

**GROTON, MASSACHUSETTS  
MIDDLESEX COUNTY  
[www.townofgroton.org](http://www.townofgroton.org)**



**Settled:** May 23, 1655

**Type of Government:** Open Town Meeting; Town Manager

**Location:** Northwestern part of Middlesex County

**Population from 2010 Annual Town Census:** 10,772

**Registered Voters as of December 31, 2010:** 7,352

**Elevation at Town Hall:** 320 feet above sea level

**Highest Elevation:** Chestnut Hill Road @ 516 feet above sea level

**Area in Square Miles:** 32.54  
(Largest Town-in-area in Middlesex County)

**Miles of Plowed or Maintained Roads:** 107

## **In Memoriam 2010**

*Let the residents of Groton pause and reflect for a moment on those who served.*

*Priscilla Blood  
Bayard Underwood  
Peter J. Guernsey  
Richard Henry Guimond  
Katherine Louise Madigan  
Jane O'Neill  
Marjorie A. Eger  
Robert Ricadelli  
Arthur G. Sticklor Sr.  
Mayo A. Darling Jr.  
Michael Anderson*

## **2010 Proclamations**

*On behalf of the citizens of the Town of Groton, the Board of Selectmen issued proclamations and set aside an **“APPRECIATION DAY”** for the following citizens and organizations who have made significant contributions to the community:*

Patrick Shaun-Ring, Eagle Scout	March 20, 2010
Matthew James Rasmussen, Eagle Scout	March 20, 2010
George R. Brouillette, Resident	March 27, 2010
Arbor Day	May 1, 2010
Timothy Macklin Garvey, Eagle Scout	May 16, 2010
Grant Michael Brining, Eagle Scout	October 9, 2010
John O'Brien, Eagle Scout	November 21, 2010

## **Board of Selectmen**

**Stuart M. Schulman, Chair**  
Stuart M. Schulman, Chair

**Peter S. Cunningham, Member**  
Peter S. Cunningham, Member

**Anna Eliot, Vice Chair**  
Anna Eliot, Vice Chair

**Joshua A. Degen, Member**  
Joshua A. Degen, Member

**George F. Dillon, Clerk**  
George F. Dillon, Clerk

**Michael Bouchard, Town Clerk**  
Michael Bouchard, Town Clerk

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## FEDERAL, STATE AND COUNTY OFFICIALS

### **PRESIDENT**

Barack H. Obama  
The White House  
1600 Pennsylvania Avenue NW  
Washington, DC 20500  
202-456-6213  
Visitors Office: 202-456-2121

### **UNITED STATES SENATORS**

Scott Brown  
317 Russell Senate Office Building  
Washington, DC 20510  
Phone: (202) 224-4543  
Fax: (202) 228-2646

2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
Phone: (617) 565-3170  
Fax: (617) 723-7325

John F. Kerry  
304 Russell Senate Building  
Washington, D.C. 20510  
(202) 224-2742 FAX 224-8525

1 Bowdoin Square, 10th Floor  
Boston, MA 02114  
(617) 565-8519 FAX 248-3870  
[john\\_kerry@kerry.senate.gov](mailto:john_kerry@kerry.senate.gov)

### **REPRESENTATIVE IN CONGRESS 5TH CONGRESSIONAL DISTRICT**

Niki Tsongas  
2229 Rayburn House Office Building  
Washington, D.C. 20515  
(202) 225-3411 FAX 226-0711

11 Kearney Square  
Lowell, MA 01852  
(978) 459-0101 FAX 459-1907  
[www.house.gov/meehan](http://www.house.gov/meehan)

### **GOVERNOR**

Deval Patrick  
State House, Rm. 360  
Boston, MA 02133  
(617) 725-4005 FAX 727-9725  
[www.mass.gov](http://www.mass.gov)

### **ATTORNEY GENERAL**

Martha Coakley  
One Ashburton Place  
Boston, MA 02108-1698  
Consumer Hotline (617) 727-8400  
(617) 727-2200 FAX 727-3265

### **DISTRICT ATTORNEY MIDDLESEX COUNTY**

Gerard T. Leone, Jr.  
40 Thorndike Street  
Cambridge, MA 02141  
(617) 679-6500 FAX 225-0871  
[www.middlesexda.com](http://www.middlesexda.com)

### **SECRETARY OF STATE**

William Galvin  
One Ashburton Place, Room 1611  
Boston, MA 02108-1512  
(617) 727-7030 FAX 742-4528  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### **SENATOR IN GENERAL COURT**

Steven C. Panagiotakos  
First Middlesex District  
State House, Rm. 218  
Boston, MA 02133-1053  
(617) 722-1630 FAX 722-1001  
[Steven.Panagiotakos@state.ma.us](mailto:Steven.Panagiotakos@state.ma.us)

### **REPRESENTATIVE IN GENERAL COURT**

Robert S. Hargraves  
First Middlesex District  
State House, Rm. 237  
Boston, MA 02133-1054  
(617) 722-2305 FAX 722-2598  
[Rep.RobertHargraves@hou.state.ma.us](mailto:Rep.RobertHargraves@hou.state.ma.us)

### **REGISTER OF DEEDS**

Eugene C. Brune  
Post Office Box 68  
208 Cambridge Street  
Cambridge, MA 02141  
(617) 679-6310  
[middlesexsouth@sec.state.ma.us](mailto:middlesexsouth@sec.state.ma.us)

### **REGISTER OF PROBATE**

Tara DeCristofaro  
208 Cambridge Street  
Cambridge, MA 02141-0068  
(617) 768-5808 FAX 225-0781

### **SHERIFF**

James V. DiPaola, *deceased*  
Superior Court House  
40 Thorndike St., Post Office Box 97  
Cambridge, MA 02141  
(617) 494-4400 FAX 577-83

# GROTON'S ELECTED OFFICIALS along with Departments



*2<sup>nd</sup> Place Winner of the 2010 Amateur Photo Contest by Doug Roeck: A photo of a fall day at Williams Barn.*

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**BOARD OF SELECTMEN**  
**Mark W. Haddad, Town Manager**  
Office Hours: Mon.-Fri. 8:00am-4:00 pm  
Meetings Every Monday  
(978) 448-1111 Fax: (978) 448-1115  
boardofselectmen@townofgroton.org

2010 has been a challenging and interesting year for the Town. In an era when governments at the town, city, state, and federal level are having great difficulty balancing their budgets, Groton, under the able management of our Town Manager, Mark Haddad, has balanced its budget. In fact, our 2010 budget allowed the Board of Selectmen to use \$100,000 of Free Cash to offset the tax rate. We hope to be able to repeat this in 2011. Groton's Bond rating has improved from A1 to AA. This is really quite a significant achievement and will save us considerable money when borrowing in the future.

There have been a number of creative moves made to keep Town services at a high level while controlling costs. The Groton Country Club is now a town department. This will enable us to better maintain and manage the club. The 20 year loan the Town took out to buy the Club has been fully paid off, and the club has been renamed the "Groton Pool and Golf Center". We have "regionalized" the Building Commissioner function, sharing a Commissioner with Boxboro. We now have a full time IT director. Coordination of IT functions and full time IT support have already provided many benefits to the town.

Sustainability and promotion of local business have been a focus this past year. We have implemented a new Sign Bylaw that will provide more flexibility to local businesses while maintaining our Town's character. While Station Avenue redevelopment has not occurred yet, an important step has been taken by the Electric Light Department, moving their facilities away from the area of potential development. After this move is completed we anticipate that the redevelopment effort will be more attractive.

Another significant step taken this past year was the formation of the Affordable Housing Trust. The Trust will be looking for ways to bring affordable housing into Groton in a manner that best suits the Town. A potential project on Main Street is currently in the planning stages.

Groton has been very successful in weathering the economic storms of the past few years. The main reason is its people. Groton's employees and volunteers have worked hard and conscientiously to keep us moving forward. The remaining reports of Boards, Offices, and Committees that are contained in this Annual Town Report represent hundreds of hours of dedicated attention to the affairs of our Town. We owe them all our thanks and gratitude.

Respectfully submitted,

Stuart M. Schulman, *Chairman*  
Anna Eliot, *Vice Chairman*  
George F. Dillon, Jr., *Clerk*  
Peter S. Cunningham, *Member*  
Joshua A. Degen, *Member*

## **BOARD OF ASSESSORS**

Rena Swezey, Principal Assessor

Office Hours: Mon.-Fri. 8:00am-4:00pm

Meetings as Posted

(978) 448-1127 Fax: (978) 448-1115

assessors@townofgroton.org

The Board of Assessors is the local government responsible for establishing the value of property for tax purposes. The assessors are responsible for valuing all taxable property both real and personal for the town as well as motor vehicle excise tax. Assessed values are subject to triennial review and certification by the Department of Revenue. The Assessors grant all statutory exemptions and act on all abatement applications. The Assessors are responsible for defending all appeals made to the Appellate Tax Board. The Assessors administer all special assessments qualifying farm and forest management programs. Assessments in Massachusetts are based on full and fair cash value as of January 1<sup>st</sup>. Fiscal 2011 was the tri-annual recertification year for the Town of Groton. The Assessor's office has seen a slight increase in the market value of homes over the last year.

The number of new homes being built is up from previous years. In 2010 the office signed off on some 15 new houses for occupancy permits and the number of permits for renovations and additions has seen an increase. The office visited over 550 hundred houses for the purpose of Abatement Inspections, Occupancy Permits, and Building Permits. The towns continues the mandated review each property in the jurisdiction for the ten years cyclical inspection program The Department of Revenue has asked Groton to continue the cyclical inspection of the houses and now to include a program to review all the Personal Property in the town.

The office now has all the property record cards on line with a link on the Town web site to the Vision Appraisal Database.

The Assessor's office is now open 8:00am – 4:00pm from Monday to Friday.

Respectfully submitted,

Board of Assessors

Jenifer Evans, *Chairman*

Rena Swezey, *Clerk*

Garratt Boles, *Member*

Office of the Assessors' Staff

Rena Swezey, *Principal Assessor*

Katherine Miller, *Office Clerk*

Rebecca Babcock, *Office Clerk*



*Entry to the 2010 Amateur Photo Contest by Rena Swezey:  
A photo of a sunset over Lost Lake.*

BOARD OF ASSESSORS		
Fiscal 2010 Recapitulation Abstract		
<u>Amounts to be raised:</u>		
a. Appropriations		<b>32,396,147.00</b>
b. Other amounts to be raised		
Total overlay deficits of prior years	971.00	
Total Cherry Sheets Offsets	14,069.00	
Snow and Ice Deficit	88,522.00	
TOTAL		<b>103,562.00</b>
c. State and County cherry sheet charges		<b>76,157.00</b>
d. Allowance for abatements and exemptions (overlay)		<b>217,892.69</b>
TOTAL amount to be raised		<b>32,793,758.69</b>
<u>Estimated receipts and other revenue sources:</u>		
a. Estimated receipts - State		
Cherry sheet estimated receipts	766,440.00	<b>766,440.00</b>
b. Estimated receipts - Local		
Local receipts not allocated	3,064,914.00	
Enterprise funds	1,856,380.00	
Community Preservation funds	943,391.00	
TOTAL		<b>5,864,685.00</b>
c. Revenue sources appropriated for particular purposes		
Free cash	519,397.00	
Other available funds	853,600.00	
TOTAL		<b>1,372,997.00</b>
d. Other revenue sources appropriated specifically to reduce the tax rate		
Free cash...appropriated on or before June 30, 2007	0.00	
Free cash...appropriated on or after July 1, 2007	100,000.00	
Other source	0.00	
TOTAL		<b>100,000.00</b>
e. Total estimated receipts and other revenue sources		<b>8,104,122.00</b>
<u>Summary of total amount to be raised and total receipts from all sources:</u>		
Total amount to be raised		<b>32,793,758.69</b>
Total estimated receipts and other revenue sources	8,104,122.00	
Total real and personal property tax levy	24,215,079.78	
Total receipts from all sources		<b>32,319,201.78</b>
<u>Assessed Valuation:</u>		
Personal Property	26,419,219.00	
Real Estate, Commerical, Industrial	1,479,053,106.00	
<b>Total Valuation</b>	<b>1,505,472,325.00</b>	
Tax Rate per Thousand	16.38	
Tax Exempt Property Valuations	278,075,264.00	
<u>Dwellings:</u>		
1 Family 3083; 2 Family - 210; 3 Family - 12; Condo Units - 210; Mobile Homes-9		
Multi- Houses- 31; Apartments- 14; Mixed use-40		



## **BOARD OF HEALTH**

Dawn Dunbar, Land Use Assistant  
Office Hours: Mon. - Fri. 8:00am-4:00pm  
Meeting 1<sup>st</sup> & 3<sup>rd</sup> Monday 7:30pm  
(978) 448-1120 Fax: (978) 448-1113  
health@townofgroton.org

The Board of Health continued to serve the Town's residents and businesses in meeting the challenges of environmental and public health needs. The three-member elected Board meets on the first and third Monday of the month at 7:00 PM in the Town Hall.

The Board of Health administers state and local laws, regulations, and policies in conformance with Massachusetts General Laws, Chapter 11, sections 26-32. The Board is committed to the protection of public health and the environment through enforcement of state statutes, local by-laws and regulations, regular inspections, and responses to Townspeople's concerns.

The Board of Health reviewed granted the following permits:

• Subsurface sewage disposal system permits:	42
• Subsurface sewage disposal system variances:	22
• Well permits	12
• Well variances	4
• Tobacco control permits	10
• Trash hauler permits	4
• Stable licenses	35



*Entry to the 2010 Amateur Photo Contest by Steve Legge:  
A photo of Zack and Matt Kondrososki, gazing in wonder at the  
extent of the flood on Hill Road.*

During 2010, the Board of Health and Nashoba Associated Boards of Health, in conjunction with the Massachusetts Department of Public Health, sponsored a number of clinics for influenza vaccinations.

The Board of Health would like to thank Robert Hanninen for his 6 years of service and welcome new member Robert Fleischer. We would also like to thank Nashoba Associated Boards of Health Director James Garreffi and Health Agent Ira Grossman and the Land Use Department staff at Town Hall for their support throughout the year.

Respectfully submitted,  
Jason Weber, *Chairman*  
Susan Horowitz  
Robert Fleischer

**BOARD OF HEALTH**  
**Nashoba Associated Board of Health**  
Ira Grossmam, Environmental Administrator  
Office Hours: Mon. -Fri. 8:00am-4:30pm  
Meeting to public twice a week  
(978) 772-3335 Fax: (978) 772-4947  
Web page: nashoba.org

**Nashoba Associated Boards of Health** continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Groton**. In 2010 particular efforts were made to respond to a series of new service demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. Some of the new service demands included:

- Maintaining Nashoba's internet web site to provide information for the public. (**See *nashoba.org***)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Groton Board of Health up-to date on matters of emergency preparedness planning
- Response to the bioterrorism threat through coordination and communication with the Centers for Disease Control, the MDPH, the Massachusetts Emergency Management Agency, and the Northern Middlesex Regional Emergency Planning Committee (LEPC) of which Groton is a member.
- Nashoba assisted the Board with providing a school-located seasonal flu clinic at Groton Dunstable Regional High School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Groton's Board of Health**. Included in highlights of 2010 are the following:

- Through membership in the Association, **Groton** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**
- Reviewed **94** Title 5 state mandated private Septic System Inspections for **Groton** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Groton Board of Health for enforcement action.

By the **Groton** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

<b>Environmental Information Responses Groton Office (days)</b>	<b>107</b>
Food Service Licenses & Inspections	60
Beach/Camp Inspections	30
Housing & Nuisance Investigations	21
Septic System Test Applications	78
Septic System Lot Tests	207
Septic System Plan Applications	65
Septic System Plan Reviews	180
Septic System Permit Applications (new lots)	60
Septic System Permit Applications (upgrades)	51
Septic System Inspections	125
Septic System Consultations	20

Well Permits	19
Water Quality/Well Consultations	19
Rabies Clinics - Animals Immunized	30

#### **Nashoba Nursing Service & Hospice, Home Health**

Nursing Visits.....	3386
Home Health Aide Visits	1031
Rehabilitative Therapy Visit	2965
Medical Social Service Visits	119
Hospice Volunteer and Spiritual Care Visits.....	40
Local Well Adult, Support Groups, & Other Clinic Visits .....	767
Number of patients that attended	
Flu Clinics held in Groton .....	663
Number of patients whom received	
Flu Shots that <u>live</u> in Groton.....	365
Pneumovax and other Vaccines.....	10
Number of patients whom attended Well	
Adult Clinics from Groton .....	70

#### **Communicable Disease Reporting & Control**

Number of Communicable Disease cases Investigated	74
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##### Communicable Disease Number of Cases

• Babesiosis.....	1
• Campylobacter.....	3
• Giardia .....	2
• Group A Strep. ....	1
• Haemophilus influenza .....	1
• Hepatitis C .....	4
• Lyme disease .....	31
• Pertussis .....	2
• Salmonellosis.....	3
• Toxoplasmosis.....	2
• Varicella.....	24

#### **Health Promotion** Skilled Nursing Visits ..... 61

#### Dental Health Department **Examination**, Cleaning & Fluoride - Grades K, 2 & 4

Students Eligible.....	331
Students Participating.....	191
Referred to Dentist.....	33

Instruction - Grades K, 1 & 5	
Number of Programs.....	9

# COMMISSIONERS OF TRUST FUNDS

Karen Tuomi, Executive Director  
 Meetings by Appointment  
 Legion Hall, 75 Hollis Street, Groton, MA  
 (978) 448-1173 trustfunds@townofgroton.org

<b>FUND</b>	<b>7/1/2009</b>			<b>6/30/2010</b>
	<b>Balance</b>	<b>Additions</b>	<b>Deductions</b>	<b>Balance</b>
Barr Eye	\$3,430	\$220	\$188	\$3,462
Maria Belitsky Scholar.	\$16,631	\$387	\$575	\$16,443
Bertozzi Scholarship	\$152,564	\$2,579	\$9,641	\$145,502
Blood Cemetery	\$5,163	\$105	\$0	\$5,268
Butler School Reunion	\$11,396	\$1,024	\$0	\$12,420
Champney Cemetery	\$3,068	\$96	\$0	\$3,164
Dalrymple Eye	\$22,711	\$951	\$0	\$23,662
Green Charity	\$813,937	\$28,724	\$30,222	\$812,439
Groton Commons	\$8,656	\$857	\$0	\$9,513
Lawrence Library	\$34,687	\$4,245	\$0	\$38,932
Lecture Fund	\$2,719,233	\$382,984	\$60,767	\$3,041,450
Library Book	\$108,624	\$13,713	\$0	\$122,337
Robertson-Onners	\$37,626	\$850	\$127	\$38,349
Robbins Library	\$2,106,377	\$261,927	\$47,949	\$2,320,355
Robbins Scholarship	\$11,964	\$1,417	\$0	\$13,381
M.T. Sawyer	\$3,346	\$438	\$0	\$3,784
Shepley Charity	\$473,294	\$31,602	\$18,110	\$486,786
Shepley Fountain	\$6,554	\$232	\$257	\$6,529
Spaulding Fund	\$778	\$86	\$0	\$864
Peter M. Twomey				
Scholarship	\$30,403	\$565	\$531	\$30,437
Ganser/Van Hoogen	\$56,004	\$1,443	\$4,292	\$53,155
Waters Vocational	\$3,569,754	\$492,547	\$99,808	\$3,962,493
<b>TOTAL</b>	<b>\$10,196,200</b>	<b>\$1,226,992</b>	<b>\$272,467</b>	<b>\$11,150,725</b>

Trust Fund balances consist of two categories, Non-Expendable (Principal) and Expendable (Accumulated Earnings). Only the Expendable may be disbursed. The total balance of \$11,150,725 as of 6/30/10 consists of \$8,652,329 in Non-Expendable and \$2,498,396 in Expendable.

Due to the limited space in this report, the deduction category as shown comprises regular disbursements and fluctuations in the market.

The Trust Fund Commissioners constantly monitor the market and are in communications with our expert financial advisors. These two things coupled with the conservative "Legal" list of investments, lead us to anticipate a stabilization of the Trust Funds in the future.

**Peter E. Bertozzi Trust and Scholarship Fund**

The Bertozzi Trust and Scholarship Fund was established by the Squannacook Sportsmen's Club to promote an interest in conservation and environmental studies. Monies may also be used to support conservation activities in Groton. The 2010 recipients of the Peter E. Bertozzi Scholarship were Brandon Stubbs and Michael Brown. Grants were also awarded to the Williams Barn Committee and Groton-Dunstable Regional School District to support conservation and environmental studies.

**Blood-Bigelow-Shepley-Ames Free Lecture Fund**

The Lecture Fund received 53 applications from organizations and groups to provide a variety of lectures, concerts, and performances, free to Groton residents. Of those received, 49 requests were granted.

**Community Children's Fund**

The Community Children's Fund continued to work year round. Along with the 18 families and 31 children who received aid in December, the Fund continues to provide school supplies, sports and camp programs and after school activities year round.

**Dorothy Ganser van Hoogen & Andre B. van Hoogen Trust and Scholarship Fund**

The purpose of this Fund is to assist and encourage residents of Groton to pursue a program of post high school education. The 2010 recipient were Jennifer Neal and Lawrence Thompson.

**Peter M. Twomey Memorial Scholarship Trust Fund**

The recipients of this Trust Fund are chosen based on an essay they write responding the question, "As Peter Twomey had been a "Crusader Who Promised to Excel", how will you use your special abilities to make a positive contribution to our world?" The 2010 recipient of this award was Cam Willcox.

**Frank F. Waters Vocational Education Scholarship Trust Fund**

This Trust Fund continues to receive a high number of applications from graduating Groton seniors. Ten students received scholarships of \$3,500 toward their first year at a vocational education institution and 3 applicants were granted awards of \$2,000 each toward their second year. One adult was granted an award of up to \$2,000 to enhance their vocational education.

**Maria Belitsky Trust and Scholarship Trust Fund**

The purpose of the Fund is to provide an annual scholarship to students graduating from Groton-Dunstable Regional High School who demonstrate an interest in the horticultural field. The recipient of the 2010 award was Kirk Bingham.

Respectfully submitted,  
Thomas Hartnett, *Commissioner*  
Diane Hewitt, *Commissioner*  
Joseph Twomey, *Commissioner*

## **ELECTRIC LIGHT DEPARTMENT**

Kevin Kelly, Manager

Office Hours: Mon.-Fri. 8:00am-4:00pm

Meeting 2<sup>nd</sup> Monday 7:30pm

(978) 448-1150 Fax: (978) 448-1159

commission@grotonelectric.org Web page: grotonelectric.org



Groton Electric's mission is *to provide power at the highest degree of reliability at the lowest cost that fiscal prudence dictates* – this translates to stable and reliable service with low rates for our ratepayers.

Groton Electric is one hundred and one years old and continues to serve the ratepayers of Groton with stability and reliability. Over the past 20 years, we have been working with the Town on the Station Avenue redevelopment plan and it appears it is finally moving forward. In 2010, GELD purchased the land adjacent to the office facilities and began the RFP process for the design of our new office and garage facilities – GELD plans to relocate away from the rail trail set back on Station Avenue. The land along the rail trail will be declared surplus when an adequate offer is received from a future developer and the Town may finally realize its dream of a downtown commercial village. Revenues were up almost 4% for the year due to above average temperatures in summer and early fall. Below is a summary of our 2010 operations. Our complete report, including audited financial statements, will be available for the annual spring Town Meeting.

### **Operations**

The residential AMR (Automatic Meter Reading) system is fully operational and the newest version allows our staff the ability to view outage information in real time. The commercial AMR meters were deployed in the fall of 2010 and 99.5% of the Town is monitored with the AMR technology. In late summer of 2010, we initiated a demand response pilot program for customers with significant air conditioning – the test was designed to help lower our peak demand and costs associated with the peak and it was successful – we are hoping to recruit another 60 homes by the summer of 2011 to continue the program. Our increased tree-trimming has been instrumental in helping to reduce the number of outages - the duration and number of outages in 2010 improved over 2009, 2008 and 2007. Our peak of 17.84 MW was our 4<sup>th</sup> highest peak and 4% below our record peak set in 2006. Another way we are trying to lower our peak demand is with optional time of use rates; these rates offer financial incentives to customers who have the ability to switch their use to lower cost times of the day.

### **Power Supply**

Stable natural gas prices throughout 2010 translated to lower power costs to Groton Electric and stable rates for Groton ratepayers. The Berkshire Wind Power Project was nearly completed in 2010 and should be operational in February of 2011. Groton Electric will receive just over 5.5% of the output generated by the wind farm.

### **Rates**

Rates remained stable throughout 2010 even though transmission costs continue to increase –decreases in natural gas prices have helped to offset the transmission increases. Unfortunately, transmission costs are expected to continue to increase over the next several years. We continue to offer a 10% discount to customers who pay their bill by the 10<sup>th</sup> of the month and a double discount to celebrate the holidays for the bill received December 1. This policy encourages our customers to pay early and helps contribute to another year of record low arrears. We ended the year with the seventh lowest rates out of 42 Massachusetts utilities for the average 750 kWh electric user. The two investor-owned utilities that service the surrounding towns, National Grid and Unitil, have rates that are 21% & 61% higher than Groton Electric respectively.

As we look back on a stable year, our hope is to move forward in 2011 with continued low rates, a reliable staff, and unsurpassed customer service for our ratepayers. We thank Groton ratepayers for their continued support of their locally owned and operated Light Department!

Respectfully submitted, Kevin P. Kelly, *Manager*, Kevin J. Lindemer, *Member*, Chris Christie, *Chairman*, Rodney R. Hersh, *Member*

## **GROTON/DUNSTABLE REGIONAL SCHOOL DISTRICT**

Administrative Offices: Prescott School Building, 145 Main Street

P.O. Box 729, Groton, MA 01450

(978) 448-5505 Fax: (978) 448-9402

Joseph A. Mastrocola, Superintendent of Schools

School Committee Meetings

1<sup>st</sup> & 3<sup>rd</sup> Wednesday of the month at 7:00pm

Groton-Dunstable Regional High School Library

The Groton-Dunstable Regional School District is a public school collaborative to ensure that the students, parents and taxpayers of Groton and Dunstable receive quality and measurable teaching-and-learning outcomes consistent with the management of dollars and human resources provided. Improving student achievement is our collective goal. The school committee and superintendent -- by statute in the Education Reform Act of 1993 -- are entrusted with the responsibility to create and manage articulated academic and fiscal policies toward improved achievement in every classroom. Our site-based administrators and staff are entrusted with delivering measurable learning outcomes in safe and organized environments based on those policies.

That delivery requires three fundamental needs:

1. A stable district budget
2. Reduced class size, especially in Grades 1-4
3. Articulated and school-committee approved Areas of Essential Learning that become curriculum maps for long-term management in each school by the principal

Every school-district budget in Massachusetts requires adherence to state and federal mandates for accountability. For examples, The Massachusetts Department of Elementary and Secondary Education (DESE) calls upon districts to demonstrate regulatory and statutory compliance. This year the school district was audited by the DESE Coordinated Program Review process. Additionally, our High School is going through the 10-year accreditation visit this spring by the New England Association of Schools and Colleges.

Our daily accountability mandate is that each one of our students meets the following minimum requirements during each grade: 1) Reading at grade level 2) Writing at grade level 3) Math at grade level 4) Mastery of content, especially in Grades 5-12.

These four mandates will be accomplished by incorporating formative and summative assessments to measure student achievement, while accommodating instructional creativity, and creating a service-based model in each classroom, rather than a jobs-based model of extended and costly remedial services.

These four mandates are fundamental pieces of NCLB (No Child Left Behind), CCS (Common Core Standards), and the Massachusetts Curriculum Frameworks.

Our work this year included:

1. Generated community and school input toward data gathering about what is working and what needs improved management.
2. Implemented federal mandates in special education that require alternative pre-referral learning opportunities before an IEP is constructed.
3. Organized improved special education services after an IEP is constructed.
4. Included Parents and staff in shared decision- making.
5. Implemented contractual agreements in place around professional development time.
6. Supported our principals as the site-based manager and education leader of the school under state statute.
7. Organized that support by developing Areas of Essential Management and Areas of Essential Learning.

8. Provided timely and ongoing facilitation meetings with the school committee, and then with the administration to get all major stakeholders on the same planning page since last June.
9. Examined the use of support personnel with regard to time on task with direct student contact.
10. Constructed improved specialist's services and schedules.

During the development of this FY12 school budget, our major challenge is to be fiscally responsible in the approach, and committed to maintaining and improving learning. All the while, we must be vigilant in our conscious awareness of the current state and local economic restraints, so that both the school district and all municipal services are sustained to preserve the Groton and Dunstable communities as vibrant places with a quality of life enjoyed by its citizens.

Respectively Submitted By,  
Joseph A. Mastrocola, *Superintendent of Schools*

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### **School District Report**

For FY 2010 the District was able to control expenses and ended the year with an excess and deficiency (E&D) balance of \$965,114 representing 2.75% of the 2011 budget. By law the District is permitted to maintain a fund balance of 5% of the budget in order to pay for unanticipated expenses particularly in the areas of private school tuitions and building infrastructure repairs (HVAC, roofs etc.).

Per a recommendation from the District's audit firm, a complete and thorough analysis was done on all withholding accounts in order to correct some ongoing deficit balances. All necessary adjustments and corrections were made as of 6/30/10 and the District now monitors these accounts on a monthly basis.

The District continues to be concerned with reductions in state aid particularly with Chapter 70. For FY2011 the School Committee approved the transfer of \$350,000 from the E&D account in order to balance the budget of \$35.1M. Healthcare expenses remain a major cost driver. The District is now in its second year with the State's Group Insurance Commission program (GIC) and we are in the process of evaluating whether continuation beyond the three year commitment will be cost effective.

Looking ahead the District is working closely with both Towns in order to maintain assessments at an affordable level while implementing educational changes to improve student achievement.

Respectfully Submitted By,  
Jerry Martin  
*Director of Business and Finance*



## **Boutwell Early Childhood Center**

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 100 children aged 3-5 over the past year as well 17 children who attended the Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

### **Accomplishments 2010:**

- Improved the alignment of specific preschool curriculum (This year's area of focus is Physical Skill Development) and the Guidelines for Preschool Learning Experiences
- Fourth year of the School Council for the Boutwell School, the Council focused improving safety and increasing enrollment.
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- With funding provided by the Florence Roche/Boutwell Parent Teacher Association put a fence around the playground
- Expanded parent run science workshops (designed by teachers)
- Expanded the use of our social skills curriculum (AI's Pals)
- Aligned the district new writing Area of Essential Learning (AEL) with the Guidelines for Preschool Learning Experiences
- Expanded the Kindergarten readiness program to better prepare children who will be age eligible for Kindergarten the following year
- Expanded our writing program (Hand Writing without Tears)
- Trained staff to implement new intensive instruction methodologies in inclusive classrooms
- Upgraded two classroom computer systems

### **Goals for 2011:**

- Complete the work on the alignment of our Physical Skills Development curriculum and the Guidelines for Preschool Learning Experiences
- Train staff in new ways to increase the communication skills of preschool students
- Upgrade the school phone system

Boutwell welcomes the following new staff members for the 2009 – 2010 school year: New Student Support Assistant – Michelle Burrill.

With this year's physical skills focus, Boutwell students are working hard to achieve movement and coordination skills that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are developing body awareness, strength and coordination through locomotion activities; the ability to use both sides of the body to strengthen bilateral coordination; the use of eye-hand coordination, visual perception and tracking, and visual motor skills in play activities. Thanks to the generosity of the Boutwell/Florence Roche PTA and grant monies we have a new playground that has equipment that is specifically designed for three and four year children and the entire play area is fenced.

Respectfully Submitted,  
Russell Hoyt, *Early Childhood Director*,  
Boutwell Early Childhood Center

## Florence Roche Elementary School

It is my pleasure to submit my fourth town report as the Florence Roche Principal. Florence Roche Elementary school currently serves 560 students, kindergarten through 4<sup>th</sup> grade. Our vision statement has been updated to: The Florence Roche Community is committed to providing a comprehensive education that teaches, guides, nurtures, and develops the whole child. The goal is for all students to achieve academic success, develop socially responsible behaviors, and appropriate problem solving strategies. The Florence Roche Community is committed to working with parents and the community in partnerships to make this vision a reality.

Our school community is built with respect and team work. The 2010 school year brought positive changes and many new faces to the Florence Roche School. We welcomed 55 new students and families this year and we are pleased to have welcomed Mrs. Marcia Cragg from the middle school and Mrs. Amanda Fournier, both as 3<sup>rd</sup> grade teachers. We thank Ms. Joby Jeffrey for her many years of dedicated service to the children in Groton and wish her the very best in her retirement.

We continue to work towards creating enrichment opportunities for our students and through the dedication of our parents and PTA, we can offer Destination Imagination, Math Club, Ski Club and our School Play. We are able to offer MCAS tutoring to 3<sup>rd</sup> and 4<sup>th</sup> grade students through the support of the Title One Grant, and we have improved our response to intervention system for all students, by using student data from common and formative assessments. We are coming to an end of the 2 year nationwide reading pilot, and I am pleased to report this experience has provided our school with a research based reading program, assessments, libraries, and intervention materials, all for free. Our teachers and students have benefitted tremendously from their participation in this study, which only included 16 elementary schools nationwide. Our school community works to offer varied opportunities for our students to learn through community service; this year we participated in Holiday for Heroes, Giving Food Baskets to local Senior Citizens, Making Thanksgiving Placemats for the Senior Center, and Donating toys to children less fortunate. Our enrichment programs offered this year have focused on teaching students skills to create a safe and bully free community, and through the support of our PTA we have had many wonderful school wide assemblies that have made connections to math, history and music. I am happy to share that the Kids Helping Kids Program is in its 4<sup>th</sup> year running and this year we reached a record breaker with over 33 dedicated 8<sup>th</sup> grade middle school students wanting to participate in this peer mentor program.

I am very proud of our teachers and students and pleased to report our school met the Adequate Yearly Progress (AYP) in all subcategories in MCAS testing and received a “Very High” rating in both ELA and Math. Our school’s scores can be located at <http://profiles.doe.mass.edu/mcas/mcascharts2/>

Our School Council is comprised of parents, community members and teachers. Thank you to Helen Varker, Deborah Rieden, Krista Kubick, Chief Don Palma, Cathy and Dave Gilson, Beverly Clark and Ellen Potter, for serving on this committee with me. Our school’s improvement plan can be located on our website, <http://www.gdrsd.org/Schools/FloRo/FRMain.html>. Our school goals continue to focus on improving reading and writing skills for all students and improving the use of technology.

It is my honor to be the educational leader for the Florence Roche School. Our school is a progressive and active learning environment for all and I look forward to many more years of dedicated service to the children and families in Groton.

Respectfully submitted,  
Ruthann Petruno-Goguen, *Principal of the Florence Roche Elementary School*

## Groton-Dunstable Middle School

Over the last year, the middle school has made a concerted effort to address the topic of Gifted and Talented Education by establishing some preliminary initiatives. These initiatives have been:

- The opening of the “Enrichment Resource Center” in the North Building. This center offers teachers and parents a variety of resources (books, literature, websites) on “Gifted and Talented” Education.
- Forming a partnership with a consultant from the Neag Center for Gifted and Talented Education at the University of Connecticut to work with our staff in exploring a variety of enrichment strategies that can be incorporated into their classroom practices. The consultant comes in three times during the school year to work with individual grade level teams in discussing teaching strategies that will help enrich the curriculum for all students.
- The offering of a variety of venues for staff to receive training in Differentiated Instruction. Differentiating instruction allows teachers to use a variety of tools/strategies to better meet the diverse needs of all students in a heterogeneously classroom.
- The formation of a Task Force Committee of teachers/parents who meet on a monthly basis to discuss and explore various programs and activities focusing on Gifted and Talented Education.

The middle school is presently exploring the Schoolwide Cluster Grouping Model which involves identifying those students who are Gifted & Talented or Twice Exceptional (gifted students with learning disabilities) and “clustering” them in the same heterogeneously classroom with a teacher who has had training in working with Gifted and Talented students. This model benefits all students in the classroom and improves achievement across all ability levels.

Another initiative taking place at the middle school is with exploring the Turning Points Model. Turning Points is a comprehensive education reform model that focuses on improving student learning. Recognizing the need to both strengthen the academic core of middle schools and establish caring, supportive environments that value all young adolescents, Turning Points helps middle schools undergo dramatic change.

Some of the topics being explored are:

- Developing norms for effective teaming. The use of agendas, minutes and behavioral norms enhance trust amongst teachers and the effectiveness of team meetings.
- “Looking at student work” which involves evaluating student work as a means to adjust and improve teaching. The teachers learned a variety of protocols to use when looking at student work.
- Learning about advisories. Advisories are regular meetings between a small group of students and an adult. One of the main purposes of advisories is for each student to get to know one adult at school very well. The advisories are student led, and might discuss anything from conflict resolution or social skills to a school program held the night before. The adult and students develop close relationships which continue throughout the students’ entire middle school years.

Other accomplishments include; school – wide assemblies on bullying/cyberbullying, making Adequate Yearly Progress in mathematics, ongoing curriculum work across all content areas including MCAS analysis, writing across the curriculum, formulating Areas of Essential Learning and analysis of common formative/summative assessments, raising over \$10,000 for Project Mitten (sending donations to needy families during the holiday season), Destination Imagination, Expanding the C-Teaching Model, School Wide Spelling and Geography Bees and the implementation of a new textbook series in grade 6.

Respectfully Submitted By,  
Steven M. Silverman, *Principal*

## Groton-Dunstable Regional High School

In 2010, Dr. Shelley Cohen retired as Principal of Groton-Dunstable Regional High school after three years of dedicated service. In addition, Mr. John Gould and Mr. Christopher Jones left GDRHS to become administrators in other districts. A new administrative team was launched in the fall. Dr. Stephen Dlott became Interim Principal, Ms. Marisa Brisson was appointed Interim Assistant Principal and Mr. Rick Arena was designated Interim Dean of Students. Central office will begin a search for permanent replacements in the winter of 2011 with the new team in place for July 1, 2011.

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2009-2010 school year. The achievements span the areas of academics, athletics, visual arts and the performing arts.

### **Performance Data**

- 96% of the GDRHS graduating class of 2010 enrolled in post secondary institutions.
- GDRHS SAT scores for 2010: Reading (557), Writing (547), Math (577)
- 79 % of our students taking Environmental Science A.P. exams scored a 3 or higher.
- 100% of our students taking Calculus AB A.P. exams scored 3 or higher
- 100% of our students taking Calculus BC A.P. exams scored 3 or higher
- 99% of our students taking U.S. History A.P. exams scored 3 or higher.
- 100% of our students taking Physics A.P. exams scored 3 or higher.
- 100% of our students taking the Statistics AP exam scored a 3 or higher.
- 58% of our students taking Biology A.P. exams scored 3 or higher.
- 80% of our students taking English Literature A.P. exams scored 3 or higher.
- On the 2010 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.
  - Math: 97% Advanced & Proficient
  - English: 97% Advanced & Proficient
  - Science: 94% Advanced & Proficient
- There were 65 Adams Scholarship Winners.

### **Accomplishments 2009-2010**

- Twelve GDRHS students were selected to the Central MA District Chorus and Band. Seven GDRHS students received All-State recommendations.
- Approximately one third of the Class of 2010 was enrolled in the Senior Internship Program.
- Through the Student Activities Council and various other students groups, GD made donations to several local charities during the past school year including the Lowell Wish Project and Loaves & Fishes Food Pantry.
- GDRHS continues to offer over 27 clubs and activities for students in grades 9 through 12.
- Our 9<sup>th</sup> grade orientation, with the theme “Embrace the Challenge” proved to be a very successful.
- GDRHS offered 24 different athletic programs and 43 teams in the 2009-2010 season
- 350 students at GDRHS participated in athletics during 2009-2010.
- Over 65% of the students at GDRHS participated in athletics during the school year.
- Groton-Dunstable Football Team played its third season with continued success qualifying them for the Central Mass Football Playoffs for the third year in a row.
- Dances after each home game provided students with safe and supervised opportunities to gather, listen to music, and enjoy our beautiful facility.
- The 2010 Homecoming Dance had over 500 students in attendance.
- GDRHS won several league championships in the Mid Wach League in 2009-2010 school year.
- Students from the 2009-2010 Professional Journalism, Design, and Production class and members of the Yearbook Club were honored by the National Scholastic Press Association (NSPA). The GDRSD 2009-2010 yearbook earned a First-Class Honor Rating. This was the first year that the GDRHS yearbook received a Mark of Distinction in writing after receiving the Mark of Distinction in Photography in the previous year.

Dr. Stephen Dlott, *Principal*  
Marissa Brisson, *Assistant Principal*  
Rick Arena, *Dean of Students*

## Swallow Union Elementary School

Swallow Union School is located in the center of Dunstable. The Union building was dedicated in December, 1895 with less than 60 students, K-9. The Swallow building opened its doors in 1963 and a connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and we have roughly 350 students.

During this past school year our students continued to excel academically. They scored in the top 10% state wide on the MCAS and got rated very high on the Massachusetts Annual Yearly Progress Report (AYP). We have also incorporated a new Literacy Intervention Program to address the needs of our struggling first grade readers. From our on-going assessments and data, the students in this program have demonstrated steady growth in their performance. Lastly, we are the process of updating our school-wide behavior policies. We will be in changing our policies so they reflect a more positive approach with clear behavior expectations for our students.

Respectfully Submitted By,  
Peter Myerson, *Principal*



*-Photo by Karen Riggert*

## **Pupil Personnel Services**

The Pupil Personnel Services Department provides support services for students in the Groton-Dunstable Regional School District to allow access to the general curriculum and to strengthen the opportunity to progress effectively in all academic areas. Support services provided to students include: nursing, guidance counseling, school social work/adjustment counseling, behavior consultation, psychological assessment, related therapy services that include speech/language, occupational and physical therapy, assistive technology, special education, early childhood program, and special transportation. All schools have a registered nurse, guidance counselors, a Team Chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services, psychological assessment and counseling in each school. The continuing goals of Pupil Personnel Services are: to support inclusion opportunities and activities through expansion of the co-teaching model including ongoing professional development for teachers, to facilitate positive transition of students changing schools through a collaborative process that includes staff and parents in transition planning, to provide professional development to teachers on scientifically researched methods and programs - particularly in the area of reading and math, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services for special education children as possible within the school district.

Respectfully submitted by:  
Camilla Huston, *Director of Pupil Personnel Services*

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## **Peter Twomey Youth Center**

The Peter Twomey Youth Center (PTYC) is the base for the Extended Day Programs (FR/SU/BT); Community Education Programs (adult and children's enrichment); and, scheduling for all District facilities including the Performing Arts Center, Black Box Theater, gyms and fields. It is self-supporting and is funded by tuitions, community donations and the annual Peter Twomey Memorial Golf Classic. It is located on the Main Campus of schools in Groton.

