



## TOWN OF GROTON

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## Select Board

Allison S. Manugian, *Chair*  
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Rebecca H. Pine, *Member*

**Town Manager**  
Mark W. Haddad

**To:** *Select Board*

**From:** *Mark W. Haddad – Town Manager*

**Subject:** *Weekly Report*

**Date:** *November 25, 2019*

1. Please note that Monday's meeting will commence at 6:00 p.m. with a work shop (Town Counsel will be in attendance) for the Board to continue its Policy Review. Attached to this report is a memorandum from me outlining the remaining policies to be reviewed, along with a recommendation for Board action. The regular meeting will commence at 7:00 p.m. Other than the Town Manager's Report, Other Business (Discussion on Addressing Domestic Violence and a Discussion to Determine the Process for considering the Opt-Out Clause contained in the Town Manager's Contract) and an update on the on-going issues list, there is nothing specifically scheduled on Monday's Agenda.
2. Fire Chief Steele McCurdy has selected Art Cheeks as the Town's Deputy Fire Chief. Chief McCurdy would like to introduce Deputy Chief Cheeks to the Board at Monday's meeting.
3. As requested, I have invited Representative Sheila Harrington to Monday's meeting for her to provide a legislative update to the Board.
4. As is our practice at Thanksgiving, Town Hall will be closed on Thursday, November 28<sup>th</sup> and Friday, November 29<sup>th</sup>. Town Hall employees will be charged either personal or vacation time for Friday's five hours.
5. Budgets were due in my office on Friday, November 22<sup>nd</sup>. I will begin my Departmental/Board/Committee budget reviews on Monday, December 2<sup>nd</sup>. Enclosed with this report is the Budget Review Schedule for your information. As is always the case, members of the Board are invited to attend any/all meetings. The meetings will take place in the Second Floor Meeting Room at Town Hall.
6. As discussed at your November 4<sup>th</sup> meeting, the Board requested that a letter be drafted to the Department of Conservation and Recreation in support of the Forest Legacy Area Designation. Enclosed with this report is a proposed letter drafted by our Conservation Administrator Nik Gualco. I would ask the Board to approve and issue said letter.

MWH/rjb  
enclosures