



## TOWN OF GROTON

173 Main Street  
Groton, MA 01450

## SUSTAINABLE BUDGET STUDY COMMITTEE

Kevin Forsmo, Chairman	
Mark Haddad	Patricia DuFresne
Jack Petropoulos	Kevin Brogan
Bud Robertson	Alison Manugian
Art Prest	Patricia DuFresne
Michael Hartnett	

## MEETING MINUTES

Date: Thursday, October 20, 2016  
Time: 7:00 AM  
Location: 1<sup>st</sup> Floor Meeting Room, Town Hall  
Members Present: Mark Haddad, Kevin Forsmo, Kevin Brogan, Bud Robertson, Art Prest, Patricia DuFresne, Michael Hartnett, Alison Manugian, Jack Petropoulos  
Absent Members:  
Others Present: Robin Eibye, Ellen Baxendale (Resident)

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Chairman, Kevin Forsmo called the meeting to order at 7:04 a.m., and provided an update to the Committee.

### REVIEW FINAL REPORT

The Committee confirmed that the draft report will be presented to Town employees next Thursday, October 27, 2016, at 8:00 a.m. at the Center Fire Station. The Committee agreed to present the final report to the BOS on November 14, 2016, at 7:00 p.m.

The Sustainable Budget Study Committee's Findings and Recommendations draft report was reviewed, and the Committee discussed how each slide may be interpreted by employees and residents.

The Committee discussed how to communicate the rationale behind the 2.4% growth rate so that it's easily understandable.

Committee Recommendations FY2018 were reviewed and discussed.

The draft report was reviewed once again, paying special attention to the Committee's Long Term Recommendations.

### MINUTES

Draft minutes from Thursday, October 13, 2016, were reviewed.

**Mark Haddad moved to accept the October 13, 2016, minutes as written. Alison Manugian seconded and the motion carried 8:0. (Jack Petropoulos, abstained)**

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Art Prest presented Committee members with the “Economic Development Committee Charge 2016” handout, and said Economic Development is something Groton needs to start working on now to attract new businesses to the Town. Mr. Prest encouraged Committee members to review the handout and provide feedback.

**The meeting adjourned at 9:02 a.m.**

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Respectfully submitted by Robin Eibye, Executive Assistant

**APPROVED: November 3, 2016**

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APPROVED