The Extended Day Program, at all locations, is committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment. The Community Education Program was able to increase their offerings during the year with additional adult ed classes along with a wider variety of children enrichment programs. Community Ed was also able to incorporate several programs that were in danger of being cut due to budget constraints such as the Middle School and Elementary plays, the Middle School Ski Program and the Elementary Band Program. The PTYC continues to offer needed meeting space for community groups and gym space for children/adult athletics along with weekend social space for Middle School students in Grades 5 and 6 on specified Saturday evenings.

Karen Tuomi, *Director of Extended Day and Community Services*

## **GROTON PUBLIC LIBRARY**

Owen Smith-Shuman, Director

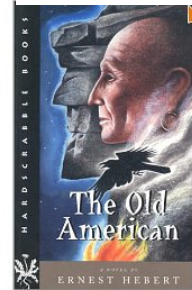
Hours: Tues. -Thurs. 10:00am-9:00pm; Wed. & Fri. 10:00am-5:00pm

Sat. 10:00am-3:00pm; Sun. 1:00pm-5:00pm; Closed Mondays

Main Desk: (978) 448-1167 Children's Room: (978) 448-1168

Info/Reference: (978) 448-8000 Fax: (978) 448-1169

- There were **110,448** visits to the library in 2010.
- **9,554** people of all ages (14% increase) attended **429** programs.
- There are **12,168** card carrying GPL users.
- GPL computers were used **7,800** times--an average of **28** times a day.
- **961** new library cards were issued.
- **51** volunteers contributed over **1,000** hours to the library.
- **1,200** people received the bi-weekly *Check It Out* e-news.
- Meeting rooms were used **982** times for an average of **19** times a week.
- **\$22,393** was turned into the general fund from late fees and printing costs.
- Gpl.org received **209,375** hits by individuals using the library services online.
- **GrotonREADS** hosted 8 events related to *The Old American*, attended by **666** people.



<b>Borrowing Total</b>	<b>237,962</b> [includes e-books & e-audio] or 23 items per capita.
Books/magazines	152,439
DVDs/movies	52,158
Audio formats	28,879 [includes downloadable audio, books & music]
Museum passes	1,434

### **Programs, Services, Art, Online Outreach and Digital Library Collection**

Adult program attendance increased 89% with 2,049 people attending 115 events. Highlights were a three- part series on China and a visit by Pulitzer Prize winning author, Geraldine Brooks. From paintings of Groton to storybook chairs and from *The Literary Horse* to *Wild Apples Journal* art, curated art shows in the library offered something for everyone. All 18 volumes of the Town Diaries are available online in the GPL Digital Collection; 6 have been indexed. E-readers (2 Kindles and 2 Nooks) were made available for loan at the end of the year. Usage of downloadable books and e-books increased 125%. Online research via databases (Heritage Quest, Ancestry, ProQuest and many more) increased 23%.

### **Children and Young Adults**

5,660 children--a number equal to half the town's population--attended 204 programs. Summer Reading had 615 children register, 546 of them read at least 2 hours (89% participation). Hours read = 7,826 for a 78% increase over 2009! Young Adults love their library--program attendance increased 29% with 1,845 young adults attending 110 programs. Borrowing by teens increased 6% and 287 teens joined the Summer Reading Program. Each school half day 40-60 middle school students enjoyed activities at GPL. Teens also created a Halloween storytime for our youngest library users.

### **Respectfully Submitted by the Trustees of the Groton Public Library**

Jane Allen, *Chairman*

Mark Gerath

Kristen von Campe

Nancy Wilder, *Secretary*

Susan Hughes

Dave Zeiler (to 6.30.10)/John Kelly

## **HOUSING AUTHORITY**

Lisa Larrabee, Executive Director

Office Hours: Mon. & Tues. 8 a.m. – 12:30 p.m.

& Wed. & Thurs. 11:30 a.m. – 4 p.m.

Meetings (on Second Wednesday of every month)  
at 19 Lowell Road, 7 p.m.

(978) 448-3962 Fax: (978) 448-5845

[grotonhousing@verizon.net](mailto:grotonhousing@verizon.net)

The Groton Housing Authority (GHA) is the local body responsible for the expenditure of State and Federal housing grants. We currently own and manage 20 units of State-subsidized rental housing for the elderly and disabled and eight units of rental housing for families. In addition to our State public housing inventory we also own nine units of rental housing for moderate-income families located on Sandy Pond Road. Our housing programs are subsidized and regulated by the Commonwealth and require no financial contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of four Commissioners who are elected by town residents to five-year terms and one who is appointed by the Governor. At the annual meeting of the Commissioners held in July of 2010, members were elected to the following positions: Brooks Lyman, Chairman; Alicia Hersey, Vice Chairman; Ellen Todd, Treasurer; Norma Millett, Asst. Treasurer; Daniel Emerson, Secretary. The Board meets on the second Wednesday of every month at 19 Lowell Road, 7pm.

Board member Alicia Hersey currently serves on the Groton Housing Partnership and Daniel Emerson represents the Housing Authority on the Community Preservation Committee.

Lisa Larrabee serves as the Housing Authority's Executive Director. Lisa has established regular office hours at the 19 Lowell Road office. They are Monday and Tuesday 8:00 AM to 12:30 PM and Wednesday and Thursday 11:30 AM to 4:00 PM. Lisa may also be reached by calling 978-448-3962, or emailing to [grotonhousing@verizon.net](mailto:grotonhousing@verizon.net).

The Commissioners and Staff hosted the tenth annual summer cookout and holiday get-together for our elderly, disabled and family tenants. Both events were well attended and enjoyed by all. The Residents of our Elderly/Handicapped programs have been meeting monthly with Debbie Thompson of the Groton Council On Aging for informative seminars on a variety of topics.

The Housing Authority continues to explore possibilities to expand the town's housing stock for low and moderate-income seniors, families and those with disabilities. CPA funds in the amount of \$25,000.00 were appropriated for pre-development studies to be conducted on a parcel of land owned by the Authority on Nashua Road. At this time the Groton Housing Authority continues to investigate the feasibility of developing this parcel of land for housing.

The Authority continues to work cooperatively with the Town on various affordable housing issues and has served as the local lottery agent for several first-time homebuyer affordable housing lotteries. The Authority also serves as the long-term monitoring agent for several affordable units, assuring that these units will remain affordable in perpetuity as stated in the deed restrictions.

Respectfully Submitted,

Brooks Lyman, *Chairman*

Alicia Hersey, *Vice Chairman*

Ellen Todd, *Treasurer*

Norma Millett, *Assistant Treasurer*

Daniel Emerson, *Secretary*



## PARK COMMISSION

Karen Tuomi, Administrative Assistant  
Meetings 2<sup>nd</sup> Wed. of Month  
Legion Hall, 75 Hollis Street  
(978) 448-1173

The Town of Groton's Park Commission continues to maintain and schedule use for all parks, commons and playing fields under its jurisdiction.

As in the past, the Park Commissioners worked closely with the Town's youth athletic leagues to insure that the fields under their jurisdiction are used to the maximum benefit of town residents. The Park Commission partnered with Groton Little League to sponsor a grant to the Community Preservation Commission for a lighted baseball field at Cow Pond. The grant was awarded and

work was begun on the "Field of Dreams" and is scheduled for completion with the opening of the 2011 season. The Commissioners would also like to express their appreciation to Lawrence Academy, Groton School and Groton-Dunstable Regional Schools for their cooperation in opening their fields for town use.



*Fire at Town Fields September 2010; photo by  
Bob Coleman*

The Smith Social Pavilion continues to be a valuable asset to the Town of Groton with increased use by residents. Some of these uses include weddings, birthday parties and public functions. Some of these public gatherings include housing the music for the Town's fireworks display and the New Year's Christmas Tree Bonfire. These are two of the most widely attended Town functions held during the course of the year. The Park Commissioners would also like to acknowledge the Town of Groton's Lecture Fund which sponsored the town fireworks display which this year was enjoyed in September.

The Christine Hansen Memorial Playground also falls under the jurisdiction of the Park Department. This Playground is enjoyed daily by residents of all ages.

As in the past, we are very pleased to continue our agreement with the Groton Riding and Driving Club and the Groton Pony Club at Hazel Grove Park. These groups maintain the Hazel Grove at no cost to the Town while all residents who enjoy horses may use it.

Respectfully submitted,  
Donald R. Black  
Donald Billingsley  
David Howes  
Jeffrey Ohringer  
Jonathan Strauss

## **PLANNING BOARD**

Michelle Collette, Land Use Director/Town Planner

Office Hours: Mon. –Fri. 8:00am-4:00pm

Meeting Every Thursday @ 7:30pm

(978) 448-1105 Fax: (978) 448 1113

planning@townofgroton.org

The Planning Board's jurisdiction is established in two state statutes, the Zoning Act, Chapter 40A, and the Subdivision Control Law, Chapter 41, Sections 81A-81GG. At the local level, the Planning Board's authority is defined in the Code of the Town of Groton, Chapter 218 Zoning, and Chapter 381 Subdivision of Land. Zoning amendments must be adopted by a two-thirds vote of Town Meeting. The Subdivision Regulations, Site Plan Review Regulations, Shared Driveway Regulations, and Scenic Roads Regulations are adopted and revised by a majority vote of the Planning Board after a duly advertised public hearing. The Zoning By-Law, Subdivision Regulations, Zoning Map, Station Avenue Overlay District Map, and Water Resource Protection District Map may be purchased in the Town Clerk's office.

During 2009, the Planning Board reviewed the following applications:

Approval Not Required Plans (ANR)	8
Preliminary Subdivision Plans	0
Definitive Subdivision Plans	0
Definitive Plan Modifications	2
Special Permit Applications	9
Special Permit Modifications	1
Site Plan Review	9
Planned Multifamily Concept Plans	0
Major Project Concept Plans	0
Rezoning Petitions	0

The Planning Board and its consultant, Community Opportunities Group, worked on the update of the Comprehensive Master Plan. The Board appointed 40 volunteers to work on eight Advisory Groups on the various elements of the master plan including Community Services and Facilities, Cultural & Historic Resources, Economic Development, Housing, Land Use, Natural Resources, Open Space & Transportation. The Board sponsored two public forums, one in May and one in November, with approximately 100 people attending.

The Board thanks member Tim Hess for his service on the Board and welcomes new member Jason Parent. The Board appreciates the Town Departments, especially the public safety officials, for their assistance and guidance throughout the year.

Respectfully submitted,

Raymond Capes, *Chairman*

George Barringer

Russell Burke

John Giger

W. Timothy Hess (resigned)

Jason Parent (appointed to fill vacancy)

Carolyn Perkins

Scott Wilson

Michelle Collette, Land Use Director/Town Planner

## **SEWER COMMISSION**

Patricia Dufresne, Business Manager  
Office Hours: Mon.-Fri. 8:00am-4:00pm  
Meeting 1<sup>st</sup> & 3<sup>rd</sup> Wed. 5:30pm  
(978) 448-1117 Fax: (978) 448-1123  
sewer@townofgroton.org

This is the seventeenth annual report of the Groton Sewer Commission. As of December 31, 2010, we have 585 buildings in Groton connected to the sewer system. We added 18 new customers this past year.

Groton wastewater treated at the Pepperell Wastewater Treatment Plant for the last five years averaged:

2006 – 48,010,000 gallons or 131,500 gpd  
2007 – 41,431,916 gallons or 113,900 gpd  
2008 – 47,189,749 gallons or 129,287 gpd  
2009 – 44,160,457 gallons or 120,988 gpd  
2010 – 43,264,894 gallons or 117,537 gpd

### **2010 Review**

Our flows to the Pepperell Treatment Plant in 2010 decreased slightly from the previous year. These results are encouraging given the unusually high rainfall and flooding conditions that were experienced during the early spring months. Renewed attention to inflow/infiltration remediation is planned for Fiscal Year 2012 and should be instrumental in continuing the downward trend in overall flow rate. The Sewer Commission continues to keep a careful eye on new requests for sewer capacity in Groton. Our position with respect to available capacity at the treatment plant remains limited for the foreseeable future.

In 2009, the Department of Environmental Protection authorized a reduction in the frequency of Pepperell DPW inspections of Groton sewer pump stations. Daily monitoring was reduced from seven days a week to five days a week for a trial period of six months. This trial period has been successfully completed, and we are now working with DEP to reduce the inspection frequency by one additional day. Reducing the frequency of these inspections lowers our staffing requirements and significantly cuts our operating costs.

In July of 2010, The Sewer Commission was pleased to implement a decrease in the wastewater rates charged to its customers. The first rate tier was decreased from \$11.44 to \$10.92, a reduction of 4.5%. We are continually working to streamline operations as well as to carefully plan capital projects so as to ensure that our customers are charged the lowest possible use rates at all times.

The Groton Sewer Commission would like to take this opportunity to thank Mrs. Jane Peterson for her more than 14 years of dedicated service to the Department. After a long and successful career with the Town of Groton, Mrs. Peterson chose to retire in August of 2010. Mrs. Peterson brought a wide array of skills and knowledge to her work for the Commission. She set a standard for cheerfully providing outstanding customer service to the residents of Groton. While we will very much miss her contribution to the Department, we of course wish her a relaxing and enjoyable retirement.

As always, we extend our thanks to the Pepperell DPW and its employees for their continuing cooperation and support and also to the Groton Water Department for its help during the year.

Respectfully submitted,

James L. Gmeiner, *Chairman*, Dolores I. Alberghini, *Vice Chairman*, Thomas Hartnett, *Clerk*

## **TOWN CLERK**

Michael Bouchard, Town Clerk

Office Hours: Monday 8:30 am – 7:00 pm; Tuesday – Thursday 8:30 am – 4:30 pm;  
Friday 9:00 am – 4:00 pm; September – June Every 1<sup>st</sup> & 3<sup>rd</sup> Saturday 9:00 am – Noon  
(978) 448-1100 Fax: (978) 448-2030  
townclerk@townofgroton.org

In 2010 the Clerk's office administered the town census to approximately 4800 households (utilizing the Commonwealth's Voter Registration Information System, VRIS) and represented the town in Federal Census activities. The information provided by the Town Census is statically important as well as being the basis for updating the annual Voter List. Distribution of the Census and compilation of the data is required by Massachusetts State Law.

The population in Groton as of December 31, 2010 is 10,772 with 7,352 registered voters, an increase of approximately 1% and 0.5% respectively over 2009. In 2010 the office also, qualified 46 public commissioners, administered the oath of office to 290 appointed officials, administered the oath of office to 25 elected officials, performed 431 registered 1,341 dogs, accepted 549 passport applications and issued approximately 857 transfer station stickers on behalf of the Department of Public Works. Acting as the Town's Register of Vital Records, the office recorded, 67 Births, 55 Deaths and 58 Marriages in 2010.

Two Annual Town Meetings were held during 2010-Spring (April 26<sup>th</sup>) and Fall (October 18<sup>th</sup>). Four elections we conducted: A Special State Election (January 19<sup>th</sup>) called to fill the seat formerly held by Edward M. Kennedy, the Annual Town Election (May 18<sup>th</sup>), the biennial State Primary (September 14<sup>th</sup>) and State Election (November 2<sup>nd</sup>). The fall state elections included elections for Governor, State Representative and State Senator. Both Representative Robert Hargraves and Senator Steven Panagiotakas retired, creating a unique situation with both seats having no incumbent. Representative Sheila Harrington (Groton) and State Senator Eileen Donahue (Lowell) won election. We thank Representative Hargraves (16 years of service) and Senator Panagiotakas for their service, and look forward to working with our newly elected officials. The Special State Election had 69% voter turnout, the Annual Town Election, 38%; the State Primary, 24% and the State Election, 67%.

Pursuant to new state statutes, the Clerk's office implemented new procedure to help the Town comply with the Open Meeting, Conflict of Interest and Campaign Finance Laws. Transition to these new procedures were relatively smooth, thanks in large part to a dedicated office staff and a cooperative audience.

The Clerk's office implemented a QuickBooks financial system for transaction management, and is in the process of defining and implementing web based Open meeting Posting, Dog Registrations and Historic Records Archive systems. We are excited by these changes and are thankful for the help of Jason Bulger (IT Director), Steve Webber and Jim Dishington (IT Volunteers).

The Office of the Town Clerk wishes to thank the many volunteers, partners, election workers (40), committee members and Town department staffs for cooperation, and assistance in 2010. Special thanks goes to hardworking and very effective Assistant Town Clerks; Nancy Pierce and Marcy Birmingham.

In 2010, the Clerk's Office have turned over the following amounts to the Town and State Treasuries: Dog License Revenue- \$14,022; Passports \$13,100; Fees \$8,971; Totaling \$36,093. Transfer Station and Trash bag fees collected: \$26,400. It's been our privilege to serve the people of Groton during 2010, and we look forward to an exciting and productive 2011.

Respectfully submitted, Michael F. Bouchard, *Town Clerk*

## **WATER DEPARTMENT**

Thomas D. Orcutt, Water Superintendent  
Office Hours: Mon. –Fri. 8:00am-4:00pm  
Meeting 2<sup>nd</sup> & 4<sup>th</sup> Tues. 7:30p,  
(978) 448-1122 Fax: (978) 448-1123  
water@townofgroton.org

The Board of Water Commissioners is pleased to make the following report for the calendar year ending December 31, 2010 to the water rate payers and citizens of the Town of Groton.

The water department staff continues to work very hard optimizing the Baddacook Iron & Manganese Treatment Facility. Since the implementation of the S.C.A.D.A system (Supervisory Control and Data Acquisition) the water department has been able to automate its pumping and treatment operations and alarm systems. This may potentially lead to savings in the staffing of the facilities and for after hours Call-Outs with Department of Environmental Protection approval. The Baddacook Pond Cistern was mechanically cleaned by scuba divers in July of this year. The Whitney Pond Well #1 was also thoroughly cleaned in December. The process of cleaning the wells should occur every three to five years in order to restore the developed well to its maximum yield.

Water conservation and irrigation continue to play a very significant role in the operations of the water department. This is an ongoing effort of the department in order to remain in compliance with our registered and permitted water withdrawals with the Commonwealth. The Board of Water Commissioners voted a Voluntary Water Conservation Program for all outside water use between June 1<sup>st</sup> and September 30<sup>th</sup> for 2010. In August, following the Superintendent's recommendation, the Commissioners modified the "Voluntary" Water Conservation Program to a "Mandatory" Program. Many communities followed suit and in September, the Commonwealth issued a "Drought Watch" for the entire state.

The Department of Environmental Protection (DEP) regulates all public water supply systems. Recent DEP changes have included Emergency Response Planning, Chemical Control Strategies and the Groundwater Rule. The water department has complied with each new regulation that has been applied. The water department continues to improve on all facets of water quality to ensure the public that the drinking water supply system meets or exceeds all DEP and EPA regulatory standards.

### Statistical Information - Period ending December 31, 2010:

Total Gallons of water pumped	170,919,300 Gal. per Year
Ave. Daily Consumption	0.468 Million Gal. per Day
Max. Daily Consumption – July 7th	1.279 Million Gal. per Day
Accounts	1,818
New Accounts	22
Water Mains	51.2 Miles
New/Replaced Water Mains	0.2 Miles
Total Hydrants (Public and Private)	373 Hydrants
New/Replaced Hydrants	2 Hydrants

The Water Department wishes to thank the following departments for their continued cooperation and assistance in the daily operations of the water supply system: Office of the Town Manager, Electric Light Department, Highway Department, Land Use Departments, Police & Fire Departments and the Sewer Department.

The Board wishes to thank Water Commissioner Michael Brady for his 3 years of service. In addition, the entire Water Department staff and the Board of Water Commissioners wish to thank Mr. Christopher Coutu for his six years of dedicated service to the Department. Mr. Coutu provided a great deal of support in a number of areas including construction, environmental compliance, water conservation, grants, and GIS/IT support for the Water Department, Light Department and Planning Office. In addition, Mr. Coutu created the Water Department's Web site that you see today and published our annual Consumer Confidence Report. The staff thanks Mr. Coutu for his years of dedicated service and wishes him well in his future endeavors.

Respectfully Submitted,

Water Department Staff:

Thomas D. Orcutt, *Water Superintendent*  
Patricia A. Dufresne, *Business Manager*  
George E. Brackett, *Senior Water Technician*  
Stephen J. Collette, *Senior Water Technician*

Board of Water Commissioners:

Gary W. Hoglund, *Chairman*  
Lawrence W. Swezey, *Vice Chairman*  
Alvin B. Collins Jr., *Member*



*Entry to the 2010 Amateur Photo Contest by  
Zoe Harris of snowshoeing venture in the  
forest surrounding Bertozzi Falls, West  
Groton.*

# GROTON'S MUNICIPAL OFFICES



*3<sup>rd</sup> Place Winner of the 2010 Amateur Photo Contest by Jane R. Allen:  
A photo of Gibbet Hill Castle.*

<b>Accountant</b>	<b>32</b>
<b>Building &amp; Zoning Department</b>	<b>33-34</b>
<b>Conservation Commission</b>	<b>35-36</b>
<b>Council on Aging</b>	<b>37-38</b>
<b>Dep't of Public Works</b>	<b>39-40</b>
<b>Fire Department</b>	<b>41-42</b>
<b>Groton Pool &amp; Golf Center</b>	<b>43</b>
<b>Historic Districts Commission</b>	<b>44</b>
<b>Information Technology</b>	<b>45</b>
<b>Inspector of Animals</b>	<b>46</b>
<b>Human Resources/Personnel</b>	<b>47</b>
<b>Police Department</b>	<b>48-50</b>
<b>Tax Collector/Treasurer</b>	<b>51-53</b>
Total Principal 2010	52
Tax Receivables	53
<b>Veteran's Service Officer</b>	<b>54</b>
<b>Zoning Board of Appeals</b>	<b>55</b>



## **ACCOUNTANT**

Valerie Jenkins, Town Accountant  
Office Hours: Mon. –Fri. 8:00am-4:00pm  
(978) 448-1107 (978) 448-1115  
accountant@townofgroton.org

The following financial report summarizes Fiscal Year 2010 (period ending 6-30-2010).

**General Fund:** The General Fund ended the year with a favorable fund balance, generating \$818,654 of “free cash” or a 2.8% excess when compared to the FY 10 General Fund budget of \$29,286,141. The “free cash” amount is 28% higher than last year’s number, reflecting some unusual, one-time, advantages related to State grants for Dispatch Services which offset about \$70,000 in labor costs for that department. The “free cash” total also includes approximately \$200,000 in unexpended free cash from the previous year’s certification. Cautious use of appropriations in general led to more than \$400,000 in unexpended funds, notably in liability and health insurances, retirement estimates, and legal fees. Finally, the reserve fund also returned more than \$100,000 to the free cash total. This stands in contrast to the decreases in Cherry Sheet Aid and slow-to-recover local receipt totals. Strict budgeting and active review of appropriation balances helped the Town finish the year in a positive manner.

**Other Funds:** The Town’s other funds – Gift, Grant, Revolving, Receipts Reserved, and Trusts – all closed the year with positive balances, except for a small deficit in one reimbursable grant. This has no significant effect on Free Cash.

**Community Preservation Fund:** The State continues to match local CPA surcharges; however, 100% matching has now dropped to less than 50%. Collection of CPA surcharge is excellent; with slightly over \$14,000 left uncollected at year end. There are currently ten active CPC projects, as well as the Surrenden Farms debt service on the books. This fund continues to comprise a significant portion of the Town’s “non-general fund” area of the balance sheets.

**Enterprise Funds:** Water and Sewer Funds both ended the year with favorable balances. Again, detailed analysis is beyond the scope of this report. However, in general terms, the Water Department closed the year with \$107,483 in free cash, or an excess of 10.2% compared to the FY 10 budget of \$1,046,525. This represents a drop of 30.6% from last year’s “free cash”, continuing a decline of several years. In part this is due to planned use of reserves to help underwrite the debt service related to a large infrastructure upgrade project. The Sewer Department’s free cash was certified at \$710,124 or an excess of 86% compared to the FY 10 budget of \$822,411. This represents a small increase of 3% over last year’s free cash number. As in past year, this excess comes in part from unexpended prior year free cash as well as early payoffs of non-debt related betterment fees for the Boston Road and Old Ayer Road sewer lines. The portion of these payoffs related to the actual construction of the sewer lines is held in reserve against future debt service payments. However, General Betterment Facility fees and Capacity Access fees accrue to the fund balance in order to offset future infrastructure needs.

**Reserves:** The Town’s Stabilization Fund ended the year at more than a million dollars. The Capital Stabilization Fund has just over \$500,000 including \$345,100 held in reserve against the FY 11 budget. The Conservation Fund balance is just over \$700,000.

Valerie Jenkins, *Town Accountant*

***SEE APPENDIX FOR ACCOUNTANTS REPORT***



## **BUILDING & ZONING DEPARTMENT**

Mark Dupell, Building Commissioner/Zoning Enforcement Officer

Dpt. Hours: Mon.- Fri. 8:00am-4:00pm

(978) 448-1109 Fax: (978) 448-1113

building@townofgroton.org



*-Photo by Karen Riggert*

The Building Department is charged with enforcing the State Building Codes and the Town of Groton Zoning By-Laws. Our goal is always to ensure the safety and quality of life for the residents and visitors of Groton. We are resident and contractor friendly and are available to answer your questions or concerns.

**Please feel free to call us or stop in on the 2<sup>nd</sup> floor at Town Hall.**

The Department personnel consist of:

Mark Dupell, *Building Commissioner / Zoning Enforcement Officer*

Donald Kinney, *Local Inspector*

Paula D. Martin, *Land Use Administrative Assistant*

Edward Doucette, *Electrical Inspector*

Robert Friedrich, *Gas / Plumbing Inspector*

Lou Gaskins, *Grace Strand, Senior Work Credit Program Volunteers*

The Department is open Monday thru Friday, 8:00 am to 4:00 pm. All building, electric, gas and plumbing permit applications may be submitted during those times.

Building and electric inspections may be requested in person, or via telephone. The office telephone number is: 978-448-1109. Messages may be left at any time.

Gas / plumbing inspections are requested directly via the inspector at 978-772-7354, Monday through Friday, 7:00 AM to 9:00 AM.

**As always, the Building Department would like to thank all the Town officials and Town Hall staff that we have worked with during the past year.**

An updated report of the Department's activities, including the year 2010 follows.

**Building & Zoning**

	<b><u>2008</u></b>	<b><u>2009</u></b>	<b><u>2010</u></b>
Value of Construction	\$13,511,469.00	\$12,225,721.00	\$19,146,586.
Permit Fees Collected	\$132,128.72	\$138,900.50	\$268,172.89
Permits Issued	358	309	366
Inspections Performed	768	579	765
<b><u>RESIDENTIAL</u></b>			
Single Family Homes	12	21	35
Two Family Homes	0	2	1
Multi-Family	1	0	5
Additions	57	30	30
Renovations	209	166	204
Accessory Buildings	29	30	18
Demolitions	2	4	6
<b><u>COMMERCIAL</u></b>			
New	0	2	0
Additions	0	1	0
Renovations	8	22	10
Accessory Buildings	0	1	0
Demolitions	2	0	0
Communication Towers	0	0	0
Animal Inspect. Certif.	82	77	79
Farm Labor Certif.	1	1	1
Home Occupation Certif.	27	15	20
Wood Stove Permits	52	18	20
<b><u>Electric</u></b>			
Permit Fees Collected	\$26,862.00	\$21,692.00	\$33,213.00
Permits Issued	293	247	313
Inspections Performed	449	346	499
<b><u>Gas</u></b>			
Permit Fees Collected	\$7,522.00	\$6,527.00	\$10,167.00
Permits Issued	137	131	178
Inspections Performed	120	111	189
<b><u>Plumbing</u></b>			
Permit Fees Collected	\$12,151.00	\$8,601.00	\$15,941.00
Permits Issued	161	114	179
Inspections Performed	161	118	232

## **CONSERVATION COMMISSION**

Barbara Ganem, Conservation Administrator

Meetings 2<sup>nd</sup> & 4<sup>th</sup> Tues 7:00pm

(978) 448-1106 Fax (978) 448-1113

[conservation@townofgroton.org](mailto:conservation@townofgroton.org)



*Entry to the 2010 Amateur Photo Contest by Barbara Ganem:  
A photo of an Elm Tree on Gibbet Hill.*

The Conservation Commission was established in 1963 “for the promotion and development of the natural resources and the protection of the watershed resources” of the Town (Conservation Commission Act, MGL Ch. 40, §8C). The Commission is responsible for the administration of the Wetlands Protection Act (MGL Ch.131, §40) and Regulations (310 CMR 10.00) and the Town of Groton Wetlands Protection Bylaw (Ch. 215 of the Town Code) which became effective in 2001. Any person intending to alter any area in or within 200 feet of a river or perennial stream or in or within 100 feet of a wetland (intermittent stream, creek, lake, pond, swamp, marsh, bog, or wet meadow) must file a Request for Determination of Applicability or a Notice of Intent with the Commission. Minor projects (decks, utility installations, tree cutting, removal of non-native, invasive plants, etc.) that involve minimal or temporary intrusion into the 100-foot buffer zone of wetland resource areas require the filing of a Request for Determination of Applicability before the work commences.

During 2010, the Commission processed 18 Notices of Intent and 32 Requests for Determination of Applicability under the Wetlands Protection Act and the Groton Wetlands Protection Bylaw. Many of these projects included additions, pools, or septic

system upgrades while two new single family houses were approved. Aquatic weed harvesting on Massapoag Pond was approved as a management strategy for this Great Pond. The Great Ponds Advisory Committee has developed management plans for several other Great Ponds, including Baddacook Pond, Martins Pond, and Whitney Pond, the approval of which is under review by the state Areas of Critical Environmental Concern (ACEC) Program to assure the continued ecological functioning of these important water resources.

In the area of land management, the Commission is grateful to Eagle Scout Kyle Ames who constructed a free-standing kiosk/sign marking the trail entrance to Surrenden Farm on Shirley Road. The public is greatly assisted in locating conservation lands in Groton by the new “Conservation Properties Map” created by and mailed to all residents by the Groton Conservation Trust. The Conservation Commission and Groton Water Department are working with a licensed forester to develop a comprehensive plan for sustainably managing forested tracts owned by the Town. This effort will involve public meetings and site walks to help citizens understand the value of actively managing large parcels with a view to wildlife

habitat improvements and recreational opportunities. Commissioners have encouraged the posting of signs prohibiting unauthorized ATV traffic as a first step in controlling erosion to sensitive wetland resources as well as damage to public trails. Several conservation land fields are now leased out for agricultural uses both to provide open grassland wildlife habitat and sustainably manage these resources.

Monitoring conservation-restricted parcels is an on-going Commission commitment. Examples of such properties include Gibbet and Angus Hills and the Allens Trail Conservation Area owned by the New England Forestry Foundation. Checking the bounds, identifying any encroachments, and assuring that landowners adhere to the conditions of their individual conservation restriction are critical elements in the monitoring process. Photographs help document existing conditions for future monitoring efforts to protect the public interest in these lands in perpetuity.

The Commission was pleased to receive Town Meeting approval as well as approval for 60% reimbursement of the acquisition cost by the state Land Acquisition for Natural Diversity (LAND) grant program of a 52-acre parcel on Old Dunstable Rd. This purchase will protect land within Zone II of the Watershed Protection District, significant habitat for rare species, and much of the eastern shore line of Baddacook Pond. The Town does not expect to make the actual acquisition until 2011 when the Commission will prepare a management plan for wildlife protection and recreational use of the property as part of the approval process for reimbursement. Leveraging Community Preservation funds with LAND grants makes the Town's money go much further in the effort to protect open space.

Member Marshall Giguere has spearheaded an effort to attract volunteers to steward individual conservation parcels owned by the Town. A visit to a vernal pool in April was an opportunity for participants to view the egg masses of the rare Blue-spotted salamander. Future activities are planned, including identification of invasive plant species, a forestry management talk, and site walks to individual parcels. The public is encouraged to attend these events, and it will be a benefit to the Town to have more residents who are willing to keep an eye on individual parcels. Please contact the Commission office at 978-448-1106 if you would like to participate.

The *2005 Open Space & Recreation Plan* has been updated and approved through 2012. We are undertaking, in conjunction with the Master Plan consultants, a more extensive update in spring, 2011. An important component is the community survey where residents have an opportunity to provide input on management and acquisition of conservation and recreational properties. The Commission was saddened to lose members Ryan Lambert and Wayne Addy this year, but welcomes Nadia Madden and Bill Neacy to the board.

Respectfully submitted,

Bruce Easom, *Chairman* (appointed in 2003)  
David Pitkin, *Vice Chairman* (appointed in 2008)  
Nadia Madden, *Clerk* (appointed in 2010)  
Craig Auman (appointed in 2001)

Marshall Giguere (appointed in 2004)  
Peter Morrison (appointed in 1991)  
William Neacy (appointed in 2010)  
Barbara Ganem, *Conservation Administrator*

## **COUNCIL ON AGING**

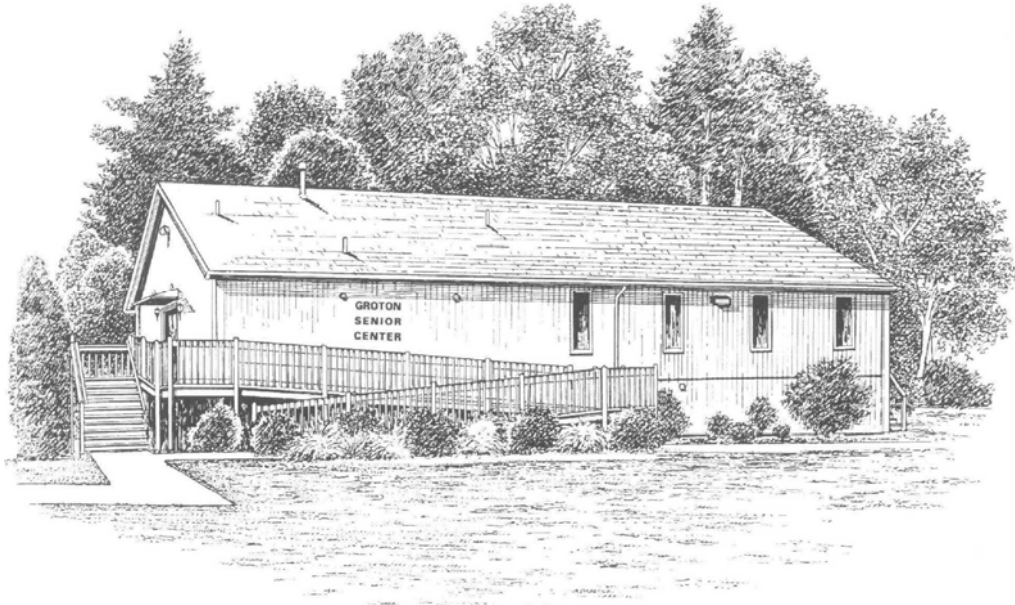
Martha Campbell, Certified Director

Hours: Mon-Fri 9:00am – 3:00pm

Council on Aging Board Meetings 1<sup>st</sup> Mon @ 9:30am

Location: Senior Center, 163 West Main Street (Rt. 225)

Main: (978) 448-1170 Fax: (978) 448-3660



The Groton Council on Aging has a mission statement: “Enriching the lives of senior citizens by providing opportunities for learning, leisure, creativity, health and fitness, information and referrals, and social services.” To this end, in the year 2010, we have continued to meet the growing needs of the senior population and serve our mission.

The Outreach program works to meet the needs of the senior citizens in the town of Groton. The programs that directly support the seniors are covered by outreach– whether it is delivered meals, social services, or public education. Through a cooperative effort with AARP, volunteers offer help with tax preparation for all low to middle income residents. Utilizing the strong connection with Triad, the Outreach program includes Community Education such as distributing important information through our “Survival Kits” and offering “Home Safety Checks” to single family homes and presentations to our Senior Housing communities. The focus is on safety for seniors now and in the future. By working with other agencies and town departments and through education and advertisement, the program encourages all seniors to access the services that are available to them. Utilizing the “Senior Center Cable Program”, the Outreach program offers community education specifically targeted to those who are homebound. The Outreach programs are many and depend heavily on volunteers who serve as kitchen and senior center workers, drivers for meals and appointments, visitors to the homebound, and many other valued positions. We work in collaboration with area churches and schools to offer help with chores to our homebound seniors. Volunteers are an extension of the staff and without committed volunteers we could not offer the services that we do.

The Center offers a noontime meal (prepared by our volunteers) Monday through Thursday with a special program following the meal on Wednesdays. The Groton Woman’s Club continues to cook and donate meals one Wednesday a month. Our monthly Veteran’s Breakfast has grown significantly and includes breakfast (prepared by town hall volunteers) with a speaker that talks about Veteran’s issues.

Some of the annual special events and meals are offered by the Gibbet Hill Grill Holiday Dinner, Groton Police Department's Picnic, Groton–Pepperell Rotary Club's Picnic, and Senator Steven Panagiotakos' Picnic. This year has brought a significant increase of seniors who now enjoy the home cooked meals of these generous groups.

Groton Senior Center Programs focus on total wellness. The wellness programs offered are as follows: Weight Watchers, Flu Clinic, Ask the Nurse monthly sessions, Strength Training, Yoga, and Tai Chi, Beginning Computer classes, and Vigorous Mind brain exercise program. We add new programs as interest and funding is available. We also offer Beginners Hand Quilting, Decorative/Glass Art Painting Class, Hand & Foot Cards, Bridge, Ballroom Dancing, and free swimming at the Groton School Pool for Groton Seniors.

Our Weekly Wednesday Special Programs provide activities, entertainment, and cultural events such as professional musical and theatrical performances, dances, health clinics, medical insurance information sessions, travel presentations, slide shows, movies, educational lectures and presentations on health, safety, and legal concerns for seniors. Some of our programs are supported by the Groton Trust Fund, Community Foundation of Fitchburg, and The Friends of the Groton Elders. We offer live Cable Educational Lectures, Discussion Groups, Book Club, Health Clinics, Exercise and Wellness Programs, a Knitting Club, ("The Knit Wits")

Our recently established GCOA Van is available Tuesdays, Wednesdays, and Thursdays (15 hours per week), with an occasional special day trip. The Van can be used by Groton Seniors for transportation to and from the Senior Center, shopping and medical appointments, and social trips. There is a \$3.00 roundtrip fee, for in town and \$4.00 roundtrip for out of town, scholarships are available to those that need them.

Annually, the COA receives its Formula Grant from the Executive Office of Elder Affairs. This year the amount is \$6,664. This grant helps to fund a portion of the Outreach coordinator's wage. The Senior Center continues to have a high degree of participation, volunteerism and enthusiasm. In 2008 the Council on Aging completed the National Accreditation process. This certification ranks us in the top 1% in the nation and top 3% in Massachusetts. This stamp of excellence is an honor for the Town of Groton. We will come up for re-accreditation in 2013.

The Groton Council on Aging establishes yearly goals in order to continue its mission to support the seniors of Groton.

Respectfully submitted,

Council on Aging Board: Fran Goldbach, *Chairman*; Michele Theroux, *Vice Chairman*; Onorina Maloney, *Secretary*; Carl Flowers, *Treasurer*; Members: Hester Newbury; Maydelle Gamester; Mildred Wells, Cynthia Thompson and Charlotte Carkins.

Council on Aging Staff: Martha A. Campbell, *ME., Certified Council on Aging Director*, Deborah Thompson LSW, *Outreach Coordinator Certified*; Stacey A. Shepard Jones, *Administrative Assistant*; Al Higgins, *Maintenance Department* and Hal Burnett, *Van Driver*.



## **DEPARTMENT OF PUBLIC WORKS**

R. Thomas Delaney, DPW Director  
500 Cow Pond Brook Road; P.O. Box 1111  
(978) 448-1162 Fax: (978) 448-1174  
highway@townofgroton.org

I am pleased to submit the annual report for the Department of Public Works. The Departments that were consolidated and are now under the DPW are Highway, Transfer Station, Tree and the Building Maintenance Departments. The employees in these departments are all hard working and dedicated and, as always, have my thanks for doing a great job.

### **Highway Department**

The following were some of the accomplishments of the highway department. There were numerous roads that were resurfaced this year including sections of Pepperell road. Nashua Road, Longley Road, and West Main Street were the bulk of the major projects done by the department. Along with this was a great deal of preventative maintenance that will keep our roads together longer and save us money in the long run. Drainage improvements as well as other spot improvements add to our daily duties which keep our construction season filled every year.

The mowing of our parks and commons and the beautification of our public areas is always a priority and a great deal of effort is put into them. Our commons and parks are the gateways to our community and I believe that they show our commitment to the character of the town. Are playing fields are used by the young and old and get almost daily use so it is important to keep them neat and tidy. A lot of work and thanks go to the garden club for helping us in the rehabilitation of the gardens in front of the Town Hall. Once again we have dedicated volunteers that help us add the finishing touches on these areas help with the details we can get to.

Your hard work and dedication is appreciated.

### **Transfer Station**

Operations here continue to be smooth and it shows in our recycling numbers. With a steady recycling rate of around 30% we are above average for the area. We had a over 600 tons of recyclable material processed, marketed and sold by the Town and by finding new vendors and creative ways to reduce our waste, we have brought our revenues up and our disposal costs down. We were awarded a grant this year from the Mass Department of Environmental Protection for the construction of a Regionalized Recycling Center. With this center, we will be able accept materials from other municipalities, in bulk, then bale and market the product. This will add revenue to the town as well as, hopefully in the long run, create more jobs in this growing field.

### **Building Maintenance**

Duties of this department are mostly routine with inspections, cleaning and normal wear and tear issues consisting of the majority of work. Major work this year included renovations at the public safety including a evidence processing area, building and exterior work at the senior center as well as other preventative measures in all buildings. Below are some of the basic duties of the department.

- All mandatory annual testing, inspections and preventive maintenance completed on emergency generators, alarm systems, fire suppression sprinklers, fire extinguishers and elevators for this year.
- All annual preventive maintenance on HVAC systems, both gas and oil operations at the Public Safety Building, Town hall, Senior Center, Legion Hall and Fire Stations #1, #2, and #3.
- Maintained the exterior and interior of the P.S.B., Town Hall, Legion Hall and the Senior Center. .
- Janitorial duties are completed at the sites above, as well as the public area at the Lost Lake Fire Station and Highway Department.



-Photo by Karen Riggert

### **Tree**

We are and will still be cleaning up from the storm

2 years ago, which is not yet complete, the planting of new trees were carried out. 25+ trees were planted in many areas of town with our kick off being Arbor Day on Prescott Common with a Buckeye. With over 125 miles of roads, our trimming is widespread and ongoing. Ground trimming as well as aerial bucket work with the removal of dead and dying trees is an ongoing project. Our roadside mower was out most of the summer clearing and mowing. We were able to trim with ground crews and mow over 30 miles of roadway. The following accomplishments were achieved by the DPW working in conjunction with the Tree Warden. The Friends of the trees are also on my thanks list for all they do from watering trees to organizing Arbor Day and helping with the Tree City Certification. My hat is off to you all.

