

**SIGN COMMITTEE
MINUTES OCTOBER 20, 2014
UN-APPROVED**

Present: Mark Haddad, Carolyn Perkins, Tracy Heighton

Also Present: Dawn Dunbar, Michelle Collette

Mr. Haddad called the meeting to order at 2:00pm.

MINUTES

Ms. Perkins moved to approve the minutes of September 23, 2014. Mr. Haddad seconded the motion. The motion carried unanimously.

1. Groton Country Club Signs

Mr. Haddad said that the Committee approved the signs a year ago. He said that the staff had come up with a new sign and were planning on using the "Groton Country Club" name. He asked if the Committee felt as though they should amend the original approval and approve the new design. Ms. Perkins said that they should approve the new design as a modification.

Ms. Perkins moved to approve the modification of permit 213-26 originally approved in October 2013. Ms. Heighton seconded the motion. The motion carried unanimously.

2. Agricultural Commission Signs

Mr. Haddad said that there was a request to place a sign at the intersection of Hollis Street and Common Street. Ms. Collette added that the DPW Director requested that it be placed on the nearby common instead of the proposed intersection. Mr. Haddad said that there were 2 directional signs at the bottom of the Right to Farm signs.

Mr. Haddad said that he would accept a motion to approve the signs as proposed on 2014-17 and located as suggested by the DPW Director. Ms. Perkins made the motion. Ms. Heighton seconded the motion. The motion carried unanimously.

3. Mill Run Plaza Sign

Mr. Haddad said that he suggested Mill Run Plaza come in for a pre-submission application. He said that they would need to apply for a Unique and Special Circumstances sign adding that the Committee would need to hold a public hearing. Ms. Collette suggested that Janine Doucette Lavalley come in and discuss the plans for the sign with them. Ms. Lavalley said that the proposed sign was a 2 sided sign to replace the one there now. She said that the sign measured 10ft high. Mr. Haddad asked if it would block visibility. Ms. Lavalley said that she needed to have the Police Chief look at it adding that it had to be graded a bit and that a tree needed to come down. Ms. Collette asked if the sign was in the right-of-way or on the property. Ms. Lavalley said it was on the property. Ms. Collette asked that she double check that that was the case. Steve Lane said that Mill Run currently had 20 businesses there. He said that there was the potential for 32 condos there but with the bank and Groton Wellness owning 12 condos he didn't believe there would be a need for more than 20 sign spaces. Mr. Haddad thought that 1 sign for all the businesses were the right thing to do. Ms. Perkins thought it was well worth it to hold a public hearing about this sign. Mr. Haddad said that it would be a big decision for the Town adding that he wanted to see businesses thrive in the plaza. Ms. Collette also recommended sending around a Form of Intent so all departments could comment. Ms. Haddad liked the proposed sign and the fact that it matched the buildings. Mr. Haddad suggested holding a public hearing on Monday, November 3, 2014 at 5pm. Ms. Collette said

that they should check with the Building Commissioner to see if a structural engineer and building permit were needed.

4. Enforcement

Ms. Collette said that Dr. Decoteau had added a sign "Kindred Smiles" to the sign currently there. She said that she had spoken to Dr. Decoteau who was going to bring in an application to add the sign. An update would be provided at the November 3rd meeting.

The meeting was adjourned at 2:32pm.

Respectfully submitted,

Dawn Dunbar
Executive Assistant to the Town Manager

Date Approved: