

Warrant, Summary, and Recommendations

TOWN OF GROTON



2010 SPRING TOWN MEETING

Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450

Beginning Monday, April 26, 2010 @ 7:00 PM

Attention – Voters and Taxpayers
Please bring this Report to Town Meeting

**THE BUDGET HANDOUT FOR ARTICLE 5 IS AVAILABLE
IN THE BACK OF THE WARRANT**

**SPRING TOWN MEETING WARRANT
APRIL 26, 2010**

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the twenty-sixth day of April, 2010 at Seven O'clock in the evening, to consider all business other than the election of Town Officers and on the eighteenth of May, 2010 at an adjourned session thereof to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for Two	Board of Selectmen	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for Two	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Water Commission	3 Years
Vote for One	Groton Housing Authority	5 Years

QUESTION 1: Shall the Town of Groton be allowed to assess an additional \$931,336 in real estate and personal property taxes for the purpose of funding the Town's share of the cost of operating the Groton Dunstable Regional Public Schools for the fiscal year beginning July first two thousand ten?

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously
Finance Committee: No position

Summary: *To hear reports of Town Boards, Committees and Commissions.*

ARTICLE 2: APPLY FOR GRANTS

To see if the Town will vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *To allow the Board of Selectmen to apply for grants that may become available during the year.*

ARTICLE 3: ELECTED OFFICIALS' COMPENSATION

To see if the Town will vote to allow the following compensation for the following elected officials:

Selectman (four)	\$ 760	Town Clerk	\$ 60,000
Board of Selectmen, Chairman	\$ 910	Town Moderator	\$ 65
Board of Assessors, Chairman	\$ 910	Assessor (two)	\$ 760

for the ensuing year, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended (4 In Favor, 1 Abstain)
Finance Committee: Recommended Unanimously

Summary: *To provide compensation for elected officials as proposed by the Town Manager.*

ARTICLE 4: WAGE AND CLASSIFICATION SCHEDULE

To see if the Town will vote to amend and adopt for Fiscal Year 2011 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

**BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: *Recommended (3 In Favor, 2 Against)*
Finance Committee: *Recommended Unanimously*

Summary: *This article proposes no wage and salary classification adjustment for FY 2011 for employees covered by the Personnel Bylaw or who have individual contracts.*

ARTICLE 5: FISCAL YEAR 2011 ANNUAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2011), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE
BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Budget – In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager’s proposed balanced budget on or before December 31st; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see Finance Committee and Town Manager’s Report which includes the Finance Committee’s and Board of Selectmen’s recommendations.*

ARTICLE 6: FISCAL YEAR 2011 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of funding the FY 2011 Capital Budget as follows:

<u>Item</u>	<u>Proposed Amount</u>	<u>Department</u>
Tanker 1 Cab and Chassis Replacement	\$165,000	Fire and EMS
Intermediate Truck	\$ 55,000	Highway Department
IT Infrastructure/Computer Purchase	\$ 30,000	Town Facilities
Police Cruisers	\$ 57,100	Police Department
Police Chief's Vehicle Replacement	<u>\$ 38,000</u>	Police Department
Total	\$345,100	

or to take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Section 6-6 of the Groton Charter requires the Town Manager to submit a Capital Improvement Plan to the Board of Selectmen and Finance Committee that lists all capital improvements proposed to be undertaken during the next five years. A copy of the proposed plan is on file in the Office of the Town Clerk. The above listed items are proposed for Fiscal Year 2011. The following is a summary of each request:*

- Tanker 1 Cab and Chassis Replacement - This is a 1973 Mack truck that is used as a tanker to haul large amounts of water to fire scenes. It is critical that this vehicle is reliable and safe for firefighters responding to emergencies and training. The current vehicle has a manual transmission. There are very few drivers on the department that can drive this vehicle. The fire service has prohibited manual shift trucks since the late 1980's due to safety reasons. All fire apparatus must now be automatic transmissions.*
- Intermediate Truck - This is a scheduled replacement for the Intermediate Truck. It will have reached the end of its useful life in 2011 and it will still have trade in value if replaced following this proposed replacement schedule.*
- IT Purchase - This is a new capital budget request, but not a new overall request. In the past, computer purchases and upgrades were funded in the IT Operating Budget. This year, it is proposed that we add this item to the Capital Budget. IT funding will be used each year to upgrade and replace various computers that have reached their useful life and other computer related equipment that requires an upgrade.*

- *Police Cruisers - This request is for the purchase of two police sedans and related equipment for replacement of cruisers that are no longer cost effective to maintain. This would allow the Department to have six marked cruisers. This allows for less mileage per year, better maintenance scheduling, assignment of cars to officers and for a programmed replacement schedule that ensures that line cars are rotated out at reasonable mileage and wear, and then un-marked cars are rotated in the same fashion.*
- *Police Chief's Vehicle - The current vehicle is a 2003 Ford Explorer with approximately 80,000 miles. It is used by the Police Chief and as a back-up vehicle for the command staff during inclement weather. The current vehicle has become a drain on the Police Department's vehicle maintenance budget as it has broken down several times over the past six months. It is in need of replacement. This funding will be used to purchase another four-wheel drive vehicle that will be put to a similar use, primarily as the Police Chief's vehicle. This item can be considered a scheduled replacement.*

ARTICLE 7: STORMWATER MANAGEMENT REVOLVING FUND

To see if the Town will vote to renew the revolving account under Chapter 44, § 53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management - Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2011, or to take any other action relative thereto.

STORMWATER ADVISORY COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund for technical review and processing of applications submitted under Chapter 198, Stormwater Management - Low Impact Development.*

ARTICLE 8: CONSERVATION COMMISSION REVOLVING FUND

To see if the Town will vote to renew the revolving account under Massachusetts General Laws, Chapter 44, § 53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said receipts and fees to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$10,000 for Fiscal Year 2011, or to take any other action relative thereto.

CONSERVATION COMMISSION

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund (established in 2007) for the management of conservation land in Groton. Reauthorization allows for reduced fees for management of conservation lands in Groton.*

ARTICLE 9: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption for Fiscal year 2011 for those persons who qualify for property tax exemptions under Massachusetts General Laws, Chapter 59, Section 5, not to exceed \$1,000, or to take any other action relative thereto.

BOARD OF ASSESSORS

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article is geared to elderly persons, blind persons and veterans with service connected disabilities. It would increase the exemption under state statute up to 100% of the exemption.*

ARTICLE 10: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS

To see if the Town will vote to make the following appropriations from the Community Preservation Fund:

Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 26,000
Open Space Reserve:	\$ 52,000
Historic Resource Reserve:	\$ 52,000
Community Housing Reserve:	\$ 52,000
Unallocated Reserve:	\$338,000

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This is an accounting procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during FY11. None of these funds will be spent without additional approval at Town Meeting.*

ARTICLE 11: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2011, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

CPC Proposal A: Allocation to the Conservation Land Fund: \$30,000

Summary: *The Conservation Fund has been used by the Conservation Commission to purchase Conservation Restrictions, Agricultural Preservation Restrictions, and to purchase conservation land outright within the Town of Groton. Placing CPA funds into the Conservation Land Fund makes them instantly available to the Conservation Commission for acquiring open space that may be available for purchase for only a short period of time. The workload on the Community Preservation Committee will be reduced by having the Conservation Commission be responsible for the acquisition of open space for the Town. The process of negotiating and purchasing open space can be time consuming and span many years. Relying on the expertise of the Conservation Commission in the area of open space acquisition will allow the Committee to focus more of its attention on the new activities of historic preservation, recreation, and community housing.*

Board of Selectmen: Not Recommended (4 Against, 1 In Favor)

Finance Committee: Not Recommended Unanimously

CPC Proposal B: Unkety Brook Well Site (New Well): \$75,000

Summary: *The Groton Water Department has been actively engaged in the investigation of new ground water resources since 1995. After a thorough investigation of possible well sites, the Unkety Brook Well Site has been identified as one of two potential sites for increasing the Town's water resources. This site has the potential to pump approximately 280 gallons per minute without degradation of the existing resources. It is also in close proximity to the Groton Dunstable Regional High School and will be able to serve the High School as well as 57 existing homes on Chicopee Row. These funds will be used to either purchase the property outright or as a Conservation Restriction on private property. Purchasing this land in fee or acquiring the appropriate conservation restriction assures the Town of Groton that it can meet its growth potential in future years.*

Board of Selectmen: Recommended Unanimously

Finance Committee: Not Recommended Unanimously

CPC Proposal C: Community Wide Agricultural Context Inventory: \$25,000

Summary: *This project is a continuation of the Groton Historical Commission's program of documenting the historic and archeological resources of Groton. This project also allows for the use of the results in the Town's Master Plan and includes planning recommendations for management of the agricultural resources of Groton. Interpretation of these resources will be considered a tool for management. The main objective of an agricultural historic context inventory for Groton will be to describe the history of agricultural activities in Groton from farming by pre-contact peoples through 20th Century farming.*

Board of Selectmen: *Not Recommended (4 Against, 1 At Town Meeting)*
Finance Committee: *Not Recommended Unanimously*

COMMUNITY PRESERVATION COMMITTEE

ARTICLE 12: DEBT SERVICE FOR SURRENDEN FARMS

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2011 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting, or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended by Majority Vote (4 In Favor, 1 Opposed)*

Summary: *This article appropriates the debt payments for the Surrenden Farms Land Purchase. Funding for this article will come from Community Preservation Funds. The anticipated debt service for FY 2011 is \$494,013.*

ARTICLE 13: BYLAW AMENDMENTS AFFECTING TOWN OPERATIONS

To see if the Town will vote to amend the Code of the Town of Groton as follows:

- a) in Chapter 154 "Illicit Discharges to Municipal Separate Storm Drain System" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";
- b) in Chapter 180 "Roads and Ways" by deleting the words "Highway Surveyor" from all Sections and replacing those words with the words "Director of Public Works";

c) in Chapter 198 “Stormwater Management – Low Impact Development” by deleting the words “Highway Surveyor” from all Sections and replacing those words with the words “Director of Public Works”;

or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *No Position*

Summary: *The 2009 Fall Town Meeting voted to authorize a petition for a special act to amend Article 5 of the Charter of the Town of Groton (Chapter 81 of the Acts of 2008) by providing for a Department of Public Works (new Section 5-4). The new DPW eliminated the elected Highway Surveyor position and replaced it with an appointed Director of Public Works, who would perform the duties previously performed by the Highway Surveyor. There are several Town Bylaws that make reference to the Highway Surveyor. The purpose of this article is to amend those Bylaws to reflect the newly created Director of Public Works position.*

ARTICLE 14: AMENDMENT TO CHAPTER 218 ZONING – TOWN OPERATIONS

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting the words “Highway Surveyor” from all sections and inserting in their place the words “Director of Public Works”, or to take any other action relative thereto.