### **Season Accomplishments**

Tree planting on Arbor Day was done on Prescott Common. With an additional 25+ new trees planted this year, we will continue replacement of our Ice Storm damaged trees. Normal business of the Tree Warden in conjunction with the DPW was carried out through the year. These tasks include, trimming and pruning as well as aerial bucket work and the removal of dead and hazard trees. Road side mowing is a constant and aids in the removal of sucker trees and invasive species.

Respectfully submitted,

R. Thomas Delaney, *DPW Director*



## **FIRE DEPARTMENT**

Chief Joseph Bosselait  
99 Pleasant St., Groton, MA  
General Calls: (978) 448-6333  
Emergency: 911 fire@townofgroton.org  
Cell Phone Emergency: (978) 448-5555

The Groton Fire Department responded to over 1100 emergency incidents and over 600 inspections in 2010, a 13.5% increase in calls. The department continues to provide the citizens of Groton with excellent Fire, Rescue and Emergency Medical Services. The dedicated men and women of the department responded to structure fires, hazardous materials situations, smoke detector activations, carbon monoxide alarms, motor vehicle accidents and medical emergencies. Members of the department stood by for numerous mutual aid requests by area towns for fire & medical coverage, blasting details, parades and fire/safety details for large events and fireworks throughout the year.

2010 brought Groton weather related issues from Mother Nature that were out of our control. During the spring we were inundated with rain, rain and more rain. We had so much rain W. Groton was cut off from the rest of the town. The Chief covered the W. Groton end of town and Deputy Chief Clarence Jefferson covered remainder of the town, the fire department pumped out dozens of basements multiple times. The summer months brought heat and drought which means brush fires. The department definitely fought many brush fires this summer, the largest was 40 acres along with a 20 acre, 15 acre and multiple smaller ones which required multiple area towns to assist Groton to contain and extinguish these brush fires.

The SAFE (Student Awareness of Fire Education) continues to be extremely successful. Firefighters worked closely with students from the high school to show the dangers of drinking and driving. At a school assembly, they simulated a drunk driving accident so the students could see first hand the tragic results of drinking and driving. In addition, the Goss family of Dunstable shared the story of their son Ben who was paralyzed in a motor vehicle crash two years ago. Their message raised awareness among the students that the decisions they make can impact their family, friends and the community.

This year we had the opportunity to do a few live burn trainings right in town. Live Burn Trainings benefit the firefighters and EMTs in so many ways, with a "controlled fire" it allows firefighters to train with real fire conditions under close supervision and EMT's to setup and run a "Rehab" station to check out and monitor the Firefighters as they exit the fire training evolutions. These training fires were held at the following locations, Townsend Rd, Taylor St and car fires training at DPW.

Groton Fire Department "Cares Enough to Wear Pink" made the headlines in the newspaper this past October. Members of the dept wore "PINK" to show their support for breast cancer awareness month.

The Fire Department would like to recognize the following agencies for their assistance and cooperation throughout the past year: State Fire Marshal, Stephen D. Coan, Public Safety Dispatchers, the Highway, Police, and all Municipal Departments. In closing, the Fire Department wishes to thank the residents of Groton for the continued support and confidence expressed throughout the year. I wish to thank all the men and women on the Groton Fire Department who volunteer and sacrifice time away from their families in order to serve our community when called upon.



## **Groton Fire Department**

### **2010 Officers**

*Chief Joseph Bosselait  
Fire Deputy Chief Clarence Jefferson  
EMS Deputy Chief John Walsh*

Acting Fire Lieut Michael Culley  
Acting Fire Lieut Susan Daly  
Fire Lieut James Emslie  
Fire Lieut Tyler Shute  
Fire Lieut Bill VanSchalkwyk

EMS Capt Anthony Hawgood  
EMS Lieut Susan Daly  
EMS Lieut Larry Thompson

### **Firefighters & EMT's**

Brian Alcott  
George Brackett  
Brad Cain  
Arthur Cheeks  
Daniel Coelho  
Paul Coss  
James Crocker  
Michael Culley  
Timothy Cunningham  
Brian O. Downes  
David Dubey  
Jonathan Duffy  
Kevin Dutile  
William Edmonds  
David Fitzgerald  
David Flynn  
Jason Grennell  
James Horan  
Gregory Iannacci  
Mark Imbimbo

Anna Januskiewicz  
Roy Johnson  
David Kane  
Kenneth Lefebvre  
Geza Lengyel  
Catherine Lincoln  
Michael MacGregor  
Andrew Mahoney  
Paul McBrearty  
Kathy Morin  
Kevin Pezanowski  
Betsey Reeves  
Peter Staffon  
James Stefely  
David Stevens  
Steve Tervo  
John Tuomi  
Daniel VanSchalkwyk  
Robert VanSchalkwyk

### **Probationary Firefighters & Probationary EMTs**

Charles Bassett  
Stephanie Hamelin  
Richard Marshall  
James Mazzola  
Stephanie Hamelin

Alizon Meikle  
Benjamin Podsiadlo  
Richard Racicot  
Eric Smit

## **GROTON POOL AND GOLF CENTER**

Robert M. Whalen, General Manager

94 Lovers Lane

Telephone: (978) 448-3996

www.grotoncountryclub.com

At the October Town Meeting voters approved the incorporation of the Groton Country Club as a regular department of the Town. The Groton Country Club Authority was dissolved and overall management responsibility is now vested with the Board of Selectmen. As part of the departmental transition the club was renamed the **Groton Pool and Golf Center**.

The Center is a public, affordable, community recreational resource open to all residents of Groton and the surrounding communities. The Center includes a nine hole links style golf course, a heated swimming pool, summer camp programs, a snack bar/lounge and a reception hall for events. The Center offers a variety of summer programs including a Swim Team, Group and Private Swim Lessons, a Junior Golf Academy, and a Summer Day Camp Program.



-Photo by Karen Riggert

Season passes for the use of either or both the pool and golf facilities are available and allow holders unlimited use of these facilities. Daily activity fees allow for the use of either on a single day basis. Groton residents are afforded favorable price discounts on both season passes and daily pool and golf activity fees. The Center is financially self-reliant and depends on season pass sales, daily activity fees, and summer program fees to cover all operating costs.

This year the ***Fairways*** reception hall and kitchen facility was refurbished and was the venue for a number of fun events including the Groton Dunstable 40<sup>th</sup> High School Reunion, the A List Comedy Show, The Groton Police Association Comedy Night, and numerous parties, weddings, and celebrations. The Center is supportive of a number of community organizations and has hosted events and meetings of the Groton Pepperell Rotary, the Groton Master Plan Forum, the Groton Garden Club, the Groton Board of Trade, The Town of Groton Employee Outing, and a host of local school based athletic programs.

The Center appreciates and thanks its many supporters who have given generously of their time, energy, counsel and resources to help sustain and energize our programs this year. We invite you to join your friends and neighbors and make use of your community recreation center.

Respectfully submitted,

Robert M. Whalen, *Manager*

## HISTORIC DISTRICTS COMMISSION

Paula Martin, Land Use Administrative Assistant

Meetings 3<sup>rd</sup> Tues. of Month @ 7:30pm

(978) 448-1109 Fax(978) 448-1113

building@townofgroton.org



*Entry to the 2010 Amateur Photo Contest Pam Smethurst:  
A photo of the view from Gibbet Hill Castle.*

The Historic Districts Commission (HDC) maintained its members during 2010, consistent with the previous year. Similarly, the Commission received fewer total applications as compared to earlier years. Applications were considered relative to their appropriateness within Groton's historic context, and public hearings were held for substantive work, as required. The Commission issued ten Certificates and approved three signs.

Notable projects approved this year, include: approval of scoreboards for Lawrence Academy's playing fields along Main Street; use of fiber-cement clapboard siding at Sunset Farm;

the realignment of the Rt. 40/Rt. 119 intersection, a new accessible entrance for the offices at 214 Main Street. HDC members participated in writing a new sign bylaw for the town and the Commission provided input to the Prescott Reuse Committee, the town's master planning effort, and the Economic Development Committee.

For 2011, the HDC looks forward to its ongoing collaboration with the Land Use Department and the Selectmen. The Commission further anticipates assisting with potential Station Avenue development and other projects being contemplated within its Main Street district.

Respectfully submitted,

Daniel J. Barton, *Chairman*

Richard P. Chilcoat, *Vice Chair*

Patricia E. Hardy

Sheila Harrington

Sanford Johnson

Laura R. Moore

Paula Martin, *Land Use Administrative Assistant*

## **INFORMATION TECHNOLOGY**

Jason Bulger, Information Technology Manager  
Office Hours: Monday through Friday, 8:30-4:30  
Telephone: (978) 732-1889 | Fax: (978) 448-1115  
itdept@townofgroton.org

The Information Technology Department facilitates the use of technology (servers, systems, software, etc) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the I.T. Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises. To this end, the I.T. department has developed software solutions, implemented pre-developed software and made recommendations to increase efficiency and reduce waste and redundancy in many areas.

The I.T. Department has grown from the former Web and I.T. Committees, which were comprised of dedicated volunteers who have built the Town's current website and upgraded and maintained the systems and servers at no cost to the residents of Groton. Their service and dedication should be appreciated by all in Town.

One of the biggest projects of 2010 for the I.T. Department was the installation of a new mostly town-wide phone system. This system replaced the older Centrex-based system of yesteryear, allowing for speakerphone use, call parking, interdepartmental transfers and even caller ID. The fully redundant, 6-building system was purchased by the Town for less than the cost of a lease, saving the Town money over a 10-year period.

The I.T. department has also assisted other departments with their goals and objectives for the year, including the rotating meeting screen at the back window in Town Hall to satisfy the new Open Meeting Law changes, a centralized purchasing system for the Town to cut down on expenses by buying in bulk and tracking inventory, and an emergency notification system for Town employees.

Another ongoing project in the IT Department is a back-office database that will be the foundation for the Town's new website and allow for the automation of purchasing of licenses (and potentially permitting). This, like other projects, could not happen without the help of dedicated volunteers, and we are always seeking others. If you have web design experience, especially with ASP.NET, AJAX or style sheets/layout/color schemes, and would like more information on our efforts to see how you might be able to contribute a little time each month, please send an email to the address above. I would also like to personally thank Steve Webber and Jim Dishington for their ongoing work on this project.

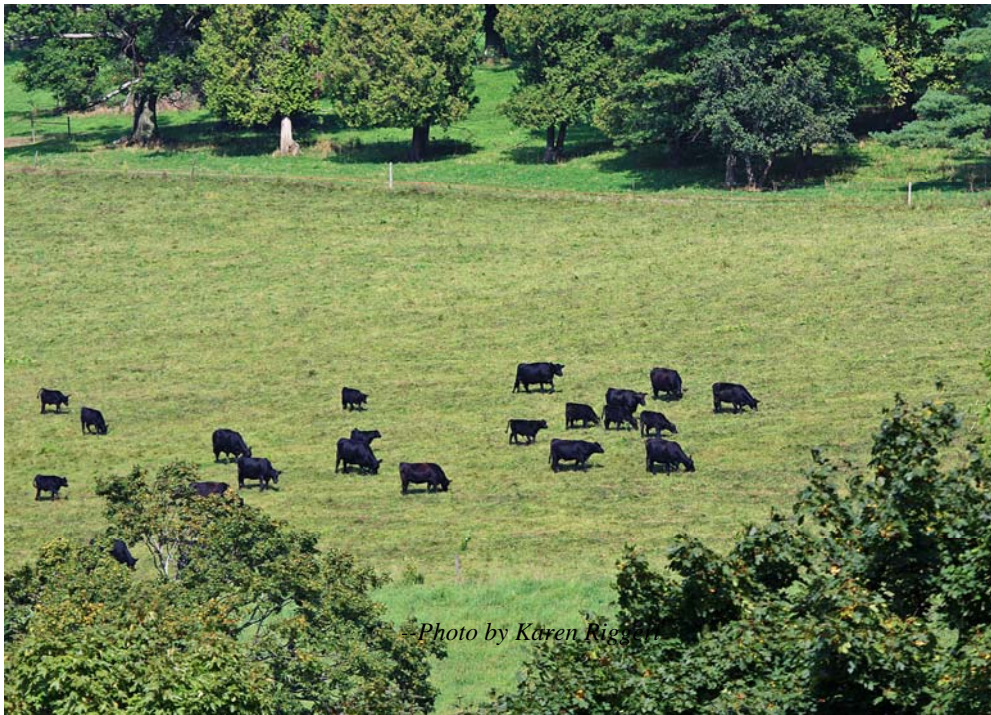
Respectfully submitted,

Jason Bulger, *Information Technology Manager*



## INSPECTOR OF ANIMALS

George Moore, Inspector  
(978) 448-1111 Fax (978) 448-1115



*-Photo by Karen Riggert*

As Animal Inspector for the Town of Groton I performed the following:

There were 62 barn inspections performed.

There were 9 orders of quarantine issued.

There were 11 reports/investigations of dog or animal bites

There were approximately 15-20 bear sightings in all sections of Town. We probably have a population of 6 or 7 adult and juvenile bears in Groton.

Respectfully submitted,

George Moore, *Groton Animal Inspector*

## **HUMAN RESOURCES/PERSONNEL**

Kathleen LeBlanc, Human Resources Director

Office Hours: Mon. –Thurs. 9:00am-4:30pm

Main: (978) 448-1145 Fax: (978) 448-1115

[kleblanc@townofgroton.org](mailto:kleblanc@townofgroton.org)

The Human Resources Department strives to provide high quality service to all prospective, current and past employees and to treating such individuals with respect and individual attention from their first inquiries about position vacancies, services and programs, through retirement. Human Resources is responsible for recruitment; compensation and benefits management, workers compensation; employee trainings and development; and employee relations. The Town of Groton is an equal opportunity employer.

The Personnel Board members are Robert Flynn and Linda DeCiccio.

It was a busy year for recruiting in the Human Resources Department in 2010 with just over 20 positions filled due to turnover, retirement, internal promotions or seasonal and per diem employment. As a result of these openings, the Town of Groton hired a new Building Commissioner, Mark Dupell; Land Use Assistant, Dawn Dunbar; Production Technician, Samantha Silva; and Police Officers Rachel Mead, Nicholas Beltz and Kevin Henehan. Keith Burchett was promoted to the position of Transfer Station Foreman.

The Town Manager, Town Accountant and Human Resources developed an education and development program called the Accountant in Training Program. The goal of this program is to train a qualified internal candidate to be the next Town Accountant through a mentoring program developed and conducted by the current Town Accountant plus educational offerings outside the Town of Groton. This program will run for up to 24 months. Many excellent internal candidates applied for this new opportunity and, ultimately, Patricia Dufresne was selected for the program. Patricia, the Business Manager for the Water Department and Sewer Department, will continue to work in her current job while participating in this program.

The Human Resources Director became a Massachusetts Commission Against Discrimination/MIIA Discrimination Trainer in 2010. The training for this program was a total 6 days and included sexual harassment and harassment trainings. In 2011, the Human Resources Director will be conducting in-depth trainings for department heads and employees.

The Town of Groton Performance Evaluation was revised and implemented in 2010. The goal of the new evaluations is to focus on the continued growth and development of employees and organizational improvement for the Town of Groton.

Lastly, a Town of Groton Employee Handbook was created by Human Resources in 2010. The handbook has not been formally rolled out to town employees but Human Resources Director expects to do so in 2011.

Respectfully submitted,

Kathleen LeBlanc, *Human Resources Director*

## **POLICE DEPARTMENT**

Donald Palma, Police Chief  
99 Pleasant Street, P.O. Box 310  
General Calls: (978) 448-5555  
Emergency: **911** police@townofgroton.org



*Chief Donald Palma*

2010 proved to be an exciting year for the Groton Police Department. With the approval of the voters during the annual town meeting we were able to fill three vacant positions.

Officer Paul Connell was promoted to the rank of Sergeant. Reserve Officer Kevin Henahan was hired as a full-time patrolman and he successfully completed the full-time police academy in Lowell. Officer Rachael Mead and Officer Nicholas Beltz were selected as full-time patrolmen. We also welcomed Rachel Robinson, Ryan Fogarty and Bethany Evans as Reserve Officers and Kristine June as a part-time Communications Officer.

Lt. James Cullen was selected to attend an eleven (11) week Executive training at the FBI National Academy in Quantico, Virginia. This is a coveted assignment that less than two percent of the law enforcement officers are selected to attend. High level police executives from all 50 states and 22 foreign countries made up the class of the 243<sup>rd</sup> session of this academy.

Sgt. Derrick Gemos and Sgt. Jeffrey Gigliotti attended two (2) one-week leadership training sessions through the FBI Law Enforcement Executive Development Association.

We have continued our participation with the Communities for Restorative Justice and the Ayer Regional Domestic Violence High Risk Response Team to better serve our citizens. D.A.R.E., TRIAD, R.A.D. have continued to be popular and well received. And we thoroughly enjoy the opportunity to participate annually in the Seniors Holiday Dinner and Senior Picnic. I am most grateful for the continued partnership and assistance of the Middlesex Sheriff's Office and the innumerable hours of support of the Sheriff's Deputies at our community's functions.

As the Groton Police Department continues to move forward with advances in technology and training we strive to remember our motto "Community First" in our daily operations.

I am truly thankful for the continued community support for the department.

Respectfully submitted,

Donald L. Palma, Jr., *Chief of Police*



## **2010 Groton Police Department**

<b>Chief of Police:</b>	<b>Donald L. Palma, Jr.</b> Emergency Management/Civil Defense
Lieutenant:	James A. Cullen, III
Sergeants:	Derrick Gemos, Jeffrey Gigliotti, Paul Connell
Detective:	Edward Sheridan
Patrolmen:	Irmin Pierce, Jason Goodwin, Richard Elie, Peter Breslin, Cory Waite, Dale Rose, Robert Breault, Gordon Candow, Kevin Henahan, Rachael Mead, Nicholas Beltz
Reserve Officers:	George Aggott, Edward Bushnoe, Stephen McAndrew, Rachel Robinson, Ryan Fogarty, Bethany Evans
Administrative:	Kathy Newell
Communications:	April Moulton, Supervisor
Communications:	Darlene Touchette, Sarah Power, Warren Gibson, Edward Bushnoe, Kristine June, Michael MacGregor
Special Officers:	George Rider, John Saball, Jack Balonis, Kevin Feeley
Police Matrons:	April Moulton, Darlene Touchette, Beverly Jeddrey, Sarah Power, Kathy Newell, Deborah Richardson

GROTON POLICE COMMUNICATIONS CENTER					
		<i>Incident Statistics Report</i>			
		01/01/2010 -- 12/31/2010			
9-1-1 HANG UP	89	EMERGENCY DRILL	4	OTHER TRAFFIC VIOLATION	506
9-1-1 MISDIAL	45	EMERGENCY SERVICES	6	OUTSIDE ARREST	22
A & B DANGEROUS WEAPON	1	EQUIPMENT VIOLATIONS	319	PARKING VIOLATION	82
ABANDONED M/V	3	ESCORT FUNERAL	7	PRISONER TRANSPORT	29
ACCIDENT - PI	48	ESCORT MONEY	1	R/V COMPLAINT	42
ACCIDENT - NO DAMAGE	15	FIELD INVEST	13	RADAR ASSIGNMENT	1720
ACCIDENT - PROPERTY DAMAGE	190	FIRE	87	RECOVER STOLEN M/V	4
AIRCRAFT COMPLAINT	1	FIRE ALARM	170	REGISTRATION/COMPLIANCE	2
ALARM -TYPE UNKNOWN	11	FIRE CALL/DUNSTABLE	62	REGISTRATION/INSPECTION	236
ALARM BUSINESS	172	FIRE TRAINING	1	RELAY PAPERS	1
AMBULANCE	562	FIREWORKS - DISCHARGE	20	RELAY PERSON	8
AMBULANCE CALL/DUNSTABLE	130	FLOODING	29	REPORTED DEATH	4
ANIMAL BITE	6	FOLLOWUP-FIRE CALL	17	REQUEST REMOVAL OF PERSON	16
ANIMAL COMPLAINT	158	FOUND PROPERTY	59	RESIDENTAL ALARM	316
ANIMAL CRUELTY	4	FRAUD	18	REV/SUSP FIREARMS PERMIT	3
ANIMAL HIT BY M/V	49	GENERAL OFFENSES	2	SAFE	3
ANNOYING TELEPHONE CALLS	25	GENERAL SERVICES	119	SAFETY HAZARD	36
AREA CHECK	3691	H&R ACCIDENT	30	SCHOOLBUS COMPLAINT	3
ARRESTS	45	HOUSE CHECK	91	SERVE 209A	23
ARSON	1	HOUSE LOCKOUT	39	SERVE HARASSMENT PREVENTION ORD.	2
ASSAULT	9	HUNTING COMPLAINT	9	SERVE SUMMONS	35
ASSIST CITIZEN	163	IDENTITY THEFT	12	SERVICE CRUISER	3
ASSIST MUNICIPAL	14	INCAPACITATED PERSON	2	SEX OFFENSE - OTHER	2
ASSIST OTHER POLICE DEPT	170	INFRACTIONS	277	SHOOTING COMPLAINT	31
ATTEMPT TO SERVE PAPERS	75	INTERNET CRIMES	1	SHOPLIFTING	3
B & E ATTEMPT	5	INTRA DEPARTMENT SERVICE	12	SPEED BOARD	2
B & E BUILDING	40	INVEST - ONGOING	235	SPEEDING	960
B & E MOTOR VEHICLE	73	INVESTIGATION	2	SPEEDING COMPLAINT	31
BOAT COMPLAINT	1	JUVENILE - GENERAL	16	SUICIDE ATTEMPT	1
BUILDING CHECK	240	JUVENILE- TRUANCY	4	SUSPICIOUS ACTIVITY	175
BUILDING FOUND OPEN	30	LARCENY \$250 & OVER	30	SUSPICIOUS PERSON	96
BYLAW-OPEN ALCOHOLIC CONTA	1	LARCENY BY CHECK	4	SUSPICIOUS VEHICLE	302
BYLAW-SOLICIT	9	LARCENY MOTOR VEHICLE	5	TOWN PARKING TICKETS	73
CAR ALARM	5	LARCENY RECREATIONAL VEHICLE	1	THREATENING	17
CHECK PERSONS WELFARE	103	LARCENY UNDER \$250.	38	TRAFFIC CONTROL	109
CIVIL COMPLAINT	66	LIFELINE	15	TRAFFIC HAZARD	162
COMMUNITY POLICING	28	LITTER/TRASH	27	TRESPASS -PERSON	22
COURT-AYER	6	LOST PROPERTY	9	TRESPASS -VEHICLE	12
DARE ASSIGNMENT	57	M/V COMPLAINT	255	VANDALISM	67
DIRECTED PATROL	111	M/V LOCKOUT	133	VANDALIZED MAILBOX	17
DISTURBANCE -GENERAL	30	MALICIOUS MISCHIEF	19	VEHICLE DISABLED	173
DISTURBANCE - GROUP	2	MENTAL HEALTH	20	VEHICLE OFF ROAD	51
DISTURBING THE PEACE	1	MESSAGE DELIVERY	35	VIN CHECK	4
DOMESTIC RELATED	60	MISSING PERSON	10	VIOLATION 209A	9
DRUGS - OTHER	2	MOTOR VEHICLE STOP	2772	VIOLATION HARASSMENT ORD.	1
DRUGS- MARIJUANA	17	MUTUAL AID	16	WARRANT ARREST	21
DRUGS - POSSESSION	2	NATURAL GAS LEAK	21	WEAPON VIOLATION-POSSESSION	1
DRUGS - PRESCRIPTION	2	NEMLEC CALLOUT	11	WRITTEN WARNINGS	746
DUTY OFFICER	102	NOISE COMPLAINT	49		
ELDERLY OFFENSES	1	OPERATING UNDER INFLUENC	14	TOTAL CALLS	18003

### **TAX COLLECTOR/TREASURER**

Christine Collins, Tax Collector/Treasurer  
Office Hours: Mon. –Fri. 8:00am-4:00pm  
Main: (978) 448-1103 Fax: (978) 448-1115  
treasuer@townofgroton.org

	<b>Balance</b>	<b>Deposits/</b>	<b>Withdrawals</b>	<b>Balance</b>
<b>Fund Description</b>	<b>1-Jul-09</b>	<b>Receipts</b>	<b>Transfers</b>	<b>30-Jun-10</b>
<b>General Fund</b>	5,353,556	64,078,114	(63,223,968)	6,207,702
<b>Other Funds-Status Report</b>				
Trust Funds	10,196,199	1,211,704	(257,179)	11,150,724
Scholarship Committee	7,084	2,687	(3,495)	6,277
Arts & Flags	8,035	2,143	(1,644)	8,534
Capital Stabilization	510,732	308,252	(306,706)	512,278
Stabilization	1,271,448	27,901	(234,662)	1,064,687
Conservation	795,852	98,161	(181,004)	713,009
<i>Performance Bonds &amp; 593s</i>	190,107	231,513	(81,203)	340,417
Turtle Study & Maint	53,385	27	-	53,412
<b>Groton Electric Designated Funds</b>				
Depreciation	2,876,870	364,733	(485,141)	2,756,462
Consumer Deposits	218,934	236,451	(231,924)	223,461
Insurance Reserve	128,733	565		129,298
<b>Balance at Year End</b>	<b>21,610,935</b>			<b>23,166,259</b>

\*Note: Deposits and withdrawals include money transferred between funds.

### **Debt Service**

During FY2010 the Town borrowed \$300,000 short term for the cost of preparing a Comprehensive Waste Water Management Plan for Lost Lake and West Groton. The short term notes are expected to be renewed annually for three years. A \$100,000 payment will be applied to the balance each year. The interest rate on the first \$150,000 was 1.55% and on the second it was 1.20%.

No Chapter 90 Highway borrowing was issued in FY2010.

In FY2010 the General Fund paid \$1,289,777 in total debt service. Debt for the Groton Dunstable Regional School District totaled \$1,806,673. Out of the combined total debt 2,825,940 was excluded from the limits of proposition 2 1/2. The excluded debt added \$1.84 to the tax rate. The cost for a home assessed at \$400,000 was \$736 for the year.

The following pages show the FY2010 Debt Service payments by Department and purpose.

**TOTAL PRINCIPAL DUE 2010**

	<b>Purpose</b>	<b>Date of</b>	<b>Date of</b>		<b>Principal</b>	<b>6/30/2010</b>
<b>Name</b>		<b>Issue</b>	<b>Maturity</b>	<b>Exempt?</b>	<b>Paid in FY10</b>	<b>Principal Bal.</b>
<b>General Fund Debt Service</b>						
Country Club	Recreation	12/1/1991	11/1/2009	N	105,000	0
Public Safety #2	Public Safety	7/1/1992	7/1/2010	Y	98,981	88,902
Town Hall ADA	Municipal	7/15/1999	7/15/2016	N	3,890	27,210
Senior Center	Municipal	7/15/1999	7/15/2016	Y	8,890	62,210
Library #2	Municipal	7/15/1999	7/15/2017	Y	20,025	160,050
Library #1	Municipal	7/15/1999	7/15/2017	Y	103,365	805,849
Town Hall	Municipal	7/15/1999	7/15/2017	Y	141,200	1,098,665
Shattuck Property	Conservation	7/15/2001	7/15/2019	N	28,000	276,000
Norris Property	Conservation	7/15/2001	7/15/2019	Y	41,750	416,000
Bernier Bissell Property	Municipal	7/15/2001	7/15/2019	Y	47,500	470,000
Bissell Property	Conservation	7/15/2001	7/15/2019	Y	60,250	593,000
Project Eval Report	Sewer Planning	11/1/2003	2/1/2024	N	9,495	169,997
Fire Truck	Fire Protection	11/15/2003	11/15/2016	N	40,000	245,000
Lost Lake Fire Station	Fire Protection	11/15/2003	11/15/2022	Y	75,000	975,000
Gibbet Hill	Conservation	11/15/2003	11/15/2022	Y	160,000	2,040,000
<b>Community Preservation Committee</b>						
Surrenden Farm	Conservation	7/6/2007	12/15/2021	N	285,000	4,325,000
<b>Groton Electric Debt Service</b>						
GELD Transformer		7/15/2001	7/15/2019	N	42,500	410,000
<b>Sewer Department Debt Service</b>						
*Sewer Const #1		6/1/1990	11/1/2009	Y*	108,150	0
*Sewer Constr #2		6/15/1991	11/1/2010	Y*	100,000	55,000
*Sewer Constr #3		7/1/1992	7/1/2009	Y*	19,733	0
Hollis Street Betterment		7/15/1999	7/15/2017	N	7,630	61,016
Title Five		8/1/2002	8/1/2023	N	10,400	114,200
Project Eval Sewer Share		11/1/2003	2/1/2024	N	3,512	62,875
Boston Road Extension		10/26/2007	10/1/2025	N	19,977	269,721
Old Ayer Road Extension		10/26/2007	10/1/2025	N	10,023	135,279
<b>Water Department Debt Service</b>						
Water Res Roof #1		7/1/1992	7/1/2010	N	1,286	1,098
Water Lost Lake		6/1/1990	11/1/2009	N	1,850	0
Water Res Roof #2		7/4/1993	7/1/2010	N	30,000	35,000
Water System Upgrade 1		11/23/2004	8/1/2024	N	181,295	3,535,724
Water System Upgrade 2		12/14/2006	8/1/2024	N	52,862	1,081,071
*The Sewer Department pays \$150,000 towards construction debt service each year. Any balance due that exceeds the						
150,000 they pay is paid through a debt exclusion by the tax payers of Groton.						

## TAX RECEIVABLES

JULY 1, 2009 TO JUNE 30, 2010							
	Levy Balance	Tax Committed					Uncollected
	July 1, 2009	During FY10	Refunds	Tax Titles	Payments	Abatements	June 30, 2010
<b>2010</b>							
Real Estate + B/Ls	0	24,411,021	75159	-152,902	-23,851,599	-131,089	350,590
Water District	0	95,968	939	-832	-93,017	-2	3,056
Personal Property	0	436,694	1,266		-437,082	0	878
Motor Vehicle Excise	0	1,152,932	4,300		-1,075,721	-16,599	64,912
<b>2009</b>							
Real Estate + B/Ls	305,953		7497	-19,228	-271,540	-3,660	19,022
Water District	3,620		30	-372	-3,276		2
Personal Property	1,503		62		-1,565		0
Motor Vehicle Excise	55,069	152,924	11,442		-196,161	-11,819	11,455
<b>2008</b>							
Real Estate + B/Ls	5,496		998	-4,774	-522	-1,000	198
Water District	310		0		-310		0
Personal Property	(1,300)		1,300		0		0
Motor Vehicle Excise	12,358	182	2,555		-6,148	-2,531	6,416
<b>2007</b>							
Real Estate + B/Ls	51		0				51
Personal Property	763		0				763
Motor Vehicle Excise	6,961	0	1,087		-2,846	-1,020	4,182
<b>2006</b>							
Real Estate + B/Ls	58		0				58
Personal Property	105		0		0		105
Motor Vehicle Excise	5,224	0	0		-666		4,558
<b>2005</b>							
Real Estate	57		0				57
Personal Property	4,756		0				4,756
Motor Vehicle Excise	3,822	0	0		-54	-3,768	0
<b>2004</b>							
Real Estate	43		0				43
Personal Property	-2,300		2,300				0
Motor Vehicle Excise	5,505	0	0			-5,505	0
<b>2003</b>							
Real Estate	40		0				40
Motor Vehicle Excise	4,701	0	0			-4,701	0
<b>TOTALS</b>	<b>412,795</b>	<b>26,249,721</b>	<b>108,935</b>	<b>-178,108</b>	<b>-25,940,507</b>	<b>-181,694</b>	<b>471,142</b>
Demands Collected			\$10,375				
Interest & Fees Collected			\$86,556	(some of these fees are paid back to the Deputy)			
Scholarship Donations			\$3,115				
Tax title Account Balances			\$461,967				
Deferred Real Estate Taxes/Water District			\$160,188				
Tax Foreclosures			\$53,338				
Community Preservation Surtax Collected in FY10			\$519,147	Does not reflect abatements and refunds paid			
Rollback Tax			\$2,015.30				

## **VETERAN'S SERVICE OFFICER**

Robert Johnson, Veterans Service Officer  
Office Hours: Mon. 9am -Noon and Wed. 6pm-9pm  
& Fri. 10:00am- Noon or by Appointment  
Legion Hall, 75 Hollis Street, Groton, MA  
(978) 448-1175 [veteran@townofgroton.org](mailto:veteran@townofgroton.org)

The Veterans' Services Officer (VSO) function continues to support the Town's veterans and their families and, with the continued downturn in the economy, I have been busier this year than in previous years. My regular office hours are from 9 AM to Noon on Monday's, 6 to 9 PM on Wednesday's, and 10 AM to Noon on Friday's in my office in Legion Hall at 75 Hollis Street. The exception is that my Monday office hours are at the Groton Senior Center when the monthly Veterans' Breakfast is being held. I continue to offer to meet at other times on an appointment basis if my regular hours will not work for a veteran and/or their family members.

In addition to regular office hours, I continue to work on outreach to Groton's veteran community. I regularly attend the Council on Aging's Veteran's Breakfast held at the Groton Senior Center the second Monday of every month at 10 AM (held the third Monday if the second Monday is a holiday). This provides an opportunity for me to meet with individual veterans who attend the breakfast and also to present information to all attendees. One outreach opportunity that is gone is the mobile medical clinic which used to visit Groton monthly, but which stopped running when essential state subsidies were cut. However, I now have much better links with both the state employment office in Leominster and the Montachusett Veterans Outreach Center in Gardner, both of which provide leads to veterans and/or their family members in need. An article published in the Groton Landmark this past summer also increased my visibility to the community and has significantly increased the number of requests for information and assistance.



*Entry to the 2010 Annual Report contest by Gwenneth Wallens: A photo of **Three Groton WWII Veterans Marching**, was taken at the 2010 Memorial Day Parade. They are from left, Frank Scimemi, Gordon "Tiny" McWade and Ben Black.*

While I do not formally track the number of veterans and family members I serve, I typically serve ten to twelve people a week through phone calls, e-mails, and face-to-face meetings. The one area that is formally tracked is Chapter 115 benefits cases and I opened one case in December, the first in nearly three years, and at least one other Chapter 115 benefits case is pending as the 2011 starts. The majority of my activity involves helping residents with claims to the Veterans' Administration (VA) with VA pension applications for senior veterans and their widows the most common cases.

I am here to serve the veterans of Groton and their dependent family members, including widows and widowers as well as children and dependent parents of veterans. Anyone who needs advice and/or assistance, or knows of someone who may need advice and/or assistance, is invited to stop by my office during my regular office hours, e-mail me at [veteran@townofgroton.org](mailto:veteran@townofgroton.org), or call me at (978)448-1175.

Respectfully submitted, Robert Johnson, *Veterans' Services Officer*

## **ZONING BOARD OF APPEALS**

Margot Hammer, ZBA Office Assistant  
Wednesday Meetings as posted  
Appointments Wed. afternoon or By appointment  
(978) 302-0589 Fax: (978) 448-1113  
selectmen@townofgroton.org

The Zoning Board of Appeals' jurisdiction falls under MA General Laws Chapters 40A and 40B, as well as under Chapter 218 of the Groton Zoning Bylaw and Chapter 338 of the Charter of the Town of Groton. The Board consists of five regular members and four associate members. There is a vacancy of an associate member, which the Board hopes to fill this year.

The Zoning Board of Appeals met 17 times to consider 16 applications in 2010. Three of these applications are still pending, two for a special permit for temporary construction trailers and one for a special permit for an accessory apartment. There were nine special permit applications, one of which was renewed (two others are pending). Three applications were for variances, all of which were granted. There was one appeal of the Building Inspector, that there was a zoning violation: the Building Inspector's decision was overturned. There was one comprehensive permit renewal. The special permit applications consisted of alterations of non-conforming structures, a modification of a special permit for 55+ affordable housing, a farm stand permit renewal, a temporary trailer and accessory apartments. The variances requests were from acreage, frontage and setback, and to allow two dwellings.

Variances – 4 (one combined in one application for a special permit)  
Special Permits -10  
Appeals – 1  
Comprehensive Permit Renewal -1

The Board denied a comprehensive permit modification request to remove the 55+ age restriction. The decision was appealed to the Housing Appeals Committee and the HAC upheld the Board's denial.

Respectfully submitted,

Robert Cadle, *Chairman*  
Alison Manugian  
Megan Mahoney, *Associate*  
Chase Duffy, *Associate*  
Mark Mulligan  
Cynthia Maxwell  
Jay Prager, Clerk  
Margot Hammer, *Assistant*





# GROTON'S APPOINTED COMMITTEES



*4<sup>th</sup> Place Winner of the 2010 Amateur Photo Contest by Michael Rasmussen:  
A photo of Groton Cemetery.*

<b>Cable Advisory Committee</b>	<b>57</b>
<b>Community Preservation Committee</b>	<b>58</b>
<b>Conductorlab Oversight Committee</b>	<b>59</b>
<b>Graves Registration Officer</b>	<b>60</b>
<b>Groton Local Cultural Council</b>	<b>61</b>
<b>Historical Commission</b>	<b>62</b>
<b>Old Burying Ground Commission</b>	<b>63</b>
<b>Sealer of Weights &amp; Measures</b>	<b>64</b>
<b>Scholarship Committee</b>	<b>65</b>
<b>Sustainability Committee</b>	<b>66</b>
<b>Town Forest Committee</b>	<b>67</b>
<b>Trails Committee</b>	<b>68</b>
<b>Williams Barn Committee</b>	<b>69</b>

## **CABLE ADVISORY COOMMITTEE**

Bob Coleman, Cable Supervisor

(978) 448-3796

The Groton Cable Advisory Committee is responsible for negotiating and maintaining the cable television license(s) within the town of Groton as well as overseeing the operation of Groton's Cable Access Stations.

Groton's Cable Access Stations are now offered on both the Charter and Verizon Services. On Charter, The Groton Channel can be found on Channel 12 and Groton's Government Channel can be found on Channel 13. Verizon customers can find the Groton Channel on Channel 41 and the Government Channel on Channel 40.

The Groton Channel continues to offer fee video production workshops, including our popular four-week class "Basic Video Production," and many others. This coming year we are adding two new workshops, "Producing the News Package," and "Writing for News," to complement our newest weekly program, "The Groton Channel News."



*-Photo by Bob Coleman*

The Groton Channel also continues to offer more programming and event coverage. In 2010 on its two access channels, Groton has aired over 450 locally produced shows. For more information on our programming and free workshops, please go to our website: [www.thegrotonchannel.org](http://www.thegrotonchannel.org).

Respectfully submitted,

Bob Coleman, Program

Cable Advisory Committee:  
David Melpignano, Chairman  
Dorothy N. Davis  
Janet Vartanian  
Neil Colicchio  
Jane Bouvier

## COMMUNITY PRESERVATION COMMITTEE

Kathy Miller, Administrative Assistant

Office Hours: Mondays 1:00pm -5:00 pm

Meetings 1<sup>st</sup> Tuesday of Month and 3<sup>rd</sup> Monday of Month

(978) 448-1106 Fax: (978) 448-1113

CommunityPreservation@townofgroton.org

The Community Preservation Committee is responsible for the general oversight of the Groton Community Preservation Act (CPA) funds and the selection and recommendation of Groton CPA proposals. The CPC researched and created the Community Preservation Plan (the "Plan"). The charter for CPC was created via town meeting on October 25, 2004. The CPC became effective upon the passage of the CPA by popular vote in Groton on November 2, 2004.

- The Town of Groton collected \$788,172.10 from the surcharge and from the State matching funds. The Town approved the expenditure of \$ 100,000 of these funds.
- The Community Preservation Plan was reviewed and it was determined by the Community Preservation Committee to wait for the Master Plan update before completing a major revision.
- Project 2010-04 Groton Grange: The preservation and rehabilitation of the Groton Grange has proceeded and is complete except for the handicap access in the front and rear of the building. They continue to work with Nashoba Valley Technical School to schedule this work. The Groton Grange Committee should be commended for the hard work and perseverance they have shown to restore this valuable historic asset.
- Project 2010-01 field of Dreams: The Parks Department has installed the lights, all the electrical work is in and the field is laid out. All that is left to be done is to shape the field and plant the grass. These tasks were not completed due to the drought this summer/fall. The field is expected to be operational by July 1, 2011.
- Project 2011-03 Unkety Brook: The Water Department has completed all the necessary engineering work and received a special permit necessary to purchase the land to protect the future well site at Unkety Brook.
- Project 2010- 03 GCRASM&IP: The project ramped up in the spring with concentrated documentary research and field examinations throughout the Town.
- **Phase I** was completed on 3/02/2010 with the following deliverables: Permit application, copy of permit, work summary, outline of management recommendations, site list, draft town wide maps and draft interpretive plan. History day #1 was postponed until more was known about the town. **Phase II** was completed on 4/23/2010 with the following deliverables: Report Outline, Draft Management, Interpretive Recommendations and Bylaws. Updated site forms were slipped until Phase III. Archeology day was scheduled for October 2010. **Phase III** was completed on 8/02/2010 with the following deliverables: Draft Maps and Guide, Draft Report, Curation Recommendations, Final management Recommendations and Bylaws. **Phase IV** is still in progress as we are awaiting Massachusetts Historical Commission approval and acceptance of the Final Report and Site Forms. History and Archeology Day was held at the Williams Barn in October.
- Project 2011-04 Community Wide Agricultural Survey: Upon approval of the project at Town Meeting, a Request for Qualifications was prepared and forwarded to the community of historians and architectural historians. Eight responses were received and a Request for Proposal was prepared and forwarded to the responders. Four proposals were received. A proposal review team was assembled and chaired by the Town Manager (Groton's Chief Procurement Officer). Two proposers were invited to be interviewed and a finalist was selected. Upon execution of the Consultants' contract research and interviews of Phase I were started. The work continues into 2011.

Respectfully submitted, Conservation Commission: Bruce Easom; Historical Commission: Robert DeGroot; Housing Authority: Daniel Emerson; Park Commission: Jon Strauss; Planning Board: Carolyn Perkins; Community Members: Michael Roberts and Richard Hewitt

## CONDUCTORLAB OVERSIGHT COMMITTEE

**Committee Members:** Arthur Blackman, Michelle Collette, Robert Hanninen, Kim Henry and David Hopper

**Background:** The Conductorlab facility, operated between 1958 and 1985, is located at 430 Main Street just uphill from the railroad bridge. In 1985, the town learned that the operator of the site had disposed of toxic or hazardous chemicals by burying them. In the months that followed, private wells down gradient from the site on Main, Arlington and Mill Streets, and Gratuity Road were shut down due to the contamination and town water was extended throughout the area. By this time the company had been sold and passed through a number of parent companies. All previous owners by law are what are called “responsible parties” and are subject to state regulations as interpreted and enforced by the Massachusetts Department of Environmental Protection (MADEP). The current owner is Honeywell International, Inc.

