

Town of Groton  
Sign Committee  
Meeting Minutes  
Feb. 9, 2010  
Town Hall - Small Conference Room

The meeting convened at 7:06 p.m. with members Berman, Kauppi and McElroy present.

The committee considered a permit application by Mr. Robert Stephens of 382-C W. Main St., to erect a six-square-foot, one-sided sign reading "Nashoba Memorial Society." Kauppi informed the committee that a check with the Land Use Department confirmed approved plans for that building to house the Nashoba Memorial Society. McElroy moved and Berman seconded to approve the application; it passed unanimously.

Berman said the General Store on Boston Road continues to have a neon sign and asked about the status of enforcement. Kauppi said he believed a registered letter had been sent to the store notifying the owner of the violation. Kauppi said he would have to check with the selectmen's office on whether the letter had been delivered.

Berman said banner on the Riverbend Appliance store is in violation and Kauppi mentioned the Worker's Credit Union is also in violation. The dog grooming salon is also an unresolved issue, Kauppi noted. He said he had to check with the Planning Board because previous attempts to contact the owner were unsuccessful due to inaccurate information.

The meeting adjourned at 7:31 p.m.

Town of Groton  
Sign Committee  
Minutes  
03-09-10

The Sign Committee convened at 7:10 p.m. with members Berman, Kauppi and McElroy present.

The committee approved by the minutes of the Feb. 9, 2010 meeting by acclamation.

Kauppi briefed the committee on an effort to erect a stone memorial to the late Bruce Clements at the head of a trail located on the Williams Barn property. The memorial would be made of a large rock and be engraved with Clements name and a short phrase. The memorial would not be visible from the street.

Berman asked whether it was even considered a sign and whether the sign bylaw applies. The committee referred to the bylaw and reached a consensus that the memorial is not a sign and therefore no permit application was required from the committee.

The meeting adjourned at 7:28 p.m.

Town of Groton  
Sign Committee  
Minutes  
4-13-10

The meeting convened at 7:02 p.m. with members Kauppi and McElroy in attendance.

The committee approved the minutes of the March 10, 2010 meeting.

The only order of new business was a permit application from the Community Preservation Committee, submitted by Jon Strauss, vice chairman, to place 24-inch by 20-inch sign on the Sawtell School that reads: "CPA Community Preservation Act This project is funded in part by the citizens of Groton through the Community Preservation Act."

Kauppi noted the application failed to explain where the sign will be displayed on the property and whether the CPC has obtained the permission of the property owner.

McElroy said the Sawtell School already has a sign and posting this sign would exceed the allowable amount of signage on a residential property, which is six square feet.

Kauppi suggested the application be table and the committee contact the CPC for further information. McElroy said he would call the name on the application.

The meeting adjourned at 7:15 p.m.

**Sign By-Law Working Group**  
**Meeting: 4/22/10 5:30P**

**In attendance:** Jason Kauppi (Sign Committee member), Mike McElroy (Sign Committee member); Anna Eliot (Board of Selectmen member); Russ Burke (Planning Board member) & Paula Martin (Land Use Administrative Assistant)

*\*\*Notes were not done for the 3/25/10 meeting; the 4/15/10 by-law draft (only) was distributed.\*\**

Members in attendance recapped the presentation that was done for the Land Use Dept meeting – change any references from the ‘Selectmen’ to ‘Town Manager’.

Jason’s cover letter can be expanded to include ‘bullets’ for things that didn’t change (in addition to the ‘changes’ listed - it could (then) be considered for use as the flyer for Fall Town Meeting.

A timeline for continued work & presentation(s) to other town boards/committees (request letters of support) was discussed:

- Next step - Anna & Russ will arrange to meet with the Economic Development Committee on June 8<sup>th</sup> @ 5:30P
- At next meeting discuss dates for meeting with the business community

For the next meeting the group would like to continue fine-tuning the ‘draft’ by-law and to review graphics for the guidelines and the application form.

**NEXT MEETING: THUR. May. 6, 2010 at 5:30P**

(1<sup>st</sup> floor meeting room – 5:30P-7:30P)