TOWN OF GROTON
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Select Board

Alison S. Manugian, *Chair*
Joshua A. Degen, *Vice Chair*
John F. Reilly, *Clerk*
John R. Giger, *Member*
Rebecca H. Pine, *Member*

Town Manager
Mark W. Haddad

To: ***Select Board***

From: ***Mark W. Haddad – Town Manager***

Subject: ***Weekly Report***

Date: ***December 16, 2019***

1. Please note that Monday's meeting will commence at 6:00 p.m. with a work shop for the Board to continue its review and approval of the Board's policies. Attached to this report is a memorandum from me providing the Board with a list of the policies left to review, along with the most recent drafts of the policies and my recommendations relative to the policies. Town Counsel will be in attendance at the meeting to assist in this process. The regular meeting will commence at the conclusion of the Work Shop. In addition to the Town Manager's Report and an update on the on-going issues list, there is one item scheduled on Monday's Agenda. Select Board Member Degen has requested that the Board reconsider the vote to appoint Carolyn Perkins to the Community Preservation Committee. Since he was on the prevailing side, he can make a motion for reconsideration. For the Board to reconsider, Mr. Degen's motion for reconsideration must be seconded and a majority of the Board must vote to approve the reconsideration. We have invited Carolyn Perkins, Marlena Gilbert and the current members of the Community Preservation Committee to Monday's meeting for this discussion.

2. As you know, voting in Precinct 1 was moved to Town Hall during the Senior Center Construction Project. Now that the Center is open, the Board needs to notify the Town Clerk if it is your intention to return voting in Precinct 1 to the new Center. The Town Clerk and I have been talking about polling locations and some complaints we have received from our voters. We are developing a proposal that would have Precinct 1 voting at the Center in West Groton, Precinct 2 voting at the Country Club and Precinct 3 voting at Town Hall. I had originally planned on having this discussion with the Town Clerk and the Select Board at your December 23rd meeting, but since you are not meeting that night, I decided to move it up to this week's meeting to give the Board and the Town Clerk plenty of time to debate and decide on making this change. Unfortunately, the Town Clerk is unavailable to attend Monday's meeting. I have kept this on the Agenda to at least begin the discussion and make the Board aware of our thinking. I would like to get an initial reaction from the Board. We will schedule this for further discussion in January with the Town Clerk.

3. I have attempted to draft a document outlining the Goals you established at your December 9th Work Shop. Enclosed with this report for your review and approval is that draft. I would ask the Board to consider approving the Goals at Monday's meeting.

4. In addition to approving the Board's goals, the Select Board needs to decide whether or not you want to establish separate goals for the Town Manager. Last year, the Board did not establish separate goals, but instead had the Town Manager work on the Select Board's goals. I would recommend we do the same thing with the goals you established on December 9th. We can discuss this further at Monday's meeting.

5. Enclosed with this report are additional licenses that need to be approved by the Board. I would respectfully request that the Board consider approving these licenses at Monday's meeting.

6. As stated in my report last week, it is my intention to include an FY 2021 Budget Update during my weekly report as we go through the process of developing next year's budget. I would like to take a couple of moments at Monday's meeting to update the Board on the status of the budget. We can discuss this in more detail at Monday's meeting.

MWH/rjb
enclosures