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**Sustainability Commission**

**Sustainability Commission Meeting Minutes**

Meeting Date: Wednesday, January 29, 2025

Meeting Time: 8:00 PM

Meeting Location: Virtual Meeting via Zoom

Attendees: Bruce Easom, Sue Fitterman, Ken Horton, Linda Loren, Pat Parker-Roach, Alison Dolbear Peterson, Jim Simko, Ginger Vollmar, Charlotte Weigel

Absent: Phil Francisco, David Southwick

**Minutes:** Called to order at 8:01 pm

1. **Discuss and vote on Commission’s annual report to the Town**

The group reviewed and discussed the draft of the Commission’s 2024 annual report to the Town written by Ken. Two minor edits were made. A motion was made by Bruce and seconded by Pat to approve the Commission’s 2024 annual report to the Town as amended. The motion passed unanimously.

1. **Discuss and vote on Letter of Support for Energy Manager grant**

The group reviewed and discussed the draft Letter of Support from the Sustainability Commission written by Charlotte for the Energy Manager grant application from Groton, Harvard, Shirley and Ayer which is due by January 31, 2025. A motion was made by Ken and seconded by Bruce to approve the Letter of Support as drafted. The motion passed unanimously.

1. **New Business**

Pat reported that the Education and Communication/Social Media subcommittees met in January to discuss merging the two subcommittees into one, and to appoint Pat as its chairperson. A motion was made by Charlotte and seconded by Ken to combine the Education and Communication/Social Media subcommittees into one named the Outreach subcommittee and to have Pat as its chairperson. The motion passed unanimously.

Bruce and the group discussed the process to approve timesheets for the two Groton Dunstable Regional High School students who are working as interns for the Commission. A motion was made by Ken and seconded by Bruce to authorize Charlotte and Bruce to approve the intern’s timesheets for payment. The motion passed unanimously.

Charlotte will set up a Zoom meeting on Monday February 3, 2025 at 8:00 pm via Zoom for the Commission to discuss a proposal to Groton Electric Light Department (GELD) about solar panels for public schools in Groton.

**Adjourn:** The motion toadjourn at 8:30 pm was seconded and passed unanimously.

Respectfully submitted,

Sue Fitterman