



TOWN OF GROTON

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Select Board

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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *January 27, 2020*

1. In addition to the Town Manager's Report and an update on the on-going issues list, there is one item scheduled on Monday's Agenda. Principal Assistant Assessor Jonathan Greeno will be in to make a presentation to the Board on the available property tax exemptions for our residents. Contained in the packet is a summary of those exemptions that Jonathan will be discussing with the Board.
2. As discussed at your last meeting, I have amended the Committee Vacancy Policy to reflect the position of the Board to interview any applicant for a vacancy on a committee in which the vacancy is either a member of the Board or their designee. In addition, I have amended the Town Manager appointment section to reflect the change in the Charter to "nomination". I have attached a red-lined version of the Policy to this Report for your review and approval. I would respectfully request that the Board consider approving this revised Policy at Monday's meeting.
3. Peter Cunningham will be in attendance at Monday's meeting to seek the Board's support for the next phase of the Squannacook River Rail Trail Project. Enclosed with this report is a draft letter to the Department of Conservation and Recreation that Peter would like the Board to submit.
4. It is that time of year for the annual Taste of Nashoba sponsored by the Nashoba Chamber of Commerce. I would respectfully that the Board approve a one day all alcohol license for the event to be held on Tuesday, March 24, 2020 from 5:30 p.m. to 8:00 p.m. at Lawrence Academy.
5. At the request of the Town Clerk, I have appointed Emily Navetta, Virginia Reinap, Michael LaTerz and Carrie Bolton as Election Workers. Pursuant to Section 4.2(iii) of the Groton Charter, I would respectfully request that you ratify these appointments at Monday's meeting.
6. Enclosed for your review is the Fiscal Year 2020 Second Quarter Financial Update. I will take some time at Monday's meeting reviewing this with the Board.

**Select Board
Weekly Report
January 27, 2020
page two**

7. As is our practice when we review the quarterly financials, I have set aside time during my weekly report to review the status of the Board's Calendar Year 2019 Goals and Six-Month Goals. Enclosed with this report are a list of the goals, along with the latest update. We can discuss this in more detail at Monday's meeting.
8. In preparing the agenda for Monday's meeting, I noticed that we are due for an Executive Session minute review. Based on the fact that we have only had one Executive Sessions since the last review on November 18th (last week with the Water Commission) I am not going to schedule a review at this time. We will schedule the required review in the next Quarter.
9. As is our practice during budget season, I have set aside time on the Agenda to update the Board on the FY 2021 Budget. I will provide the Board with any necessary update at the meeting, including a review of Saturday's joint session with the Finance Committee.

MWH/rjb
enclosures