

**SIGN COMMITTEE
MINUTES APRIL 15, 2015
UN-APPROVED**

Present: Tracy Heighton, Carolyn Perkins
Absent: Mark Haddad
Also Present: Dawn Dunbar, Michelle Collette

Ms. Perkins called the meeting to order at 1:00pm.

Sign Permit Request – Classy 360° Consignment – 490D Main Street

Ms. Prayong said that she wanted to open a small consignment store in Mill Run Plaza and presented her proposed sign. Ms. Perkins asked if the sign met all the requirements. Ms. Collette said that it did. Ms. Heighton thought this would be a perfect addition to Town.

Ms. Heighton moved to approve the proposed sign for Classy 360° Consignment as submitted. Ms. Perkins seconded the motion. The motion carried unanimously.

MINUTES

Ms. Heighton moved to approve the meeting minutes of November 3, 2014. Ms. Perkins seconded the motion. The motion carried unanimously.

COMPLIANCE ISSUES

Ms. Collette said that she was dealing with a delicate matter. She said that Mr. Blood had placed a sign on the front of his new building and treated it as a replacement sign. She said that she reached out to Mr. Blood and received the necessary application to make it in compliance.

Ms. Collette said that 274 Main Street was a building with multiple businesses. She said that she sent the owner a letter notifying them of what the process for obtaining a sign was in the future for future lessees.

Ms. Collette said that temporary signs were tricky adding that there was nothing in the bylaw that discussed the timeframe in which a temporary sign could stay up. Ms. Perkins asked if that was something the Planning Board would have to change. Ms. Collette said that the Sign Committee would have to change the bylaw. She thought it was worth looking into adding it had been over five years since the bylaw was amended.

Ms. Heighton moved to adjourn the meeting at 1:20pm. Ms. Perkins seconded the motion. The motion carried unanimously.

Respectfully submitted,

Dawn Dunbar
Executive Assistant to the Town Manager

Date Approved: