

**SIGN COMMITTEE
MINUTES FEBRUARY 14, 2011
APPROVED**

Present: Jason Kauppi, Chairman; Patrice Garvin, Executive Assistant; Mark W. Haddad, Town Manager

Mr. Kauppi called the meeting to order at 5:00p.m.

PERMIT APPLICATION

Mr. Kauppi presented the sign application for the John Crow Farm at 170 Old Ayer Road. Mr. Kauppi and Mr. Haddad felt that the application was not complete. There needed to be more information on the size and where the sign would be placed. Ms. Garvin will call the applicant and ask for more detail.

Mr. Haddad moved to table the John Crow Farm application. Mr. Kauppi seconded the motion. Application tabled.

MINUTES

Mr. Haddad moved to approve the December 6, 2010 meeting minutes. Mr. Kauppi seconded the motion. Motion unanimously carried.

Mr. Haddad moved to approve the November 1, 2010 meeting minutes. Mr. Kauppi seconded the motion. Motion unanimously carried.

Mr. Haddad moved to approve the October 4, 2010 meeting minutes. Mr. Kauppi seconded the motion. Motion unanimously carried.

ADJOURN

Mr. Kauppi moved to adjourn the meeting at 5:10p.m. Ms. Garvin seconded the motion. Meeting adjourned.

Approved: _____
Jason Kauppi, Chairman

_____ respectfully submitted,
Patrice Garvin
Executive Assistant to the Town Manager

Date Approved: 7-11-11