

**SIGN COMMITTEE
MINUTES DECEMBER 28, 2015
APPROVED**

Present: Mark Haddad, Carolyn Perkins, Gineane Haberlin
Absent: Carolyn Perkins
Also Present: Dawn Dunbar, Michelle Collette

Mr. Haddad called the meeting to order at 1:43pm.

1. Mr. Dell Woodward was inquiring about putting up a new sign advertising his plumbing and heating business located on 48 Schoolhouse Road. Ms. Collette said that he had submitted all the required information and that the sign met the dimensional requirements.

Mr. Haddad moved to approve the sign as submitted. Ms. Haberlin seconded the motion. The motion carried unanimously.

2. Ms. Collette said that Rivercourt / Cooperative Elder Services was applying to install a new sign. She said they had put up a sign that was not what had been approved. She said they submitted the appropriate paperwork for the sign that was installed.

Mr. Haddad moved to approve the sign as submitted. Ms. Haberlin seconded the motion. The motion carried unanimously.

3. Ms. Collette said that Janine LaValley thought every business at Mill Run Plaza needed a sign by the road, especially those hidden behind the bank. She was asking if every business owner needed a permit for a sign. Mr. Haddad said that the association could apply for one sign in which each tenant/owner would have the ability to have a sign on it.

Mr. Haddad moved that the businesses in Mill Run Plaza are allowed to have an individual sign placed on an approved multi-use sign with their own design and would not require individual approvals from the Sign Committee. Ms. Haberlin seconded the motion. The motion carried unanimously.

4. Ms. Collette said that the Groton Exchange had changed out their signs a month or so again. She said he was able to obtain an application for the replacement signs and asked the Committee to consider approving the new design.

Mr. Haddad moved to approve the signs as presented. Ms. Haberlin seconded the motion. The motion carried unanimously.

Enforcement Issues

Ms. Collette said that the Mobil station had a tobacco sign leaning up against the pumps which she had requested a number of times that it be taken down. Mr. Haddad suggested fining them if they didn't comply.

Mr. Haddad moved to adjourn at 2:00pm. Ms. Haberlin seconded the motion. The motion carried unanimously.

Respectfully submitted,
Dawn Dunbar, Executive Assistant to the Town Manager