BEGIN: Bob Collins starts meeting.

1) Restructuring after renewal of committee members
   a. All voted AYE to keep existing structure
   b. Agreed to revisit if Greg Fishbone wishes a change in his position.

2) Status of Survey
   a. Survey response too low at previously specified cutoff date for statistical
      validity, BP to determine relevance & confidence numbers based on what was
      returned.
   b. Committee agreed to continue accepting surveys, but process based on what
      we have.
   c. Committee members split up the surveys upon which people had requested
      they be specifically contacted.
   d. Committee members numbered surveys, and they were split into 3 stacks so
      that Haley, Molly, & Bailey could do their data entry.
   e. Try to encourage more people to fill out survey.
      i. Need to determine an organized approach after original surveys are
         input and analyzed and we see the gaps in demographic response.
   f. Aim to have data input done as quickly as possible (risky timeline – not sure
      this will be doable by the 26th July)
      i. BP needs a few days to collate/coalesce the data entry and and
         determine basic results from the data.
      ii. Further analysis once we have the data collated can be discussed –
         1. What things do we want to know about?
         2. What correlations do we want to know?

3) Plan for Report to Selectmen
   a. Would like to have a final report to selectmen on Oct 6.
   b. Committee has scheduled a planning meeting for August 6th

4) Scheduling for public hearing
   a. Schedule public hearing for September 17th.
      i. Hold in Town Hall big meeting room.
b. Plan to meet with selectmen in late August with a brief update:
   i. Brief update to:
      1. Report survey results/report to selectmen
      2. Ideas about our preliminary report/thoughts
      3. Status update
      4. Try to do this on Aug 19th if possible – need to figure out
         Selectmen meeting date around this time.

5) Next meeting scheduled for Tuesday, July 30

6) Future meetings:
   a. Aug 6 planning meeting (BP will not be available)
   b. Aug 19 Selectmen prelim discussion (AE on vacation)
   c. Aug 27 regular full meeting, planning for public hearing
   d. Sep 10 final meeting before public hearing
   e. Sep 17 – Public meeting
   f. Oct 1 – meeting to discuss results from public meeting, finalize presentation
      to Selectmen
   g. Oct 7 – final presentation to Selectmen
   h. Town Meeting – present results to Town Meeting

Adjourned, all in favor, voice vote.