adopted 4/24/2006).

•**Agricultural Survey Final Report** A copy of the final report was presented to the GHC. The GHC is extremely pleased with the product produced by Oakfield Research (<http://oakfieldresearch.com/Home.html>). A copy of the report will be submitted to the Selectmen's Office.

•**Fitch's Bridge** Fitch's Bridge, built by Bridgeport Bridge of Connecticut, will be demolished and replaced by an equine/foot bridge. The current bridge will be photo documented as it is removed and the photos kept with the Commissions' site files.

•**Groton Mile Markers and Monuments** Members discussed how these historic slate markers could be better protected.

•**Squannacook Hall** The hall needs a use to pursue MHC NR status

•**Groton Historic Resource Disaster Plan** Dan Barton met with Anna Eliot, Chair of the Board of Selectmen, regarding the development and implementation of a disaster plan. Al Collins has volunteered to work on this project.

•**Groton Inn Monument** Michael Danti will discuss the possibility of a monument with historic information on the Groton Inn with interested town residents.

This established a full plate for the 2012 year Commission to accomplish. The Commission agreed to commence a survey of all Groton's monuments and mile markers. As of this writing all mile markers (1903 era) have been located, evaluated and documented by Commissioners. Planned for 2013 is to complete the documentation of historic monuments. The Commission monitored work at 134 Main St to confirm that no significant resources would be affected by the project. Work at the Boutwell House Restoration has been observed with no concerns identified.

LOCAL CULTURAL COUNCIL

The Local Cultural Council (LCC) Program, the second largest grant program of the Massachusetts Cultural Council (MCC), is a grassroots complement to the agency's centralized grant programs. Allocations are made to all of Massachusetts' 351 cities and towns to support community cultural activities. The LCC Program is the most extensive system of its kind in the nation to support arts, sciences and humanities.

For the 2012/2013 grant cycle, the Groton Local Cultural Council received an allocation of \$3,870 added to that was a reserve from the previous cycle of \$860. The Council received 25 applications and was able to fund 12 of these applications for a total of \$4,730.

It is the goal of the Groton Cultural Council to allocate grants to local artists, to fund art for all age groups, and to fund a variety of cultural disciplines.

The following grants were awarded:

Applicant	Project Title	Decision
Groton Historical Society	Interpreting Groton's History	\$500
3Rivers Arts	Community Arts Education Program (CAE)	\$250
Peter Carson (on behalf of the Groton Greenway)	Groton Greenway River Festival	\$450
Fitchburg Art Museum	78th Regional Exhibition of Art and Craft	\$150
The Marble Collection, Inc.	The Marble Collection, Inc.	\$200
C A I, Inc.	2013 Stone Carving Symposium	\$200
Indian Hill Music Center	Bach's Lunch Concert Series	\$500
Tarbell Art Committee Boston	School Painting Workshop	\$500
Marchesani, Bonnie Jean	Wild About Weather with Keith Michael Johnson	\$500
NRWA	An Evening with Annawon Weeden: Walking in two worlds.	\$500
Eleonora Lecei	Art Club trip to Harrison Avenue Galleries, Boston	\$375
Steve Boczenowski	Remembering Dr. Martin Luther King	\$605

Gretchen Hummon joined the Council during this grant cycle.

Officers of the Groton LCC:

Harrie Sloodbeek - Chair
Joni Parker-Roach – Treasurer
Madeleine Walsh – Secretary
Iva Gardner – Secretary
Lili Ott – Member
Frank Conahan – Member
Pat Hartvigsen – Member
Gretchen Hummon - Member

Respectfully,
Harrie Sloodbeek, Chair

OLD BURYING GROUND COMMISSION

In January 2012 the Commissioners made assessments of the headstones which were in most need of straightening or repair. Two headstones were selected for straightening as soon as the weather would permit. These stones were at risk for toppling or breaking from shifting. It was a relatively mild winter so we were fortunate to have no stones damaged due to tree limb breakage.

In May West Groton Boy Scout Troop 1 assisted Commissioner Deborah Beal Normandin in placing the flags upon the graves of the soldiers buried within the Old Burying Ground. There are soldiers who served in the Revolutionary War, the War of 1812, and the Civil War buried within the Old Burying Ground. Thank you Troop 1 for helping us honor our American heroes.

In June past Commissioner Eleanor Gavazzi presented tours for nine fifth grade classes from the Groton Dunstable Middle School. The fifth graders enjoyed the tours which were designed by Eleanor Gavazzi to reflect Groton's Revolutionary War involvement. The students were excited to learn that the Old Burying Ground is the final resting place of many soldiers who served in the Continental Army. There are also two members of Prudence Wright's Bridge Guard buried within the burying ground, Sarah Shattuck and Susannah Quails.

In June Garside Monument Company straightened the two headstones that were in need of attention. The headstones of Luther Blood (died 1832) and Samuel Fletcher (died 1808) were given new footings and securely straightened.

In September the annual celebration of Grotonfest took place and the Old Burying Ground Commissioners were very pleased with the condition of the burying ground after the event. There was minimal trash left behind and people were respectful of the historical importance of the space. The Commissioners appreciate the consideration of the residents.

In October GDRHS tenth grade teacher Tammy Reynolds and students in two of her American History classes toured through the Old Burying Ground with Eleanor Gavazzi. The students were given the assignment to research some of the individuals buried within the Old Burying Ground. Eleanor Gavazzi also presented a tour near the end of the month focusing on the symbols, stone carvers, and history of the Old Burying Ground. This tour was open to the public.

The Old Burying Ground Commissioners look forward to another productive year ahead with more opportunities to share our wonderfully historic and beautiful Old Burying Ground.

Respectfully submitted,
Old Burying Ground Commissioners,
Ellen Hargraves, Marcia Beal Brazer, Deborah Beal Normandin, Amanda Gavazzi, Ken Lefabve

SEALER OF WEIGHTS AND MEASURES



As inspector I have to annually attend a fifteen-hour course that gives updates or any changes in the laws and procedures that helps me to carry out my job more proficiently. Anyone acquiring a new or replacement scale must have them officially checked and sealed before they can be used. Any questions or appointments can be made through the Selectmen's Office at the Town Hall by calling 978-448-1111 or by calling myself at 978-507-8855.

The following inspections for accuracy were performed during the year of 2012:

12 Gasoline Pumps
18 Fuel nozzles with computer pumps
52 Scales of various sizes
2 Apothecary Scales
1 large Capacity Truck Scale

In completing my ninth year in this position, I am looking forward to continuing to serve in this capacity.

Respectfully submitted,

Eric Aaltonen
Sealer of Weights and Measures

SUSTAINABILITY COMMISSION

"Community Sustainability is the commitment to adopt practices that support and balance the social, economic and environmental aspects of our region, now and into our future."

Groton Sustainability Commission, winter 2010

In 2008 the Board of Selectmen established a Sustainability Commission and appointed nine members. In 2012 the Commission continued its role in information gathering and developing connections with other boards, commissions and organizations in town. In addition we have continued the process of establishing a baseline measurement of the town's current level of sustainability in each of the three areas of economy, environment and society/community. A key feature of 2012 was the completion of our responsibilities within the Master Plan development process. As a result sustainability has become an integral component of each chapter of Groton's new Master Plan. Plans for the work of 2012/2013 include the development of a Sustainability Plan using the eight core elements of the Master Plan as "indicators" of sustainability practice and action for Groton. In addition we had a presentation from town member Sue Lotz on the concept of "Gross National Happiness" in the Kingdom of Bhutan as opposed to "Gross National Product", a concept which Seattle and other communities have embraced here in the U.S. Our challenge is to integrate the notion of Community Happiness with implementing Master Plan recommendations. As a result the Commission Chair traveled to Seattle to become a certified trainer of the "Happiness Initiative" which we in Groton have chosen to describe as "Community Well Being". 2013 will see the development of the "Groton Community Well Being Plan" designed to complement the goals of the Master Plan and help guide the way to a self-sufficient and happy community with a strong and beneficial quality of life. A further challenge is to meet the demands of some of our commissioners that tangible progress be made in community education and action on becoming a more sustainable community. The Commission is actively seeking additional members to bring it up to full authorized strength. Our plans related to "Climate Action" and the "Massachusetts Climate Action Adaptation Report" responds to these concerns.

The charge of the Commission is:

Purpose: The purpose of the Sustainability Commission is to focus and integrate the Town's sustainability efforts and to inspire it to become a measurably sustainable community.

Responsibilities:

- Raise awareness and educate town officials and townspeople on sustainability concepts and trends
 - Use the insights of all stakeholders to increase our collective understanding
- Provide sustainability materials and advice for town plans, policies, and operations
 - Find and develop deep expertise in the key aspects of community sustainability, including:
 - the environment, the economy, and society
 - the challenges, including the rapidly increasing price of energy and other resources, global warming and climate change, and economic uncertainty



- the solutions that appear to be working in other communities, increasing community self-reliance and resilience
 - the local impacts of sustainability aspects that are best addressed at the state, regional, national, and/or international levels
- Provide a clearing house for sustainability information
- Assist in preparing grant applications for projects that improve Groton’s sustainability
- Provide technical assistance and research on sustainability issues
- Identify opportunities for improved collaboration to enhance sustainability
 - Identify key sustainability metrics for Groton and measure them to establish a baseline for measuring improvements
 - Develop a public, community-wide understanding of local sustainability conditions, goals, target metrics, and approaches
 - Capture this understanding in an update to the Groton 2020 vision (“Planning for Groton’s Next Seven Generations”) in coordination with the Town’s Planning Board
- Propose specific sustainability initiatives and actions, including energy efficiency
 - Prioritize initiatives to focus first on those with a large payback for relatively little effort and expenditures
 - Work with stakeholders to get actions included in stakeholder-specific plans
 - Execute those aspects of the plan that should be addressed directly by the Sustainability Commission
- Regularly review and report on progress toward sustainability
- Prepare an annual report to inform the Town on how well the Town is achieving its goal to become a sustainable community

TOWN FOREST COMMITTEE

The Groton Town Forest is an approximately 500-acre parcel located in West Groton on the banks of the Nashua River. This land is a managed forest that is harvested in different areas periodically. This year we completed a harvest of approximately 65 acres yielding about 225,000 board feet of mostly white pine. The harvest began in January, 2012 and was completed by March 15th 2012.

Many of the trees damaged by the Halloween snow storm of 2011 were removed by the loggers and the Groton Trails Committee was instrumental in clearing trails of debris.

The 15th Annual Town Forest Trails Race was held in the Town Forest this year.

The Forest was once again used for mock fox hunts by the Old North Bridge Hounds of Concord, MA

The Forest provides an area for multiple passive recreational uses. However, please be mindful that much of the forested land abutting the Town Forest is private property and not Town land. Please do not abuse Town land or the land of our neighbors.

Motor vehicle use of all types is prohibited.

The cutting of trails, building bridges and jumps is prohibited as is the raking or leaf blowing of existing trails.

Please report any suspicious activity to the Police Dept. or any member of the Town Forest Committee.

As a reminder hunting is allowed and anyone using the Forest should be aware of the season and take necessary precautions.

Respectfully submitted,

Stephen L. Babin, Chairman

John P. Sheedy, Vice Chairman

Carter Branigan, Clerk

TRAILS COMMITTEE

The Groton Trails Committee (GTC), assisted by local volunteers, undertook a number of major trail **maintenance and marking projects** throughout the year. This year the GTC inventoried over **100 miles of trails** covering Groton's publicly accessible lands owned by several public and private entities.

Over **40 volunteers** participated with the GTC in trail maintenance projects - a total of 300 person-hours of effort was expended. His colleagues on the GTC wish to note again this year the dedication of Paul Funch, who orchestrated, and personally participated in almost every one of these projects.

In the early spring, **J. Harry Rich Tree Farm State Forest** trails received a major clean-up of felled trees across four miles of trails, assisted by **Friends of Willard Brook volunteers**. In the summer, a large amount of trash, resulting from several years of flooding of the Nashua River, was picked up along the banks. Mass Division of Conservation & Recreation (DCR) dump trucks removed the collected trash.

The GTC and the **Town Forest Committee** signed a **Memorandum of Agreement** regarding trail management in the Town Forest. Trail restoration and clean-up projects were completed in June and December following a major logging operation and a storm.

The purchase of the former **Boston & Maine rail line in West Groton** was completed this year by a private landowner and a trail easement was granted to the town. The GTC fielded work crews of 10 or more on two weekends to clear the new trail, mark it, install posts at entrances and build steps and water bars at the steep access point on Hill Road. This new trail is a strategic connecting link to the west side of Fitch's Bridge for many trails in West Groton.

QR codes were developed and installation was begun at major trailheads throughout the town. Our website, **grotontrails.org**, continues to attract interest from people who want to find trail maps, keep abreast of our work, and participate in trail maintenance projects. The website underwent a transformation this year due to the work of Christopher Marsh, whose Eagle Scout service project in 2011 involved using GPS technology to collect trail data, researching websites for displaying the data, and introducing the technology into the GTC's website to create an interactive map. The GTC continued Christopher's work and now over 95% of Groton's trails are on the interactive map.

The GTC led eight **public hikes**, from May through December: Gamlin Crystal Springs, the Gamlin Esker trail, the Harry Rich State Forest, the Town Forest, Brooks Orchard and Chestnut Hill, the Shepley Hills, and Gibbet and Scarlet Hills. A total of 76 people and numerous dogs participated. Dave Minott and Olin Lathrop organized these programs.

The **Fitch's Bridge** replacement proposed by the Greenway Committee was enthusiastically endorsed in October by the GTC, and subsequently approved for design funds at the fall Special Town meeting.

A representative of the GTC attended four meetings of the newly formed **Montachusett Regional Trails Coalition** during the year beginning in August.

Alan Taylor resigned from the committee in June after six years of service. **John Lynch** resigned in June after four years of service. John designed, programmed and maintained our grotontrails.org website. We are grateful for Alan's and John's time with us, and will miss their many contributions.

Respectfully submitted,

Edward Bretschneider
Paul Funch, Chair
Wendy Good
David Minott
Scott Stathis

Stephen Legge
Joachim Preiss, Vice Chair
Olin Lathrop
John Wiesner

WILLIAMS BARN COMMITTEE

The Mission of the Williams Barn Committee is:

- to preserve and maintain the integrity of the Williams Barn as provided in the agreement with Massachusetts Historical Commission;
- to establish a learning center for education in the areas of conservation , environmental studies, agricultural history, barn architecture and local history;
- to encourage such other uses of the Barn as may be of benefit to the community , including fund raising
- to cooperate with the conservation Commission with respect to the use of the surrounding conservation land and trails.

In 2012, the Williams Barn Committee hosted:

Third Grade Field Trips

In Conjunction with the Groton Women's Club, all third graders from Prescott School and Swallow Union enjoyed a field trip on June 12 and 13 to explore childhood on a farm in Groton in earlier times. Students churned butter, designed a quilt, played 19th century children's games and learned from craftsmen Uwe Tobies about timber- framing and Leo Wyatt soap-making.

Farmers Market at the Williams Barn on Fridays from 3-7pm from June 29 to October 5 which were held at the back of the Barn area. This year, the Market added new Vendors and our car count averaged 250! The Market offered live music supported by the Town of Groton Lecture Funds on most of the afternoons including Kenny Selcer, Dick Baummer Nancy Beaudette and John Niemoller. We hosted a Thanksgiving Market on Saturday, Nov. 17 with drawings for local food and restaurants. It was a huge success.

Williams Barn Sign Over the years many people have told us, the Barn was hard to find. So, as a Committee we worked with Janine Lavalley, and now have a very handsome sign.

Earth Day at Williams Barn Sunday April 22 was held by Groton Local and hopefully , Groton Local's first annual . They demonstrated: gardening tips, composting, recycling and environmental responsibility (a river clean-up!) The weather was wet but, the Barn was full!

Native American Day at Williams Barn Saturday June 2 was a cultural experience. Groton residents were able to spend a day with the United Native American Cultural Center. They displayed, Native American tools, clothes, art, food and music .

Winter Greens Sale at Williams Barn Saturday December 1 was another huge success for the Groton Woman's Club !

APPENDIX



Elected Officials

Appointed Committee Members

Spring Town Meeting Warrant/Minutes

Fall Town Meeting Warrant/Minutes

Election Results

Town Account Financials

ELECTED TOWN OFFICIALS

(in alphabetical order)

ASSESSORS, BOARD OF

Rena Swezey	2013
Garrett Boles	2014
Jenifer Evans	2015

ELECTRIC LIGHT COMMISSIONERS

Rodney R. Hersh	2013
Chris Christie	2014
Kevin J. Lindemer	2015

GDRSD SCHOOL COMMITTEE

John Giger	2013
Leslie Lathrop	2013
Jon Sjoberg	2014
Alberta Erickson	2015
Alison Manugian	2015

HEALTH, BOARD OF

Robert Fleischer	2013
Jason Weber	2014
Susan H. Horowitz	2015

HOUSING AUTHORITY

Ronald Peck	2013
Brooks T. Lyman	2014
Ellen G. Todd	2015
Alicia S. Hersey	2017
Daniel C. Emerson	State appt'd
*Norma L. Millett	

MODERATOR

Jason Kauppi	2015
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PARK COMMISSIONERS

Donald R. Black	2013
Jeffrey A. Ohringer	2013
Jonathan Strauss	2014
Laurie Smigelski	2014
Robert Hall	2015

PLANNING BOARD

John Giger	2013
George E. Barringer, Jr.	2013
Jason Parent	2014
Scott O. Wilson	2014
Timothy Svarczkopf	2015
Russell Burke	2015
Carolyn A. Perkins	2015

SELECTMEN, BOARD OF

Joshua A. Degen	2013
Stuart M. Schulman	2013
Anna Eliot	2014
Peter S. Cunningham	2014
John G. Petropoulos	2015

SEWER COMMISSIONERS

James L. Gmeiner	2013
Thomas Orcutt	2014
Thomas D. Hartnett	2015

TOWN CLERK

Michael Bouchard	2015
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TRUST FUNDS, COMMISSIONERS OF

Diane Hewitt	2013
Thomas D. Hartnett	2014
Joseph E. Twomey	2015

TRUSTEES OF PUBLIC LIBRARY

Mark Gerath	2013
Nancy Wilder	2013
Susan Hughes	2014
John Kelly	2014
Kristen Von Campe	2015
Jane R. Allen	2015

WATER COMMISSIONERS

Martin Schaefer	2013
James L. Gmeiner	2014
Gary Hoglund	2015

*Resigned

** Deceased

**OFFICIALS APPOINTED BY
THE
BOARD OF SELECTMEN**

TOWN MANAGER
Mark W. Haddad 2016

TOWN COUNSEL
David J. Doneski, Esq 2013

POLICE CHIEF
Donald L. Palma, Jr. 2016

FIRE CHIEF
Joseph Bosselait 2014

**OFFICIALS APPOINTED BY
THE
TOWN MANAGER**

ANIMAL CONTROL OFFICER
R. Thomas Delaney, Jr. 2013

ANIMAL INSPECTOR
George Moore 2013

BUILDING COMMISSIONER
Vacant Indef.

BUILDING INSPECTOR
Daniel Britko 2013

COMMUNICATIONS OFFICERS
April Moulton 2013
Sarah E. Powers 2013
Darlene A. Touchette 2013
Edward J. Bushnoe 2013
Paul E. Martell (Part time) 2013
Warren Gibson 2013
Michael MacGregor 2013
Jonathan Shattuck (Part Time) 2013
Justin Zink (Part Time) 2013

*Resigned
** Deceased

CONSERVATION ADMINISTRATOR
Barbara Ganem Indef.

CONSTABLES
Brian O. Downes 2013
George Moore 2013
William H. Grennell 2014
Frederick Correia 2014
George Rider 2015

COUNCIL ON AGING DIRECTOR
Martha Campbell Indef.

DATABASE COORDINATOR
April Moulton 2013

DOG OFFICER
Susan Hogan 2013

EARTH REMOVAL INSPECTOR
Michelle Collette 2013

ELECTION WORKERS
Barbara Avey 2013
Florine Bakke 2013
Maureen Beal 2013
Marcia Birmingham 2013
Audrey Bryce 2013
Laurie Bonnett 2013
Marvin Caldwell 2013
Carol Chalmers 2013
Margaret Connolly 2013
Anthony Corsetti 2013
Irene Corsetti 2013
Joan Crouteau 2013
Jean Cummings 2013
Carol Daigle 2013
Charlene Dapolito 2013
Dorothy Davis 2013
Alberta Erickson 2013
Carl Flowers 2013
Norma Garvin 2013
Louise Gaskins 2013
Joan Guimond 2013
Ellen Hargraves 2013
Richard Hewitt 2013
April Iannacone 2013

Stephen Legge	2013
Lorraine Leonard	2013
Cindy Martell	2013
Mary McGrath	2013
Violette O'Donnell	2013
John Ott	2013
Lisa O'Neil	2013
Geraldine Perry	2013
Nancy Pierce	2013
Peg Russell	2013
Connie Sartini	2013
Suzanne Saunders	2013
Stuart Shuman	2013
Arestothea Staub	2013
Alberta Steed	2013
Rena Swezey	2013
Janet Thompson	2013
Ramona Tolles	2013
Ann Walsh	2013
Margaret Wheatley	2013
Michael Woods	2013

ELECTRICAL INSPECTOR

Edward Doucette	2013
John Dee III (Alternate)	2013

FENCE VIEWER

George Moore	2013
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FIELD DRIVER

George Moore	2013
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POOL & GOLF CENTER MANAGER

Robert Whalen	Indef.
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GRAVES REGISTRATION OFFICER

Deborah Beal Normandin	2013
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HARBOR MASTER

Donald L. Palma, Jr.	Indef.
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HAZ-MAT COORDINATOR

Joseph Bosselait	Indef.
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HEALTH INSURANCE PORTABILITY & ACCOUNTABILITY OFFICER

Suzanne Loverin	2013
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HUMAN RESOURCES DIRECTOR

Suzanne Loverin	Indef.
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IT DIRECTOR

Jason Bulger	Indef.
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KEEPER OF THE TOWN CLOCK

Paul Matisse	2013
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LAND USE DIRECTOR

TOWN PLANNER

Michelle Collette	Indef.
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LOCAL LICENSING AGENT

Donald L. Palma, Jr.	2013
James Cullen	2013

MEASURER OF WOOD AND BARK

Evan C. Owen	2013
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MOTH SUPERINTENDENT

R. Thomas Delaney, Jr.	2013
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NIMS COORDINATOR

Donald L. Palma, Jr.	2013
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PARKING CLERK

Patrice Garvin	2013
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PLUMBING AND GAS INSPECTOR

John Murphy	2013
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PRINCIPAL ASSESSOR

Rena Swezey	Indef.
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POLICE DEPARTMENT

Matrons

April Moulton	2013
Darlene A. Touchette	2013
Sarah E. Power	2013
Beverly Jeddrey	2013
Kathy Newell	2013

*Resigned

** Deceased

Officers

Nicholas Beltz	2013
Robert Breault	2013
Peter Breslin	2013
Gordon Candow	2013
James Cullen	2013
Derrick Gemos	2013
Kevin Henehan	2013
Rachel Mead	2013
Dale Rose	2013
Edward P. Sheridan	2013
Corey Waite	2013
Paul R. Connell	2013
Jason Goodwin	2013
Timothy Cooper	2013
Omar Conner	2013
Irmin Pierce	^

^= Civil Service Officers

Reserve Officers

George Aggot	2013
Bethany Evans	2013
Rachel Robinson	2013
Stephen McAndrew	2013
Edward Bushnoe	2013
Gregory Stewart	2013
Evan Coyle	2013
Patrick Timmons	2013
Victor Sawyer	2013

Groton Special Officers

Jack Saball	2013
Jack Balonis	2013
George Rider	2013
Kathy Newell	2013
Gregory Steward	2013

PUBLIC WORKS DIRECTOR

R. Thomas Delaney	Indef.
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ROAD KILL OFFICER

Steven Mickle	2013
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SEALER WEIGHTS & MEASURES

Eric Aaltonen	2013
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SURVEYOR OF WOOD/LUMBER

R. Thomas Delaney, Jr.	2015
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*Resigned

** Deceased

TOWN ACCOUNTANT

Patricia Dufresne	2015
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TOWN DIARIST

M. Constance Sartini	2013
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TREASURER/COLLECTOR

Joan Tallent, Interim	2013
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TREE WARDEN

R. Thomas Delaney	2013
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VETERANS' SERVICE OFFICER

Robert C. Johnson	2013
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WATER SUPERINTENDENT

Thomas Orcutt	Indef.
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**COMMITTEES &
COMMISSIONS
APPOINTED BY THE BOARD
OF
SELECTMEN**

AFFORDABLE HOUSING TASK FORCE

Craig S. Auman	2013
Peter S. Cunningham	2013
Carolyn A. Perkins	2013
Teresa M. Ragot	2013
Martha A. Campbell	2013
Joshua A. Degen	2013

AFFORDABLE HOUSING TRUST FUND

Joshua A. Degen	2013
David Wilder	2013
Colleen Neff	2014
Stuart M. Schulman	2014
Allen King	2014

BOARD OF REGISTRARS

Carol Quinn	2013
Susan S. Slade	2014
Dale A. Martin	2015
Michael Bouchard – Town Clerk	2015

**BY-LAW REVIEW & STUDY
COMMITTEE**

Michael Bouchard	2013
Mark W. Haddad	2013
Peter S. Cunningham	2013
Steven Webber	2013

**COMMUNITY PRESERVATION
COMMITTEE**

Robert DeGroot (Historical)	2013
Bruce Easom (Conservation)	2013
Russell Burke (Planning)	2013
Giaeane Haberlin (BOS)	2014
Richard Hewitt (BOS)	2014
Daniel Emerson (Housing Auth)	2015
Laurie Smigelski (Parks)	2015

CONSERVATION COMMISSION

Peter A. Morrison	2013
Nadia Madden	2013
Craig S. Auman	2014
Bruce H. Easom	2014
Marshall E. Giguere	2015
Rena Swezey	2015
Jon Smigelski	2015

COUNCIL ON AGING

Vera Strickland	2013
Charlotte Carkin	2013
Maydelle Gamester	2013
Carl Flowers	2014
Frances Goldbach	2014
Marie Melican	2014
Edward Wendell	2015
Mildred Wells	2015
George Faircloth	2015

**ECONOMIC DEVELOPMENT
COMMITTEE**

Anna Eliot	2013
Peter Myette	2013
Michael Rasmussen	2013
Jane Bouvier	2013
Russell Burke	2013
Steve Webber	2013
Pamela Jarboe	2013

FINANCE COMMITTEE

Joseph Crowley	2013
Michael Flynn	2013
Jay Prager	2014
Robert Hargraves	2014
Peter DiFranco	2015
Gary Green	2015
Steven Webber	2015

HOUSING PARTNERSHIP

Peter S. Cunningham	2013
Theresa M. Ragot	2013
Michelle Collette	2013
Carolyn A. Perkins	2013
Alicia Hersey	2013

LOCAL CULTURAL COUNCIL

Iva Gardner	2013
Harrie Sloodbeck	2013
Madeleine Walsh	2013
John Madigan	2015
Martha McClure	2015
Frank Conahan	2016
Pat Hartvigsen	2016
Timothy Hess	2016
Joni Parker-Roach	2016

LOST LAKE SEWER COMMITTEE

Angela C Garger	2013
Thomas Orcutt	2013
Jay Prager	2013
Susan Horowitz	2013
Jack Petropoulos	2013

**LOWELL REGIONAL TRANSIT
AUTHORITY**

Paul A. Rothier	2013
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MBTA ADVISORY BOARD

Joshua A. Degen	2013
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MILITARY COMMUNITY COVENANT

George F. Dillon, Jr.	2013
Peter S. Cunningham	2013
Anna Eliot	2013
Peter Braudis	2013
Steven Webber	2013

*Resigned

** Deceased

Elbert Tompkins	2013
Robert Johnson	2013
Kevin McKenzie	2013

MONTACHUSETT REGIONAL TRANSPORTATION COMMITTEE

Anna Eliot	2013
David Manugian	2013

MONTACHUSETT REGIONAL PLANNING COMMITTEE

Anna Eliot	2013
David Manugian	2013

NASHOBA VALLEY REGIONAL TECHNICAL SCHOOL COMMITTEE

Kevin M. McKenzie	2015
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SCHOLARSHIP COMMITTEE

Peter C. Myette	2013
Robinson C. Moore	2014
Kate Dennison	2014
Barbara P. Ritz	2014
Alberta Erickson	2015
Jeanie Erickson	2015

SUSTAINABILITY COMMITTEE

Carol Canner	2013
Chris Christie	2013
Carl Flowers	2013
Richard Hewitt	2013
Leo Laverdure	2013
Michael Roberts	2013
Lisa Wiesner	2013

ZONING BOARD OF APPEALS

Megan Mahoney (Alternate)	2013
Bruce Easom (Alternate)	2013
Jay Prager	2013
Alison S. Manugian	2013
Cynthia A. Maxwell	2014
Robert C. Cadle	2014
Mark E. Mulligan	2015

COMMITTEES & COMMISSIONS APPOINTED BY THE TOWN MANAGER

AGRICULTURAL COMMISSION

Meredith Scarlet	2013
George Moore	2013
John Smigelski	2014
Susan Colt Wilcox	2014
Sean O'Neill III	2015

ARCHIVES COMMITTEE

Norma Garvin	2013
George Wheatley	2013
Michael Bouchard	2013

BOARD OF SURVEY

Evan C. Owen	2013
Building Inspector	2013
Fire Chief	2013

BUILDING COMMITTEE

Halsey Platt	2013
Michael Bouchard	2013
Jeremy Januskiewicz	2013
Lynwood Prest	2013
Sue Daly	2013
Steve Webber	2013
Donald Black	2013

CABLE ADVISORY COMMITTEE

Dorothy N. Davis	2013
David Melpignano	2013
Janet Vartanian	2013
Neil Colicchio	2013
Jane Bouvier	2013

COMMISSION ON ACCESSIBILITY

Scott Harker	2013
Robert Fleischer	2013
Emil Reschsteiner	2013
Mark Shack	2013

*Resigned

** Deceased

Alan Taylor	2013
Anna Vega	2013
Ellen Baxendale	2013

**COMMUNITY EMERGENCY
RESPONSE COORDINATOR**

Donald Palma	2013
William Shute	2013
Tom Delaney	2013
Joseph Bosselait	2013

CONDUCTORLAB COMMITTEE

Arthur R. Blackman	2013
Michelle Collette	2013
Robert Hanninen	2013
Mark Deugar	2013
Susan Horowicz	2013

**EARTH REMOVAL ADVISORY
COMMITTEE**

Robert Hanninen	2013
Rena Swezey	2013
R. Thomas Delaney, Jr.	2015
Edward A. Perkins	2014
Ray Capes	2013

EMERGENCY MANAGEMENT

Stephen Byrne	2013
Martha Campbell	2013
Francis Cusak	2013
Daniel Daigneault	2013
R. Thomas Delaney	2013
Edward Doucette	2013
Heather Emslie	2013
Carl Flowers	2013
Norma Garvin	2013
Anthony Hawgood	2013
Susan Horowitz	2013
Leroy Johnson	2013
Robert Johnson	2013
Stephen Legge	2013
Catherine Lincoln	2013
Joel Magid	2013
Steven Mickle	2013
Mark Miller	2013
Steven Moulton	2013
Thomas Orcutt	2013
Donald L. Palma	2013
Kathy Puff	2013

*Resigned

** Deceased

Earl Russell	2013
William Shute	2013
Laurie Smigelski	2013

Lawrence Swezey	2013
George Moore	2013
Mark Haddad	2013
Holly Jarek	2013
Kevin Kelly	2013
Elaine Johnson	2013
Sara Hewitt	2013
Gordon Newell	2013
Benjamin Podsiadlo	2013
Joseph Bosselait	2013

GREAT POND ADVISORY COMMITTEE

Francoise D. Forbes	2013
Susan H. Horowitz	2013
James Lovering	2013
Savos Danos	2013
Cheney Harper	2013
Art Prest	2013
Marshall Giguere	2013
Thomas Sangilo	2013
Alexander Woodle	2013

GREENWAY COMMITTEE

Adam Burnett	2013
Marion R. Stoddart	2013
Carol Coutrier	2013
David Pitkin	2013
Fran Stanley	2013

HISTORICAL COMMISSION

George Wheatley	2013
Robert G. DeGroot	2013
Michael Danti	2013
Alan King	2014
Richard C. Dabrowski	2014
Norma Garvin	2014
Michael Roberts	2015
Michael LaTerz	2015

HISTORIC DISTRICTS COMMISSION

Gina Perini	2013
Richard P. Chilcoat	2013
Maureen C. Giattino	2014
Daniel J. Barton	2014
Sanford Johnson	2014

Patricia E. Hardy	2015
Laura R. Moore	2015

INSURANCE ADVISORY COMMITTEE

Jack E. Balonis	2013
Gordon Candow	2013
Paula D. Martin	2013
April L. Moulton	2013
Ann F. Walsh	2013
David Roy	2013
Barbara Cronin	2013
Thomas Orcutt	2013
Paul McBrearty	2013
Derrick Gemos	2013
Suzanne Loverin	2013

OLD BURYING GROUND COMMITTEE

Ellen T. Hargraves	2013
Deborah Beal Normandin	2013
Marcia Beal-Brazer	2013
Kenneth A. LeFebvre	2013
Amanda Gavazzi	2013

RECYCLING COMMITTEE

Michael D. Brady	2013
Tessa David	2013
R. Thomas Delaney, Jr.	2013
Jamie E. King	2013
Lee Davy	2013

REGIONAL EMERGENCY PLANNING COMMITTEE

Donald Palma	2013
Joseph Bosselait	2013
William Shute	2013

SIGN COMMITTEE

Patrice Garvin	2013
Jason N. Kauppi	2013
Mark W. Haddad	2013

TOWN FOREST COMMITTEE

John Sheedy	2013
Stephen L. Babin	2014
Carter Branigan	2015

TRAILS COMMITTEE

John Wiesner	2013
Paul G. Funch	2013
Wendy A. Good	2013
Stephen A. Legge	2013
Joachim Preiss	2013
Edward Bretschneider	2013
David H. Minott	2013
Scott Stathis	2013
Olin Lathrop	2013
John Lynch	2013

WEED HARVESTER COMMITTEE

Bradley D. Harper	2013
Garrett Durling	2013
Erich Garger	2013
William Strickland	2013
Stephen Marranzini	2013
John Crowfill	2013

WILLIAMS BARN COMMITTEE

Bradbury B. Smith	2013
Karen Stone	2013
Joseph Twomey	2013
Sandra Tobies	2013
Alfred L. Wyatt	2013
Leo R. Wyatt	2013
David Bunis	2013
Bruce Easom	2013
Timothy Schwarsfokk	2013

*Resigned

** Deceased

WARRANT, MINUTES AND VOTES

TOWN OF GROTON



2012 SPRING TOWN MEETING

**Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450**

Beginning Monday, April 30, 2012 @ 7:00 PM

Attention – Voters and Taxpayers
Please bring this Report to Town Meeting

***THE BUDGET HANDOUT FOR ARTICLE 5 IS AVAILABLE
IN THE BACK OF THE WARRANT***

**SPRING TOWN MEETING WARRANT
APRIL 30, 2012**

Town Moderator:

Robert L. Gosselin, Sr.

Town Clerk:

Michael F. Bouchard

Deputy Town Moderator

Jason Kauppi

Finance Committee:

Jay M. Prager, Chairman

Joseph Crowley

Gary Green

Peter J. DiFranco

Michael F. Flynn

Steven Webber, Vice Chair

Robert Hargraves

Board of Selectmen:

Peter S. Cunningham, Clerk

George F. Dillon, Jr., Vice - Chair

Anna Eliot, Chairman

Joshua A. Degen, Member

Stuart M. Schulman, Member

Town Manager:

Mark W. Haddad

Patrice Garvin, Executive Assistant

Proceedings:

The meeting was called to order at 7:04 PM on April 30, 2012. Moderator Robert Gosselin presided.

It was determined that the warrant was duly posted. The reading of the warrant was waived by unanimous vote.

There is no quorum requirement for this Annual Town Meeting. At 7:04 PM, 337 voters were present.

Announcements and opening business:

- A Candidates Night will be held on Wednesday May 9 at 7:30PM at the Groton Pool and Golf Center. This year, there is a contested race for one Selectman's seat. All candidates are invited.
- World War II Veteran Winthrop Sherwin led the Assembly in the Pledge of Allegiance. Win is 94 years old. He served in the Air Corps in the Indian and China theater from 1942 to 1945. He was honorably discharged with the rank of Technical Sergeant.
- Fran Dillon introduced a student, teacher and management contingent from Nashoba Valley Technical High School. They presented a check for \$2000 to the Groton-Dunstable Regional High School Chamber Choir in support of their trip to the London Olympics.
- A benefit auction for the Chamber Choir will be held May 4 at 134 Main St, with events starting at 6:00 PM.
- Selectman Schulman announced that the Groton Marching and Chowder Band, which honors our veterans at the Memorial Day Parade and other events is encouraging new members to try out.

- Jason Kauppi was nominated with unanimous consent as Deputy Moderator in accordance with Sections 2-2 and 3-4 of the Groton Charter. Town Clerk Michael Bouchard administered the oath of office.

Ceremony – Recognition of Town Moderator Robert Gosselin

Mr. Gosselin has been the Town Moderator for 39 years. He will not be seeking re-election for another term. His service was recognized with:

- A Proclamation from the Massachusetts Senate, sponsored by Senator Eileen Donoghue and signed by Senate President Murray
- A Proclamation from the Massachusetts House of Representatives, sponsored by Representative Sheila Harrington and signed by Leader DiMeo.
- A video of “the selected works” from Mr. Gosselin’s moderation of Town Meeting over the years, set to “My Way”
- A ceremonial gavel, presented by Chairman of the Board of Selectmen Anna Eliot.

Mr. Gosselin appreciated this recognition. After a brief reminiscence, he proclaimed “back to work”. We thank him for running a good town meeting for 39 years!

Warrant Articles

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the thirtieth day of April, 2012 at Seven O’clock in the evening, to consider all business other than the election of Town Officers and on the twenty-second day of May, 2012 at an adjourned session thereof to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for One	Board of Selectmen	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for One	Moderator	3 Years
Vote for One	Park Commission	3 Years
Vote for Three	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for One	Town Clerk	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years
Vote for One	Water Commission	1 Year
Vote for One	Groton Housing Authority	5 Years

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *No Position*

Summary: *To hear reports of Town Boards, Committees and Commissions.*

Mover: Anna Eliot

MOTION: I move that the Town vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees.

Moved and Seconded

Quantum of Town Meeting Vote: **Majority**

Scheduled to Give Reports: Prescott Re-Use Committee (Halsey Platt)
Lost Lake Sewer Committee (Carol Quinn)
Greenway Committee (David Manugian)

Vote on Main Motion - Article 1: No vote is required on this article

ARTICLE 2: APPLY FOR GRANTS

To see if the Town will vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *To allow the Board of Selectmen to apply for grants that may become available during the year.*

Mover: Joshua Degen

MOTION: I move that the Town vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder.

Moved and Seconded

Quantum of Town Meeting Vote: Majority
Vote on Main Motion - Article 2: Unanimous

ARTICLE 3: ELECTED OFFICIALS' COMPENSATION

To see if the Town will vote to allow the following compensation for the following elected officials:

Selectman (four)	\$ 760	Town Clerk	\$ 66,193
Board of Selectmen, Chairman	\$ 910	Town Moderator	\$ 65
Board of Assessors, Chairman	\$ 910	Assessor (two)	\$ 760

for the ensuing year, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *To provide compensation for elected officials as proposed by the Town Manager.*

Mover: George Dillon

MOTION: I move that the Town vote to allow the following compensation for the following elected officials:

Selectman (four)	\$ 760	Town Clerk	\$ 66,193
Board of Selectmen, Chairman	\$ 910	Town Moderator	\$ 65
Board of Assessors, Chairman	\$ 910	Assessor (two)	\$ 760

for the ensuing year.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Main Motion - Article 3: Unanimous

ARTICLE 4: WAGE AND CLASSIFICATION SCHEDULE

To see if the Town will vote to amend and adopt for Fiscal Year 2013 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

BOARD OF SELECTMEN/TOWN MANAGER

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *This article proposes a wage adjustment of three (3%) percent for FY 2013 for employees covered by the Personnel Bylaw. In addition, steps have been removed and replaced by a range only for each position.*

Mover: George Dillon

MOTION: I move that the Town vote to amend and adopt for Fiscal Year 2013 the Town of Groton Wage and Classification schedule as shown in Appendix B of the Warrant for the 2012 Spring Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion - Article 4: Unanimous

ARTICLE 5: FISCAL YEAR 2013 ANNUAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2013), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

FINANCE COMMITTEE

BOARD OF SELECTMEN/TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *Budget – In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31st; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at Spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see the Town Manager's Report which includes the Finance Committee's and Board of Selectmen's recommendations.*

Mover: George Dillon

MOTION: I move that the Town vote to raise and appropriate and transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2013) and act on the budget of the Finance Committee.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Comments

For the following budget related motions, please refer to the Town Manager's Budget Message on page 19 of the Warrant document and the budget detail starting on page 25.

Since the warrant was approved and mailed to all households, union contracts have been ratified. This new information is contained in the Town Meeting Information Packet. The total dollar amount of the budget does not change.

MOTION 1: GENERAL GOVERNMENT

Mover: Jay Prager

MOTION: I move that the Town vote to raise and appropriate the sum of \$1,657,611 for General Government as represented by lines 1000 through 1182 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 5 Motion 1: Unanimous

MOTION 2: LAND USE DEPARTMENTS

Mover: Michael Flynn

MOTION: I move that the Town vote to raise and appropriate the sum of \$352,035 for Land Use Departments as represented by lines 1200 through 1281 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 5 Motion 2: Majority

MOTION 3: PROTECTION OF PERSONS & PROPERTY

Mover: Steve Webber

MOTION: I move that the Town vote to appropriate from Emergency Medical Services Receipts Reserved the sum of \$160,000 to Fire & Emergency Medical Services and to raise and appropriate the sum of \$2,646,429 for a total of \$2,806,429 for Protection of Persons and Property as represented by lines 1300 through 1372 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 5 Motion 3: Unanimous

MOTION 4: SCHOOLS

Mover: Robert Hargraves

a.) Nashoba Valley Regional Technical High School

MOTION: I move that the Town vote to raise and appropriate the sum of \$449,967 for the Nashoba Valley Regional Technical High School as represented by line 1400 in the Budget.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 5 Motion 4 a: Unanimous

b.) Groton Dunstable Regional School District

MOTION: I move that the Town vote to raise and appropriate the sum of \$15,963,524 for the Groton Dunstable Regional School District as represented by Lines 1410 through 1413 in the Budget.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 4 b: Majority

MOTION 5: DEPARTMENT OF PUBLIC WORKS

Mover: Joseph Crowley

MOTION: I move that the Town vote to raise and appropriate the sum of \$1,981,242 for the Department of Public Works as represented by lines 1500 through 1561 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 5: Unanimous

MOTION 6: LIBRARY AND CITIZEN'S SERVICES

Mover: Jay Prager

MOTION: I move that the Town vote to raise and appropriate the sum of \$1,545,696 for Library and Citizen's Services as represented by lines 1600 through 1703 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 6: Unanimous

MOTION 7: DEBT SERVICE

Mover: Gary Green

MOTION: I move that the Town vote to raise and appropriate the sum of \$1,173,813 for Debt Service as represented by lines 2000 through 2007 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 7: Unanimous

MOTION 8: EMPLOYEE BENEFITS

Mover: Robert Hargraves

MOTION: I move that the Town vote to raise and appropriate the sum of \$2,984,796 for Employee Benefits as represented by lines 3000 through 3012 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 8: Unanimous

MOTION 9: WATER ENTERPRISE

Mover: Robert Hargraves

MOTION: I move that the Town vote to appropriate from Water Rates and Fees the sum of \$970,776 to the Water Enterprise Fund for FY 2013 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 9: Majority

MOTION 10: SEWER ENTERPRISE

Mover: Robert Hargraves

MOTION: I move that the Town vote to transfer from Sewer Enterprise Excess and Deficiency the sum of \$26,805 and to appropriate from Sewer Rates and Fees the sum of \$654,635 for a total of \$681,440 to the Sewer Enterprise Fund for FY2013 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 10: Majority

Motion 11: ELECTRIC LIGHT

Mover: Joseph Crowley

MOTION: I move that that the Town vote to appropriate the income from the sale of electricity to private consumers or for electricity supplied to municipal buildings or from municipal power and from the sale of jobbing during Fiscal 2013 for the Groton Electric Light Department; the whole to be expended by the Manager of that department under the direction and control of the Board of Electric Light Commissioners for the expenses of the ensuing fiscal year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth. The total fund to be appropriated is -0-.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 Motion 11: Unanimous

ARTICLE 6: FISCAL YEAR 2013 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of funding the FY 2013 Capital Budget as follows:

Item #1 – Bobcat

\$25,000

Transfer Station

Summary: *The Bobcat at the Transfer Station is used to move recyclables at the Transfer Station as well as for snow removal and other maintenance issues. Due to the increase in recyclables, a larger Bobcat is needed to accommodate the work required. It is a real workhorse at the Transfer Station. An alternative piece of equipment that was considered was a forklift, however, it is more expensive and cannot be used for snow removal and other uses that a Bobcat can perform. It has been proposed by the DPW to replace this piece of equipment every three years when its trade-in value is at its highest.*

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Motion 1: **Transfer Station – Bobcat** **\$25,000**

MOTION: I move that the Town vote to raise and appropriate the sum of \$25,000 to purchase a Bobcat for the Transfer Station, and all costs associated and related thereto.

Moved and Seconded
Quantum of Town Meeting Vote: **Majority**
Vote on Article 6 Motion 1: **Majority**

Item #2 – Pick-up Truck **\$30,000** **Highway Department**

Summary: *This is a scheduled replacement. The average life of a Pick-up Truck is approximately 7 years. Replacing one vehicle every other year will allow the fleet to stay in good shape. Pick-ups are front line vehicles used for day to day operations as well as snow plowing.*

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Motion 2: **Highway Department – Pick-Up Truck** **\$30,000**

MOTION: I move that the Town vote to raise and appropriate the sum of \$30,000 to purchase a Pick-Up Truck for the Highway Department, and all costs associated and related thereto.

Moved and Seconded

Discussion:

Q: Why are we spending this much money on a truck. A “work” truck can be purchased for much less.

R: (Tom Delaney) This is a very good price on a ¾ ton 4x4 pickup with a plow. The plow system is estimated to be worth \$4500 alone. This type of truck is needed for municipal maintenance and snow plowing.

Quantum of Town Meeting Vote: **Majority**
Vote on Article 6 Motion 2: **Majority**

Item #3 – Dump Truck**\$135,000****Highway Department**

Summary: *The vehicle to be replaced is 24 years old and is a front line vehicle in the fleet. It is used for plowing and sanding. This vehicle is getting more and more difficult to maintain and is becoming increasingly unreliable for a front line piece. This is a scheduled replacement.*

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Motion 3: Highway Department – Dump Truck**\$135,000**

MOTION: I move that the Town vote to raise and appropriate the sum of \$135,000 to purchase a Dump Truck for the Highway Department, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: **Majority**

Vote on Article 6 Motion 3: **Unanimous**

Item #4 – IT Infrastructure**\$40,000****Town Facilities**

Summary: *This item was established three years ago and has been very successful. In Fiscal Year 2013, the following items will be purchased/upgraded with this allocation: Fourteen new computers will replace computers in the Town Hall, Public Safety Building and Library. In addition, the Fire and EMS Server will be upgraded and moved into the Public Safety Rack. Finally, new security devices and infrastructure improvements will be installed in the Town Hall and Public Safety Building.*

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Motion 4: Town Manager - IT Infrastructure**\$40,000**

MOTION: I move that the Town vote to raise and appropriate the sum of \$40,000, to be expended by the Town Manager, for various IT Infrastructure improvements as outlined in the 2013 – 2017 Capital Plan on file in the Office of the Town Clerk.

Moved and Seconded

Quantum of Town Meeting Vote: **Majority**

Vote on Article 6 Motion 4: **Unanimous**

Item #5 – Police Locker Room Upgrade \$85,000**Town Facilities**

Summary: *The Public Safety Locker room is undersized and currently contains 32 very small lockers. Each Police Officer is assigned 2 lockers to accommodate their equipment and space needs. This upgrade will enlarge the current locker room by expanding into the current*

workout room at the Public Safety building and enable the purchase of larger lockers that will allow for better space for department assigned equipment.

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Motion 5: Police Department – Locker Room Upgrade \$85,000

MOTION: I move that the Town vote to raise and appropriate the sum of \$85,000 to upgrade the Locker Room at the Public Safety Building, and all costs associated and related thereto.

Moved and Seconded

Discussion:

- Q: With this budget, we have invested heavily in the Police Department. Can this expenditure wait?
 - R: (Chief Palma) the Chief acknowledged and appreciated the investment the Town is making in the Police Department. This project is to remodel and expand the locker room. The lockers which will be replaced are 18 years old, and have deteriorated with use and the effects of road salt and moisture. The new locker environment will allow for proper storage of equipment and it will be the responsibility of the individual officers to keep their equipment operational.
- Q: If this remodeling will expand into the workout room, will we be asked to spend additional money for a new workout room?
 - R: With today's space situation, priority has been given to equipment and locker storage, at the expense of maintaining the workout room. If the proposal for a new fire station meets with town meeting approval later in this meeting, then space will be freed up in the police station.

Quantum of Town Meeting Vote: Majority

Vote on Article 6 Motion 5: Chair declared Majority Vote. Seven voters did not contest.

Item #6 – Police Cruisers \$72,000 Police Department

Summary: *Purchase of two police cruisers and related equipment for replacement of cruisers that are no longer cost effective to maintain. This would allow the Department to have six marked cruisers. This allows for less mileage per year, better maintenance scheduling, assignment of cars to officers and for a programmed replacement schedule that ensures that line cars are rotated out at reasonable mileage and wear, and that un-marked cars are rotated in the same fashion.*

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Motion 6: Police Department – Police Cruisers \$72,000

MOTION: I move that the Town vote to raise and appropriate the sum of \$72,000 for the Police Department to purchase and equip two (2) new police cruisers, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 6 Motion 6: Majority

Item #7 – Engine 3 Replacement \$450,000 Fire/EMS Department

Summary: *This vehicle is a 1989 Pierce Dash. The age of the “Caterpillar” motor has made it difficult to find replacement parts. It is the only “open crew cab” left in the fleet. There is a major safety concern for firefighters riding in a “non-enclosed” cab for protection from a vehicle crash, the weather and falling off the truck while moving. This type of cab design has been prohibited for many years in the fire industry due to the safety needs of firefighters.*

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Motion 7: Fire Department – Engine 3 Replacement \$450,000

MOTION: I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$450,000 for the Fire Department to purchase and equip a new Fire Engine, and all costs associated and related thereto.

Moved and Seconded

Discussion:

- The engine being replaced is 23 years old.
- It has an open cab, which is against current NFPA regulations
- The new truck has been fully vetted for compliance and functions.

Quantum of Town Meeting Vote: 2/3’s Majority

Vote on Article 6 Motion 7: Chair declared 2/3 Majority

Item #8 – Rough Mower \$10,200 Pool & Golf Center

Summary: *Last year, the Center replaced a very old mower that was inoperable and not repairable with a new Jacobsen rough mower. This essential mower is used to regularly cut the “rough” adjacent to the fairways. It was purchased on an installment basis with an annual lease to buy cost of approximately \$10,200 for each of five years. The first year lease payment was funded through the Capital Budget. At the end of FY 2011, the Groton Pool and Golf Center returned approximately \$30,000 to the general fund that was later certified as Free Cash. It is recommended that a part of these funds be used to cover the lease payment in FY 2013.*

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended (6 In Favor, 1 Against)

Motion 8: Pool & Golf Center – Rough Mower

\$10,200

MOTION: I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$10,200 for the purpose of paying the lease payment on the Rough Mower for the Pool & Golf Center.

Moved and Seconded

Discussion:

- (Robert Whalen, Pool and Golf Center Manager): Last year, the Town approved a 5 year lease for the mowers. This alternative was presented in order to avoid a large capital outlay. This is the second year of the lease. At the end of the lease, the Town will own the mower.

Quantum of Town Meeting Vote: 2/3's Majority
Vote on Article 6 Motion 8: Unanimous

Item #9 – Pool Filtration System & Deck \$50,000

Pool & Golf Center

Summary: *The aging pool filtration system will need to be replaced to ensure the continuous and effective filtering of the 185,000 gallons of pool water to meet evolving health standard requirements. This past season, the Center experienced filtration problems resulting in water clarity issues which required the temporary closing of the pool from time to time to ensure the safety of pool patrons. The concrete pool deck is quite old and is cracked and spalling in many areas. A section of the deck along the pool perimeter should be replaced and other areas repaired to ensure pool patron safety.*

Board of Selectmen: Recommended (4 In Favor, 1 Against)
Finance Committee: Recommended (6 In Favor, 1 Against)

Motion 9: Pool & Golf Center – Pool Filter & Deck Repairs

\$50,000

MOTION: I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$50,000 for the purpose of replacing the Pool Filtration System and repairing the Pool Deck at the Pool and Golf Center in Fiscal Year 2012, and all cost associated and related thereto.

Moved and Seconded

Discussion:

- A commercial filter system is required. The purchase of this system will preclude performing needed deck repairs.
- Minority Report – Not in Favor of Article
Mr. Prager – Finance Committee
 - There appear to be two stakeholders in the Pool and Golf Center (PGC): the Members (Residents and Non) who pay for recreation and the Taxpayers who are ultimately responsible and receive questionable benefits.

- The club is not used by most residents. It is not a community resource. The cost to use the facility is too high for many. The club is used by a relatively small number of people.
- After adding the cost of operations and capital expenses, and netting out the revenue anticipated for the next 5 years, it is estimated that the cost per household to support the PGC for the next 4 years will be \$180. An additional \$100k will be needed for more repairs.
- Assuming a 25% increase in fees would allow the club to cover operational and capital expenses, would the members still support the club with a 25% fee increase?. If yes, the club is sustainable. If not, the club is non-competitive.
- These improvements help the club's operations. However, the intrinsic value of the club is in the land. Stop subsidizing the club and let it survive or not on its own.
- Mr. Dillon – articles 9,10 and 11 need positive consideration. We've spent \$2m to purchase the club over 20 years ago, but have not invested in its upkeep. The club returned \$30k to the Town last year. The requested repairs are for the safety of the users.
- Mr. Lyman – The Town supports soccer fields, the rail trail and other amenities. Why not run the PGC as a public service for residents? Would like to see the pool converted to an indoor pool.
- Mr. Webber (representing the majority view of the Finance Committee) – Keep the PGC as a resource for the Town. Walking away from the PGC now is not right. A long term plan is needed.
- Mr. Whalen (PGC Manager) – Concurred that the \$577k operating budget is covered by fees. In fact, \$30k was returned to the Town this year. We have inherited a catch-up situation. The best course of bad alternatives is to invest in the PGC. It needs capital investment, not operational funding.
- Resident – the lack of investment over the years is coming due. Run the PGC as a business, make capital investments. We have no plan to do this.
- Mr. Roy – Government typically doesn't know how to run a business. Town needs to decide what to do with the PGC.
- Resident – Has never set foot in the PGC, however supports the open space provided by the course.
- Ms. Madden – we've already approved the \$577k operating budget, which is expected to be matched by revenues. The issue is funding the capital budget. \$150 a year per household is a lot to ask.
- Mr. Quigley – The PGC is an important and unique asset for the community. The PGC has an active membership. Just recently, the Groton Golfers Association pulled 100 truckloads of debris. The Association performs routine maintenance. It also raised \$5000 from local merchants. They are willing to invest time and money to make the Center work.
- Mr. Roberts – This land is a gateway to the town, and represents the character of the town. CPA funding to improve this type of asset has not been allowed under state law in the past. Revisions to the CPA are being considered by the legislature. Some of these revisions would allow CPA funds to be used to improve the PGC, which could be a future year funding source.
- Ms. Ragot – Why don't we have a long term plan?
- Mr. Rasmussen – Mr. Whalen is a competent manager, the "right guy" to run the PGC. Let's give him a chance to put together a long term plan.

Motion to Move the Question (Article 6 Motion 9):

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Motion to Move the Question on Article 6 Motion 9:

Chair declared 2/3 Majority

Main Motion under Article 6 Motion 9

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Article 6 Motion 9 Main Motion:

Chair declared 2/3 Majority. Seven voters did not contest.

Item #10 – Golf Carts

\$20,000

Pool & Golf Center

Summary: *The current fleet of twenty five gas powered golf carts is very old and many have exceeded their expected useful life. Many are regularly in the shop for repairs and unavailable and only a few have the usual and expected amenities such as a canopy roof cover and a split windshield. Maintenance costs for these aging carts increase markedly each year that timely replacement is deferred. It is recommend the Town fund the initial year of the five year fleet lease cost in the Capital Budget by using a part of the approximately \$30,000 the GP&GC returned to the town at the end of FY 2011, with the intent of incorporating the subsequent annual expense in the operating budget in the other years.*

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Motion 10: Pool & Golf Center - Golf Carts

\$20,000

MOTION: I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$20,000 for the purpose of purchasing or leasing Golf Carts for a period longer than three years for the Pool and Golf Center, and all cost associated and related thereto.

Moved and Seconded

Discussion:

- Q: Are these carts to be purchase gas-powered or electric? Has consideration been given to electric carts?
 - R: These are gas powered. Electric carts would also require an investment in a charging station, and add significantly to the capital request.
- Q: Are these carts purchased or leased?
 - R: They are purchased over 5 years for a total of \$100k. The expected residual value is \$30k.
- Q: Do we have cost estimates for electric carts and a charging center?
 - R: Not at this time. That system will be more expensive than gas carts.
- Comment: The cost of operation could be 1/5 for electric carts. Is it too late to consider electric carts?
 - R: It is no too late, but it is very late in the season to be purchasing carts. The process needs to move quickly. Mr. Whalen will meet with the Electric Light Commissioners to discuss.

Motion to Move the Question (Article 6 Motion 10):
Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority
Vote on Motion to Move the Question on Article 6 Motion 10:
Chair declared 2/3 Majority

Main Motion under Article 6 Motion 10
Quantum of Town Meeting Vote: 2/3's Majority
Vote on Article 6 Motion 10 Main Motion:
Chair declared 2/3 Majority.

Item #11 – Cart Path/Tee Boxes \$25,000 Pool & Golf Center

Summary: *The existing golf cart paths are in terrible shape and need to be graded, repaired and repaved. The Center repaired and resurfaced one small section of the cart path on the first hole last year to ensure it was safe for use at a cost of approximately \$2,500. The tee boxes throughout the course are very old construction and need to be enlarged, leveled, and refurbished, including the installation of replacement foundation materials and sod.*

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended (4 In Favor, 3 Against)*

Motion 11: Pool & Golf Center – Cart Path/Tee Boxes \$25,000

MOTION: I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$25,000 for the repairing various cart paths and tee boxes at the Pool and Golf Center, and all cost associated and related thereto.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority
Vote on Article 6 Motion 11: Chair declares 2/3 Majority

or to take any other action relative thereto.

TOWN MANAGER

PROPOSED MOTION TO ADVANCE ARTICLES 17 & 18 Mover: Kevin McKenzie

MOTION: I move to advance consideration of Article 17 and Article 18 before consideration of Article 7.

Moved and Seconded

Discussion:

Reason: Since both Articles 17 & 18 require input from the respective district superintendents, Mr. Mastrocola (GDRSD) and Dr. Klimkiewicz (NVTHS), and it is felt that neither article should not require lengthy debate, it is felt that better use of both superintendents times can be made, by not having them sit through lengthy, and debatable articles specific and pertinent to the Town of Groton residents only.

Quantum of Town Meeting Vote: Majority

Vote on Motion To Advance Articles 17 and 18: Majority

[Ed Note: Meeting considered Articles 17 and 18 next. However, these minutes will keep the articles in numerical order.]

[Ed. Note: After consideration of Article 18, the meeting motioned to advance Articles 12 and 13 to before Article 7]

MOTION TO ADVANCE ARTICLES 12 and 13

Mover: Peter Cunningham

MOTION: I move to advance consideration of Article 17 and Article 18 before consideration of Article 7.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Motion To Advance Articles 12 and 13: Majority

[Meeting proceeded to consider Articles 12 and 13. These minutes will be kept in numerical order.]

[Ed. Note: Following consideration of Article 13, the meeting returned to consider Article 7.]

THE FOLLOWING ARTICLES PERTAIN TO FISCAL YEAR 2012 BUSINESS

ARTICLE 7: CURRENT YEAR LINE ITEM TRANSFERS

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2012 budget, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *To transfer money within the Fiscal Year 2012 Budget should the need arise. A handout explaining any necessary transfer will be available at Town Meeting.*

Mover: George Dillon

MOTION: I move that the Town vote to transfer the following sums of money within the Fiscal Year 2012 Town Operating Budget:

Transfer funds from:

<u>Line Item</u>	<u>Amount To Be Transferred</u>
1061 – Board of Assessors – Wages	\$ 3,000
1160 – Insurance and Bonding	\$ 10,000
1214 – Planning Board – Consultant	\$ 500
1240 – Building Inspector – Salaries	\$ 15,000
1370 – Police & Fire Communications - Wages	\$ 60,000
1501 – Highway Department – Wages	\$ 8,000
1703 – Groton Country Club – Minor Capital	\$ 12,975
3000 – Employee Benefits – County Retirement	\$ 57,000
3010 – Health Insurance/Employee Expenses	<u>\$ 28,000</u>
Total	\$194,475

Transfer funds to:

<u>Line Item</u>	<u>Amount Transferred To</u>
1062 – Board of Assessors – Expenses	\$ 3,000
1181 – Town Hall Expenses – Telephone Expense	\$ 3,000
1212 – Planning Board – Expenses	\$ 500
1300 – Police Department – Wages	\$ 50,000
1302 – Police Department – Expenses	\$ 20,000
1304 – Police Department – Public Safety Building	\$ 10,000
1311 – Fire Department – Wages	\$ 15,000
1312 – Fire Department – Expenses	\$ 40,000
1502 – Highway Department – Expenses	\$ 20,000
1700 – Groton Country Club – Salary	\$ 250
1701 – Groton Country Club – Wages	\$ 4,725
1702 – Groton Country Club – Expenses	\$ 8,000
3002 – Employee Benefits – Unemployment Compensation	\$ 10,000
3012 – Employee Benefits – Medicare/Social Security	<u>\$ 10,000</u>
Total	\$194,475

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion – Article 7: Unanimous

ARTICLE 8: TRANSFER WITHIN WATER ENTERPRISE FUND

To see if the Town will vote to authorize the Groton Water Department to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2012 Water Department Budget, or to take any other action relative thereto.

BOARD OF WATER COMMISSIONERS

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This article allows the Water Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2012 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

Mover: Joshua Degen

MOTION: I move that the Town vote to authorize the Groton Water Department to transfer the sum of \$100,000 from the Water Enterprise Fund Surplus to the Fiscal Year 2012 Water Department Budget.

Moved and Seconded

Comments:

- Money to replace a pump and purchase a new pickup truck

Quantum of Town Meeting Vote: **Majority**

Vote on Main Motion – Article 8: **Unanimous**

ARTICLE 9: TRANSFER WITHIN SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Sewer Enterprise Fund Surplus to the Fiscal Year 2012 Sewer Enterprise Department budget, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2012 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

Mover: Joshua Degen

MOTION: I move that the Town vote to authorize the Groton Sewer Department to transfer the sum of \$30,000 from the Sewer Enterprise Fund Surplus to the Fiscal Year 2012 Sewer Department Budget.

Moved and Seconded

Comments:

- Needed to cover increased rates from Pepperell

Quantum of Town Meeting Vote: Majority
Vote on Main Motion – Article 9: Unanimous

ARTICLE 10: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds, a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Article Indefinitely Postponed
Finance Committee: Article Indefinitely Postponed

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

Mover: Stuart Schulman

MOTION A: I move that the Town vote to transfer the sum of \$0 from available funds for the payment of unpaid bills from prior fiscal years.

MOTION B: I move that this Article be Indefinitely Postponed.

Moved and Seconded

Comment:

- Article indefinitely postponed as there are no prior year unpaid bills

Quantum of Town Meeting Vote: Majority
Vote on Motion to Indefinitely Postpone Article 10: Unanimous

ARTICLE 11: AMEND PURPOSE OF ARTICLE 11 - 2011 FALL TOWN MEETING

To see if the Town will vote to amend the vote taken under Article 11 of the 2011 Fall Town Meeting by changing the purpose of the appropriation voted from purchasing computing equipment to be installed in the Town's ambulances and front line fire vehicles to the purpose of conducting a site analysis, space needs analysis, preparing conceptual schematic designs and

all other related costs to determine the feasibility of constructing a Fire Station on land owned by the Lawrence Homestead Trust on Farmer's Row, or to take another action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *The 2011 Fall Town Meeting appropriated \$31,000 to purchase new computer equipment for our ambulances and front line fire trucks. Since that time, the Town was able to secure a grant that will pay for this equipment, thereby negating the necessity of this appropriation. The Board of Selectmen has continued its search for a site for a new Center Fire Station, focusing its attention on three sites, including property on Farmer's Row owned by the Lawrence Homestead Trust. In order to provide the Town Meeting with a comprehensive appraisal of the viability of this site, the Board of Selectmen and Town Manager contracted with an architect and engineer to conduct a full review of the site. The purpose of this article is to cover the cost of the property review. A presentation of the findings will be provided to the Town Meeting for its consideration.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to amend the vote taken under Article 11 of the 2011 Fall Town Meeting by changing the purpose of the appropriation voted from purchasing computing equipment to be installed in the Town's ambulances and front line fire vehicles to the purpose of conducting a site analysis, space needs analysis, preparing conceptual schematic designs and all other related costs to determine the feasibility of constructing a Fire Station on land owned by the Lawrence Homestead Trust on Farmer's Row.

Moved and Seconded

Comment:

- Original purpose for these funds has been satisfied by grants
- Request is to use these funds to satisfy the contract of the fire station feasibility study which was just performed.

Quantum of Town Meeting Vote: Majority
Vote on Main Motion – Article 11: Unanimous

[Ed. Note: The meeting moved next to Article 14]

[Ed. Note: Consideration of Articles 12 and 13 were advanced to before Article 7]

ARTICLE 12: PURCHASE FARMER'S ROW PARCEL

To see if the Town will vote to authorize the Board of Selectmen to acquire from the Lawrence Homestead Trust by gift, purchase, or eminent domain, for general municipal purposes, including, without limitation, for use as a fire station, all or a portion of the following parcel of land located on Farmer's Row, shown on Assessors' Map 108 as Parcel 1, described in a deed recorded with the Middlesex South District Registry of Deeds in Book 25424, Page 109, said parcel containing 2 acres, more or less, in the aggregate, and to raise and

appropriate, transfer from available funds, or borrow, or any combination of the foregoing, a sum or sums of money for such acquisition and costs related thereto, and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article has been placed on the Warrant as a place holder by the Board of Selectmen. This parcel is being brought forward as a potential site for a new Central Fire Station. A more detailed explanation will be provided at Town Meeting.*

ARTICLE 12: PURCHASE FARMER'S ROW PARCEL

Mover: Peter Cunningham

MOTION: I move that the Town vote to authorize the Board of Selectmen to acquire from the Lawrence Homestead Trust by gift, purchase, or eminent domain, for general municipal purposes, including, without limitation, for use as a fire station, the land shown as lot 4 on a plan entitled "Approval Not Required Plan Lawrence Homestead Trust Farmers Row Groton, MA" dated 4-24-12 by Gale Associates, Inc., being a portion of the land located on Farmer's Row, shown on Assessors' Map 108 as Parcel 1, described in a deed recorded with the Middlesex South District Registry of Deeds in Book 25424, Page 109, said lot containing 2.79 acres, more or less, and to raise and appropriate the sum of \$150,000 and appropriate from Emergency Medical Services Receipts Reserved the sum of \$200,000, for a total of \$350,000 for such acquisition and costs related thereto, and further to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the acquisition of said parcel of land.

Moved and Seconded

Discussion:

- Letter from the Fire Chief Joseph Bosselait read into the record by Mark Haddad
- Lt. Susan Daly, Groton FD offered, on behalf of the department, that regardless of the outcome of the article, the fire department will continue to support the town to the best of its ability.
- Jack Petropoulos, Chair of the Fire Department Building Committee, delivered a presentation on the Committee's process, findings and recommendations.
- Reports:
 - Planning Board is in unanimous support of Articles 12 and 13
 - Paula Martin read a statement on behalf of the Historic Districts Commission.
- Q: What is the plan for the surplus land on Station Ave ?
 - R: Assuming Groton Electric relocates toward Main St. this land will be declared surplus. If Groton Electric does not get approvals for its new building, they have state that they will build in place.
- Q: How much space will be vacated in the Public Safety Building, and what will it be used for?

- R: The living and office quarters are congested in the Public Safety Building. The vacated space, including the garage space, will be used by the Police Department.
- Q: The cost of the Lawrence Homestead Trust land is \$350k. This is the same price as the property at 279 Main St a year ago. Isn't the price why the property at 279 Main St was eliminated by Town Meeting?
 - R: The 279 Main ST. property had additional local concerns.
- Q: Resident questions the need for an "optimum" fire station program (internal and external configuration).
 - R: There is a recognized need for a new fire station. The proposed program addresses inadequacies of today's environment and allows for the longevity of the station's performance. Call and Career fire fighters must engage in hundreds of hours of training per year. The proposed program also facilitates on-site training, which benefits the town will reduced overtime, training expense and enhances the availability of response personnel during training periods.
- Q: I have a contract to hay this field through 2014. Will this be honored?
 - R: that contract will be honored.
- Comment: Locating a fire station on the Lawrence Homestead Trust Farmers Row land ignores the value of the agricultural land, and denies its use to future generations.
 - R: There is no guarantee that this land will remain agricultural. The town has also added significant agricultural land in recent years. The Lawrence Homestead Trust has an ANR Plan which would allow for residential development.
- Comment: Concern that fire trucks will be travelling in residential areas and will need to cross Route 119. Prefer to see a more central site.
- Comment: Skepticism that the Prescott School conversion to an inn will generate \$50k per year in taxes.
- Comment: Fire stations are considered "safe harbors" and placed in visible locations. It should be located in the center of town. The inn concept has competition with two new hotels at Devens. Put the fire station at Prescott School.
- Q: Why is the cost of renovation so high?
 - R: The Mass Building Code requires that all Type III structures (including fire stations) be seismically reinforced. This adds a significant expense to the renovation of Prescott School.
- Q: Has anyone studied the effect of siren noise and the frequency of calls?
 - R: The fire department responds to approximately 350 calls per year. Sirens are used to clear traffic, and are not used when traffic is not a concern.
- Q: If the state conservation law (50' buffer zone) applied instead of the local 100' conservation buffer zone, could the station have been sited on Station Ave.?
 - The siting studies showed that the 50' (state) buffer was encroached. The siting would also be in a 500 year flood plain. A significant cut and fill operation to get 3-4' above the water table, above the floodplain and to be able to manage stormwater and to manage appropriate road grade would be needed. Initial estimates were \$500k to \$750k.

MOTION TO MOVE THE QUESTION

Moved and Seconded

Quantum: 2/3's Majority

Vote on Motion To Move the Question on Article 12: 2/3 Majority

VOTE ON ARTICLE 12 MAIN MOTION

Quantum of Town Meeting Vote: 2/3's Majority

Vote on the Article 12 Main Motion: Motion passed - 170 in favor; 44 against

MOTION TO ADJOURN UNTIL Monday May 7 at 7:00pm

Quantum: Majority

Vote on Motion to Adjourn: Majority

Meeting adjourned at 11:30 PM on April 30

Adjourned Session – May 7, 2012

The adjourned session was called to order at 7:01pm on May 7. Article 13 was the first order of business.

ARTICLE 13: DESIGN FUNDING FOR A NEW CENTER FIRE STATION

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, for the purpose of hiring an architect and/or engineer, pursuant to the Designer Selection Guidelines adopted by the Board of Selectmen in December, 2010, for the design of a new Center Fire Station, and all costs associated and related thereto, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *This Article has also been placed on the Warrant by the Board of Selectmen as a place holder. Should the Town Meeting vote to authorize the purchase of the property on Farmer's Row for a new Fire Station, or if another site, such as the Prescott School or land on Station Avenue, is determined to be viable, this Article will serve to request the necessary funding to design the new Center Fire Station on the selected site and advertise the project for construction. The Project will be brought back to a future Town Meeting (either next Fall or Spring) for construction funding. More information will be provided at Town Meeting.*

Mover: Peter Cunningham

MOTION: I move that the sum of \$800,000 be appropriated, to be expended by the Town Manager, for the purpose of hiring an architect and/or engineer, pursuant to the Designer Selection Guidelines adopted by the Board of Selectmen in December, 2010, for the design of a new Center Fire Station, and all costs associated and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen be authorized to borrow the sum of \$800,000 and issue bonds or notes of the Town therefor, pursuant to Chapter

44, Section 7 of the General Laws as amended and supplemented, or any other enabling authority.

Moved and Seconded

Discussion:

- Mr. Cunningham: This article asks for \$800k to perform design and ancillary services to specify the details of a new fire station. The deliverable from this will be bid documents and contactor bids for a new fire station. A future town meeting will be asked to vote on the monies to actually build the fire station, based upon these bids. This money will be borrowed on a short term basis, and then incorporated into the long term borrowing **for** the new fire station, if approved.
- Q: The Farmers Row parcel is a visually sensitive area. How will the architect be selected?
 - R: Based upon the bid produced for the recently completed feasibility study, the Town has the option to consider Dore and Whittier as the Design Architect. Based upon their performance, the Fire Station Building Committee and the Town Manager endorse their selection. The design process will involve formally the Historic Districts Commission, which issues a Certificate of Appropriateness. The Fire Station Building Committee will continue to operate with extensive public outreach.
- There was some discussion and explanation of the procedures involved in bidding for public projects under Mass General Law.
- Q: Is there any way to approve this article without specifying a dollar amount? Bids typically come in at the amount of the article amount.
 - R: This article must be passed with a dollar amount. The next phase, construction, will be bid to a specific amount based upon the design work. Town Meeting will appropriate only that amount of money at a future town meeting.
- Q: How did we arrive at the \$800k number? It seems very high for design services, which would typically be in the 6 to 8% range.
 - R: The amount for Design Services and Ancillary Services is typically set as a percentage of the estimated project cost, usually 8-10%. The \$800k includes \$522k (6.5%) for architectural design services, \$83k for civil and technology services, \$45k for permitting and site services, \$97k for the Owner's Project Manager (required by MGL and represents the Town's interests), and the remainder for support such as bid document printing, and other expenses.
- Q: Did the Town do itself a disservice by selecting an architect so quickly?
 - The state bid process has two steps. The first step is to pick qualified bidders based upon qualifications. The second step is to negotiate a price. If you agree to terms, you move to the second choice, and so on. Initially, we set criteria chose a consultant and negotiated a feasibility contract, with the right to retain this consultant in the next phase. Conducting a new search will likely yield the same result. We have worked with Dore and Whittier, and are comfortable continuing the relationship.
- Q: Many towns are passing their debt limits. Are we? Are we looking at the long term debt picture? What percentage of the tax levy are we spending on debt? How will this additional debt affect our bond rating?

- R: There is no plan for an override vote to build this fire station. The goal is to keep debt to within 5-10% of the tax levy. We are currently around 10% debt to tax levy ratio. Our bond rating is very good, recently upgraded.
- Q: Does this \$800k include the sewer hookup?
 - R: The sewer hookup will be part of the construction bid.

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Main Motion – Article 13:

Chair declared 2/3's Majority. Seven voters did not contest.

[Ed. Note: Upon completion of Article 13, the meeting returned to Article 7]

[Ed. Note: Consideration of Article 14 occurred after Article 11. Articles 12 and 13 had previously been advanced and considered.]

ARTICLE 14: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS

To see if the Town will vote to make the following appropriations from the Community Preservation Fund:

Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 32,280
Open Space Reserve:	\$ 64,560
Historic Resource Reserve:	\$ 64,560
Community Housing Reserve:	\$ 64,560
Unallocated Reserve:	\$419,640

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This is an accounting procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during Fiscal Year 2013. Except for the CPC Operating Expenses, none of these funds will be spent without additional approval at Town Meeting.*

Mover: Anna Eliot

MOTION: I move that the Fiscal Year 2013 revenues to the Community Preservation Fund be divided into the following sub accounts to be administered by the Community Preservation Committee as follows:

CPC Operating Expenses:	\$ 32,280
Open Space Reserve:	\$ 64,560
Historic Resource Reserve:	\$ 64,560
Community Housing Reserve:	\$ 64,560

Unallocated Reserve: \$419,640

Moved and Seconded

Comment:

- Article 14 implements an accounting procedure to allow the Community Preservation Committee access to the CPA funds.

Quantum of Town Meeting Vote: Majority
Vote on Main Motion – Article 14: Unanimous

ARTICLE 15: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2013, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

CPC Proposal A: Conservation Fund: \$150,000

Summary: *The Conservation Fund has been used by the Conservation Commission to purchase Conservation Restrictions and Agricultural Preservation Restrictions, and to purchase conservation land outright within the Town of Groton. Placing CPA funds into the Conservation Land Fund makes them instantly available to the Conservation Commission for acquiring open space that may be available for purchase for only a short period of time.*

Board of Selectmen: Not Recommended (2 In Favor, 3 Against)
Finance Committee: Not Recommended (2 In Favor, 5 Against)

CPC FUNDING RECOMMENDATION Mover: Anna Eliot

MOTION: I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$150,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2013-01 "Conservation Land Fund".

Moved and Seconded

Discussion:

- Mr. DeGroot, Community Preservation Committee:
 - Over the past few years, state reimbursements for local Community Preservation Act expenditures has been declining. Yet, the Town has funded many good projects.

- This year, there was one project application, along with the annual payment for Surrenden Farms.
- The CPC process is open to all Groton residents. Please contact the CPC if you have a project you'd like to be considered.
- Mr. Easom, Conservation Commission
 - Delivered a presentation educating the meeting on the CPA and CPC. The CP Committee administers funds collected under the CP Act. CPA funds are collected through a property tax surcharge and can only be expended for authorized purposes. Some percentage of these funds are reserved for specific categories of work. The remainder of the funds can be expended at the discretion of the CPC, but within the CPA guidelines. Open Space is an authorized expenditure.
 - Allocation of CPA funds to the Conservation Commission has no effect on real estate taxes; i.e. our taxes neither go up or down if these funds are expended or not.
 - Stressed that the Conservation Commission needs to be able to act quickly should land be put on the market. To act quickly, funds must be readily available to the Conservation Commission. A conservation restriction is about the only way to permanently preserve land.
- George Barringer, Planning Board
 - The Planning Board is in unanimous support of this article.
- Jay Prager, Finance Committee
 - The Finance Committee voted 5 to 2 to oppose this article.
 - The Finance Committee pointed out that their recommendation is not a reflection of the Conservation Commission. The amount requested isn't supported by the recent history of land purchases. The current \$648k in their account should be adequate.
 - If an extraordinary purchase opportunity comes along, we should call a Special Town Meeting to address the issue.

MOTION: I move to amend the amount proposed to be appropriated in Article 15 from \$150,000 to \$75,000. **Mover:** Peter Cunningham

- Mr. Cunningham: The reason for this amendment is to leave additional money in the CPC Open Space Account to cover potential future shortfalls in making debt payments on Surrenden Farm.

Motion to Amend: Board of Selectmen: *Recommended (3 In Favor, 2 Against)*

Motion to Amend: Finance Committee: *Not Recommended (2 In Favor, 5 Against)*

Motion to Amend

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Motion to Amend – Article 15:

Motion carried: 69 in favor, 56 against.

- Ms. Stoddart: Supports the article. Wished it had remained at \$150k.
- Mr. Funch: Question on how the mechanics of a land purchase occur. Response confirmed that the Conservation Commission was have funds available, and can then apply for grant reimbursement, if applicable. A high account balance gives the Conservation Commission more options and potentially more leverage.

Vote on Amended Main Motion – Article 15
Quantum of Town Meeting Vote: Majority
Vote: Chair declared Majority vote. Seven voters did not contest.

ARTICLE 16: DEBT SERVICE FOR SURRENDEN FARMS

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2013 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting, or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended (6 In Favor, 1 Against)

Summary: *This article appropriates the debt payments for the Surrenden Farms Land Purchase. Funding for this article will come from Community Preservation Funds. The anticipated debt service for Fiscal Year 2013 is \$487,888.*

Mover: Anna Eliot

MOTION: I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$70,000 from the Community Preservation Fund Open Space Reserve and to appropriate the sum of \$417,888 from the Community Preservation Fund Unallocated Reserve for a total of \$487,888 for debt service for Fiscal Year 2013 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Main Motion – Article 16: Unanimous

[Ed. Note: Meeting next considered Article 19 as Articles 17 and 18 had been previously advanced and considered.]

[Ed. Note: Meeting advanced to consider Articles 17 and 18 after consideration of Article 6.]

ARTICLE 17: GDRSD – CREATE STABILIZATION FUND

To see if the Town will vote to approve the Groton-Dunstable Regional School District Committee vote on March 13, 2013 to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and to set up an operational line item for the

transfer of available monies into said Stabilization Fund, or to take any other action relative thereto.

GDRSD COMMITTEE

Board of Selectmen: Article Indefinitely Postponed

Finance Committee: Article Indefinitely Postponed

Summary: *This account, if approved by Town Meeting in both Member Towns, allows the Regional School District to set aside funds for future capital expenses in a Stabilization Account. Projects eligible for Stabilization Account funds use include any for which the district could borrow money. This account is a tool that will aid the district in saving for future capital expenses in advance of work. Funds would be added to this account directly from the Towns, via approval at future Town Meeting, or from the GDRSD Operating Budget. At this time we are not requesting Town funds for the account and the 2014 Fiscal Year would be the first time funds could be added via a line item in the Operating Budget. Establishment of the Account allows GDRSD a tool to maintain our current fiscal stability into the future.*

ARTICLE 17: GDRSD – CREATE STABILIZATION FUND

Mover: Peter Cunningham

MOTION A: I move that the Town vote to approve the Groton-Dunstable Regional School District Committee vote on March 13, 2013 to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and to set up an operational line item for the transfer of available monies into said Stabilization Fund.

MOTION B: I move that this Article be Indefinitely Postponed.

Moved and Seconded

Discussion:

- Dunstable does not support this article making a Groton vote moot.

Quantum of Town Meeting Vote: Majority

Vote on Article 17 Main Motion B: Unanimous

ARTICLE 18: ACCEPT AYER INTO THE NVTHS DISTRICT

To see if the town will vote to accept the proposal of the Regional District School Committee passed on October 11, 2011 to amend the agreement establishing the Nashoba Valley Technical School District, as amended, (a) by providing for the admission to the district of the Town of Ayer as a vote to accept the agreement as amended; (b) by providing that members of the Committee shall be appointed by an appointing committee in each town consisting of the moderator, selectmen and local school committee members; (c) by providing that membership on the committee shall be as follows: Chelmsford - 3 members, Groton – 1 member, Littleton - 1 member, Westford – 2 members, Pepperell – 3 members, Shirley – 1 member, Townsend – 2 members, Ayer – 1 member (if Ayer joins the district); (d) by providing

that each member town will have an alternate member to the committee who can serve in the absence or disability of a member from the town involved; (e) by providing that the admission of a new town or towns to the District shall result in the reapportionment accordingly of capital costs of the District represented by bonds or notes of the District then outstanding and of interest thereon; (f) by providing that the capital costs of any subsequent capital improvements of the district shall be apportioned among all the member towns on the basis of their respective pupil enrollments in the district school; (g) by providing that in each case where the apportionment of capital costs is to be based on pupil enrollments in the district school, each member town shall be deemed to have an enrollment of at least five pupils; (h) by conforming the dates on which payments to the district by the member towns are due to a July 1 - June 30 fiscal year; and (i) by making technical changes incidental to the foregoing amendments. (Such amendment will not become effective until the amendment is accepted by two-thirds of the member towns, approved by the Town of Ayer and upon the authorization of the Commissioner of Elementary and Secondary Education). Copies of the agreement as amended and proposed to be amended, as described in this Article, are available at the office of the Town Clerk, or to take any other action relative thereto.

NVTHS SCHOOL COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The amendment to the Regional School Agreement, if approved, by two-thirds (2/3's) of the current members of the District, will allow the Town of Ayer to become part of the Nashoba Valley Technical High School District. Currently, the Town of Ayer is not affiliated with any Technical School District. Students in Ayer, seeking this type of education, have been attending the Nashoba Valley Technical High School through non-residential tuition. The NVTHS Committee strongly feels that Ayer should be given the opportunity to join the District as a full voting member. This identical article will be put before all Town Meetings of the current member Communities for consideration and adoption.*

ARTICLE 18: ACCEPT AYER INTO THE NVTHS DISTRICT Mover: Peter Cunningham

MOTION: I move that the Town vote to accept the proposal of the Regional District School Committee passed on October 11, 2011 to amend the agreement establishing the Nashoba Valley Technical School District, as set forth in the Warrant and as on file in the Office of the Town Clerk.

Moved and Seconded

Discussion:

- Presentation by Dr. Klimkiewicz, Superintendent of NVRTS

Quantum of Town Meeting Vote: Majority
Vote on Article 18 Main Motion: Unanimous

[**Ed. Note:** Meeting considered Article 12 after consideration of Article 18, based upon a motion to advance articles 12 and 13.]

ARTICLE 19: STORMWATER MANAGEMENT REVOLVING FUND

To see if the Town will vote to renew the revolving account under Chapter 44, §53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management - Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2013, or to take any other action relative thereto.

STORMWATER ADVISORY COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund for technical review and processing of applications submitted under Chapter 198, Stormwater Management - Low Impact Development.*

Mover: **Stuart Schulman**

MOTION: I move that the Town vote to renew the revolving account under Chapter 44, §53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management - Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2013.

Moved and Seconded
Quantum of Town Meeting Vote: **Majority**
Vote on Main Motion – Article 19: **Unanimous**

ARTICLE 20: CONSERVATION COMMISSION REVOLVING FUND

To see if the Town will vote to renew the revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said receipts and fees to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2013, or to take any other action relative thereto.

CONSERVATION COMMISSION

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund (established in 2007) for the management of conservation land in Groton. Reauthorization allows for reduced fees for management of conservation lands in Groton.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to renew the revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said receipts and fees to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2013.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion – Article 20: Unanimous

ARTICLE 21: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption for Fiscal Year 2013 for those persons who qualify for property tax exemptions under Massachusetts General Laws, Chapter 59, Section 5, not to exceed \$1,000, or to take any other action relative thereto.

BOARD OF ASSESSORS

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *This article is geared toward elderly persons, blind persons and veterans with service connected disabilities. It would increase the exemption under state statute up to 100% of the exemption.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption for Fiscal Year 2013 for those persons who qualify for property tax exemptions under Massachusetts General Laws, Chapter 59, Section 5, not to exceed \$1,000.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion – Article 21: Unanimous

ARTICLE 22: ENDORSE COMPREHENSIVE MASTER PLAN

To see if the Town will vote to endorse the “Groton Master Plan, Town of Groton, Massachusetts, Prepared for the Groton Planning Board, Prepared by Community Opportunities Group, Inc.; Dodson Associates, Ltd.; Fay Spofford & Thorndike, Inc.” dated September 2011, filed in the Office of the Town Clerk on December 13, 2011, or to take any other action relative thereto.

PLANNING BOARD

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The Board will present the master plan to Town Meeting for its endorsement. Copies of the plan are available in the Planning Board office in the Town Hall, at the Groton Public Library and on the Town’s web site: www.townofgroton.org.*

Mover: Anna Eliot

MOTION: I move that the Town vote to endorse the “Groton Master Plan, Town of Groton, Massachusetts, Prepared for the Groton Planning Board, Prepared by Community Opportunities Group, Inc.; Dodson Associates, Ltd.; Fay Spofford & Thorndike, Inc.” dated September 2011, filed in the Office of the Town Clerk on December 13, 2011.

Moved and Seconded

Discussion:

- Mr. Barringer , Planning Board
 - The Master Plan is living document , intended to be amended from time to time.
 - A Town Meeting endorsement validates the process to date. The next step is implementation, which involves fine tuning the Zoning Bylaws. We are at the beginning of that process. Any changes to the Zoning Bylaws would require a 2/3rds vote at Town Meeting.
 - While the principals of sustainability, concept planning and diversity may be controversial to some, it is important to note that these principals have also been shared in the four previous town master plans.
- Mr. Harris , In Opposition
 - General anxiety about many facets of the Master Plan, and feels that the Planning Board does not listen to public comment. The Plan recommends the removal of town meeting approval of special permits as a facilitator of growth. The Planning Board did not incorporate input received at public hearings. The word “sustainable” is not clearly defined, and should be dropped from the Plan. Concerned with the statement “134 Main Street is the future of real estate development” under the Master Plan Special Permitting.
- Mr. Barringer
 - The Planning Board heard positive and negative comments for citizens. Negative comment that came at the eleventh hour did not sway two to three years of work.

- Town Meeting approved the zoning for 134 Main Street with the Town Center Overlay District. This was not the Planning Board acting alone. The Planning Board listens to the public.
 - Sustainability – the Planning Board is not trying to draft a secretive agenda, but is trying to endorse the preservation and conservation of town resources.
- Mr. Harker , In Opposition
 - Rise to oppose sustainability as a principle of the Master Plan for the next ten years. Uncomfortable with the Plan as it seemed that sustainability and sustainable development would be the principles of the plan. Various working groups were “salted” with Planning Board or Sustainability members. Could the Planning Board have done a better job of public outreach and communication?
- Mr. Barringer
 - The Planning Board is available to the public, and has used many avenues to communicate and educate. Working groups at the various Master Plan workshops were populated with board members so that the comments and discussions could be captured and reported back to the Planning Board.
- Mr. Roberts, Sustainability Commission
 - The Town needs a Master Plan as a tool to be successful and also as a mechanism to access state funding. For the record, not all recommendations from the Sustainability Commission were accepted. The Sustainability Commission is heading in the direction of helping Groton to become self sustaining. It is not trying to tell people what to do. The idea is to create alternatives and make incremental improvements. The Sustainability Commission endorses the Master Plan.
- Ms. Evans
 - Agrees with comments that the Planning Board is not including public input. The Plan discusses working collaboratively with other towns, but the body of the plan does not support this goal. Objects to the social equality theme of the plan, including modifying zoning to encourage lower income. The plan is too town centric, and should consider a regional opportunity to achieve these goals instead of changing the Town’s character to achieve social diversity and social engineering goals. We have social diversity in the region. No desire to change her status.
- Ms. Collette
 - The Master Plan sustainable development was a commonwealth directive from Mitt Romney, then Governor, through a set of planning principles.
- Mr. Barringer
 - Social diversity has been a principle of past master plans. The town has not met the 40B low income goals and is subject to 40B development projects.
- Resident
 - Supports the Master Plan. Does not believe in conspiracy theories nor afraid of sustainability concepts. Resident does promote the idea of selling Town Hall and moving the offices to Prescott School as a way of unlocking the commercial potential of Station Ave.
- Mr. Lyons

- The Master Plan is an advisory document. Previous efforts have shaped the town. Town Meeting has chosen to accept some, but not all concepts. We need to have a vision as an impetus to move forward.

MOTION TO MOVE THE QUESTION (Paula Martin)

Moved and Seconded

Quantum of Town Meeting Vote: 2/3rds Majority

Vote on Motion to Move the Question: Chair declares 2/3rds Majority

Main Motion Under Article 22

Quantum of Town Meeting Vote: Majority

Vote on Main Motion- Article 22: Passed - 81 in favor, 20 against

ARTICLE 23: AMEND VARIOUS SECTIONS OF CHAPTER 218, ZONING

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, as follows:

1. By adding the following new definitions to Section 218-4 Definitions:

FLOOR AREA, AGGREGATE –	Total floor area including all floors of all buildings on the premises.
FLOOR AREA, GROSS –	Total gross floor area including exterior building walls of all floor areas of a building or structure.
FLOOR AREA, HABITABLE –	The temperature-controlled, finished floor area within a dwelling unit exclusive of unfinished garages, attics and cellars.

2. By deleting the words “floor space” and by inserting the words “habitable floor area” in Section 218-16D Accessory Apartments, subsection 218-16D(3)(c) so as to read as follows:

- (c) Not more than one accessory apartment may be established on a lot. The accessory apartment shall not exceed 800 square feet in ~~floor space~~ **habitable floor area** and shall be located in the principal residential structure on the premises.

3. By adding the words “and habitable floor area” in Section 218-27C Planned Multifamily Development, subsection (1)(b)[3] so as to read as follows:

- [3] Materials indicating the proposed number of square feet of gross floor area **and habitable floor area**; the number of dwelling units, distinguishing units by number of bedrooms and any special occupancies (elderly or handicapped); form of tenure; any subsidies anticipated; rent or sales prices, including any commitments for price ceilings; methods of water supply and sewage disposal; time schedule for construction of units and improvements; service improvements proposed at the developer's and those anticipated at the Town's expense; and means, if any, of providing for design control.

4. By deleting the word “gross” and by inserting word “habitable” and by deleting the words “excluding basement storage spaces” in Section 218-27C Planned Multifamily Development, subsection (4)(c) so as to read as follows:

(c) No one building shall exceed 10,000 square feet ~~gross~~ **habitable** floor area, ~~excluding basement storage spaces~~.

5. By deleting the word “gross” and by inserting word “habitable” in Section 218-30.2 Town Center Overlay District, subsection D(7) so as to read as follows:

(7) Notwithstanding the density provisions of § 218-22E, maximum residential density in TCOD developments shall not exceed 10 dwelling units per acre; provided, however, that the special permit granting authority may allow a density of up to 14 dwelling units per acre through use of TDRs under § 218-26 of this chapter. Where the computation of the allowable number of dwelling units results in a fractional number, the fractional number shall be rounded up to the nearest whole number. New dwelling units constructed in a TCOD development shall not exceed 2,000 square feet in ~~gross~~ **habitable** floor area, and shall not have more than three bedrooms, except where the special permit granting authority authorizes an increase in ~~gross~~ **habitable** floor area and/or the number of bedrooms upon a determination that such waiver(s) will not derogate from the intent of this chapter nor be detrimental or injurious to the public health and welfare.

or to take any other action relative thereto.

PLANNING BOARD

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The Planning Board is proposing the amendment to clarify various definitions of “floor area” which appear in numerous sections of Chapter 218 Zoning.*

Mover: Anna Eliot

MOTION: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218, Zoning, as set forth in the Warrant and as on file in the Office of the Town Clerk.

Moved and Seconded

Comments:

Mr. Barringer, Planning Board

- Zoning bylaw changes seek to clarify Gross Square Footage throughout the Bylaw. GSF to exclude non-habitable areas.

Quantum of Town Meeting Vote: 2/3’s Majority
Vote on Main Motion – Article 23: Unanimous

ARTICLE 24: AMEND CHAPTER 81 OF THE TOWN BYLAWS – TOWN MEETINGS

To see if the Town will vote to amend Chapter 81, "Town Meetings," of the Code of the Town of Groton by deleting the word "Monday" from the second sentence of Sections 81-1 A and B, so that they will read as follows:

§ 81-1 A. The Spring Town Meeting by default shall be held on the last Monday in April. If the Board of Selectmen determine it infeasible or undesirable to hold the Spring Town Meeting on the last Monday in April, then, on a year-by-year basis, the Selectmen may establish a different date, sometime in March, April or May, upon which to hold the Spring Town Meeting so long as they provide formal public notice of that date at least six (6) weeks prior to the date established.

B. The Fall Town Meeting by default shall be held on the third Monday in October. If the Board of Selectmen determine it infeasible or undesirable to hold the Fall Town Meeting on the third Monday in October, then, on a year-by-year basis, the Selectmen may establish a different date, sometime during September, October or November, upon which to hold the Fall Town Meeting so long as they provide formal public notice of that date at least six (6) weeks prior to the date.

or to take any other action relative thereto.

**BOARD OF SELECTMEN
TOWN CLERK**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *Chapter 81 is written to afford the Board of Selectmen flexibility in setting the dates of the annual Spring and Fall Town Meetings. As currently written, however, any date change would need to fall on a Monday. These suggested changes would allow a changed date to fall on any day of the week. It should be noted that a change in the date of the Spring Town Meeting may also change the date of the Annual Town Election, as it is defined to be held "on the fourth Tuesday following the first session of the Spring Town Meeting."*

Mover: Joshua Degen

MOTION: I move that the Town vote to amend Chapter 81, "Town Meetings," of the Code of the Town of Groton, as set forth in the Warrant and as on file in the Office of the Town Clerk.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Main Motion – Article 24: Majority

ARTICLE 25: ACCEPTANCE OF ORION WAY

To see if the Town will vote to accept as a public way the roadway known as Orion Way, as heretofore laid out by the Board of Selectmen and as shown on a plan entitled "As Built Plan & Profile - Orion Way, prepared for Batten Woods Village, Groton, MA" dated October 4, 2004, prepared by LandTech Consultants Inc., Westford, MA, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain,

the fee to or lesser interests in said roadway and all related easements, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended (6 In Favor, 1 Abstain)*

Summary: *To accept Orion Way as a public way.*

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way the roadway known as Orion Way, as heretofore laid out by the Board of Selectmen and as shown on a plan entitled "As Built Plan & Profile - Orion Way, prepared for Batten Woods Village, Groton, MA" dated October 4, 2004, prepared by LandTech Consultants Inc., Westford, MA, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements, and to transfer the sum of \$1.00 from line 3010 of the Fiscal Year 2012 Town Operating Budget, Health Insurance/Employee Expenses, for the purpose of such acquisition.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Main Motion Article 25: Unanimous

Prior to the consideration of Article 26, Mr. Gosselin thanked the Meeting for the numerous expressions of appreciation.

The Moderator also asked the Meeting to acknowledge the service of Selectmen Dillon. Mr. Dillon has decided not to seek re-election. Mr. Dillon received the standing applause of the Meeting.

ARTICLE 26: AMEND CHAPTER 105 – ALCOHOLIC BEVERAGES

To see if the Town will vote to amend Chapter 105 of the Groton Code, Alcoholic Beverages, which reads as follows:

No person shall possess an open container of any alcoholic beverage, as defined in MGL C. 138, § 1, while on, in or upon any public way or upon any way to which the public has a right of access or any public common, park or playground or any place to which members of the public have access as invitees or licensees or any private land or place, without consent of the owner or person in control of such public or private land or place. The provisions of this chapter shall not apply to the sale of alcoholic beverages by a duly licensed vendor which is expressly authorized by the Town within the function hall and the adjacent pavilion of the Groton Country Club.

by revising the first sentence and adding a new sentence so that the section reads as follows:

No person shall possess an open container of any alcoholic beverage, as defined in MGL C. 138, § 1, while on, in or upon a) any public way or any way to which the public has a right of access; or b) any public common, park or playground; or c) any place to which members of the public have access as invitees or licensees without consent of the owner or person in control of such land or place; or d) any private land or place without consent of the owner or person in control of such land or place. The provisions of this chapter shall not apply to the sale of alcoholic beverages by a duly licensed vendor which is expressly authorized by the Town within the function hall and the adjacent pavilion of the Groton Country Club. The Board of Selectmen may grant a permit, subject to applicable laws and the regulations of the Alcoholic Beverages Control Commission, for the sale and/or consumption of wine or malt beverages at a farmers' market type event conducted on Town-owned property.

or take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *This article has been placed on the Warrant by the Board of Selectmen in order to make provision for a recent statutory amendment allowing the sale of wine at the Local Farmers Market at the Williams Barn. This change will allow the Selectmen to grant consent for the sale or consumption of wine and/or malts on Town owned property.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to amend Chapter 105 of the Groton Code, Alcoholic Beverages, as set forth in the Warrant and as on file in the Office of the Town Clerk.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion – Article 26: Unanimous

Motion and Second to dissolve the Spring Town Meeting : Unanimous

The Spring Town Meeting was dissolved May 7, 2012 at 10:01 PM

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 10th Day of April in the year of our Lord Two Thousand Eleven.

Anna Eliot

Anna Eliot, Chairman

George F. Dillon, Jr.

George F. Dillon, Jr., Vice-Chairman

Peter S. Cunningham

Peter S. Cunningham, Clerk

Joshua A. Degen

Joshua A. Degen, Member

Stuart M. Schulman

Stuart M. Schulman, Chairman

OFFICERS RETURN
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

BUDGET MESSAGE FROM THE TOWN MANAGER

TOWN OF GROTON FISCAL YEAR 2013

Pursuant to Article 6 of the Charter of the Town of Groton, Massachusetts, the Finance Committee, Board of Selectmen and Town Manager are pleased to submit for your consideration the Proposed Fiscal Year 2013 Operating Budget for the Town of Groton. Departments have done an outstanding job maintaining services without significant increases in appropriations in the last three years. As a matter of fact, the budget that was approved by Town Meeting for Fiscal Year 2012 was actually \$279,000 under the levy limit. Please remember that the Board of Selectmen and Finance Committee recommended, and Town Meeting approved, taking an additional \$200,000 from Free Cash to offset the FY 2012 Budget as well, lowering the overall tax levy by \$479,000. In addition, for the past two years, the Board of Selectmen has approved using the overpayment of funds from the original Central Sewer Project to offset the excluded Municipal debt. In FY 2012, the Town lowered the excluded debt by approximately \$100,000. These funds will not be available in FY 2013. These actions, coupled with the refinancing of debt by the Groton-Dunstable Regional School District, lowered the tax rate from \$16.38 in FY 2011 to \$16.08 in FY 2012, while property values remained stable. The average tax bill in FY 2012 was reduced by an average of \$100. This was good news for the Groton Taxpayers. However, the funds used to lower the excluded debt in FY 2012 will not be available in FY 2013, causing excluded debt to rise from \$1,868,906 to \$2,090,517.

These factors have made developing the FY 2013 Budget challenging. While there are significant new revenues, including the \$479,000 in excess levy capacity, the goal of the Finance Committee, Board of Selectmen and Town Manager was to continue to keep property taxes as stable as possible, while improving the delivery of services. To that end, in preparing the FY 2013 Budget, Departments were directed to take a look at their department operation and provide a realistic outlook for FY 2013. The Budget presented in Fiscal Year 2013 will provide the unique opportunity to improve the delivery of services in key departments in FY 2013, while stabilizing the Tax Rate. The proposed Fiscal Year 2013 Budget can be classified as a "Needs Budget". This would be defined as a budget that maintains the current level of services and addresses areas that will actually improve the delivery of services to our residents.

Budget projections that were developed to balance the Fiscal Year 2013 Budget take into consideration that for the first time in three years we will not see a decrease in State Aid in FY 2013 and that we will be able to maintain the same level of commitment from the Commonwealth. We are confident that we have a healthy revenue forecast in Fiscal Year 2013. This will allow us to not only maintain services, but address areas that we believe will improve the delivery of services. In addition, several factors that were considered budget busters in FY 2012, will not negatively impact the Town in FY 2013. Health Insurance and Pension Expenses will not overly tax the budget in FY 2013 thanks to action taken by Legislature in 2011. As you will remember from last year, the Commonwealth allowed up to a ten year increase in the payback schedule of the unfunded pension liability, allowing cities and towns to spread the budget impact up to 40 years. In addition, the State Legislature confirmed its intent to relieve the escalating costs of health insurance by adopting Health Reform Legislation. Briefly, this action allowed cities and towns to change health insurance plan designs in order to lower costs without first bargaining that change through union negotiations. The cost reduction is accomplished by shifting more of the out of pocket expenses to employees and retirees in the form of higher co-pays and new deductibles, thereby lowering the monthly premiums and consequently the overall cost of health insurance for the taxpayer. The new law also required that 25% of the first year's estimated savings be returned to employees and retirees. Meetings with the Town's Insurance Advisory Committee, made up of employees from both union and non-union groups, as well as retirees, resulted in agreement to return the savings in the form of a health reimbursement arrangement (HRA). The HRA allows employees and retirees to use the savings to offset higher co-pays and new plan year deductibles. The anticipated FY 2013 twenty-five (25%) percent savings is approximately \$60,000. This amount will be used to fund the HRA in FY 2013. The Board of Selectmen has agreed to request funding for the HRA in the amount of \$60,000 for the next three (3) Fiscal Years.