PLANNING BOARD

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *No Position*

Summary: *As noted above, the 2009 Fall Town Meeting voted to authorize a petition for a special act to amend Article 5 of the Charter of the Town of Groton by providing for a Department of Public Works (new Section 5-4). The new DPW eliminated the elected Highway Surveyor position and replaced it with an appointed Director of Public Works, who would perform the duties previously performed by the Highway Surveyor. This is another Town Bylaw that makes reference to the Highway Surveyor. The purpose of this article is to amend the Zoning Bylaws to reflect the newly created Director of Public Works position.*

ARTICLE 15: AMENDMENT TO CHAPTER 218 ZONING – FLOOD PLAIN MAPS

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning, by deleting Section 218-29 Floodplain District regulations in its entirety and by inserting in its place the following new section:

Section 218-29 Floodplain District regulations

A. The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Groton designated as Zone A and, AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Groton are panel numbers 25017C0068E, 25017C0069E, 25017C0087E, 25017C0088E, 25017C0089E, 25017C0091E, 25017C0093E, 25017C0094E, 25017C0113E, 25017C0182E, 25017C0184E, 25017C0201E, 25017C0202E, 25017C0203E, 25017C0204E, 25017C0206E, 25017C0207E, 25017C0208E, 25017C0209E, 25017C0226E and 25017C0228E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board and Building Commissioner. These maps, as well as the accompanying Flood Insurance Study, are incorporated herein by reference.

B. Development regulations. The following requirements apply in the Floodplain District:

(1) Within Zone A, where the base flood elevation is not provided on the FIRM, the applicant shall obtain any existing base flood elevation data, and it shall be reviewed by the Building Commissioner for its reasonable utilization toward meeting the elevation or floodproofing requirements, as appropriate, of the State Building Code, for alterations and improvements to existing structures.

(2) No building or structure shall be erected in the one-hundred-year floodplain designated as Zones A and Zone A and AE on the Flood Insurance Rate Map

or to take any other action relative thereto.

PLANNING BOARD

Board of Selectmen: *Recommended (3 In Favor, 2 At Town Meeting)*

Finance Committee: *No Position*

Summary: *The proposed amendment will reflect the updating of the floodplain maps as required by the Federal Emergency Management Agency (FEMA). According to FEMA, no significant changes have been made to the flood hazard data for the Town of Groton.*

ARTICLE 16: RESCIND REMAINING BORROWING AUTHORITY – SURRENDEN FARMS

To see if the Town will vote to rescind the remaining borrowing authority of \$635,000 voted under Article 1 of the April 24, 2006 Special Town Meeting for the acquisition or purchase of fee interests in and a conservation restriction interest over certain land in Groton known as Surrenden Farms, or to take any other action relative thereto.

TOWN TREASURER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The April 24, 2006 Special Town Meeting authorized the borrowing of \$5,650,000 for the Surrenden Farm purchase. Short term notes were issued for that amount. When the short term notes came due, the Community Preservation Committee paid down the short term notes with \$510,000 in CPA Tax Receipts and \$125,000 in grant funds. This resulted in a long term bond of \$5,015,000 because the remaining \$635,000 was paid down rather than bonded. The Department of Revenue views that balance as excess borrowing capacity. This vote would rescind the excess capacity.*

ARTICLE 17: ACCEPT MGL, CHAPTER 90, SECTION 20A½

To see if the Town will vote to accept the provisions of M.G.L., Chapter 90 §20A½, “Parking Violations; Tags; Appearance; Failure to Appear; Adjudication by Mail”, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *In 1986, the Town of Groton accepted M.G.L. Chapter 90, Section 20A, which sets forth parking violation procedures and established the position of Parking Clerk. The Town follows these procedures in all matters pertaining to parking violations in Town. The Legislature authorized an alternative for enforcement of parking regulations with the adoption of M.G.L., Chapter 90, Section 20A½ which requires adoption of a local schedule of fines and sets different limits for fines. The acceptance of this provision of the General laws will allow the Town more flexibility when adopting and enforcing parking regulations.*

ARTICLE 18: AMENDMENT TO CHAPTER 198 - STORMWATER MANAGEMENT

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 198 Stormwater Management – Low Impact Development, by adding the following new subsection 12 and by renumbering subsequent subsections:

198-12. COMPLIANCE AND EMERGENCY AUTHORIZATION

No land-disturbing activity shall take place, unless exempted by the terms of this Chapter, without compliance with a Stormwater Management Permit issued by the Committee, with the plans approved by that permit, and with any rules and regulations promulgated by the Committee. In addition, any land-disturbing activity shall comply with all federal, state and local statutes, regulations, and bylaws and shall be subject to and comply with any other necessary permits, licenses, or other approvals.

In the event that the Earth Removal Stormwater Inspector determines, after an inspection, that an emergency situation exists with respect to soil erosion or sedimentation control under this Chapter and that the procedures set forth in §§ 198-4 and 198-7 cannot be complied with without substantially endangering the public health, safety, welfare or the environment, the Earth Removal Stormwater Inspector shall take whatever action may be appropriate consistent with the purposes of this Chapter. Such action may include authorization of such land disturbing activity as the Inspector deems prudent to stabilize disturbed or eroding land or other action which the Inspector deems necessary to protect the public health, safety, welfare or the environment. If such emergency action is taken, the Committee shall review said emergency action at its next meeting and may take whatever action it deems necessary under this Chapter, including issuing an order that a Stormwater Management Permit application be filed or an enforcement order or violation notice be issued under § 198-13 of this Chapter.

or to take any other action relative thereto.

EARTH REMOVAL ADVISORY COMMITTEE

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *No Position*

Summary: *The proposed amendment adds an emergency provision to control erosion and prevent stormwater damage to public ways and abutting properties when such an emergency occurs. The proposed remedies would be subject to the review and approval of the Earth Removal Stormwater Advisory Committee.*

ARTICLE 19: AMENDMENT TO CHAPTER 134 EARTH REMOVAL

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 134 - Earth Removal, by deleting the following subsection in its entirety and by renumbering subsequent subsections:

§ 134-11. SPECIAL PERMITS.

Special permits may be issued by the Selectmen without a public hearing covering removals of a maximum of 50 cubic yards of earth material in any twelve-month period or removal of earth material necessary in conjunction with the reclamation of a silted pond or waterway, as authorized by the Conservation Commission, subject to any further conditions or limitations the Selectmen may impose.

or to take any other action relative thereto.

EARTH REMOVAL ADVISORY COMMITTEE

Board of Selectmen: *Recommendation Deferred Until Town Meeting*

Finance Committee: *No Position*

Summary: *The proposed amendment removes a section of the by-law governing small quantities of earth removal. The regulations adopted under the by-law include an expedited process for earth removal associated with construction.*

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 5th Day of April in the year of our Lord Two Thousand Ten.

Peter S. Cunningham

Peter S. Cunningham, Chairman

George F. Dillon, Jr.

George F. Dillon, Jr., Vice-Chairman

Anna Eliot, Clerk

Anna Eliot, Clerk

Joshua A. Degen

Joshua A. Degen, Member

Stuart M. Schulman

Stuart M. Schulman, Member

OFFICERS RETURN
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

Warrant, Summary, and Recommendations

TOWN OF GROTON



SPECIAL TOWN MEETING

**Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450**

Beginning Monday, April 26, 2010 @ 8:00 PM

**SPECIAL TOWN MEETING WARRANT
APRIL 26, 2010**

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the twenty-sixth day of April, 2010 at Eight O'clock in the evening, to consider the following:

ARTICLE 1: CURRENT YEAR LINE ITEM TRANSFERS

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2010 budget, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: *To transfer money within the FY 2010 Budget should the need arise. A handout explaining any necessary transfer will be available at Town Meeting.*

ARTICLE 2: TRANSFER WITHIN WATER ENTERPRISE FUND

To see if the Town will vote to authorize the Groton Water Department to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2010 Water Department Budget, or to take any other action relative thereto.

BOARD OF WATER COMMISSIONERS

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: *This article allows the Water Department to transfer money from its surplus account to cover any deficit in the FY 2010 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

ARTICLE 3: TRANSFER WITHIN SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Sewer Enterprise Fund Surplus to the Fiscal Year 2010 Sewer Enterprise Department budget, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the FY 2010 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.

ARTICLE 4: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds, a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.

ARTICLE 5: COMMERICAL PROPERTY REVALUATION

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to obtain the services of the Town's assessing vendor for the purpose of updating the Commercial and Industrial property values, or to take any other action relative thereto.

BOARD OF ASSESSORS

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: This article requests an appropriation of the necessary funding to update the Commercial and Industrial property in Town for the FY 2011 revaluation as required by Massachusetts State Law. This includes new commercial and industrial land and building values, cost base rates, income analysis, market rents, capitalization factors and preliminary Department of Revenue certification. The Town's assessing vendor (currently Vision Appraisal) will provide all services in conformance with all Department of Revenue requirements.

ARTICLE 6: UNDERGROUND FUEL STORAGE TANKS AT DPW FACILITY

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to repair and/or replace the underground fuel storage tanks located at the DPW Facility on Cow Brook Pond Road, including all costs associated therewith and related thereto, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: *Due to the unanticipated failure of the underground fuel tanks at the DPW Garage on Cow Pond Brook Road, the Town needs to replace the current tanks with two new tanks. The current tanks were installed in 1989 and consist of two 8,000 gallon tanks, one for regular fuel and one for diesel. Departments with vehicles, including the Groton-Dunstable Regional School District, utilize the fuel from these tanks for their vehicles. A more detailed breakdown of the costs will be provided at Town Meeting.*

ARTICLE 7: LAND ACQUISITION – STATION AVENUE

To see if the Town will vote to appropriate a sum or sums of money to authorize the Board of Selectmen to acquire by purchase, lease, gift, eminent domain, or otherwise the following two parcels of land located on Station Avenue for the purpose of relocation of the existing Office and Garage facility of the Groton Electric Light Department in their entirety, said parcels being described as follows:

Parcel 1 - A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .12 acres, more or less, record title standing in the name of James G. Downes, Jr. and Shirley May Downes, as described in a deed recorded with the Middlesex South District Registry of Deeds in Book 12712, Page 664, said parcel being shown on Groton Assessors' Map 113, as Parcel 51;

Parcel 2 – A certain parcel of land located on Station Avenue, Groton, Massachusetts, containing .17 acres, more or less, record title standing in the name of Shirley May Downes, as described in a deed recorded with the Middlesex South Registry of Deeds in Book 12541, Page 406, said parcel being shown on Groton Assessors' Map 113, as Parcel 52;

or to take any other action relative thereto.