In 1996, a Class C Response Action Outcome or “Temporary Solution” was achieved at the site under the governing state regulations known as the Massachusetts Contingency Plan (MCP). Under the MCP, a “Permanent Solution” has been achieved when a condition of “No Significant Risk” of harm to human health and the environment can be demonstrated for all current and future receptors (individuals who may visit, live or work at the site). At the Conductorlab site, only a Temporary Solution has been achieved, because a condition of No Significant Risk cannot be demonstrated for all receptors, specifically for construction workers who may come into contact with soil and groundwater at the site. However, most importantly, a condition of No Significant Risk does exist for neighboring residents in off-property areas and for trespassers to the site. Honeywell continues efforts to achieve a Permanent Solution.

**Activities in 2010:** In September 2009, Honeywell implemented in situ chemical oxidation (ISCO) as a groundwater remedy at the site. The selected remedy consisted of injecting treatment chemicals into the subsurface to break down the trichloroethylene (TCE) and related chlorinated organics, which are the primary groundwater contaminants at the site. Following the September 2009 injection event, groundwater monitoring indicated an increase in hexavalent chromium concentrations, which was occurring as a side effect of the ISCO treatment. To capture the groundwater containing elevated hexavalent chromium, the groundwater recovery wells along Main Street were reactivated and groundwater was re-circulated into the ISCO system infiltration trenches at the rear of the site, as approved by MADEP. The hexavalent chromium was treated in situ by applying a reducing agent known as sodium metabisulfite. Applications of sodium metabisulfite were initiated in 2009 and continued in March 2010. As of June 2010, when the Conductor Lab Committee last met with Honeywell representatives, the average concentrations of hexavalent chromium had been successfully reduced to concentrations observed prior to the ISCO treatment. At the June 2010 meeting, Honeywell indicated that their focus in the future would be to address TCE concentrations in the rear of the property. In the remainder of 2010, Honeywell intended to modify the TCE treatment process and to monitor TCE concentrations relative to the remediation goal of 50 parts per million. Honeywell representatives were not available to provide a year-end summary of cleanup activities completed in 2010 and will provide an update to the Conductorlab Committee in January 2011.

In April 2010, representatives from the Conductorlab Committee, Groton Trails Committee and Honeywell met at the site to review a proposal for public access to the rail trail over a portion of the Conductorlab property located south of Main Street. In October 2010, Honeywell provided a Draft Right of Entry Agreement so that a property survey could be performed to identify the exact location of the proposed access trail.

## GRAVES REGISTRATION OFFICER

Every Memorial Day I decorate the Old Burying Ground, the Groton Cemetery, and Memorial Commons with American flags to honor our war heroes. At this time of year the town of Groton comes alive with beauty and pride.

I have completed a map of the burial sites of the Revolutionary War soldiers and the soldiers of the War of 1812 in the Groton Cemetery. The map of the World War I soldiers' burial sites has not yet been completed. I have jotted down over sixty five names so far on a first draft location map. I am looking forward to finishing the map this summer.



*-Photo by D. Beal-Normandin*

I am accepting photographs of Groton veterans for my remembrance album. The photographs are great especially if they are in their military uniforms. Anyone interested in submitting a photo may do so directed to me in care of my mail box at the Groton Town Hall.

In 2010 there were eight Veterans laid to rest in the Groton Cemetery. Their names will be added to my list and honored with a flag each Memorial Day.

Freddie Lee Jones- WWII- US Army  
Carl Badstubner-Korean War- US Army  
Arthur G. Sticklor-WWII- US Navy Corp  
Mayo Darling- WWII- US Army  
David Floyd Collier-WWII- US Marine Corp  
Malcolm G. Doliber-Vietnam-US Navy  
Edward Stover-WWII- US Army  
Milton Edwin Martin-WWII- US Army Air Corp

Respectively submitted,

Deborah Beal Normandin

## GROTON LOCAL CULTURAL COUNCIL

The Local Cultural Council (LCC) Program, the second largest grant program of the Massachusetts Cultural Council (MCC), is a grassroots complement to the agency's centralized grant programs. Allocations are made to all of Massachusetts' 351 cities and towns to support community cultural activities. The LCC Program is the most extensive system of its kind in the nation to support arts, sciences and humanities.

For the 2010/2011 grant cycle, the Groton Local Cultural Council received an allocation of \$3,870, this amount plus \$698 that was left in the Councils' bank account gave the Council a total of \$4,568 to allocate. The Council received 25 applications requesting a total of \$12,543. The Council was able to fully fund 12 of these applications and two partially, for a total of \$4,568.

In February 2010 the Council organized a reception at the Groton Public Library for the public and grant recipient. The reception was attended by a number of grant recipients and will be repeated in 2012 when the Council will try to reach a broader audience.

It is the goal of the Groton Cultural Council to allocate grants to local artists, to fund art for all age groups, and to fund a variety of cultural disciplines.

The following grants were extended:

• Wild Apples: Spring Issue 2011	\$300
• Anne Krinsky. Hands on Workshop: Layering & Transfer Techniques in Acrylic	\$450
• Waterfall Productions. 1908 Tea	\$338
• Indian Hill Music. Swing Trio. Groton Senior Center.	\$500
• Nashoba Valley Chorale – Advertisement.	\$75
• Nashoba Valley Concert Band. Concert at Smith Pavillion.	\$250
• Enrichment Committee, Florence Roche/Boutwell PTA. A visit with Abraham Lincoln	\$550
• The Marble Collection – Print and digital magazine for the arts. Website redesign.	\$300
• Fitchburg Art Museum – 76 <sup>th</sup> Regional Exhibition.	\$150
• Michael Lavin. Painting for Senior Citizens.	\$125
• Lowell Philharmonic – Youth Concerto Competition.	\$250
• John Root. Edible Wild Plants Event	\$500
• Wendy Frank. Poetry and Music Collaborative	\$480
• Edward Cope. Reading is Magic	\$300

Four Council members ended their term summer 2010: Ray Ciemny, Lindsay Commons, Owen Shuman, and Susan Wiggins

Four new members were introduced: Joni Parker-Roach, Beth Van Gelder, Tim Hess and Pat Hartvigsen.

Remaining members: Iva Gardner, Madeleine Walsh, Lili Ott, Frank Conahan, and Harrie Sloodbeek

### **Officers of the Groton LCC:**

Harrie Sloodbeek - Chair

Joni Parker-Roach – Treasurer

Madeleine Walsh – Secretary

Iva Gardner - Secretary

Respectfully submitted, February 2011

Harrie Sloodbeek



## HISTORICAL COMMISSION

In 2010 the Groton Historical Commission has grown the Commission membership from 5 members to 7 members. This is a result of two things; first is the very active role the commission has been playing in the identification and documentation of Groton's historic resources leading to the need for more Commissioners and second is the interest town residents have shown in preserving Groton's history. Our town, being one of the earliest settlements in Massachusetts, is very rich in history and we are privileged to have many historic resources still intact for Towns People to enjoy. Over recent years, the Commission has been playing a pivotal role in protecting these resources by spearheading the creation and approval of the Demolition Delay By-law and in the updating of the Town's Scenic Roads By-law. Groton's character is truly special and is very similar to a piece of beautiful fabric which is made up of many threads, some of which are its many historic resources. These historic resources have to be meticulously protected in order to maintain the Town's character just as the threads of the beautiful piece of fabric have to remain in place in order to retain the fabrics beauty.

Over the past several years, the Commission has completed a series of historic preservation survey projects which have all been funded by Groton Residents through Community Preservation Act funds. The latest in the project series completed in 2010 is an Archeological Survey of the entire town done by the University of Massachusetts at the leadership of the Groton Historical Commission. This project identifies sensitive archeological sites in Groton of which the information will be used by the planning departments to help ensure sensitive sites are utilized and protected properly during development projects. At spring Town Meeting this year approval was give to fund a Historic Agricultural Survey of Groton the results of which will give an accurate history of agriculture and the importance of it related to Groton. All of these historic resources survey projects are available for the public to view and enjoy either at the Groton Public Library or on the Town's website.

Respectfully,

The Groton Historical Commission

Alvin Collins, Chairman

Michael Roberts

Richard Dabrowski

Shirley Wishart

George Wheatley

Michael Danti

Robert DeGroot

## **OLD BURYING GROUND COMMISSION**

The Old Burying Ground Commission experienced another busy year in 2010. We continued our research and conservation efforts and regular maintenance of the headstones within the Old Burying Ground. In January and February we received requests for multiple tours of our historic burial ground. Arrangements were made to conduct tours in the spring for third and fifth graders from the GDRSD.

In March in conjunction with the Groton Public Library's reading program highlighting the book The Old American by [Ernest Hebert](#) we designed a tour through the Old Burying Ground. This tour was intended to specifically enlighten the participants to Groton's own history with the Native Americans during the early formation of the town. The headstones were of the individuals who were actually "taken" by the Indians and other headstones that belonged to close family members of those who were taken. We also had a photo display at the library of various headstones, carvers, and designs. One headstone was for Jerethmeel Bowers who was a known Indian fighter and whose circa 1721 house still stands today in Groton today.

In April we assessed the Old Burying Ground for winter damage to the headstones. We only discovered one large headstone in quadrant two that had fallen over during the winter which had to be professionally righted and reset.

In May we gave tours of the Old Burying Ground to a Groton Brownie troop and several private school groups upon request. Commission member Deborah Beal Normandin participated in the annual Memorial Day remembrances and placed flags at each of the more than one hundred deceased soldier's graves within the Old Burying Ground.

In June we conducted tours for students of the GDRSD. Nine fifth grade classes and five third grade classes were given tours by Eleanor Gavazzi and Deborah Beal Normandin. The fifth graders were given the 1775 tour designed by past commissioner Eleanor Gavazzi. This tour is aligned with the fifth grade curriculum about the American Revolution. The third graders took the "prop" tour also designed by Eleanor Gavazzi. This tour gives the younger students an overview of the symbols and stone carvers whose work is found within the Old Burying Ground. Also in June Commissioners Deborah Beal Normandin and Amanda Gavazzi supervised scheduled repairs that were completed to five headstones that showed the greatest need for attention. This work was done by Garside Monument Company.

In July and August we received requests for assistance from researchers and visitors who come to Groton each summer with the express purpose of exploring the Old Burying Ground. The visitors are always impressed at how well taken care of the Old Burying Ground is and the condition of the headstones within.

During September, October and November Eleanor Gavazzi began photographing specific headstones that will be featured within her forthcoming book "We Were Alive in 1775." This book highlights more than fifty individuals who witnessed Groton's early involvement in the Revolutionary War and who are buried within the Old Burying Ground. The book was written to compliment the curriculum of the GDRSD fifth grade class and it is now completed and awaiting publication.

In November we began our winter project which is to enter all the older data from the 1990-1991 OBG Commission onto an easy to access data base. This project will be completed by late spring of 2011. Every year the Parks department does a wonderful job of maintaining the grounds of the Old Burying Ground for which we are very appreciative. In 2011 we look forward to another productive year with more opportunities to share with others the resource our wonderfully historic and beautiful Old Burying Ground is.

Respectfully Submitted- The Old Burying Ground Commissioners Ellen Hargraves, Marcia Beal Brazer, Deborah Beal Normandin, Amanda Gavazzi, Ken Lefabvre

## SEALER OF WEIGHTS AND MEASURES

As Inspector I have to annually attend a fifteen-hour course that gives updates or any changes in the laws and procedures that helps me to carry out my job more proficiently. Anyone acquiring a new or replacement scale must have them officially checked and sealed before they can be used. Any questions or appointments can be made through the Selectmen's Office at the Town Hall by calling 978-448-1111 or by calling myself at 978-597-8855.

With the high cost of fuel, I have had numerous complaints of citizens being shortchanged at the gas pumps. After following up on these complaints, I have found no discrepancies at the pumps and all readings have been accurate.

This year Prime Gas Station built a new facility, which includes four multiple blend computer-controlled pumps.

The following inspections for accuracy were performed during the year of 2010:

13 Gasoline Pumps  
18 Fuel nozzles with computer pumps  
52 Scales of various sizes  
2 Apothecary Scales  
1 Large Capacity Truck Scale

In completing my seventh year in this position, I am looking forward to continuing to serve in this capacity.

Respectfully Submitted,

Eric Aaltonen,  
*Sealer of Weights and  
Measures*



*Entry to the 2010 Amateur Photo Contest by Virginia Bennett: A photo of Wharton Plantation Pond.*

## SCHOLARSHIP COMMISSION

The Groton Scholarship Committee's charter charges its group of 6 volunteers with raising funds to award scholarships to select Groton resident high school seniors who are continuing their education at a 2-year or 4-year college or trade school. The only requirement for applicants is that they are residents of Groton. They may attend any high school, public or private, inside or outside of Groton. Factors considered in selecting the recipients include the applicant's character references, scholastic record, community involvement, extracurricular school activities, and financial need.

Last year was the ninth year in a row that the committee actively raised funds and provided award monies to qualifying high school seniors. As a result of the generosity of Groton residents and businesses, over \$3,500 was raised and scholarships were awarded to 9 deserving students. Seven of the scholarships were for \$500, two were for \$250. Since the inception of the Groton Scholarship, over \$55,000 has been raised and over 75 scholarships have been awarded to high school seniors from Groton.

The committee's goal for this year is to raise \$5,000 and to provide more scholarships to qualified students. Ultimately, the number and size of the scholarships awarded in 2011 will be based upon the progress made against this goal. As of December 31, 2010, the committee had collected approximately \$3,000 due to the generosity of Groton residents and businesses. The committee once again looks forward to awarding scholarships to deserving recipients from Groton who graduate in 2011.

Respectfully Submitted,

Robinson C. Moore, *Chairman*

Berta Erickson

Jeannie Erickson

Peter Myette

Barbara Ritz

Mary Ellen Sweeney

## **SUSTAINABILITY COMMISSION**

In 2008 the Board of Selectmen established a Sustainability Commission and appointed nine members. In 2010 the Commission continued its role in information gathering and developing connections with other boards, commissions and organizations in town. In addition we have continued the process of establishing a baseline measurement of the town's current level of sustainability in each of the three areas of economy, environment and society/community. A key feature of 2010 was the holding of several "Sustainability Cafes" designed to elicit from towns people priority concerns and recommended solutions. Questions asked at each Café:

- What are the most important challenges facing Groton? What are the most important issues and problems Groton is likely to face in your opinion?
- What new opportunities and chances are likely to be available to Groton? (These could be in the area of jobs, energy, housing, transportation, agriculture, local economy, education, the arts, community services or beyond.) What opportunities would you like to see Groton get involved in?
- What is most important to you about Groton? What aspects of Groton do you most want to see last for the next 40 years and beyond?
- How can Groton best prepare for these challenges, seize these opportunities, and preserve what is most important?

### **Locations of each Café:**

#### **Nashua River Watershead Offices Sustainability Café**

A unique feature of this Café was the taking of participant responses as a graphic image by Groton artist Joni Parker-Roach. This greatly assisted all participants in visualizing answers to these questions.

#### **Groton Community Dinner**

#### **Rotary Club**

#### **Town Department Heads**

The Commission is currently working with the response data to develop Action Item Priorities.

A second feature was the participation of Commission members in the development of the new Town Master Plan. Commission members were assigned to each Master Plan working group in order to make sustainability a component of each Plan category and not a separate category. We believe this is being effective as we see the Plan develop.

Respectfully submitted,  
Michael Roberts

## TOWN FOREST COMMITTEE

The Groton Town Forest is an approximately 500-acre parcel located in West Groton on the bank of the Nashua River. This land is a managed forest that is cared for by the Town Forest Committee and is harvested in different areas periodically.

The Forest also provides an area for multiple recreational uses. The Town Forest Committee encourages passive recreation in the Forest. However, please be mindful that much of the forested land in the Town Forest area is private property and not Town land. Please do not abuse Town land or the land of our neighbors.

The 13<sup>th</sup> Annual Town Forest Trails Race was held in the Town Forest again this year. The Forest was also used for mock fox hunts by the Old North Bridge Hounds of Concord, MA which has members who are Groton residents.



*Entry to the 2010 Amateur Photo Contest by Charlene Kelly:  
A photo of Russell Byron-Kelly, taken on August 27, 2010  
while kayaking on the Dead River off of the Nashua River in  
the Town Forest.*

The Forest was used several times by local Boy Scout troops for camping and continues to be used for hiking, walking, horseback riding, mountain biking and other passive activities. Motor vehicle use of all types is prohibited.

The two gates that were purchased last year were installed to prevent unauthorized motor vehicle use. This was a joint effort of this committee and the West Groton Water Supply District, and was necessary due to vandalism at the well site.

Please report any suspicious activity to the Police Dept.

As a reminder hunting is a permitted activity and anyone using the Forest should make him or herself aware of the season and take necessary precautions.

Respectfully submitted,

Stephen L. Babin, *Chairman*

John P. Sheedy, *Vice Chairman*

Carter Branigan, *Clerk*



## TRAILS COMMITTEE

The Groton Trails Committee (GTC) and volunteers undertook a number of major clean-up, maintenance and marking projects throughout the year. During the early spring months, a through trail and two loop trails were cleared and marked in the **Throne** in West Groton. The through trail (marked white) is 1-1/4 miles long and connects Castle Drive and Rockwood Lane. The two loop trails (marked yellow) connect to the north (shorter) and south (longer) of the white trail.



*GTC members Paul Funch, Joachim Preiss  
and Dave Minott*

On April 11<sup>th</sup> 18 students from **Lawrence Academy** joined three different work parties to clean up trails on the Throne, the trail to Brook's Orchard behind Williams Barn and the Town Forest trails along the Nashua River. Efforts were made to educate the students about our lands and trails, the wildlife and the GTC's activities and responsibilities. We all benefited from these community service efforts by the Lawrence Academy students.

At **Duck Pond** in East Groton, the peninsula (esker dead-end) and main shoreline trails on the eastern side of the pond were substantially cleared and widened.

The **Johnston Property, Hayes Woods and Wallace Road trails** in West Groton received much attention from a large work party, augmented by the local mountain biking organization, in September. Ice storm damage and "widow-maker" dead trees were removed and thick brush trimmed to restore trails. Old broken markers and those on downed trees were replaced.

Trail posts (marking entrances) were installed at **Scarlet Hill** and behind Williams Barn.

**Brush mowing** was done on the Gibbet Hill, Groton Hills (Kailey's Way entrance), Wattle's Pond, McLain's Woods and Hurd Parcel trails. The brush mower is necessary to remove tough invasive multi-flora rosa, bittersweet and other brushy plants not amenable to hand tools or regular mowers.

The GTC supported the efforts of townspeople and Conservation organizations to rename and dedicate the "**Bruce Wyatt Clements Trail**" behind Williams Barn on April 24<sup>th</sup>. Bruce was a member of the Trails Committee from 1998 - 2004.

The GTC and the Squannacook River Runners sponsored the **13<sup>th</sup> Annual Groton Town Forest Trail Races** in October. These races are put on to raise awareness of our conservation lands and to help the GTC's trail building and maintenance activities and purchase of specialized tools. New rectangular trail racecourse markers were installed (white for the 9.5 mile and green for the 3.4 mile courses).

The GTC again manned a booth at **Grotonfest** in September. Many people signed up to receive trail project notices and expressed a high level of enjoyment of the existing trails in Town.

The **GTC's website**, [www.grotontrails.org](http://www.grotontrails.org), was linked to the Town of Groton's website "Community" main page. It includes trail maps for good hiking areas in town, the Groton Conservation Trust's Guide to Properties, photos, videos of notable hiking trails, questing opportunities in town, and activities and volunteer list sign-ups.

Respectfully submitted,  
Edward Bretschneider  
Bruce H. Easom  
Paul G. Funch, *Vice Chair*

Wendy A. Good  
Stephen A. Legge  
John Lynch

David Minott  
Joachim Preiss, *Chairman*  
Alan W. Taylor



## WILLIAMS BARN COMMITTEE

The Mission of the Williams Barn Committee is:

- to preserve and maintain the integrity of the Williams Barn as provided in the agreement with the Massachusetts Historical Commission;
- to establish a learning center for education in the areas of conservation, environmental studies, agricultural history, barn architecture and local history;
- to encourage such other uses of the Barn as may be of benefit to the community, including fund-raising;
- to cooperate with the Conservation Commission with respect to the use of the surrounding conservation land and trails.

In 2010, the Committee hosted:

***Winter at Williams*** on Feb 28 celebrating winter in Groton with maple sugaring, tracking, marshmallow roasting, music by the *Contrabanditos* and nature walks. More than 200 people attended.

### ***Third Grade Field Trips***

In conjunction with the Groton Woman's Club, all third graders from Prescott School and Swallow Union enjoyed a field trip on June 1 through June 4 to explore childhood on a farm in Groton in earlier times. Students churned butter, designed a quilt, played 19<sup>th</sup> century children's games and

learned from craftsmen Ray Ciemny about blacksmithing and Uwe Tobies about timber-framing.



*Chad Spiczka's vegetables are a hit at the Farmers Market*

***Farmers Market at the Williams Barn*** on Fridays from 3 to 7 pm from June 25 to October 8 which were held at the back of the Barn area. This year, the market offered live music supported by the Town of Groton Lecture Funds on most of the afternoons including Kenny Selcer, Nancy Beaudette, John Niemoller, Dick Baummer, and Katrin Roush. We hosted a Thanksgiving Farmers Market on Saturday, Nov. 20 with drawings for local food and restaurants. It was a huge success.

Respectfully submitted,

Williams Barn Committee Members

Lili Ott, Brad Smith, Kathy Stone, Sandra Tobies, Joe Twomey, Al Wyatt, Leo Wyatt

## APPENDIX



*5<sup>th</sup> Place Winner of the 2010 Amateur Photo Contest by Celia Silinante:  
A photo Winterberry on Prescott Common.*

**Elected Officials**

**Appointed Committee Members**

**Spring Town Meeting Warrant/Minutes**

**Fall Town Meeting Warrant/Minutes**

**Election Results**

**Town Account Financials**

## **ELECTED TOWN OFFICIALS** (in alphabetical order)

### **ASSESSORS, BOARD OF**

Garrett Boles	2011
Jenifer Evans	2012
Rena Swezey	2013

### **ELECTRIC LIGHT COMMISSIONERS**

Chris Christie	2011
Kevin J. Lindemer	2012
Rodney R. Hersh	2013

### **GDRSD SCHOOL COMMITTEE**

Jon Sjoberg	2011
Alberta Erickson	2012
Alison Manugian	2012
John Giger	2013
Leslie Lathrop	2013

### **HEALTH, BOARD OF**

Jason Weber	2011
Susan H. Horowitz	2012
Robert Fleischer	2013

### **HOUSING AUTHORITY**

Alicia S. Hersey	2012
Brooks T. Lyman	2014
Norma L. Millett	2014
Ellen G. Todd	2015
Daniel C. Emerson	State appt'd

### **MODERATOR**

Robert L. Gosselin	2012
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### **PARK COMMISSIONERS**

Jonathan Strauss	2011
Donald G. Billingsley, Jr.	2011
David C. Howes	2012
Donald R. Black	2013
Jeffrey A. Ohringer	2013

\*Resigned

\*\*Appointed to fill unexpired term

### **PLANNING BOARD**

Jason Parent **	2011
Scott O. Wilson	2011
Raymond C. Capes	2012
Russell Burke	2012
Carolyn A. Perkins	2012
John Giger	2013
George E. Barringer, Jr.	2013
Timothy Hess*	2011

### **SELECTMEN, BOARD OF**

Anna Eliot	2011
Peter S. Cunningham	2011
George F. Dillon, Jr.	2012
Joshua A. Degen	2013
Stuart M. Schulman	2013

### **SEWER COMMISSIONERS**

Dolores I. Alberghini	2011
Thomas D. Hartnett	2012
James L. Gmeiner	2013

### **TOWN CLERK**

Michael Bouchard	2012
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### **TRUST FUNDS, COMMISSIONERS OF**

Thomas D. Hartnett	2011
Joseph E. Twomey	2012
Diane Hewitt	2013

### **TRUSTEES OF PUBLIC LIBRARY**

Susan Hughes	2011
John Kelly**	2011
Kristen Von Campe	2012
Jane R. Allen	2012
Mark Gerath	2013
Nancy Wilder	2013
David J. Zeiler*	2011

### **WATER COMMISSIONERS**

Larry Swezey	2011
Gary Hogland	2012
Alvin Collins	2013

**OFFICIALS APPOINTED BY  
THE  
BOARD OF SELECTMEN**

**TOWN MANAGER**

Mark W. Haddad 2013

**TOWN COUNSEL**

David J. Doneski, Esq 2011

**POLICE CHIEF**

Donald L. Palma, Jr. 2013

**FIRE CHIEF**

Joseph Bosselait 2011

**OFFICIALS APPOINTED BY  
THE  
TOWN MANAGER**

**ANIMAL CONTROL OFFICER**

R. Thomas Delaney, Jr. 2011

**ANIMAL INSPECTOR**

George Moore 2011

**BUILDING COMMISSIONER**

Mark Dupell Indef.  
Bentley Herget\*

**COMMUNICATIONS OFFICERS**

April Moulton 2011  
Sarah E. Powers 2011  
Darlene A. Touchette 2011  
Edward J. Bushnoe 2011  
Paul E. Martell 2011  
Warren Gibson 2011  
Joan MacEachern 2011  
Michael MacGregor 2011

**CONSERVATION ADMINISTRATOR**

Barbara Ganem Indef.

**CONSTABLES**

William H. Grennell 2011  
Frederick Correia 2011  
George Rider 2012  
Brian O. Downes 2013  
George Moore 2013

**COUNCIL ON AGING DIRECTOR**

Martha Campbell Indef.

**DOG OFFICER**

Susan Hogan 2011

**EARTH REMOVAL INSPECTOR**

Michelle Collette 2011

**ELECTION WORKERS**

Barbara Avey 2011  
Florine Bakke 2011  
Maureen Beal 2011  
Marcia Birmingham 2011  
Audry Bryce 2011  
Laurie Bonnett 2011  
Marvin Caldwell 2011  
Jane Chalmers 2011  
Carol Chalmers 2011  
Margaret Connolly 2011  
Anthony Corsetti 2011  
Irene Corsetti 2011  
Joan Crouteau 2011  
Jean Cummings 2011  
Carol Daigle 2011  
Dorothy Davis 2011  
Alberta Erickson 2011  
Carl Flowers 2011  
Norma Garvin 2011  
Louise Gaskins 2011  
Joan Guimond 2011  
Ellen Hargraves 2011  
Richard Hewitt 2011  
Lorene Holston 2011  
April Iannacone 2011  
Edward Kopec 2011  
Stephen Legge 2011  
Lorraine Leonard 2011  
Eleanor Mariano 2011  
Cindy Martell 2011  
Mary McGrath 2011  
Kathy Morin 2011

\*Resigned

**ELECTION WORKS (continued)**

Eileen Navien	2011
John Ott	2011
Lisa O'Neil	2011
Geraldine Perry	2011
Nancy Pierce	2011
Peg Russell	2011
Connie Sartini	2011
Jean Secovich	2011
Stuart Shuman	2011
Arestothea Staub	2011
Albert Steed	2011
Effie Stewart	2011
Rena Swezey	2011
Janet Thompson	2011
Romona Tolles	2011
Marilyn Trecartin	2011
Ann Walsh	2011
Margaret Wheatley	2011
Michael Woods	2011

**ELECTRICAL INSPECTOR**

Edward Doucette	2011
John Dee III (Alternate)	2011

**FENCE VIEWER**

George Moore	2011
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**FIELD DRIVER**

George Moore	2011
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**GOLF & POOL CENTER MANAGER**

Robert Whalen	Indef.
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**GRAVES REGISTRATION OFFICER**

Deborah Beal Normandin	2011
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**HARBOR MASTER**

Donald L. Palma, Jr.	Indef.
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**HAZ-MAT COORDINATOR**

Joseph Bosselait	Indef.
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**HEALTH INSURANCE PORTABILITY  
& ACCOUNTIBILITY OFFICER**

Kathleen LeBlanc	2011
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**HUMAN RESOURCES DIRECTOR**

Kathleen LeBlanc	Indef.
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**IT DIRECTOR**

Jason Bulger	Indef.
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**KEEPER OF THE TOWN CLOCK**

Paul Matisse	2011
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**LAND USE DIRECTOR****TOWN PLANNER**

Michelle Collette	Indef.
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**LOCAL LICENSING AGENT**

Donald L. Palma, Jr.	2011
James Cullen	2011

**MEASURER OF WOOD AND BARK**

Evan C. Owen	2011
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**MOTH SUPERINTENDENT**

R. Thomas Delaney, Jr.	2011
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**NIMS COORDINATOR**

Donald L. Palma, Jr.	2011
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**PARKING CLERK**

Kathy E. Morin	2011
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**PLUMBING AND GAS INSPECTOR**

Robert Friedrich	2011
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**PRINCIPAL ASSESSOR**

Rena Swezey	Indef.
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**POLICE DEPARTMENT****Matrons**

April Moulton	2011
Deborah Richardson	2011
Darlene A. Touchette	2011
Sarah E. Power	2011
Beverly Jeddrey	2011
Kathy Newell	2011

\*Resigned

**POLICE  
DEPARTMENT (continued):**

**Officers**

Nicholas Beltz	2011
Robert Breault	2011
Peter Breslin	2011
Gordon Candow	2011
James Cullen	2011
Richard Elie	2011
Derrick Gemos	2011
Jeffrey Gigliotti	2011
Kevin Henehan	2011
Rachel Mead	2011
Dale Rose	2011
Edward P. Sheridan	2011
Corey Waite	2011
Paul R. Connell	^
Jason Goodwin	^
Irmin Pierce	^
Eric Watkins*	2011

^= Civil Service Officers

**Reserve Officers**

George Aggot	2011
Kevin Feeley	2011
Stephen McAndrew	2011
Edward Bushnoe	2011

**Groton Special Officers**

Jack Saball	2011
Jack Balonis	2011
George Rider	2011

**PUBLIC WORKS DIRECTOR**

R. Thomas Delaney	2011
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**ROAD KILL OFFICER**

Steven Mickle	2011
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**SEALER WEIGHTS & MEASURES**

Eric Aaltonen	2011
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**SURVEYOR OF WOOD/LUMBER**

R. Thomas Delaney, Jr.	2011
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**TOWN ACCOUNTANT**

Valerie D. Jenkins	2012
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\*Resigned

**TOWN DIARIST**

M. Constance Sartini	2011
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**TREASURER/COLLECTOR**

Christine H. Collins	2011
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**TREE WARDEN**

R. Thomas Delaney	2011
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**VETERANS' SERVICE OFFICER**

Robert C. Johnson	2011
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**WATER SUPERINTENDENT**

Thomas Orcutt	Indef.
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**COMMITTEES &  
COMMISSIONS  
APPOINTED BY THE BOARD  
OF  
SELECTMEN**

**AFFORDABLE HOUSING TASK FORCE**

Craig S. Auman	2011
Peter S. Cunningham	2011
Carolyn A. Perkins	2011
Teresa M. Ragot	2011
Martha A. Campbell	2011
Joshua A. Degen	2011

**AFFORDABLE HOUSING TRUST  
FUND**

Joshua A. Degen	2011
David Wilder	2011
Colleen Neff	2012
Stuart M. Schulman	2012
Allen King	2012

**BOARD OF REGISTRARS**

Susan S. Slade	2011
Dale A. Martin	2012
Georgess C. McHargue	2013
Michael Bouchard – Town Clerk	2012

**BY-LAW REVIEW & STUDY  
COMMITTEE**

Michael Bouchard	2011
Mark W. Haddad	2011
Peter S. Cunningham	2011
Steven Webber	2011
John Giger	2011

**COMMUNITY PRESERVATION  
COMMITTEE**

Michael Roberts (BOS)	2011
Richard Hewitt (BOS)	2011
Daniel Emerson (Housing Auth)	2012
Jonathan Strauss (Park)	2012
Robert DeGroot (Historical)	2013
Bruce Easom (Conservation)	2013
Carolyn A. Perkins (Planning)	2013
Richard Hughson*	2011

**CONSERVATION COMMISSION**

Craig S. Auman	2011
Bruce H. Easom	2011
Marshall E. Giguere	2012
David Pitkin	2012
William Neacy	2012
Peter A. Morrison	2013
Nadia Madden	2013
Ryan Lambert*	2012

**COUNCIL ON AGING**

Carl Flowers	2011
Onorina Maloney	2011
Frances Goldbach	2011
Michelle Theroux	2012
Mildred Wells	2012
Hester Newbury	2013
Cynthia Thompson	2013
Charlotte Carkin	2013
Maydelle Gamester	2013
Catherine Tooley*	2012

**ECONOMIC DEVELOPMENT  
COMMITTEE**

Russell Burke	2011
Raymond Capes	2011
Anna Eliot	2011
Peter Myette	2011
Michael Rasmussen	2011
James Ryan	2011
Jane Bouvier	2011

**FINANCE COMMITTEE**

Jay Prager	2011
Robert Hargraves	2011
Peter DiFranco	2012
Thomas Sangiolo	2012
Steven Webber	2012
Joseph Crowley	2013
Michael Flynn	2013
Georgana Cochran*	2011

**HOUSING PARTNERSHIP**

Peter S. Cunningham	2011
Theresa M. Ragot	2011
Michelle Collette	2011
Carolyn A. Perkins	2011
Alicia Hersey	2011

**LOCAL CULTURAL COUNCIL**

Susan K. Wiggins	2013
Iva Gardner	2013
Harrie Sloombeek	2013
Madeleine Walsh	2013
John Madigan	2015
Martha McClure	2015
Frank Conahan	2016
Pat Hartvigsen	2016
Timothy Hess	2016
Joni Parker-Roach	2016

**LOST LAKE SEWER COMMITTEE**

Angela C Garger	2011
Carol Quinn	2011
Thomas Orcutt	2011
John Giger	2011

\*Resigned



**LOWELL REGIONAL TRANSIT  
AUTHORITY**  
Paul A. Rothier 2011

**MBTA ADVISORY BOARD**  
Daniel Chamberlin 2011

**MILITARY COMMUNITY COVENANT**  
George F. Dillon, Jr. 2011  
Peter S. Cunningham 2011  
Anna Eliot 2011  
John Giger 2011  
Patricia Hewitt 2011  
Karen Riggert 2011  
Steven Webber 2011  
Elbert Tompkins 2011

**MONTACHUSETT REGIONAL  
TRANSPORTATION COMMITTEE**  
Anna Eliot 2011  
David Manugian 2011

**MONTACHUSETT REGIONAL  
PLANNING COMMITTEE**  
Anna Eliot 2011  
David Manugian 2011

**NASHOBA VALLEY REGIONAL  
TECHNICAL SCHOOL COMMITTEE**  
Kevin M. McKenzie 2012

**PERSONNEL BOARD**  
Linda DeCiccio Fanning 2011  
Robert T. Flynn 2011

**SCHOLARSHIP COMMITTEE**  
Robinson C. Moore 2011  
Lyn Blouin 2011  
Mary Ellen Sweeney 2011  
Barbara P. Ritz 2011  
Alberta Erickson 2012  
Peter C. Myette 2012

**SUSTAINABILITY COMMITTEE**  
Carol Canner 2011  
Chris Christie 2011  
Chase Duffy 2011  
Carl Flowers 2011  
Richard Hewitt 2011

\*Resigned

Leo Laverdure 2011  
Michael Roberts 2011  
Maria Hars 2011

**WEST GROTON SEWER COMMITTEE**  
George Barringer 2011  
Peter Ziaiatz 2011  
Jason Parent 2011  
George Wheatley, Jr. 2011

**ZONING BOARD OF APPEALS**  
Cynthia A. Maxwell 2011  
Robert C. Cadle 2011  
Mark E. Mulligan 2012  
Jay Prager 2013  
Alison S. Manugian 2013  
Chase Duffy (Alternate) 2011  
Megan Mahoney (Alternate) 2011  
Bruce Easom (Alternate) 2011  
Harris McWade\* (Alternate) 2011

## **COMMITTEES & COMMISSIONS APPOINTED BY THE TOWN MANAGER**

**AGRICULTURAL COMMISSION**  
John Smigelski 2011  
Susan Colt Wilcox 2011  
Sean O'Neill III 2012  
Meredith Scarlet 2013  
George Moore 2013

**ARCHIVES COMMITTEE**  
Michael Roberts 2011  
Norma Garvin 2011  
George Wheatley 2011

**BOARD OF SURVEY**  
Evan C. Owen 2011

**BUILDING COMMITTEE**  
Brooks T. Lyman 2011  
Richard Chilcoat 2011

**CABLE ADVISORY COMMITTEE**

Dorothy N. Davis	2011
David Melpignano	2011
Janet Vartanian	2011
Neil Colicchio	2011
Jane Bouvier	2011

**COMMISSION ON ACCESSIBILITY**

Margaret M. McPartlan	2011
Robert Fleischer	2011
Emil Reschsteiner	2011
Mark Shack	2011
Alan Taylor	2011

**CONDUCTORLAB COMMITTEE**

Arthur R. Blackman	2011
Michelle Collette	2011
Kim M. Henry	2011
Robert Hanninen	2011

**EARTH REMOVAL ADVISORY COMMITTEE**

Edward A. Perkins	2011
John Giger	2011
R. Thomas Delaney, Jr.	2012
Robert Hanninen	2013
Nadia Madden	2013

**EMERGENCY MANAGEMENT**

Stephen Byrne	2011
Martha Campbell	2011
Francis Cusak	2011
Daniel Daigneault	2011
R. Thomas Delaney	2011
Edward Doucette	2011
Heather Emslie	2011
Carl Flowers	2011
Norma Garvin	2011
Anthony Hawgood	2011
Susan Horowitz	2011
Leroy Johnson	2011
Robert Johnson	2011
Stephen Legge	2011
Catherine Lincoln	2011
Joel Magid	2011
Steven Mickle	2011
Mark Miller	2011
Steven Moulton	2011
Thomas Orcutt	2011

\*Resigned

Donald L. Palma	2011
Kathy Puff	2011
Earl Russell	2011
William Shute	2011
Laurie Smigelski	2011
Lawrence Swezey	2011

**GIS COMMITTEE**

Michelle Collette	2011
Laura DeGroot	2011
William Gavazzi	2011
Paula Martin	2011
Lawrence Swezey	2011

**GREAT POND ADVISORY COMMITTEE**

Cynthia Kollarics	2011
Francoise D. Forbes	2011
Susan H. Horowitz	2011
Lawrence Swezey	2011
Nancy Todd	2011
John Diezman	2011
William Strickland	2011
Cheney Harper	2011

**GREENWAY COMMITTEE**

Stacey Billings Chilcoat	2011
David M. Manugian	2011
Marion R. Stoddart	2011
William Gavazzi	2011
William Calhoun	2011
Carol Coutrier	2011
David Pitkin	2011
Fran Stanley	2011

**HISTORICAL COMMISSION**

Richard C. Dabrowski	2011
Shirley Wishart	2011
Alvin Collins, Jr.	2012
Michael Roberts	2012
Robert G. DeGroot	2013
George Wheatley	2013
Michael Danti	2013

**HISTORIC DISTRICTS COMMISSION**

Daniel J. Barton	2011
Richard C. Dabrowski	2011
Sanford Johnson	2011
Patricia E. Hardy	2012
Laura R. Moore	2012
Richard P. Chilcoat	2013
Sheila Harrington	2013

**INSURANCE ADVISORY COMMITTEE**

Jack E. Balonis	2011
Paula D. Martin	2011
April L. Moulton	2011
Ann F. Walsh	2011
David Roy	2011
Paul Connell	2011
Barbara Cronin	2011
Thomas Orcutt	2011

**OLD BURYING GROUND COMMITTEE**

Ellen T. Hargraves	2011
Deborah Beal Normandin	2011
Marcia Beal-Brazer	2011
Kenneth A. LeFebvre	2011
Amanda Gavazzi	2011

**RECYCLING COMMITTEE**

Michael D. Brady	2011
Tessa David	2011
R. Thomas Delaney, Jr.	2011
Jamie E. King	2011

**SIGN COMMITTEE**

Patrice Garvin	2011
Jason N. Kauppi	2011
Mark W. Haddad	2011

**SQUANNACOOK RIVER RAIL TRAIL**

Paul Carson	2011
Peter S. Cunningham	2011
Bruce Easom	2011
Stephen Legge	2011
Russell Murray	2011

**TOWN FOREST COMMITTEE**

Stephen L. Babin	2011
Carter Branigan	2012
John Sheedy	2013

**TRAILS COMMITTEE**

Bruce Easom	2011
Paul G. Funch	2011
Wendy A. Good	2011
Stephen A. Legge	2011
Joachim Preiss	2011
Edward Bretschneider	2011
David H. Minott	2011
Alan W. Taylor	2011
John Lynch	2011

**WEED HARVESTER COMMITTEE**

Bradley D. Harper	2011
Carole A. Watson	2011
Robert K. Watson	2011
Garrett Durling	2011
Erich Garger	2011
William Strickland	2011
Stephen Marranzini	2011

**WILLIAMS BARN COMMITTEE**

Bradbury B. Smith	2011
Karen Stone	2011
Joseph Twomey	2011
Lili Ott	2011
Alfred L. Wyatt	2011
Leo R. Wyatt	2011

\*Resigned

**SPRING TOWN MEETING  
WARRANT, MOTIONS, MINUTES and VOTES  
APRIL 26, 2010**

**Town Moderator:** Robert L. Gosselin, Sr

**Town Clerk:** Michael F. Bouchard

**Deputy Town Moderator:** Jason Kauppi

**Finance Committee:** Jay M. Prager, Chairman; Joseph Crowley, Vice-Chairman; Georganna B. Cochran; Peter J. DiFranco; Michael F. Flynn; Richard Hughson; Thomas L. Sangiolo

**Board of Selectmen:** Peter S. Cunningham, Chairman; George F. Dillon, Jr., Vice-Chairman; Anna Eliot, Clerk; Joshua A. Degen, Member; Stuart M. Schulman, Member

**Town Manager:** Mark W. Haddad

**Proceedings:**

The Spring Annual Town Meeting was **called to order** at 7:02 PM.

Peter Cunningham led the Pledge of Allegiance. Frank Belitsky was recognized. Frank traditionally led the Pledge, but was unable to do so at this time.

**Motion:** Moved and Seconded to waive the reading of the warrant

**Vote:** Unanimous

**Announcements:**

- A Special Town Meeting will be called to order at approximately 8:00 PM
- Candidates Night will be held May 11 at 7:30 PM at the Groton Senior Center

**Tribute:** The Groton Marching Band and Chowder Society performed a tribute march and song to Peter Guernsey. Peter recently passed away. He was the founder of the band, and a long time active member. Michael Manugian related a summary of Peter's accomplishments with the band and for the Town.