Fiscal Year 2013 is also a very busy year with regard to Union Contracts and negotiations. The Town currently has five (5) Unions with Collective Bargaining Agreements. In addition, we have been notified that a sixth (6th) Union is being formed to represent the full-time Firefighter/EMT's. We are pleased to report that we have settled three (3) of the contracts for Fiscal Year 2013. The Communications Union, Patrolmen's Association and the Supervisor's Union have all agreed to three (3) year contracts. All three (3) contracts call for a three (3%) percent wage adjustment in Fiscal Year 2013 and a two (2%) percent wage adjustment in Fiscal Year 2014 and 2015 (please note that both the Supervisor's Union and Patrolmen's Association did not receive any wage adjustments in Fiscal Year 2012). The main concession from the Unions was the elimination of Step Increases in their individual salary schedules. This was replaced with ranges and single rates of pay which will save the Town money in future fiscal years by removing automatic pay increases. We continue to negotiate contracts with the other Unions and will report any settlements to the Town Meeting and make appropriate budget adjustments, should they be necessary. We are also recommending that employees covered by the Personnel Bylaw receive a three (3%) percent wage adjustment in Fiscal Year 2013. Steps were removed from the Bylaw Salary Schedule as well. This will be the first adjustment in the Bylaw Salary Schedule since Fiscal Year 2010.

Two of the major adjustments in the Proposed Budget include additional personnel in both the Police and Fire Departments. The Police Department has been adjusted to add an additional Sergeant's position, bringing the total number of Sergeants to four (a current patrolman will be promoted to Sergeant – not a new employee). This position will insure adequate supervision of all personnel 24/7. Currently, with three sergeants, fifteen of twenty-one possible shifts are covered. Approximately 25% of the shifts are un-supervised, or only partly supervised when the

shift falls on a week day when the Lieutenant or Police Chief is working. This leaves only four late night shifts and two day shifts supervised by a Sergeant. The promotion of an officer to Sergeant would cover five more shifts per week leaving only one shift per week not supervised by a Sergeant.

In addition, the Police Department Budget was adjusted to add a new patrolman's position to backfill the additional Sergeant's position. This will bring the total number of sworn full time police officers to eighteen (18). Activities of the department have grown substantially over the past year. The Department has seen increases in 911 calls, arrests and criminal infractions. These increases do not reflect day to day activities that are currently performed by the uniformed members of the Police Department. Two years ago, the Town restored a Patrolman's Position in the FY 2011 Operating Budget. With that restoration, the Department has been able to augment the patrol force during critical times, as well as provide investigative assistance to the Department's one (1) full-time detective. Adding this additional position will further increase the Department's capabilities and provide for more efficient delivery of police services that will prepare the Department for the future. A major factor in adding this position is looking to the future. There are several construction projects proposed in both Groton and surrounding towns, including the Main Street project in Groton, a hotel complex in Littleton, and a number of shopping centers and stores in Westford that will draw business, jobs and people to Groton. This will inevitably lead to additional problems, emergencies and issues. This additional position will allow the Department to be prepared to meet future challenges. This position should also allow the Department to better control overtime costs and increase officers on the street.

The Fire Department is currently staffed with four full-time Firefighter EMTs plus a paid Per Diem shift. During the week, two Firefighter EMTs are on duty from 6AM to 6PM; the Shift Supervisor and Per Diem are on duty from 8AM to 4PM. On weekends, the Department has one Per Diem position from 8AM to 2PM. The remaining coverage is provided by Call Firefighters and EMTs. It has become increasingly difficult to provide an adequate response on weekends. This issue has been ongoing for the last several years. The Department has attempted to solve the problem without increasing headcount with innovative solutions such as the "Call Incentive Plan" which rewarded Call members for weekend responses and by having one Per Diem EMT on duty for a portion of the weekend. Despite these steps, weekend response remains inadequate. Lack of personnel on the weekends has extended response times and resulted in numerous calls that had to be covered through mutual aid. There have been seven calls so far this year that have required mutual aid to transport patients. This can put residents and patients in jeopardy. In addition, approximately 25% of the time on weekends, the Department is responding to fire calls with only one or two Firefighters. NFPA standards recommend a minimum response of four Firefighters. To address these very important issues, the FY 2013 Budget includes funding to expand paid coverage to include two (2) Firefighter/EMTs on weekends from 6AM to 6PM. This will have a tremendous positive impact on the Fire Department's service to the residents of Groton by providing coverage seven (7) days per week. In order to help offset this additional manpower, we have increased the amount used to fund the Operating Budget from the Ambulance Receipts from \$110,000 to \$160,000.

The following chart is a breakdown of the proposed municipal budget by function:

<u>Function</u>	<u>FY 2012 Appropriation</u>	<u>FY 2013 Proposed</u>	<u>Dollar Change</u>	<u>Percent Change</u>
General Government	\$ 1,614,840	\$ 1,652,385	\$ 37,545	2.32%

Land Use Departments	\$ 373,528	\$ 351,148	\$(22,380)	-5.99%
Protection of Persons & Property	\$ 2,661,603	\$ 2,804,946	\$143,343	5.38%
Department of Public Works	\$ 1,900,510	\$ 1,969,612	\$ 69,102	3.63%
Library and Citizens Services	\$ 1,567,475	\$ 1,535,931	\$(31,544)	-2.01%
Debt Service (within Levy Only)	\$ 197,292	\$ 321,000	\$123,708	62.70%
Employee Benefits	<u>\$ 2,996,922</u>	<u>\$ 3,013,787</u>	<u>\$ 16,865</u>	<u>0.56%</u>
Municipal Government Total	\$11,312,170	\$11,648,809	\$336,639	2.97%

The total Proposed Fiscal Year 2013 Operating Budget, including Regional School Assessments and excluded debt, is \$28,915,113 or an increase of 2.20%. This proposed budget is \$580,359 under the anticipated FY 2013 Proposition 2½ Levy Limit. Please note that excluded debt, which we have no budgetary control over, has increased by \$221,611 or 11.86%. When you take into consideration the proposed Capital Budget and additional appropriations raised on the recap sheet, the total proposed budget is \$30,177,585. The Fiscal Year 2012 Tax Rate has been certified at \$16.08. Based on the proposed Budget, the estimated Tax Rate in Fiscal Year 2013 is \$16.54, or an increase of \$0.46. Please note that \$0.14 is attributable to the increase in excluded debt in FY 2013. In Fiscal Year 2012, the average Tax Bill in the Town of Groton (based on a home valued at \$400,000) is \$6,432. Under this proposed budget, that same homeowner can expect a tax bill of \$6,616 or an increase of \$184, with \$56 of this increase for excluded debt. The following chart shows a comparison between FY 2012 and FY 2013:

	<u>Actual FY 2012</u>	<u>Proposed FY 2013</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Levy Limit	\$22,581,341	\$23,250,031	\$668,690	2.96%
Tax Rate On Levy Limit	\$14.85	\$15.17	\$0.32	2.15%
Average Tax Bill	\$5,940	\$6,068	\$128	2.76%
Excluded Debt	\$1,868,906	\$2,090,517	\$221,611	11.86%
Tax Rate On Excluded Debt	\$1.23	\$1.37	\$0.14	11.38%
Average Tax Bill	\$492	\$548	\$56	11.38%
Final Levy Limit	\$24,450,247	\$25,340,548	\$890,301	3.64%
Final Tax Rate	\$16.08	\$16.54	\$0.46	2.86%
Average Tax Bill	\$6,432	\$6,616	\$184	2.86%

I would like to take this opportunity to thank the Board of Selectmen, the Finance Committee and all of the Departments, Boards, Committees and Commissions for their outstanding work and cooperation in assisting in the preparation of the Proposed Operating Budget. In addition, the outstanding support and cooperation by Superintendent of Schools Joseph Mastrocola and the Groton Dunstable Regional School District Committee was extremely important in developing a budget that allowed us to maintain services for our residents.

Respectfully submitted,

			TOWN OF GROTON		
			FISCAL YEAR 2013		
			REVENUE ESTIMATES		
			BUDGETED	ESTIMATED	
			FY 2012	FY 2013	CHANGE
	PROPERTY TAX REVENUE		\$ 22,581,341	\$ 23,830,390	\$ 1,249,049
	DEBT EXCLUSIONS		\$ 1,868,906	\$ 2,090,517	\$ 221,611
	CHERRY SHEET - STATE AID		\$ 714,997	\$ 756,717	\$ 41,720
	UNEXPENDED TAX CAPACITY		\$ -	\$ -	\$ -
	LOCAL RECEIPTS:				
	General Revenue:				
	Motor Vehicle Excise Taxes		\$ 1,200,000	\$ 1,225,000	\$ 25,000
	Penalties & Interest on Taxes		\$ 85,000	\$ 85,000	\$ -
	Payments in Lieu of Taxes		\$ 208,178	\$ 210,000	\$ 1,822
	Other Charges for Services		\$ 65,000	\$ 63,500	\$ (1,500)
	Fees		\$ 370,000	\$ 414,000	\$ 44,000
	Rentals		\$ 25,000	\$ 27,000	\$ 2,000
	Library Revenues		\$ 20,000	\$ 15,000	\$ (5,000)
	Other Departmental Revenue		\$ 510,000	\$ 475,000	\$ (35,000)
	Licenses and Permits		\$ 275,000	\$ 228,500	\$ (46,500)
	Fines and Forfeits		\$ 30,000	\$ 30,000	\$ -
	Investment Income		\$ 20,000	\$ 15,000	\$ (5,000)
	Recreation Revenues		\$ 614,850	\$ 577,120	\$ (37,730)
	Miscellaneous Non-Recurring		\$ -	\$ -	\$ -
	Sub-total - General Revenue		\$ 3,423,028	\$ 3,365,120	\$ (57,908)
	Other Revenue:				
	Free Cash		\$ 278,152	\$ -	\$ (278,152)
	Stabilization Fund for Minor Capital		\$ -	\$ -	\$ -
	Stabilization Fund for Tax Rate Relief		\$ -	\$ -	\$ -
	Capital Asset Stabilization Fund		\$ -	\$ 555,200	\$ 555,200
	EMS/Conservation Fund Receipts Reserve		\$ 146,000	\$ 160,000	\$ 14,000
	Community Preservation Funds		\$ -	\$ -	\$ -
	Water Department Surplus		\$ -	\$ -	\$ -
	Sewer Department Surplus		\$ -	\$ -	\$ -
	Encumbrances		\$ -	\$ -	\$ -
	Sub-total - Other Revenue		\$ 424,152	\$ 715,200	\$ 291,048
	WATER DEPARTMENT ENTERPRISE		\$ 978,349	\$ 970,776	\$ (7,573)
	SEWER DEPARTMENT ENTERPRISE		\$ 749,625	\$ 681,440	\$ (68,185)
			.		
	TOTAL ESTIMATED REVENUE		\$ 30,740,398	\$ 32,410,160	\$ 1,669,762

TOWN OF GROTON		
FISCAL YEAR 2013		
TAX LEVY CALCULATIONS		
FY 2013 PROPOSED EXPENDITURES		
Town Manager Proposed Budget		
General Government	\$	1,652,385
Land Use Departments	\$	351,148
Protection of Persons and Property	\$	2,804,946
Regional School District	\$	16,413,491
Department of Public Works	\$	1,969,612
Library and Citizen's Services	\$	1,535,931
Debt Service	\$	1,173,813
Employee Benefits	\$	3,013,787
A. TOTAL DEPARTMENTAL BUDGET REQUESTS		\$ 28,915,113
B. CAPITAL BUDGET REQUESTS		\$ 942,200
C. ENTERPRISE FUND REQUESTS		\$ 1,652,216
D. COMMUNITY PRESERVATION REQUEST		\$ -
OTHER AMOUNTS TO BE RAISED		
1. Amounts certified for tax title purposes	\$	-
2. Debt and interest charges not included	\$	-
3. Final court judgments	\$	-
4. Total Overlay deficits of prior years	\$	1,000
5. Total cherry sheet offsets	\$	-
6. Revenue deficits	\$	-
7. Offset Receipts	\$	13,230
8. Authorized deferral of Teachers' Pay	\$	-
9. Snow and Ice deficit	\$	-
10. Other		
E. TOTAL OTHER AMOUNTS TO BE RAISED		\$ 14,230
F. STATE AND COUNTY CHERRY SHEET CHARGES		\$ 81,042
G. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS		\$ 225,000
TOTAL PROPOSED EXPENDITURES		\$ 31,829,801
FY 2013 ESTIMATED RECEIPTS		
ESTIMATED TAX LEVY		
Levy Limit	\$	23,830,390
Debt Exclusion	\$	2,090,517
A. ESTIMATED TAX LEVY		\$ 25,920,907
B. CHERRY SHEET ESTIMATED RECEIPTS		\$ 756,717
C. LOCAL RECEIPTS NOT ALLOCATED		\$ 3,365,120
C. OFFSET RECEIPTS		\$ -
D. ENTERPRISE FUNDS		\$ 1,652,216
E. COMMUNITY PRESERVATION FUNDS		\$ -
F. FREE CASH		\$ -
OTHER AVAILABLE FUNDS		
1. Stabilization Fund	\$	-
2. Capital Asset Fund	\$	555,200
3. EMS/Conservation Fund	\$	160,000
G. OTHER AVAILABLE FUNDS		\$ 715,200
TOTAL ESTIMATED RECEIPTS		\$ 32,410,160
FY 2013 SURPLUS/(DEFICIT)		\$ 580,359

APPENDIX A				TOWN OF GROTON					
				FISCAL YEAR 2013					

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	FINANCE COMMITTEE							
1040	Expenses	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1041	Reserve Fund	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 32.89	0.50%
	DEPARTMENTAL TOTAL	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 32.89	0.50%
	TOWN ACCOUNTANT							
1050	Salaries	\$ 72,000	\$ 97,000	\$ 102,080	\$ 102,080	5.24%	\$ 22.38	0.34%
1051	Wages	\$ 29,328	\$ 29,809	\$ 30,697	\$ 30,697	2.98%	\$ 6.73	0.10%
1052	Expenses	\$ 27,903	\$ 30,000	\$ 34,900	\$ 34,900	16.33%	\$ 7.65	0.12%
	DEPARTMENTAL TOTAL	\$ 129,231	\$ 156,809	\$ 167,677	\$ 167,677	6.93%	\$ 36.76	0.56%
	BOARD OF ASSESSORS							
1060	Salaries	\$ 74,955	\$ 74,955	\$ 77,381	\$ 77,381	3.24%	\$ 16.96	0.26%
1061	Wages	\$ 83,308	\$ 86,070	\$ 86,570	\$ 86,570	0.58%	\$ 18.98	0.29%
1062	Expenses	\$ 10,347	\$ 13,600	\$ 13,360	\$ 13,360	-1.76%	\$ 2.93	0.04%
1063	Update Maps	\$ 4,500	\$ 3,500	\$ 3,500	\$ 3,500	0.00%	\$ 0.77	0.01%
1064	Legal Expense	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 173,110	\$ 178,125	\$ 180,811	\$ 180,811	1.51%	\$ 39.64	0.60%
	TREASURER/TAX COLLECTOR							
1070	Salaries	\$ 69,602	\$ 72,775	\$ 70,276	\$ 70,276	-3.43%	\$ 15.41	0.23%
1071	Wages	\$ 102,266	\$ 103,967	\$ 105,356	\$ 105,356	1.34%	\$ 23.10	0.35%
1072	Expenses	\$ 28,664	\$ 29,481	\$ 29,807	\$ 29,807	1.11%	\$ 6.53	0.10%
1073	Tax Title	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	0.00%	\$ 1.78	0.03%
1074	Bond Cost	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
	DEPARTMENTAL TOTAL	\$ 211,132	\$ 216,823	\$ 216,039	\$ 216,039	-0.36%	\$ 47.37	0.72%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	TOWN COUNSEL							
1080	Expenses	\$ 99,253	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.73	0.30%
	DEPARTMENTAL TOTAL	\$ 99,253	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.73	0.30%
	HUMAN RESOURCES							
1090	Salary	\$ 44,390	\$ 47,804	\$ 49,470	\$ 49,470	3.49%	\$ 10.85	0.16%
1091	Expenses	\$ 3,452	\$ 3,525	\$ 3,475	\$ 3,475	-1.42%	\$ 0.76	0.01%
	DEPARTMENTAL TOTAL	\$ 47,842	\$ 51,329	\$ 52,945	\$ 52,945	3.15%	\$ 11.61	0.17%
	INFORMATION TECHNOLOGY							
1100	Salary	\$ 76,870	\$ 79,249	\$ 81,626	\$ 81,626	3.00%	\$ 17.90	0.27%
1101	Wages	\$ -	\$ 11,000	\$ 17,208	\$ 17,208	56.44%	\$ 3.77	0.06%
1102	Expenses	\$ 24,306	\$ 24,820	\$ 24,000	\$ 24,000	-3.30%	\$ 5.26	0.08%
	DEPARTMENTAL TOTAL	\$ 101,176	\$ 115,069	\$ 122,834	\$ 122,834	6.75%	\$ 26.93	0.41%
	GIS STEERING COMMITTEE							
1120	Expenses	\$ 13,000	\$ 16,000	\$ 16,000	\$ 16,000	0.00%	\$ 3.51	0.05%
	DEPARTMENTAL TOTAL	\$ 13,000	\$ 16,000	\$ 16,000	\$ 16,000	0.00%	\$ 3.51	0.05%
	TOWN CLERK							
1130	Salaries	\$ 60,000	\$ 63,000	\$ 66,193	\$ 66,193	5.07%	\$ 14.51	0.22%
1131	Wages	\$ 42,646	\$ 44,279	\$ 44,968	\$ 44,968	1.56%	\$ 9.86	0.15%
1132	Expenses	\$ 3,157	\$ 4,617	\$ 1,939	\$ 1,939	-58.00%	\$ 0.43	0.01%
1133	Vital Statistics	\$ 251	\$ 350	\$ 250	\$ 250	-28.57%	\$ 0.05	0.00%
1134	Update By-laws	\$ 602	\$ 6,945	\$ 7,170	\$ 7,170	3.24%	\$ 1.57	0.02%
1135	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 106,656	\$ 119,191	\$ 120,520	\$ 120,520	1.12%	\$ 26.42	0.40%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
ELECTIONS & BOARD OF REGISTRARS								
1140	Stipend	\$ 8,190	\$ 6,976	\$ 9,600	\$ 9,600	37.61%	\$ 2.10	0.03%
1141	Expenses	\$ 9,562	\$ 9,445	\$ 7,040	\$ 7,040	-25.46%	\$ 1.54	0.02%
1142	Minor Capital	\$ -	\$ -	\$ -		0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 17,752	\$ 16,421	\$ 16,640	\$ 16,640	1.33%	\$ 3.64	0.05%
STREET LISTINGS								
1150	Expenses	\$ 4,094	\$ 5,725	\$ 6,250	\$ 6,250	9.17%	\$ 1.37	0.02%
	DEPARTMENTAL TOTAL	\$ 4,094	\$ 5,725	\$ 6,250	\$ 6,250	9.17%	\$ 1.37	0.02%
INSURANCE & BONDING								
1160	Insurance & Bonding	\$ 116,111	\$ 143,000	\$ 143,000	\$ 143,000	0.00%	\$ 31.35	0.47%
1161	Insurance Deductible Reserve - Liability	\$ 1,000	\$ 12,000	\$ 12,000	\$ 12,000	0.00%	\$ 2.63	0.04%
1162	Insurance Deductible Reserve - 111F	\$ 2,552	\$ 25,000	\$ 25,000	\$ 25,000	0.00%	\$ 5.48	0.08%
	DEPARTMENTAL TOTAL	\$ 119,663	\$ 180,000	\$ 180,000	\$ 180,000	0.00%	\$ 39.46	0.59%
TOWN REPORT								
1170	Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%
	DEPARTMENTAL TOTAL	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
POSTAGE/TOWN HALL EXPENSES								
1180	Expenses	\$ 47,959	\$ 47,960	\$ 47,960	\$ 47,960	0.00%	\$ 10.51	0.17%
1181	Telephone Expenses	\$ 31,000	\$ 34,000	\$ 34,000	\$ 34,000	0.00%	\$ 7.45	0.11%
1182	Office Supplies	\$ -	\$ -	\$ 12,000	\$ 12,000	0.00%	\$ 2.64	0.04%
DEPARTMENTAL TOTAL								
		\$ 78,959	\$ 81,960	\$ 93,960	\$ 93,960	14.64%	\$ 20.60	0.32%
TOTAL GENERAL GOVERNMENT								
		\$ 1,323,479	\$ 1,614,840	\$ 1,652,385	\$ 1,652,385	2.32%	\$ 362.26	5.48%
LAND USE DEPARTMENTS								
CONSERVATION COMMISSION								
1200	Salary	\$ 57,288	\$ 59,006	\$ 60,766	\$ 60,766	2.98%	\$ 13.32	0.19%
1201	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1202	Expenses	\$ 8,082	\$ 8,200	\$ 8,200	\$ 8,200	0.00%	\$ 1.80	0.03%
1203	Engineering & Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1204	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 65,370	\$ 67,206	\$ 68,966	\$ 68,966	2.62%	\$ 15.12	0.22%
PLANNING BOARD								
1210	Salaries	\$ 71,341	\$ 71,341	\$ 73,525	\$ 73,525	3.06%	\$ 16.12	0.24%
1211	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1212	Expenses	\$ 3,421	\$ 4,200	\$ 3,850	\$ 3,850	-8.33%	\$ 0.84	0.01%
1213	Engineering	\$ 580	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
1214	Consultant	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
1215	M.R.P.C. Assessment	\$ 2,672	\$ 2,672	\$ 3,083	\$ 3,083	15.38%	\$ 0.68	0.01%
1216	Legal Budget	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 78,514	\$ 80,213	\$ 82,458	\$ 82,458	2.80%	\$ 18.08	0.26%

				FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	FY 2011 ACTUAL	FY 2012 APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
ZONING BOARD OF APPEALS								
1220	Wages	\$ 18,776	\$ 18,848	\$ 18,848	\$ 18,848	0.00%	\$ 4.13	0.06%
1221	Expenses	\$ 929	\$ 1,350	\$ 1,100	\$ 1,100	-18.52%	\$ 0.24	0.01%
DEPARTMENTAL TOTAL								
		\$ 19,705	\$ 20,198	\$ 19,948	\$ 19,948	-1.24%	\$ 4.37	0.07%
HISTORIC DISTRICT COMMISSION								
1230	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1231	Expenses	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
BUILDING INSPECTOR								
1240	Salaries	\$ 66,349	\$ 70,341	\$ 33,747	\$ 33,747	-52.02%	\$ 7.40	0.11%
1241	Wages	\$ 55,300	\$ 59,626	\$ 62,041	\$ 62,041	4.05%	\$ 13.60	0.21%
1242	Expenses	\$ 4,392	\$ 8,400	\$ 7,900	\$ 7,900	-5.95%	\$ 1.73	0.03%
1243	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 126,041	\$ 138,367	\$ 103,688	\$ 103,688	-25.06%	\$ 22.73	0.35%
MECHANICAL INSPECTOR								
1250	Fee Salaries	\$ 21,432	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	\$ 4.38	0.07%
1251	Expenses	\$ 2,308	\$ 3,500	\$ 3,500	\$ 3,500	0.00%	\$ 0.77	0.01%
DEPARTMENTAL TOTAL								
		\$ 23,740	\$ 23,500	\$ 23,500	\$ 23,500	0.00%	\$ 5.15	0.08%

		FY 2011	FY 2012	FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	EARTH REMOVAL INSPECTOR							
1260	Stipend	\$ 1	\$ 1	\$ 1	\$ 1	0.00%	\$ -	0.00%
1261	Expenses	\$ 59	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
1262	Minor Capital		\$ -	\$ -	\$ -	0.00%		
	DEPARTMENTAL TOTAL	\$ 60	\$ 101	\$ 101	\$ 101	0.00%	\$ 0.02	0.00%
	BOARD OF HEALTH							
1270	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1271	Expenses	\$ 747	\$ 1,200	\$ 1,000	\$ 1,000	-16.67%	\$ 0.22	0.00%
1272	Nursing Services	\$ -	\$ 6,243	\$ 10,021	\$ 10,021	60.52%	\$ 2.20	0.04%
1273	Nashoba Health District	\$ 30,143	\$ 17,400	\$ 22,366	\$ 22,366	28.54%	\$ 4.90	0.08%
1274	Herbert Lipton MH	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	0.00%	\$ 1.43	0.02%
1275	Eng/Consult/Landfill Monitoring	\$ 9,879	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.19	0.03%
	DEPARTMENTAL TOTAL	\$ 40,769	\$ 41,343	\$ 49,887	\$ 49,887	20.67%	\$ 10.94	0.17%
	SEALER OF WEIGHTS & MEASURES							
1280	Fee Salaries	\$ 2,360	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
1281	Expenses	\$ -	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
	DEPARTMENTAL TOTAL	\$ 2,360	\$ 2,600	\$ 2,600	\$ 2,600	0.00%	\$ 0.57	0.01%
	TOTAL LAND USE DEPARTMENTS	\$ 356,559	\$ 373,528	\$ 351,148	\$ 351,148	-5.99%	\$ 76.98	1.16%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET		CHANGE	TAX BILL	TAX BILL
	<u>PROTECTION OF PERSONS AND PROPERTY</u>							
	POLICE DEPARTMENT							
1300	Salaries	\$ 106,335	\$ 188,228	\$ 201,304	\$ 201,304	6.95%	\$ 44.13	0.67%
1301	Wages	\$ 1,289,451	\$ 1,199,394	\$ 1,310,003	\$ 1,310,003	9.22%	\$ 287.20	4.34%
1302	Expenses	\$ 142,311	\$ 134,960	\$ 140,520	\$ 140,520	4.12%	\$ 30.81	0.47%
1303	Lease or Purchase of Cruisers	\$ 3,700	\$ 5,000	\$ 4,000	\$ 4,000	-20.00%	\$ 0.88	0.01%
1304	PS Building (Expenses)	\$ 44,379	\$ 48,000	\$ -	\$ -	-100.00%	\$ -	0.00%
1305	Minor Capital	\$ 18,578	\$ 13,000	\$ 15,000	\$ 15,000	15.38%	\$ 3.29	0.05%
	DEPARTMENTAL TOTAL	\$ 1,604,754	\$ 1,588,582	\$ 1,670,827	\$ 1,670,827	5.18%	\$ 366.31	5.54%
	FIRE DEPARTMENT							
1310	Salaries	\$ 97,763	\$ 101,400	\$ 104,692	\$ 104,692	3.25%	\$ 22.95	0.35%
1311	Wages	\$ 513,057	\$ 492,334	\$ 548,291	\$ 548,291	11.37%	\$ 120.20	1.81%
1312	Expenses	\$ 138,850	\$ 122,800	\$ 117,805	\$ 117,805	-4.07%	\$ 25.83	0.39%
	DEPARTMENTAL TOTAL	\$ 749,670	\$ 716,534	\$ 770,788	\$ 770,788	7.57%	\$ 168.98	2.55%
	GROTON WATER FIRE PROTECTION							
1320	West Groton Water District	\$ 750	\$ 750	\$ 750	\$ 750	0.00%	\$ 0.16	0.00%
1321	Groton Water Department	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
	DEPARTMENTAL TOTAL	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	0.00%	\$ 0.71	0.01%
	ANIMAL INSPECTOR							
1330	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1331	Expenses	\$ -	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
	DEPARTMENTAL TOTAL	\$ 2,082	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	ANIMAL CONTROL OFFICER							
1340	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1341	Expenses	\$ -	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
	DEPARTMENTAL TOTAL	\$ 2,082	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%
	EMERGENCY MANAGEMENT AGENCY							
1350	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1351	Expenses	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	0.00%	\$ 0.99	0.01%
1352	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	0.00%	\$ 0.99	0.01%
	DOG OFFICER							
1360	Salary	\$ 13,973	\$ 13,973	\$ 13,973	\$ 13,973	0.00%	\$ 3.06	0.05%
1361	Expenses	\$ 4,273	\$ 4,800	\$ 4,800	\$ 4,800	0.00%	\$ 1.05	0.02%
	DEPARTMENTAL TOTAL	\$ 18,246	\$ 18,773	\$ 18,773	\$ 18,773	0.00%	\$ 4.11	0.07%
	POLICE & FIRE COMMUNICATIONS							
1370	Wages	\$ 215,545	\$ 310,000	\$ 320,194	\$ 320,194	3.29%	\$ 70.20	1.05%
1371	Expenses	\$ 12,367	\$ 15,000	\$ 11,650	\$ 11,650	-22.33%	\$ 2.54	0.04%
1372	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 227,912	\$ 325,000	\$ 331,844	\$ 331,844	2.11%	\$ 72.74	1.09%
	TOTAL PROTECTION OF PERSONS AND PROPERTY	\$ 2,612,496	\$ 2,661,603	\$ 2,804,946	\$ 2,804,946	5.39%	\$ 614.94	9.29%

		FY 2011	FY 2012	FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	REGIONAL SCHOOL DISTRICT BUDGETS							
	NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL							
1400	Operating Expenses	\$ 536,044	\$ 460,799	\$ 449,967	\$ 449,967	-2.35%	\$ 98.65	1.48%
	DEPARTMENTAL TOTAL	\$ 536,044	\$ 460,799	\$ 449,967	\$ 449,967	-2.35%	\$ 98.65	1.48%
	GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT							
1410	Operating Expenses	\$ 14,627,099	\$ 14,631,670	\$ 14,725,819	\$ 14,725,819	0.64%	\$ 3,228.42	48.80%
1411	Debt Service, Excluded	\$ 1,122,626	\$ 1,122,626	\$ 1,237,704	\$ 1,237,704	10.25%	\$ 271.35	4.10%
1412	Debt Service, Unexcluded	\$ 4,571	\$ 4,571	\$ -	\$ -	-100.00%	\$ -	0.00%
1413	Out of District Placement	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 15,754,296	\$ 15,758,868	\$ 15,963,524	\$ 15,963,524	1.30%	\$ 3,499.77	52.90%
	TOTAL SCHOOLS	\$ 16,290,340	\$ 16,219,667	\$ 16,413,491	\$ 16,413,491	1.19%	\$ 3,598.42	54.38%
	DEPARTMENT OF PUBLIC WORKS							
	HIGHWAY DEPARTMENT							
1500	Salaries	\$ 82,017	\$ 82,017	\$ 84,520	\$ 84,520	3.05%	\$ 18.53	0.28%
1501	Wages	\$ 577,807	\$ 600,343	\$ 615,111	\$ 615,111	2.46%	\$ 134.85	2.04%
1502	Expenses	\$ 138,080	\$ 142,300	\$ 140,300	\$ 140,300	-1.41%	\$ 30.76	0.46%
1503	Highway Maintenance	\$ 87,796	\$ 89,000	\$ 89,000	\$ 89,000	0.00%	\$ 19.51	0.29%
1504	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 885,700	\$ 913,660	\$ 928,931	\$ 928,931	1.67%	\$ 203.65	3.07%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	STREET LIGHTS							
1510	Expenses	\$ 17,800	\$ 24,000	\$ 24,000	\$ 24,000	0.00%	\$ 5.26	0.08%
	DEPARTMENTAL TOTAL	\$ 17,800	\$ 24,000	\$ 24,000	\$ 24,000	0.00%	\$ 5.26	0.08%
	SNOW AND ICE							
1520	Expenses	\$ 275,665	\$ 165,000	\$ 165,000	\$ 165,000	0.00%	\$ 36.17	0.55%
1521	Overtime	\$ 126,111	\$ 140,000	\$ 140,000	\$ 140,000	0.00%	\$ 30.69	0.46%
1522	Hired Equipment	\$ 82,823	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.67	0.12%
	DEPARTMENTAL TOTAL	\$ 484,599	\$ 340,000	\$ 340,000	\$ 340,000	0.00%	\$ 74.53	1.13%
	TREE WARDEN BUDGET							
1530	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1531	Expenses	\$ 2,725	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.66	0.01%
1532	Trees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%
1533	Tree Work	\$ 11,603	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.29	0.05%
	DEPARTMENTAL TOTAL	\$ 14,328	\$ 19,500	\$ 19,500	\$ 19,500	0.00%	\$ 4.28	0.06%
	MUNICIPAL BUILDING AND PROPERTY MAINTENANCE							
1540	Wages	\$ 69,007	\$ 73,907	\$ 70,556	\$ 70,556	-4.53%	\$ 15.47	0.23%
1541	Expenses	\$ 170,853	\$ 183,350	\$ 231,350	\$ 231,350	26.18%	\$ 50.72	0.77%
1542	Minor Capital	\$ 43,370	\$ 30,000	\$ 30,000	\$ 30,000	0.00%	\$ 6.58	0.10%
	DEPARTMENTAL TOTAL	\$ 283,230	\$ 287,257	\$ 331,906	\$ 331,906	15.54%	\$ 72.77	1.10%

				FY 2013	FY 2013		FY 2013	FY 2013
		FY 2011	FY 2012	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
	SOLID WASTE DISPOSAL							
1550	Wages	\$ 82,144	\$ 82,772	\$ 81,264	\$ 81,264	-1.82%	\$ 17.82	0.27%
1551	Expenses	\$ 46,596	\$ 54,486	\$ 54,486	\$ 54,486	0.00%	\$ 11.95	0.18%
1552	Tipping Fees	\$ 124,576	\$ 135,000	\$ 135,000	\$ 135,000	0.00%	\$ 29.60	0.45%
1553	North Central SW Coop	\$ 5,850	\$ 6,850	\$ 5,850	\$ 5,850	-14.60%	\$ 1.28	0.02%
1554	Minor Capital	\$ -	\$ -	\$ 10,000	\$ 10,000	0.00%	\$ 2.19	0.03%
	DEPARTMENTAL TOTAL	\$ 259,166	\$ 279,108	\$ 286,600	\$ 286,600	2.68%	\$ 62.84	0.95%
	PARKS DEPARTMENT							
1560	Wages	\$ 1,302	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
1561	Expenses	\$ 31,694	\$ 34,485	\$ 36,175	\$ 36,175	4.90%	\$ 7.93	0.12%
	DEPARTMENTAL TOTAL	\$ 32,996	\$ 36,985	\$ 38,675	\$ 38,675	4.57%	\$ 8.48	0.13%
	TOTAL DEPARTMENT OF PUBLIC WORKS	\$ 1,977,819	\$ 1,900,510	\$ 1,969,612	\$ 1,969,612	3.64%	\$ 431.81	6.52%
	LIBRARY AND CITIZEN'S SERVICES							
	COUNCIL ON AGING							
1600	Wages	\$ 108,927	\$ 112,927	\$ 105,941	\$ 105,941	-6.19%	\$ 23.23	0.35%
1601	Expenses	\$ 3,969	\$ 8,016	\$ 7,313	\$ 7,313	-8.77%	\$ 1.60	0.02%
1602	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 112,896	\$ 120,943	\$ 113,254	\$ 113,254	-6.36%	\$ 24.83	0.37%