ELECTRIC LIGHT COMMISSIONERS

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *Recommendation Deferred Until Town Meeting*

Summary: *The Groton Electric Light Department has investigated several scenarios for the relocation of their current office facilities located on Station Avenue. After much deliberation, it appears that rebuilding on Station Avenue is their best option. In order to construct the best facility with minimal impact on the Station Avenue neighborhood, it appears that acquiring land adjacent to the current facilities would be in the Department's best interest. The purpose of this article is to authorize the Board of Selectmen to acquire these two parcels on behalf of the Electric Light Department. The funds for these purchases will come from the revenues of the Electric Light Department.*

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 5th Day of April in the year of our Lord Two Thousand Ten.

Peter S. Cunningham

Peter S. Cunningham, Chairman

George F. Dillon, Jr.

George F. Dillon, Jr., Vice-Chairman

Anna Eliot, Clerk

Anna Eliot, Clerk

Joshua A. Degen

Joshua A. Degen, Member

Stuart M. Schulman

Stuart M. Schulman, Member

OFFICERS RETURN
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

**BUDGET MESSAGE
FROM THE
FINANCE COMMITTEE AND TOWN MANAGER**

**TOWN OF GROTON
FISCAL YEAR 2011**

Pursuant to Article 6 of the Charter of the Town of Groton, Massachusetts, we are pleased to submit for your consideration the Proposed Fiscal Year 2011 Operating Budget for the Town of Groton. Fiscal Year 2011 has proved to be a very challenging year in maintaining services with diminishing revenues from both unallocated local receipts and Local Aid from the Commonwealth of Massachusetts.

The Finance Committee worked cooperatively with both the Board of Selectmen and Town Manager in developing this proposed budget. As was the case last year, all Departments, Boards, Committees and Commissions were directed to submit budgets that maintain the excellent services our residents currently enjoy and expect. We requested that all departments either level fund or reduce expenses while providing the same services they are currently delivering. Similar to last year, the proposed FY 2011 Operating Budget is a "Maintenance Budget". The Town is expecting a 57% reduction in new revenues in FY 2011. This made the task of preparing a maintenance budget for FY 2011 extremely challenging. What aided greatly in this challenge were the consolidations that the Town undertook in FY 2010. The formation of a Department of Public Works and consolidated Land Use Departments put the Town in a good position to continue to provide outstanding services with limited revenues. We are pleased to report that, thus far, these consolidations have been very successful. The Department of Public Works has performed very well, especially at the Transfer Station and Building Maintenance Department. We have seen improved services with Building Maintenance and the Transfer Station operation has not been impacted with the reduced assigned man power. The DPW Director has been able to utilize other Department employees to cover the Transfer Station when needed. Similarly, the streamlined permitting process instituted with the Land Use Department consolidation has allowed us to serve all these Departments well with improved services. The Land Use Director has done an outstanding job utilizing her resources to meet the demands of the various departments.

This does not mean that we were not faced with other challenges in FY 2011. Some very difficult decisions had to be made in order to balance the budget. Most significantly impacted by these decisions was the Library Budget. The Library Trustees were able to maintain services in FY 2010 by utilizing interest from their Trust Funds (with the approval of the Trust Commissioners) to offset reductions to their book budget. This will be even more crucial in FY 2011. The Library Trustees had requested an increase in their Operational Budget for FY 2011 of approximately \$28,000 to meet contractual increases to the salary and wage accounts, along with an increase in the book budget to meet state funding requirements. Unfortunately, the Town's revenue projections for FY 2011 have forced us to reassess priorities in the budget in order to maintain overall services. To this end, the Library Budget has been level funded at the FY 2010 appropriation. While this is not a decrease in funding, it does not allow for growth in the budget. The Library Trustees will need to rely more heavily on the interest on their Trust Funds to maintain services, or consider a reduction in hours to stay within this appropriation.

Another change in the FY 2011 Proposed Operating Budget was the consolidation of all telephone expenses. We receive one bill for each of our various telephone accounts (local, long distance and cellular). Currently, the Town Accountant spends time each month allocating the bill to the various

departments. We believe that this is an extremely inefficient way of doing business. Therefore, we have removed the telephone expense line item from all department budgets and added one line item under the control of the Town Manager in FY 2011 to pay all telephone expenses. Each department budget was reduced by the FY 2010 appropriation. This did not cause an increase in the overall budget and will still allow us to monitor phone usage. In addition, we are fully funding the IT Manager's position in FY 2011. This position was funded for six months in FY 2010. The Proposed Operating Budget provides funding for the full year, with reimbursement of 20% of wages and benefits from the Groton Electric Light Department.

While maintaining services was the key factor in developing the budget, there was one area that was increased to meet current demands and allow us to continue to maintain services. After much deliberation during the Fiscal Year 2010 Budget process, the Finance Committee and Board of Selectmen agreed to support the restoration of a Patrol Officer position. As you will recall, in Fiscal Year 2009, funding for an open police officer position was reduced through attrition. As a result of this reduction, the Police Department was forced to curtail a number of patrol activities and it eliminated another position to draw from during emergencies and cover vacancies due to vacation, sick and personal time. The position was funded in FY 2010 by only increasing the Operating Budget by \$15,000. This was accomplished by doing a thorough review of the various salaries, the promotion of two officers to Sergeant at lower rates of pay than the Sergeants they replaced (first step vs. third step), and the hiring of two replacement officers at lower steps in FY 2009. Unfortunately, when the state dramatically reduced our state aid in June, 2009, this position was not filled. That being said, the restoration of the position is still justified and have included its funding in the proposed FY 2011 Operating Budget. After conducting another thorough review of the salaries and expenses of the Police Department, we have increased the Police Department Salary Line Item by \$20,000 to fund this position.

All four Municipal Unions have settled contracts through FY 2011. The contracts include a two (2%) percent wage adjustment in FY 2011. These increases are reflected in the proposed budget. The Board of Selectmen and Finance Committee have not provided any wage adjustment for non-union By-law employees or full-time elected officials in Fiscal Year 2011.

The following chart is a breakdown of the proposed municipal budget by function:

<u>Function</u>	<u>FY 2010 Appropriation</u>	<u>FY 2011 Proposed</u>	<u>Dollar Change</u>	<u>Percent Change</u>
General Government	\$ 1,450,322	\$ 1,537,967	\$ 87,645	6.05%
Land Use Departments	\$ 360,103	\$ 345,241	\$ (14,862)	-4.13%
Protection of Persons and Property	\$ 2,662,161	\$ 2,665,822	\$ 3,661	0.14%
Department of Public Works	\$ 1,849,355	\$ 1,867,052	\$ 17,697	0.96%
Library and Citizens Services	\$ 880,293	\$ 881,230	\$ 937	0.11%
Debt Service	\$ 1,289,777	\$ 1,146,770	\$(143,007)	-11.09%
Employee Benefits	<u>\$ 2,584,850</u>	<u>\$ 2,705,801</u>	<u>\$ 120,951</u>	<u>4.68%</u>
Municipal Government Total	\$11,076,861	\$11,149,883	\$ 73,022	0.66%

A 0.66% increase in Municipal Spending is in line with our economic constraints, including reduced state aid and shrinking departmental revenues.

In developing the Fiscal Year 2011 Operating Budget, an important consideration, in addition to the Municipal Budget, was the Town's contribution to the Groton-Dunstable Regional School District. It

was the intention of the Board of Selectmen, Finance Committee and Town Manager to stay within the Levy Limit of Proposition 2½. To that end, an increase in the assessment of \$463,536 or 3.28%, bringing the Operating Assessment to \$14,616,005, was proposed. This increase would allow the Town to stay with the Levy Limit. Unfortunately, due to reductions in State Aid, Regional Transportation Reimbursement and Circuit Breaker Reimbursement and increases in employee costs, the Groton-Dunstable Regional School Committee does not believe this funding level will allow them to meet the educational needs of the District and continue to provide the high quality of education currently afforded to the Town's school age population. The Regional School Committee has approved an Operating Budget Assessment of \$15,611,786, an increase of \$1,459,317, or 10.31%. To meet this Assessment would require an override of Proposition 2½ in the amount of \$931,336. The Board of Selectmen has voted to include this proposed override question on the May 18, 2010 Annual Town Election Ballot. The Spring Town Meeting will be asked to approve two assessments for the Groton-Dunstable Regional School District, one within the Proposition 2½ Levy Limit and one that requires the Override. In order for the Town to accept the approved assessment from the Regional School Committee, both Town Meeting and Question 1 on the Annual Election Ballot will have to be approved by a simple majority.

The proposed Fiscal Year 2011 Proposed Operating Budget, including Regional School Assessments and excluded debt, within the Levy Limit is \$27,956,309 or an increase of 1.64%. When you take into consideration the proposed Capital Budget and additional appropriations raised on the recap sheet, the total proposed budget is \$28,742,478. The Fiscal Year 2010 Tax Rate has been certified at \$15.78. Based on the proposed Budget, the estimated Tax Rate in Fiscal Year 2011 is \$15.94, or an increase of \$0.16. In Fiscal Year 2010, the average Tax Bill in the Town of Groton (based on a home valued at \$400,000) is \$6,312. Under this proposed budget, that same homeowner can expect a tax bill of \$6,376 or an increase of \$64. The following chart shows a comparison between FY 2010 and FY 2011:

	<u>Actual FY 2010</u>	<u>Proposed FY 2011</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Levy Limit	\$21,389,140	\$22,175,895*	\$786,755	3.52%*
Levy Used to Balance FY 11 Budget		\$22,111,450	\$(64,445)	
Tax Rate On Levy Limit	\$13.94	\$14.27	\$0.33	2.37%
Levy Limit Average Tax Bill	\$5,576	\$5,708	\$132	2.37%
Excluded Debt	\$2,825,940	\$2,584,194	\$(241,746)	-8.56%
Tax Rate On Excluded Debt	\$1.84	\$1.67	\$(0.17)	-9.24%
Excluded Debt Average Tax Bill	\$736	\$668	\$(68.00)	-9.24%
Final Levy Limit	\$24,215,080	\$24,695,644	\$480,564	1.99%
Final Tax Rate	\$15.78	\$15.94	\$0.16	1.02%
Grand Total Average Tax Bill	\$6,312	\$6,376	\$64	1.02%

*Includes anticipated new growth of \$15 million and FY 2010 unexpended tax capacity of \$14,953.

The following chart shows the same comparison between FY 2010 and FY 2011 should the Override of Proposition 2½ be approved by both the Spring Town Meeting and Question 1 on the May 18, 2010 Annual Election Ballot Question.