**Deputy Moderator:** The Town Moderator asked for ratification of his appointment of Jason Kauppi as Deputy Moderator. Town Meeting unanimously ratified. Mr. Kauppi was sworn by the Town Clerk.

**Warrant, Minutes and Votes:**

Middlesex, ss.

Commonwealth of Massachusetts

To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on

Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the twenty-sixth day of April, 2010 at Seven O'clock in the evening, to consider all business other than the election of Town Officers and on the eighteenth of May, 2010 at an adjourned session thereof to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for Two	Board of Selectmen	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for Two	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years
Vote for One	Groton Housing Authority	5 Years

**QUESTION 1:** Shall the Town of Groton be allowed to assess an additional \$931,336 in real estate and personal property taxes for the purpose of funding the Town's share of the cost of operating the Groton Dunstable Regional Public Schools for the fiscal year beginning July first two thousand ten?

**MOTION Paula Martin**

I move to limit debate on any article to two minutes per individual excluding the original proponent or opponent.

**Quantum:** 2/3 majority

**Vote:** Chair declared 2/3 majority. Seven voters did contest the ruling. A vote count was ordered: 305 in favor of limiting debate ; 48 opposed.

**Motion Carried.**

**Vote Counters sworn:** Robert Johnson; Christopher Colton; Andrew Collins; Stephen Boczenowski; Jonathan Morgan; Linda DeCiccio

#### **ARTICLE 1: HEAR REPORTS**

To see if the Town will vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees, or to take any other action relative thereto.

##### **BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended Unanimously*

**Finance Committee:** *No position*

**Summary:** *To hear reports of Town Boards, Committees and Commissions.*

#### **MOTION: Mover: Joshua Degen**

I move that the Town vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees. **Seconded**

**Quantum of Town Meeting Vote: Majority**

**Scheduled to Give Reports:** Lost Lake Sewer Committee; West Groton Sewer Committee; Board of Library Trustees

##### **Reports**

- The West Groton Sewer Committee and the Lost Lake Sewer Committee presented a combined report. A copy of this report is attached as Appendix A.
- The trustees of the Groton Public Library presented a report highlighting their survey on the direction of the public library. The survey is available at the Library's website : [www.gpl.org](http://www.gpl.org).

**Vote on Main Motion – Article 1:** **Unanimous**

#### **ARTICLE 2: APPLY FOR GRANTS**

To see if the Town will vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder, or to take any other action relative thereto.

##### **BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *To allow the Board of Selectmen to apply for grants that may become available during the year.*

#### **MOTION: Mover: Joshua Degen**

I move that the Town vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder.

**Seconded**

**Quantum of Town Meeting Vote: Majority**

**Vote on Main Motion – Article 2:** **Unanimous**

#### **ARTICLE 3: ELECTED OFFICIALS' COMPENSATION**

To see if the Town will vote to allow the following compensation for the following elected officials:

Selectman (four)	\$ 760
Town Clerk	\$ 60,000
Board of Selectmen, Chairman	\$ 910
Town Moderator	\$ 65
Board of Assessors, Chairman	\$ 910
Assessor (two)	\$760

for the ensuing year, or to take any other action relative thereto.

##### **BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended (4 In Favor, 1 Abstain)*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *To provide compensation for elected officials as proposed by the Town Manager.*

#### **MOTION: Mover: George Dillon**

I move that the Town vote to allow the following compensation for the following elected officials:

Selectman (four)	\$ 760
Town Clerk	\$ 60,000
Board of Selectmen, Chairman	\$ 910
Town Moderator	\$65
Board of Assessors, Chairman	\$ 910
Assessor (two)	\$760

for the ensuing year.

##### **Seconded**

**Quantum of Town Meeting Vote: Majority**

##### **Discussion:**

- This reflects no change in compensation for elected officials
- The Highway Surveyor and Tree Warden are removed from this list as these positions are now incorporated into the Department of Public Works.

**Vote on Main Motion – Article 3:** **Unanimous**

#### **ARTICLE 4: WAGE AND CLASSIFICATION SCHEDULE**

To see if the Town will vote to amend and adopt for Fiscal Year 2011 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

##### **BOARD OF SELECTMEN TOWN MANAGER**

**Board of Selectmen:** *Recommended (3 In Favor, 2 Against)*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *This article proposes no wage and salary classification adjustment for FY 2011 for employees covered by the Personnel Bylaw or who have individual contracts.*

**MOTION: Mover: George Dillon**

I move that the Town vote to amend and adopt for Fiscal Year 2011 the Town of Groton Wage and Classification schedule as shown in Appendix B of the Warrant for the 2010 Spring Town Meeting.

**Seconded**

**Quantum of Town Meeting Vote: Majority**

**Vote on Main Motion – Article 4: Unanimous**

**ARTICLE 5: FISCAL YEAR 2011 ANNUAL OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2011), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE**

**BOARD OF SELECTMEN**

**TOWN MANAGER**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *Budget – In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31<sup>st</sup>; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see Finance Committee and Town Manager's Report which includes the Finance Committee's and Board of Selectmen's recommendations.*

**MOTION: Mover: George Dillon**

I move that the Town vote to raise and appropriate and transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2011) and act on the budget of the Finance Committee.

**Seconded**

**Quantum of Town Meeting Vote: Majority**

Clerk Notes:

- Article 5 addresses the budget. Each category of the budget is proposed with a separate motion, included below.

- The Finance Committee Report on the Budget is incorporated in these minutes as Appendix B
- The Town Budget available elsewhere in the Annual Report of the Town.

**MOTION 1: GENERAL GOVERNMENT**

**Mover: Joseph Crowley**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$1,537,967 for General Government as represented by lines 1000 through 1182 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Motion 1: Majority**

**MOTION 2: LAND USE DEPARTMENTS**

**Mover: Richard Hughson**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$345,241 for Land Use Departments as represented by lines 1200 through 1281 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Motion 2: Unanimous**

**MOTION 3: PROTECTION OF PERSONS & PROPERTY**

**Mover: Jan Cochran**

**MOTION:** I move that the Town vote to appropriate from Emergency Medical Services Receipts Reserved the sum of \$110,000 to Fire & Emergency Medical Services and to raise and appropriate the sum of \$2,555,822 for a total of \$2,665,822 for Protection of Persons and Property as represented by lines 1300 through 1372 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Motion 3: Unanimous**

**MOTION 4: SCHOOLS Mover: Jay Prager**

**a.) Nashoba Valley Regional Technical High School**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$536,044 for the Nashoba Valley Regional Technical High School as represented by line 1400 in the Budget.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Motion 4-a: Majority**

**b1.)Groton Dunstable Regional School District**

**MOTION b1:** I move that the Town vote to raise and appropriate the sum of \$16,273,611 for the Groton Dunstable Regional School District as represented by Lines 1410 through 1413 in the budget.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 4-b1: Majority**

**b2.) Groton Dunstable Regional School District –  
Requiring a Prop. 2½ Override**

**MOTION b2:** I move that, in addition to the amount appropriated under Lines 1410 through 1413 of the budget for the Groton Dunstable Regional School District, the Town vote to appropriate an additional \$995,781 as follows: (1) raise and appropriate \$931,336, contingent upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g); and (2) raise and appropriate \$64,445, all to pay the assessment of the Groton Dunstable Regional School District for the ensuing year, provided, however, that no portion of said \$64,445 shall be expended unless and until the Town shall have approved the appropriation of said \$931,336 under item (1) pursuant to a Proposition 2½ override

**Quantum of Town Meeting Vote: Majority  
Seconded**

During the discussion summarized below, a Motion to Move the question was made from the floor:

**MOTION TO MOVE THE QUESTION (Question 4-b2)**

**Quantum:2/3 majority**

**Vote on Motion to move the question: Unanimous**

**Vote on Motion 4-b2: Majority**

**Clerk Note – Special Town Meeting:**

- During presentations for this Motion, at 8:10 PM, the Moderator recessed the Annual Meeting and called the Special Town Meeting to order.
- A quorum of 454 was present.
- The Special Town Meeting was recessed at 8:10 PM and the Annual Meeting was resumed.

**Minutes of Groton-Dunstable Regional School District Budget discussion (Motions B1 and B2):**

- A presentation on the school budget by the Groton-Dunstable School Committee is attached to these minutes as Appendix C.
- A presentation on the school budget by the Finance Committee is attached to these minutes as Appendix D.
- Summary of comments from the Public:
  - Informational

- This town meeting article has two sub-motions. One is for a “non-override” budget, and the other is contingent upon the passage of a proposition 2 ½ override question at the town election on May 18. Both these articles appropriate monies for a budget. The “override” budget would not be funded unless the ballot question passes.
- (Dr. Genovese) Early retirement programs have been considered, but not viewed to produce real savings when considering payment of benefits and the hiring of replacement personnel
- State aid cuts for this year and over the past several have had a major impact on the school budget. State aid is not expected to increase in the next few years.
- The State aid formulas are designed to require “richer” communities to shoulder a higher share of school expenses.
- Schools are a people business. Labor cost is a main component of school expense.
  - Pro-“Override” budget comments
- Union has financially contributed to the schools. There have been contract concessions, including agreement to pay of higher health insurance premiums under GIC.
- “How can you cut \$900K form the proposed budget and expect that there would be no impact on the quality of education?” The curriculum is currently in decline.
- Property values are related to the quality of the schools
- Groton-Dunstable average spending per student is less than the state average. The schools have done a good job with quality of education and have been reserved in spending.
  - Con-“Override” budget comments
- (Finance Committee) Cost growth is not sustainable with town revenues.
- The economic environment is bad, people have lost jobs and/or have had no pay increases for several years. The override budget is unaffordable.
- Increases being requested are extraordinary.

**MOTION 5:DEPARTMENT OF PUBLIC WORKS  
Mover: Jan Cochran**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$1,867,052 for Department of Public Works as represented by lines 1500 through 1561 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 5: Unanimous**



**MOTION 6: LIBRARY AND CITIZEN'S SERVICES Mover: Richard Hughson**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$881,230 for Library and Citizen's Services as represented by lines 1600 through 1692 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 6: Majority**

**MOTION 7: DEBT SERVICE**

**Mover: Joseph Crowley**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$1,146,770 for Debt Service as represented by lines 2000 through 2007 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 7: Unanimous**

**MOTION 8: EMPLOYEE BENEFITS**

**Mover: Joseph Crowley**

**MOTION:** I move that the Town vote to raise and appropriate the sum of \$2,705,801 for Employee Benefits as represented by lines 3000 through 3012; each line item to be considered as a separate appropriation for the purposes voted.

**Discussion:**

- Q: Why was GIC not implemented with Motion 8?
- A: (Valerie Jenkins) The Town belongs to a different insurance group, which has benefited the Town with rates on par or better than GIC. The Town has had health insurance rate increases of 6-9% in the previous two years, and 10% this year.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 8: Unanimous**

**MOTION 9: WATER ENTERPRISE**

**Mover: Michael Flynn**

**MOTION:** I move that the Town vote to appropriate from Water Rates and Fees the sum of \$1,026,770 to the Water Enterprise Fund for FY 2011 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 9: Unanimous**

**MOTION 10: SEWER ENTERPRISE**

**Mover: Michael Flynn**

**MOTION:** I move that the Town vote to transfer from Sewer Enterprise Excess and Deficiency the sum of \$40,000 and to appropriate from Sewer Rates and Fees the sum of \$736,124 for a total of \$776,124 to the Sewer Enterprise Fund for FY2011 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 10: Unanimous**

**Motion 11: ELECTRIC LIGHT**

**Mover: Jan Cochran**

**MOTION:** I move that that the Town vote to appropriate the income from the sale of electricity to private consumers or for electricity supplied to municipal buildings or from municipal power and from the sale of jobbing during Fiscal 2011 for the Groton Electric Light Department; the whole to be expended by the Manager of that department under the direction and control of the Board of Electric Light Commissioners for the expenses of the ensuing fiscal year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth. The total fund to be appropriated is -0-.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Motion 11: Unanimous**

**Clerk Note – Special Town Meeting:**

- The Annual Town Meeting was recessed at this point at 9:45 PM (April 26).
- The Moderator called the Special Town Meeting to order
  - The Chair declared a quorum was present
- The Special Town Meeting Minutes follow the Annual Town Meeting Minutes in this report

**Annual Town Meeting Minutes (Continued)**

- The Annual Town Meeting was reopened at 10:15 PM (April 26)

**ARTICLE 6: FISCAL YEAR 2011 CAPITAL BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of funding the FY 2011 Capital Budget as follows:

**Proposed**

<u>Item</u>	<u>Amount</u>	<u>Department</u>
Tanker 1		
Cab and		
Chassis Replacement	\$165,000	Fire and EMS
Intermediate Truck	\$ 55,000	Highway Dpt.
IT/Computer Purch	\$ 30,000	Town Facilities
Police Cruisers	\$57,100	Police Dpt.
Police Chief's		
Vehicle Replacement	<u>\$ 38,000</u>	Police Dpt.
Total	\$345,100	

or to take any other action relative thereto.

#### **TOWN MANAGER**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** Section 6-6 of the Groton Charter requires the Town Manager to submit a Capital Improvement Plan to the Board of Selectmen and Finance Committee that lists all capital improvements proposed to be undertaken during the next five years. A copy of the proposed plan is on file in the Office of the Town Clerk. The above listed items are proposed for Fiscal Year 2011. The following is a summary of each request:

- *Tanker 1 Cab and Chassis Replacement - This is a 1973 Mack truck that is used as a tanker to haul large amounts of water to fire scenes. It is critical that this vehicle is reliable and safe for firefighters responding to emergencies and training. The current vehicle has a manual transmission. There are very few drivers on the department that can drive this vehicle. The fire service has prohibited manual shift trucks since the late 1980's due to safety reasons. All fire apparatus must now be automatic transmissions.*
- *Intermediate Truck - This is a scheduled replacement for the Intermediate Truck. It will have reached the end of its useful life in 2011 and it will still have trade in value if replaced following this proposed replacement schedule.*
- *IT Purchase - This is a new capital budget request, but not a new overall request. In the past, computer purchases and upgrades were funded in the IT Operating Budget. This year, it is proposed that we add this item to the Capital Budget. IT funding will be used each year to upgrade and replace various computers that have reached their useful life and other computer related equipment that requires an upgrade.*
- *Police Cruisers - This request is for the purchase of two police sedans and related equipment for replacement of cruisers that are no longer cost effective to maintain. This would allow the Department to have six marked cruisers. This*

*allows for less mileage per year, better maintenance scheduling, assignment of cars to officers and for a programmed replacement schedule that ensures that line cars are rotated out at reasonable mileage and wear, and then un-marked cars are rotated in the same fashion.*

- *Police Chief's Vehicle - The current vehicle is a 2003 Ford Explorer with approximately 80,000 miles. It is used by the Police Chief and as a back-up vehicle for the command staff during inclement weather. The current vehicle has become a drain on the Police Department's vehicle maintenance budget as it has broken down several times over the past six months. It is in need of replacement. This funding will be used to purchase another four-wheel drive vehicle that will be put to a similar use, primarily as the Police Chief's vehicle. This item can be considered a scheduled replacement.*

#### **MOTION: Mover: George Dillon**

I move that the Town vote to transfer from the Capital Stabilization Fund the sum of \$345,100 for the following capital items:

<u>Item</u>	<u>Amount</u>	<u>Department</u>
Tanker 1		
Cab and		
Chassis Replacement	\$165,000	Fire and EMS
Intermediate Truck	\$ 55,000	Highway Dpt.
IT/Computer Purch	\$ 30,000	Town Facilities
Police Cruisers	\$57,100	Police Dpt.
Police Chief's		
Vehicle Replacement	<u>\$ 38,000</u>	Police Dpt.
Total	\$345,100	

**Quantum of Town Meeting Vote: 2/3's Majority  
Seconded**

**Vote on Main Motion – Article 6: 2/3's Majority**

#### **ARTICLE 7: STORMWATER MANAGEMENT REVOLVING FUND**

To see if the Town will vote to renew the revolving account under Chapter 44, § 53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management - Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2011, or to take any other action relative thereto.

**STORMWATER ADVISORY COMMITTEE**

**Board of Selectmen: Recommended Unanimous**  
**Finance Committee: Recommended Unanimously**  
**Summary:** *This article reauthorizes the use of the revolving fund for technical review and processing of applications submitted under Chapter 198, Stormwater Management - Low Impact Development.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to renew the revolving account under Chapter 44, §53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management - Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2011.

**Quantum of Town Meeting Vote: Majority**  
**Seconded**

**Vote on Main Motion – Article 7: Majority**

**ARTICLE 8: CONSERVATION COMMISSION REVOLVING FUND**

To see if the Town will vote to renew the revolving account under Massachusetts General Laws, Chapter 44, § 53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said receipts and fees to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$10,000 for Fiscal Year 2011, or to take any other action relative thereto.

**CONSERVATION COMMISSION**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *This article reauthorizes the use of the revolving fund (established in 2007) for the management of conservation land in Groton. Reauthorization allows for reduced fees for management of conservation lands in Groton.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to renew the revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said

receipts and fees to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$10,000 for Fiscal Year 2011.

**Quantum of Town Meeting Vote: Majority**  
**Seconded**

**Vote on Main Motion – Article 8: Unanimous**

**ARTICLE 9: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION**

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption for Fiscal year 2011 for those persons who qualify for property tax exemptions under Massachusetts General Laws, Chapter 59, Section 5, not to exceed \$1,000, or to take any other action relative thereto.

**BOARD OF ASSESSORS**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *This article is geared to elderly persons, blind persons and veterans with service connected disabilities. It would increase the exemption under state statute up to 100% of the exemption.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption for Fiscal year 2011 for those persons who qualify for property tax exemptions under Massachusetts General Laws, Chapter 59, Section 5, not to exceed \$1,000.

**Quantum of Town Meeting Vote: Majority**  
**Seconded**

**Vote on Main Motion – Article 9: Unanimous**

**April 26 10:30 PM - MOTION to adjourn until 7:00 PM on May 3 at the Groton-Dunstable Middle School Auditorium**

**Seconded**

**Vote to adjourn: Majority**

**First adjourned session of the 2010 Spring Annual Town Meeting called to order at 7:03 PM on May 3, 2010**

**ARTICLE 10: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS**

To see if the Town will vote to make the following appropriations from the Community Preservation Fund:

Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 26,000
Open Space Reserve:	\$52,000
Historic Resource Reserve:	\$ 52,000
Community Housing Reserve:	\$52,000
Unallocated Reserve:	\$338,000

or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *This is an accounting procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during FY11. None of these funds will be spent without additional approval at Town Meeting.*

**MOTION: Mover: Peter Cunningham**

I move that the Fiscal Year 2011 revenues to the Community Preservation Fund be divided into the following sub accounts to be administered by the Community Preservation Committee as follows:

CPC Operating Expenses:	\$ 26,000
Open Space Reserve:	\$52,000
Historic Resource Reserve:	\$52,000
Community Housing Reserve:	\$52,000
Unallocated Reserve:	\$338,000

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Main Motion – Article 10: Unanimous**

**ARTICLE 11: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS**

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2011, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain such real property interests in the

name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

**CPC Proposal A: Allocation to the Conservation Land Fund: \$30,000**

**Summary:** *The Conservation Fund has been used by the Conservation Commission to purchase Conservation Restrictions, Agricultural Preservation Restrictions, and to purchase conservation land outright within the Town of Groton. Placing CPA funds into the Conservation Land Fund makes them instantly available to the Conservation Commission for acquiring open space that may be available for purchase for only a short period of time. The workload on the Community Preservation Committee will be reduced by having the Conservation Commission be responsible for the acquisition of open space for the Town. The process of negotiating and purchasing open space can be time consuming and span many years. Relying on the expertise of the Conservation Commission in the area of open space acquisition will allow the Committee to focus more of its attention on the new activities of historic preservation, recreation, and community housing.*

**Board of Selectmen: Not Recommended (4 Against, 1 In Favor)**

**Finance Committee: Not Recommended Unanimously**

**MOTION 1: Allocation to the Conservation Land Fund Mover: Peter Cunningham**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$30,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2011-01 “Conservation Land Fund”.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Minutes:**

- Community Preservation Committee voted 6 to 1 in favor of this article
- Finances:
  - CPC is asking for 50% reimbursement of FY10 expenditures
  - CPC has \$700 K in reserves and a 90K grant pending. No objective reason that the CPC needs this additional money.

- The money for this article would come from “unallocated reserves”. The Surrenden Farm bond is paid from the “open space” account, with the balance from the “unallocated reserve” account.
- Organizations supporting this article:
  - Greenway Committee
  - Conservation Trust

**Vote on Article 11 - Motion 1: Defeated, based upon a Teller Count 47 In Favor 55 Opposed**

**CPC Proposal B: Unkety Brook Well Site (New Well): \$75,000**

**Summary:** *The Groton Water Department has been actively engaged in the investigation of new ground water resources since 1995. After a thorough investigation of possible well sites, the Unkety Brook Well Site has been identified as one of two potential sites for increasing the Town’s water resources. This site has the potential to pump approximately 280 gallons per minute without degradation of the existing resources. It is also in close proximity to the Groton Dunstable Regional High School and will be able to serve the High School as well as 57 existing homes on Chicopee Row. These funds will be used to either purchase the property outright or as a Conservation Restriction on private property. Purchasing this land in fee or acquiring the appropriate conservation restriction assures the Town of Groton that it can meet its growth potential in future years.*

**Board of Selectmen: Recommended Unanimously**  
**Finance Committee: Not Recommended Unanimously**

**MOTION 2: Unkety Brook Well Site (New Well) Mover: Peter Cunningham**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$75,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2011-03 “Unkety Brook Phase II”, and further to authorize the Board of Selectmen, with the approval of the Community Preservation Committee, and on behalf of the Groton Water Department, to acquire by gift or purchase fee interests in and a deed restriction interest over certain land now or formerly owned by Robert and Jennifer Delaney located on Chicopee Row and shown being a portion of the property shown on Assessors’ Map 231, Parcel 85.

**Quantum of Town Meeting Vote: 2/3’s Majority**  
**Seconded**

**Minutes:**

- Community Preservation Committee: Voted 6 to 1 in support of the article
- Water preservation:
  - Water is a finite resource. Securing this land, by ownership or otherwise, is a good chance to preserve a water resource, and would be sound planning to do so.
  - Out of many studied, Unkety Brook is the premier water site. Securing this site benefits all in the town. Preserve it while it is available.
- Land ownership
  - The Town would own the land on behalf of the Water Department. If the land were ever to be sold, the town would receive the sale money.
- Funding Mechanism
  - Enterprise funds are set up to protect the taxpayer and ratepayer. This purchase should be funded by the ratepayers.
  - Securing this site protects a water resource for all residents in the future. It is appropriate to purchase the land with CPC funds (sourced by the taxpayer).

**Motion to Move the Question**

**Seconded**

**Quantum: 2/3 Majority**

**Vote on the Motion to Move the Question: 2/3 Majority**

**Vote on Article 11 - Motion 2: Chair declared 2/3 Majority. 7 Voters did not contest the ruling.**

**CPC Proposal C: Community Wide Agricultural Context Inventory: \$25,000**

**Summary:** *This project is a continuation of the Groton Historical Commission’s program of documenting the historic and archeological resources of Groton. This project also allows for the use of the results in the Town’s Master Plan and includes planning recommendations for management of the agricultural resources of Groton. Interpretation of these resources will be considered a tool for management. The main objective of an agricultural historic context inventory for Groton will be to describe the history of agricultural activities in Groton from farming by pre-contact peoples through 20<sup>th</sup> Century farming.*

**Board of Selectmen: Not Recommended (4 Against, 1 At Town Meeting)**

**Finance Committee: Not Recommended Unanimously**

## **COMMUNITY PRESERVATION COMMITTEE**

### **MOTION 3: Agricultural Context Inventory**

**Mover: Peter Cunningham**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$35,000 from the Community Preservation Fund Historic Resource Reserve to fund Community Preservation Application 2011-04 "Groton Communitywide Agricultural Historic Context Development Inventory and Management Planning Project."

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Minutes:**

- Community Preservation Committee voted 6 to 1 in favor of this article.
- This study will provide quality information to town planners so that more informed decisions can be made.
- CPA funds have been used before to fund worthy projects outside of town projects.

**Vote on Article 11 - Motion 3: Chair declared Majority Vote. 7 Voters did not contest the ruling.**

*Jason Kauppi assumed the Moderator's role at this time.*

## **ARTICLE 12: DEBT SERVICE FOR SURRENDEN FARMS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2011 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting, or to take any other action relative thereto.

## **COMMUNITY PRESERVATION COMMITTEE**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended by Majority Vote (4 In Favor, 1 Opposed)**

**Summary:** This article appropriates the debt payments for the Surrenden Farms Land Purchase. Funding for this article will come from Community Preservation Funds. The anticipated debt service for FY 2011 is \$494,013.

### **MOTION: Mover: Joshua Degen**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$75,000 from the Community Preservation Fund Open Space Reserve and to appropriate the sum of \$419,013 from the Community Preservation Fund

Unallocated Reserve for a total of \$494,013 for debt service for Fiscal Year 2011 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Article 12 Main Motion: Majority**

## **ARTICLE 13: BYLAW AMENDMENTS AFFECTING TOWN OPERATIONS**

To see if the Town will vote to amend the Code of the Town of Groton as follows:

- a) in Chapter 154 "Illicit Discharges to Municipal Separate Storm Drain System" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";
  - b) in Chapter 180 "Roads and Ways" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";
  - c) in Chapter 198 "Stormwater Management – Low Impact Development" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";
- or to take any other action relative thereto.

## **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: No Position**

**Summary:** The 2009 Fall Town Meeting voted to authorize a petition for a special act to amend Article 5 of the Charter of the Town of Groton (Chapter 81 of the Acts of 2008) by providing for a Department of Public Works (new Section 5-4). The new DPW eliminated the elected Highway Surveyor position and replaced it with an appointed Director of Public Works, who would perform the duties previously performed by the Highway Surveyor. There are several Town Bylaws that make reference to the Highway Surveyor. The purpose of this article is to amend those Bylaws to reflect the newly created Director of Public Works position.

**Mover: Joshua Degen**

**MOTION:** I move that the Town vote to amend the Code of the Town of Groton as follows:

- a) in Chapter 154 "Illicit Discharges to Municipal Separate Storm Drain System" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";
- b) in Chapter 180 "Roads and Ways" by deleting the words "Highway Surveyor" from all Sections and

replacing those words with the words “Director of Public Works”;

c) in Chapter 198 “Stormwater Management – Low Impact Development” by deleting the words “Highway Surveyor” from all Sections and replacing those words with the words “Director of Public Works”.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Article 13 Main Motion: Unanimous**

**ARTICLE 14: AMENDMENT TO CHAPTER 218  
ZONING – TOWN OPERATIONS**

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting the words “Highway Surveyor” from all sections and inserting in their place the words “Director of Public Works”, or to take any other action relative thereto.

**PLANNING BOARD**

**Board of Selectmen: Recommended Unanimously  
Finance Committee: No Position**

**Summary:** *As noted above, the 2009 Fall Town Meeting voted to authorize a petition for a special act to amend Article 5 of the Charter of the Town of Groton by providing for a Department of Public Works (new Section 5-4). The new DPW eliminated the elected Highway Surveyor position and replaced it with an appointed Director of Public Works, who would perform the duties previously performed by the Highway Surveyor. This is another Town Bylaw that makes reference to the Highway Surveyor. The purpose of this article is to amend the Zoning Bylaws to reflect the newly created Director of Public Works position.*

**MOTION: Mover: Anna Eliot**

I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting the words “Highway Surveyor” from all sections in which they appear and inserting in their place the words “Director of Public Works”.

**Quantum of Town Meeting Vote: 2/3’s Majority  
Seconded**

**Minutes:** Planning Board Report – Unanimous support of this article

**Vote on Article 14 Main Motion: Unanimous**

**ARTICLE 15: AMENDMENT TO CHAPTER 218  
ZONING – FLOOD PLAIN MAPS**

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting Section 218-29 Floodplain District regulations in its entirety and by inserting in its place the following new section:

**Section 218-29 Floodplain District regulations**

A. The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Groton designated as Zone A and, AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Groton are panel numbers 25017C0068E, 25017C0069E, 25017C0087E, 25017C0088E, 25017C0089E, 25017C0091E, 25017C0093E, 25017C0094E, 25017C0113E, 25017C0182E, 25017C0184E, 25017C0201E, 25017C0202E, 25017C0203E, 25017C0204E, 25017C0206E, 25017C0207E, 25017C0208E, 25017C0209E, 25017C0226E and 25017C0228E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board and Building Commissioner. These maps, as well as the accompanying Flood Insurance Study, are incorporated herein by reference.

B. Development regulations. The following requirements apply in the Floodplain District:

(1) Within Zone A, where the base flood elevation is not provided on the FIRM, the applicant shall obtain any existing base flood elevation data, and it shall be reviewed by the Building Commissioner for its reasonable utilization toward meeting the elevation or floodproofing requirements, as appropriate, of the State Building Code, for alterations and improvements to existing structures.

(2) No building or structure shall be erected in the one-hundred-year floodplain designated as Zones A and Zone A and AE on the Flood Insurance Rate Map or to take any other action relative thereto.

**PLANNING BOARD**

**Board of Selectmen: Recommended (3 In Favor, 2 At Town Meeting)**

**Finance Committee: No Position**

**Summary:** *The proposed amendment will reflect the updating of the floodplain maps as required by the Federal Emergency Management Agency (FEMA). According to FEMA, no significant changes have been made to the flood hazard data for the Town of Groton.*

**Mover: Anna Eliot**



MOTION: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting Section 218-29 Floodplain District regulations in its entirety and by inserting in its place a new Section 218-29 Floodplain District regulations as set forth in the Warrant.

**Quantum of Town Meeting Vote: 2/3's Majority  
Seconded**

**Minutes:** Planning Board Report – Planning Board in support. The adoption of these Floodplain District regulations is required by FEMA. The Town would be ineligible for FEMA support if not done.

**Vote on Article 15 Main Motion: Unanimous**

**Robert Gosselin re-assumed the Moderator's position at this time.**

**ARTICLE 16: RESCIND REMAINING  
BORROWING AUTHORITY – SURRENDEN  
FARMS**

To see if the Town will vote to rescind the remaining borrowing authority of \$635,000 voted under Article 1 of the April 24, 2006 Special Town Meeting for the acquisition or purchase of fee interests in and a conservation restriction interest over certain land in Groton known as Surrenden Farms, or to take any other action relative thereto.

**TOWN TREASURER**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The April 24, 2006 Special Town Meeting authorized the borrowing of \$5,650,000 for the Surrenden Farm purchase. Short term notes were issued for that amount. When the short term notes came due, the Community Preservation Committee paid down the short term notes with \$510,000 in CPA Tax Receipts and \$125,000 in grant funds. This resulted in a long term bond of \$5,015,000 because the remaining \$635,000 was paid down rather than bonded. The Department of Revenue views that balance as excess borrowing capacity. This vote would rescind the excess capacity.*

**MOTION: Mover: Anna Eliot**

I move that the Town vote to rescind the remaining borrowing authority of \$635,000 voted under Article 1 of the April 24, 2006 Special Town Meeting for the acquisition or purchase of fee interests in and a conservation restriction interest over certain land in Groton known as Surrenden Farms.

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Article 16 Main Motion: Unanimous**

**ARTICLE 17: ACCEPT MGL, CHAPTER 90,  
SECTION 20A½**

To see if the Town will vote to accept the provisions of M.G.L., Chapter 90 §20A½, "Parking Violations; Tags; Appearance; Failure to Appear; Adjudication by Mail", or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *In 1986, the Town of Groton accepted M.G.L. Chapter 90, Section 20A, which sets forth parking violation procedures and established the position of Parking Clerk. The Town follows these procedures in all matters pertaining to parking violations in Town. The Legislature authorized an alternative for enforcement of parking regulations with the adoption of M.G.L., Chapter 90, Section 20A½ which requires adoption of a local schedule of fines and sets different limits for fines. The acceptance of this provision of the General laws will allow the Town more flexibility when adopting and enforcing parking regulations.*

**Mover: Stuart Schulman**

**MOTION:** I move that the Town vote to accept the provisions of M.G.L., Chapter 90 §20A½, "Parking Violations; Tags; Appearance; Failure to Appear; Adjudication by Mail".

**Quantum of Town Meeting Vote: Majority  
Seconded**

**Vote on Article 17 Main Motion: Unanimous**

**ARTICLE 18: AMENDMENT TO CHAPTER 198 -  
STORMWATER MANAGEMENT**

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 198 Stormwater Management – Low Impact Development, by adding the following new subsection 12 and by renumbering subsequent subsections:

**198-12. COMPLIANCE AND EMERGENCY  
AUTHORIZATION**

No land-disturbing activity shall take place, unless exempted by the terms of this Chapter, without compliance with a Stormwater Management Permit issued by the Committee, with the plans approved by that permit, and with any rules and regulations promulgated by the Committee. In addition, any land-disturbing activity shall comply with all federal, state and local statutes, regulations, and bylaws and shall be subject to and comply with any other necessary permits, licenses, or other approvals.

In the event that the Earth Removal Stormwater Inspector determines, after an inspection, that an emergency situation exists with respect to soil erosion or sedimentation control under this Chapter and that the procedures set forth in §§ 198-4 and 198-7 cannot be complied with without substantially endangering the public health, safety, welfare or the environment, the Earth Removal Stormwater Inspector shall take whatever action may be appropriate consistent with the purposes of this Chapter. Such action may include authorization of such land disturbing activity as the Inspector deems prudent to stabilize disturbed or eroding land or other action which the Inspector deems necessary to protect the public health, safety, welfare or the environment. If such emergency action is taken, the Committee shall review said emergency action at its next meeting and may take whatever action it deems necessary under this Chapter, including issuing an order that a Stormwater Management Permit application be filed or an enforcement order or violation notice be issued under § 198-13 of this Chapter.

or to take any other action relative thereto.

#### **EARTH REMOVAL ADVISORY COMMITTEE**

**Board of Selectmen: Recommendation Deferred Until Town Meeting**

**Finance Committee: No Position**

**Summary:** *The proposed amendment adds an emergency provision to control erosion and prevent stormwater damage to public ways and abutting properties when such an emergency occurs. The proposed remedies would be subject to the review and approval of the Earth Removal Stormwater Advisory Committee.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to amend the Code of the Town of Groton, Chapter 198 Stormwater Management – Low Impact Development, by adding a new subsection 12 as set forth in the Warrant and by renumbering subsequent subsections.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Minutes:**

- John Giger (Earth Removal Storm Water Advisory Committee): This article provides an ability for the ERSW Inspector to take necessary actions to protect public safety and prevent erosion. The ERSWAC is unanimously in support.

**Vote on Article 18 Main Motion: Unanimous**

#### **ARTICLE 19: AMENDMENT TO CHAPTER 134 EARTH REMOVAL**

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 134 - Earth Removal, by deleting the following subsection in its entirety and by renumbering subsequent subsections:

##### **§ 134-11.SPECIAL PERMITS.**

Special permits may be issued by the Selectmen without a public hearing covering removals of a maximum of 50 cubic yards of earth material in any twelve-month period or removal of earth material necessary in conjunction with the reclamation of a silted pond or waterway, as authorized by the Conservation Commission, subject to any further conditions or limitations the Selectmen may impose. or to take any other action relative thereto.

#### **EARTH REMOVAL ADVISORY COMMITTEE**

**Board of Selectmen: Recommendation Deferred Until Town Meeting**

**Finance Committee: No Position**

**Summary:** *The proposed amendment removes a section of the by-law governing small quantities of earth removal. The regulations adopted under the by-law include an expedited process for earth removal associated with construction.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to amend the Code of the Town of Groton, Chapter 134 - Earth Removal, by deleting Section 134-11 in its entirety and by renumbering subsequent subsections.

**Quantum of Town Meeting Vote: Majority Seconded**

**Minutes:** John Giger (ERSWAC): Section 134-11 may be in conflict with the remainder of Section 134. Section 134-11 topics are covered elsewhere. It's removal adds clarity to Chapter 134.

**Vote on Article 19 Main Motion: Unanimous**

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#### **Motion to dissolve the 2010 Spring Town Meeting**

- **Seconded**
- **Vote to dissolve: Unanimous**
- **Meeting dissolved at 8:34 PM on May 3, 2010**

**The SPECIAL TOWN MEETING was called to order at 9:45 PM on April 26, 2010**

**ARTICLE 1: CURRENT YEAR LINE ITEM TRANSFERS**

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2010 budget, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommendation Deferred Until Town Meeting**

**Finance Committee: Recommendation Deferred Until Town Meeting**

**Summary:** *To transfer money within the FY 2010 Budget should the need arise. A handout explaining any necessary transfer will be available at Town Meeting.*

**MOTION: Mover: George Dillon**

I move that the Town vote to transfer the following sums of money within the Fiscal Year 2010 Town Operating Budget:

**Transfer funds from:**

<u>Line Item</u>	<u>Amount To Be Transferred</u>
9020 – Health Insurance	\$70,000
2021 – Fire Department Wages	\$ 250
2220 – Police & Fire Comm. Wages	<u>\$11,000</u>
Total	\$81,250

**Transfer funds to:**

<u>Line Item</u>	<u>Amount Transferred</u>
To	
2001 – Police Department Wages	\$40,000
1160 – Town Counsel Expenses	\$40,000
2020 – Fire Department Salaries	\$ 250
1180 – Personnel Board Expenses	<u>\$ 1,000</u>
Total	\$81,250

**Quantum of Town Meeting Vote: Majority Seconded**

**Vote on Main Motion – STM Article 1: Unanimous**

**ARTICLE 2: TRANSFER WITHIN WATER ENTERPRISE FUND**

To see if the Town will vote to authorize the Groton Water Department to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2010 Water Department Budget, or to take any other action relative thereto.

**BOARD OF WATER COMMISSIONERS**

**Board of Selectmen: Recommendation Deferred Until Town Meeting**

**Finance Committee: Recommendation Deferred Until Town Meeting**

**Summary:** *This article allows the Water Department to transfer money from its surplus account to cover any deficit in the FY 2010 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to authorize the Groton Water Department to transfer the sum of \$100,000 from the Water Enterprise Fund Surplus to the Fiscal Year 2010 Water Department Budget.

**Quantum of Town Meeting Vote: Majority Seconded**

**Vote on Main Motion – STM Article 2: Unanimous**

**ARTICLE 3: TRANSFER WITHIN SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer a sum or sums of money from the Sewer Enterprise Fund Surplus to the Fiscal Year 2010 Sewer Enterprise Department budget, or to take any other action relative thereto.

**BOARD OF SEWER COMMISSIONERS**

**Board of Selectmen: Recommendation Deferred Until Town Meeting**

**Finance Committee: Recommendation Deferred Until Town Meeting**

**Summary:** *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the FY 2010 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to transfer a sum or sums of money from the Sewer Enterprise Fund Surplus to the Fiscal Year 2010 Sewer Enterprise Department budget, or to take any other action relative thereto

**Seconded**

**MOTION: Mover: Stuart Schulman**

I move that this Article be indefinitely postponed.

**Quantum of Town Meeting Vote: Majority Seconded**

**Vote on Motion to indefinitely postpone STM - Article 3: Unanimous**

**ARTICLE 4: PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds, a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: *Recommendation Deferred Until Town Meeting***

**Finance Committee: *Recommendation Deferred Until Town Meeting***

**Summary:** *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

**MOTION: Mover: George Dillon**

I move that the Town vote to transfer the sum of \$423 from Excess and Deficiency (Free Cash) to pay the following unpaid bills from prior fiscal years:

<u>Vendor</u>	<u>Amount</u>
The Groton Herald	\$ 36
The Groton Herald	\$387
Total	\$423

**Quantum of Town Meeting Vote: 9/10's**

**Majority**

**Seconded**

**Vote on Main Motion – STM Article 4: Unanimous**

#### **ARTICLE 5: COMMERCIAL PROPERTY REVALUATION**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to obtain the services of the Town's assessing vendor for the purpose of updating the Commercial and Industrial property values, or to take any other action relative thereto.

#### **BOARD OF ASSESSORS**

**Board of Selectmen: *Recommended Unanimously***

**Finance Committee: *Recommendation Deferred Until Town Meeting***

**Summary:** *This article requests an appropriation of the necessary funding to update the Commercial and Industrial property in Town for the FY 2011 revaluation as required by Massachusetts State Law. This includes new commercial and industrial land and building values, cost base rates, income analysis, market rents, capitalization factors and preliminary Department of Revenue certification. The Town's assessing vendor (currently Vision Appraisal) will provide all services in conformance with all Department of Revenue requirements.*

**MOTION: Mover: Stuart Schulman**

I move that the Town vote to transfer the sum of \$16,000 from Line Item 9000 – County Retirement of the Fiscal Year 2010 Town Operating Budget to obtain the services of the Town's assessing vendor for the purpose of updating the Commercial and Industrial property values.

**Quantum of Town Meeting Vote: Majority Seconded**

**Minutes:**

- Why is this revaluation taking place?
  - Required by the MA Department of Revenue
- Why can't we do it ourselves?
  - Commercial valuations are complex. The Town hires this expertise.
- How are we paying for this?
  - The savings realized by pre-paying the county retirement plan will be used to fund this article.

**Vote on Main Motion – STM Article 5: Majority**

#### **ARTICLE 6: UNDERGROUND FUEL STORAGE TANKS AT DPW FACILITY**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to repair and/or replace the underground fuel storage tanks located at the DPW Facility on Cow Brook Pond Road, including all costs associated therewith and related thereto, or to take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: *Recommendation Deferred Until Town Meeting***

**Finance Committee: *Recommendation Deferred Until Town Meeting***

**Summary:** *Due to the unanticipated failure of the underground fuel tanks at the DPW Garage on Cow Pond Brook Road, the Town needs to replace the current tanks with two new tanks. The current tanks were installed in 1989 and consist of two 8,000 gallon tanks, one for regular fuel and one for diesel. Departments with vehicles, including the Groton-Dunstable Regional School District, utilize the fuel from these tanks for their vehicles. A more detailed breakdown of the costs will be provided at Town Meeting.*

**MOTION: Mover: Peter Cunningham**

I move that the Town vote to transfer the sum of \$100,000 from the Stabilization Fund to repair and/or replace the underground fuel storage tanks located at the DPW Facility on Cow Brook Pond Road, including all costs associated therewith and related thereto.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Seconded**

**Minutes:**

- Is it to the Town's financial benefit to have these tanks?
  - A professional analysis indicates that it significantly benefits the Town financially to be able to purchase gasoline and diesel in

bulk. Additionally, the gas would be available 7x24 to town public safety vehicles, even when no commercial power is available.