		FY 2011	FY 2012	FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	SENIOR CENTER VAN							
1610	Wages	\$ 14,866	\$ 28,996	\$ 30,186	\$ 30,186	4.10%	\$ 6.62	0.10%
1611	Expenses	\$ 4,682	\$ 6,480	\$ 7,013	\$ 7,013	8.23%	\$ 1.54	0.02%
	DEPARTMENTAL TOTAL	\$ 19,548	\$ 35,476	\$ 37,199	\$ 37,199	4.86%	\$ 8.16	0.12%
	VETERAN'S SERVICE OFFICER							
1620	Salary	\$ 3,485	\$ 3,485	\$ 3,485	\$ 3,485	0.00%	\$ 0.76	0.01%
1621	Expenses	\$ 210	\$ 700	\$ 700	\$ 700	0.00%	\$ 0.15	0.00%
1622	Veterans' Benefits	\$ 14,049	\$ 48,200	\$ 48,200	\$ 48,200	0.00%	\$ 10.57	0.16%
1623	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	DEPARTMENT TOTAL	\$ 17,744	\$ 52,385	\$ 52,385	\$ 52,385	0.00%	\$ 11.48	0.17%
	GRAVES REGISTRATION							
1630	Salary/Stipend	\$ 250	\$ 250	\$ 250	\$ 250	0.00%	\$ 0.05	0.00%
1631	Expenses	\$ 660	\$ 660	\$ 660	\$ 660	0.00%	\$ 0.14	0.00%
	DEPARTMENTAL TOTAL	\$ 910	\$ 910	\$ 910	\$ 910	0.00%	\$ 0.19	0.00%
	CARE OF VETERAN GRAVES							
1640	Contract Expenses	\$ 1,000	\$ 1,000	\$ 1,625	\$ 1,625	62.50%	\$ 0.36	0.01%
	DEPARTMENTAL TOTAL	\$ 1,000	\$ 1,000	\$ 1,625	\$ 1,625	62.50%	\$ 0.36	0.01%
	OLD BURYING GROUND COMMITTEE							
1650	Expenses	\$ 700	\$ 1,100	\$ 700	\$ 700	-36.36%	\$ 0.15	0.00%
	DEPARTMENTAL TOTAL	\$ 700	\$ 1,100	\$ 700	\$ 700	-36.36%	\$ 0.15	0.00%

		FY 2011	FY 2012	FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
LIBRARY								
1660	Salary	\$ 259,253	\$ 261,547	\$ 266,994	\$ 266,994	2.08%	\$ 58.53	0.88%
1661	Wages	\$ 283,131	\$ 300,090	\$ 300,907	\$ 300,907	0.27%	\$ 65.97	1.01%
1662	Expenses	\$ 167,395	\$ 164,994	\$ 170,407	\$ 170,407	3.28%	\$ 37.36	0.56%
1663	Minor Capital	\$ -	\$ -	.	.	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 709,779	\$ 726,631	\$ 738,308	\$ 738,308	1.61%	\$ 161.86	2.45%
COMMEMORATIONS & CELEBRATIONS								
1670	Expenses	\$ 195	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
1671	Fireworks	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 195	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
WATER SAFETY								
1680	Wages	\$ -	\$ 2,640	\$ 2,640	\$ 2,640	0.00%	\$ 0.58	0.01%
1681	Expenses and Minor Capital	\$ 2,542	\$ 950	\$ 950	\$ 950	0.00%	\$ 0.21	0.00%
DEPARTMENTAL TOTAL								
		\$ 2,542	\$ 3,590	\$ 3,590	\$ 3,590	0.00%	\$ 0.79	0.01%
WEED MANAGEMENT								
1690	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1691	Expenses: Weed Harvester	\$ 6,174	\$ 7,705	\$ 7,705	\$ 7,705	0.00%	\$ 1.69	0.03%
1692	Expenses: Great Lakes	\$ 2,132	\$ 2,385	\$ 2,385	\$ 2,385	0.00%	\$ 0.52	0.01%
DEPARTMENTAL TOTAL								
		\$ 8,306	\$ 10,090	\$ 10,090	\$ 10,090	0.00%	\$ 2.21	0.04%

		FY 2011	FY 2012	FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
GROTON COUNTRY CLUB								
1700	Salary	\$ 77,494	\$ 118,520	\$ 122,380	\$ 122,380	3.26%	\$ 26.84	0.40%
1701	Wages	\$ 40,264	\$ 152,355	\$ 155,425	\$ 155,425	2.02%	m	0.51%
1702	Expenses	\$ 186,912	\$ 322,800	\$ 294,565	\$ 294,565	-8.75%	\$ 64.58	0.98%
1703	Minor Capital	\$ 4,920	\$ 21,175	\$ 5,000	\$ 5,000	-76.39%	\$ 1.10	0.02%
	DEPARTMENTAL TOTAL	\$ 309,590	\$ 614,850	\$ 577,370	\$ 577,370	-6.10%	\$ 92.52	1.91%
	TOTAL LIBRARY AND CITIZEN SERVICES	\$ 1,183,210	\$ 1,567,475	\$ 1,535,931	\$ 1,535,931	-2.01%	\$ 302.66	5.08%
	<u>DEBT SERVICE</u>							
DEBT SERVICE								
2000	Long Term Debt - Principal Excluded	\$ 753,215	\$ 626,646	\$ 664,500	\$ 664,500	6.04%	\$ 145.68	2.21%
2001	Long Term Debt - Principal Non-Excluded	\$ -	\$ -	\$ 73,464	\$ 73,464	0.00%	\$ 16.11	0.24%
2002	Long Term Debt - Interest - Excluded	\$ 285,926	\$ 229,156	\$ 188,313	\$ 188,313	-17.82%	\$ 41.28	0.62%
2003	Long Term Debt - Interest - Non-Excluded	\$ -	\$ -	\$ 18,119	\$ 18,119	0.00%	\$ 3.97	0.06%
2006	Short Term Debt - Principal - Town	\$ -	\$ 100,000	\$ 229,417	\$ 229,417	0.00%	\$ 50.30	0.76%
2007	Short Term Debt - Interest - Town	\$ -	\$ 3,600	\$ -	\$ -	-100.00%	\$ -	0.00%
	DEPARTMENTAL TOTAL	\$ 1,039,141	\$ 959,402	\$ 1,173,813	\$ 1,173,813	22.35%	\$ 257.34	3.89%
	TOTAL DEBT SERVICE	\$ 1,039,141	\$ 959,402	\$ 1,173,813	\$ 1,173,813	22.35%	\$ 257.34	3.89%

				FY 2013	FY 2013		FY 2013	FY 2013
LINE	DEPARTMENT/DESCRIPTION	FY 2011 ACTUAL	FY 2012 APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	EMPLOYEE BENEFITS							
	EMPLOYEE BENEFITS							
	GENERAL BENEFITS							
3000	County Retirement	\$ 1,226,334	\$ 1,384,788	\$ 1,404,602	\$ 1,404,602	1.43%	\$ 307.94	4.65%
3001	State Retirement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
3002	Unemployment Compensation	\$ 37,345	\$ 40,000	\$ 40,000	\$ 40,000	0.00%	\$ 8.77	0.13%
	INSURANCE							
3010	Health Insurance/Employee Expenses	\$ 1,275,135	\$ 1,485,634	\$ 1,478,685	\$ 1,478,685	-0.47%	\$ 324.18	4.90%
3011	Life Insurance	\$ 2,253	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
3012	Medicare/Social Security	\$ 87,888	\$ 84,000	\$ 88,000	\$ 88,000	4.76%	\$ 19.29	0.29%
	DEPARTMENTAL TOTAL	\$ 2,628,955	\$ 2,996,922	\$ 3,013,787	\$ 3,013,787	0.56%	\$ 660.73	9.98%
	TOTAL EMPLOYEE BENEFITS	\$ 2,628,955	\$ 2,996,922	\$ 3,013,787	\$ 3,013,787	0.56%	\$ 660.73	9.98%
	SUB TOTAL - TOWN BUDGET	\$ 27,411,999	\$ 28,293,947	\$ 28,915,113	\$ 28,915,113	2.20%	\$ 6,305.14	95.78%
	ADDITIONAL APPROPRIATIONS							
	ADDITIONAL APPROPRIATIONS							
	Capital Budget Request	\$ 345,100	\$ 382,155	\$ 942,200	\$ 942,200	146.55%	\$ 206.56	3.12%
	Overlay Deficit From Prior Years	\$ 971	\$ -	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
	Cherry Sheet Offsets	\$ 14,069	\$ 13,412	\$ 13,230	\$ 13,230	-1.36%	\$ 2.90	0.04%
	Snow and Ice Deficit	\$ 88,522	\$ 105,964	\$ -	\$ -	-100.00%	\$ -	0.00%
	State and County Charges	\$ 76,157	\$ 74,989	\$ 81,042	\$ 81,042	8.07%	\$ 17.77	0.27%
	Allowance for Abatements/Exemptions	\$ 225,000	\$ 220,731	\$ 225,000	\$ 225,000	1.93%	\$ 49.33	0.75%
	DEPARTMENTAL TOTAL	\$ 749,819	\$ 797,251	\$ 1,262,472	\$ 1,262,472	58.35%	\$ 276.78	4.18%
	GRAND TOTAL - TOWN BUDGET	\$ 28,161,818	\$ 29,091,198	\$ 30,177,585	\$ 30,177,585	3.73%	\$ 6,582	100%

FY 2013 ENTERPRISE FUND BUDGETS							
		FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	ACTUAL	APPROPRIATED	DEPARTMENT REQUEST	TOWN MANAGER BUDGET	PERCENT CHANGE
WATER DEPARTMENT							
	WD Salaries	\$ 170,454	\$ 138,524	\$ 122,729	\$ 127,947	\$ 127,947	4.25%
	WD Wages	\$ 134,973	\$ 138,035	\$ 133,953	\$ 118,401	\$ 118,401	-11.61%
	WD Expenses	\$ 295,750	\$ 356,601	\$ 331,138	\$ 362,448	\$ 362,448	9.46%
	WD Debt Service	\$ 397,749	\$ 399,344	\$ 362,349	\$ 361,980	\$ 361,980	-0.10%
100	DEPARTMENTAL TOTAL	\$ 998,926	\$ 1,032,504	\$ 950,169	\$ 970,776	\$ 970,776	2.17%
SEWER DEPARTMENT							
	Sewer Wages	\$ 20,762	\$ 16,550	\$ 19,543	\$ 19,867	\$ 19,867	1.66%
	Sewer Expense	\$ 494,274	\$ 479,431	\$ 567,204	\$ 616,072	\$ 616,072	-100.00%
	Sewer Debt Service	\$ 231,395	\$ 152,231	\$ 46,987	\$ 45,501	\$ 45,501	-3.16%
	Pepperell SRF Reserve Account	\$ 10,162	\$ 16,115	\$ -	\$ -	\$ -	0.00%
	Deferred Debt Repayment to G/F	\$ -	\$ -	\$ 115,891	\$ -	\$ -	-100.00%
200	DEPARTMENTAL TOTAL	\$ 756,593	\$ 664,327	\$ 749,625	\$ 681,440	\$ 681,440	-9.10%
TOTAL ENTERPRISE FUNDS		\$ 1,755,519	\$ 1,696,831	\$ 1,699,794	\$ 1,652,216	\$ 1,652,216	-2.80%

							Fiscal Year:	2013	
FY 2013 General Fund Debt Service									
Long Term Bonds									
		Amount Borrowed	Amount Outstanding	Excluded?	Bond Principal	Bond Interest	2013 Total	Excluded Amount	
Issued 7/1999 (ReFi 11/2010)									
	Senior Center	160,000	43,170	Y	9,100	1,325	10,425	10,425	
	Library 1 Renovations	1,831,464	574,440	Y	105,850	18,345	124,195	124,195	
	Library 2 Renovations	364,000	114,890	Y	20,480	3,692	24,172	24,172	
	Town Hall	2,500,000	782,500	Y	144,570	24,987	169,557	169,557	
Issued 7/2001 (Refi 7/2011)									
	Shattuck Property	500,000	180,490	N	28,000	7,606	35,606		
	Bernier-Bissell Property	850,000	356,420	Y	47,500	12,966	60,466	60,466	
	Bissell Property	1,075,000	447,840	Y	60,250	16,321	76,571	76,571	
	Norris Property	750,000	315,090	Y	41,750	11,513	53,263	53,263	
Issued 11/2003									
	Town Share Proj Eval Report	225,628	150,211	N	10,464	4,239	14,703		
	Gibbett Hill Restriction	3,000,000	1,720,000	Y	160,000	66,970	226,970	226,970	
	Lost Lake Fire Station	1,450,000	825,000	Y	75,000	32,194	107,194	107,194	
	Fire Truck	485,000	175,000	N	35,000	6,274	41,274		
Adjustments									
								0	
								0	
	Total All Long Term Debt	13,191,092	5,685,051		737,964	206,432	944,396	852,813	
Short Term Debt									
		Amount Borrowed	Amount Outstanding	Excluded?	Bond Principal	Bond Interest	2013 Total	Excluded Amount	
Issued 11/2010									
	Lost Lake/W. Groton Sewer Eng.	300,000	100,000	N	100,000	1,300	101,300		
	Lost Lake W. Groton Sewer Eng II	350,000	350,000	N	125,000	3,117	128,117		
	Total All Short Term Debt	650,000	450,000		225,000	4,417	229,417		
	TOTAL ALL DEBT SERV:	13,841,092	6,135,051		962,964	210,849	1,173,813	852,813	

		APPENDIX B			FACTOR:	1.0300
		Town of Groton Personnel By-Law				
		Wage and Classification Schedule				
		Fiscal Year 2013 (Effective July 1, 2012)				
Grade	Position Title	Low				High
4	Salary					
		33,193				41,079
	Wages					
	Park Department Office Assistant	15.95				19.75
5	Salary					
		35,088				43,430
	Wages					
	Town Manager Office Assistant	16.87				20.88
7	Salary					
		41,535				51,393
	Wages					
	Administrative Assistant to Police Chief	19.96				24.71
8	Salary					
	Cable TV Access Programming Director	46,060				57,030
	Wages					
		22.14				27.42
9	Salary					
	Executive Assistant to Town Manager	47,171				58,370
	Wages					
	Firefighter/EMT	22.67				28.06
10	Salary					
	Golf Course Superintendent					
	Council on Aging Director					
		54,098				66,940
	Wages					
	Fire/EMS Manager	26.00				32.19
11	Salary					
	Human Resources Director	58,118				71,921
	Wages					
		27.94				34.58
12	Salary					
		58,294				72,173
	Wages					
		28.03				34.70

		APPENDIX B			FACTOR:	1.0300
		Town of Groton Personnel By-Law				
		Wage and Classification Schedule				
		Fiscal Year 2013 (Effective July 1, 2012)				
Grade	Position Title	Low				High
13	Salary					
	Library Director	59,862				74,069
	Town Accountant					
	Wages					
		28.78				35.61
14	Salary					
	Building Inspector/Zoning Officer	60,367				74,701
	Treasurer/Tax Collector					
	Water Department Superintendent					
	Land Use Director/Town Planner					
	Principal Assessor					
	Wages					
		29.02				35.91
15	Salary					
	Police Lieutenant	63,654				78,770
	Wages					
		30.60				37.87
16	Salary					
	Police Captain	65,955				81,626
	IT Manager					
	General Manager of Pool & Golf Center					
	Wages					
		31.71				39.24
17	Salary					
	Director of Public Works	73,891				91,410
	Wages					
		35.52				43.95
18	Salary					
	Fire Chief	79,908				98,893
	Police Chief					
	Wages					
		38.42				47.54
19	Salary					
		82,007				101,471
	Wages					
		39.43				48.78
20	Salary					
		87,931				108,144
	Wages					
		42.27				51.99

APPENDIX B				
NON-CLASSIFIED, TEMPORARY SEASONAL AND STIPEND POSITIONS				
NON-STEP AND STIPEND POSITIONS				
FIRE/EMS DEPARTMENT			Pool and Golf Center Seasonal Employees	
Deputy Chief: Fire	23.40		Pro Shop Staff	8.50 - 10.00
Deputy Chief: EMS	23.00		Snack Bar/Lounge Staff	8.00 - 10.00
Rescue Advisory	1.00			
Call Captain: Fire	22.64		Pool Staff	8.00 - 9.75
Call Captain: EMS	22.64		Lifeguards	
Call Lieutenant: Fire	22.19			
Call Lieutenant: EMS	22.19		Camp Staff	8.00 - 10.25
Call Lieutenant: Rescue	22.19		Counselors	15.00
Call Firefighter	19.41		Assistant Director	
Call Emergency Medical Technician	19.41			
Call Rescue Personnel	19.41		Buildings & Grounds	10.00 - 25.00
Probationary Firefighter	16.16		Grounds Crew Staff	
Probationary Emergency Medical Technician	16.16			
Probationary Rescue Personnel	16.16			
MISCELLANEOUS				
Veteran's Agent	1,742			
Director of Veteran's Services	1,742			
Earth Removal Inspector	1.00			
Dog Officer	13,973			
Animal Inspector	2,082			
Animal Control Officer	2,082			
Town Diarist	1.00			
Keeper of the Town Clock	1.00			
Conservation Land Manager	14.07			
Parking Attendant	10.20			
Graves Registration Officer	250			
Emergency Management Director	1,270			
Election Worker: Warden	Minimum Wage			
Election Worker: Precinct Clerk	Minimum Wage			
Election Worker: Inspectors (Checker)	Minimum Wage			

WARRANT, MINUTES AND VOTES

TOWN OF GROTON



2012 FALL TOWN MEETING

**Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450**

Beginning Monday, October 15, 2012 @ 7:00 PM

Attention – Voters and Taxpayers

Please bring this Report to Town Meeting
FALL TOWN MEETING WARRANT

**FALL TOWN MEETING WARRANT, MINUTES AND VOTES
OCTOBER 15, 2012**

Town Moderator:

Jason Kauppi

Town Clerk:

Michael F. Bouchard

Deputy Town Moderator

Robert L. Gosselin, Sr.

Finance Committee:

Jay M. Prager, Chairman

Joseph Crowley

Gary Green

Peter J. DiFranco

Michael F. Flynn

Steven Webber, Vice Chair

Robert Hargraves

Board of Selectmen:

Peter S. Cunningham, Vice-Chair

Jack G. Petropoulos, Clerk

Anna Eliot

Joshua A. Degen

Stuart M. Schulman, Chairman

Town Manager:

Mark W. Haddad

Patrice Garvin, Executive Assistant

Proceedings:

The meeting was called to order at 7:03 PM on October 15, 2012. Moderator Jason Kauppi presided.

Middlesex, ss.

Commonwealth of Massachusetts

To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the fifteenth day of October, 2012 at Seven O'clock in the evening, to consider the following:

ARTICLE LISTINGS

Article 1:	Prior Year Bills	2
Article 2:	Amend the Fiscal Year 2013 Town Operating Budget	2
Article 3:	Transfer Money into the Capital Stabilization Fund	2
Article 4:	Transfer Money into the Stabilization Fund	3
Article 5:	Creation of Lost Lake Sewer System	3
Article 6:	Design & Construction of Lost Lake Sewer Project	4
Article 7:	Authorize Inter-municipal Agreement with Ayer	5
Article 8:	Community Preservation Committee Funding Accounts	5
Article 9:	Community Preservation Committee Project Recommendation	6
Article 10:	Citizens' Petition – Opposition to New Center Fire Station	6
Article 11:	Citizens' Petition – Rescind Article 12 of the 2012 Spring Town Meeting....	7
Article 12:	Connection to Town Sewer – Farmers Row Parcel 108-1	8

Article 13:	Amend Chapter 218, Zoning, Intensity Regulations	8
Article 14:	Rezone Parcel 108-1-4 from Residential – Agriculture “R-A” to Public Use “P”.....	10
Article 15:	Amend Chapter 81 of the Code of the Town of Groton	10
Article 16:	Establish Affordable Housing Revolving Fund	11
Article 17:	Land Acquisition on Chicopee Row	12
Article 18:	Funding to Design the Replacement of Fitch’s Bridge.....	13
Article 19:	Accept Quail Ridge Road as a Public Way	13
Article 20:	Accept Portion of Robin Hill Road as a Public Way	14
Article 21:	Accept Forest Drive as a Public Way	14
Article 22:	Accept Winding Way as a Public Way	14
Article 23:	Accept Paugus Trail as a Public Way	15
Article 24:	Citizens’ Petition – Zoning Amendment	15
Article 25:	Offset the Tax Rate	17

Beginning of Business and Announcements

The Meeting was called to order at 7:03 pm on October 15, 2012.

The reading of the Warrant was waived by unanimous vote of the meeting.

Bob Johnson, Veteran’s Agent, led the Pledge of Allegiance.

October 15, 2012 was proclaimed Owen Shuman Day in honor of the retiring Library Director.

A report from the Central Fire Station Committee was offered indicating progress since the last Town Meeting was on plan.

401 voters were present at 7:00 PM. 591 voters were present at 8:45 PM.

MOTION to Limit Debate

Mover: Ellen Todd

I move that debate on each article at tonight’s town meeting be limited to one speech of no more than 3 minutes per speaker with the exception of the first speaker for the article and the first speaker against the article.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3rd Majority

Vote on Motion to Limit Debate: 230 In Favor 171 Against Motion is defeated

ARTICLE 1: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

Mover: Anna Eliot

MOTION: I move that the Town vote to transfer from the Water Enterprise Excess and Deficiency Fund the sum of \$573 and to transfer from the Excess and Deficiency Fund (Free Cash) the sum of \$124 for a total sum of \$697 for the payment of the following bills of a prior fiscal year:

Bill Trust	\$573
Nashoba Valley Medical Center	\$ 79
W.B. Mason	<u>\$ 45</u>
Total	\$697

Moved and Seconded

Quantum of Town Meeting Vote: 4/5's Majority

Vote on Main Motion under Article 1: Passed by Unanimous Vote

ARTICLE 2: AMEND THE FISCAL YEAR 2013 TOWN OPERATING BUDGET

To see if the Town will vote to amend the Fiscal Year 2013 Operating Budget as adopted under Article 5 of the April 30, 2012 Spring Town Meeting, and vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2013, or to take any other action relative thereto.

FINANCE COMMITTEE
BOARD OF SELECTMEN
TOWN MANAGER

Board of Selectmen: *Article Withdrawn*
Finance Committee: *Article Withdrawn*

Summary: *The Fiscal Year 2013 Town Operating Budget was approved at the 2012 Spring Town Meeting in April, 2012. Any changes to this Budget would have to be made prior to setting the tax rate. The purpose of this article is to make any necessary changes to balance the FY 2013 Operating Budget. Handouts will be available at Town Meeting outlining any proposed changes.*

Mover: Peter Cunningham

MOTION A: I move that the Town vote to amend the Fiscal Year 2013 Operating Budget, as adopted under Article 5 of the April 30, 2012 Spring Town Meeting.

MOTION B: I move that the Article 2 be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Main Motion under Article 2 : Passed by Unanimous Vote

ARTICLE 3: TRANSFER MONEY INTO THE CAPITAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money to be added to the sum already on deposit in the Capital Stabilization Fund, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *The Fund has a balance of \$260,000. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. Any balance beyond the 1.5% level should be added to the Capital Stabilization Fund in conjunction with the Capital Plan to reduce overall borrowing and associated costs. The target amount for the Capital Stabilization Fund will be provided at Town Meeting.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to transfer the sum of \$250,000 from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Capital Stabilization Fund.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Main Motion under Article 3: Passed by Unanimous Vote

ARTICLE 4: TRANSFER MONEY INTO THE STABILIZATION FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money to be added to the sum already on deposit in the Stabilization Fund, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The balance in this fund is \$1.3 million. The financial management goal is to achieve and maintain a balance in the Stabilization Fund equal to 5% of the total annual budget. The target amount for the Stabilization Fund will be provided at Town Meeting.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to transfer the sum of \$500,000 from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Stabilization Fund.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Main Motion under Article 4: Passed by Unanimous Vote

ARTICLE 5: CREATION OF LOST LAKE SEWER SYSTEM

To see if the Town will vote, pursuant to the provisions of Chapter 83 of the Massachusetts General Laws, to establish a sewer system in the Town of Groton to be known as the "Lost Lake Sewer System," to serve the Lost Lake area of the Town, and to adopt the following bylaw, as Chapter 191 of the Code of the Town of Groton, for said purpose, including provisions for the expansion of said Sewer System by a Town Meeting Vote:

Lost Lake Sewer System

§191-1 Establishment

There is hereby established a Sewer System within the Town entitled "Lost Lake Sewer System" comprised of land situated in a geographical area bounded and described on a plan of land entitled "Lost Lake Sewer District" drawn by Woodard and Curran and dated September, 2012, on file with the Office of the Town Clerk. The inhabitants of said geographical area shall be served by a system of sewerage to be provided by the Town within the territorial limits and capacity of said system.

§191-2 Extension and expansion

The system may be extended and expanded to serve an increased land area if there remains sufficient capacity by a majority vote of an Annual Town Meeting or a Special Town Meeting.

§191-3 Assessment for general and special benefit facilities

Pursuant to MGL c. 83, §15, in the assessment of betterments for the Lost Lake Sewer System and any extension thereof. the costs of general benefit facilities including, but not

limited to, pumping stations, trunk and force mains, shall be separated from the costs of special benefit facilities including, but not limited to, the sewer mains serving adjacent properties.

or to take any other action relative thereto.

**BOARD OF SELECTMEN
LOST LAKE SEWER ADVISORY COMMITTEE**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *This article will provide for creation of a new sewer system to serve the Lost Lake Area and the Four Corners Commercial Properties. Wastewater from the system will be treated in Ayer.*

Mover: Anna Eliot

MOTION: I move that the Town vote, pursuant to the provisions of Chapter 83 of the Massachusetts General Laws, to establish a sewer system in the Town of Groton to be known as the "Lost Lake Sewer System," to serve the Lost Lake area of the Town, and to adopt the "Lost Lake Sewer System Bylaw, as set forth in the Warrant and as on file in the Office of the Town Clerk, as Chapter 191 of the Code of the Town of Groton, for said purpose, including provisions for the expansion of said Sewer System by a Town Meeting Vote.

Moved and Seconded
Quantum of Town Meeting Vote: **Majority Vote**

Discussion:

- Moderator allowed discussion to address related articles 5, 6 and 7
- Presentation in favor of Article 5
 - Lost Lake Sewer Advisory Committee (Carol Quinn and Angela Garger) on the studies performed and the financial aspects of the project
 - Betterment costs would be borne 25% by Four Corners businesses, 5% by Groton Woods, 25% by Town and 45% by affected homeowners
 - Homeowners cost breakdown:
 - Hookup Fee: \$5,000 to \$11,000 depending upon complexity
 - Operating costs: Estimated at \$500 per year
 - Homeowners with Title V Certifications will not be required to connect, but will be assessed betterment fee.
 - Woodard and Curran (Consultants) – Presentation on the technical aspects of Lost Lake degradation and proposed solution
 - Jack Petropoulos, Selectmen
 - Only dissenting vote from Board of Selectmen on Article 6
 - The proposal is a disputable solution, being based upon 23 year old water quality results
 - The contribution to Lost Lake pollution from Martins Pond Brook is not known and was not measured.

- The Board of Selectmen process to approve a 25% contribution rate was flawed.
 - \$13 million is a preliminary estimate, costs are unconfirmed.
- Planning Board
 - Unanimous support of the project
 - The data trend is towards negative water quality
 - There is a relationship between the Master Plan and the Lost Lake Sewer Project
- Board of Health
 - Unanimous support of the project
- Water Commission
 - Support the project by a 2 to 1 vote
- Sewer Commission
 - Unanimous support
- Conservation Commission
 - Unanimous support
- Sustainability Commission
 - Unanimous support
- Economic Development Commission
 - The project is positive for the business climate in the Four Corners area
 - Unanimous support
- Greenway Committee
 - Support the project as it may have a positive impact on the Nashua River
- Finance Committee
 - Majority in opposition
 - Opposed to the 25% taxpayer subsidy
 - The Town Center Sewer District, used as a funding model, initially had a town wide scope. Fees were insufficient, causing the town to contribute.
 - Recent data is not conclusive; worst case scenarios are conjectural
 - The data doesn't show that Whitney well is compromised
 - Owners of private septic systems are responsible for them – why should Lost Lake systems be any different?
 - Recommend no public subsidy
- Members of the Public
 - What is being voted upon – further study or a \$13m commitment to build the system?
 - This is an ongoing problem at Lost Lake – urge passage as :
 - Home values will increase
 - Increase the tax base
 - Beautify the area
 - Nutrients come from fertilizer and septic systems. How do we know where the nutrients in Lost Lake come from? Have there been ecoli measurements? How many systems have actually failed?
 - Board of Health (in response to question) states that Tight Tanks are an economic detriment to households. Tight Tanks cost \$6,000-\$8,000 and \$300 per month to pump. Urge passage as the project is a cost effective solution.

- Board of Health response to question: Proactive Title V testing is not done. It is done only upon sale or obvious failure.
- The Commercial benefit is unproven.
- If nitrogen is found in a town well, then it is too late to address the problem.
 - Water Commission: Approximately 60% of the community is served by Whitney Well. It measures 0.6 to 0.7 on average for nutrients, with a high of 1.8.
- Groton Woods
 - Financially absorbs 50 edus from the proposed system, more than they would use. They plan to do some development, but to the 50 edu level. They are currently stopped from development due to the inadequacy of their septic. It is cost effective for them to contribute to the system and participate.
- It was acknowledged that runoff from Angus and Gibbet Hills through Martins Pond Brook could be contributing to the Lost Lake issue.
- Concern that the studies are not comprehensive. The proposed project may not solve the problem.
- How much more development would be possible if the sewer system was constructed? This question was addressed by Woodard and Curran in a technical sense by citing limiting factors incorporated in the system. In addition, Zoning controls development.
- Resident does not support as the system would affect his financials badly. Also expressed concerns about the proposal of a low pressure system, which requires electricity to operate.
- What is the impact on Groton's water table if this amount of water is transferred to another basin? Response addressed the environmental studies required by the MWRC indicating satisfactory results.
- Concern that the cost impact affects those in town with the least ability to pay.
- Does the betterment, estimated at \$17,000, vary depending upon the number of houses deferred? Response was that any deferral would be due when the house was sold.
- Statement that a sense of community would suggest that the town contribute to this solution.

Motion to Move the Question of Article 5

Moved and Seconded

Quantum: 2/3rds Majority

Vote: Motion to Move the Question carried by voice vote

Vote on Article 5 Main Motion to Create a Lost Lake Sewer District

Quantum: Majority

Vote on Main Motion under Article 5: Defeated on a voice vote

ARTICLE 6: DESIGN AND CONSTRUCTION OF LOST LAKE SEWER PROJECT

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, for the design and construction of the Lost Lake Sewer System; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise; to determine what percentage of the cost of the System shall be paid for by the Town; and, further, to authorize the Board of Selectmen and/or the Board of Sewer Commissioners to assess betterments upon the properties benefitted thereby for the remaining portion of the cost of the System, or to take any other action relative thereto.

**BOARD OF SELECTMEN
LOST LAKE SEWER ADVISORY COMMITTEE**

Board of Selectmen: **Recommended 4 to 1**
Finance Committee: **Not Recommended 4 to 3**

Summary: *This article seeks funding for the design and construction of the Lost Lake Sewer System, which will serve the Lost Lake Area and Four Corners Area of Town and transport wastewater to the Ayer Wastewater Collection System. It is proposed that the Town borrow the sum of \$12.9 Million Dollars for the project. In addition, the article proposes to authorize the Board of Selectmen and/or the Board of Sewer Commissioners to assess betterments on the properties served by the newly created Lost Lake Sewer System.*

Mover: Peter Cunningham

MOTION: I move that the sum of \$12,900,000 be appropriated for the design and construction of the Lost Lake Sewer System, said sum to be expended by the Town Manager; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen be authorized to borrow the sum of \$12,900,000 and issue bonds or notes of the Town therefor, pursuant to Massachusetts General Laws, Chapter 44, Section 7 and/or Chapter 29C of the General Laws, as amended; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as amended; that the Treasurer, with the approval of the Selectmen, be authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to said Chapter 29C, as amended; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen be authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all funds available for the project; and, further, to authorize and establish that twenty-five (25%) of the cost of the System shall be paid for by the Town; and to authorize the Board of Selectmen and/or the Board of Sewer Commissioners to assess betterments, according to the uniform unit method, upon the properties benefitted thereby for the remaining portion of the cost of the System.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

MOTION (Mr. Cunningham):

I move that Article 6 be indefinitely postponed

Moved and Seconded
Quantum: Majority

MOTION: Motion to Move the Question to Indefinitely Postpone Article 6
Moved and Seconded
Quantum: 2/3rds Majority
Vote on the Motion to Move to Indefinitely Postpone: Passed by 2/3 Majority

Vote on the Motion to Indefinitely Postpone Article 6
Vote on the Motion to Indefinitely Postpone Article 6: Passed by Majority Vote

ARTICLE 7: AUTHORIZE INTERMUNICIPAL AGREEMENT WITH AYER

To see if the Town will vote to authorize the Board of Selectmen to enter into an inter-municipal agreement with the Town of Ayer for the discharge of wastewater to the Ayer Sewer Collection System for treatment, or to take any other action relative thereto.

BOARD OF SELECTMEN
LOST LAKE SEWER ADVISORY COMMITTEE.

Board of Selectmen: Recommended Unanimously
Finance Committee: No Position

Summary: *This article will permit the Board of Selectmen to enter into an inter-municipal agreement with the Town of Ayer for the purpose of discharging wastewater to the Town of Ayer's Wastewater Collection System for treatment.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to authorize the Board of Selectmen to enter into an inter-municipal agreement with the Town of Ayer for the discharge of wastewater to the Ayer Sewer Collection System for treatment.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

MOTION (Mr. Cunningham):
I move that Article 7 be indefinitely postponed

Moved and Seconded
Quantum: Majority
Vote on the Motion to Indefinitely Postpone Article 7: Passed by Majority Vote

MOTION to Adjourn to a Time Certain on Monday, October 29, 2012 at 7:00 PM
Summary: Meeting to be postponed for two weeks to allow participants to watch the Presidential Debate on October 22.

Moved and Seconded

Quantum: Majority

Vote on Motion to Adjourn:

Chair declared Passed by Majority Vote. Seven Voters did not Challenge the Ruling of the Chair.

Meeting was adjourned at 10:00 PM on Monday, October 15.

Monday, October 29, 2012

First Adjourned Session

Ed. Note: Hurricane Sandy hit New York, New Jersey and New England on this day. Due to the weather conditions, it was unsafe to ask the Public to attend Town Meeting.

Jason Kauppi (Moderator), Michael Bouchard (Town Clerk), Joshua Degen, Stuart Shulman, and Tom Delaney convened a brief meeting at the Groton-Dunstable Middle School to open the Adjourned Session of Town Meeting, and adjourn to a Second Adjourned Session on Saturday, November 3 at 9:00 AM at the Middle School Auditorium. The local cable access channel taped the proceedings. Mark Haddad, Town Manager, was also present.