	<u>Actual FY 2010</u>	<u>Proposed FY 2011</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Levy Limit	\$21,389,140	\$23,107,231*	\$1,718,091	8.04%*
Tax Rate On Levy Limit	\$13.94	\$14.91	\$0.97	6.96%
Levy Limit Average Tax Bill	\$5,576	\$5,964	\$388	6.96%
Excluded Debt	\$2,825,940	\$2,584,194	\$(241,746)	-8.56%
Tax Rate On Excluded Debt	\$1.84	\$1.67	\$(0.17)	-9.24%
Excluded Debt Average Tax Bill	\$736	\$668	\$(68.00)	-9.24%
Final Levy Limit	\$24,215,080	\$25,691,425	\$1,476,345	1.92%
Final Tax Rate	\$15.78	\$16.58	\$0.80	5.07%
Grand Total Average Tax Bill	\$6,312	\$6,632	\$320	5.07%

*Includes anticipated new growth of \$15 million and FY 2010 unexpended tax capacity of \$14,953.

Respectfully submitted,

Jay M. Prager,
Chairman,
Groton Finance Committee

Mark W. Haddad
Groton Town Manager

**TOWN OF GROTON
FISCAL YEAR 2011
REVENUE ESTIMATES**

	BUDGETED FY 2010	ESTIMATED FY 2011	CHANGE
PROPERTY TAX REVENUE	\$ 21,404,093	\$ 22,175,895	\$ 771,802
DEBT EXCLUSIONS	\$ 2,825,940	\$ 2,584,194	\$ (241,746)
CHERRY SHEET - STATE AID	\$ 801,761	\$ 769,849	\$ (31,912)
UNEXPENDED TAX CAPACITY	\$ (14,953)	\$ -	\$ 14,953
LOCAL RECEIPTS:			
General Revenue:			
Motor Vehicle Excise Taxes	\$ 1,350,000	\$ 1,300,000	\$ (50,000)
Penalties & Interest on Taxes	\$ 95,000	\$ 95,000	\$ -
Payments in Lieu of Taxes	\$ 188,464	\$ 188,464	\$ -
Other Charges for Services	\$ 94,000	\$ 94,000	\$ -
Fees	\$ 322,680	\$ 322,680	\$ -
Rentals	\$ 25,000	\$ 25,000	\$ -
Library Revenues	\$ 20,000	\$ 20,000	\$ -
Other Departmental Revenue	\$ 446,059	\$ 461,741	\$ 15,682
Licenses and Permits	\$ 205,000	\$ 205,000	\$ -
Fines and Forfeits	\$ 30,000	\$ 30,000	\$ -
Investment Income	\$ 20,000	\$ 10,000	\$ (10,000)
Country Club Lease Payment	\$ 70,000	\$ 70,000	\$ -
Miscellaneous Non-Recurring	\$ -	\$ -	\$ -
Sub-total - General Revenue	\$ 2,866,203	\$ 2,821,885	\$ (44,318)
Other Revenue:			
Free Cash	\$ 438,400	\$ -	\$ (438,400)
Stabilization Fund for Minor Capital	\$ -	\$ -	\$ -
Stabilization Fund for Tax Rate Relief	\$ -	\$ -	\$ -
Capital Asset Stabilization Fund	\$ 307,000	\$ 345,100	\$ 38,100
EMS/Conservation Fund Receipts Reserve	\$ 180,000	\$ 110,000	\$ (70,000)
Community Preservation Funds	\$ -	\$ -	\$ -
Water Department Surplus	\$ -	\$ -	\$ -
Sewer Department Surplus	\$ -	\$ -	\$ -
Encumbrances	\$ -	\$ -	\$ -
Sub-total - Other Revenue	\$ 925,400	\$ 455,100	\$ (470,300)
WATER DEPARTMENT ENTERPRISE	\$ 1,046,525	\$ 1,026,770	\$ (19,755)
SEWER DEPARTMENT ENTERPRISE	\$ 883,271	\$ 776,238	\$ (107,033)
TOTAL ESTIMATED REVENUE	\$ 30,738,240	\$ 30,609,931	\$ (128,309)

**TOWN OF GROTON
FISCAL YEAR 2011
TAX LEVY CALCULATIONS**

FY 2011 PROPOSED EXPENDITURES

TOWN MANAGER'S PROPOSED BUDGET

General Government	\$	1,537,967	
Land Use Departments	\$	345,241	
Protection of Persons and Property	\$	2,665,822	
Regional School District	\$	16,806,426	
Department of Public Works	\$	1,867,052	
Library and Citizen's Services	\$	881,230	
Debt Service	\$	1,146,770	
Employee Benefits	\$	2,705,801	
A. TOTAL DEPARTMENTAL BUDGET REQUESTS	\$		27,956,309
B. CAPITAL BUDGET REQUESTS	\$		345,100
C. ENTERPRISE FUND REQUESTS	\$		1,803,008
D. COMMUNITY PRESERVATION REQUEST	\$		-
OTHER AMOUNTS TO BE RAISED			
1. Amounts certified for tax title purposes	\$	-	
2. Debt and interest charges not included	\$	-	
3. Final court judgments	\$	-	
4. Total Overlay deficits of prior years	\$	25,000	
5. Total cherry sheet offsets	\$	-	
6. Revenue deficits	\$	-	
7. Offset Receipts	\$	14,069	
8. Authorized deferral of Teachers' Pay	\$	-	
9. Snow and Ice deficit	\$	100,000	
10. Other			
E. TOTAL OTHER AMOUNTS TO BE RAISED	\$		139,069
F. STATE AND COUNTY CHERRY SHEET CHARGES	\$		77,000
G. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS	\$		225,000
TOTAL PROPOSED EXPENDITURES	\$		30,545,486

FY 2011 ESTIMATED RECEIPTS

ESTIMATED TAX LEVY			
Levy Limit	\$	22,175,895	
Debt Exclusion	\$	2,584,194	
A. ESTIMATED TAX LEVY	\$		24,760,089
B. CHERRY SHEET ESTIMATED RECEIPTS	\$		769,849
C. LOCAL RECEIPTS NOT ALLOCATED	\$		2,821,885
C. OFFSET RECEIPTS	\$		-
D. ENTERPRISE FUNDS	\$		1,803,008
E. COMMUNITY PRESERVATION FUNDS	\$		-
F. FREE CASH	\$		-
OTHER AVAILABLE FUNDS			
1. Stabilization Fund	\$	-	
2. Capital Asset Fund	\$	345,100	
3. EMS/Conservation Fund	\$	110,000	
G. OTHER AVAILABLE FUNDS	\$		455,100
TOTAL ESTIMATED RECEIPTS	\$		30,609,931
FY 2011 SURPLUS/(DEFICIT)	\$		64,445