**Vote on Main Motion – STM Article 6: Unanimous**

**ARTICLE 7: LAND ACQUISITION – STATION AVENUE**

To see if the Town will vote to appropriate a sum or sums of money to authorize the Board of Selectmen to acquire by purchase, lease, gift, eminent domain, or otherwise the following two parcels of land located on Station Avenue for the purpose of relocation of the existing Office and Garage facility of the Groton Electric Light Department in their entirety, said parcels being described as follows:

Parcel 1 - A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .12 acres, more or less, record title standing in the name of James G. Downes, Jr. and Shirley May Downes, as described in a deed recorded with the Middlesex South District Registry of Deeds in Book 12712, Page 664, said parcel being shown on Groton Assessors' Map 113, as Parcel 51;

Parcel 2 – A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .17 acres, more or less, record title standing in the name of Shirley May Downes, as described in a deed recorded with the Middlesex South Registry of Deeds in Book 12541, Page 406, said parcel being shown on Groton Assessors' Map 113, as Parcel 52;

or to take any other action relative thereto.

**ELECTRIC LIGHT COMMISSIONERS**

**Board of Selectmen:** *Recommendation Deferred Until Town Meeting*

**Finance Committee:** *Recommendation Deferred Until Town Meeting*

**Summary:** *The Groton Electric Light Department has investigated several scenarios for the relocation of their current office facilities located on Station Avenue. After much deliberation, it appears that rebuilding on Station Avenue is their best option. In order to construct the best facility with minimal impact on the Station Avenue neighborhood, it appears that acquiring land adjacent to the current facilities would be in the Department's best interest. The purpose of this article is to authorize the Board of Selectmen to acquire these two parcels on behalf of the Electric Light Department. The funds for these purchases will come from the revenues of the Electric Light Department.*

**MOTION: Mover: Joshua Degen**

I move Article 7 as printed in the warrant.

**Seconded**

**MOTION: Mover: Joshua Degen**

I move that this Article be indefinitely postponed.

**Quantum of Town Meeting Vote: Majority**

**Seconded**

**Vote on Motion to indefinitely postpone STM Article 7: Unanimous**

**Motion to dissolve the Special Town Meeting at 10:15 PM on April 26, 2010**

- **Seconded**

- **Vote on Motion to dissolve: Majority**

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**APPENDIX A**

**Comprehensive Wastewater Management Plan**

The Town of Groton's Comprehensive Wastewater Management Plan (CWMP) is moving along very well with multiple tasks being completed simultaneously by the Town's consultant, Woodard and Curran. The CWMP is nearly 35% completed as of this date for both the Lost Lake area and the West Groton Square area.

One of the many items that Woodard & Curran was tasked with was a "Needs Analysis" for the Lost Lake Area and the West Groton Square Area using the Board of Health's records for areas where on-site septic disposal is a problem. In the Lost Lake Needs Area, approximately 280 parcels were identified and in the West Groton Needs Area, approximately 126 parcels were identified. A "Needs Area" is defined by a failing system or a system needing a Board of Health variance.

Once the "Needs Area" is clearly defined, wastewater flows or wastewater "loading" needs to be determined so that a collection system can begin to be sized appropriately as well as treatment alternatives and a disposal area. In the Lost Lake Area, 5 sites are being reviewed and studied by the Committee and by Woodard and Curran, as well as one off-site location. Water consumption reports, when available, determine the flows and the size of the disposal area required. In West Groton, two sites are being carefully reviewed and studied as well. Both committees have experienced some common issues related to the disposal sites which happen to be their proximity to Public Drinking Water Resources (or the Zone 2 of a drinking water resource).

In the Lost Lake Study Area, seven (7) sites have been reviewed by Woodard & Curran. Three of the sites have been eliminated due to their proximity to the Whitney Pond Wells. In addition, two other parcels are currently under the control of private conservation groups that may pose other environmental concerns as well as political hurdles. In West Groton, two sites have been identified, with one site being eliminated due to its proximity to West Groton's drinking water supply and in the Zone 2. Neither Committee has voted a recommendation on any sites to date pending further data and information from the Town's consultant.

The Lost Lake Study Committee is nearing its completion of the Income Survey and hopes to hear from the USDA – RD shortly on funding opportunities. It was determined early on that West Groton did not qualify for Federal funding opportunities.

## **APPENDIX B REPORT OF THE FINANCE COMMITTEE 2010 SPRING TOWN MEETING**

**Georgana B. Cochran; Joseph Crowley; Peter J. DiFranco; Michael F. Flynn;  
Richard Hughson ; Jay M. Prager – Chair; Thomas L. Sangiolo**

### **Introduction:**

The good news is that, despite continuing economic challenges, we are able to present a balanced FY2011 budget with only a small increase in the average tax bill. This year, the Finance Committee modified its budget review process. In past years, prior to the hiring of our Town Manager, the Finance Committee would delve into the minutiae of the budget and recommend specific cuts or additions in specific line items. This year we adopted a different approach: as we performed our department reviews we developed a list of budget items that we felt deserved attention; we then presented this list to the Town Manager and the Selectmen, but, with a few exceptions, we did not request or insist that each listed item be individually addressed. Rather, we asked that the expense budget be reduced by the total amount of our recommended reductions, leaving the details of where the reductions would be made to the discretion of the Town Manager and the Selectmen.

For example, the Finance Committee felt that, given prevailing economic conditions, there should be no increase in town employee headcount in FY2011, whereas the Town Manager and others felt it important that the Town hire two police officers. The Finance Committee's position was that if hiring personnel was deemed a

priority in FY2011, then funding for those hires should be found elsewhere in the budget. By this prioritization process, and through a series of cooperative open meetings involving Selectmen, the Town Manager, the Finance Department staff (Town Accountant, Treasurer/Collector, Town Assessor), Department Managers and the Finance Committee, a final balanced FY2011 budget was agreed upon. We are pleased to say that our recommended expense budget reductions, amounting to over \$125,000, were achieved with no decrease in municipal services and that the FY2011 municipal budget, exclusive of the schools, increased by only a fraction of one percent.

The Finance Committee plans to meet regularly with department heads during FY2011 so that we can approach the FY2012 budget season with a better understanding of departmental needs and avoid the last-minute fact finding and disagreements that frequently occur in the final months leading up to Spring Town Meeting.

In past years, the Finance Committee has taken what it believes to be a responsible and cautious approach to budgeting and spending. As a result, Groton's financial condition is better than many other cities and towns in the Commonwealth. The economic picture, however, remains murky and there is risk with respect to revenues going forward. The Town saw a reduction in expected state funding during FY2009 and FY2010 and state government has projected reductions in FY2011 and FY2012. We have also seen other sources of revenue decline during FY2010, including reductions in investment income and automobile excise taxes.

With this in mind, the Finance Committee believes that the town should continue to budget, act and spend responsibly and cautiously going forward.

### **The FY2011 Budget:**

This year, we are being asked to consider and approve two town budgets. The first budget stays within the Proposition 2½ levy limit and provides the Groton-Dunstable Regional School District with a funding increase from Groton of \$464,000, which is about 77% of the Town's projected new revenues in FY2011. The second, contingency, budget provides the \$1,459,000 increase in funding requested by the GDRSD and requires an override of almost \$1,000,000. The non-override budget will increase the average Groton tax bill by about \$64; the override budget will increase the average tax bill by another \$256 for a total increase of

about \$320 (an “average tax bill” is the tax on a \$400,000 house). As in past years, more than half of Groton’s total operating budget goes to fund the Groton-Dunstable Regional School District’s operating expenses. In 2007, the Finance Committee warned taxpayer’s that, despite falling enrollment, the cost of the schools were growing faster than the Town could afford and that if structural changes were not implemented to bring outsized budget increases back into line with realistic town revenue growth projections the result might be catastrophic. We repeated this warning in our report at last year’s Spring Town Meeting and also noted that the GDRSD had, at that time, projected an FY2011 increase (resulting, for example, from known contractual obligations and benefits cost increases) of approximately \$800,000. That number, which should have been accurately determinable, has turned out to be significantly understated: the GDRSD shows the FY2011 increase in salaries alone to be over \$816,000 and the increase in benefits and related costs to be \$415,000, for a total of \$1,231,000. The total increase in the combined FY2011 assessment to Groton and Dunstable totals \$1,855,000, about \$1,305,000 more than the total of \$549,000 that Groton and Dunstable had included as increased GDRSD funding their FY2011 non-override budgets. In essence, the total additional amount that the schools are asking for – about \$1,305,000 – is only slightly larger than the amount – \$1,231,000 – that is needed to fund this year’s wage and benefits increases. It is interesting to compare these increases to community averages. The average wage increase in the United States in the period from February 2009 to February 2010 amounted to 1% (Bureau of Labor Statistics). The total wage increases in the FY2011 GDRSD budget, adjusted for headcount, amounts to 4.0%. Teachers, who receive 95% of the total FY2011 GDRSD wage increases (\$773,643), will receive an average increase of 4.9% and will earn an average salary of \$68,935. These increases, which occur year after year, are a major cause of the spiraling costs of public schools. Both the Groton Finance Committee and the Town Manager have predicted that unless there are significant changes in the way the schools operate and compensate, we can expect to see a continuing series of override requests in the future. We have asked the GDRSD for forward-looking budget projections every year, but last year was the first time that we received one. Sadly, the estimate was off the mark. Given the impact of school funding on the Town’s budget, we again voice our opinion that Groton taxpayers need to have an accurate, forward looking, set of school budget projections every year. We

understand that this is not just a local problem. Many, if not most, cities and towns in the United States are struggling with similar problems. Nor can the problem be entirely solved locally. Among other initiatives, our elected representatives at all levels need to rethink and reform the federal and state mandates, laws and regulations that serve to drive school costs up without providing a concomitant increase in the quality of education. Unfortunately, we can’t wait for that to happen – we have no choice but to act locally, and preferably in concert with other towns and regions, to try to bring this difficult situation under control. We also note, as we did last year, that while the revenue estimates in the FY2011 budget are relatively conservative, there is risk that actual FY2011 revenues may fall short of those projections. The state aid picture remains murky and it is not yet clear how general economic conditions will continue to affect members of our community. We warned last year that reduced state aid, reduced automobile excise tax revenue and/or reductions in property tax and other collections could, among other things, throw the budget out of balance (a 1% decline in town property tax collections translates into a nearly \$250,000 decrease in town revenues). During 2010 we saw a reduction in excise tax revenue and State Aid. If general economic conditions continue to deteriorate, or if conditions stabilize but do not improve, the revenue assumptions used in the FY2011 budget may not materialize.

#### **2010 Spring Town Meeting Warrant Articles:**

The following are the Finance Committee’s comments regarding selected articles in the 2010 Spring Town Meeting Warrant:

#### **Article 4: Wage and Classification Schedule**

This article provides no increase (0% COLA) for “bylaw” (non-union) employees. The Finance Committee approved this unanimously as a matter of community equity: with local unemployment high, Groton Social Security recipients receiving no increases and the average U. S. wage increase only in the 1% range, we did not think a COLA raise was warranted. Because of longevity and other payments, many affected bylaw employees will still receive wage increases, amounting, on average, to about 1.5%. The Finance Committee also proposed providing a pool of funds that the Town Manager could use to provide selective, performance-based, increases or bonuses to bylaw employees. Unfortunately, Town bylaws prevent this from being implemented. We think it imperative that Town bylaws be modified so that bylaw



employees may be compensated based upon performance, productivity and effectiveness, and in accordance with community wage standards.

#### **Article 11: Community Preservation Funding Recommendations**

With respect to specific CPC Proposals in Article 11:

##### **Proposal A: Allocation to the Conservation Land Fund \$30,000**

The Finance Committee voted unanimously in opposition to this expenditure for the same reason that it opposed a similar, larger, expenditure last year. The Conservation Commission currently has over \$700,000 in its reserves, as well as a pending grant award of more than \$90,000, resulting in a total Fund deposit that is comparable in magnitude to the Town's general stabilization fund and that exceeds the amount in the Town's capital stabilization fund. There is no objective reason for further increasing the already substantial amount of funds in the Conservation Land Fund.

##### **Proposal B: Unkety Brook Well Site \$75,000**

The Finance Committee is unanimously opposed to this expenditure. The Finance Committee believes that enterprise funds should be self-supporting and that their rate structures should enable funding of reserves for projected infrastructure improvements. The proximity of the well to any particular property, such as the High School, is not relevant, because the school will pay for the water it receives, just as any other ratepayer would.

##### **Proposal C: Community Wide Agricultural Context Inventory \$25,000**

The Finance Committee is unanimously opposed to this expenditure. Information regarding the history of agricultural activities in Groton is locally available and we can see no reason to pay so large a sum for collecting it. This is another example of a project that ought to be done locally at no, or minimal, cost to the taxpayer.

#### **Additional Comments:**

##### **Employee Compensation and Benefits:**

Municipal wage and benefits increases, and unfunded defined-benefit pension liabilities, are significant issues facing communities today. Municipal employees, both union and non-union, typically receive a pre-negotiated increase each year along with "step", "longevity", "lane change" and other increases that rarely relate to the quality of the employee's performance. Too often, these increases are negotiated based upon what

employees in another town, or another union within town, are receiving – a surefire way to ensure a never-ending upward spiral in compensation, irrespective of community economic conditions and the actual market cost of hiring qualified individuals. Most, if not all, of our town union contracts are coming up for renewal. We think the Town Manager and the Selectmen should propose contracts that better reflect community equity and wage standards; that provide contingencies that make forward-looking wage increases subject to economic realities; and that offer "pay-for-performance" to incentivize and reward performance, productivity and effectiveness. Starting next year, taxpayers in the Commonwealth will be required by law to make up the shortfall in the state's retirement pension funds. The funding will necessarily come from Town operating budgets, requiring cities and towns to raise taxes, find offsetting budget reductions or reduce services. Paradoxically, this additional tax load, which will be used to guarantee that government employees receive their full retirement benefits, comes at time when many taxpayers are still trying to figure out how to make up for losses in their own personal IRA and 401(k) retirement savings. We don't deny public employees a fair and equitable retirement system. Pension reform, however, is another overdue priority that sorely needs attention.

#### **CPC Funding Process:**

The following comment was included in last year's Finance Committee report. We think it is worth repeating: "While the Finance Committee agrees that the current application process is a valid and important way to identify CP projects, it questions whether the Town is best served by having it as the sole process. The Finance Committee suggests that the Town organize a proactive process, to complement the application process already in place, for identifying potential CP projects that might be of benefit to the Town, for defining CP spending priorities and for ensuring that funds are maintained within each CP reserve fund so that they are available when needed for planned priority projects." There are many projects that the Town might accomplish using CPC funds, such as renovation of town-owned historic properties, if only there were a process in place to identify those projects and plan and coordinate funding of reserves within appropriate CP accounts.

Respectfully Submitted by the Groton Finance Committee, Georgana B. Cochran ; Jay M. Prager – Chair; Joseph Crowley – Vice Chair; Thomas L. Sangiolo; Peter J. DiFranco; Michael F. Flynn; Richard Hughson

## APPENDIX C

Fiscal Year 2011 Budget

Groton Town Meeting April 26, 2010

Groton Dunstable Regional School Committee Members

Jim Frey, Chair – Dunstable Erik Dichter – Dunstable

Jon Sjoberg, Vice-chair – Groton Paul Funch – Groton

Alison Manugian, Secretary – Groton Pete Carson – Groton

Alberta Erickson – Groton

Slide 2 GDRSD Achievements

- Ranked Academically in Top 10 Percent
- Million Pennies Project
- Pages for Peace
- Destination Imagination
- Award winning Musical Groups
- Self-supporting, winning Athletic Programs

Slide 3 *At a cost/student of \$11,379 – a bargain compared to \$13,055 state average!* GDRSD Budget Request

- Total Budget: \$ 36,421,260
- 1.3% increase over last year
- Groton Debt Assessment: \$ 1,657,605
- 6.6% reduction from last year
- Groton Operating Assessment: \$ 15,611,786
- 10.3% increase over last year

Slide 4 GDRSD Chapter 70 Funding

(Clerk note: Chart could not be converted to Microsoft Word)

Slide 5 ***Fundamental Shift: State Expects our Towns To Carry more of the Burden***

GDRSD Cost Saving Measures

- Taking off line of Prescott - \$320,000
- Closure of Tarbell
- Unions' switch to GIC (Health Care) -\$300,000

□ Redesign of transportation contract - \$148,000 (13%)

□ Energy efficiency upgrades at Swallow Union

□ 4 day summer work week

□ Centralized custodial supplies & bulk ordering

□ More in-district Special Education programs

□ Increasing reliance on revolving funds to pay for school lunch program and athletics

Slide 6 GDRSD Service Reductions-

- 43 Full Time Equivalent (FTE) Reductions from FY08-FY10
- 24.7 classroom teachers
- 9.2 paraprofessionals
- 3.2 administrative positions (pay freeze for administrators FY10)
- 2.23 team chairs and curriculum leaders
- 1.7 guidance positions
- 2.0 maintenance/custodial positions
- Many stipend positions have been reduced or eliminated
- Since FY2008 Total Reductions of over \$2.5 Million

Slide 7 The Funding Problem: FY11 State Funding Reductions (from FY10)

Chapter 70 – Educational Funding (-6%) – \$655,938

Chapter 71 – Reg. Transportation (-40%) – \$328,086

Circuit Breaker (-36%) – \$200,000 – \$1,184,024

Federal Grant Funding “Cliff” ARRA/IDEA (-40%) - \$200,000

Total Revenue Lost (FY10 to FY11) -\$1,384,024

Slide 8 Override: Services to be Saved

- 30 Full Time Equivalent (FTE) Reductions FY11:
- 13.33 classroom teachers
- 6.0 paraprofessionals

□ 2.0 administrative positions

□ 5.65 team chairs and curriculum leaders

□ 1.0 social worker

□ 2.0 maintenance/custodial positions

□ Many stipend positions have been reduced or eliminated

Slide 9 What Does This Mean to Groton? Groton Town Assessment Groton Town Budget

Operating \$15,611,786 Operating \$14,616,005

Debt \$1,657,605 Debt \$1,657,605

Total \$17,269,391 Total \$16,273,610

Town of Groton Shortfall \$995,781

Amount to reach Levy Limit \$64,445

Total Groton Override = \$931,336

Slide 10

What Is the Tax Impact?

- Average property value is approximately \$400,000
- Override tax increase is \$60 per \$100,000 of property value
- Average annual tax increase to reach levy limit \$ 16
- Average annual tax increase due to override \$ 240
- Total average annual override tax increase \$256
- Average property owner impact is 70 cents a day or \$21.50 per month

Slide 11 Summary

- Difficult Times For State, Local & Personal Finances
- Systemic Cost Shift to Towns
- Can't just cut our way out of this
- District and SC Working Hard to Lower Costs and Achieve Sustainability
- Need Your Support .....

Slide 12

**Questions and Comments**

**FALL TOWN MEETING  
OCTOBER 18, 2010**

**Town Moderator:** Robert L. Gosselin, Sr.

**Deputy Town Moderator:** Jason Kauppi

**Town Clerk:** Michael F. Bouchard

**Finance Committee:** Jay M. Prager, Chairman; Steven Webber, Vice Chairman Joseph Crowley; Georganna B. Cochran; Peter J. DiFranco; Michael F. Flynn; Robert Hargraves; Thomas L. Sangiolo

**Board of Selectmen:** Peter S. Cunningham, Chairman George F. Dillon, Jr., Vice-Chairman Anna Eliot, Clerk, Joshua A. Degen, Member, Stuart M. Schulman, Member

**Town Manager:** Mark W. Haddad  
Patrice Garvin, Executive Assistant

**Proceedings:**

The meeting was called to order at 7:01 PM on October 18, 2010.

**Announcements:**

- Mr. Dillon updated the Meeting regarding the Military Community Covenant Task Force
- Mr. Capes updated the Meeting on the status of the Town's Master Plan. A Community Forum is scheduled for November 16 from 7 to 9 pm at the Groton Country Club.

It was determined that the warrant was duly posted. The reading of the warrant was waived by unanimous vote.

As this Meeting is an annual meeting, no quorum is required. Approximately 209 people were in attendance.

Middlesex, ss.

Commonwealth of Massachusetts

To any Constable in the Town of Groton

**Greetings:**

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the eighteenth day of October, 2010 at Seven O'clock in the evening, to consider the following:

**ARTICLE 1: PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds, a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.

**Mover: George Dillon**

**MOTION:**I move that the Town vote to transfer from the Excess and Deficiency Fund (Free Cash) the following sums of money for the payment of the following bills of a prior fiscal year:

Nashoba Valley Medical Center	\$510.00
Montachusett Lawn Sprinkler Company	\$787.00
For a total of \$1,297.00.	

**Quantum of Town Meeting Vote: 4/5's Majority**

**Moved and Seconded**

**Vote on Article 1 main motion: Unanimous**

**ARTICLE 2: AMEND THE FISCAL YEAR 2011 TOWN OPERATING BUDGET**

To see if the Town will vote to amend the Fiscal Year 2011 Operating Budget as adopted under Article 5 of the April 26, 2010 Spring Town Meeting, and vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2011, or to take any other action relative thereto.

**FINANCE COMMITTEE; BOARD OF SELECTMEN; TOWN MANAGER**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** The Fiscal Year 2011 Town Operating Budget was approved at the 2010 Spring Town Meeting in April, 2010. Any changes to this Budget would have to be made prior to setting the tax rate. The purpose of this article is to make any necessary changes to balance the FY 2011 Operating Budget. Handouts will be available at Town Meeting outlining any proposed changes.

**ARTICLE 2: AMEND FY 2011 OPERATING BUDGET**

**Mover: George Dillon**

**MOTION:**I move that the Town vote to amend the Fiscal Year 2011 Operating Budget, as adopted under Article 5 of the April 26, 2010 Spring Town Meeting as follows, each line item to be considered as a separate appropriation for the purposes voted:

**GENERAL GOVERNMENT:** By increasing the General Government appropriation from \$1,537,967 to \$1,540,967 so as to increase Line Item 1031 – “Town Manager Wages” by \$3,000, from \$40,991 to 43,991.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on General Government motion: Unanimous**

**LAND USE DEPARTMENTS:** By increasing the Land Use Department appropriation from \$345,241 to \$362,441 so as to increase Line Item 1240 – “Building Inspector Salaries” by \$11,200, from \$56,179 to \$67,379 and Line Item 1241 – “Building Inspector Wages” by \$6,000, from \$49,944 to \$55,944.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Land Use Departments motion: Majority**

**PROTECTION OF PERSONS & PROPERTY:** By increasing the Protection of Persons and Property appropriation from \$2,665,822 to \$2,669,222 so as to increase Line Item 1300 – “Police Department Salaries” by \$3,400, from \$108,482 to \$111,882.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Protection of Persons and Property motion: Unanimous**

**DEBT SERVICE:** By increasing the Debt Service Appropriation from \$1,146,770 to \$1,170,090 so as to increase Line Item 2000 - “Long Term Debt – Principal – Town” by \$23,320, from \$729,895 to \$753,215.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Debt Service motion: Unanimous**

**EMPLOYEE BENEFITS:** By increasing the Employee Benefits appropriation from \$2,705,801 to \$2,720,801 so as to increase Line Item 3002 – “Unemployment Compensation” by \$15,000 from \$40,000 to \$55,000.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Employee Benefits motion: Unanimous**

And raise and appropriate the sum of \$61,920 to fund said increases; And

**SEWER ENTERPRISE:** By increasing the Sewer Enterprise appropriation from \$776,124 to \$829,610, an increase of \$53,486, and further, to fund this increase, transfer the sum of \$40,486 from Sewer

Revenues Reserved for Debt Service and transfer \$13,000 from Sewer Enterprise Excess and Deficiency.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Sewer Enterprise motion: Unanimous**

### **ARTICLE 3: TRANSFER MONEY INTO THE CAPITAL STABILIZATION FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money to be added to the sum already on deposit in the Capital Stabilization Fund, or to take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The Spring Town Meeting appropriated \$345,100 from the Capital Stabilization Fund to fund the FY 2011 Capital Budget. At a minimum, this amount should be returned to the Capital Stabilization Fund. The Fund has a balance of approximately \$200,000. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. Any balance beyond the 1.5% level should be added to the Capital Stabilization Fund in conjunction with the Capital Plan to reduce overall borrowing and associated costs. The target amount for the Capital Stabilization Fund will be provided at Town Meeting.*

**Mover: George Dillon**

**MOTION:** I move that the Town vote to transfer the sum of \$345,100 from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Capital Stabilization Fund.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Vote on Article 3 main motion: Chair declared 2/3 majority. 7 voters did not contest.**

### **ARTICLE 4: TRANSFER MONEY INTO THE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money to be added to the sum already on deposit in the Stabilization Fund, or to take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The balance in this fund is approximately \$1.2 million. The financial management goal is to achieve and maintain a balance in the Stabilization Fund equal to 5% of the total annual budget. The target amount for the Stabilization Fund will be provided at Town Meeting.*

**Mover: George Dillon**

**MOTION:** I move that the Town vote to transfer the sum of \$150,000 from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Stabilization Fund.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Vote on Article 4 main motion: Unanimous**

#### **ARTICLE 5: OFFSET THE TAX RATE**

To see if the Town will vote to transfer a sum of money from the General Excess and Deficiency Fund (Free Cash) or from other available funds for the purpose of affecting the tax rate for the period beginning July 1, 2010, or to take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The intent of this article is to use a portion of Free Cash or General Stabilization Fund monies as a funding source for the FY 2011 Budget in order to lower the amount of money required to be raised from taxes or to balance a deficit budget. The amount of Free Cash and General Stabilization Fund monies available for appropriation will be provided at Town Meeting.*

**Mover: Stuart Schulman**

**MOTION A:** I move that the Town vote to transfer the sum of \$100,000 from the Excess and Deficiency Fund (Free Cash) for the purpose of affecting the tax rate for the period beginning July 1, 2010.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Article 5 main motion: Majority**

#### **ARTICLE 6: TEMPORARY TAX AMNESTY PROGRAM**

To see if the Town will vote to enact a temporary tax amnesty program, in accordance with Section 68 of Chapter 188 of the Acts of 2010, in order to encourage the payment of certain delinquent tax obligations as follows:

**TOWN OF GROTON TAX AMNESTY PROGRAM**

Section 1. Amnesty Period - The amnesty program shall begin on October 19, 2010 and end on June 30, 2011.

Section 2. Program Scope - A taxpayer who meets all eligibility requirements set forth in Section 3 shall receive a waiver of 100% of the total accrued tax title interest owed on any of the following types of tax liabilities upon full payment of the outstanding liability, by the end of the amnesty period:

Real Estate Taxes assessed in FY1994 through FY2004.

Section 3. Eligibility Requirements - Each account considered for amnesty must be paid in full with a single installment before June 30, 2011. All tax title accounts having balances remaining due for the tax years, 1994 through 2004 that are paid in full will automatically receive the benefit of this amnesty program for tax title interest on those years. No amnesty benefits will be applied to balances in tax title beyond 2004.

or to take any other action relative thereto.

#### **TREASURER/TAX COLLECTOR**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *Recently, Governor Patrick signed into law a Municipal Relief Package. Part of that package offers local communities the opportunity to adopt a temporary tax amnesty program in order to motivate tax payers who may be struggling to pay delinquent tax balances and added interest. The Amnesty Program would allow tax payers within strict parameters to be relieved of the interest portion of their obligation to the Town. The accounts that remain on the books with balances for the years 1994 through 2004 have accumulated an amount of interest that now exceeds the original principal. The Amnesty Program would be a way for the tax payers affected to pay off the tax obligation and get out from under an out of balance situation. The temporary window of opportunity will encourage tax payers to pay off old balances before the end of this fiscal year.*

**Mover: Stuart Schulman**

**MOTION:** I move that the Town vote to enact a temporary tax amnesty program, in accordance with Section 68 of Chapter 188 of the Acts of 2010, in order to encourage the payment of certain delinquent tax obligations, as printed in the Warrant.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Article 6 main motion: Majority**

## **ARTICLE 7: FUNDS TO SUBMIT APPLICATION TO MASS WPAT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money for the preparation and submission of the initial application by the Town of Groton to the Massachusetts Water Pollution Abatement Trust (WPAT) for a low interest loan to be used for the construction of sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee, or to take any other action relative thereto.

### **BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Summary:** *The proposed expenditure is to create and submit the initial application to the Massachusetts Water Pollution Abatement Trust to determine if the town qualifies for low interest loans related to the construction of a Waste Water Treatment Facility and Collection System to service the Lost Lake Needs Area. Completion of the application package requires a good deal of sophisticated financial and complicated engineering data and is most efficiently done by an engineering firm with knowledge and experience in preparing applications of this type. Using an experienced engineering firm to complete, prepare, and submit the application significantly improves the likelihood that the application will be accepted the first time and will help minimize the elapsed time between application submission and a decision. This includes representing the town at the Department of Environmental Protection (DEP) public hearing. The State Revolving Fund (SRF) Loan Program is currently at 2 percent interest paid over a 20-year period. Obtaining relatively low interest rates and favorable loan payback durations will contribute toward keeping the costs of the project to the Town and ratepayers as low possible.*

**Mover:** Joshua Degen

**MOTION:** I move that the Town vote to transfer the sum of \$5,000 from the Excess and Deficiency Fund (Free Cash) for the preparation and submission of the initial application by the Town of Groton to the Massachusetts Water Pollution Abatement Trust (WPAT) for a low interest loan to be used for the construction of sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee.

**Quantum of Town Meeting Vote:** Majority

## **Moved and Seconded**

**Discussion:** A presentation was made by the Lost Lake Sewer Committee (Appendix A)

**Vote on Article 7 main motion:** Majority

## **ARTICLE 8: FUNDS TO SUBMIT APPLICATION TO USDA/ RURAL DEVELOPMENT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money for the preparation and submission of an application by the Town of Groton to the United States Department of Agriculture Rural Development (USDA RD) program for grants and/or low interest loans to be used for the design and construction of sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee, or to take any other action relative thereto.

### **BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended Unanimously*

**Finance Committee:** *Recommended Unanimously*

**Mover:** Joshua Degen

**MOTION:** I move that the Town vote to transfer the sum of \$12,000 from the Excess and Deficiency Fund (Free Cash) for the preparation and submission of an application by the Town of Groton to the United States Department of Agriculture Rural Development (USDA RD) program for grants and/or low interest loans to be used for the design and construction of sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee.

**Summary:** *The proposed expenditure is to create and submit an application to the United States Department of Agriculture Rural Development program for grants and/or low interest loans related to the design and construction of a Waste Water Treatment Facility and Collection System to service the Lost Lake Needs Area. The application package consists of an application, environmental report, and engineering report. Preparation of this package requires extensive financial and complicated engineering data and is most efficiently done by an engineering firm with knowledge and experience in preparing applications of this type. Using an experienced engineering firm to complete, prepare, and submit the application package significantly improves the likelihood that the application will be accepted the first time and will help minimize the elapsed time between application submission and a decision. The interest rates associated with this Federal government program are*

*determined at the time of loan closing, with the Town receiving the agency's lowest rate at that point in time. Obtaining outright grants and relatively low interest rates with favorable loan payback durations will contribute toward keeping the costs of the project to the Town and rate payers as low possible.*

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Discussion:** 30% grant is possible

**Vote on Article 8 main motion: Majority**

**ARTICLE 9: FUNDS FOR THE DESIGN OF LOST LAKE SEWER DISTRICT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money for engineering, preliminary design, design and contractor bidding services, and all other costs related to the construction of a sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommendation: postpone the Article indefinitely**

**Finance Committee: Recommendation: postpone the Article indefinitely**

**Summary:** *The proposed expenditure is for engineering, design and biding services related to creation of a Waste Water Treatment Facility and Collection System to service the Lost Lake Needs Area. This expenditure will provide the Town with a shovel-ready project and includes preliminary and final design; land surveys, including boring samples; municipal, State and Federal permitting; and contractor bidding services. The contractor bidding services include system design, bid solicitation (including sub-bids), preparation of contract documents, review of bids, assistance in contractor selection process. At the end of this process the Town of Groton enters into appropriate agreements.*

**Mover: Stuart Schulman**

**MOTION A:** I move that the Town vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money for engineering, preliminary design, design and contractor bidding services, and all other costs related to the construction of a sewer infrastructure in the Lost Lake Needs Area, said appropriation to be expended by the Board of Selectmen, on behalf of the Lost Lake Sewer Advisory Committee.

**Moved and Seconded**

**MOTION B:** I move that Article 9 be indefinitely postponed.

**Quantum of Town Meeting Vote: Majority**

**Vote on motion to indefinitely postpone Article 9: Unanimous**

**ARTICLE 10: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS**

To see if the Town will vote to amend the vote taken under Article 10 of the 2010 Spring Town Meeting Warrant by amending the Fiscal Year 2011 allocation to the Community Preservation Committee's sub accounts as follows:

<u>Original Allocation</u>	<u>Revised Allocation</u>
CPC Operating Expenses: \$26,000	\$ 36,000
Open Space Reserve: \$52,000	\$ 72,000
Historic Resource Reserve: \$52,000	\$ 72,000
Community Housing Reserve \$52,000	\$ 72,000
Unallocated Reserve: \$338,000	\$468,000

or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *When the original allocation took place at the Spring Town Meeting, the amount of reimbursement from the Commonwealth was not known and the allocation was based solely on the Town's Community Preservation Fund revenues. The purpose of this article is to account for the additional state Community Preservation Reimbursement and make the appropriate allocations to the various sub-accounts. Please note, that with the exception of the CPC Operating Expenses, none of these funds will be spent without approval at Town Meeting.*

**Mover: Peter Cunningham**

**MOTION:** I move that the Town vote to amend the vote taken under Article 10 of the 2010 Spring Town Meeting Warrant by amending the Fiscal Year 2011 allocation of revenues to the Community Preservation Fund to the Community Preservation Committee's sub accounts as follows:

<u>Original Allocation</u>	<u>Revised Allocation</u>
CPC Operating Expenses: \$26,000	\$ 35,379
Open Space Reserve: \$52,000	\$ 72,000
Historic Resource Reserve: \$52,000	\$ 72,000
Community Housing Reserve: \$52,000	\$ 72,000
Unallocated Reserve: \$338,000	\$468,000

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**



**Vote on Article 10 main motion: Chair declares Majority Vote**

**ARTICLE 11: CPC PROJECT  
RECOMMENDATION**

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2011, and further, vote to implement such recommendations by appropriating the following sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws:

CPC Proposal A:

Millstone Field Project: \$20,000

or to take any other action relative thereto.

**COMMUNITY PRESERVATION COMMITTEE**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The Groton Parks Commission has requested funds to prepare a Division of Conservation Services PARC Grant Application and a property appraisal to acquire a 15.5 acre parcel (more or less) on Cow Pond Brook Road adjacent to the Groton Department of Public Works Garage for the purpose of creating multi-use playing fields.*

**Mover: Peter Cunningham**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$20,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2011-05 "Millstone Field Project."

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Unanimous support by the Planning Board; Unanimous support by the Finance Committee; Unanimous support by the Board of Selectmen; Park Commission grant supports this project

**Vote on Article 11 main motion: Majority**

**ARTICLE 12: ESTABLISH BUDGET FOR THE GROTON COUNTRY CLUB**

To see if the Town will vote to amend the Fiscal Year 2011 Town Operating Budget and appropriate and/or transfer a sum or sums of money from the Receipts Reserved for the Groton Country Club to new budget line items 1700-1703 to be established within the Library and Citizens' Services division of the budget, as detailed below, for Groton Country Club operations, each item to be considered a separate appropriation for the purposes voted:

1700 Salaries: \$107,150

1701	Wages:	\$ 46,750
1702	Expenses	\$162,550
1703	Minor Capital	<u>\$ 20,000</u>
	Total	\$336,450

or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommendation – Unanimous**

**Finance Committee: Recommended (6 In Favor – 1 Against)**

**Summary:** *With the dissolving of the authorization of the Groton Country Club and Recreation Authority, and the expiration of the lease agreement between the Town and the Authority, the Town needs to establish a funding mechanism and authorization for the Country Club to continue to operate. The purpose of this article is to establish a line item budget for the Country Club from October 18, 2010 through June 30, 2011. User fees from the Country Club will be added to the Town's Local Receipts in order to fund the appropriation.*

**Mover: George Dillon**

**MOTION:** I move that the Town vote to amend the Fiscal Year 2011 Town Operating Budget and appropriate and transfer the sum of \$336,450 from the Receipts of the Groton Country Club to new budget line items 1700-1703 to be established within the Library and Citizens' Services division of the budget, as detailed below, for Groton Country Club operations for the period covering November 1, 2010 to June 30, 2011, each item to be considered a separate appropriation for the purposes voted:

1700	Salaries:	\$107,150
1701	Wages:	\$ 46,750
1702	Expenses	\$162,550
1703	Minor Capital	<u>\$ 20,000</u>
	Total	\$336,450

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Mr. DiFranco read a Finance Committee minority report, written by Mr. Prager (who could not attend) into the record (Appendix B); Mr. Shulman: No appropriation is being requested. The CC loan has been paid.; Mr. Webber: Supports the article as the operation of the club keeps the property being used, and in a usable state.; Board of Selectmen: Unanimous support for the article; Mr. Manugian: This is an "accounting article". Favors keeping budgets separate in order to track performance.; Mr. Hopper: A break-even operation is different than a "for profit" operation. The Club has returned \$70,000 every year during the life of the bond, except last year. There are others benefits to a community club such as the savings for

free play by the school team.; Mr. Boles: The Country Club could be seen as, essentially, an enterprise fund, but within the town.; Mr. Hargraves: Supports the article..Favors the transparent budget.; Mr. DiFranco: Supports the article; Member of the Public: This is a community facility and provides benefits in community socializing. Supports the article.

**Motion to Move the Question**

**Quantum of vote: 2/3s majority**

**Vote on the Motion to Move the Question: Unanimous**

**Vote on Article 12 Main Motion: Majority**

**ARTICLE 13: APPROPRIATION TO FUND TOWN FOREST EXPENSES**

To see if the Town will vote to appropriate a sum or sums of money from Receipts Reserved for the Town Forest to Town Forest Expenses, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *The Town Forest Committee anticipates certain operational expenses to occur over the next several years and this appropriation allows a small amount of funds to be readily available for those expenses. The funds will remain in a special account and be used only for Town Forest operational expenditures.*

**Mover: Joshua Degen**

**MOTION:** I move that the Town vote to transfer the sum of \$5,000 from Receipts Reserved for the Town Forest to Town Forest Expenses.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Vote on Article 13 main motion: Unanimous**

**ARTICLE 14: AMEND ZONING BYLAW §218-26 - FLEXIBLE DEVELOPMENT**

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218, Zoning, by deleting in its entirety Subsection 218-26F that reads as follows:

F. Modification of lot requirements. The Planning Board encourages applicants for flexible development to modify lot size, shape, building setback and other dimensional requirements for lots within a flexible development, subject to the following limitations: [Amended 4-30-2007 ATM, Art. 26]

- (1) Lots having reduced area or frontage shall not have frontage on a street other than a street created by the flexible development; provided,

however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) are consistent with existing development patterns in the neighborhood.

And by inserting in its place the following new Subsection 218-26F:

F. Modification of lot requirements. Consistent with the purpose of this section, flexible development may vary from the dimensional requirements of Section 218-20 in order to promote more sensitive siting of buildings and better overall site planning. The Planning Board may waive the requirements of Section 218-20 where it finds such a waiver is consistent with the purpose of this section and is not detrimental or injurious to public health, safety and welfare as follows:

- (1) Lots having reduced area or frontage shall not have frontage on a street other than a street created by the flexible development; provided, however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) are consistent with existing development patterns in the neighborhood.

- (2) The Planning Board may waive the dimensional requirements when requested to do so by the applicant, who shall provide specific alternative dimensional requirements and the justification and public purpose of the waivers requested.

- (3) Such waivers may be incorporated as part of the special permit granted in connection with an application filed under this section or as an amendment to a special permit previously granted under this section.

or to take any other action relative thereto.

**PLANNING BOARD**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: No Position**

**Summary:** *The proposed amendment clarifies that a Flexible Development enables the Planning Board to grant waivers from dimensional requirements through the special permit process, provided that the grant of such a waiver results in better site design and is consistent with the purposes of the Zoning Bylaw's Flexible Development provisions.*

**Mover: Joshua Degen**

**MOTION:** I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting Subsection 218-26F in its entirety and by inserting in its place a new Subsection 218-26F as set forth in the Warrant.

**Quantum of Town Meeting Vote: 2/3's Majority  
Moved and Seconded**

**Discussion:** An oral Planning Board report was submitted in favor of this article, based upon their public hearing

**Vote on Article 14 main motion: Unanimous**

**ARTICLE 15: AMEND THE SIGN BYLAW**

To see if the Town will vote to amend Chapter 196, "Signs" of the Code of the Town of Groton by deleting the current Chapter 196 in its entirety, and replacing it with a new Chapter 196, "Signs," as set forth in Appendix A to this warrant, or to take any other action relative thereto.

*Editor's note: The Sign Bylaw is attached to these minutes as Appendix C*

**BOARD OF SELECTMEN**

**Board of Selectmen:** *Recommended Unanimously*

**Finance Committee:** *No Position*

**Summary:** *This article replaces the unwieldy, inflexible Sign By-Law with simplified language that includes several improvements. The proposed bylaw introduces a user-friendly sign application process centered in the Land Use Department, a provision to address unforeseeable and unique circumstances, and an appeals process for denied permit applications. Passage of the new bylaw will not require any changes to existing, permitted signs.*

**Mover:** Anna Eliot

**MOTION:** I move that the Town vote to amend Chapter 196, "Signs" of the Code of the Town of Groton by deleting the current Chapter 196 in its entirety, and replacing it with a new Chapter 196, "Signs," as set forth in Appendix A of the Warrant.

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Presentation by the Sign Committee (Appendix D)

- o The bylaw adds an appeals process
- o The bylaw streamlines the application process
- o Exceptions can be considered for unique and special circumstances
- o Temporary signs are clarified
- o Enforcement responsibilities are clarified
- o Existing permanent signs are grandfathered
  - Historic Districts Commission supports Article 15
  - Planning Board supports Article 16

**Vote on Article 15 main motion: Majority**

**ARTICLE 16: LAND ACQUISITION – OLD DUNSTABLE ROAD**

To see if the Town will vote to authorize the Conservation Commission to acquire, on behalf of the Town, a certain parcel of land located on Old Dunstable Road, shown as a portion of Parcel 91 on Groton Assessors' Map 243 containing approximately 52.4 acres, said land to be managed and controlled by the Conservation Commission for conservation and passive recreation purposes pursuant to Section 8C of Chapter 40 of the General Laws; to transfer or appropriate from the Conservation Fund a sum of money therefor, in advance of a Massachusetts Local Acquisition for Natural Diversity (LAND) Program (formerly Self-Help) grant with said proceeds to be returned to the Conservation Fund; to authorize the Conservation Commission to apply for a LAND grant for such acquisition pursuant to Section 11 of Chapter 132A of the General Laws and to act as the official representative for such application; to authorize the Board of Selectmen to petition the General Court for any special legislation necessary for such acquisition; and to authorize the Conservation Commission and the Board of Selectmen to execute all documents and take all actions necessary in connection with such acquisition, or to take any other action relative thereto.