The Moderator called the meeting to order at 7:00 PM.

Mover: Joshua Degen

MOTION: I move to adjourn this session to Saturday, November 3, 2012 at 9:00 AM at the Groton-Dunstable Middle School Performing Arts Center.

Moved and Seconded

Quantum: Majority

Vote on Motion to Adjourn:

Passed by Unanimous Vote

The Meeting was adjourned at 7:00:40 on Monday October 29.

The **Second Adjourned Session** was called to order at 9:02 AM on November 3, 2012.

Announcements and Opening Business

- 117 voters were present at 9:00 AM. 251 voters were present at 9:45. 304 voters were present at 11:50
- November 3, 2012 was proclaimed Valerie Jenkins Day in honor of the Town's retiring Accountant.
- A reminder was announced to vote in the Presidential Election on Tuesday, November 6. Polls will be open 7:00 AM to 8:00 PM.
- The audience was informed of the institution of Town Meeting Voter Registration Cards. These cards were handed to voters upon entrance to the auditorium and will be used to identify voters in the event of a hand count.

ARTICLE 8: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS

To see if the Town will vote to amend the vote taken under Article 14 of the 2012 Spring Town Meeting Warrant by revising the Fiscal Year 2013 allocation to the Community Preservation Committee's sub accounts as follows:

	<u>Original Allocation</u>	<u>Revised Allocation</u>
CPC Operating Expenses:	\$ 32,280	\$
Open Space Reserve:	\$ 64,560	\$
Historic Resource Reserve:	\$ 64,560	\$
Community Housing Reserve:	\$ 64,560	\$
Unallocated Reserve:	\$419,640	\$

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *When the original allocation took place at the Spring Town Meeting, the amount of reimbursement from the Commonwealth was not known and the allocation was based on an estimate of the Town's Community Preservation Fund revenues. The purpose of this article is to account for the additional state Community Preservation Reimbursement and make the appropriate allocations to the various sub-accounts. Please note, that with the exception of the CPC Operating Expenses, none of these funds will be spent without further approval at Town Meeting.*

Mover: Anna Eliot

MOTION: I move that the Town vote to amend the vote taken under Article 14 of the 2012 Spring Town Meeting Warrant by amending the Fiscal Year 2013 allocation of revenues to the Community Preservation Fund to the Community Preservation Committee's sub accounts as follows:

	<u>Original Allocation</u>	<u>Revised Allocation</u>
CPC Operating Expenses:	\$ 32,280	\$ 36,250
Open Space Reserve:	\$ 64,560	\$ 72,500
Historic Resource Reserve:	\$ 64,560	\$ 72,500
Community Housing Reserve:	\$ 64,560	\$ 72,500
Unallocated Reserve:	\$419,640	\$471,250

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Minutes:

- Mr. Easom presented details on the CPF funds, the State's matching of funds and the use of the CPC Operating Expense fund.
- The State was expected to match \$167,000. Actual matching funds were \$201,000.
- Mr. Easom announced that November 12 was the deadline for CPA applications.

Vote on Main Motion under Article 8: Passed by Majority Vote

ARTICLE 9: CPC PROJECT RECOMMENDATION

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2013, and further, vote to implement such recommendations by appropriating the following sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws:

CPC Proposal A: Conservation Fund: \$ 25,000

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: Recommended Unanimously

Finance Committee: Not Recommended by 6 to 1 vote, 1 abstention

Summary: *The Conservation Commission is applying for \$25,000 in Community Preservation Act Funds to be transferred to the Conservation Fund to be added to the amount already in the Conservation Fund (approximately \$700,000) to be used for the acquisition of the Cox-Walker parcels on Chicopee Row. Previously this land had been considered for the site of a new high school. These parcels represent an opportunity to protect 109 acres of open space for watershed protection, wildlife habitat protection and recreation uses as permitted by Chapter 44B of the Massachusetts General Laws. The proposed purchase price is \$716,000. The Commission has filed for a state grant as well to help offset a portion of the acquisition cost.*

Mover: Anna Eliot

MOTION: I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$10,000 from the Community Preservation Fund Open Space Reserve and to appropriate the sum of \$15,000 from the Community Preservation Fund Unallocated Reserve for a total of \$25,000 to fund Community Preservation Application 2013-03 "Conservation Land Fund".

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Minutes:

- Board of Selectmen, Conservation Commission and Greenway Committee were in favor of Article 9

- The Conservation Commission pointed out that the CC must fully fund the land purchase and then apply for the land grant. The \$25,000 is necessary to fully fund the purchase. The purchase would then be contingent upon receipt of a land grant. Article 17 is intended to authorize the application for a land grant.
- The Planning Board had no position on Article 9 but were in support of Article 17.
- If Article 17 were to be voted down, the money proposed in article 9 to be transferred would remain with the Conservation Commission.
- If the land in Article 17 was not purchased, a member suggested that the \$25,000 from Article 9 could be deducted from the Conservation Commission at the Spring, 2013 Town Meeting.

MOTION to Lay the Motion under Article 9 On the Table.

The effect of this motion is to set aside this motion under Article 9 for the purpose of deferring action until Article 17 is considered

Moved and Seconded

Quantum: 2/3rds Majority

Vote on Motion to Lay on the Table the Motion under Article 9:

Passed by a 2/3rds Majority

MOTION to advance Article 17

Moved and Seconded

Quantum: Majority

Vote on Motion to Advance Article 17: Motion did not pass

ARTICLE 10: CITIZENS' PETITION – OPPOSITION TO NEW FIRE STATION

To see if the Town will vote to oppose the building of a new fire station on the field located on Farmers Row, shown as Lot 4 on the map entitled, "Approval Not Required Plan, Lawrence Homestead Trust, Farmers Row, Groton, MA, Applicant: Town of Groton, 173 Main Street, Groton, Massachusetts," prepared by Gale Associates and Romanelli Associates, Inc., dated April 24, 2012, recorded as Plan 296 of 2012 at the Middlesex South Registry of Deeds, being shown on Assessors Map 108, Parcel 1-4, which is part of the property formerly owned by the Lawrence Homestead Trust, due to the negative impact the construction of such station will have on the character of the Town and its potential to destroy open space proximal to the Town Center, and, further to see if the Town will vote to place a permanent conservation restriction on said property pursuant to Section 31, 32, and 33, of Chapter 184 of the Massachusetts General Laws as may be amended from time to time, to prevent the construction of said station, or to take another action relative thereto.

CITIZENS' PETITION

Name

Address

Name

Address

Alix Chace	152 Broadmeadow Road	Marylou O'Connor	85 Farmers Row
Michael Chace	152 Broadmeadow Road	John O'Connor	85 Farmers Row
Robert Huguenin	61 Long Hill Road	Scott MacDonald	2 Farmers Row
Nancy Huguenin	61 Long Hill Road	Art Campbell	31 Fir Road
Richard Peterson	141 Hill Road	Tim Broad	46 Hawtree Way

Board of Selectmen: ***Not Recommended Unanimously***
Finance Committee: ***No Position***

Summary: *We oppose the building of a new Fire Station for the Town of Groton on the field located on Farmers Row in Groton, MA which is formerly the property of Lawrence Homestead Trust. The recommendation of this site by the biased New Fire Station Building Committee will drastically change the character of the Town and destroy the open space proximal to the Town center. The proposed site is a beautiful field, the most beautiful and prominently visible agricultural farm land site still existing today within Groton, the value of which is priceless and which can never be bought back if the proposed development is allowed to take place. We the people want to prohibit building on this land if purchase by the Town and motion that we seek protection of it under State conservation regulations.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to oppose the building of a new fire station on the field located on Farmers Row, shown as Lot 4 on the map entitled, "Approval Not Required Plan, Lawrence Homestead Trust, Farmers Row, Groton, MA, Applicant: Town of Groton, 173 Main Street, Groton, Massachusetts," prepared by Gale Associates and Romanelli Associates, Inc., dated April 24, 2012, recorded as Plan 296 of 2012 at the Middlesex South Registry of Deeds, being shown on Assessors Map 108, Parcel 1-4, which is part of the property formerly owned by the Lawrence Homestead Trust, due to the negative impact the construction of such station will have on the character of the Town and its potential to destroy open space proximal to the Town Center, and, further vote to place a permanent conservation restriction on said property pursuant to Section 31, 32, and 33, of Chapter 184 of the Massachusetts General Laws as may be amended from time to time, to prevent the construction of said station.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Minutes:

- The Chair called upon Town Counsel to comment on the effect of Articles 10 and 11.
- Town Counsel
 - Article 10 has two parts. The first part is a statement of opposition to the construction of a fire station. It is an opinion to be voted upon by the meeting. Passage by the meeting would have the effect of an advisory opinion to the Board of Selectmen.
 - The second part of Article 10 asks the meeting to vote to place a conservation restriction on the parcel. In the opinion of Counsel, this would be a grant of authority to the Board of Selectmen, but not a mandatory action.
 - Article 11 asks the meeting to rescind a vote of a previous meeting. An exception to the ability to rescind in when the rights of third parties are affected. In this case, the Board has acted under the authority of a previous vote, and has entered into a Purchase and Sale agreement. In the opinion of

Counsel, the vote can not be rescinded. A vote of the meeting would be advisory only.

- Alix Chace delivered a presentation in support of the Article (opposing the construction of a fire station).
- Jack Petropoulos delivered a presentation opposing the Article (in favor of the fire station).

MOTION to Fix the Method of Voting by Raising of Hands

Moved and Seconded

Quantum: Majority

(Motion does not suppress debate; discussion continued)

- The audience expressed statements of support and opposition to the Article. Sample comments included:
 - Starting over would waste \$800,000 to \$1m already spent
 - Questions on sustainable building methods employed. Building would employ Stretch Code and L.E.E.D.S. standards where possible, but the building would not be submitted for LEEDS certification due to the cost of certification.
 - Opposition to removing prime agricultural land from production.
 - The fire station plan contradicts the Master Plan values. The town should rethink the location, size and cost.
 - It was determined through questioning of the Conservation Commission that, while there is no list of specific parcels today, this parcel was on a list of “targeted” conservation parcels in 2005. However, the parcel would not score highly using the evaluation criteria for conservation land attributes. It is a standalone parcel with no connecting trails, does not habitat rare species, and is not a large parcel. It is scenic and does contain farmland.

MOTION to Move the Question to Fix the Method of Voting

Moved and Seconded

Quantum: 2/3rds Majority

Vote on Motion to Move Fixed Method: Chair declared passed by 2/3rds Majority. 7 voters did not contest.

VOTE on the Motion to Fix the Method of Voting

Vote to Fix Method of Voting: Motion to Fix Method of Voting Defeated

VOTE on the Main Motion under Article 10

Vote on Main Motion under Article 10: Main Motion Defeated

ARTICLE 11: CITIZENS’ PETITION – RESCIND ARTICLE 12 OF 2012 STM

To see if the Town will vote to rescind the action taken under Article 12 of the Spring Town Meeting of April 30, 2012, relative to the acquisition of certain lands from the Lawrence Homestead Trust and other matters, or to amend or modify any aspect or part thereof, or to take any other action relative thereto.

CITIZENS’ PETITION

<u>Name</u>	<u>Address</u>	<u>Name</u>	<u>Address</u>
Alix Chace	152 Broadmeadow Road	Rebecca Pine	100 Hollis Street
Lynn Chace	152 Broadmeadow Road	Richard Peterson	141 Hill Road
Marylou O'Connor	85 Farmers Row	John Levin	56 Boston Road
John O'Connor	85 Farmers Row	Natalie Cain	285 Nashua Road
Gloria Titcomb	65 Riverbend Drive	Helene Cahen-Easom	435 Martins Pond Road

Board of Selectmen: *Not Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The article would seek to effectively cancel or make changes to a vote taken at the 2012 Annual Spring Town Meeting in April that: 1. Authorized the Board of Selectmen to acquire certain land on Farmers Row for use as the site of a fire station; 2. Appropriated the sum of \$350,000.00 for the purchase; and 3. Authorized the Selectmen to enter into any agreements necessary to facilitate the acquisition. Several of the possible changes that citizens can advocate through making a motion at the time of consideration of this article are: 1. placing size limitations on any structures built on the land which would require the Town to modify the current design which has the dimensions of 18,550 sq. ft. and is unnecessarily large; 2. excluding the use of the land as a fire station; 3. not authorizing the sum of \$350,000 for the purchase contingent on ownership status of the land if it is still under ownership of a third party and not the Town at the time of the Town Meeting; 4. movement to seek conservation restrictions on the parcel if purchased; 5. or movement to maintain its agricultural use associated with the tax benefits for which such usage status may be eligible under state and local laws. Please note that the land has been in agricultural use as an active haying field under the ownership of the Lawrence Homestead Trust and such usage could continue helping to preserve the open spaces and character of the Town under the ownership of the Town.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to rescind the action taken under Article 12 of the Spring Town Meeting of April 30, 2012, relative to the acquisition of certain lands from the Lawrence Homestead Trust.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on the Main Motion under Article 11: Defeated

ARTICLE 12: CONNECTION TO TOWN SEWER – FARMERS ROW PARCEL 108-1

To see if the Town will vote to extend the “Groton Center Sewer System”, as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, to include the property shown on Groton Assessors’ Maps as Lot 108-1-1, 108-1-2, 108-1-3, 108-1-4, and as more particularly shown on the plan entitled “Approval Not Required Plan” by Gale Associates, April 2012 on file in the Town Clerk’s Office, provided that all costs of designing, laying, and construction of the connection and the cost of additional capacity and General Benefits Facility Charges are paid by the owner of the property benefited thereby, or to take any other action relative thereto.

**BOARD OF SELECTMEN
BOARD OF SEWER COMMISSIONERS**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *This article seeks approval to extend the Groton Center Sewer System to include the new Center Fire Station lot on Farmers Row, along with the three adjoining properties between the new lot and the Public Safety Building on Pleasant Street.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to extend the "Groton Center Sewer System", as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, to include the property shown on Groton Assessors' Maps as Lot 108-1-1, 108-1-2, 108-1-3, 108-1-4, and as more particularly shown on the plan entitled "Approval Not Required Plan" by Gale Associates, April 2012 on file in the Town Clerk's Office, provided that all costs of designing, laying, and construction of the connection and the cost of additional capacity and General Benefits Facility Charges are paid by the owner of the property benefited thereby, and further provided that such extension shall be contingent upon the appropriation of funds for construction of the new Center Fire Station on said Lot 108-1-4.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Minutes:

- Q: Would sewer connections be available to other three the Lawrence Homestead Trust (LHT) parcels?
 - R: Yes. The Purchase and Sale Agreement required that sewer connections be made available to the remaining lots. The lots would be assessed a Benefits Facility Charge fee upon connection to reimburse the Town for construction costs. The lots would also pay for a connection fee.
- Q: Does the existence of the sewer line increase the LHT lot values?
 - R: Not according to appraisers. A lot needs to have a waste capability.
- Q: Why did the Town agree to the sewer connections for the LHT lots?
 - R: The fire station needs a sewer connection due to the nature of some of the waste. The LHT was asked to consider the sale of this parcel to the town for the purpose of a fire station. LHT negotiated sewer stubs as part of the sewer easement agreement.
- Q: Is there adequate sewer capacity to support this agreement?
 - R: Yes. This agreement will only become effective should the Town appropriate funds to construct the fire station.

Motion to Move the Question under Article 12

Moved and Seconded
Quantum: 2/3rds Majority
Vote on Motion to Move Article 12: Passed by a 2/3rds Majority

Vote on the Main Motion Under Article 12: Passed by a Majority Vote

Motion to Adjourn to Saturday November 10 at 8:00 AM

Moved and Seconded

Quantum: Majority

Motion to Amend the Motion to Adjourn

I move that the meeting complete Articles 13 and 14 and then recess for one hour and complete the business of the meeting

Moved and Seconded

Quantum: Majority

Motion to Move the Question (of Adjourning)

Moved and Seconded

Quantum: 2/3rds Majority

Vote on Motion to Move the Question: Passed by a 2/3rds Majority

Vote on the Motion to Amend the Motion to Adjourn: Chair declared passed by a Majority Vote. 7 voters did not contest

Vote on the Amended Motion to Adjourn (to recess for one hour and continue the meeting): Did not pass. 7 voters did not contest. Meeting Continues to Article 13.

ARTICLE 13: AMEND CHAPTER 218, ZONING, INTENSITY REGULATIONS

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, as follows, or to take any other action relative thereto:

1. Amend Article IV, Intensity Regulations, §218-20 Schedule of Intensity Regulations, by adding the following entries for the Public Use "P" District as shown in bold italics:

§ 218-20. Schedule of Intensity Regulations.

District	Minimum Lot Dimensions		Maximum Height		Maximum Lot Coverage (percentage)	Minimum Building Setback		
	Area (square feet)	Frontage (feet)	Feet	Stories		Front (feet)	Side (feet)	Rear (feet)

R-A ⁵	80,000 ¹	225 ⁴	35	3	25	50	15	15
R-B ⁵	40,000 ^{1,2}	175 ^{2,4}	35	3	25	50	15	15
B-1 ⁵	40,000 ^{1,2}	175 ²	35	3	25	50	15	15
M-1	40,000 ²	175 ²	35	3	25	50	15	15
C	80,000 ²	225 ²	35	3	25	50	15	15
O	—	—	35	3	25	50	15	15
P	40,000^{1,2}	175²	35	3	25	50	15	15

NOTES:

¹ For planned multifamily/residential development, see § 218-27C. For subsidized elderly housing, see instead § 218-27B. For multifamily use by conversion, see instead § 218-27A. For flexible development, see § 218-26F(1). For hammerhead lots, see § 218-23.1.

² No minimum for nonresidential uses.

³ Includes principal and accessory buildings. See § 218-22 for supplementary regulations.

⁴ Lots shown on a residential compound plan (as described in Chapter 381, Part 1, Subdivision of Land) endorsed by the Planning Board pursuant to the Subdivision Control Law may, upon the grant of a special permit by the Planning Board, reduce lot frontage to 50 feet.

⁵ For dimensions applicable to Town Center Overlay District developments, see § 218-30.2.

PLANNING BOARD

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *The Planning Board is proposing an amendment to the Schedule of Intensity Regulations to establish dimensional requirements for the Public Use "P" District.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning, as set forth in Article 13 of the Warrant for the October 15, 2012 Fall Town Meeting.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

Minutes (for Articles 13 and 14)

- Planning Board unanimously supports Article 13
- Q: What problem is being addressed?
 - R: Define "Public Use" zoning which is currently a zoning classification but has not restrictions or definition.
- Q: Does this make for "spot zoning"?
 - R: Not considered to be spot zoning. Applies to all public use zones.
- Q: Why zone this parcel "P"? Is there an alternative?

- R: The intent is to have all municipal buildings zoned as Public Use. The alternative on this parcel is to obtain a ZBA Special Permit for this allowed use.
- Q: How does this “P” zoning definition affect existing public buildings?
 - R: Existing buildings are grandfathered. They become non-conforming as may be and would go to the ZBA if needed.

MOTION to Move the Question

Moved and Seconded

Quantum: 2/3rds Majority

Vote on the Motion to Move the Question: Passed by a 2/3rds Majority

Vote on the Main Motion under Article 13:

Passed by 2/3rds Majority. 7 voters did not contest

ARTICLE 14: REZONE PARCEL 108-1-4 FROM “R-A” TO “PUBLIC USE”

To see if the Town will vote to amend the Zoning Map adopted under Chapter 218, Zoning, of the Code of the Town of Groton by rezoning from Residential-Agricultural (R-A) to Public Use (P) a parcel of land located on Farmers Row, consisting of approximately 2.79 acres, shown as Lot 4 on a plan entitled, “Approval Not Required Plan, Lawrence Homestead Trust, Farmers Row, Groton, MA, Applicant: Town of Groton, 173 Main Street, Groton, Massachusetts,” prepared by Gale Associates and Romanelli Associates, Inc., dated April 24, 2012, recorded as Plan 296 of 2012 at the Middlesex South Registry of Deeds, said parcel being shown on Assessors’ Map 108 as Parcel 1-4, or take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: No Position

Summary: *The 2012 Spring Town Meeting voted to purchase this parcel on Farmers Row for the purpose of constructing the new Center Fire Station. The land is currently zoned Residential-Agricultural. All municipal buildings are currently on properties that are zoned “Public Use” or “P”. The purpose of this article is to rezone the Farmers Row parcel to be consistent with all other municipal properties.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to amend the Zoning Map adopted under Chapter 218, Zoning, of the Code of the Town of Groton by rezoning from Residential-Agricultural (R-A) to Public Use (P) a parcel of land located on Farmers Row, consisting of approximately 2.79 acres, shown as Lot 4 on a plan entitled, “Approval Not Required Plan, Lawrence Homestead Trust, Farmers Row, Groton, MA, Applicant: Town of Groton, 173 Main Street, Groton, Massachusetts,” prepared by Gale Associates and Romanelli Associates, Inc., dated April 24, 2012, recorded as Plan 296 of 2012 at the Middlesex South Registry of Deeds, said parcel being shown on Assessors’ Map 108 as Parcel 1-4.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Minutes:

- Planning Board supports this Article unanimously.

Vote on the Main Motion under article 14:

Passed by 2/3rds Majority. 7 voters did not contest.

ARTICLE 15: AMEND CHAPTER 81 OF THE CODE OF THE TOWN OF GROTON

To see if the Town will vote to amend Chapter 81, Town Meetings, of the Code of Groton, by adding the following new section 81-6 so as to incorporate into the Town's general bylaws the authority of the Town Moderator to declare the results of votes requiring, by statute, a two-thirds vote of a town meeting:

§ 81-6 Powers and Duties of the Moderator

The moderator may, without a count being taken, make public declaration of all votes requiring a two thirds vote by statute, and such declaration shall be final unless the ruling of the moderator is immediately contested by seven or more voters.

or take any other action relative thereto.

TOWN CLERK

Board of Selectmen: Recommended Unanimously

Finance Committee: No Position

Summary: *At the April 28, 1997 Town Meeting the Town voted, under the provisions of G.L. c. 39, §15, to authorize the Moderator to declare a two-thirds vote. This article seeks to incorporate the authority given by that vote directly into the Town's Bylaws. Specifically, this Bylaw amendment would formalize the authority previously given to the Moderator to declare a two-thirds vote without a count, subject to that ruling being questioned by seven or more voters.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to amend Chapter 81, Town Meetings, of the Code of Groton, by adding the following new section 81-6 so as to incorporate into the Town's general bylaws the authority of the Town Moderator to declare the results of votes requiring, by statute, a two-thirds vote of a town meeting:

§ 81-6 Powers and Duties of the Moderator

The moderator may, without a count being taken, make public declaration of all votes requiring a two thirds vote by statute, and such declaration shall be final unless the ruling of the moderator is immediately contested by seven or more voters.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Minutes:

- Town Counsel explained that a previous vote of a 1997 Town Meeting gave the Moderator this power to declare 2/3rds votes, and subsequently the Attorney General agreed to this award of vote declaration. Recently, Bond Counsel has questioned the authority. The purpose of this Article is to codify the ability of the Moderator to make 2/3rd Vote declarations.

Vote on the Main Motion under Article 15: Passed by a Unanimous Vote

ARTICLE 16: ESTABLISH AFFORDABLE HOUSING REVOLVING FUND

To see if the Town will vote to establish, under the authority of the Town Manager, a revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the revenue and expenses related to marketing and monitoring Affordable Housing units, said revenue, in the form of receipts and fees, to be credited to said account and expended by the Town Manager for this purpose, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2013, or to take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *A revolving fund is a tool used by cities and towns to allow a particular department or board to account for its revenues and expenses for particular programs separately from the General Fund. Program expenses can be directly offset by related revenue taken in, and expenditure of those monies requires no additional appropriation. Revolving funds must be authorized annually by Town Meeting at which time spending limits are established. This particular fund will utilize revenue collected in connection with land development for the purpose of promoting occupancy of affordable housing units as they become available. The funds will be spent largely on marketing and monitoring functions.*

Mover: Stuart Schulman

MOTION: I move that the Town vote to establish, under the authority of the Town Manager, a revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the revenue and expenses related to marketing and monitoring Affordable Housing units, said revenue, in the form of receipts and fees, to be credited to said account and expended by the Town Manager for this purpose, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2013.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion under Article 16: Passed by a Unanimous Vote

ARTICLE 17: LAND ACQUISITION – CHICOPEE ROW

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the acquisition by gift, negotiated purchase or eminent domain of a parcel of land of approximately 49 +/- acres owned by Susan Walker and shown on Assessors' Map 225, as Parcel 55 and approximately 59 +/- acres owned by Marjorie Cox and shown on Assessors' Map 225, as Parcel 54, both parcels to be managed and controlled by the Conservation Commission of the Town of Groton in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes; to transfer a sum or sums of money from the Conservation Fund therefor in advance of a Massachusetts Local Acquisitions for Natural Diversity (LAND) Program grant, with said proceeds to be returned to the Conservation Fund; that the Town Manager or Board of Selectmen be authorized to file on behalf of the Town of Groton any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Town Manager and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B, as may be necessary on behalf of the Town Groton to effect said purchase, which conservation restriction may be granted to the Groton Conservation Trust or any other organization qualified and willing to hold such a restriction, or to take any other action relative thereto.

CONSERVATION COMMISSION

Board of Selectmen: *Recommended Unanimously*
Finance Committee: **1 In Favor 5 Against**

Summary: *Applying for a state grant will enable the Town to leverage funds already set aside in the Conservation Fund for the acquisition of conservation land. This land has frontage on Chicopee Row and is across the street from Williams Barn Sorhaug Woods and is contiguous to McLain's Woods and Watson Way Conservation Areas (Town-owned) and Fitch-Woods (Groton Conservation Trust). At one time, these parcels were proposed for a new high school, but the presence of rare species and multiple vernal pools made the land an unsuitable site. Protecting large tracts of contiguous open space ensures a diversity of wildlife and habitats for generations of Groton residents. The negotiated purchase price for this property is \$716,000.*

Mover: Peter Cunningham

MOTION: I move that the sum of \$716,000 be appropriated for the acquisition by gift, negotiated purchase or eminent domain of a parcel of land of approximately 49 +/- acres owned by Susan Walker and shown on Assessors' Map 225, as Parcel 55 and approximately 59 +/- acres owned by Marjorie Cox and shown on Assessors' Map 225, as Parcel 54, both parcels to be managed and controlled by the Conservation Commission of the Town of Groton in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes; to transfer the sum of \$716,000 from the Conservation Fund therefor in advance of a Massachusetts Local Acquisitions for Natural Diversity (LAND) Program grant, with said proceeds to be returned to the Conservation Fund; that the Town Manager or Board of

Selectmen be authorized to file on behalf of the Town of Groton any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Town Manager and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B, as may be necessary on behalf of the Town Groton to effect said purchase, which conservation restriction may be granted to the Groton Conservation Trust or any other organization qualified and willing to hold such a restriction.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Minutes:

- Planning Board 5 to 1 In Favor; concerned about parking
- Greenway Committee supports the Article

Vote on the Main Motion Under Article 17:

Chair declared passed by a 2/3rds Majority. 7 voters did not contest.

MOTION to take Article 9 from the Table:

Moved and Seconded

Quantum: Majority

Vote on the Motion to Take Article 9 From the Table:

Passed by a Unanimous Vote

Article 9 had previously been moved and Seconded, and is now on the floor.

Quantum: Majority

Vote on the Main Motion Under Article 9:

Passed by Majority Vote

ARTICLE 18: FUNDING TO DESIGN THE REPLACEMENT OF FITCH'S BRIDGE

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for all professional design services, including surveying, engineering and permitting, related to the construction of a new pedestrian, equestrian and bicycle (non-vehicular) bridge over the Nashua River at the location of the current Fitch's Bridge that will connect Fitch's Bridge Road and Pepperell Road, or to take any other action relative thereto.

GREENWAY COMMITTEE

Board of Selectmen: Recommended Unanimously

Finance Committee: Not Recommended Unanimously

Summary: *Fitch's Bridge, spanning the Nashua River between a public right of way in Groton and Pepperell Road in West Groton, is over 115 years old, has deteriorated significantly, and is closed for use. The Greenway Committee looked at numerous options to create a new pedestrian, equestrian, and bicycle connection in that location. The most cost-effective is the*

removal of the existing bridge and replacement with a prefabricated bridge. This article, if approved, will authorize survey, engineering design, and permitting of the new bridge (estimated engineering cost is \$100,000) with the intent of requesting in the near future construction funding, with the total project costs (engineering & construction) between \$650,000 to \$850,000.

Mover: Peter Cunningham

MOTION: I move that the sum of \$95,000 be transferred from the Stabilization Fund for all professional design services, including surveying, engineering and permitting, related to the construction of a new pedestrian, equestrian and bicycle (non-vehicular) bridge over the Nashua River at the location of the current Fitch's Bridge that will connect Fitch's Bridge Road and Pepperell Road.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Minutes:

- Planning Board supports the Article ; supported by the Master Plan
- Finance Committee opposed to the Article. They favor the destruction of the bridge but not the design of a new bridge at this time.
- Historical Commission supports the Article as highest and best use of the bridge
- Parks Commission supports the Article for safety and public use
- Conservation Commission unanimously supports the Article
- Hazel Grove Agricultural Association unanimously supports the Article
- Q: Why not use CPC funds?
 - R: It is expected that the price will exceed CPC funding ability. Additionally, if State money is used, additional requirements will be placed on the redesign and construction of the bridge.

MOTION to amend Article 18 by striking the words "and/or removal"

Failed due to no "Second"

MOTION to Move the Question for the Main Motion under Article 18

Moved and Seconded

Quantum: 2/3rds Majority

Vote on the Motion to Move the Question: Passed by a 2/3rds Majority

Vote on the Main Motion Under Article 18:

Chair declared passed by a 2/3rds Majority. 7 voters did not contest.

ARTICLE 19: ACCEPT QUAIL RIDGE ROAD AS A PUBLIC WAY

To see if the Town will vote to accept as a public way, Quail Ridge Road, as shown on a plan entitled "Rocky Hill Definitive Subdivision Road As-Built of Quail Ridge Road in Groton, Massachusetts" prepared by R. Wilson & Associates, Inc. dated December 30, 2010, and recorded with the Middlesex South District Registry of Deeds, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *To accept Quail Ridge Road as a public way.*

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way, Quail Ridge Road, as shown on a plan entitled "Rocky Hill Definitive Subdivision Road As-Built of Quail Ridge Road in Groton, Massachusetts" prepared by R. Wilson & Associates, Inc. dated December 30, 2010, and recorded with the Middlesex South District Registry of Deeds, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion Under Article 19: Passed by a Unanimous Vote

ARTICLE 20: ACCEPT A PORTION OF ROBIN HILL ROAD AS A PUBLIC WAY

To see if the Town will vote to accept as a public way, a portion of Robin Hill Road from its intersection with Boston Road to Station 3 + 75, as shown on a plan entitled "Rocky Hill Definitive Subdivision Road As-Built of Robin Hill Road in Groton, Massachusetts" prepared by R. Wilson & Associates, Inc. dated August 15, 2011, and recorded with the Middlesex South District Registry of Deeds, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *To accept a portion of Robin Hill Road as a public way.*

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way, a portion of Robin Hill Road from its intersection with Boston Road to Station 3 + 75, as shown on a plan entitled "Rocky Hill Definitive Subdivision Road As-Built of Robin Hill Road in Groton, Massachusetts" prepared by R. Wilson & Associates, Inc. dated August 15, 2011, and recorded with the Middlesex South District Registry of Deeds, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements.

Moved and Seconded

Quantum of Town Meeting Vote: Majority
Vote on the Main Motion Under Article 20:

Passed by a Unanimous Vote

ARTICLE 21: ACCEPT FOREST DRIVE AS A PUBLIC WAY

To see if the Town will vote to accept as a public way, Forest Drive, as shown on a plan entitled "As Built Plan and Profile of Forest Drive in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously
Finance Committee: No Position

Summary: To accept Forest Drive as a public way

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way, Forest Drive, as shown on a plan entitled "As Built Plan and Profile of Forest Drive in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion Under Article 21:

Passed by a Unanimous Vote

ARTICLE 22: ACCEPT WINDING WAY AS A PUBLIC WAY

To see if the Town will vote to accept as a public way, Winding Way, as shown on a plan entitled "As Built Plan and Profile of Winding Way in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously
Finance Committee: No Position

Summary: To accept Winding Way as a public way.

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way, Winding Way, as shown on a plan entitled "As Built Plan and Profile of Winding Way in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion Under Article 22:

Passed by a Unanimous Vote

ARTICLE 23: ACCEPT PAUGUS TRAIL AS A PUBLIC WAY

To see if the Town will vote to accept as a public way, Paugus Trail, as shown on a plan entitled "As Built Plan and Profile of Paugus Trail in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: No Position

Summary: To accept Paugus Trail as a public way.

Mover: Joshua Degen

MOTION: I move that the Town vote to accept as a public way, Paugus Trail, as shown on a plan entitled "As Built Plan and Profile of Paugus Trail in Groton, Massachusetts prepared for Robert Lacombe" prepared by Stamski and McNary, Inc. dated December 20, 2001, and recorded with the Middlesex South District Registry of Deeds, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion Under Article 23:

Passed by a Unanimous Vote

ARTICLE 24: CITIZEN'S PETITION – ZONING AMENDMENT

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, as follows:

1. Amend §218-4 Definitions by adding the following new definition to Section 218-4 Definitions:

AGRICULTURAL LABOR HOUSING – A structure or building constructed or used for labor for commercial agriculture as its primary purpose.

2. Amend Section 218-13 Schedule of Use Regulations by deleting the following uses in the Agricultural, Floricultural and Horticultural Section:

	R-A	R-B	B-1	M-1	C	O	P
The raising or keeping of horses, goats, sheep, cattle and not over 15 pigs or poultry or maintenance of dog kennels or riding stables	Y	Y	Y	Y	SP	SP	Y
A. Barns or stables for breeding, boarding, hiring or sale of animals	SP	SP	SP	SP	N	N	SP
Roadside stand for sale of principally local farm produce raised in the Town, set back at least 50 feet from the street line, and provided that space for customers' cars is available off the right-of-way of the street and is so arranged as not to permit backing of automobiles onto any public or traveled way	SP	SP	SP	SP	N	SP	SP

And by inserting the following uses in the Agricultural, Floricultural and Horticultural Section:

	R-A	R-B	B-1	M-1	C	O	P
Agricultural Labor Housing	Y	Y	Y	Y	Y	Y	Y
The raising or keeping of horses, goats, sheep, cattle, pigs, poultry or other domesticated animals for food and other agricultural purposes	Y	Y	Y	Y	Y	Y	Y
Riding stables	Y	Y	Y	Y	Y	Y	Y
Barns or stables for breeding, boarding, hiring or sale of animals	Y	Y	Y	Y	Y	Y	Y
Roadside stand for sale of principally local farm produce raised in the Town, set back at least 50 feet from the street line, and provided that space for customers' cars is available off the right-of-way of the street and is so arranged as not to permit backing of automobiles onto any public or traveled way	Y	Y	Y	Y	Y	Y	Y
Dog Kennels	Y	Y	Y	Y	SP	SP	Y

3. Amend Section 218-13 Schedule of Use Regulations by deleting the following use in the Business Section:

	R-A	R-B	B-1	M-1	C	O	P
Commercial greenhouse	SP	SP	Y	Y	Y	Y	N

And by inserting the following use in the Business Section:

	R-A	R-B	B-1	M-1	C	O	P
Commercial greenhouse	Y	Y	Y	Y	Y	Y	Y

or to take another action relative thereto.