APPENDIX A

TOWN OF GROTON FISCAL YEAR 2011

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
<u>GENERAL GOVERNMENT</u>								
MODERATOR								
1000	Salaries	\$ 65	\$ 65	\$ 65	\$ 65	0.00%	\$ 0.01	0.00%
1001	Expenses	\$ 15	\$ 80	\$ 80	\$ 80	0.00%	\$ 0.02	0.00%
DEPARTMENTAL TOTAL		\$ 80	\$ 145	\$ 145	\$ 145	0.00%	\$ 0.03	0.00%
BOARD OF SELECTMEN								
1020	Salaries	\$ 3,950	\$ 3,950	\$ 3,950	\$ 3,950	0.00%	\$ 0.88	0.01%
1021	Wages	\$ 224	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1022	Expenses	\$ 10,936	\$ 2,259	\$ 1,859	\$ 1,859	-17.71%	\$ 0.41	0.01%
1023	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1024	Minor Capital	\$ 4,550	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 19,660	\$ 6,209	\$ 5,809	\$ 5,809	-6.44%	\$ 1.29	0.02%
TOWN MANAGER								
1030	Salaries	\$ 104,567	\$ 162,222	\$ 165,174	\$ 165,174	1.82%	\$ 36.64	0.57%
1031	Wages	\$ 41,066	\$ 39,192	\$ 40,991	\$ 40,991	4.59%	\$ 9.09	0.14%
1032	Expenses	\$ 4,614	\$ 5,940	\$ 4,264	\$ 4,264	-28.22%	\$ 0.95	0.01%
1033	Engineering/Consultant	\$ 12,927	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 163,174	\$ 207,354	\$ 210,429	\$ 210,429	1.48%	\$ 46.68	0.73%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
FINANCE COMMITTEE								
1040	Expenses	\$ -	\$ 500	\$ -	\$ -	-100.00%	\$ -	0.00%
1041	Reserve Fund	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 33.27	0.52%
DEPARTMENTAL TOTAL		\$ -	\$ 150,500	\$ 150,000	\$ 150,000	-0.33%	\$ 33.27	0.52%
TOWN ACCOUNTANT								
1050	Salaries	\$ 70,502	\$ 72,000	\$ 72,000	\$ 72,000	0.00%	\$ 15.97	0.25%
1051	Wages	\$ 28,776	\$ 29,217	\$ 30,697	\$ 30,697	5.07%	\$ 6.81	0.11%
1052	Expenses	\$ 24,253	\$ 24,400	\$ 25,700	\$ 25,700	5.33%	\$ 5.70	0.09%
DEPARTMENTAL TOTAL		\$ 123,531	\$ 125,617	\$ 128,397	\$ 128,397	2.21%	\$ 28.48	0.45%
BOARD OF ASSESSORS								
1060	Salaries	\$ 72,883	\$ 74,955	\$ 74,955	\$ 74,955	0.00%	\$ 16.63	0.26%
1061	Wages	\$ 71,987	\$ 81,750	\$ 83,572	\$ 83,572	2.23%	\$ 18.54	0.29%
1062	Expenses	\$ 9,042	\$ 14,550	\$ 13,900	\$ 13,900	-4.47%	\$ 3.08	0.05%
1063	Update Maps	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	0.00%	\$ 1.00	0.02%
1064	Legal Expense	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 158,412	\$ 175,755	\$ 176,927	\$ 176,927	0.67%	\$ 39.25	0.62%
TREASURER/TAX COLLECTOR								
1070	Salaries	\$ 71,354	\$ 72,780	\$ 72,775	\$ 72,775	-0.01%	\$ 16.14	0.25%
1071	Wages	\$ 95,232	\$ 98,988	\$ 102,319	\$ 102,319	3.37%	\$ 22.70	0.36%
1072	Expenses	\$ 21,725	\$ 27,615	\$ 25,690	\$ 25,690	-6.97%	\$ 5.70	0.09%
1073	Tax Title	\$ -	\$ 8,100	\$ 8,100	\$ 8,100	0.00%	\$ 1.80	0.03%
1074	Bond Cost	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	25.00%	\$ 0.55	0.01%
DEPARTMENTAL TOTAL		\$ 190,311	\$ 209,483	\$ 211,384	\$ 211,384	0.91%	\$ 46.89	0.74%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
TOWN COUNSEL								
1080	Expenses	\$ 66,558	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.96	0.31%
DEPARTMENTAL TOTAL		\$ 66,558	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.96	0.31%
HUMAN RESOURCES								
1090	Salary	\$ 42,410	\$ 46,368	\$ 47,814	\$ 47,814	3.12%	\$ 10.61	0.17%
1091	Expenses	\$ 2,712	\$ 2,750	\$ 4,000	\$ 4,000	45.45%	\$ 0.89	0.01%
DEPARTMENTAL TOTAL		\$ 45,122	\$ 49,118	\$ 51,814	\$ 51,814	5.49%	\$ 11.49	0.18%
INFORMATION TECHNOLOGY								
1100	Salary	\$ -	\$ 30,000	\$ 76,870	\$ 76,870	156.23%	\$ 17.05	0.27%
1101	Expenses	\$ 18,524	\$ 25,000	\$ 20,000	\$ 20,000	-20.00%	\$ 4.44	0.07%
DEPARTMENTAL TOTAL		\$ 18,524	\$ 55,000	\$ 96,870	\$ 96,870	76.13%	\$ 21.49	0.34%
GIS STEERING COMMITTEE								
1120	Expenses	\$ 12,064	\$ 16,600	\$ 13,000	\$ 13,000	-21.69%	\$ 2.88	0.05%
DEPARTMENTAL TOTAL		\$ 12,064	\$ 16,600	\$ 13,000	\$ 13,000	-21.69%	\$ 2.88	0.05%
TOWN CLERK								
1130	Salaries	\$ 58,272	\$ 60,000	\$ 60,000	\$ 60,000	0.00%	\$ 13.31	0.21%
1131	Wages	\$ 41,046	\$ 45,554	\$ 45,611	\$ 45,611	0.13%	\$ 10.12	0.16%
1132	Expenses	\$ 4,337	\$ 6,441	\$ 4,980	\$ 4,980	-22.68%	\$ 1.10	0.02%
1133	Vital Statistics	\$ 250	\$ 250	\$ 975	\$ 975	290.00%	\$ 0.22	0.00%
1134	Update By-laws	\$ 1,476	\$ 8,000	\$ 7,425	\$ 7,425	-7.19%	\$ 1.65	0.03%
DEPARTMENTAL TOTAL		\$ 105,381	\$ 120,245	\$ 118,991	\$ 118,991	-1.04%	\$ 26.40	0.41%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
ELECTIONS & BOARD OF REGISTRARS								
1140	Stipend	\$ 8,833	\$ 4,030	\$ 8,418	\$ 8,418	108.88%	\$ 1.87	0.03%
1141	Expenses	\$ 11,664	\$ 6,400	\$ 10,435	\$ 10,435	63.05%	\$ 2.31	0.04%
1142	Minor Capital	\$ -	\$ -	\$ -	\$ -		\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 20,497	\$ 10,430	\$ 18,853	\$ 18,853	80.76%	\$ 4.18	0.07%
STREET LISTINGS								
1150	Expenses	\$ 4,249	\$ 4,406	\$ 4,888	\$ 4,888	10.94%	\$ 1.08	0.02%
DEPARTMENTAL TOTAL		\$ 4,249	\$ 4,406	\$ 4,888	\$ 4,888	10.94%	\$ 1.08	0.02%
INSURANCE & BONDING								
1160	Insurance & Bonding	\$ 142,554	\$ 143,000	\$ 143,000	\$ 143,000	0.00%	\$ 31.72	0.50%
1161	Insurance Deductible Reserve - Liability	\$ 6,027	\$ 12,000	\$ 12,000	\$ 12,000	0.00%	\$ 2.66	0.04%
1162	Insurance Deductible Reserve - 111F	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	0.00%	\$ 5.55	0.09%
DEPARTMENTAL TOTAL		\$ 148,581	\$ 180,000	\$ 180,000	\$ 180,000	0.00%	\$ 39.93	0.63%
TOWN REPORT								
1170	Expenses	\$ 1,080	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.01%
DEPARTMENTAL TOTAL		\$ 1,080	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.01%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
POSTAGE/TOWN HALL EXPENSES								
1180	Expenses	\$ 30,067	\$ 47,960	\$ 47,960	\$ 47,960	0.00%	\$ 10.64	0.17%
1181	Telephone Expenses	\$ -	\$ -	\$ 31,000	\$ 31,000	0.00%	\$ 6.88	0.11%
1182	Copier Purchase	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 30,067	\$ 47,960	\$ 78,960	\$ 78,960	64.64%	\$ 17.52	0.27%
TOTAL GENERAL GOVERNMENT		\$ 1,107,292	\$ 1,450,322	\$ 1,537,967	\$ 1,537,967	6.04%	\$ 341.17	5.35%
LAND USE DEPARTMENTS								
CONSERVATION COMMISSION								
1200	Salary	\$ 50,232	\$ 54,529	\$ 57,288	\$ 57,288	5.06%	\$ 12.71	0.20%
1201	Wages	\$ 3,708	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1202	Expenses	\$ 9,667	\$ 8,440	\$ 8,200	\$ 8,200	-2.84%	\$ 1.82	0.03%
1203	Engineering & Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1204	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 63,607	\$ 62,969	\$ 65,488	\$ 65,488	4.00%	\$ 14.53	0.23%
PLANNING BOARD								
1210	Salaries	\$ 66,429	\$ 69,229	\$ 71,341	\$ 71,341	3.05%	\$ 15.83	0.25%
1211	Wages	\$ 4,627	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1212	Expenses	\$ 3,171	\$ 5,000	\$ 4,275	\$ 4,275	-14.50%	\$ 0.95	0.01%
1213	Engineering	\$ -	\$ 4,000	\$ 1,000	\$ 1,000	-75.00%	\$ 0.22	0.00%
1214	Consultant	\$ -	\$ 4,500	\$ 1,000	\$ 1,000	-77.78%	\$ 0.22	0.00%
1215	M.R.P.C. Assessment	\$ 2,544	\$ 2,672	\$ 2,672	\$ 2,672	0.00%	\$ 0.59	0.01%
1216	Legal Budget	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 76,771	\$ 85,401	\$ 80,288	\$ 80,288	-5.99%	\$ 17.81	0.28%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
ZONING BOARD OF APPEALS								
1220	Wages	\$ -	\$ 18,485	\$ 18,848	\$ 18,848	1.96%	\$ 4.18	0.07%
1221	Expenses	\$ 14,820	\$ 1,500	\$ 1,350	\$ 1,350	-10.00%	\$ 0.30	0.00%
DEPARTMENTAL TOTAL		\$ 14,820	\$ 19,985	\$ 20,198	\$ 20,198	1.07%	\$ 4.48	0.07%
HISTORIC DISTRICT COMMISSION								
1230	Wages	\$ 887	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1231	Expenses	\$ 125	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 1,012	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
BUILDING INSPECTOR								
1240	Salaries	\$ 55,077	\$ 56,179	\$ 56,179	\$ 56,179	0.00%	\$ 12.46	0.20%
1241	Wages	\$ 57,631	\$ 47,565	\$ 49,944	\$ 49,944	5.00%	\$ 11.08	0.17%
1242	Expenses	\$ 4,872	\$ 7,850	\$ 6,500	\$ 6,500	-17.20%	\$ 1.44	0.02%
1243	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 117,580	\$ 111,594	\$ 112,623	\$ 112,623	0.92%	\$ 24.98	0.39%
MECHANICAL INSPECTOR								
1250	Fee Salaries	\$ 18,751	\$ 32,000	\$ 20,000	\$ 20,000	-37.50%	\$ 4.44	0.07%
1251	Expenses	\$ 1,464	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.67	0.01%
DEPARTMENTAL TOTAL		\$ 20,215	\$ 35,000	\$ 23,000	\$ 23,000	-34.29%	\$ 5.10	0.08%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
EARTH REMOVAL INSPECTOR								
1260	Stipend	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
1261	Expenses	\$ 147	\$ 150	\$ 100	\$ 100	-33.33%	\$ 0.02	0.00%
1262	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 147	\$ 151	\$ 101	\$ 101	-33.11%	\$ 0.02	0.00%
BOARD OF HEALTH								
1270	Wages	\$ 49,621	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1271	Expenses	\$ 1,288	\$ 1,725	\$ 800	\$ 800	-53.62%	\$ 0.18	0.00%
1272	Nursing Services	\$ -	\$ 6,243	\$ 6,243	\$ 6,243	0.00%	\$ 1.38	0.02%
1273	Nashoba Health District	\$ 30,143	\$ 17,400	\$ 17,400	\$ 17,400	0.00%	\$ 3.86	0.06%
1274	Herbert Lipton MH	\$ -	\$ 6,500	\$ 6,500	\$ 6,500	0.00%	\$ 1.44	0.02%
1275	Eng/Consult/Landfill Monitoring	\$ 7,918	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.22	0.03%
DEPARTMENTAL TOTAL		\$ 88,969	\$ 41,868	\$ 40,943	\$ 40,943	-2.21%	\$ 9.08	0.14%
SEALER OF WEIGHTS & MEASURES								
1280	Fee Salaries	\$ 2,080	\$ 2,960	\$ 2,500	\$ 2,500	-15.54%	\$ 0.55	0.01%
1281	Expenses	\$ 24	\$ 175	\$ 100	\$ 100	-42.86%	\$ 0.02	0.00%
DEPARTMENTAL TOTAL		\$ 2,104	\$ 3,135	\$ 2,600	\$ 2,600	-17.07%	\$ 0.58	0.01%
TOTAL LAND USE DEPARTMENTS		\$ 385,224	\$ 360,103	\$ 345,241	\$ 345,241	-4.13%	\$ 76.59	1.20%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
<u>PROTECTION OF PERSONS AND PROPERTY</u>								
POLICE DEPARTMENT								
1300	Salaries	\$ 99,080	\$ 108,482	\$ 108,482	\$ 108,482	0.00%	\$ 24.06	0.38%
1301	Wages	\$ 1,212,849	\$ 1,248,753	\$ 1,291,302	\$ 1,291,302	3.41%	\$ 286.45	4.49%
1302	Expenses	\$ 142,172	\$ 150,820	\$ 144,200	\$ 144,200	-4.39%	\$ 31.99	0.50%
1303	Lease or Purchase of Cruisers	\$ 25,977	\$ 16,500	\$ 5,000	\$ 5,000	-69.70%	\$ 1.11	0.02%
1304	PS Building (Expenses)	\$ 44,905	\$ 45,000	\$ 45,000	\$ 45,000	0.00%	\$ 9.98	0.16%
1305	Minor Capital	\$ 18,464	\$ 13,460	\$ 18,627	\$ 18,627	38.39%	\$ 4.13	0.06%
DEPARTMENTAL TOTAL		\$ 1,543,446	\$ 1,583,015	\$ 1,612,611	\$ 1,612,611	1.87%	\$ 357.73	5.61%
FIRE DEPARTMENT								
1310	Salaries	\$ 109,947	\$ 115,418	\$ 97,763	\$ 97,763	-15.30%	\$ 21.69	0.34%
1311	Wages	\$ 435,055	\$ 475,437	\$ 476,161	\$ 476,161	0.15%	\$ 105.63	1.66%
1312	Expenses	\$ 126,912	\$ 130,199	\$ 112,800	\$ 112,800	-13.36%	\$ 25.02	0.39%
DEPARTMENTAL TOTAL		\$ 671,914	\$ 721,054	\$ 686,724	\$ 686,724	-4.76%	\$ 152.34	2.39%
