



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Alison S. Manugian, *Chair*
Joshua A. Degen, *Vice Chair*
John F. Reilly, *Clerk*
John R. Giger, *Member*
Rebecca H. Pine, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *February 3, 2020*

1. In addition to the Town Manager's Report and an update on the on-going issues list, there is one item scheduled on Monday's Agenda. The Community Preservation Committee will be in attendance at the meeting to discuss the future of the Community Preservation Act in Groton. Enclosed with this report is information about the CPA, as well as, a memorandum from me providing additional information to the Board on the current funding to assist you in this discussion.
2. I would respectfully request that the Board consider approving a one-day beer and wine license for the Historical Society for a Wedding Ceremony to be held on Thursday, February 20, 2020 from 3:00 p.m. to 7:00 p.m. at the Boutwell House, 172 Main Street.
3. At our last meeting, Select Board Member Pine requested that I include an update to the three-month Board meeting schedule each week. The following is this week's update:

Monday, February 3, 2020 -	Already Posted
Monday, February 10, 2020 -	Review First Draft of Housing Production Plan Consider Filling Vacancy on Park Commission FY 21 Budget Update
Monday, February 17, 2020 -	No Meeting – Presidents Day Holiday
Monday, February 24, 2020	Green Communities Grant Review and Project Discussion Consider First Right of Refusal on Hayes Property FY 21 Budget Update
Monday, March 2, 2020 -	Executive Session – Boynton Meadows Review of First Draft of 2020 Town Meeting Warrant Continue Review of Housing Production Plan FY 21 Budget Update

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3. Continued:

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| Monday, March 9, 2020 - | Continue Discussion on Future of CPA
Continue Review of Draft 2020 Town Meeting Warrant
FY 21 Budget Update |
| Monday, March 16, 2020 - | Public Hearing on the 2020 Town Meeting Warrant Articles |
| Monday, March 23, 2020 - | Follow-up on Town Meeting Warrant
FY 21 Budget Update |
| Monday, March 30, 2020 - | No Meeting – Potential Break |
| Monday, April 6, 2020 - | Finalize Town Meeting Warrant for Posting
FY 21 Budget Update |
| Monday, April 13, 2020 - | Town Meeting Preparation
Issuance of Annual Fuel Storage Licenses |
| Monday, April 20, 2020 - | No Meeting – Patriot's Day Holiday |
| Monday, April 27, 2020 - | 2020 Spring Town Meeting |

4. Thanks to the efforts of our Town Clerk, Michael Bouchard, we have begun to post the Select Board Policies on the Town's Website. This will take a week or so to complete, but the policies can be found here:

<https://ecode360.com/documents/pub/GR1188/Misc. Documents?>

At Monday's meeting, I will show the Board and the public how to access these policies. I want to thank Michael for all of his work in getting this done.

5. As is our practice during budget season, I have set aside time on the Agenda to update the Board on the FY 2021 Budget. I will provide the Board with any necessary update at the meeting.

MWH/rjb
enclosures