CITIZENS' PETITION

<u>Name</u>	<u>Address</u>	<u>Name</u>	<u>Address</u>
George Moore	39 Pepperell Road	Jennifer Derouin	80 Jenkins Road
Julia Moore	39 Pepperell Road	Alison Enright	15 Heritage Lane
Margaret Moore	39 Pepperell Road	Michelle Collette	43 Windmill Hill Road
James Lavalley	40B Candice Lane	Paula Martin	88 Jenkins Road
Janet Shea	13 Pepperell Road	Denise Goyea	245 Lowell Road

Board of Selectmen: **Article Withdrawn**
Finance Committee: **Article Withdrawn**

Summary: *Current Town Bylaws, particularly the schedule of use which regulates what activities are allowed in which town zones, require special permits for many agricultural activities. The proposed amendment would remove this permitting requirement as these activities are actually allowed by right both by Massachusetts State Law and by our Town Right to Farm Bylaw. The amendment also makes specific mention of agricultural labor housing which is allowed by right to house workers in commercial agricultural operations. By clarifying these sections, there should be reduced work and frustration both by Town Hall and by Farmers.*

Mover: Peter Cunningham

MOTION A: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning, as set forth in Article 24 of the Warrant for the October 15, 2012 Fall Town Meeting.

Quantum of Town Meeting Vote: 2/3's Majority

MOTION B: I move that Article 24 be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion B Under Article 24:

**Passed by a Unanimous Vote –
Article Indefinitely Postponed**

ARTICLE 25: OFFSET THE TAX RATE

To see if the Town will vote to transfer a sum of money from the General Excess and Deficiency Fund (Free Cash) or from other available funds for the purpose of affecting the tax rate for the period beginning July 1, 2012, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: **Article Withdrawn**
Finance Committee: **Article Withdrawn**

Summary: *The intent of this article is to use a portion of Free Cash or General Stabilization Fund monies as a funding source for the FY 2013 Budget in order to lower the amount of money required to be raised from taxes or to balance a deficit budget. The amount of Free Cash and General Stabilization Fund monies available for appropriation will be provided at Town Meeting.*

Mover: Stuart Schulman

MOTION A: I move that the Town vote to transfer the sum of \$0 from the Excess and Deficiency Fund (Free Cash) for the purpose of affecting the tax rate for the period beginning July 1, 2012.

MOTION B: I move that Article 25 be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on the Main Motion Under Article 25: Passed by a Unanimous Vote

MOTION to Dissolve the Meeting

Moved and Seconded

Vote on the Motion to Dissolve: Passed

The Meeting was dissolved at 2:05 PM November 3, 2012

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 24th Day of September in the year of our Lord Two Thousand Twelve.

Stuart M. Schulman

Stuart M. Schulman, Chairman

Peter S. Cunningham

Peter S. Cunningham, Vice Chairman

John G. Petropoulos

John G. Petropoulos, Clerk

Joshua A. Degen

Joshua A. Degen, Member

Anna Eliot

Anna Eliot, Member

OFFICERS RETURN

Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

Town of Groton, Ma				
FINAL RESULTS				
Annual Town Election				
May 22, 2012				
	Total Groton Registered Voters			7322
		May 22 Voter Turnout		1389
			Turnout %	19%
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Board of Assessors	Vote for One		Three Year Term	
Jenifer Evans, Candidate for Re-election	384	271	346	1001
Write-In: Chris Murphy	6	1	2	9
Write-In: All Others	1	4	1	6
Blank	157	89	127	373
Total	548	365	476	1389
Board of Health	Vote for One		Three Year Term	
Susan H. Horowitz, Candidate for Re-election	396	279	357	1032
Write - In: All Others	2	3	3	8
Blank	150	83	116	349
Total	548	365	476	1389
Board of Selectmen	Vote for One		Three Year Term	
Erich Garger	7	40	12	59
Robert S. Hargraves	204	136	214	554
John G. Petropoulos	314	183	242	739
Write - In	0	0	0	0
Blank	23	6	8	37
Total	548	365	476	1389
Commissioner of Trust Funds	Vote for One		Three Year Term	
Joseph E. Twomey, Candidate for Re-election	407	278	372	1057
Write - In : All Others	0	1	0	1
Blank	141	86	104	331
Total	548	365	476	1389
Groton-Dunstable Regional School Committee	Vote for Two		Three Year Term	
Alberta E. Erickson, Candidate for Re-election	377	273	337	987
Alison S. Manugian, Candidate for Re-election	397	262	339	998
Write - In: All Others	6	5	6	17
Blank	316	190	270	776
Total	1096	730	952	2778
Groton Electric Light Commission	Vote for One		Three Year Term	
Kevin J. Lindemer, Candidate for Re-election	412	286	369	1067
Write - In: All Others	3	5	1	9
Blank	133	74	106	313
Total	548	365	476	1389

Groton Housing Authority	Vote for One		Five Year Term	
Alicia S. Hersey, Candidate for Re-election	376	266	338	980
Write - In: All Others	0	1	0	1
Blank	172	98	138	408
Total	548	365	476	1389
Park Commission	Vote for One		Three Year Term	
Write - In: Robert (Steve) Hall	5	6	14	25
Write-in: Brendan Mahoney	0	8	6	14
Write-in: Don Black	2	3	2	7
Write-in: All Others	30	25	31	86
Blank	511	323	423	1257
Total	548	365	476	1389
Planning Board	Vote for Three		Three Year Term	
Russell J. Burke, Candidate for Re-election	347	237	300	884
Carolyn A. Perkins, Candidate for Re-election	352	249	309	910
Timothy M. Svarczkopf	339	252	314	905
Write - In: All Others	4	4	0	8
Blank	602	353	505	1460
	1644	1095	1428	4167
Sewer Commission	Vote for One		Three Year Term	
Thomas D. Hartnett, Candidate for Re-election	427	268	373	1068
Write - In: All Others	0	2	1	3
Blank	121	95	102	318
Total	548	365	476	1389
Town Clerk	Vote for One		Three Year Term	
Michael F. Bouchard, Candidate for Re-election	421	283	377	1081
Write - In: All Others	0	1	0	1
Blank	127	81	99	307
Total	548	365	476	1389
Town Moderator	Vote for One		Three Year Term	
Jason N. Kauppi	427	281	360	1068
Write - In; All Others	1	1	1	3
Blank	120	83	115	318
Total	548	365	476	1389
Trustees of the Groton Public Library	Vote for Two			
Jane R. Allen, Candidate for Re-election	383	266	338	987
Kristen VonCampe, Candidate for Re-election	373	267	334	974
Write - In: Robert Hargraves	4	6	5	15
Write - In: All Others	1	1	2	4
Blank	335	190	273	798
Total	1096	730	952	2778

Water Commission - 3 year term	Vote for One		Three Year Term	
Gary W. Hoglund, Candidate for Re-election	402	275	348	1025
Write - In: All Others	0	1	2	3
Blank	146	89	126	361
Total	548	365	476	1389
Water Commission - 1 year term	Vote for One		One Year Term	
Jessica Cajigas	389	263	342	994
Write - In: All Others	1	2	0	3
Blank	158	100	134	392
Total	548	365	476	1389

MARCH 6, 2012 Presidential PrimaryAnnual Town Report Page 188

**TOWN OF GROTON
MARCH 6, 2012 PRESIDENTIAL PRIMARY
OFFICIAL RESULTS**

DEMOCRATIC	<u>Precinct 1</u>		<u>Precinct 2</u>		<u>Precinct 3</u>		<u>All Precincts Total</u>		
<u>PRESIDENTIAL PREFERENCE</u>									
BARACK OBAMA	65		51		58		174		
NO PREFERENCE	1		3		4		8		
WRITE-INS					0		0		
Ron Paul	1		1				2		
Hillary Clinton	2								
BLANKS	7		4		2		13		
TOTAL	76		59		64		197		
<u>STATE COMMITTEE MAN</u>									
CURTIS J. LeMAY	57		43		45		145		
WRITE-INS	0		0		0		0		
							0		
BLANKS	19		16		19		54		
TOTAL	76		59		64		199		
<u>STATE COMMITTEE WOMAN</u>									
JENNIFER L. MIETH	65		46		51		162		
WRITE-INS			0		0		0		
							0		
BLANKS	11		13		13		37		
TOTAL	76		59		64		199		

TOWN OF GROTON
MARCH 6, 2012 PRESIDENTIAL PRIMARY
OFFICIAL RESULTS

DEMOCRATIC	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>All Precincts Total</u>			
<u>DEMOCRAT TOWN COMMITTEE</u>							
GROUP				0			
CAROL M. QUINN	61	39	46	146			
JENNIFER L. MIETH	60	35	44	139			
EMIL B. RECHSTEINER	59	36	43	138			
LESLIE G. LATHROP	60	40	45	145			
CAROL L. CANNER	61	35	43	139			
BARBARA J. TEMPLE	59	35	45	139			
FRANCES ASHE STANLEY	59	37	42	138			
CAROLYN A. PERKINS	60	37	45	142			
SALLY P. HENSLEY	59	34	42	135			
CHRISTOPHER H. MILLS	62	35	45	142			
ARESTOTHEA K. STAUB	58	35	43	136			
MICHAEL R. GORDON	58	36	40	134			
JANE L. MORRISS	59	32	42	133			
ELIZABETH F. STRACHAN	59	35	43	137			
PATRICIA A. HARTVIGSEN	61	38	45	144			
KAREN E. McCARTHY	59	34	44	137			
ROBERT J. FLEISCHER	57	37	43	137			
MARY A. JENNINGS	59	37	45	141			
MICHAEL D. BRADY	60	35	43	138			
DOROTHY N. DAVIS	58	38	43	139			
RICHARD V. MUEHLKE	60	37	41	138			
ESTHER M. PEARSON	59	34	41	134			
MONICA E. HINOJOS	59	35	43	137			
WRITE_INS			0	0			
Tucker Smith		1		1			
Mary Bacon		1		1			
Robert VanShalkwyk		1		1			
David Hebert	1			1			
Robert Hanninen	1			1			
Julie Rodwin	1			1			
Carl D. Canner	1			1			
Iris Staub	1			1			
				0			
				0			
				0			
				0			
				0			
				0			
All Others				0			
BLANKS	1284	1236	1244	3764			
TOTAL	2655	2065	2240	6960			

TOWN OF GROTON
MARCH 6, 2012 PRESIDENTIAL PRIMARY
OFFICIAL RESULTS

REPUBLICAN	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>All Precincts Total</u>			
<u>PRESIDENTIAL PREFERENCE</u>							
RON PAUL	44	30	44	118			
MITT ROMNEY	257	225	266	748			
RICK PERRY	1	1	0	2			
RICK SANTORUM	43	29	27	99			
JON HUNTSMAN	3	1	3	7			
MICHELE BACHMANN	1	0	2	3			
NEWT GINGRICH	16	13	24	53			
NO PREFERENCE	1	0	1	2			
WRITE-INS	0	0	0	0			
BLANKS	6	8	3	17			
TOTAL	372	307	370	1049			
<u>STATE COMMITTEE MAN</u>							
RICHARD R. GREEN	242	188	220	650			
WRITE-INS				0			
Jeff Wilson		1		1			
Chad Goss			1	1			
Susan Slade			1	1			
BLANKS	130	118	148	396			
TOTAL	372	307	370	1049			
<u>STATE COMMITTEE WOMAN</u>							
SUSAN S. SLADE	270	192	262	724			
GEORJANN A. MCGAHA	31	30	26	87			
WRITE-INS		0		0			
Sheila Harrington			1	1			
BLANKS	71	85	81	237			
TOTAL	372	307	370	1049			

TOWN OF GROTON
MARCH 6, 2012 PRESIDENTIAL PRIMARY
OFFICIAL RESULTS

REPUBLICAN	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>All Precincts Total</u>			
<u>REPUBLICAN TOWN COMMITTEE</u>							
GROUP							
SUSAN S. SLADE	273	164	185	622			
ARTHUR G. SLADE	262	146	165	573			
DEIDRE J. SLAVIN-MITCHELL	261	144	175	580			
ROBERT CUTLER BURR	253	147	151	551			
SADIE ELAINE BURR	254	141	153	548			
ELLEN T. HARGRAVES	297	187	225	709			
AUDREY D. BRYCE	261	146	183	590			
PAUL W. FITZGERALD	264	156	174	594			
JOAN A. GUIMOND	264	144	174	582			
ROBERT S. HARGRAVES	301	205	232	738			
JOHN BRUNETT	257	134	152	543			
BROOKS T. LYMAN	275	159	176	610			
JEFFREY S. WILSON	261	139	157	557			
CYNTHIA A. THOMPSON	264	141	158	563			
BETH JOYCE LINDSTROM	266	146	158	570			
DALE A. MARTIN	254	145	179	578			
PAUL J. SLANEY	265	147	166	578			
BRONWEN M. WALLENS	257	142	151	550			
JEFFREY A. WALLENS	256	145	155	556			
MARK S. DEUGER	259	138	156	553			
LOUIS A. LEGGERO	259	137	144	540			
NEIL N. COLICCHIO	261	135	148	544			
CHARLAANN W. BOLESMULBRANDON	255	136	148	539			
GARRETT C. BOLES	259	143	157	559			
GEORGE H. SIENER	268	141	155	564			
NANCY T. BUGBEE	259	145	171	575			
WRITE-INS				0			
Sheila Harrington	11	9	12	32			
Thomas Mercer	9	8	5	22			
Susan Edgett	8	8	7	23			
Don Black		3		3			
Jane Bouvier			1	1			
Maurice Mickelwhet			1	1			
Collen Morrison			2	2			
Mike Morrison			1	1			
Edward Strachan	1						
Correy Massare	1						
Blanks	6115	6856	8568	21539			
TOTAL	13010	10737	12945	36690			
NOTE: Thomas Roufos	9	8	5	22			
Thomas Roufos registered as a Republican on Feb 23, 2012. He did not register in time to become a member of the Republican Town Committee							

**TOWN OF GROTON
MARCH 6, 2012 PRESIDENTIAL PRIMARY
OFFICIAL RESULTS**

[illegible]

[illegible]

TOWN OF GROTON MA
SEPTEMBER 6, 2012 STATE PRIMARY
FINAL RESULTS

SEPTEMBER 6, 2012 MACHUSETTS STATE PRIMARY				
Turnout	10.4%	7.2%	8.9%	8.9%
Total Voter Population - August 17, 2012	2616	2559	2447	7622
Total Votes Cast	273	183	219	675
DEMOCRATIC PARTY STATE PRIMARY				
% Democratic Votes of Total	48.0%	48.1%	47.5%	47.9%
	Precinct 1	Precinct 2	Precinct 3	Total
Senator in Congress	131	88	104	323
Elizabeth A. Warren	115	80	95	290
Write-In				
Scott Brown	1	1	1	3
Don Black			1	1
Blank	15	7	7	29
Representative in Congress – Third District	131	88	104	323
Nicola S. Tsongas	115	80	96	291
Write-In		0		
Jonathan Golnik	1			1
Mark Traganas	1			1
Connie Wells			1	1
Blank	14	8	7	29
Councilor – Fifth District	131	88	104	323
Donald Bumiller	15	8	9	32
Eileen R. Duff	47	36	44	127
David W. Eppley	32	19	24	75
George T. O'Brine	3	0	3	6
Write-In	0	0	0	0
Blank	34	25	24	83
Senator in General Court – First Middlesex District	131	88	104	323
Eileen M. Donoghue	103	76	92	271
Write-In		0		
Mark Traganas	1			1
Connie Wells			1	1
Blank	27	12	11	50
Representative in General Court – First Middlesex District	131	88	104	323
Write-In				
Eric A. Berg	1			1
Sheila Harrington	1		1	2
Mark Traganas	1			1
Richard Meuhlke	1			1
Michelle Collette		1	1	2
Eileen Duff		1		1
Suzanne Saunders			1	1
Barack Obama			1	1
Arthur Blackman			1	1
Louise Gaskins			1	1
Blank	127	86	98	311
Clerk of Courts - Middlesex County	131	88	104	323
Michael A. Sullivan	92	72	79	243
Write-In		0	0	0
Mark Traganas	1			
Blank	38	16	25	79

Register of Deeds - Middlesex Southern District	131	88	104	323
Robert B. Antonelli	16	12	15	43
Frank J. Ciano	9	8	9	26
Thomas B. Concannon, Jr.	7	11	8	26
Maria C. Curtatone	49	25	37	111
Tizizno Doto	6	3	7	16
Maryann M. Heuston	15	11	12	38
Write-In	0	0	0	0
Blank	29	18	16	63
Sheriff - Middlesex County	131	88	104	323
Peter J. Koutoujian	96	72	73	241
Write-In		0	0	0
Mark Traganas	1			
Blank	34	16	31	81

TOWN OF GROTON MA
SEPTEMBER 6, 2012 STATE PRIMARY
FINAL RESULTS

GREEN-RAINBOW PARTY STATE PRIMARY				
% Green-Rainbow Votes of Total	0.0%	0.5%	0.5%	0.3%
	Precinct 1	Precinct 2	Precinct 3	Total
Senator in Congress	0	1	1	2
Write-In	0		0	0
Greg Baker		1		
Blank	0	0	1	1
Representative in Congress - Third District	0	1	1	2
Write-In	0			
Dan Fassett		1		1
Jill Stein			1	1
Blank	0	0	0	0
Councilor - Fifth District	0	1	1	2
Write-In	0	0	0	0
Blank	0	1	1	2
Senator in General Court - First Middlesex District	0	1	1	2
Write-In	0	0	0	0
Blank	0	1	1	2
Representative in General Court – First Middlesex District	0	1	1	2
Write-In	0	0	0	0
Blanks	0	1	1	2
Clerk of Courts - Middlesex County	0	1	1	2
Write-In	0	0	0	0
Blank	0	1	1	2
Register of Deeds - Middlesex Southern District	0	1	1	2
Write-In	0	1	0	1
Blank	0	0	1	1
Sheriff - Middlesex County	0	1	1	2
Write-In	0		0	0
Dan Fassett		1		
Blank	0	0	1	1

REPUBLICAN PARTY STATE PRIMARY				
% Republican Votes of Total	52.0%	51.4%	52.1%	51.9%
	Precinct 1	Precinct 2	Precinct 3	Total
Senator in Congress	142	94	114	350
Scott P. Brown	132	89	109	330
Write-In	0	0	0	0
Blank	10	5	5	20
Representative in Congress –Third District	142	94	114	350
Jonathan A. Golnik	82	54	64	200
Thomas J. M. Weaver	45	38	39	122
Write-In	0	0	0	0
Blank	15	2	11	28
Councilor – Fifth District	142	94	114	350
Maura L.P. Ciardiello	93	69	84	246
Write-In	0	0		
Jim Pinard			1	1
Blank	49	25	29	103
Senator in General Court – First Middlesex District	142	94	114	350
James J. Buba	93	70	82	245
Write-In		0	0	0
Michelle Collette	1			
Blank	48	24	32	104
Representative in General Court – First Middlesex District	142	94	114	350
Sheila C. Harrington	118	81	100	299
Write-In	0	0	0	0
Blank	24	13	14	51
Clerk of Courts - Middlesex County	142	94	114	350
Write-In			0	0
Ed Stratton	1			
Ramez Horvani	1			
Neil N. Colecchio	1			
Alina Spaulding		1		
Don Black		1		
Blank	139	92	114	345
Register of Deeds - Middlesex Southern District	142	94	114	350
Write-In			0	0
Kathy Stratton	1			
Ramez Horvani	1			
Neil N. Colecchio	1			
Pedro Perez		1		
Alina Spaulding		1		
Joe Garea		1		
Blank	139	91	114	344
Sheriff - Middlesex County	142	94	114	350
Write-In				
Josh Degen	2			2
Ed Stratton	1			1
Ramez Horvani	1			1
Neil N. Colecchio	1			1
Wm. Grenell		2		2
Alina Spaulding		1		1
Andrew Garea		1		1
Ralph Wiechman			1	1
Blank	137	90	113	340

**State General Election
November 6, 2012
Final Results**

Turnout	82.6%	79.6%	81.6%	81%
Total Voter Population - October 17, 2012	2714	2613	2498	7825
Total Votes Cast	2242	2081	2039	6362

**CANDIDATES FOR ELECTION
ELECTORS OF PRESIDENT AND VICE PRESIDENT**

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
JOHNSON and GRAY, Libertarian	16	23	19	58
OBAMA and BIDEN, Democratic	1143	1034	1052	3229
ROMNEY and RYAN, Republican	958	969	887	2814
STEIN and HONKALA, Green-Rainbow	12	21	16	49
BLANK	107	30	64	201
WRITE-IN: All Others	6	4	1	11

SENATOR IN CONGRESS

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
SCOTT P. BROWN, Republican Candidate for Re-election	1139	1183	1043	3365
ELIZABETH A. WARREN, Democratic	960	856	925	2741
BLANK	143	41	70	254
WRITE-IN: All Others	0	1	1	2

REPRESENTATIVE IN CONGRESS -THIRD DISTRICT

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
NICOLA S. TSONGAS, Democratic, Candidate for Re-election	1236	1161	1200	3597
JONATHAN A. GOLNIK	801	825	731	2357
BLANK	204	94	107	405
WRITE-IN: All Others	1	1	1	3

COUNCILLOR - THIRD DISTRICT

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
MAURA L.P. CIARDIELLO, Republican	810	886	803	2499
EILEEN R. DUFF, Democratic	974	896	918	2788
BLANK	457	298	317	1072
WRITE-IN: All Others	1	1	1	3

SENATOR IN GENERAL COURT - FIRST MIDDLESEX DISTRICT

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
EILEEN M. DONOGHUE, Democratic Candidate for Re-election	1172	1112	1127	3411
JAMES J. BUBA, Republican	707	743	668	2118
BLANK	361	225	241	827
WRITE-IN: All Others	2	1	3	6

REPRESENTATIVE IN GENERAL COURT - FIRST MIDDLESEX DISTRICT

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
SHEILA C. HARRINGTON, Republican Candidate for Re-election	1600	1607	1516	4723
BLANK	622	468	510	1600
WRITE-IN: All Others	20	6	13	39

CLERK OF COURTS - MIDDLESEX COUNTY

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
MICHAEL A. SULLIVAN, Democratic Candidate for Re-election	1465	1470	1377	4312
BLANK	768	605	648	2021
WRITE-IN: All Others	9	6	14	29

REGISTER OF DEEDS - MIDDLESEX SOUTHERN DISTRICT

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
MARIA C. CURTATONE, Democratic	1421	1459	1351	4231
BLANK	813	618	677	2108
WRITE-IN: All Others	8	4	11	23

SHERIFF- MIDDLESEX COUNTY (to fill vacancy)

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
PETER J. KOUTOUJIAN, Democratic	1092	1088	1085	3265
ERNESTO M. PETRONE, Unenrolled	511	505	445	1461
BLANK	631	486	502	1619
WRITE-IN: All Others	8	2	7	17

Question 1

Initiative Petition: Right to Repair

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
Yes	1660	1617	1508	4785
No	204	193	243	640
Blank	378	271	288	937

Question 2

Initiative Petition: Allow Terminally Ill Euthanasia

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
Yes	1158	1106	1164	3428
No	890	890	766	2546
Blank	194	85	109	388

Question 3

Initiative Petition: Allow Medical Marijuana

	Precinct 1	Precinct 2	Precinct 3	Total
Total Votes by Precinct	2242	2081	2039	6362
Yes	1374	1335	1352	4061
No	689	676	594	1959
Blank	179	70	93	342

Town of Groton, Massachusetts
Combined Statement of Revenues, Expenditures
and Changes In Fund Balances -
All Governmental Fund Types and Expendable Trust Funds
For the Year Ended June 30, 2012

	Governmental Fund Types			Fiduciary Fund Types	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Water, Sewer & Electric Light Enterprise Funds	Exp & Non-Exp Trust Funds
Revenues:					
Property Taxes / SurTaxes	24,551,199	534,076			25,085,275
Motor Vehicle/Other Excise	1,324,043				1,324,043
Licenses and Permits	239,705				239,705
Intergovernmental	697,018	1,068,532			2,062,373
Charges for Services/Fees	1,039,536	266,322		11,570,598	12,876,456
Penalties and Interest	127,798				127,798
Fines and Forfeits	41,476				41,476
Interest Earnings	5,734	3,258		19,274	709,883
Departmental and Other	749,209	480,037			1,656,991
Total Revenues	28,775,719	2,352,225	0	11,589,872	44,124,001
Expenditures:					
General Government	1,667,128	186,531			1,855,450
Public Safety	2,862,141	545,630			3,407,771
Education	16,233,470	13,423			16,316,553
Highway and Public Works	1,554,631	574,372	145,872	10,936,827	13,211,702
Culture, Recreation & Cit Svcs	1,571,269	797,006			2,953,554
Debt Service	855,802	488,763		579,875	1,924,440
Intergovernmental	75,469				75,469
Capital Outlay	837,011	49,456		25,000	911,467
Employee Benifits & Misc.	2,983,893				2,983,893
Total Expenditures	28,640,814	2,655,181	145,872	11,541,702	43,640,299
Excess of Revenues					
Over (Under) Expenditures	134,905	(302,956)	(145,872)	48,170	749,455
Other Financing Sources (Uses):					
Operating Transfers In	202,700		102,100		300,000
Operating Transfers Out	(402,100)	(152,700)			(50,000)
Proceeds of Bonds			350,000		350,000
Total Other Sources (Uses)	(199,400)	(152,700)	452,100	0	350,000
Excess of Revenues and Other Sources Over (Under)	(64,495)	(455,656)	306,228	48,170	999,455
Expenditures and Other Uses	0	0	0	0	0
Fund Balance, Beginning	1,832,711	2,777,680	10,686	3,567,947	15,116,978
Adjust to Fair Market Value					
Prior Period Adustment	(293)	0	0	0	(293)
Fund Balance, Beginning, as Restated	1,832,418	2,777,680	10,686	3,567,947	23,305,709
Fund Balance, Ending	1,767,923	2,322,024	316,914	3,616,117	24,139,411

Town of Groton, Massachusetts
Statement of Revenues and Expenditures
Budget and Actual (Non-GAAP Basis)
General Funds
For The Year Ended June 30, 2012

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	24,450,246	24,344,718	(105,528)
Motor Vehicle Excise	1,200,000	1,324,043	124,043
Payments in Lieu of Taxes	208,178	206,481	(1,697)
Licenses, Leases, Fees and Permits	1,284,850	1,227,027	(57,823)
Intergovernmental	701,585	697,018	(4,567)
Charges for Services	65,000	52,214	(12,786)
Penalties and Interest	85,000	127,798	42,798
Fines and Forfeits	50,000	41,476	(8,524)
Interest Earnings	20,000	5,734	(14,266)
Departmental and Other	557,373	749,209	191,836
Total Revenues	28,622,232	28,775,719	153,487
Expenditures:			
Reserve Fund	150,000	93,968	56,032
General Gov	1,908,715	1,702,225	206,490
Public Safety	2,826,171	2,857,097	(30,926)
Education	16,215,096	16,233,470	(18,374)
Highway and Public Works	1,620,621	1,595,313	25,308
Human Services & Culture and Recreation	1,601,448	1,528,448	73,000
Capital Expenditures/Special Articles	872,785	845,876	26,909
Debt Service	943,572	957,902	(14,330)
Intergovernmental	74,989	75,469	(480)
Employee Benefits & Miscellaneous	2,996,922	2,853,146	143,776
Total Expenditures	29,210,319	28,742,914	467,405
Excess of Revenues Over (Under) Expenditures	(588,087)	32,805	620,892
Other Financing Sources (Uses):			
Operating Transfers In	146,000	203,720	57,720
Operating Transfers Out	(403,120)	(402,100)	1,020
Proceeds of Bonds	350,000	365,349	15,349
Free Cash	821,902	821,902	0
Prior Year Encumbrances		284,430	284,430
Additional Overlay & Deficits to be raised	(326,695)	(326,695)	(0)
Total Other Financing Sources (Uses)	588,087	946,606	358,519
Excess of Revenue and Other Sources Over (Under) Expenditures and other Uses	0	979,411	979,411

FISCAL 2012
BUDGET VS ACTUAL EXPENDITURES

	Appropriation or Bal/Fwd	Res. Fund or Line Item Tx	Expended	Balance to Fund Bal	Balance to FY 13
GENERAL GOVERNMENT				= Line Item in deficit at year end	
Moderator Salary	65.00		65.00	0.00	
Moderator Expense	80.00		78.06	1.94	
Selectmen Salaries	3,950.00		3,950.00	0.00	
Selectmen Expense	7,859.00	6,000.00	10,234.30	3,624.70	
Selectmen	0.00		0.00	0.00	
Town Manager Salary	169,383.00		169,011.80	371.20	
Town Manager Wages	50,151.00		50,142.27	8.73	
Town Manager Expense	4,400.00		4,142.42	257.58	
Town Manager Exp Fire Station Site Analysis	31,500.00		30,000.00	1,500.00	
Town Mgr Station Avenue Engineering	59,760.01		10,437.50	0.00	49,322.51
Town Manager Lost Lake Sewer Eng. Review	40,000.00		38,025.44	(0.00)	1,974.56
Town Manager WPAT App Submittal	10,000.00		3,682.75	0.00	6,317.25
Finance Committee Expense	0.00		0.00	0.00	
Reserve Fund	150,000.00	(93,968.00)	0.00	56,032.00	
Town Accountant Salary	97,000.00		95,683.72	1,316.28	
Town Accountant Wages	30,770.00	13.00	30,782.30	0.70	
Town Accountant Expense/Audit	33,000.00		32,098.06	901.94	
Assessors Salaries	74,955.00	250.00	75,204.96	0.04	
Assessors Wages	86,071.00	(3,000.00)	77,198.31	5,872.69	
Assessors Expense	13,600.00	3,000.00	15,406.48	828.52	365.00
Assessors Update Maps	3,500.00		3,500.00	0.00	
Assessors Commercial Evaluation	0.00		0.00	0.00	
Treasurer/Tax Collector Salary	72,775.00		67,713.07	5,061.93	
Treasurer/Tax Collector Wages	103,967.00	150.00	103,230.30	886.70	
Treasurer/Tax Collector Expense	29,481.00	9,000.00	27,975.08	1,295.92	9,210.00
Treasurer Tax Title	8,100.00		4,349.09	3,750.91	
Treasurer Bond Costs	2,500.00		2,500.00	0.00	
Town Counsel Expense	90,000.00		72,146.40	12,853.60	5,000.00
Personnel Board Salary	47,804.00		47,804.00	0.00	
Personnel Board Expense	3,944.00		3,214.86	729.14	
Information Technology Committee Salary	79,249.00		79,248.98	0.02	
Information Technology Committee Wages	11,000.00		4,233.40	6,766.60	
Information Technology Committee Expense	24,820.00		24,637.00	183.00	
Information Technology Capital Expenses	41,297.00		41,296.56	0.44	
GIS Committee Expenses	16,000.00		15,039.74	960.26	
Town Clerk Salary	63,000.00		63,000.00	0.00	
Town Clerk Wages	44,279.00		42,961.77	1,317.23	

Town Clerk Expense	4,617.00		2,731.71	1,885.29	
Town Clerk: Vital Statistics	350.00		57.00	293.00	
Town Clerk Update Bylaws	6,945.00		3,238.89	2,341.11	1,365.00
Town Clerk Update Bylaws: Prior year	2,500.00		1,584.62	915.38	
Election/Registrar Wages	6,976.00		5,978.00	998.00	
Election/Registrar Expense	9,445.00		9,275.23	169.77	
Street Listing Expense	5,725.00		4,776.45	948.55	
Conservation Commission Salary	59,006.00		59,005.50	0.50	
Conservation Commission Expense	8,200.00		6,333.57	66.43	1,800.00
Planning Board Salary	71,341.00		71,341.00	0.00	
Planning Board Expense	4,200.00	500.00	4,430.99	269.01	
Planning Board MRPC Assessment	2,672.00		2,672.00	0.00	
Planning Board Consultant	1,000.00	(500.00)	400.00	100.00	
Planning Board Twn Ctr Overlay Guidelines	15,000.00		7,500.00	0.00	7,500.00
Planning Board Engineering	1,000.00		704.40	295.60	
Planning Board Master Plan FY2010	2,750.00		2,750.00	0.00	
Planning Board Master Plan FY2012	25,000.00		1,000.00	0.00	24,000.00
Board of Appeals Wages	18,848.00		18,839.88	8.12	
Board of Appeals Expense	1,350.00		561.35	788.65	
Municipal Buildings Wages	73,907.00		69,137.91	4,769.09	
Municipal Buildings Expense	183,350.00		181,059.27	2,290.73	
Municipal Buildings Expense Prior Year	6,597.00		6,596.12	0.88	
Municipal Buildings Exp-Squannacook Dam	25,000.00		0.00	0.00	25,000.00
Municipal Buildings Exp-Tarbell Septic Repair	35,000.00		32,238.29	2,761.71	0.00
Municipal Buildings Minor Capital	30,000.00		18,700.00	2,650.00	8,650.00
Municipal Buildings Minor Capital Prior Year	2,100.00		1,633.41	466.59	
Muni.Bldgs Capital Outlay Records Mgmt	45,000.00		43,509.46	1,490.54	
Insurance and Bonding	143,000.00	(10,000.00)	119,084.17	13,915.83	
Insurance Deductible Reserve-GenLiab	12,000.00		3,000.00	9,000.00	
Insurance Deductible Reserve-111F	25,000.00		8,663.16	16,336.84	
Town Reports	1,500.00		1,500.00	0.00	
Postage, Office Supplies, Copying	47,960.00		47,587.59	372.41	
Postage, Office Supplies, Telephone Charges	34,000.00	3,000.00	35,524.08	1,475.92	
Total General Government	2,415,599.01	(85,555.00)	2,020,407.67	169,132.02	140,504.32

PROTECTION OF PERSONS AND PROPERTY

Police Department Salary	188,228.00		188,068.00	160.00	
Police Department Wages	1,199,394.00	97,000.00	1,294,589.57	1,804.43	
Police Department Expense	134,960.00	20,000.00	153,851.98	1,108.02	
Police Department Expense: Prior Year	30.00		29.83	0.17	
Police Department Cruisers Lease/Purchase	5,000.00		3,900.00	1,100.00	
Police Department Minor Capital	13,000.00		12,147.29	852.71	
Police Department New Cruisers	59,955.00		54,594.00	5,361.00	