GROTON WATER FIRE PROTECTION								
1320	West Groton Water District	\$ 750	\$ 750	\$ 750	\$ 750	0.00%	\$ 0.17	0.00%
1321	Groton Water Department	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
DEPARTMENTAL TOTAL		\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	0.00%	\$ 0.72	0.01%
ANIMAL INSPECTOR								
1330	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1331	Expenses	\$ 400	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
DEPARTMENTAL TOTAL		\$ 2,482	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
ANIMAL CONTROL OFFICER								
1340	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1341	Expenses	\$ 225	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
DEPARTMENTAL TOTAL		\$ 2,307	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%
EMERGENCY MANAGEMENT AGENCY								
1350	Salary	\$ 1,270	\$ 1,270	\$ -	\$ -	-100.00%	\$ -	0.00%
1351	Expenses	\$ 4,388	\$ 6,361	\$ 4,500	\$ 4,500	-29.26%	\$ 1.00	0.02%
DEPARTMENTAL TOTAL		\$ 5,658	\$ 7,631	\$ 4,500	\$ 4,500	-41.03%	\$ 1.00	0.02%
DOG OFFICER								
1360	Salary	\$ 13,973	\$ 13,973	\$ 13,973	\$ 13,973	0.00%	\$ 3.10	0.05%
1361	Expenses	\$ 5,401	\$ 5,400	\$ 4,800	\$ 4,800	-11.11%	\$ 1.06	0.02%
DEPARTMENTAL TOTAL		\$ 19,374	\$ 19,373	\$ 18,773	\$ 18,773	-3.10%	\$ 4.16	0.07%
POLICE & FIRE COMMUNICATIONS								
1370	Wages	\$ 206,630	\$ 300,949	\$ 320,000	\$ 320,000	6.33%	\$ 70.99	1.11%
1371	Expenses	\$ 16,424	\$ 21,925	\$ 15,000	\$ 15,000	-31.58%	\$ 3.33	0.05%
1372	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 223,054	\$ 322,874	\$ 335,000	\$ 335,000	3.76%	\$ 74.31	1.17%
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 2,471,485	\$ 2,662,161	\$ 2,665,822	\$ 2,665,822	0.14%	\$ 591.36	9.27%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
<u>REGIONAL SCHOOL DISTRICT BUDGETS</u>								
NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL								
1400	Operating Expenses	\$ 444,954	\$ 469,457	\$ 532,815	\$ 532,815	13.50%	\$ 118.20	1.85%
DEPARTMENTAL TOTAL		\$ 444,954	\$ 469,457	\$ 532,815	\$ 532,815	13.50%	\$ 118.20	1.85%
GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT								
1410	Operating Expenses	\$ 13,807,468	\$ 14,152,469	\$ 14,616,005	\$ 14,616,005	3.28%	\$ 3,242.30	50.85%
1411	Debt Service, Excluded	\$ 1,605,842	\$ 1,787,118	\$ 1,647,824	\$ 1,647,824	-7.79%	\$ 365.54	5.73%
1412	Debt Service, Unexcluded	\$ 15,638	\$ 19,555	\$ 9,781	\$ 9,781	-49.98%	\$ 2.17	0.03%
1413	Out of District Placement		\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
DEPARTMENTAL TOTAL		\$ 15,428,948	\$ 15,959,143	\$ 16,273,611	\$ 16,273,611	1.97%	\$ 3,610.01	56.62%
TOTAL SCHOOLS		\$ 15,873,902	\$ 16,428,600	\$ 16,806,426	\$ 16,806,426	2.30%	\$ 3,728.20	58.47%
<u>DEPARTMENT OF PUBLIC WORKS</u>								
HIGHWAY DEPARTMENT								
1500	Salaries	\$ 67,796	\$ 80,000	\$ 82,017	\$ 82,017	2.52%	\$ 18.19	0.29%
1501	Wages	\$ 534,059	\$ 556,160	\$ 583,332	\$ 583,332	4.89%	\$ 129.40	2.03%
1502	Expenses	\$ 141,431	\$ 140,700	\$ 138,200	\$ 138,200	-1.78%	\$ 30.66	0.48%
1503	Highway Maintenance	\$ 177,461	\$ 98,000	\$ 89,000	\$ 89,000	-9.18%	\$ 19.74	0.31%
DEPARTMENTAL TOTAL		\$ 920,747	\$ 874,860	\$ 892,549	\$ 892,549	2.02%	\$ 198.00	3.11%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
STREET LIGHTS								
1510	Expenses	\$ 25,317	\$ 24,000	\$ 24,000	\$ 24,000	0.00%	\$ 5.32	0.08%
DEPARTMENTAL TOTAL		\$ 25,317	\$ 24,000	\$ 24,000	\$ 24,000	0.00%	\$ 5.32	0.08%
SNOW AND ICE								
1520	Expenses	\$ 251,761	\$ 165,000	\$ 165,000	\$ 165,000	0.00%	\$ 36.60	0.57%
1521	Overtime	\$ 148,453	\$ 140,000	\$ 140,000	\$ 140,000	0.00%	\$ 31.06	0.49%
1522	Hired Equipment	\$ 92,000	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.76	0.12%
DEPARTMENTAL TOTAL		\$ 492,213	\$ 340,000	\$ 340,000	\$ 340,000	0.00%	\$ 75.42	1.18%
TREE WARDEN BUDGET								
1530	Salary	\$ 1,443	\$ 1,443	\$ -	\$ -	-100.00%	\$ -	0.00%
1531	Expenses	\$ 1,657	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.67	0.01%
1532	Trees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.01%
1533	Tree Work	\$ 6,140	\$ 15,000	\$ 15,000	\$ 15,000	0.00%	\$ 3.33	0.05%
DEPARTMENTAL TOTAL		\$ 9,240	\$ 20,943	\$ 19,500	\$ 19,500	-6.89%	\$ 4.33	0.07%
MUNICIPAL BUILDING AND PROPERTY MAINTENANCE								
1540	Wages	\$ 90,667	\$ 68,804	\$ 71,674	\$ 71,674	4.17%	\$ 15.90	0.25%
1541	Expenses	\$ 162,333	\$ 187,050	\$ 183,350	\$ 183,350	-1.98%	\$ 40.67	0.64%
1542	Minor Capital	\$ 18,010	\$ 20,000	\$ 20,500	\$ 20,500	0.00%	\$ 4.55	0.07%
DEPARTMENTAL TOTAL		\$ 271,011	\$ 275,854	\$ 275,524	\$ 275,524	-0.12%	\$ 61.12	0.96%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
SOLID WASTE DISPOSAL								
1550	Wages	\$ 156,072	\$ 77,753	\$ 82,158	\$ 82,158	5.67%	\$ 18.23	0.29%
1551	Expenses	\$ 49,697	\$ 55,000	\$ 54,486	\$ 54,486	-0.93%	\$ 12.09	0.19%
1552	Tipping Fees	\$ 129,455	\$ 137,000	\$ 135,000	\$ 135,000	-1.46%	\$ 29.95	0.47%
1553	North Central SW Coop	\$ 6,850	\$ 6,850	\$ 6,850	\$ 6,850	0.00%	\$ 1.52	0.02%
DEPARTMENTAL TOTAL		\$ 342,074	\$ 276,603	\$ 278,494	\$ 278,494	0.68%	\$ 61.78	0.97%
PARKS DEPARTMENT								
1560	Wages	\$ 1,751	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
1561	Expenses	\$ 34,595	\$ 34,595	\$ 34,485	\$ 34,485	-0.32%	\$ 7.65	0.12%
DEPARTMENTAL TOTAL		\$ 36,346	\$ 37,095	\$ 36,985	\$ 36,985	-0.30%	\$ 8.20	0.13%
TOTAL DEPARTMENT OF PUBLIC WORKS		\$ 2,096,948	\$ 1,849,355	\$ 1,867,052	\$ 1,867,052	0.96%	\$ 414.17	6.50%
<u>LIBRARY AND CITIZEN'S SERVICES</u>								
COUNCIL ON AGING								
1600	Wages	\$ 104,367	\$ 107,078	\$ 110,748	\$ 110,748	3.43%	\$ 24.57	0.39%
1601	Expenses	\$ 4,103	\$ 8,212	\$ 8,016	\$ 8,016	-2.39%	\$ 1.78	0.03%
1602	Minor Capital	\$ -	\$ -	\$ -	\$ -		\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 108,471	\$ 115,290	\$ 118,764	\$ 118,764	3.01%	\$ 26.35	0.41%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
SENIOR CENTER VAN								
1610	Wages	\$ 13,701	\$ 15,294	\$ 15,669	\$ 15,669	2.45%	\$ 3.48	0.05%
1611	Expenses	\$ 5,012	\$ 8,447	\$ 6,900	\$ 6,900	-18.31%	\$ 1.53	0.02%
DEPARTMENTAL TOTAL		\$ 18,712	\$ 23,741	\$ 22,569	\$ 22,569	-4.94%	\$ 5.01	0.08%
VETERAN'S SERVICE OFFICER								
1620	Salary	\$ 3,485	\$ 3,485	\$ 3,485	\$ 3,485	0.00%	\$ 0.77	0.01%
1621	Expenses	\$ 687	\$ 975	\$ 700	\$ 700	-28.21%	\$ 0.16	0.00%
1622	Veterans' Benefits	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.22	0.03%
1623	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENT TOTAL		\$ 4,172	\$ 14,460	\$ 14,185	\$ 14,185	-1.90%	\$ 3.15	0.05%
GRAVES REGISTRATION								
1630	Salary/Stipend	\$ 250	\$ 250	\$ 250	\$ 250	0.00%	\$ 0.06	0.00%
1631	Expenses	\$ 658	\$ 660	\$ 660	\$ 660	0.00%	\$ 0.15	0.00%
DEPARTMENTAL TOTAL		\$ 908	\$ 910	\$ 910	\$ 910	0.00%	\$ 0.20	0.00%
CARE OF VETERAN GRAVES								
1640	Contract Expenses	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
DEPARTMENTAL TOTAL		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
OLD BURYING GROUND COMMITTEE								
1650	Expenses	\$ 500	\$ 700	\$ 700	\$ 700	0.00%	\$ 0.16	0.00%
DEPARTMENTAL TOTAL		\$ 500	\$ 700	\$ 700	\$ 700	0.00%	\$ 0.16	0.00%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
LIBRARY								
1660	Salary	\$ 239,190	\$ 249,780	\$ 259,253	\$ 259,253	3.79%	\$ 57.51	0.90%
1661	Wages	\$ 270,238	\$ 285,525	\$ 283,192	\$ 283,192	-0.82%	\$ 62.82	0.99%
1662	Expenses	\$ 198,070	\$ 171,397	\$ 167,457	\$ 167,457	-2.30%	\$ 37.15	0.58%
1663	Minor Capital	\$ 12,984	\$ 4,400	\$ -	\$ -	-100.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 720,483	\$ 711,102	\$ 709,902	\$ 709,902	-0.17%	\$ 157.48	2.47%
COMMEMORATIONS & CELEBRATIONS								
1670	Expenses	\$ 467	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
1671	Fireworks	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 467	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
WATER SAFETY								
1680	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1681	Expenses and Minor Capital	\$ 1,493	\$ 2,500	\$ 2,610	\$ 2,610	4.40%	\$ 0.58	0.01%
DEPARTMENTAL TOTAL		\$ 1,493	\$ 2,500	\$ 2,610	\$ 2,610	4.40%	\$ 0.58	0.01%
WEED MANAGEMENT								
1690	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1691	Expenses: Weed Harvester	\$ 7,677	\$ 7,705	\$ 7,705	\$ 7,705	0.00%	\$ 1.71	0.03%
1692	Expenses: Great Lakes	\$ 140	\$ 2,385	\$ 2,385	\$ 2,385	0.00%	\$ 0.53	0.01%
DEPARTMENTAL TOTAL		\$ 7,817	\$ 10,090	\$ 10,090	\$ 10,090	0.00%	\$ 2.24	0.04%
TOTAL LIBRARY AND CITIZEN SERVICES		\$ 864,023	\$ 880,293	\$ 881,230	\$ 881,230	0.11%	\$ 195.48	3.07%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
<u>DEBT SERVICE</u>								
DEBT SERVICE								
	2000 Long Term Debt - Principal - Town	\$ 1,140,918	\$ 838,346	\$ 729,895	\$ 729,895	-12.94%	\$ 161.91	2.54%
	2001 Long Term Debt - Principal - Sewer	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	2002 Long Term Debt - Principal - CC	\$ -	\$ 105,000	\$ -	\$ -	-100.00%	\$ -	0.00%
	2003 Long Term Debt - Interest - Town	\$ 382,473	\$ 341,806	\$ 310,275	\$ 310,275	-9.22%	\$ 68.83	1.08%
	2004 Long Term Debt - Interest - Sewer	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	2005 Long Term Debt - Interest - CC	\$ -	\$ 2,625	\$ -	\$ -	-100.00%	\$ -	0.00%
	2006 Short Term Debt - Principal - Town	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%	\$ 22.18	0.35%
	2007 Short Term Debt - Interest - Town	\$ 1,265	\$ 2,000	\$ 6,600	\$ 6,600	230.00%	\$ 1.46	0.02%
	DEPARTMENTAL TOTAL	\$ 1,524,657	\$ 1,289,777	\$ 1,146,770	\$ 1,146,770	-11.09%	\$ 254.39	3.99%
	TOTAL DEBT SERVICE	\$ 1,524,657	\$ 1,289,777	\$ 1,146,770	\$ 1,146,770	-11.09%	\$ 254.39	3.99%
<u>EMPLOYEE BENEFITS</u>								
EMPLOYEE BENEFITS								
	GENERAL BENEFITS							
	3000 County Retirement	\$ 1,136,369	\$ 1,203,164	\$ 1,247,772	\$ 1,247,772	3.71%	\$ 276.80	4.34%
	3001 State Retirement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
	3002 Unemployment Compensation	\$ 14,645	\$ 40,000	\$ 40,000	\$ 40,000	0.00%	\$ 8.87	0.14%
	INSURANCE							0.00%
	3010 Health Insurance	\$ 1,124,172	\$ 1,254,475	\$ 1,331,529	\$ 1,331,529	6.14%	\$ 295.38	4.63%
	3011 Life Insurance	\$ 2,434	\$ 2,500	\$ 2,500	\$ 2,500	0.00%	\$ 0.55	0.01%
	3012 Medicare/Social Security	\$ 79,954	\$ 84,711	\$ 84,000	\$ 84,000	-0.84%	\$ 18.63	0.29%
	DEPARTMENTAL TOTAL	\$ 2,357,574	\$ 2,584,850	\$ 2,705,801	\$ 2,705,801	4.68%	\$ 600.23	9.41%
	TOTAL EMPLOYEE BENEFITS	\$ 2,357,574	\$ 2,584,850	\$ 2,705,801	\$ 2,705,801	4.68%	\$ 600.23	9.41%
	SUB TOTAL - TOWN BUDGET	\$ 26,681,105	\$ 27,505,461	\$ 27,956,309	\$ 27,956,309	1.64%	\$ 6,202	97.26%

