



TOWN OF GROTON

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Office of the:
Council on Aging
Kathy Shelp, Director

COA Building Committee August 16, 2017 8am Town Hall

Members Present: Michelle Collette, Peter Cunningham, George Faircloth, John Amaral, Gary Green

Members absent: Mihran Keoseian, Annika Nillson Ripps

Advisors present: Kathy Shelp

The Chair called the meeting to order 8:00am.

Peter reported on the meeting with the Selectman on Monday, August 7. The committee updated the status of the project and requested the Town Manager put out an RFP for design services of a new or renovated senior center. The Selectman voted to approve the RFP.

The committee reviewed the draft of the RFP and after discussion which included; eliminating the building cost, emphasizing the need for a qualified engineer and also the addition of a scoping meeting, a motion was made by Michelle Collette with a second from John Amaral to accept the RFP with the changes noted.

Gary Green raised the question of criteria for determining whether to add/renovate or build new. The committee discussed three criteria: cost, accessibility and programs. The committee will continue to address this issue at future meetings.

The committee discussed outreach for Town Meeting some items to include will be meet with committees and ask for statement, electronic newsletter for schools, business association and school committee. Kathy will bring an Outreach plan to next meeting.

The minutes of the 8.2.17 meeting were presented; Gary Green made a motion to accept, second by George Faircloth, all in favor.

A motion was made by George Faircloth and second by John Amaral to close the meeting at 8:35am

Unanimous approval.

Next meeting: August 31, 7:30am Town Hall

Respectfully submitted,
Kathy Shelp, COA Director