

**SIGN COMMITTEE
MINUTES JANUARY 29, 2024
APPROVED**

Present: Connie Sartini, Mark Haddad
Absent: Carolyn Perkins
Also Present: Kara Cruikshank; Applicant, Ryan Kiley

Mr. Haddad called the meeting to order at 4:00 p.m. and reviewed the agenda.

APPLICATION

1. Name or Title on Sign: Hayes Woods
Property Address for Sign: Hayes Woods Lane
Applicant: Ryan Kiley

Ms. Connie Sartini moved to open the public hearing. Mr. Haddad seconded the motion. The motion carried unanimously.

Mr. Haddad read aloud the public hearing notice into the record. Unique and Special Circumstances Applicant Ryan Kiley was present for the public hearing. The proposed signage was considered to fall under Unique and Special circumstances due to its size. Mr. Kiley explained the proposed signage would be located at the entrance of Hayes Woods Lane, Map 104, parcel 30. The proposed signage is a white PVC sign with full-color graphics, double-sided, and 96" by 48" by ¾" in size. Mr. Haddad inquired about whether the background would be white and for how long the signage would be displayed. He mentioned that the Sign Committee could approve the signage for a certain duration. Mr. Kiley confirmed the color and suggested a period of 2 ½ years from the completion of the last house. Mr. Haddad said he was okay with the application.

Public Comment Period

There were no public comments

Ms. Sartini moved to close the public hearing. Mr. Haddad seconded. The motion carried unanimously.

Ms. Sartini declared that the proposed sign permit application meets the Unique and Special Circumstances bylaw and is to be renewable in two years.

Ms. Sartini made a motion to approve the proposed signage for Hayes Woods, located at Hayes Woods Lane, which will be renewable in two years. Mr. Haddad seconded the motion. The motion carried unanimously.

MINUTES

Ms. Sartini moved to approve the meeting minutes of October 30, 2023, as presented. Mr. Haddad seconded the motion. The motion carried unanimously.

The meeting was adjourned at 4:03 pm.

Respectfully submitted by Kara Cruikshank, Executive Assistant to the Town Manager