LINE	DEPARTMENT/DESCRIPTION	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 TOWN MANAGER BUDGET	FY 2011 FINCOM BUDGET	PERCENT CHANGE	FY 2011 AVERAGE TAX BILL	FY 2011 PERCENT OF TAX BILL
<u>ADDITIONAL APPROPRIATIONS</u>								
ADDITIONAL APPROPRIATIONS								
	Capital Budget Request	\$ 283,681	\$ 347,000	\$ 345,100	\$ 345,100	-0.55%	\$ 76.55	1.20%
	Overlay Deficit From Prior Years	\$ 20,307	\$ 31,000	\$ 25,000	\$ 25,000	-19.35%	\$ 5.55	0.09%
	Cherry Sheet Offsets	\$ 18,241	\$ 17,000	\$ 14,069	\$ 14,069	-17.24%	\$ 3.12	0.05%
	Snow and Ice Deficit	\$ 239,821	\$ 184,445	\$ 100,000	\$ 100,000	-45.78%	\$ 22.18	0.35%
	State and County Charges	\$ 75,120	\$ 76,997	\$ 77,000	\$ 77,000	0.00%	\$ 17.08	0.27%
	Allowance for Abatements/Exemptions	\$ 223,138	\$ 220,000	\$ 225,000	\$ 225,000	2.27%	\$ 49.91	0.78%
<hr/>								
	DEPARTMENTAL TOTAL	\$ 860,308	\$ 876,442	\$ 786,169	\$ 786,169	-10.30%	\$ 174.40	2.74%
<hr/>								
	GRAND TOTAL - TOWN BUDGET	\$ 27,541,413	\$ 28,381,903	\$ 28,742,478	\$ 28,742,478	1.27%	\$ 6,376	100%

PROPOSED OPERATING BUDGET WITH OVERRIDE OF PROPOSITION 2½ FOR GDRSD

	FY 2011 PROPOSED BUDGET	PERCENT CHANGE OVER FY 2010	IMPACT ON AVERAGE TAX BILL	PERCENT OF TAX BILL
GDRSD OPERATING BUDGET WITHIN LEVY LIMIT	\$ 14,616,005	3.28%	\$ 3,242.30	50.85%
ADDITIONAL FUNDING REQUEST FOR GDRSD OPERATING BUDGET	\$ 995,781			
LESS UNEXPENDED TAX CAPACITY	\$ 64,445		\$ 16.00	
TOTAL OVERRIDE NEEDED TO FUND GDRSD OPERATING BUDGET	\$ 931,336		\$ 240.00	
GDRSD OPERATING BUDGET WITH OVERRIDE OF PROP 2½	\$ 15,611,786	10.31%	\$ 3,498.30	52.50%
FY 2011 AVERAGE TAX BILL WITH OVERRIDE OF PROP 2½	\$ 6,632			

FY 2011 ENTERPRISE FUND BUDGETS

LINE	DEPARTMENT/DESCRIPTION	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 APPROPRIATED	FY 2011 DEPARTMENT REQUEST	FY 2011 TOWN MANAGER BUDGET	PERCENT CHANGE
WATER DEPARTMENT							
	WD Salaries	\$ 157,615	\$ 162,847.00	\$ 170,445	\$ 174,020	\$ 174,020	2.10%
	WD Wages	\$ 131,683	\$ 137,211.00	\$ 128,264	\$ 129,435	\$ 129,435	0.91%
	WD Expenses	\$ 437,406	\$ 330,954.00	\$ 350,066	\$ 323,973	\$ 323,973	-7.45%
	WD Debt Service	\$ 494,969	\$ 479,861.00	\$ 397,750	\$ 399,342	\$ 399,342	0.40%
<hr/>							
100	DEPARTMENTAL TOTAL	\$ 1,221,673	\$ 1,110,873	\$ 1,046,525	\$ 1,026,770	\$ 1,026,770	-1.89%
SEWER DEPARTMENT							
	Sewer Wages	\$ 18,890	\$ 19,869.00	\$ 22,141	\$ 21,500	\$ 21,500	-2.90%
	Sewer Expense	\$ 505,596	\$ 524,005.00	\$ 558,743	\$ 540,567	\$ 540,567	-3.25%
	Sewer Debt Service	\$ 203,635	\$ 220,355.00	\$ 216,231	\$ 120,432	\$ 120,432	-44.30%
	Pepperell SRF Reserve Account	\$ -	\$ 85,109.00	\$ -	\$ -	\$ -	0.00%
	Deferred Debt Repayment to G/F	\$ -	\$ -	\$ -	\$ 93,625	\$ 93,625	0.00%
<hr/>							
200	DEPARTMENTAL TOTAL	\$ 728,121	\$ 849,338	\$ 797,115	\$ 776,124	\$ 776,124	-2.63%
<hr/>							
TOTAL ENTERPRISE FUNDS		\$ 1,949,794	\$ 1,960,211	\$ 1,843,640	\$ 1,802,894	\$ 1,802,894	-2.21%

