



## TOWN OF GROTON

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## Select Board

Alison S. Manugian, *Chair*  
Joshua A. Degen, *Vice Chair*  
John F. Reilly, *Clerk*  
John R. Giger, *Member*  
Rebecca H. Pine, *Member*

**Town Manager**  
Mark W. Haddad

**To:** *Select Board*

**From:** *Mark W. Haddad – Town Manager*

**Subject:** *Weekly Report*

**Date:** *February 24, 2020*

1. In addition to the Town Manager's Report and an update on the on-going issues list, there is one item scheduled on Monday's Agenda. The Select Board will be meeting in joint session with the Park Commission to consider appointing Gail Chalmers to fill the vacancy on the Park Commission until the May Election. Ms. Chalmers was the only applicant and the Park Commission interviewed her two weeks ago.
2. As proposed and approved at your January 13<sup>th</sup> meeting, I internally posted the position of Building Commissioner-In-Training. Bob Garside was the only applicant for the position. As you know, Bob has worked for the Town as the Project Manager, Clerk of the Works and Owners Project Manager for the Center Fire Station, Senior Center, DPW Facility and Library Roof projects. He was recently certified as a Massachusetts Building Inspector. I set up an interview panel made up of myself, Select Board Member Degen, Takashi Tada, Melisa Doig and Dawn Dunbar. We interviewed Bob and were very comfortable with his responses to our questions and commitment to the job. We also successfully completed the same background investigation on Bob that we conduct on all Department Heads. During the course of the Training Program, Bob will be taking courses so that he can take the test to become a certified Building Commissioner. If he becomes certified and successfully completes the training program, it will be my intention to appoint him as the Building Commissioner when Ed Cataldo retires in September, 2020. Based on all of this, I am appointing Robert Garside as the Building Commissioner-In-Training, effective March 2, 2020 through September 8, 2020 at a six-month salary of \$40,000. Pursuant to the Groton Charter, I would respectfully request that the Select Board ratify this appointment at Monday's meeting.
3. Now that we have been approved as a Green Community, we need to complete a grant application to spend the initial grant award of \$138,830. To develop our application, I established a working group of myself, Select Board Member Pine, Takashi Tada, Dawn Dunbar, Quintin Shea and Karen Chapman. We also had a lengthy conversation with Kelly Brown from the State. Based on this, we are recommending the following projects be part of our application:

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**3. Continued:**

Town Hall - LED Lighting Upgrade	\$	21,344
Town Hall - Insulating and Weatherstripping	\$	32,055
Center Fire Station - HE Commercial Kitchen Range	\$	2,304
Center Fire Station - Kitchen Hood Timer	\$	17,700
Center Fire Station - Retro commissioning	\$	25,000
Country Club - LED Lighting Upgrade	\$	19,902
Library - Insulation and Weatherstripping	\$	13,593
Police Station - EC Motors on Circulation Pumps	\$	<u>5,074</u>
Total	\$	136,972

We can discuss this in more detail at Monday's meeting.

4. The owners of the property and buildings situated at Hill Road and Maple Avenue, owned by the Hayes Family and consisting of 88.33 acres on two parcels, have entered into a purchase and sales agreement with Robert P. Kiley in the amount of \$1,780,000 (there may be adjustments lowering the price to \$1,600,000 depending on development approvals by the Town). Enclosed with this report is the signed Purchase and Sales Agreement. Since the two parcels are in Chapter 61A, the Town of Groton has the right of first refusal to purchase the property for the proposed sale price. As is our practice, I have asked for the opinion of the Planning Board and Conservation Commission as to whether or not the Select Board should exercise the Town's right of first refusal. Also enclosed with this report are memorandums from both Boards recommending that the Select Board decline. The owners of the property will be required to pay roll back taxes for the last five years. The Assessors have calculated the amount for the two parcels and the owners would owe the Town \$71,683.51. Based on all of this, it is my recommendation that the Select Board vote to decline the right of first refusal on this property.
5. I am nominating for appointment Gail Chalmers be appointed to the Commemorations and Celebrations Committee, as well as the Old Burying Ground Committee. I would respectfully request that the Select Board adopt these nominations and make the recommended appointments at Monday's meeting.
6. The Stormwater Management Committee will be in attendance at Monday's meeting to update the Board on their proposal to create a Stormwater Enterprise Fund to deal with the MS4 permit requirements. Enclosed with this report are FAQ's along with the PowerPoint they presented at their public hearing. We can discuss this in more detail at Monday's meeting.

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7. Please see the following update to the Select Board's Meeting Schedule through the 2019 Spring Town Meeting:

Monday, February 24, 2020	Already Posted
Monday, March 2, 2020 -	Executive Session – Boynton Meadows Review of First Draft of 2020 Town Meeting Warrant Continue Review of Housing Production Plan FY 21 Budget Update
Monday, March 9, 2020 -	Continue Discussion on Future of CPA Update Town Manager's Review Policy Continue Review of Draft 2020 Town Meeting Warrant FY 21 Budget Update
Monday, March 16, 2020 -	Public Hearing on the 2020 Town Meeting Warrant Articles
Monday, March 23, 2020 -	Follow-up on Town Meeting Warrant Review Draft of Housing Production Plan FY 21 Budget Update
Monday, March 30, 2020 -	No Meeting (Subject to Change)
Monday, April 6, 2020 -	Finalize Town Meeting Warrant for Posting FY 21 Budget Update
Monday, April 13, 2020 -	Town Meeting Preparation Issuance of Annual Fuel Storage Licenses
Monday, April 20, 2020 -	No Meeting – Patriot's Day Holiday
Monday, April 27, 2020 -	2020 Spring Town Meeting

8. As is our practice during budget season, I have set aside time on the Agenda to update the Board on the FY 2021 Budget. I will provide the Board with any necessary update at the meeting.

MWH/rjb  
enclosures