**CONSERVATION COMMISSION**

**Board of Selectmen:** *2 in favor 3 against*

**Finance Committee:** *Not Recommended Unanimously*

**Summary:** *Applying for a state grant will enable the Town to leverage funds already set aside in the Conservation Fund for the acquisition of conservation land through a fee simple purchase. The land is a portion of New England Forestry Foundation's Wharton Plantation which has frontage on both sides of Old Dunstable Rd. and Rocky Hill Rd. It is the site of a seasonal cottage that is to be razed prior to acquisition of the parcel. Extensive frontage on the east shore of Baddacook Pond is included. Approval of this project would permanently preserve and protect 52.4 acres of an area that is a known habitat of rare species identified by the state Natural Heritage & Endangered Species Program.*

**Mover:** Joshua Degen

**MOTION:** I move that the Town vote to authorize the Conservation Commission to acquire, on behalf of the Town, by gift, purchase, or eminent domain, a certain parcel of land located on Old Dunstable Road, shown as a portion of Parcel 91 on Groton Assessors' Map 243 containing approximately 52.4 acres, said land to be managed and controlled by the Conservation

Commission for conservation and passive recreation purposes pursuant to Section 8C of Chapter 40 of the General Laws; to transfer from the Conservation Fund the sum of \$393,500 for said acquisition and costs related thereto, in advance of a Massachusetts Local Acquisition for Natural Diversity (LAND) Program (formerly Self-Help) grant of a portion of said costs, with said grant proceeds to be returned to the Conservation Fund; to authorize the Conservation Commission to apply for a LAND grant for such acquisition pursuant to Section 11 of Chapter 132A of the General Laws and to act as the official representative for such application; to authorize the Board of Selectmen to petition the General Court for any special legislation necessary for such acquisition; and to authorize the Conservation Commission and the Board of Selectmen to execute all documents and take all actions necessary in connection with such acquisition.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Discussion:**

- Presentation by the Conservation Commission (Appendix E)
- 70% of the land is wetlands and unbuildable
- Mr. Degen: Against this article; only 1 house lot is possible. The bulk of the land is wetlands and can't be built.
- Planning Board is in support of Article 16
- Finance Committee does not support, citing the extent of wetlands
- Public: This is the sight of a potential town well (fourth on the list of four). Obtain the sight when it's available
- Community Preservation Committee: Two to one in support; one abstain
- Board of Water Commissioners: Unanimous support
- Mr. Cunningham: It is too expensive for someone to develop this property because of legally clouded access to the sight.
- Note: It was announced at the re-convened meeting on October 25 that the DCS grant in the amount of \$230,000 was approved.

**Vote on Article 16 main motion: 104 in favor 48**

**Against Article 16 is passed by 2/3 Majority**

**Motion was made to adjourn the meeting**

**Quantum: Majority**

**Moved and Seconded**

**Vote on motion to adjourn: Majority**

**Meeting was adjourned at 10:00 PM October 18, 2010**

## **ADJOURNED SESSION OF FALL, 2010 TOWN MEETING**

**Meeting convened at 7:01 PM on October 25, 2010**

**Announcement:** The LAND grant discussed in Article 16 in the amount of \$230,000 was approved by DCS.

### **ARTICLE 17: LAND ACQUISITION – STATION AVENUE**

To see if the Town will vote to appropriate a sum or sums of money and authorize the Board of Selectmen to acquire by purchase, lease, gift, eminent domain, or otherwise the following two parcels of land located on Station Avenue for the purpose of relocation of the existing Office and Garage facility of the Groton Electric Light Department in their entirety, said parcels being described as follows:

Parcel 1 - A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .12 acres, more or less, record title standing in the name of James G. Downes, Jr. and Shirley May Downes, as described in a deed recorded with the Middlesex South District Registry of Deeds in Book 12712, Page 664, said parcel being shown on Groton Assessors' Map 113, as Parcel 51;

Parcel 2 – A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .17 acres, more or less, record title standing in the name of Shirley May Downes, as described in a deed recorded with the Middlesex South Registry of Deeds in Book 12541, Page 406, said parcel being shown on Groton Assessors' Map 113, as Parcel 52;

or to take any other action relative thereto.

### **ELECTRIC LIGHT COMMISSIONERS**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended (4 in Favor – 1 Against)**

**Summary:** *The Groton Electric Light Department has investigated several scenarios for the relocation of its current office facilities located on Station Avenue. After much deliberation, it was determined that rebuilding on Station Avenue is the best option. In order to construct the best facility with minimal impact on the Station Avenue neighborhood, it appears that acquiring land adjacent to the current facilities would be in the Department's best interest. The purpose of this article is to authorize the Board of Selectmen to acquire these two parcels on behalf of the Electric Light Department. The funds for these purchases will come from the revenues of the Electric Light Department.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to authorize the Board of Selectmen to acquire by purchase, lease, gift, eminent domain, or otherwise the two parcels of land located on Station Avenue, and described as Parcel 1 and Parcel 2 as printed in Article 17 of the Warrant for this Town Meeting, for the purpose of relocation of the existing Office and Garage facility of the Groton Electric Light Department in their entirety.

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Groton Electric Light, Mr. Lindemer: this project will not raise electric rates or impact property taxes. GELD land along the rail trail will be declared excess. This is not the lowest cost option, but is the best option and an option that best supports the Town's Master Plan. This option allows GELD to build along Station Ave at a lower cost and help the revitalization of Station Ave.

Mr. Downes (owner of property to be acquired): The Downes are in full agreement with the sale of the property under these terms.

**Vote on Article 17 main motion: Majority**

#### **ARTICLE 18: FUNDING FOR ELECTRIC LIGHT DEPARTMENT LAND PURCHASE**

To see if the Town will vote to use such sum or sums of money, as may be appropriated by the Electric Light Department, whether from the proceeds of the sale of the land and buildings at Station Avenue, Groton, Massachusetts, which property is presently occupied by the Electric Light Department garages, or other Electric Light Department funds, for the payment of the purchase price and expenses in connection with the purchase of the land adjacent to the existing Electric Light Department office and operations facility and described in the previous Article, or to take any other action relative thereto.

#### **ELECTRIC LIGHT COMMISSIONERS**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended (4 in Favor – 1 Against)**

**Summary:** *To appropriate the funds for purchase of the land described in the previous article from the Groton Electric Light Department available funds.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to use such sum, or sums or money, as may be appropriated by the Electric Light Department, whether from the proceeds of the sale of the land and buildings at Station Avenue, Groton, Massachusetts, which property is presently

occupied by the Electric Light Department garages, or other Electric Light Department funds, for the payment of the purchase price and expenses in connection with the purchase of the land adjacent to the existing Electric Light Department office and operations facility and described in the Article 17 of the Warrant for this 2010 Fall Town Meeting.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Vote on Article 18 main motion: 2/3 Majority**

#### **ARTICLE 19: BORROWING AUTHORIZATION TO CONSTRUCT NEW OFFICES**

To see if the Town will vote to authorize the Groton Electric Light Department to borrow a sum or sums of money, to construct new office and garage facilities for the Electric Light Department and all costs associated and related thereto, provided that the total amount to be borrowed not exceed the sum of two million dollars (\$2.0 million), or to take any other action relative thereto.

#### **ELECTRIC LIGHT COMMISSIONERS**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended (4 in Favor – 1 Against)**

**Summary:** *The purpose of this article is to appropriate the funds needed for the construction of new office and garage facilities for the Electric Light Department. These funds will be paid entirely from Light Department funds. Total project costs are not to exceed \$4.0 million and the amount borrowed shall not exceed \$2.0 million.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to authorize the Groton Electric Light Department to borrow a sum or sums of money, to construct new office and garage facilities for the Electric Light Department and all costs associated and related thereto, provided that the total amount to be borrowed not exceed the sum of two million dollars (\$2.0 million).

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Discussion:** This borrowing authorization is for GELD construction; Paid by GELD; Total of construction not to exceed \$4m; borrowing maximum is \$2m

**Vote on Article 19 main motion: Unanimous**

#### **ARTICLE 20: TRANSFER OF LAND BETWEEN TOWN AND LIGHT DEPARTMENT**

To see if the Town will vote to approve and authorize the transfer of custody of land between the Groton Electric Light Department (GELD) and the Town of

Groton, said land being a portion of Assessors' parcel 113-55 (GELD owned 2.1 acres) for a portion of Assessors' parcel 113-53 (Town owned .25 acres) and a portion of Assessors' parcel 113-54 (Town owned .8 acres); said transfer to be approximately .9 acres of GELD land for approximately .9 acres of Town land to permit the construction of a new office and garage facilities by GELD, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**ELECTRIC LIGHT COMMISSIONERS**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended (4 in Favor – 1 Against)**

**Summary:** *To swap control of Town owned land so that the new office and garage facilities for the Electric Light Department can be built away from the rail trail and to allow for the development of the land along the rail trail.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to approve and authorize the transfer of custody of land between the Groton Electric Light Department (GELD) and the Town of Groton, said land being a portion of Assessors' parcel 113-55 (GELD owned 2.1 acres) for a portion of Assessors' parcel 113-53 (Town owned .25 acres) and a portion of Assessors' parcel 113-54 (Town owned .8 acres); said transfer to be approximately .9 acres of GELD land for approximately .7 acres of Town land to permit the construction of a new office and garage facilities by GELD.

**Quantum of Town Meeting Vote: 2/3's Majority**

**Moved and Seconded**

**Discussion:** Question on the definition of the "excess land" mentioned in previous discussion; Land is defined in the map of the area regarding this transaction, as is the "swap land" with the Town; Mr. Jackson (abutter): has "no problem" with the land swap  
**Vote on Article 20 main motion: 2/3 Majority**

**ARTICLE 21: PETITION TO THE GENERAL COURT - GROUP INSURANCE**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for a special act substantially as follows:

An Act Authorizing the Town of Groton to Provide for Group Insurance

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

**SECTION 1**

Notwithstanding the provisions of chapter 32B and chapter 150E of the General Laws or any other general or special law to the contrary, the Town of Groton is authorized to negotiate and purchase group insurance policies for Employees, Retirees and Dependents without being subject to collective bargaining as defined in chapter 150E of the General Laws.

**SECTION 2**

Further, the Town of Groton is also authorized to alter current and future group insurance plan design features, and such action shall not be subject to collective bargaining as defined in chapter 150E of the General Laws.

**SECTION 3**

Further, the Town of Groton is also authorized, but not mandated, to participate in, and/or join the Group Insurance Commission ("GIC") established pursuant to chapter 32A of the General Laws, and such action shall not be subject to collective bargaining as defined in chapter 150E of the General Laws.

**SECTION 4**

The provisions of this act shall not affect any obligation under any collective bargaining agreement(s) to which the Town of Groton is a party, while such agreements are in effect.

**SECTION 5**

This act shall take effect upon its passage.  
or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended (4 in Favor – 1 Against)**

**Finance Committee: Recommended Unanimously**

**Summary:** *For the past several years, there have been attempts in the State Legislature to amend chapter 150E to allow municipalities to negotiate and purchase group insurance policies for Employees, Retirees and Dependents without being subject to collective bargaining. Currently, any changes in plan design, co-pays, deductibles and cost sharing are subject to collective bargaining. This severely limits the Town's ability to make meaningful changes in health insurance costs to get them under control. The City of Lowell City Council passed a home rule petition that would give the City the right to make these changes without*

*being subject to collective bargaining. The City has requested that all other municipalities petition for similar legislation to put pressure on the State Legislature to finally address this important concern to every city and town in Massachusetts. The purpose of this article is to petition the Legislature through a Home Rule Petition to allow the Town of Groton to make these changes without being subject to collective bargaining under Chapter 150E of the General Laws of the Commonwealth.*

**Mover: Stuart Schulman**

**MOTION:** I move that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts for a special act entitled “An Act Authorizing the Town of Groton to Provide for Group Insurance” substantially as printed in the Warrant.

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Mr. Hargraves: The Mass Municipal Association expressed support for this to become state law. Currently, state unions are exempt from collective bargaining for health insurance. Will save the towns of the Commonwealth millions of dollars.; Mr. Downes: How will this bill affect retirees?; Mr. Schulman: No affect. This only removes health care from collective bargaining.

**Vote on Article 21 main motion: Majority.**

#### **ARTICLE 22: SALE OR LEASE OF TARBELL SCHOOL**

To see if the Town will vote to authorize the Board of Selectmen to sell and/or lease, for a period not to exceed 99 years, the building known as the Tarbell School which is 8,300 square feet on 1.44 acres of land located at 73 Pepperell Road, West Groton, Massachusetts, to take all necessary action to comply with the General Laws of the Commonwealth for the disposal of said building, and to petition the General Court for any necessary special legislation, or to take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended to postpone the Article indefinitely**

**Finance Committee: Recommended to postpone the Article indefinitely**

**Summary:** The Tarbell School has been vacant for the past two years. Prior to vacating the property, the Groton-Dunstable Regional School Committee conducted several public hearings on the re-use of the Building. A report was drafted and the School Committee recommended that the Board of Selectmen

*develop an RFP requesting developers to submit proposals that will create either affordable housing or a retail use that is compatible with the neighborhood in West Groton. The Selectmen have issued an RFP and will present a proposal to Town Meeting based on the best proposal received.*

**Mover: Stuart Schulman**

**MOTION A:** I move that the Town vote to transfer to the Board of Selectmen, for the purpose of sale or lease, the property known as the Tarbell School and authorize the Board of Selectmen to sell and/or lease, for a period not to exceed 99 years, the building known as the Tarbell School which is 8,300 square feet on 1.44 acres of land located at 73 Pepperell Road, West Groton, Massachusetts, to take all necessary action to comply with the General Laws of the Commonwealth for the disposal of said building, and to petition the General Court for any necessary special legislation.

**Moved and Seconded**

**MOTION B:** I move that Article 22 be indefinitely postponed.

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:** Article is requested to be postponed because there have been no responses to the RFP; Another RFP will be issued

**Vote on motion to indefinitely postpone Article 22: Unanimous**

#### **ARTICLE 23: ACCEPT SECTION 9D OF CHAPTER 32B OF THE GENERAL LAWS**

To see if the Town will vote to accept the provisions of section 9D of Chapter 32B of the General Laws, which provides for Town payment of 50% of the health insurance premiums of surviving spouses of Town employees or retired employees, or take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** This article seeks to ratify the long-standing past practice of continuing health insurance for the surviving spouses of town employees and retirees. Our research indicates that the Town never accepted the appropriate section of the state law that defines coverage for these individuals. This article is intended to make legal the current practice of allowing surviving spouses access to the Town's health plans at the mandated 50% coverage. This article should be passed in conjunction with the following article, which

*will make the Town's higher contribution consistent with the past practice.*

**Mover: Peter Cunningham**

**MOTION:** I move that the Town vote to accept the provisions of section 9D of Chapter 32B of the General Laws, which provides for Town payment of 50% of the health insurance premiums of surviving spouses of Town employees or retired employees.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Discussion:**

- Chapter 32B Section 9E had been previously approved by the Town. It had mistakenly been applied to "surviving spouses" of retirees and town employees.
- It was pointed out that this would now apply to every surviving spouse of a town retiree or town employee.
- Employees have been led to believe that they would receive this benefit as a result of past practice.
- At age 65, the person must enroll in Medicare, so this benefit would become a supplement.

**Motion to Move the Question**

**Quantum: 2/3s Majority**

**Moved and Seconded**

**Vote on Motion to Move: Unanimous**

**Vote on Article 23 main motion: Majority**

#### **ARTICLE 24: ACCEPT SECTION 9D½ OF CHAPTER 32B OF THE GENERAL LAWS**

To see if the Town will vote to accept the provisions of section 9D½ of Chapter 32B of the General Laws, which provides for Town payment of an additional percentage, above 50%, of the health insurance premiums of surviving spouses of Town employees or retired employees, or take any other action relative thereto.

#### **BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously to remove the clause "and to set the rate at 65%"**

**Finance Committee: Not Recommended**

**Unanimously**

**Summary:** *This article proposes to set the Town's contribution for surviving spouses at 65%, consistent with current practice.*

**Mover: Peter Cunningham**

**MOTION:** I move that the Town vote to accept the provisions of section 9D½ of Chapter 32B of the General Laws, which provides for Town payment of an additional percentage, above 50%, of the health

insurance premiums of surviving spouses of Town employees or retired employees.

**Quantum of Town Meeting Vote: Majority  
Moved and Seconded**

**Discussion:**

- Mr. Hartnett: There are 9 people affected by this now. The Town has been paying 65% since 2001.
- Mr. Cunningham: The Article does not set the rate. The Board of Selectmen has the prerogative to set the rate.
- Ms. Gaskins: Would the rate be applied to individuals or to the group of retiree spouses? (It would apply to all.)
- Mr. Hersh: this is not done in the private sector. This is more expensive to the taxpayer.
- Amendment offered by Ms. Collette:

**Amendment (Ms. Collette):**

**I move to amend the main motion by adding "and to set that percentage at 65%" as printed in the town meeting packet**

**Quantum: Majority**

**Moved and Seconded**

**Discussion:**

- Mr. Doneski (Town Counsel): The rates are set by the executive. The amendment would not be binding. The Board of Selectmen set the rate. Town meeting approves the money.
- If the amendment is not legal, what is the impact?
  - Town Counsel: The amendment is "directionary" not "mandatory". The Selectmen are not bound by the amendment
- Mr. Hartnett: The total bill now is \$9,000. This is not a large exposure.
- Mr. Pine: Can the current 9 surviving spouses be grandfathered at 65%, and not add anyone else? (MGL does not provide for this. It would require a special act off the legislature.)
- Mr. Lindemer: Not passing Article 24 would take away 15% of the benefit to the surviving spouses which the town currently pays.

**Vote on motion to amend (Ms. Collette): 71 in favor 59 against amendment carries**

**Amendment (Mr. Giger):**

**I move to postpone Article 24 indefinitely.**

**Quantum: Majority**

**Moved and Seconded**

**Motion to Move the Question (Amendment to postpone indefinitely)**

**Moved and Seconded**

**Quantum: 2/3s Majority**

**Vote on motion to move: 2/3s Majority**

**Vote on amendment to postpone: Defeated**



**Vote on Article 24 main motion, as previously amended by Ms. Collette (65% rate): Majority**

**Note: Final motion passed by majority vote, and as amended, reads as follows:**

**MOTION:** I move that the Town vote to accept the provisions of section 9D½ of Chapter 32B of the General Laws, which provides for Town payment of an additional percentage, above 50%, of the health insurance premiums of surviving spouses of Town employees or retired employees and to set that percentage at 65%.

**ARTICLE 25: ACQUISITION AND ACCEPTANCE OF TRAIL EASEMENT**

To see if the Town will vote to acquire and accept an easement over land running between Hill Road and Fitch's Bridge Road and shown on Town of Groton Assessors' Maps as Parcels 104-32 and 213-66; to authorize the Conservation Commission and the Board of Selectmen to execute all documents and take all action necessary in connection therewith; and to appropriate a sum of money for such purpose, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *This article seeks approval for acquisition of an easement over land currently owned by the Boston and Maine Corporation, which is the subject of a right of first refusal previously given to the Town by the Massachusetts Executive Office of Transportation under Chapter 161C of the General Laws and which has been the subject of litigation regarding the Town's exercise of the right of first refusal. Acquisition of the easement will take place in connection with settlement of the litigation.*

**ACQUISITION AND ACCEPTANCE OF EASEMENT Mover: Peter Cunningham**

**MOTION:** I move that the Town vote to acquire and accept an easement over land running between Hill Road and Fitch's Bridge Road and shown on Town of Groton Assessors' Maps as Parcels 104-32 and 213-66; and to authorize the Conservation Commission and the Board of Selectmen to execute all documents and take all action necessary in connection therewith.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Discussion:**

- Mr. Cunningham: Expressed thanks to the Shattuck family for agreeing to this easement.

- Mr. Easom: Conservation Commission supports this article.
- Greenway Committee supports this article.
- Mr. Giger: Planning Board supports this article

**Vote on Article 25 main motion: Majority**

**ARTICLE 26: LEGAL AND SURVEY EXPENSES – JENKINS ROAD**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for legal and surveying expenses to locate the borders of Jenkins Road as they are related to Parcels I-37 and I-37B as shown on the former Groton Assessors' maps, or to take any other action relative thereto.

**BOARD OF SELECTMEN**

**Board of Selectmen: Recommended Unanimously**

**Finance Committee: Recommended Unanimously**

**Summary:** *This article seeks funding for the Board of Selectmen and Trails Committee to conduct a survey and seek a judicial decision on the legal status and rights of public access over Jenkins Road from Farmers and Mechanics Property to Fitch's Bridge. These actions are for the purpose of allowing the Town to protect its property rights in Jenkins Road and provide important public access along the Nashua River.*

**Mover: Anna Eliot**

**MOTION:** I move that the Town vote to transfer the sum of \$6,000 from the Excess and Deficiency Fund (Free Cash) for surveying expenses to locate the borders of Jenkins Road as they are related to Parcels I-37 and I-37B as shown on the former Groton Assessors' maps.

**Quantum of Town Meeting Vote: Majority**

**Moved and Seconded**

**Discussion:**

- Presentation by the Trails Committee
- Conservation Commission will contribute \$10,000 in addition
- Planning Board supports by unanimous vote
- Board of Selectmen is 4 to 1 in favor. The Board needs the information from this survey to decide upon a course of action.
- Finance Committee does not support this article

**Vote on Article 26 main motion: Majority**

**Meeting adjourned at 9:03 PM (October 25, 2010)**

**Tally Sheet**  
**MASSACHUSETTS SPECIAL STATE ELECTION**  
**January 19, 2010**  
**OFFICIAL RESULTS**

**SUMMARY**

Turnout	71%	67%	69%	<b>69%</b>
Total Voter Population - December 30, 2009	2329	2384	2284	<b>6997</b>
Total Votes Cast	1664	1605	1574	<b>4843</b>

**SENATOR IN CONGRESS**

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>	<b>% of Vote</b>
	<b>1664</b>	<b>1605</b>	<b>1574</b>	<b>4843</b>	
Scott P. Brown	873	946	845	<b>2664</b>	55%
Martha Coakley	775	645	715	<b>2135</b>	44%
Jospeh L. Kennedy	7	10	12	<b>29</b>	1%
Write-In	0	1	1	<b>2</b>	0%
Blank	9	3	1	<b>13</b>	0%

Town of Groton, Ma				
FINAL RESULTS				
Annual Town Election				
May 18, 2010				
Total Groton Registered Voters				7144
May 18 Voter Turnout				2688
Turnout %				38%
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Board of Assessors	Vote for One		Three Year Term	
Rena A. Swezey, Candidate for Re-election	497	326	491	1314
Gary E. Green	332	296	266	894
Write - In	3	0	2	5
Blank	181	123	171	475
Total	1013	745	930	2688
Board of Health	Vote for One		Three Year Term	
Robert J. Fleischer	704	517	657	1878
Write - In	3	0	2	5
Blank	306	228	271	805
Total	1013	745	930	2688
Board of Selectmen	Vote for Two		Three Year Term	
Joshua Degen, Candidate for Re-election	585	463	524	1572
Stuart M. Schulman, Candidate for Re-election	543	394	563	1500
Robert S. Hargraves	454	307	404	1165
Brooks T. Lyman	175	144	133	452
Write - In	1	0	0	1
Write - In	0	0	0	0
Blank	268	182	236	686
Total	2026	1490	1860	5376
Commissioner of Trust Funds	Vote for One		Three Year Term	
Diane K. Hewitt, Candidate for Re-election	715	534	671	1920
Write - In	4	2	3	9
Blank	294	209	256	759
Total	1013	745	930	2688

<b>Groton-Dunstable Regional School Committee</b>	<b>Vote for Two</b>		<b>Three Year Term</b>	
George E. Barringer, Jr	292	183	203	<b>678</b>
Christopher G. Clinton	228	169	258	<b>655</b>
John R. Giger	387	300	350	<b>1037</b>
Leslie G. Lathrop	341	287	345	<b>973</b>
Sean J. McGinty	343	235	289	<b>867</b>
Write - In	2	0	6	<b>8</b>
Write - In	1	0	0	<b>1</b>
Blank	432	316	409	<b>1157</b>
<b>Total</b>	<b>2026</b>	<b>1490</b>	<b>1860</b>	<b>5376</b>
<b>Groton Electric Light Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>	
Rodney R. Hersch, Candidate for Re-election	715	518	660	<b>1893</b>
Write - In	11	2	2	<b>15</b>
Blank	287	225	268	<b>780</b>
<b>Total</b>	<b>1013</b>	<b>745</b>	<b>930</b>	<b>2688</b>
<b>Groton Housing Authority</b>	<b>Vote for One</b>		<b>Five Year Term</b>	
Ellen G. Todd, Candidate for Re-election	696	498	640	<b>1834</b>
Write - In	1	2	1	<b>4</b>
Blank	316	245	289	<b>850</b>
<b>Total</b>	<b>1013</b>	<b>745</b>	<b>930</b>	<b>2688</b>
<b>Park Commission</b>	<b>Vote for Two</b>		<b>Three Year Term</b>	
Donald R. Black, Candidate for Re-election	737	531	669	<b>1937</b>
Jeffrey A. Ohringer, Candidate for Re-election	666	490	617	<b>1773</b>
Write - In	4	1	6	<b>11</b>
Write - In	1	0	0	<b>1</b>
Blank	618	468	568	<b>1654</b>
<b>Total</b>	<b>2026</b>	<b>1490</b>	<b>1860</b>	<b>5376</b>
<b>Planning Board</b>	<b>Vote for Two</b>		<b>Three Year Term</b>	
George E. Barringer, Jr, Candidate for Re-election	687	478	613	<b>1778</b>
John R. Giger, Candidate for Re-election	667	469	598	<b>1734</b>
Write - In	5	2	5	<b>12</b>
Blank	667	541	644	<b>1852</b>
<b>Total</b>	<b>2026</b>	<b>1490</b>	<b>1860</b>	<b>5376</b>
<b>Trustees of the Groton Public Library</b>	<b>Vote for Two</b>		<b>Three Year Term</b>	
Mark W. Gerath, Candidate for Re-election	665	485	637	<b>1787</b>
Nancy Foley Wilder, Candidate for Re-election	698	490	638	<b>1826</b>
Write - In	1	1	3	<b>5</b>
Write - In	1	1	0	<b>2</b>
Blank	661	513	582	<b>1756</b>
<b>Total</b>	<b>2026</b>	<b>1490</b>	<b>1860</b>	<b>5376</b>

<b>Sewer Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>	
James L. Gmeiner, Candidate for Re-election	692	501	669	<b>1862</b>
Write - In	5	2	4	<b>11</b>
Blank	316	242	257	<b>815</b>
<b>Total</b>	<b>1013</b>	<b>745</b>	<b>930</b>	<b>2688</b>
<b>Water Commission</b>	<b>Vote for One</b>		<b>Three Year Term</b>	
Alvin Collins	50	25	43	<b>118</b>
All others	26	15	33	<b>74</b>
Blank	937	705	854	<b>2496</b>
<b>Total</b>	<b>1013</b>	<b>745</b>	<b>930</b>	<b>2688</b>
<b>BALLOT QUESTION</b>				
<b>Question 1</b>				
Shall the Town of Groton be allowed to assess an additional \$931,336 in real estate and personal property taxes for the purpose of funding the Town's share of the cost of operating the Groton Dunstable Regional Public Schools for the fiscal year beginning July first two thousand ten?				
Yes	430	364	448	<b>1242</b>
No	550	370	456	<b>1376</b>
Blank	33	11	26	<b>70</b>
<b>Total</b>	<b>1013</b>	<b>745</b>	<b>930</b>	<b>2688</b>
Note: Results include overseas absentee ballots and provisional ballots				
			0	

**Democratic State Primary - Groton, Ma  
September 14, 2010**

<b>All Registered Voters</b>		<b>2417</b>	<b>2450</b>	<b>2373</b>	<b>7240</b>
<b>Sept 14 Voters (choosing Democrat ballot)</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
<b>Democratic Primary Turnout - % of All Voters</b>		<b>12%</b>	<b>8%</b>	<b>12%</b>	<b>11%</b>
<b>Total turnout % (Democratic and Republican voters)</b>		<b>27%</b>	<b>19%</b>	<b>27%</b>	<b>24%</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Governor</b>					
	Deval L. Patrick	224	153	241	618
	Write-In Votes				
	Tim Cahill	3	3		6
	All Others	3	2	3	8
	Blanks	48	36	45	129
<b>Total Votes for Governor</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Lieutenant Governor</b>					
	Timothy P. Murray	223	153	230	606
	All Others		2		2
	Blanks	55	39	59	153
<b>Total Votes for Lieutenant Governor</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Attorney General</b>					
	Martha Coakley	228	153	237	618
	Guy Carbone	3	0	0	3
	James McKenna	0	0	1	1
	All Others	0	0	0	0
	Blanks	47	41	51	139
<b>Total Votes for Attorney General</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Secretary of State</b>					
	William Francis Galvin	225	159	229	613
	All Others	1			1
	Blanks	52	35	60	147
<b>Total Votes for Secretary of State</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Treasurer</b>					
	Steven Grossman	132	100	134	366
	Steven J. Murphy	78	59	78	215
	All Others	0	0	0	0
	Blanks	68	35	77	180
<b>Total Votes for Treasurer</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Auditor</b>					
	Suzanne M. Bump	97	88	119	304
	Guy William Glodis	46	37	46	129
	Mike Lake	69	33	58	160
	Blanks	66	36	66	168
<b>Total Votes for Auditor</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

**Democratic State Primary - Groton, Ma  
September 14, 2010**

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Representative in Congress</b>					
	Nicola S. Tsongas	236	155	255	646
Write-In Votes					
	All Others	3	4	0	7
	Blanks	39	35	34	108
<b>Total Votes for Representative in Congress</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Councilor</b>					
	Marilyn Petitto Devaney	91	55	89	235
	Corey A. Belanger	86	79	94	259
	Blanks	101	60	106	267
<b>Total Votes for Councilor</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Senator in General Court</b>					
	Christian L. Doherty	100	86	120	306
	Eileen M. Donahue	148	97	148	393
Write -ins					
	All Others	0	0	1	1
	Blanks	30	11	20	61
<b>Total Votes for Senator in General Court</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Representative in General Court</b>					
	Jane L. Morriss	65	60	86	211
	Jesse Reich	175	106	169	450
	Anthony J. Saboliauskas	17	17	18	52
	All Others	0	0	1	1
	Blanks	21	11	15	47
<b>Total Votes for Representative in General Court</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>District Attorney</b>					
	Gerald T. Leone, Jr.	201	139	205	545
	Blanks	77	55	84	216
<b>Total Votes for District Attorney</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Sheriff</b>					
	James V. DiPaola	199	139	200	538
	Blanks	79	55	89	223
<b>Total Votes for Sheriff</b>		<b>278</b>	<b>194</b>	<b>289</b>	<b>761</b>

# Republican State Primary - Groton Ma

September 14, 2010

All Registered Voters	2417	2450	2373	7240
Sept 14 Voters (choosing Republican ballot)	383	270	353	1006
Republican Primary Turnout - % of All Voters	16%	11%	15%	14%
Total turnout % (Democratic and Republican voters)	27%	19%	27%	24%

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Governor</b>					
Write-In Votes	Charles D. Baker	324	225	288	837
	Scott Lively	5	3	4	12
	All Others	2	1	2	5
	Blanks	52	41	59	152
	<b>Total Votes for Governor</b>	<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Lieutenant Governor</b>					
Write-In Votes	Richard R. Tisei	295	202	265	762
	Keith Davis	7	4	4	15
	All Others	1	0	1	2
	Blanks	80	64	83	227
	<b>Total Votes for Lieutenant Governor</b>	<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Attorney General</b>					
Write-In Votes					0
	McKenna	65	45	31	141
	Carbone	8	16	8	32
	All Others	5	3	7	15
	Blanks	305	206	307	818
<b>Total Votes for Attorney General</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>



**Republican State Primary - Groton Ma**  
**September 14, 2010**

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Secretary of State</b>					
	William C. Campbell	272	189	249	710
	Write-In Votes				
	All Others	1	0	1	2
	Blanks	110	81	103	294
<b>Total Votes for Secretary of State</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Treasurer</b>					
	Karyn E. Polito	267	197	241	705
	Write-In Votes				
	All Others	2	0	0	2
	Blanks	114	73	112	299
<b>Total Votes for Treasurer</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Auditor</b>					
	Mary Z. Connaughton	242	168	221	631
	Kamal Jain	63	47	43	153
	Write-In Votes				
	All Others	2	0	0	2
	Blanks	76	55	89	220
<b>Total Votes for Auditor</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

**Republican State Primary - Groton Ma  
September 14, 2010**

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Representative in Congress</b>					
	Jonathan A. Golnik	130	83	115	328
	Sam S. Meas	99	62	89	250
	Robert L Shapiro	25	13	33	71
	Thomas J.M. Weaver	85	90	74	249
Write-In Votes					
	Other	0	0	0	0
	Blanks	44	22	42	108
<b>Total Votes for Representative in Congress</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Councilor</b>					
					0
Write-In Votes					
	All Others	4	5	4	13
	Blanks	379	265	349	993
<b>Total Votes for Councilor</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Senator in General Court</b>					
	James J. Buba	241	167	202	610
Write-In Votes					
	All Others	3	0	0	3
	Blanks	139	103	151	393
<b>Total Votes for Senator in General Court</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

**Republican State Primary - Groton Ma**  
**September 14, 2010**

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Representative in General Court</b>					
	Sheila C. Harrington	270	178	240	688
	Cornelius F. Sullivan	107	84	111	302
Write-In Votes					
	Other	0	0	0	0
	Blanks	6	8	2	16
<b>Total Votes for Representative in General Court</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>District Attorney</b>					
					0
Write-In Votes					
	McKenna	2	2	2	6
	All Others	5	3	4	12
	Blanks	376	265	347	988
<b>Total Votes for District Attorney</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

		Precinct 1	Precinct 2	Precinct 3	Total
<b>Sheriff</b>					
					0
Write-In Votes					
	All Others	10	6	6	22
	Blanks	373	264	347	984
<b>Total Votes for Sheriff</b>		<b>383</b>	<b>270</b>	<b>353</b>	<b>1006</b>

**Libertarian State Primary - Groton, Ma**  
**September 14, 2010**

<b>All Registered Voters</b>	<b>2417</b>	<b>2450</b>	<b>2373</b>	<b>7240</b>
<b>Sept 14 Voters (choosing Libertarian ballot)</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>Libertarian Primary Turnout - % of All Voters</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
<b>Total turnout % (All voters)</b>	<b>27%</b>	<b>19%</b>	<b>27%</b>	<b>24%</b>

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Governor**

Write-In Votes

All Others			1	1
Blanks	1			1

<b>Total Votes for Governor</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Lieutenant Governor**

Write-In Votes

All Others			1	1
Blanks	1			1

<b>Total Votes for Lieutenant Governor</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Attorney General**

Write-In Votes

All Others				0
Blanks	1		1	2

<b>Total Votes for Attorney General</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Secretary of State**

Write-In Votes

All Others			1	1
Blanks	1			1

<b>Total Votes for Secretary of State</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Treasurer**

Write-In Votes

All Others			1	1
Blanks	1			1

<b>Total Votes for Treasurer</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
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**Auditor**

Write-In Votes

All Others			1	1
Blanks	1			1

<b>Total Votes for Auditor</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
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**Massachusetts State Election  
November 2, 2010**

<b>All Registered Voters</b>	<b>2456</b>	<b>2466</b>	<b>2399</b>	<b>7321</b>
<b>Nov 2 Voters</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>
<b>Turnout - % of All Voters</b>	<b>69.3%</b>	<b>63.7%</b>	<b>66.7%</b>	<b>66.6%</b>

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Governor and Lieutenant Governor</b>				
Patrick and Murray	717	623	711	2051
Baker and Tsei	811	827	764	2402
Cahill and Losocco	111	85	83	279
Stein and Purcell	22	26	18	66
All Others	1	0	1	2
Blanks	41	11	24	76
<b>Total Votes for Governor and Lieutenant Governor</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Attorney General</b>				
Martha Coakley	914	842	946	2702
James P. McKenna	711	702	617	2030
All Others	3	0	1	4
Blanks	75	28	37	140
<b>Total Votes for Attorney General</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

**Massachusetts State Election  
November 2, 2010**

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Secretary of State</b>					
	Willaim Francis Galvin	910	833	909	2652
	William C. Campbell	617	615	584	1816
	James D. Henderson	61	56	35	152
	All Others				0
	Blanks	115	68	73	256
<b>Total Votes for Secretary of State</b>		<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>
		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Treasurer</b>					
	Steven Grossman	768	675	729	2172
	Karyn E. Polito	823	811	784	2418
	All Others				0
	Blanks	112	86	88	286
<b>Total Votes for Treasurer</b>		<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

**Massachusetts State Election  
November 2, 2010**

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Auditor</b>					
	Suzanne M. Bump	603	555	617	1775
	Mary Z. Connaughton	841	813	772	2426
	Nathaniel Alexander Fortune	77	78	75	230
	All Others	2	0	0	2
	Blanks	180	126	137	443
<b>Total Votes for Auditor</b>		<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Representative in Congress</b>					
	Nicola S. Tsongas	862	750	837	2449
	Jonathan A. Golnik	738	741	686	2165
	Dale E. Brown	16	30	26	72
	Rober M. Clark	12	14	5	31
	All Others	1	0	0	1
	Blanks	74	37	47	158
<b>Total Votes for Representative in Congress</b>		<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

**Massachusetts State Election  
November 2, 2010**

	Precinct 1	Precinct 2	Precinct 3	Total
<b>Councilor</b>				
Marilyn Petitto Devaney	714	684	724	2122
Nicholas A. Iannuzzi	683	671	637	1991
All Others	2	0	1	3
Blanks	304	217	239	760
<b>Total Votes for Councilor</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

	Precinct 1	Precinct 2	Precinct 3	Total
<b>Senator in General Court</b>				
James J. Buba	650	652	642	1944
Eileen M. Donahue	727	665	704	2096
Patrick A. O'Connor	141	124	125	390
All Others	1	0	0	1
Blanks	184	131	130	445
<b>Total Votes for Senator in General Court</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

	Precinct 1	Precinct 2	Precinct 3	Total
<b>Representative in General Court</b>				
Sheila C. Harrington	983	920	910	2813
Jesse Reich	627	584	647	1858
All Others	1	0	2	3
Blanks	92	68	42	202
<b>Total Votes for Representative in General Court</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

	Precinct 1	Precinct 2	Precinct 3	Total
<b>District Attorney</b>				
Gerald T. Leone, Jr.	1084	1034	1030	3148
All Others	31	0	12	43
Blanks	588	538	559	1685
<b>Total Votes for District Attorney</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>



**Massachusetts State Election  
November 2, 2010**

		<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
<b>Sheriff</b>	James V. DiPaola	931	873	891	2695
	Michael S. Tranchita, Sr.	422	408	383	1213
	All Others	3		1	4
	Blanks	347	291	326	964
	<b>Total Votes for Sheriff</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

# Massachusetts State Election

## November 2, 2010

### Question 1 - Initiative Petition

The proposed law would remove the Massachusetts sales tax on alcoholic beverages and alcohol.

"Yes" vote: removes tax      "No" vote: no change to law

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
Yes	890	897	798	2585
No	731	627	739	2097
Blanks	82	48	64	194
<b>Total Votes for Question 1</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

### Question 2 - Initiative Petition

The proposed law would repeal an existing state law that allows a qualified organization wishing to build government-subsidized housing that includes low- or moderate-income units to apply for a single comprehensive permit from a city or town's zoning board of appeals (ZBA).

"Yes" vote: repeals the law      "No" vote: no change to law

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
Yes	866	887	789	2542
No	736	632	716	2084
Blanks	101	53	96	250
<b>Total Votes for Question 2</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

### Question 3 - Initiative Petition

The proposed law would reduce the state sales and use tax rates from 6.25% to 3% as of January 1, 2011.