FY2011 TOWN AND COUNTRY CLUB DEBT SERVICE

Debt Service TOWN BONDS	Amount Borrowed	Amount Outstanding	D	BAN/TAN	Bond Principal	Bond Interest	2011 Total	Excluded Amount	Tax Impact	
			E	Interest						
Issued 7/92										
PS Bldg(4) (R,R2)	1,848,000	88,902	Y		88,902	1,334	90,236	90,236	-	
Issued 7/99										
Senior Center	160,000	62,210	Y		8,890	2,906	11,796	11,796	-	
ADA Town Bldgs	70,000	27,210	N		3,890	1,271	5,161	-	-	
Library	1,831,464	805,849	Y		103,365	38,137	141,502	141,502	-	
Library	364,000	160,050	Y		20,025	7,592	27,617	27,617	-	
Town Hall	2,500,000	1,098,665	Y		141,200	51,990	193,190	193,190	-	
Issued 7/01										
Shattuck Property	500,000	276,000	N		28,000	12,063	40,063	-	-	
Bernier/Bissell Prop	850,000	470,000	Y		47,500	20,548	68,048	68,048	-	
Bissell Property	1,075,000	593,000	Y		60,250	25,912	86,162	86,162	-	
Norris Property	750,000	416,000	Y		41,750	18,199	59,949	59,949	-	
Issued 11/03										
Sewer PER Town Share	225,628	169,996	N		9,748	4,974	14,722	-	-	
Gibbet Hill	3,000,000	2,040,000	Y		160,000	78,770	238,770	238,770	-	
Lost Lake Fire Station	1,450,000	975,000	Y		75,000	37,725	112,725	112,725	-	
Fire Truck	485,000	245,000	N		35,000	8,855	43,855	-	-	
Repayment of Sewer Debt			Y		(93,625)		(93,625)	(93,625)	-	
	15,109,092	7,427,882			-	729,895	310,276	1,040,171	936,370	-
Issued 11/10										
Lost Lake/West Groton Sewer	300,000	300,000	N		100,000	6,600	106,600			
Total	15,409,092	7,727,882			-	829,895	316,876	1,146,771	936,370	-

(R)=Refinanced Bond

FY2011 BUDGET								
ENTERPRISE DEBT SERVICE								
Water Department								
	Amount Borrowed	Amount Outstanding	D E	BAN/TAN Interest	Bond Principal	Bond Interest	FY2011 Total	Excluded Amount
BONDS								
Issued 6/90								
Laying Mains (R)	65,250	0	N		0	0	0	0
Issued 7/92								
Reservoir Roof (R)	24,000	1,100	N		1,098	16	1,114	0
Issued 1/93								
Reservoir Roof (R)	306,000	35,000	N		35,000	525	35,525	0
Issued 11/03								
SRF Improvmnts 1	4,417,366	3,535,724	N		186,278	99,833	286,111	0
SRF Improvmnts 1	1,234,434	1,081,071	N		53,930	22,664	76,594	0
Subtotal, Bonds	\$6,047,050	\$4,652,895		\$0	\$276,306	\$123,038	\$399,344	\$0
NOTES:							0	
Subtotal, Notes	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Total	\$6,047,050	\$4,652,895		\$0	\$276,306	\$123,038	\$399,344	\$0
<i>See debt lines for the Enterprise Funds Budget</i>								\$399,344

DE = Debt Exclusion (Y= Yes, N= No), BAN = Bond Anticipation Note, SGAN =State Grant Anticipation Note (R)=Refinance Bond

Sewer Department								
	Amount Borrowed	Amount Outstanding	D E	BAN/SGAN Interest	Bond Principal	Bond Interest	FY2011 Total	Excluded Amount
Const (6/90)	1,814,845	0	Y	0	0	0	0	0
Const (6/91)	1,783,500	55,000	Y	0	55,000	1,375	56,375	56,375
Const. 7/92 (R)=	353,115	0	Y	0	0	0	0	0
Sewer Share (PER)	330,000	62,875	N	0	3,605	1,840	5,445	0
Hollis St. Better.**	137,316	61,016	N	0	7,630	2,894	10,524	0
Old Ayer Road**	155,960	135,279	N	0	10,023	6,043	16,066	0
Boston Road**	310,940	269,721	N	0	19,977	12,045	32,022	0
Subtotal, Bonds	\$4,885,676	\$583,891		0	96,235	24,197	120,432	56,375
NOTES							0	
							0	
Subtotal, Notes	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Total	\$4,885,676	\$583,891		\$0	\$96,235	\$24,197	\$120,432	\$0
*Town Share							\$0	\$0
Rate Payers Share							\$120,432	\$0

(R)=Refinance Bond

**Betterments to be paid by affected sewer ratepayers through special assessments with no affect on tax rate.

**FY2011 Community Preservation Act Budget
Expenses**

Line	Department Line Item	FY2010 Final	FY2011				Year to Year Change		
			Dept Requests	Selectmen Changes	Selectmen Budget	FinCom Changes	FinCom Budget	\$	%
	Community Preservation								
	Operating Exp: Other				-		-	0.00%	
	OpenSpace Res: LTPrin	70,000	75,000		75,000		75,000	5,000	
	OpenSpace Res: Other	8,650	-		-		-	(8,650)	
	Housing Reserve:Other	70,000	52,000		52,000		52,000	(18,000)	
	Historic Reserve: Other	231,350	77,000		77,000		77,000	(154,350)	
	Operating Reserve	35,000	26,000		26,000		26,000	(9,000)	
	Unalloc. Res: LT Principal	215,000	225,000		225,000		225,000	10,000	
	Unalloc. Res: L.T.Interest	207,213	194,012		194,012		194,012	(13,201)	
	Unallocated Res: Other	285,152	105,000		105,000		105,000	(180,152)	
	Total CPC Budget	1,122,365	754,012	-	754,012	-	754,012	(368,353)	-48.85%
FY2011 Community Preservation Budget									
Revenue Estimates									
	FY2010 FinCom Budget	FY2011				Year to Year Change			
		Dept Requests	Selectmen Changes	Selectmen Budget	FinCom Changes	FinCom Budget	\$	%	
Community Preservation									
Revenue	1,122,365	754,012	-	754,012	-	754,012	(368,353)	-48.85%	
Surplus (Deficit)	-	-	-	-	-	-	-	0.00%	
FY2011 Community Preservation Debt Service									
	Amount Borrowed	Amount Outstanding	Debt Excluded?	Bond Principal	Bond Interest				
Issued 7/2007									
	Surrenden Farm	\$5,015,000	\$4,325,000	No	\$300,000	\$194,013			

APPENDIX B
Town of Groton Personnel By-Law
Wage and Classification Schedule
Fiscal Year 2011 (Effective July 1, 2010)

FACTOR: 1.0000

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
4	Salary	32,226	33,231	34,263	35,318	36,397	37,526	38,680	39,883
	Wages Park Department Office Assistant	15.49	15.97	16.47	16.99	17.50	18.04	18.60	19.17
5	Salary	34,066	35,121	36,202	37,331	38,484	39,662	40,889	42,165
	Wages Town Manager Office Assistant	16.71	17.22	17.75	18.31	18.87	19.45	20.05	20.68
7	Salary	40,325	41,576	42,852	44,178	45,552	46,951	48,399	49,896
	Wages Administrative Assistant to Police Chief	19.38	19.99	20.60	21.24	21.90	22.57	23.26	24.00
8	Salary Cable TV Access Programming Director	44,718	46,092	47,515	48,988	50,510	52,080	53,701	55,369
	Wages	21.49	22.17	22.85	23.56	24.28	25.03	25.82	26.62
9	Salary Executive Assistant to Town Manager	45,797	47,222	48,694	50,191	51,737	5,332	54,977	56,670
	Wages Firefighter/EMT	22.01	22.69	23.41	24.13	24.87	25.65	26.43	27.24
10	Salary	52,522	54,142	55,811	57,529	59,321	61,161	63,052	64,990
	Wages Fire/EMS Manager	25.26	26.02	26.82	27.65	28.51	29.41	30.31	31.25
11	Salary Human Resources Director	56,425	58,167	59,959	61,824	63,739	65,702	67,739	69,826
	Wages	27.13	27.97	28.83	29.72	30.65	31.59	32.56	33.57
12	Salary	56,596	58,339	60,155	62,021	63,935	65,923	67,960	70,071
	Wages	27.21	28.05	28.92	29.83	30.74	31.70	32.67	33.69

APPENDIX B
Town of Groton Personnel By-Law
Wage and Classification Schedule
Fiscal Year 2011 (Effective July 1, 2010)

FACTOR: 1.0000

Grade	Position Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
13	Salary Library Director Town Accountant	58,118	59,910	61,750	63,665	65,629	67,666	69,752	71,912
	Wages	27.94	28.80	29.68	30.61	31.55	32.53	33.54	34.58
14	Salary Building Inspector/Zoning Officer Treasurer/Tax Collector Water Department Manager Land Use Director/Town Planner Principal Assessor	58,609	60,426	62,290	64,205	66,193	68,229	70,341	72,525
	Wages	28.18	29.05	29.94	30.86	31.82	32.81	33.81	34.87
15	Salary Police Lieutenant	61,800	63,714	65,677	67,715	69,800	71,960	74,194	76,476
	Wages	29.71	30.64	31.58	32.55	33.56	34.60	35.66	36.76
16	Salary Police Captain IT Manager	64,034	65,998	68,058	70,169	72,329	74,562	76,870	79,249
	Wages	31.40	32.36	33.37	34.41	35.47	36.56	37.70	38.86
17	Salary Director of Public Works	71,739	73,949	76,231	78,588	81,017	83,520	86,098	88,748
	Wages	34.48	35.54	36.65	37.78	38.95	40.16	41.38	42.66
18	Salary Fire Chief Police Chief	77,581	79,986	82,465	85,017	87,643	90,343	93,142	96,013
	Wages	37.30	38.45	39.64	40.87	42.13	43.44	44.78	46.16
19	Salary	79,618	82,072	84,601	87,227	89,926	92,700	95,571	98,516
	Wages	38.27	39.46	40.68	41.93	43.23	44.58	45.95	47.36
20	Salary	85,370	87,931	90,569	93,285	96,084	98,967	101,936	104,994
	Wages	41.04	42.27	43.54	44.85	46.19	47.58	49.01	50.48

**APPENDIX B
NON-STEP AND STIPEND POSITIONS**

NON-STEP AND STIPEND POSITIONS

FIRE/EMS DEPARTMENT

Deputy Chief: Fire	17,873
Deputy Chief: EMS	22.44
Rescue Advisory	1.00
Call Captain: Fire	22.09
Call Captain: EMS	22.09
Call Lieutenant: Fire	21.65
Call Lieutenant: EMS	21.65
Call Lieutenant: Rescue	21.65
Call Firefighter	18.94
Call Emergency Medical Technician	18.94
Call Rescue Personnel	18.94
Probationary Firefighter	15.77
Probationary Emergency Medical Technician	15.77
Probationary Rescue Personnel	15.77

MISCELLANEOUS

Veteran's Agent	1,742
Director of Veteran's Services	1,742
Earth Removal Inspector	1.00
Dog Officer	13,973
Animal Inspector	2,082
Animal Control Officer	2,082
Town Diarist	1.00
Keeper of the Town Clock	1.00
Conservation Land Manager	14.07
Parking Attendant	10.20
Graves Registration Officer	250
Emergency Management Director	1,270
Election Worker: Warden	Minimum Wage
Election Worker: Precint Clerk	Minimum Wage
Election Worker: Inspectors (Checker)	Minimum Wage

Town of Groton
Board of Selectmen
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