



TOWN OF GROTON

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Office of the:
Council on Aging
Kathy Shelp, Director

COA Building Committee October 4, 2017 7:30am Town Hall

Members Present: Michelle Collette, Peter Cunningham, George Faircloth, Annika Nilsson
Ripps, Mihran Keoseian, John Amaral
Remote: Gary Green
Advisors present: Kathy Shelp, Mark Haddad

The Chair called the meeting to order 8:00am.

The committee interviewed the RFP respondents:

8:00 AM – Helene Karl Architects, Inc.
9:00 AM – Catlin + Petrovick Architects, PC
10:00 AM – DiGiorgio Associates, Inc.

Following the three interviews there was discussion as to the strengths and challenges of each firm. The committee felt all three were strong candidates.

Michelle Collette made a motion for the Town Manager to negotiate with HKA contingent on the hiring of a different civil engineer. The motion was 2nd by George Faircloth with a unanimous vote. (Green did not vote, was no longer remotely connected).

A motion was made by John Amaral and second by Michelle Collette to close the meeting at 11:45am. Unanimous approval.

Next meeting: TBD

Respectfully submitted,
Kathy Shelp, COA Director