Public Safety Building Expense	48,000.00	10,000.00	48,787.35	9,212.65	
Public Safety Bldg Emgncy Ops Improvmnts	30,000.00		29,999.94	0.06	
Fire Department Salaries	101,400.00	250.00	101,650.00	0.00	
Fire Department Wages	492,334.00	15,000.00	496,565.80	10,768.20	
Fire Department Expense	122,800.00	40,000.00	150,947.95	5,952.05	5,900.00
Fire Department Expenses Prior Year	33,405.80		4,884.20	0.00	28,521.60
Fire Department: Tanker Truck FY11	13,979.75		4,989.46	0.00	8,990.29
Fire Department Ambulance Conversion	25,000.00		0.00	0.00	25,000.00
Fire Department EMS 4x4	36,000.00		36,000.00	0.00	
Fire Hydrant Charge West Groton	750.00		750.00	0.00	
Fire Hydrant Charge Groton	2,500.00		2,500.00	0.00	
EMS: Ambulance FY2011	245,000.00		245,000.00	0.00	
Building Inspector Salaries	70,341.00	(15,000.00)	36,551.53	18,789.47	
Building Inspector Wages	59,626.00		57,719.00	1,907.00	
Building Inspector Expense	8,400.00		6,204.71	2,195.29	
Salaries/Fees-Mechanical Inspector	20,000.00	5,000.00	21,768.00	3,232.00	
Mechanical Inspector Expense	3,500.00		2,229.03	1,270.97	
Sealer Weights & Measures Salary/Fees	2,500.00	500.00	3,000.00	0.00	
Sealer Weights & Measures Expense	100.00		20.00	80.00	
Earth Removal Inspector Salary	1.00		0.00	1.00	
Earth Removal Inspector Expense	100.00		67.50	32.50	
Animal Inspector/Animal Control Off. Salaries	4,164.00		4,164.16	(0.16)	
Animal Inspector/Animal Control Off.Expense	800.00		191.00	609.00	
Civil Defense/Aux Police/EOC Expenses	4,500.00		2,320.84	2,179.16	
Dog Officer Salary	13,973.00		13,972.92	0.08	
Dog Officer Expense	4,800.00	530.00	5,205.89	124.11	
Dog Officer Expense Prior Year	129.00		128.82	0.18	
Police & Fire Communications Wages	310,000.00	(60,000.00)	234,924.29	15,075.71	
Police & Fire Communications Expense	15,000.00		15,000.00	0.00	

Total Protection Persons and Property	3,269,670.55	113,280.00	3,232,723.06	81,815.60	68,411.89
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SCHOOLS

Nashoba Valley Tech High School Assmt	460,799.00		460,799.00	0.00	
Minuteman Regional Vocation Technical	1.00	18,375.00	18,375.00	1.00	
Groton Dunstable Reg School District Assmt	15,754,296.00		15,754,296.00	0.00	
Total Schools	16,215,096.00	18,375.00	16,233,470.00	1.00	

PUBLIC WORKS & FACILITIES

General Highway Salary	82,017.00		82,017.00	0.00	
General Highway Wages	600,343.00	(8,000.00)	585,368.80	6,974.20	
General Highway Expense	142,300.00	20,000.00	147,812.26	0.00	14,487.74
General Highway Road Maintenance	89,000.00		88,985.18	14.82	

General Highway Front End Loader	135,000.00		135,000.00	0.00	
Snow & Ice Overtime	140,000.00		93,928.29	46,071.71	
Snow & Ice Expense	165,000.00		195,215.98	(30,215.98)	
Snow & Ice Hired Equipment	35,000.00		50,849.50	(15,849.50)	
Street Lighting	24,000.00		17,800.00	6,200.00	
Waste Disposal Wages	82,772.00		79,125.46	3,646.54	
Waste Disposal Consulting	6,850.00		5,850.00	1,000.00	
Waste Disposal Expense	54,486.00		54,431.38	54.62	
Waste Disposal Tipping Fees	135,000.00		131,995.82	3,004.18	
Waste Disposal Baler	50,000.00		50,000.00	0.00	
Tree Department Expense	3,000.00		2,984.68	15.32	
Tree Department Tree Work	16,500.00		16,356.00	144.00	
Graves Registration Salary	250.00		250.00	0.00	
Graves Registration Expense	660.00		660.00	0.00	
Care of Veterans' Graves	1,000.00		1,000.00	0.00	
	1,763,178.00	12,000.00	1,739,630.35	21,059.91	14,487.74

HEALTH & HUMAN SERVICES

Board of Health Expense	1,200.00		576.15	623.85	
Board of Health Engineering Consult	10,000.00		9,963.50	36.50	
Nashoba Nursing Service/Health Assessment	30,143.00		30,143.00	0.00	
Council on Aging Wages	112,927.00		96,823.64	16,103.36	
Council on Aging Expense	8,016.00		6,993.79	1,022.21	
Senior Center Van Wages	28,996.00		23,893.90	5,102.10	
Senior Center Van Expenses	6,480.00		6,085.82	394.18	
Veterans' Agent Salary	3,485.00		3,484.00	1.00	
Veterans' Agent Expense	700.00		284.43	415.57	
Veterans' Benefits	48,200.00	5,200.00	48,411.66	4,988.34	
Total Highway and Health	250,147.00	5,200.00	226,659.89	28,687.11	0.00

LIBRARY AND CITIZENS' SERVICES

Library Salaries	261,546.00		261,546.50	(0.50)	
Library Wages	300,090.00		298,062.39	2,027.61	
Library Expense	164,994.00		163,559.38	1,434.62	
Country Club Salaries	118,520.00	250.00	118,770.00	0.00	
Country Club Wages	152,355.00	4,725.00	137,944.10	19,135.90	
Country Club Expenses	322,800.00	8,000.00	306,771.87	24,028.13	
Country Club Expenses Prior Year	1,895.00		1,638.75	256.25	
Country Club Expenses Pool Filter	50,000.00		48,782.00	0.00	1,218.00
Country Club Minor Capital	21,175.00	(12,975.00)	3,731.35	4,468.65	
Country Club Rough Mower	10,200.00		10,114.46	85.54	
Park Department Wages	2,500.00		1,040.01	1,459.99	
Park Department Expense	34,485.00	1,700.00	36,083.60	101.40	

Park Department Expense: Prior Year	500.00		500.00	0.00	
Care of the Old Burying Ground	1,100.00		1,099.33	0.67	
Town Forest Expense	5,275.10		0.00	0.10	5,275.00
Celebrations/Commemorations	500.00		444.40	55.60	
Weed Harvesting/Great Ponds Expense	11,340.00		11,338.36	1.64	
Water Safety Expense	3,590.00		2,079.64	1,510.36	
Total Library and Citizens' Services	1,462,865.10	1,700.00	1,403,506.14	54,565.96	6,493.00

DEBT SERVICE

Principal Long-Term Debt	626,646.00		626,645.77	0.23	
Interest Long-Term Debt	229,156.00		229,155.76	0.24	
Total Debt Service	855,802.00	0.00	855,801.53	0.47	0.00

EMPLOYEE BENEFITS

County Retirement Assessment	1,384,788.00	(57,000.00)	1,324,432.00	3,356.00	
Health & Life Insurance	1,488,134.00	(28,000.00)	1,389,928.68	70,205.32	
Unemployment Compensation	40,000.00	10,000.00	45,266.94	4,733.06	
Medicare Employer Contribution	84,000.00	10,000.00	93,518.36	481.64	
Total Employee Benefits	2,996,922.00	(65,000.00)	2,853,145.98	78,776.02	0.00

WATER DEPARTMENT ENTERPRISE FUND

Water Department Salaries	125,229.00		124,775.75	453.25	
Water Department Wages	132,753.00		132,587.03	165.97	
Water Department Expense	429,838.00		383,453.43	46,384.57	
Water Department Expense Prior Year	3,180.00		3,180.00	0.00	
Water Department Easement Unkety Brook	25,000.00		25,000.00	0.00	
Water Department Debt Service	362,349.00		362,348.36	0.64	
Total Water Department Enterprise	1,078,349.00	0.00	1,031,344.57	47,004.43	0.00

SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Wages	19,543.00		19,205.34	337.66	
Sewer Department Expense	597,204.00		588,553.56	8,650.44	
Sewer Dept: Debt Service (incl. betterments)	162,771.00		162,769.90	1.10	
Total Sewer Department Enterprise	779,518.00	0.00	770,528.80	8,989.20	0.00

CAPITAL PROJECTS

Lost Lake/West Groton Sewer Project Exp.	350,000.00		33,086.11	316,913.89	
Lost Lake Expense Prior Year	10,686.02		10,686.02	0.00	
Debt Service	103,600.00		102,100.00	1,500.00	
Total Capital Projects	464,286.02	0.00	145,872.13	318,413.89	0.00

<u>GRAND TOTAL</u>	31,551,432.68	0.00	30,513,090.12	808,445.61	229,896.95
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**SPECIAL REVENUE
FISCAL 2012**

	Bal. Forward	Receipts	Expenditures	Bal to 2013
CHAPTER 90 HIGHWAY FUNDS	0.00	464,238.24	464,238.24	0.00
Chapter 90 Highway Funds				0.00

Community Preservation Fund

Note: Bal. forward to 2013 incl. encumbrances for incomplete projects; Unalloc Rsrv incl. operating rsrv

Unallocated Reserve	559,149.83	515,038.50	508,768.18	565,420.15
Community Housing Reserve	457,717.05	73,576.93	412,000.00	119,293.98
Historic Resource Reserve	173,202.96	73,576.93	110,534.24	136,245.65
Open Space Reserve	26,692.30	73,576.93	90,000.00	10,269.23
	1,216,762.14	735,769.29	1,121,302.42	0.00
				831,229.01

GIFTS

Highway Department	5,100.00	0.00	0.00	5,100.00
Fire Department SAFE	1,281.70	1,720.00	2,876.28	125.42
Fire Department	16,772.47	11,130.00	18,575.29	9,327.18
EMS	4,311.68	0.00	0.00	4,311.68
Police Department	1,056.35	743.00	0.00	1,799.35
Shooting Range	144.04	0.00	0.00	144.04
DARE	426.33	1,800.00	1,823.19	403.14
Police Cruiser Gift Fund	0.00	0.00	0.00	0.00
Civil Defense	1,152.14	0.00	51.80	1,100.34
Library	59,182.54	17,571.41	16,145.89	60,608.06
Council on Aging	3,486.94	5,334.00	4,869.40	3,951.54
Williams Barn	5,149.92	3,159.55	5,525.59	2,783.88
Care of Old Burying Ground	494.39	0.00	0.00	494.39
Groton Military Covenant	35.00	178.00	0.00	213.00
Dog Pound	545.20	0.00	0.00	545.20
Groton Children's Fund	4,116.94	19,715.40	17,132.41	6,699.93
Pavilion Maintenance	471.14	0.00	0.00	471.14
Smith Fountain	2,017.94	0.00	0.00	2,017.94
Sargisson Beach Canoe Launch	6,974.29	0.00	0.00	6,974.29
Cable TV Organization	158,864.12	152,838.50	153,912.12	157,790.50
Cable TV Programming	3,504.22	570.00	100.00	3,974.22
Greenway	73.38	2,125.00	105.46	2,092.92
Playing Fields	605.19	0.00	0.00	605.19

C-Lab/Insko Monitoring	1,406.51	0.00	0.00	1,406.51
Dr. Betty Scholarship	3,390.00	0.00	0.00	3,390.00
Evan's Rink Gift	1,250.00	0.00	0.00	1,250.00
Hanson Playground Gift	591.76	0.00	28.75	563.01
Belitsky Gift	0.00	0.00		0.00
Rocky Hill Gift Fund	2,469.50	0.00	0.00	2,469.50
Lost Lake Dam Gift Fund	23,106.00	10,000.00	3,850.00	29,256.00
Sustainability Committee Fund	2,226.64	0.00	418.60	1,808.04
COA Van Gift	0.00	0.00	0.00	0.00
Trails Committee Gift Fund	250.00	470.02	0.00	720.02
Recycling Gift Fund	1,059.78	217.39	0.00	1,277.17
Academy Hills Lottery Gift Fund	352.00	2,666.66	0.00	3,018.66
Penny Project	11,824.00	1,598.78	13,422.78	0.00
Lost Lake/Knops Pond Gift Fund	3,430.00	0.00	0.00	3,430.00
Nashoba Homes Gift Fund	1,818.00	0.00	1,818.00	0.00
Swim Team Gift Fund	600.00	500.00	598.39	501.61
Vets Breakfast/Senior Lunch Fund	1,000.00	0.00	470.18	529.82
GRG Traffic Light Gift	0.00	100,000.00	0.00	100,000.00

GRANTS

Fire Department SAFE Program	29.34	4,665.00	2,364.54	2,329.80
Fire Department Equipment Grant	175,279.00	0.00	175,279.00	0.00
Fire Training Grant	0.00	40,033.00	18,645.69	21,387.31
911 Development Grant FY12	0.00	64,423.00	80,343.50	(15,920.50)
Fire Fighter SAFER Wage Grant	(2,719.30)	14,768.75	15,903.24	(3,853.79)
Dispatch 911 Incentive Grant FY12	(63,861.66)	119,138.73	196,901.07	(141,624.00)
Dispatch 911 Training Grant FY12	0.00	15,614.40	31,941.00	(16,326.60)
Police 911 Training Program Prior Year	433.80	0.00	433.80	0.00
Ice Storm Relief Grant FY 08	33,242.25	0.00	33,242.25	0.00
Squannacook Dam Repair Grant	98,820.00	0.00	0.00	98,820.00
Conservation WHIP Grant	1,333.50	0.00	0.00	1,333.50
43 D Planning Grant	15,627.00	0.00	11,146.36	4,480.64
Stormwater: James Brook Grant	144.61	67,277.15	67,322.85	98.91
Aid to Libraries	86,955.75	13,764.71	24,180.26	76,540.20
Arts Council	5,606.32	3,872.23	3,530.00	5,948.55
Elder Programs Grant	0.00	10,219.00	10,219.00	0.00
Cable Equipment Grant	45,489.54	45,000.00	0.00	90,489.54
Additional Polling Hours	2,528.58	1,106.00	723.20	2,911.38

Recycling Program	0.00	49,456.04	49,456.04	0.00
Regional Recycling Grant	0.00	532.65	0.00	532.65
BoH Flu Management Grant	15,515.37	0.00	15,515.37	0.00
Peer to Peer Grant	0.00	988.68	988.68	0.00
SMRP Recycling Grant	0.00	0.00	4,999.00	(4,999.00)
BoH Equipment Grant	1,441.72	0.00	877.88	563.84
Title V Loan	98,473.45	3,335.99	10,400.00	91,409.44

REVOLVING

Affordable Housing Marketing	0.00	5,210.00	1,585.80	3,624.20
Drug Forfeiture	1,284.20	0.00	0.00	1,284.20
Insurance Claims	7,337.89	33,945.74	27,814.42	13,469.21
Road Acceptance Starhouse Lane	0.00	0.00	0.00	0.00
Erosion Control	1,547.30	7,208.40	720.00	8,035.70
Shaws Intersection	0.00	0.00	0.00	0.00
Conservation Land Management	8,755.56	7,822.21	3,678.00	12,899.77
Theft Restitution	493.00	0.00	493.00	0.00
Conservation 593 Capstone	729.28	0.03	729.31	0.00
Conservation 593 Academy Hill	0.00	8,450.98	7,955.00	495.98
Conservation 593 GELD Peer Review	0.00	5000.08	0.00	5000.08
Planning Board 593	18,552.41	31,724.22	35,366.93	14,909.70
Zoning Board 593	5,117.89	2.01	1,862.60	3,257.30

RECEIPTS RESERVED

Town Forest Reserved	43,595.43	29,791.73	0.00	73,387.16
Emergency Medical Fees Reserved	628,625.72	236,529.78	146,000.00	719,155.50

EMS Repts Res. includes \$360K encumbered for FY 2013

NON-EXPENDABLE TRUST FUNDS		Interest & + Market Adj	Disbursements & - Market Adj	Transfers In or Out
Dr. Samuel Green Charity Fund	92,262.63	2,618.52		94,881.15
Joseph T. Shepley Charity Fund	212,651.78	6,035.31		218,687.09
Sarah E. Barr Eye Fund	1,826.04	51.82		1,877.86
Willard Dalrymple Eye Fund	7,707.08	218.73		7,925.81
Frank E. Waters Vocational Fund	4,151,773.52	117,832.23		4,269,605.75
John H. Robbins Library Fund	2,144,755.66	60,870.69		2,205,626.35
Library Book Fund	118,682.70	3,368.36		122,051.06

Lecture Fund	3,285,566.23	93,248.25		3,378,814.48
Joseph T. Shepley Fountain Fund	1,826.04	51.82		1,877.86
Arthur E. Spaulding Fund	735.82	20.89		756.71
Cemetery Perpetual Care (Blood/Champney)	1,471.64	41.78		1,513.42
Mary T. Sawyer Library Fund	3,783.02	107.37		3,890.39
Robbins Scholarship Fund	12,195.46	346.12		12,541.58
Groton Commons	7,313.20	207.56		7,520.76
Butler/GrotonDunstable School Trust	8,705.87	247.09		8,952.96
Robertson/Onners Memorial Trust	24,050.63	170.28		24,220.91
Bertozzi Trust/Scholarship Fund	142,368.22	5,196.97		147,565.19
VanHoogan Trust/Scholarship Fund	52,138.74	4,010.74		56,149.48
Belitsky Scholarship	15,651.20		79.71	15,571.49
Peter M. Twomey Trust/Scholarship Fund	29,201.81	243.95		29,445.76

		Trans. In Income and + Market Adj	Trans. Out and - Market Adj	Expenditures	
EXPENDABLE TRUST FUNDS					
Dr. Samuel Green Charity Fund	726,623.89	34,843.21	0.00	14,120.90	747,346.20
Joseph T. Shepley Charity Fund	310,121.44	19,557.89		19,903.20	309,776.13
Sarah T. Barr Eye Fund	1,982.44	51.45			2,033.89
Willard Dalrymple Eye Fund	17,492.72	300.61	0.00	0.00	17,793.33
Frank E. Waters Vocational Fund	550,391.89	124,551.64		86,901.39	588,042.14
John H. Robbins Library Fund	549,299.94	75,433.13		51,999.05	572,734.02
Library Book Fund	26,069.20	3,074.33			29,143.53
Lecture Fund	308,160.27	95,706.05		63,160.24	340,706.08
Joseph T. Shepley Fountain Fund	4,825.97	59.14		354.09	4,531.02
Arthur E. Spaulding Fund	266.75	19.27			286.02
Cemetery Perpetual Care (Blood/Champney)	7,257.53	57.04			7,314.57
Stabilization Fund	1,223,222.41	94,092.44	2,818.16		1,314,496.69
Capital Purchases Stabilization Fund	513,841.56	302,016.57	0.00	50,000.00	765,858.13
Conservation Fund	420,650.53	229,356.27		1,791.00	648,215.80
Carl A.P. Lawrence Library Fund	45,790.69	1,984.38			47,775.07
Mary T. Sawyer Library Fund	710.08	97.19			807.27
John H. Robbins Scholarship Fund	3,473.65	316.57			3,790.22
Butler/Groton Dunstable Library Fund	5,356.56	233.93			5,590.49
Avenue of Flags	3,309.47	1.67			3,311.14
Groton Commons Fund	3,575.45	193.95			3,769.40

Robertson/Onners Memorial Trust Fund	14,010.20	366.54	73.31	0.00	14,303.43
Bertozzi Trust/Scholarship Fund	1,768.57	2,749.06	687.27	2,000.00	1,830.36
VanHoogan Trust/Scholarship Fund	2,970.73	1,696.36	339.27	500.00	3,827.82
Peter M. Twomey Trust & Scholarship Fund	564.75	467.84	51.96	0.00	980.63
Belitsky Scholarship	1,034.91	187.04	37.41		1,184.54
Turtle Study Trust	25,207.16	12.63			25,219.79
Turtle Main Trust	28,232.00	14.16			28,246.16
Town Scholarship Fund	6,100.13	3,326.77		4,000.00	5,426.90
Affordable Housing Trust	0.00	424,616.40	0.00	412,000.00	12,616.40

Note: Capital Purchase Stabilization Fund Balance includes \$505,200 encumbered for FY 13

SUMMARY OF ACCOUNTS JULY 1, 2011 -DECEMBER 31, 2012

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
GENERAL GOVERNMENT				
Moderator Salary	65.00		0.00	65.00
Moderator Expense	80.00		0.00	80.00
Selectmen Salaries	3,950.00		1,974.96	1,975.04
Selectmen Expense	1,900.00		1,200.00	700.00
Town Manager Salaries	172,069.00		86,034.51	86,034.49
Town Manager Wages	56,345.00		27,948.38	28,396.62
Town Manager Expense	2,800.00		2,424.91	375.09
Town Manager: Station Avenue Engineering	49,322.51		0.00	49,322.51
Town Manager: LL Ayer Engineering Survey	1,974.56		1,974.56	0.00
Town Mgr: LtLake/WestGroton Sewer LoanApp	6,317.25		6,317.25	0.00
Town Mgr: Engineering Services Fitch's Bridge	95,000.00		0.00	95,000.00
Town Mgr: Land Purchase for Fire Station (LHT)	350,000.00		0.00	350,000.00
Reserve Fund	150,000.00		11,120.00	138,880.00
Town Accountant Salary	102,080.00	3,000.00	70,718.33	34,361.67
Town Accountant Wages	30,697.00		14,116.33	16,580.67
Town Accountant Expenses/Audit	34,900.00		26,555.45	8,344.55
Assessors Elected Officials Salaries	2,430.00		1,214.98	1,215.02
Assessors Salaries	74,951.00		37,350.44	37,600.56
Assessors Wages	88,948.00		34,272.13	54,675.87
Assessors Expense	13,360.00		8,781.46	4,578.54
Assessors Maps Update	3,500.00		0.00	3,500.00
Assessors Expenses Prior Year	365.00		365.00	0.00
Treasurer/Tax Collector Salary	70,276.00		34,783.60	35,492.40
Treasurer/Tax Collector Wages	107,055.00		36,710.21	70,344.79
Treasurer/Tax Collect Expense	29,807.00		5,264.81	24,542.19
Treasurer/Tax Collect Expense Prior Year	9,210.00		195.00	9,015.00
Treasurer Tax Title	8,100.00		0.00	8,100.00
Treasurer Bond Costs	2,500.00		2,500.00	0.00
Town Counsel Expense	90,000.00		15,007.26	74,992.74
Town Counsel Expense Prior Year	5,000.00		3,159.25	1,840.75
Human Resource Salaries	49,470.00		18,947.59	30,522.41
Human Resource Expense	3,475.00		2,935.66	539.34
Information Technology Salary	81,626.00		40,812.98	40,813.02
Information Technology Wages	17,723.00		7,898.78	9,824.22

Information Technology Expense	24,000.00	9,984.34	14,015.66
Information Technology: Capital Outlay	40,000.00	17,326.95	22,673.05
GIS Committee	16,000.00	1,241.55	14,758.45
Town Clerk Salary	66,193.00	33,096.44	33,096.56
Town Clerk Wages	45,602.00	20,733.52	24,868.48
Town Clerk Expense	1,939.00	594.75	1,344.25
Town Clerk Expense Prior Year	44.99	44.99	0.00
Town Clerk Vital Statistics	250.00	0.00	250.00
Town Clerk Update Bylaws	7,170.00	0.00	7,170.00
Town Clerk Update Bylaws: Prior Year	1,365.00	1,365.00	0.00
Election/Registrar Wages	9,600.00	2,892.00	6,708.00
Election/Registrar Expense	7,040.00	4,623.80	2,416.20
Street Listing Expense	6,250.00	1,610.00	4,640.00
Conservation Commission Salary	60,766.00	30,388.02	30,377.98
Conservation Commission Expense	8,200.00	2,651.61	5,548.39
Conservation Commission Expense Prior Year	1,800.00	1,800.00	0.00
Planning Board Salary	73,525.00	36,262.46	37,262.54
Planning Board Expense	3,850.00	2,389.72	1,460.28
Planning Board Engineering	1,000.00	0.00	1,000.00
Planning Board Consultant	1,000.00	0.00	1,000.00
Planning Board Town Center Overlay Design PY	7,500.00	0.00	7,500.00
Planning Board MRPC Assessment	3,083.00	3,082.28	0.72
Planning Board Master Plan FY12:Prior Year	24,000.00	0.00	24,000.00
Board of Appeals Wages	19,416.00	8,553.93	10,862.07
Board of Appeals Expense	1,100.00	207.00	893.00
Municipal Buildings Wages	70,556.00	31,618.77	38,937.23
Municipal Buildings Expense	231,350.00	95,190.85	136,159.15
Municipal Buildings: Sq. Dam Repair	25,000.00	0.00	25,000.00
Municipal Buildings Minor Capital	30,000.00	16,735.12	13,264.88
Municipal Buildings Minor Capital Prior Year	8,650.00	8,650.00	0.00
Insurance and Bonding	143,000.00	121,760.30	21,239.70
Insurance and Bonding Deductible Reserve	12,000.00	0.00	12,000.00
Insurance and Bonding, Medical Reserve	25,000.00	6,749.83	18,250.17
Town Report	1,500.00	0.00	1,500.00
Postage and Copying Expense	47,960.00	17,744.05	30,215.95
Central Purchasing (Office Supplies)	12,000.00	6,083.72	5,916.28
Telephone Expenses	34,000.00	17,745.78	16,254.22
TOTAL GENERAL GOVERNMENT	2,787,006.31	3,000.00	1,001,710.61
PROTECTION PERSONS AND PROPERTY			1,788,295.70

Police Department Salary	201,304.00	111,801.40	89,502.60
Police Department Wages	1,310,003.00	726,388.69	583,614.31
Police Department Expense	140,520.00	79,062.24	61,457.76
Police Department Lease/Purchase Cruisers	4,000.00	3,900.00	100.00
Police Department Minor Capital	15,000.00	7,759.11	7,240.89
Police Department Capital Outlay: Vehicles FY13	72,000.00	0.00	72,000.00
Public Safety Building Locker Rm Upgrade	85,000.00	0.00	85,000.00
Fire Department Salaries	104,692.00	52,221.00	52,471.00
Fire Department Wages	549,774.00	273,976.47	275,797.53
Fire Department Expense	117,805.00	63,194.20	54,610.80
Fire Department Expense: Prior Year	28,521.60	0.00	28,521.60
Fire Department Minor Capital Prior Year	5,900.00	5,900.00	0.00
Fire Department Eng #1 FY13	450,000.00	194,172.00	255,828.00
Fire Department: Tanker Truck FY11	8,990.29	0.00	8,990.29
Fire Department: Ambulance Conversion	25,000.00	23,093.24	1,906.76
Fire Department:Hydrant Charges Groton	2,500.00	2,500.00	0.00
Fire Department: Hydrant Charges W. Groton	750.00	65.00	685.00
Building Inspector Salary	33,747.00	16,297.71	17,449.29
Building Inspector Wages	62,360.00	28,415.34	33,944.66
Building Inspector Expense	7,900.00	1,970.03	5,929.97
Salary/Fees-Gas/Plumbing/Elec Inspectors	20,000.00	10,584.00	9,416.00
Gas/Plumbing/Elec Inspector Expense	3,500.00	1,271.75	2,228.25
Sealer Weights & Measures Salary Fees	2,500.00	440.00	2,060.00
Sealer Weights & Measures Expense	100.00	25.93	74.07
Earth Removal Inspector Expense	101.00	0.00	101.00
Animal Inspector/Control Officer Salaries	4,164.00	2,082.08	2,081.92
Animal Inspector/Control Officer Expense	800.00	0.00	800.00
EOC Expense/Aux. Police Expense	4,500.00	2,049.86	2,450.14
Dog Officer Salary	13,973.00	6,986.46	6,986.54
Dog Officer Expense	4,800.00	594.47	4,205.53
Police & Fire Communications Wages	320,194.00	64,867.40	255,326.60
Police & Fire Communications: Expense	11,650.00	4,511.99	7,138.01

TOTAL PROTECTION PERSONS/PROPERTY	3,612,048.89	0.00	1,684,130.37	1,927,918.52
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SCHOOLS

Nashoba Valley Tech High School Assmt	449,967.00		224,983.50	224,983.50
Groton Dunstable Reg School Dist Assmt	15,963,524.00		7,981,761.50	7,981,762.50
TOTAL SCHOOLS	16,413,491.00	0.00	8,206,745.00	8,206,746.00

HIGHWAY AND HEALTH

General Highway Salary	84,520.00	42,760.03	41,759.97
General Highway Wages	626,741.00	266,089.17	360,651.83
General Highway Expense	140,300.00	66,158.92	74,141.08
General Highway Expense Prior Year	14,728.75	14,728.75	0.00
General Highway Road Maintenance	89,000.00	39,003.60	49,996.40
General Highway Capital: Pickup Truck FY13	30,000.00	30,000.00	0.00
General Highway Capital: Dump Truck FY13	135,000.00	0.00	135,000.00
Snow & Ice Overtime	140,000.00	19,163.79	120,836.21
Snow & Ice Expense	165,000.00	43,405.08	121,594.92
Snow & Ice Hired Equipment	35,000.00	0.00	35,000.00
Street Lighting	24,000.00	4,450.00	19,550.00
Waste Disposal Wages	81,264.00	38,968.21	42,295.79
Waste Disposal Expense	54,486.00	33,066.30	21,419.70
Waste Disposal Consulting	5,850.00	5,850.00	0.00
Waste Disposal Tipping Fees	135,000.00	65,497.10	69,502.90
Waste Disposal Minor Capital	10,000.00	0.00	10,000.00
Waste Disposal: Bobcat FY13	25,000.00	25,000.00	0.00
Tree Department Expenses	3,000.00	1,407.96	1,592.04
Tree Department Tree Work	16,500.00	2,030.00	14,470.00
Graves Registration Salary	250.00	0.00	250.00
Graves Registration Expense	660.00	0.00	660.00
Care of Veterans' Graves	1,625.00	1,625.00	0.00
Board of Health Expense	1,000.00	348.68	651.32
Board of Health Engineering	10,000.00	8,562.80	1,437.20
Board of Health Nursing/ Health Services	38,887.00	15,971.52	22,915.48
Council on Aging Wages	105,941.00	47,802.98	58,138.02
Council on Aging Expense	7,313.00	2,060.84	5,252.16
Senior Center Van Wages	30,186.00	12,535.89	17,650.11
Senior Center Van Expenses	7,013.00	4,466.47	2,546.53
Veterans' Agent Salary	3,485.00	1,742.00	1,743.00
Veterans' Agent Expense	700.00	59.40	640.60
Veterans' Agent: Veteran's Benefits	48,200.00	29,147.14	19,052.86
TOTAL HIGHWAY AND HEALTH	2,070,649.75	0.00	821,901.63
			1,248,748.12

CULTURE AND RECREATION

Library Salaries	270,961.00	141,398.73	129,562.27
Library Wages	306,705.00	140,434.42	166,270.58

Library Expense	170,407.00		50,663.36	119,743.64
Country Club: Salaries	122,380.00		61,037.87	61,342.13
Country Club: Wages	155,425.00		90,622.63	64,802.37
Country Club: Expenses	294,565.00	3,800.00	161,495.91	136,869.09
Country Club: Expenses Pool Filter Prior Year	1,218.00		0.00	1,218.00
Country Club: Minor Capital	5,000.00		3,857.25	1,142.75
Country Club: Rough Mower Capital Lease	10,200.00		9,939.46	260.54
Country Club Golf Carts FY13 Capital Lease	20,000.00		19,955.45	44.55
Country Club Tee Boxes/Cart Paths	25,000.00		25,000.00	0.00
Park Department Wages	2,500.00		510.98	1,989.02
Park Department Expense	36,175.00	4,320.00	22,667.42	17,827.58
Care of Old Burying Ground	700.00		183.60	516.40
Town Forest Expense: Prior Year	5,275.00		0.00	5,275.00
Commemorations	500.00		0.00	500.00
Great Lakes Advisory Committee Expense	2,385.00		0.00	2,385.00
Weed Harvester Expense	7,705.00		872.01	6,832.99
Water Safety Wages	2,640.00		1,071.00	1,569.00
Water Safety Expense	950.00		246.15	703.85
TOTAL LIBRARY & CITIZENS' SERVICES	1,440,691.00	8,120.00	729,956.24	718,854.76

DEBT SERVICE

Principal Long-term Debt	737,964.00		737,963.82	0.18
Interest Long-term Debt	206,432.00		109,245.05	97,186.95
Principal Short-term Debt	225,000.00		100,000.00	125,000.00
Interest Temporary Loans	4,417.00		845.28	3,571.72
TOTAL DEBT SERVICE	1,173,813.00	0.00	948,054.15	225,758.85

EMPLOYEE BENEFITS

County Retirement Assessment	1,404,602.00		1,377,437.00	27,165.00
Unemployment Compensation	40,000.00		3,062.28	36,937.72
Health & Life Insurance	1,452,194.00		748,439.26	703,754.74
Medicare Employer Contribution	88,000.00		52,729.55	35,270.45
TOTAL EMPLOYEE BENEFITS	2,984,796.00	0.00	2,181,668.09	803,127.91

WATER DEPARTMENT

Water Department Salaries	127,947.00		67,156.87	60,790.13
Water Department Wages	118,401.00		59,620.88	58,780.12
Water Department Expense	362,448.00		170,700.31	191,747.69
Water Department Expense Prior Year	30,573.00		1,587.62	28,985.38
Water Department Debt Service	361,980.00		303,009.56	58,970.44
TOTAL WATER DEPARTMENT	1,001,349.00	0.00	602,075.24	399,273.76

SEWER DEPARTMENT

Sewer Department Wages	19,867.00	8,144.07	11,722.93
Sewer Department Expense	616,072.00	161,560.45	454,511.55
Sewer Department Debt Service	5,438.04	4,553.86	884.18
TOTAL SEWER DEPARTMENT	641,377.04	0.00	174,258.38

COMMUNITY PRESERVATION

Operating Reserve	36,250.00	12,340.92	23,909.08
Unallocated Reserve	545,581.87	450,786.71	94,795.16
Community Housing Reserve	79,954.80	2,523.79	77,431.01
Historic Resource Reserve	185,812.35	8,923.64	176,888.71
Open Space Reserve	80,000.00	80,000.00	0.00
TOTAL COMMUNITY PRESERVATION	927,599.02	0.00	554,575.06

Note: FY 2013 appropriations for CPA include prior year encumbrances for incomplete projects

CAPITAL PROJECT FUND

Lost Lake Engineering - EIR Report Prior Year	316,913.89	174,793.20	142,120.69
Center Fire Station Design	800,000.00	495,119.01	304,880.99
TOTAL CAPITAL PROJECT FUND	1,116,913.89	0.00	669,912.21
GRAND TOTAL	34,169,734.90	11,120.00	17,574,986.98