"Yes" vote: reduces the tax      "No" vote: no change to sales and use tax rates

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Total</b>
Yes	735	738	672	2145
No	928	820	898	2646
Blanks	40	14	31	85
<b>Total Votes for Question 3</b>	<b>1703</b>	<b>1572</b>	<b>1601</b>	<b>4876</b>

Town of Groton, Massachusetts  
 Combined Statement of Revenues, Expenditures  
 and Changes In Fund Balances -  
 All Governmental Fund Types and Expendable Trust Funds  
 For the Year Ended June 30,2010

	<u>Governmental Fund Types</u>				<u>Fiduciary Fund Types</u>	Total (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Water, Sewer &amp; Electric Light Enterprise Funds</u>	<u>Exp &amp; Non-Exp Trust Funds</u>	
Revenues:						
Property Taxes / SurTaxes	24,358,384	528,432				24,886,816
Motor Vehicle/Other Excise	1,262,613					1,262,613
Licenses and Permits	270,821					270,821
Intergovernmental	880,151	1,362,762		29,347		2,272,260
Charges for Services	27,139	228,950		11,619,697		11,875,786
Penalties and Interest	126,756					126,756
Fines and Forfeits	72,189					72,189
Interest Earnings	19,889	7,505		43,963	1,233,368	1,304,725
Departmental and Other	923,618	301,665		123,015	5,627	1,353,925
Total Revenues	27,941,560	2,429,314	0	11,816,022	1,238,995	43,425,891

Expenditures:						
General Government	1,597,451	266,138			34,582	1,898,171
Public Safety	2,770,003	275,467				3,045,470
Education	16,407,766				175,449	16,583,215
Highway and Public Works	1,573,647	572,912		12,203,833		14,350,392
Culture, Recreation & Cit Svcs	924,378	185,124			96,726	1,206,228
Debt Service	1,288,979	502,613				1,791,592
Intergovernmental	76,617					76,617
Capital Outlay	523,931				150,000	673,931
Employee Benefits & Misc.	2,543,192					2,543,192
Total Expenditures	27,705,964	1,802,254	0	12,203,833	456,757	42,168,808
Excess of Revenues						
Over (Under) Expenditures	235,596	627,060	0	(387,811)	782,238	1,257,083
Other Financing Sources (Uses):						
Operating Transfers In	708,058				407,000	1,115,058
Operating Transfers Out	(307,000)	(286,058)			(522,000)	(1,115,058)
Proceeds of Bonds						0
						0
Total Other Sources (Uses)	401,058	(286,058)	0	0	(115,000)	(0)
Excess of Revenues and Other Sources Over (Under)	636,654	341,002	0	(387,811)	667,238	1,257,083
Expenditures and Other Uses	0	0	0	0	0	
Fund Balance, Beginning	832,925	2,499,434		4,619,653	12,836,455	
Adjust to Fair Market Value						
Prior Period Adjustment	(971)	0	0	0	0	(971)
Fund Balance, Beginning, as Restated	831,954	2,499,434	0	4,619,653	12,836,455	20,787,496
Fund Balance, Ending	1,468,608	2,840,436	0	4,231,842	13,503,693	22,044,579

**Town of Groton, Massachusetts**  
**Statement of Revenues and Expenditures**  
**Budget and Actual (Non-GAAP Basis)**  
**General Funds**  
**For The Year Ended June 30, 2010**

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Property Taxes	24,215,080	24,165,127	(49,953)
Motor Vehicle Excise	1,350,000	1,262,613	(87,387)
Payments in Lieu of Taxes	188,464	193,257	4,793
Licenses, Leases, Fees and Permits	572,680	730,406	157,726
Intergovernmental	787,821	775,568	(12,253)
Charges for Services	94,000	66,185	(27,815)
Penalties and Interest	95,000	126,757	31,757
Fines and Forfeits	30,000	72,177	42,177
Interest Earnings	20,000	19,889	(111)
Departmental and Other	516,059	529,582	13,523
Total Revenues	27,869,104	27,941,561	72,457
Expenditures:			
Reserve Fund	150,000	35,668	114,332
General Gov	1,744,531	1,580,685	163,846
Public Safety	2,812,041	2,770,003	42,038
Education	16,398,503	16,391,266	7,237
Highway and Public Works	1,580,884	1,612,744	(31,860)
Human Services & Culture and Recreation	914,778	882,881	31,897
Capital Expenditures/Special Articles	528,400	523,932	4,468
Debt Service	1,289,777	1,288,979	798
Intergovernmental	2,584,850	2,543,192	41,658
Employee Benefits & Miscellaneous	76,997	76,617	380
Total Expenditures	28,080,761	27,705,967	374,794
Excess of Revenues Over (Under) Expenditures	(211,657)	235,594	447,251
Other Financing Sources (Uses):			
Operating Transfers In	487,000	487,000	0
Operating Transfers Out	(307,000)	(307,000)	0
Proceeds of Bonds			0
Free Cash	438,400	438,400	0
Prior Year Encumbrances		94,591	94,591
Additional Overlay & Deficits to be raised	(406,743)	(406,743)	0
Total Other Financing Sources (Uses)	211,657	306,248	94,591
Excess of Revenue and Other Sources Over (Under) Expenditures and Other Uses	0	541,842	541,842

**FISCAL 2010  
BUDGET VS ACTUAL EXPENDITURES**

	<b>Appropriation or Bal/Fwd</b>	<b>Res. Fund or Line Item Tx</b>	<b>Expended</b>	<b>Balance to Fund Bal</b>	<b>Balance to FY 10</b>
<b>GENERAL GOVERNMENT</b>				= Line Item in deficit at year end	
Moderator Salary	65.00		65.00	0.00	
Moderator Expense	80.00		66.84	13.16	
Selectmen Salaries	3,950.00		3,950.00	0.00	
Selectmen Expense	2,259.00		1,742.00	517.00	
Selectmen Survey Jenkins Road	5,357.16		0.00	5,357.16	
Town Manager Salary	162,222.00		156,570.20	5,651.80	
Town Manager Wages	39,192.00		38,039.98	1,152.02	
Town Manager Expense	5,940.00	3,500.00	6,103.30	0.00	3,336.70
Town Manager Expense: Prior Year	36.00		36.00	0.00	
Town Mgr Station Avenue Engineering	102,072.80		32,767.79	0.00	69,305.01
Country Club Special Appropriation	60,000.00		60,000.00	0.00	
Lost Lake/West Groton Engineering	300,000.00		166,195.75	0.00	133,804.25
Finance Committee Expense	500.00		0.00	500.00	
Reserve Fund	150,000.00	(35,668.18)	0.00	114,331.82	
Town Accountant Salary	72,000.00		72,000.00	0.00	
Town Accountant Wages	29,217.00		29,217.00	0.00	
Town Accountant Expense/Audit	24,400.00		23,965.21	434.79	
Assessors Salaries	2,430.00		2,430.00	0.00	
Assessors Assistant Salary	72,525.00		72,525.00	0.00	
Assessors Wages	81,750.00		81,072.36	677.64	
Assessors Expense	14,550.00		10,483.68	4,066.32	
Assessors Update Maps	4,500.00		4,500.00	0.00	
Assessors Commercial Evaluation	16,000.00		0.00	0.00	16,000.00
Treasurer/Tax Collector Salary	72,780.00		72,775.00	5.00	
Treasurer/Tax Collector Wages	98,988.00		98,234.10	753.90	
Treasurer/Tax Collector Expense	27,615.00		27,421.36	193.64	
Treasurer Tax Title	8,100.00		8,062.64	37.36	
Treasurer Bond Costs	2,000.00		2,000.00	0.00	
Town Counsel Expense	90,000.00	40,000.00	98,311.78	31,688.22	
Town Counsel Expense Prior Year	5,600.00		5,592.03	7.97	
Personnel Board Salary	46,368.00		37,853.50	8,514.50	
Personnel Board Expense	2,750.00	1,000.00	3,717.44	32.56	
Information Technology Committee Salary	30,000.00	2,068.18	32,068.18	0.00	
Information Technology Committee Expense	25,000.00		24,963.02	36.98	
GIS Committee Expenses	16,600.00		15,990.20	609.80	
Town Clerk Salary	60,000.00		60,000.00	0.00	
Town Clerk Wages	46,554.00	1,200.00	41,049.32	6,704.68	

Town Clerk Expense	6,441.00		3,523.61	2,917.39	
Town Clerk: Vital Statistics	250.00		198.45	51.55	
Town Clerk Update Bylaws	8,000.00		3,585.35	2,414.65	2,000.00
Town Clerk Update Bylaws: Prior year	3,500.00		2,978.40	521.60	
Election/Registrar Wages	4,530.00	5,000.00	3,349.50	6,180.50	
Election/Registrar Expense	4,900.00	5,000.00	6,505.52	3,394.48	
Street Listing Expense	4,406.00		4,179.22	226.78	
Conservation Commission Salary	54,529.00		54,529.00	0.00	
Conservation Commission Expense	8,440.00		7,994.31	445.69	
Conservation Commission Expense-Prior Year	4,500.00		4,500.00	0.00	
Planning Board Salary	69,229.00		68,915.14	313.86	
Planning Board Expense	5,000.00		4,649.33	350.67	
Planning Board Expense: Prior Year	387.00		387.00	0.00	
Planning Board MRPC Assessment	2,672.00		2,672.38	(0.38)	
Planning Board Consultant	4,500.00		0.00	0.00	4,500.00
Planning Board Engineering	4,000.00		1,218.24	2,781.76	
Planning Board Master Plan	70,000.00		10,500.00	0.00	59,500.00
Board of Appeals Wages	18,485.00		18,480.78	4.22	
Board of Appeals Expense	1,500.00		1,053.97	446.03	
Municipal Buildings Wages	68,804.00		65,015.72	3,788.28	
Municipal Buildings Expense	187,050.00		175,242.93	8,360.57	3,446.50
Municipal Buildings Expense: Prior Year	18,300.00		18,300.00	0.00	
Municipal Buildings Minor Capital	20,000.00		11,053.56	8,946.44	
Insurance and Bonding	143,000.00		118,875.72	24,124.28	
Insurance Deductible Reserve-GenLiab	12,000.00		284.74	11,715.26	
Insurance Deductible Reserve-111F	25,000.00		0.00	25,000.00	
Town Reports	1,500.00		1,500.00	0.00	
Postage, Office Supplies, Copying	47,960.00		47,928.93	31.07	
Postage, Office Supplies, Prior Year	120.00		119.85	0.15	
<b>Total General Government</b>	<b>2,480,403.96</b>	<b>22,100.00</b>	<b>1,927,310.33</b>	<b>283,301.17</b>	<b>291,892.46</b>

#### PROTECTION OF PERSONS AND PROPERTY

Police Department Salary	108,482.00		108,143.55	338.45	
Police Department Wages	1,248,753.00	40,000.00	1,285,501.10	3,251.90	
Prior Year Wages	28,200.00		25,805.95	2,394.05	
Police Department Expense	150,820.00		145,557.84	5,056.27	205.89
Police Department Cruisers Lease/Purchase	16,500.00		12,582.00	3,918.00	
Police Department Minor Capital	13,460.00		13,460.00	0.00	
Police Department: Phone System	30,000.00		0.00	0.00	30,000.00
Police Department Evidence Area	25,000.00		25,000.00	0.00	
Police Department New Cruisers	52,000.00		51,990.00	10.00	
Police Department Records Management	50,000.00		14,527.47	0.00	35,472.53
Public Safety Building Expense	45,000.00		44,723.84	276.16	

Fire Department Salaries	115,418.00	250.00	115,636.00	32.00	
Fire Department Wages	475,437.00	(250.00)	470,889.33	4,297.67	
Fire Department Expense	145,794.00		114,755.83	1,038.17	30,000.00
Fire Department Building Maintenance	14,405.00		13,618.17	786.83	
Fire Department Minor Capital	20,000.00		20,000.00	0.00	
Fire Department: Chief's Vehicle	40,000.00		40,000.00	0.00	
Fire Hydrant Charge West Groton	750.00		750.00	0.00	
Fire Hydrant Charge Groton	2,500.00		2,500.00	0.00	
Building Inspector Salaries	56,179.00		56,179.00	0.00	
Building Inspector Wages	47,565.00		47,552.56	12.44	
Building Inspector Expense	7,850.00		4,966.79	2,883.21	
Salaries/Fees-Mechanical Inspector	32,000.00		16,803.00	15,197.00	
Mechanical Inspector Expense	3,000.00		2,396.85	603.15	
Sealer Weights & Measures Salary/Fees	2,960.00		2,580.00	380.00	
Sealer Weights & Measures Expense	175.00		0.00	175.00	
Earth Removal Inspector Salary	1.00		0.00	1.00	
Earth Removal Inspector Expense	150.00		132.16	17.84	
Animal Inspector/Animal Control Off. Salaries	4,164.00		4,164.00	0.00	
Animal Inspector/Animal Control Off.Expense	800.00		0.00	800.00	
Emergency Management Director Salary	1,270.00		464.08	805.92	
Civil Defense/Aux Police/EOC Expenses	6,361.00		6,232.89	128.11	
Dog Officer Salary	13,973.00		13,973.00	0.00	
Dog Officer Expense	5,400.00		5,360.37	39.63	
Police & Fire Communications Wages	300,949.00	(11,000.00)	226,421.02	63,527.98	
Police & Fire Communications Expense	21,925.00		20,455.31	1,469.69	
Police & Fire Communications: PY Expense	980.00		980.00	0.00	
<b>Total Protection Persons and Property</b>	<b>3,088,221.00</b>	<b>29,000.00</b>	<b>2,914,102.11</b>	<b>107,440.47</b>	<b>95,678.42</b>

## SCHOOLS

Nashoba Valley Tech High School Assmt	469,457.00		462,221.00	7,236.00	
Minuteman Regional Vocation Technical	1.00	16,500.00	16,500.00	1.00	
Groton Dunstable Reg School District Assmt	15,929,045.00		15,929,045.00	0.00	
<b>Total Schools</b>	<b>16,398,503.00</b>	<b>16,500.00</b>	<b>16,407,766.00</b>	<b>7,237.00</b>	

## PUBLIC WORKS & FACILITIES

General Highway Salary	80,000.00		80,000.00	0.00	
General Highway Wages	556,160.00	2,400.00	556,516.48	2,043.52	
General Highway Consulting	5,000.00		4,975.00	25.00	
General Highway Expense	135,700.00		132,897.44	2,802.56	
General Highway Lines & Signs	30,000.00		29,135.29	864.71	
General Highway Road Maintenance	42,500.00		35,735.85	6,764.15	
General Highway Sidewalks	17,500.00		8,630.17	8,869.83	
General Highway: Minor Capital	8,000.00		8,000.00	0.00	



General Highway Fuel Tanks	100,000.00	20,369.29	0.00	79,630.71
General Highway Dump Truck	125,000.00	125,000.00	0.00	
Snow & Ice Overtime	140,000.00	113,336.09	26,663.91	
Snow & Ice Expense	165,000.00	273,588.76	(108,588.76)	
Snow & Ice Hired Equipment	35,000.00	41,597.25	(6,597.25)	
Street Lighting	24,000.00	17,776.26	6,223.74	
Waste Disposal Wages	77,753.00	77,566.62	186.38	
Waste Disposal Consulting	6,850.00	6,850.00	0.00	
Waste Disposal Expense	55,000.00	54,683.12	316.88	
Waste Disposal Tipping Fees	137,000.00	126,281.68	10,718.32	
Waste Disposal Bobcat	25,000.00	25,000.00	0.00	
Tree Warden Salary	1,443.00	1,443.00	0.00	
Tree Department Expense	3,000.00	2,724.89	275.11	
Tree Department Tree Work	16,500.00	0.00	16,500.00	
Graves Registration Salary	250.00	250.00	0.00	
Graves Registration Expense	660.00	659.32	0.68	
Care of Veterans' Graves	1,000.00	1,000.00	0.00	
	<b>1,788,316.00</b>	<b>2,400.00</b>	<b>1,744,016.51</b>	<b>(32,931.22)</b>
				<b>79,630.71</b>

#### HEALTH & HUMAN SERVICES

Board of Health Wages	1,250.00	1,215.62	34.38	
Board of Health Expense	1,725.00	812.97	912.03	
Board of Health Engineering Consult	10,000.00	9,325.57	674.43	
Nashoba Nursing Service/Health Assessment	30,143.00	30,143.00	0.00	
Council on Aging Wages	107,078.00	105,796.54	1,281.46	
Council on Aging Expense	8,212.00	5,029.99	3,182.01	
Senior Center Van Wages	15,294.00	15,014.50	279.50	
Senior Center Van Expenses	8,447.00	5,088.01	3,358.99	
Veterans' Agent Salary	3,485.00	3,485.00	0.00	
Veterans' Agent Expense	975.00	442.19	532.81	
Veterans' Benefits	10,000.00	0.00	10,000.00	
<b>Total Highway and Health</b>	<b>196,609.00</b>	<b>0.00</b>	<b>176,353.39</b>	<b>20,255.61</b>
				<b>0.00</b>

#### LIBRARY AND CITIZENS' SERVICES

Library Salaries	249,780.00	249,780.00	0.00	
Library Wages	285,525.00	280,313.50	5,211.50	
Library Expense	171,397.00	162,599.05	8,797.95	
Library Minor Capital	4,400.00	4,220.00	180.00	
Park Department Wages	2,500.00	1,208.68	1,291.32	
Park Department Expense	34,595.00	34,586.73	8.27	
Care of the Old Burying Ground	700.00	700.00	0.00	
Town Forest Expense	1,875.10	1,600.00	0.00	275.10
Celebrations/Commemorations	500.00	442.00	58.00	

Weed Harvesting/Great Ponds Expense	10,090.00		9,777.97	312.03	
Weed Harvesting/Great Ponds Exp: Pr. Year	300.00		300.00	0.00	
Water Safety Expense	2,500.00		2,497.08	2.92	
<b>Total Library and Citizens' Services</b>	<b>764,162.10</b>	<b>0.00</b>	<b>748,025.01</b>	<b>15,861.99</b>	<b>275.10</b>

#### DEBT SERVICE

Principal Long-Term Debt	943,346.00		943,345.91	0.09	
Interest Long-Term Debt	344,431.00		344,421.87	9.13	
Short Term Interest	2,000.00		1,211.65	788.35	
<b>Total Debt Service</b>	<b>1,289,777.00</b>	<b>0.00</b>	<b>1,288,979.43</b>	<b>797.57</b>	<b>0.00</b>

#### EMPLOYEE BENEFITS

County Retirement Assessment	1,187,164.00		1,179,553.00	7,611.00	
Health & Life Insurance	1,256,975.00	(70,000.00)	1,149,381.86	37,593.14	
Unemployment Compensation	40,000.00		16,543.50	23,456.50	
Medicare Employer Contribution	84,711.00		78,553.15	6,157.85	
<b>Total Employee Benefits</b>	<b>2,568,850.00</b>	<b>(70,000.00)</b>	<b>2,424,031.51</b>	<b>74,818.49</b>	<b>0.00</b>

#### WATER DEPARTMENT ENTERPRISE FUND

Water Department Salaries	170,454.00		170,454.00	0.00	
Water Department Wages	136,764.00		134,973.41	1,790.59	
Water Department Expense	341,557.00		295,749.92	45,807.08	
Water Department Debt Service	397,750.00		397,748.39	1.61	
<b>Total Water Department Enterprise</b>	<b>1,046,525.00</b>	<b>0.00</b>	<b>998,925.72</b>	<b>47,599.28</b>	<b>0.00</b>

#### SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Wages	22,141.00		20,761.98	1,379.02	
Sewer Department Expense	558,743.00		494,273.64	64,469.36	
Sewer Dept: Debt Service (incl. betterments)	302,339.00		302,338.91	0.09	
<b>Total Sewer Department Enterprise</b>	<b>883,223.00</b>	<b>0.00</b>	<b>817,374.53</b>	<b>65,848.47</b>	<b>0.00</b>

#### CAPITAL PROJECTS

No Capital Projects Exist for FY 10					0.00
					0.00
<b>Total Capital Projects</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>GRAND TOTAL</u></b>	<b>30,504,590.06</b>	<b>0.00</b>	<b>29,446,884.54</b>	<b>590,228.83</b>	<b>467,476.69</b>

**SPECIAL REVENUE  
FISCAL 2010**

	<b>Bal. Forward</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Bal to 2011</b>
<b>CHAPTER 90 HIGHWAY FUNDS</b>				
Chapter 90 Highway Funds	(4,145.70)	554,646.02	550,500.32	0.00

**Community Preservation Fund**

Note: Bal. forward to 2011 incl. encumbrances for incomplete projects; Unalloc Rsrv incl. operating rsrv

Unallocated Reserve	709,772.81	551,790.53	629,426.30	632,137.04
Community Housing Reserve	310,795.56	78,827.22	5,788.01	383,834.77
Historic Resource Reserve	198,362.73	78,827.22	62,901.78	214,288.17
Open Space Reserve	24,618.80	78,827.22	75,636.00	27,810.02
	<b>1,243,549.90</b>	<b>788,272.19</b>	<b>773,752.09</b>	<b>0.00 1,258,070.00</b>

**GIFTS**

Highway Department	9,260.91	5,100.00	9,260.91	5,100.00
Fire Department SAFE	3,964.88	115.00	0.00	4,079.88
Fire Department	23,224.61	3,020.00	3,898.30	22,346.31
EMS	4,311.68	0.00	0.00	4,311.68
Police Department	186.35	650.00	0.00	836.35
Shooting Range	231.80	0.00	87.76	144.04
DARE	795.10	0.00	795.10	0.00
Police Cruiser Gift Fund	984.14	0.00	0.00	984.14
Civil Defense	1,152.14	0.00	0.00	1,152.14
Library	48,284.94	15,726.61	4,315.95	59,695.60
Council on Aging	4,795.98	6,571.65	6,522.26	4,845.37
Raddin GPL Gift Fund	10,000.00	0.00	10,000.00	0.00
Historic Preservation	39.80	0.00	39.80	0.00
Williams Barn	4,458.27	4,649.00	3,511.91	5,595.36
Historic Commission	181.58	0.00	181.58	0.00
Care of Old Burying Ground	494.39	0.00	0.00	494.39
Dog Pound	272.06	0.00	0.00	272.06
Groton Children's Fund	7,208.97	12,277.19	12,960.02	6,526.14
Pavilion Maintenance	721.14	0.00	0.00	721.14
Smith Fountain	2,017.94	0.00	0.00	2,017.94
Sargisson Beach Canoe Launch	11,865.22	8,045.00	12,935.93	6,974.29
Cable TV Organization	132,809.29	149,447.84	118,914.42	163,342.71
Cable TV Programming	1,660.69	1,060.98	0.00	2,721.67
Greenway	73.38	0.00	0.00	73.38
Playing Fields	605.19	0.00	0.00	605.19

Town Government Study	45.99	0.00	45.99	0.00
C-Lab/Insco Monitoring	1,406.51	0.00	0.00	1,406.51
Dr. Betty Scholarship	3,390.00	0.00	0.00	3,390.00
Evan's Rink Gift	1,250.00	0.00	0.00	1,250.00
Hanson Playground Gift	5,956.46	0.00	5,292.00	664.46
Belitsky Gift	500.00	0.00	0.00	500.00
Rocky Hill Gift Fund	2,469.50	0.00	0.00	2,469.50
Lost Lake Dam Gift Fund	18,006.00	10,000.00	4,900.00	23,106.00
Sustainability Committee Fund	3,551.14	0.00	1,018.60	2,532.54
COA Van Gift	4,400.00	0.00	3,576.00	824.00
Trails Committee Gift Fund	0.00	250.00	0.00	250.00
Recycling Gift Fund	0.00	937.50	625.00	312.50

## GRANTS

Aid to Libraries	68,862.14	16,606.49	3,136.08	82,332.55
Library Matching Grant	5,666.61	0.00	5,666.61	0.00
Arts Council	4,730.18	4,002.17	3,505.00	5,227.35
Police 911 Training Program	(361.95)	4,991.10	5,000.00	(370.85)
Police 911 Incentive Grant FY 09	(161,051.75)	163,654.75	2,603.00	0.00
Police 911 Incentive Grant FY 10	0.00	181,756.46	218,272.91	(36,516.45)
Police 911 Regional Grant FY 09	(29,487.50)	29,487.50	0.00	0.00
Police Vests	547.50	1,250.00	1,797.50	0.00
Community Policing	3,527.36	0.00	3,527.36	0.00
Emergency Management Grant	2,500.00	0.00	2,500.00	0.00
Ice Storm Relief Grant FY 08	(20,726.76)	66,129.37	1,145.46	44,257.15
Conservatrion WHIP Grant	912.00	0.00	0.00	912.00
43 D Planning Grant	15,627.00	0.00	0.00	15,627.00
Stormwater: James Brook Grant	0.00	15,204.78	17,475.85	(2,271.07)
Squannacook Dam Repair Grant	98,820.00	0.00	0.00	98,820.00
Title V Loan	109,606.20	4,912.11	10,400.36	104,117.95
Elder Services Incentive Grant	2,938.84	0.00	2,938.84	0.00
Elder Programs Grant	80.95	6,664.00	6,744.95	0.00
BoH Medical Reserve Grant	0.00	19,365.24	3,849.87	15,515.37
BoH Equipment Grant	2,317.48	2,879.76	2,298.08	2,899.16
Additional Polling Hours	887.15	9,602.00	8,909.46	1,579.69
Fire Deparment SAFE Program	4,728.81	4,100.00	5,945.01	2,883.80
Fire Department Training Grant	0.07	0.00	0.07	0.00
Fire Fighter SAFER Wage Grant	(5,030.26)	24,572.72	21,064.75	(1,522.29)
Fire Department Equipment Grant	4,458.10	0.00	4,458.10	0.00

Recycling Program	20,332.67	0.00	0.00	20,332.67
Cable Equipment Grant	2,042.26	45,000.00	1,552.72	45,489.54

## REVOLVING

Drug Forfeiture	1,977.35	0.00	0.00	1,977.35
Insurance Claims	15,085.03	16,637.77	15,962.45	15,760.35
Planning Board 593	24,721.64	9,887.51	17,267.86	17,341.29
Zoning Board 593	10,131.73	5,002.56	8,252.10	6,882.19
Conservation Land Management	7,480.56	1,175.00	0.00	8,655.56
Road Acceptance	3,184.00	0.00	2,500.00	684.00
Board of Health Compost Bins	332.92	0.00	332.92	0.00
Erosion Control	3,032.20	1,200.00	2,556.87	1,675.33
Shaws Intersection	7,615.25	0.00	0.00	7,615.25

## RECEIPTS RESERVED

Town Forest Reserved	48,595.43	0.00	0.00	48,595.43
Emergency Medical Fees Reserved	695,370.56	228,949.89	180,000.00	744,320.45

*EMS Receipts includes \$110K encumbered for FY 2011*

NON-EXPENDABLE TRUST FUNDS		Interest & + Market Adj	Disbursements & - Market Adj	Transfers In or Out
Dr. Samuel Green Charity Fund	68,413.08	8,623.61		77,036.69
Joseph T. Shepley Charity Fund	157,682.52	19,875.98		177,558.50
Sarah E. Barr Eye Fund	1,354.06	170.66		1,524.72
Willard Dalrymple Eye Fund	5,714.83	720.36		6,435.19
Frank E. Waters Vocational Fund	3,078,561.40	388,055.79		3,466,617.19
John H. Robbins Library Fund	1,590,348.41	200,464.49		1,790,812.90
Library Book Fund	88,003.71	11,093.02		99,096.73
Lecture Fund	2,436,267.58	307,092.30		2,743,359.88
Joseph T. Shepley Fountain Fund	1,354.06	170.66		1,524.72
Arthur E. Spaulding Fund	545.47	68.83		614.30
Cemetery Perpetual Care	1,090.94	137.66		1,228.60
Mary T. Sawyer Library Fund	2,805.15	353.58		3,158.73
John R. Robbins Scholarship Fund	9,042.82	1,139.95		10,182.77
Groton Commons	5,422.66	683.59		6,106.25
Butler/GrotonDunstable School Trust	6,455.47	813.71		7,269.18
Robertson/Onners Memorial Trust	25,020.05		421.02	24,599.03
Bertozzi Trust/Scholarship Fund	142,596.06		1,249.34	141,346.72
VanHoogan Trust/Scholarship Fund	48,551.58	1,045.00	1,059.32	48,537.26

Belitsky Scholarship	15,561.02	84.47	15,645.49
Peter M. Twomey Trust/Scholarship Fund	29,433.36	240.45	29,673.81

		Trans. In Income and + Market Adj	Trans. Out and - Market Adj	Expenditures	
<b>EXPENDABLE TRUST FUNDS</b>					
Dr. Samuel Green Charity Fund	745,523.99	23,313.51	3,213.98	30,221.60	735,401.92
Joseph T. Shepley Charity Fund	315,610.61	11,727.32	0.00	18,110.01	309,227.92
Sarah T. Barr Eye Fund	2,076.61	48.55	0.00	188.40	1,936.76
Willard Dalrymple Eye Fund	16,995.71	350.98	119.64	0.00	17,227.05
Frank E. Waters Vocational Fund	491,193.31	101,530.39	0.00	96,848.05	495,875.65
John H. Robbins Library Fund	516,028.93	61,462.47	0.00	47,949.15	529,542.25
Library Book Fund	20,619.62	2,620.56	0.00	0.00	23,240.18
Lecture Fund	282,964.56	75,792.83	0.00	60,666.84	298,090.55
Joseph T. Shepley Fountain Fund	5,199.99	61.31	0.00	256.81	5,004.49
Arthur E. Spaulding Fund	232.97	16.98	0.00	0.00	249.95
Cemetery Perpetual Care Fund	7,140.17	63.28	0.00	0.00	7,203.45
Stabilization Fund	1,271,447.61	8,239.32	215,000.00	0.00	1,064,686.93
Capital Purchases Stabilization Fund	510,731.53	308,545.61	307,000.00	0.00	512,277.14
Conservation Fund	794,301.34	103,289.63		184,582.05	713,008.92
Carl A.P. Lawrence Library Fund	34,687.06	4,244.85	0.00	0.00	38,931.91
Mary T. Sawyer Library Fund	541.39	84.37	0.00	0.00	625.76
John H. Robbins Scholarship Fund	2,921.10	277.15	0.00	0.00	3,198.25
Butler/Groton Dunstable Library Fund	4,940.83	210.36	0.00	0.00	5,151.19
Avenue of Flags	3,306.13	1.67	0.00	0.00	3,307.80
Groton Commons Fund	3,233.05	172.70	0.00	0.00	3,405.75
Robertson/Onners Memorial Trust Fund	12,605.57	1,271.00	127.10	0.00	13,749.47
Bertozzi Trust/Scholarship Fund	9,968.18	3,828.54	957.14	8,683.95	4,155.63
VanHoogan Trust/Scholarship Fund	7,451.82	1,457.50	291.50	4,000.00	4,617.82
Peter M. Twomey Trust & Scholarship Fund	969.76	574.83	31.21	750.00	763.38
Belitsky Scholarship	1,070.49	301.89	75.47	500.00	796.91
Turtle Study Trust	25,181.92	12.62	0.00	0.00	25,194.54
Turtle Main Trust	28,203.76	14.12	0.00	0.00	28,217.88
Town Scholarship Fund	7,083.35	3,192.54	0.00	4,000.00	6,275.89

Note: Capital Purchase Stabilization Fund Balance includes \$345,100 encumbered for FY 11

**SUMMARY OF ACCOUNTS JULY 1, 2010 -DECEMBER 31, 2010**

	<b>Appropriation</b>	<b>Res Fund or Line Item Tx</b>	<b>6-Month Expended</b>	<b>Est. To Be Expended</b>
<b>GENERAL GOVERNMENT</b>				
Moderator Salary	65.00		0.00	65.00
Moderator Expense	80.00		0.00	80.00
Selectmen Salaries	3,950.00		1,974.96	1,975.04
Selectmen Expense	1,859.00		1,182.00	677.00
Town Manager Salaries	165,174.00		81,924.27	83,249.73
Town Manager Wages	43,991.00		14,533.77	29,457.23
Town Manager Expense	4,264.00		2,311.66	1,952.34
Town Manager Prior Year Expense	3,336.70		2,541.00	795.70
Town Manager: Station Avenue Engineering	69,305.01		9,545.00	59,760.01
Town Manager: Survey Jenkins Road	6,000.00		5.00	5,995.00
Town Mgr: LostLake/WestGroton Sewer Engin.	133,804.25		49,704.14	84,100.11
Town Mgr: LtLake/WestGroton Sewer LoanApp	17,000.00		0.00	17,000.00
Reserve Fund	150,000.00	(2,500.00)	0.00	147,500.00
Town Accountant Salary	72,000.00		35,999.99	36,000.01
Town Accountant Wages	30,697.00		13,498.16	17,198.84
Town Accountant Expenses/Audit	25,700.00	2,500.00	26,131.56	2,068.44
Assessors Salaries	2,430.00		1,214.98	1,215.02
Assessors Assistant Salary	72,525.00		36,262.46	36,262.54
Assessors Wages	83,572.00		38,805.48	44,766.52
Assessors Expense	13,900.00		5,813.00	8,087.00
Assessors Maps Update	4,500.00		3,510.00	990.00
Assessors Commercial Evaluation	16,000.00		10,009.00	5,991.00
Treasurer/Tax Collector Salary	72,775.00		36,262.46	36,512.54
Treasurer/Tax Collector Wages	102,319.00		46,061.82	56,257.18
Treasurer/Tax Collect Expense	25,690.00		12,755.64	12,934.36
Treasurer Tax Title	8,100.00		6,472.64	1,627.36
Treasurer Bond Costs	2,500.00		2,500.00	0.00
Town Counsel Expense	90,000.00		43,302.08	46,697.92
Personnel Board Salaries	47,814.00		23,905.15	23,908.85
Personnel Board Expense	4,000.00		2,871.80	1,128.20
Information Technology Salary	76,870.00		38,435.02	38,434.98
Information Technology Expense	20,000.00		11,410.66	8,589.34
Information Technology: Minor Capital	30,000.00		6,182.00	23,818.00
GIS Committee	13,000.00		3,537.50	9,462.50

Town Clerk Salary	60,000.00	29,999.97	30,000.03
Town Clerk Wages	45,611.00	19,788.91	25,822.09
Town Clerk Expense	4,980.00	1,117.58	3,862.42
Town Clerk Vital Statistics	975.00	0.00	975.00
Town Clerk Update Bylaws	7,425.00	35.00	7,390.00
Town Clerk Update Bylaws: Prior Year	2,000.00	1,892.10	107.90
Election/Registrar Wages	8,418.00	5,072.00	3,346.00
Election/Registrar Expense	10,435.00	5,572.39	4,862.61
Street Listing Expense	4,888.00	2,075.25	2,812.75
Conservation Commission Salary	57,288.00	28,643.94	28,644.06
Conservation Commission Expense	8,200.00	3,780.24	4,419.76
Planning Board Salary	71,341.00	35,170.46	36,170.54
Planning Board Expense	4,275.00	1,464.71	2,810.29
Planning Board Engineering	1,000.00	580.00	420.00
Planning Board Consultant	1,000.00	500.00	500.00
Planning Board Consultant: Prior year	4,500.00	4,500.00	0.00
Planning Board MRPC Assessment	2,672.00	2,672.00	0.00
Planning Board Master Plan: Prior Year	59,500.00	21,375.00	38,125.00
Board of Appeals Wages	18,848.00	8,665.92	10,182.08
Board of Appeals Expense	1,350.00	550.50	799.50
Municipal Buildings Wages	71,674.00	32,276.07	39,397.93
Municipal Buildings Expense	183,350.00	54,808.39	128,541.61
Municipal Buildings Expense: Prior Year	3,446.50	3,374.94	71.56
Municipal Buildings Minor Capital	20,500.00	14,595.69	5,904.31
Insurance and Bonding	143,000.00	115,722.11	27,277.89
Insurance and Bonding Deductible Reserve	12,000.00	1,000.00	11,000.00
Insurance and Bonding, Medical Reserve	25,000.00	2,409.50	22,590.50
Town Report	1,500.00	0.00	1,500.00
Postage, Office Supplies, Copying Expense	47,960.00	20,787.52	27,172.48
Postage, Office Supplies, Telephone	31,000.00	16,278.54	14,721.46
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,327,357.46</b>	<b>0.00</b>	<b>1,003,371.93</b>
			<b>1,323,985.53</b>

**PROTECTION PERSONS AND PROPERTY**

Police Department Salary	111,882.00	57,219.90	54,662.10
Police Department Wages	1,291,302.00	640,754.36	650,547.64
Police Department Expense	144,200.00	81,655.59	62,544.41
Police Department Expense: Prior Year	385.89	385.89	0.00
Police Department Lease/Purchase Cruisers	62,100.00	60,800.00	1,300.00
Police Department Minor Capital	18,627.00	10,986.30	7,640.70
Police Department Capital Outlay: Vehicles	38,000.00	37,135.00	865.00



Police Department Capital Outlay: Phone System	30,000.00	30,000.00	0.00
Police Department Records Management	35,472.53	35,472.53	0.00
Public Safety Building Expense	45,000.00	15,280.81	29,719.19
Fire Department Salaries	97,763.00	56,942.99	40,820.01
Fire Department Wages	476,161.00	236,124.24	240,036.76
Fire Department Expense	112,800.00	74,169.00	38,631.00
Fire Department Expense: Prior Year	30,330.00	329.70	30,000.30
Fire Department: Tanker Truck	165,000.00	87,530.00	77,470.00
Fire Department:Hydrant Charges Groton	2,500.00	2,500.00	0.00
Fire Department: Hydrant Charges W. Groton	750.00	750.00	0.00
Building Inspector Salary	67,379.00	31,178.34	36,200.66
Building Inspector Wages	55,944.00	24,640.63	31,303.37
Building Inspector Expense	6,500.00	2,286.07	4,213.93
Salary/Fees-Gas/Plumbing/Elec Inspectors	20,000.00	10,584.00	9,416.00
Gas/Plumbing/Elec Inspector Expense	3,000.00	1,145.33	1,854.67
Sealer Weights & Measures Salary Fees	2,500.00	1,280.00	1,220.00
Sealer Weights & Measures Expense	100.00	0.00	100.00
Earth Removal Inspector Expense	100.00	0.00	100.00
Animal Inspector/Control Officer Salaries	4,164.00	2,082.08	2,081.92
Animal Inspector/Control Officer Expense	800.00	0.00	800.00
EOC Expense/Aux. Police Expense	4,500.00	2,175.62	2,324.38
Dog Officer Salary	13,973.00	6,986.46	6,986.54
Dog Officer Expense	4,800.00	1,383.53	3,416.47
Police & Fire Communications Wages	320,000.00	142,855.33	177,144.67
Police & Fire Communications: Expense	15,000.00	4,426.28	10,573.72

<b>TOTAL PROTECTION PERSONS/PROPERTY</b>	<b>3,181,033.42</b>	<b>0.00</b>	<b>1,659,059.98</b>	<b>1,521,973.44</b>
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#### SCHOOLS

Nashoba Valley Tech High School Assmt	16,273,610.00	8,136,805.00	8,136,805.00	
Groton Dunstable Reg School Dist Assmt	536,045.00	268,022.00	268,023.00	
<b>TOTAL SCHOOLS</b>	<b>16,809,655.00</b>	<b>0.00</b>	<b>8,404,827.00</b>	<b>8,404,828.00</b>

#### HIGHWAY AND HEALTH

General Highway Salary	82,017.00	41,508.52	40,508.48
General Highway Wages	583,332.00	267,118.78	316,213.22
General Highway Expense	138,200.00	65,470.97	72,729.03
General Highway Road Maintenance	89,000.00	54,990.31	34,009.69
General Highway Capital: Intermediate Truck	55,000.00	42,284.00	12,716.00

General Highway Capital: Fuel Tanks	79,630.71	79,630.71	0.00
Snow & Ice Overtime	140,000.00	9,764.80	130,235.20
Snow & Ice Expense	165,000.00	29,840.55	135,159.45
Snow & Ice Hired Equipment	35,000.00	0.00	35,000.00
Street Lighting	24,000.00	8,900.00	15,100.00
Waste Disposal Wages	82,158.00	38,899.23	43,258.77
Waste Disposal Expense	54,486.00	7,652.41	46,833.59
Waste Disposal Consulting	6,850.00	5,850.00	1,000.00
Waste Disposal Tipping Fees	135,000.00	56,909.95	78,090.05
Tree Department Expenses	3,000.00	883.99	2,116.01
Tree Department Tree Work	16,500.00	8,274.50	8,225.50
Graves Registration Salary	250.00	0.00	250.00
Graves Registration Expense	660.00	659.98	0.02
Care of Veterans' Graves	1,000.00	0.00	1,000.00
Board of Health Expense	800.00	343.95	456.05
Board of Health Engineering	10,000.00	8,620.85	1,379.15
Board of Health Nursing/ Health Services	30,143.00	11,821.50	18,321.50
Council on Aging Wages	110,748.00	51,325.10	59,422.90
Council on Aging Expense	8,016.00	1,914.45	6,101.55
Senior Center Van Wages	15,669.00	7,053.41	8,615.59
Senior Center Van Expenses	6,900.00	3,160.08	3,739.92
Veterans' Agent Salary	3,485.00	1,742.00	1,743.00
Veterans' Agent Expense	700.00	0.00	700.00
Veterans' Agent: Veteran's Benefits	10,000.00	0.00	10,000.00
<b>TOTAL HIGHWAY AND HEALTH</b>	<b>1,887,544.71</b>	<b>0.00</b>	<b>804,620.04</b>
			<b>1,082,924.67</b>

#### **CULTURE AND RECREATION**

Library Salaries	259,253.00	130,001.60	129,251.40
Library Wages	283,192.00	134,728.38	148,463.62
Library Expense	167,457.00	93,886.89	73,570.11
Country Club: Salaries	107,150.00	18,233.84	88,916.16
Country Club: Wages	46,750.00	326.49	46,423.51
Country Club: Expenses	162,550.00	41,542.27	121,007.73
Country Club: Minor Capital	20,000.00	0.00	20,000.00
Park Department Wages	2,500.00	390.60	2,109.40
Park Department Expense	34,485.00	18,716.91	15,768.09
Park Department Prior year Expense	787.00	786.20	0.80
Care of Old Burying Ground	700.00	214.00	486.00
Town Forest Expense: Prior Year	5,275.10	0.00	5,275.10

Commemorations	500.00	0.00	500.00
Great Lakes Advisory Committee Expense	2,385.00	184.17	2,200.83
Weed Harvester Expense	7,705.00	4,933.39	2,771.61
Water Safety Expense	2,610.00	1,821.65	788.35
<b>TOTAL LIBRARY &amp; CITIZENS' SERVICES</b>	<b>1,103,299.10</b>	<b>0.00</b>	<b>445,766.39</b>
			<b>657,532.71</b>

#### DEBT SERVICE

Principal Long-term Debt	753,215.00	753,215.42	(0.42)
Interest Long-term Debt	310,275.00	207,752.42	102,522.58
Principal Short-term Debt	100,000.00	100,000.00	0.00
Interest Temporary Loans	6,600.00	3,120.00	3,480.00
<b>TOTAL DEBT SERVICE</b>	<b>1,170,090.00</b>	<b>0.00</b>	<b>1,064,087.84</b>
			<b>106,002.16</b>

#### EMPLOYEE BENEFITS

County Retirement Assessment	1,247,772.00	1,223,286.00	24,486.00
Unemployment Compensation	55,000.00	28,140.13	26,859.87
Health & Life Insurance	1,334,029.00	732,985.32	601,043.68
Medicare Employer Contribution	84,000.00	43,305.07	40,694.93
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>2,720,801.00</b>	<b>0.00</b>	<b>2,027,716.52</b>
			<b>693,084.48</b>

#### WATER DEPARTMENT

Water Department Salaries	174,020.00	77,761.27	96,258.73
Water Department Wages	129,435.00	65,553.43	63,881.57
Water Department Expense	323,973.00	158,226.25	165,746.75
Water Department Debt Service	399,342.00	333,636.10	65,705.90
<b>TOTAL WATER DEPARTMENT</b>	<b>1,026,770.00</b>	<b>0.00</b>	<b>635,177.05</b>
			<b>391,592.95</b>

#### SEWER DEPARTMENT

Sewer Department Wages	21,500.00	6,201.12	15,298.88
Sewer Department Expense	540,567.00	168,986.52	371,580.48
Sewer Department Debt Service	155,445.18	154,399.84	1,045.34
<b>TOTAL SEWER DEPARTMENT</b>	<b>717,512.18</b>	<b>0.00</b>	<b>329,587.48</b>
			<b>387,924.70</b>

#### COMMUNITY PRESERVATION

Operating Reserve	35,379.00	14,236.72	21,142.28
Unallocated Reserve	839,087.34	384,841.28	454,246.06
Community Housing Reserve	79,454.80	0.00	79,454.80
Historic Resource Reserve	204,275.00	90,097.49	114,177.51
Open Space Reserve	95,000.00	75,000.00	20,000.00
<b>TOTAL COMMUNITY PRESERVATION</b>	<b>1,253,196.14</b>	<b>0.00</b>	<b>564,175.49</b>
			<b>689,020.65</b>

Note: FY 2010 appropriations for CPA include prior year encumbrances for incomplete projects

<b>GRAND TOTAL</b>	<b>32,197,259.01</b>	<b>0.00</b>	<b>16,938,389.72</b>
			<b>15,258,869.29</b>