



TOWN OF GROTON

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Select Board

Alison S. Manugian, *Vice-Chairman*
John R. Giger, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*
Rebecca H. Pine, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *June 3, 2019*

1. Please note that this week's Select Board Meeting will be the first meeting of the Board after the annual election and the first matter for the Board to address is its annual reorganization. I would like to welcome newly elected member John Reilly to the Board and welcome back Josh Degen for his fifth term on the Board. The Select Board will need to select a new Chair, Vice Chair and Clerk. Other than the Town Manager's Report and an update on the on-going issues list, there is nothing specifically scheduled on the Agenda.
2. As you are aware, Deputy Police Chief James Cullen will be attending a six-month training course at the FBI Academy in Virginia. We are all excited for the Deputy and the great experience he will bring back to the Town of Groton. During his absence, Police Chief Luth requested that I appoint Sergeant Ed Sheridan as Acting Lieutenant to assist the Chief with the various administrative functions that are the responsibility of the Deputy. I have, in fact, made this appointment and would respectfully request that the Board consider ratifying this temporary appointment at Monday's meeting.
3. As discussed at your last meeting, I would ask the Board to determine whether or not you want to continue with Brooks DeRensis as Town Counsel. During our last meeting, the Board requested that I provide you with a summary of the last three fiscal year legal costs. Those summaries are attached to this report for your review. We can discuss all of this in more detail at Monday's meeting.
4. At your last meeting, the Board requested a timeline for the implementation of 24/7 Full-time Firefighter Coverage. In consultation with the Fire Chief, we offer the following timeframe. Please note that timeframe is based on the hiring process of the two new firefighters approved at the 2019 Spring Town Meeting, and the completion of Fire Academy training by the two firefighters hired in January, 2019:

June 3, 2019	Written test taken by all applicants for the two new positions
June 10, 2019	First Round of Interviews
June 17, 2019	Chief Interviews
June 21, 2019	Conditional Offer of Employment made to two candidates
July, 2019	Background checks, physical and Physical Agility Test for new candidates
July 1, 2019	Firefighters hired in January attend Fire Academy (10-week course)

Continued on next page – Over >

**Select Board
Weekly Report
June 3, 2019
page two**

4. Continued:

August 1, 2019 Potential Start Date for two new firefighters
September 15, 2019 Potential Return of firefighters from the Academy
October 15, 2019 Implement 24/7 Full-time Coverage

Please note that while all of this is going on, we will be in negotiations with the Fire Union to amend the Agreement with IAFF to implement this coverage. I will keep the Board informed of our progress. I look forward to discussing this in more detail with the Board at Monday's meeting.

5. The Board had requested that I provide you with cost estimates to purchase 111F Injury payroll coverage. Since I will have been on vacation the week prior to this meeting, as of the writing of this report, I had yet to receive the cost estimate. I will provide it to the Board under separate cover and we can review it in more detail at the meeting.
6. The Board had requested a summary of the new OSHA requirements on the DPW and the building facility. Attached to this report is an abridged version of the overall requirements on municipalities (I took out the school, police and fire department requirements and only included the DPW). Please note that the effective date of the new requirements was February 1, 2019, so we are under these rules currently.
7. I would respectfully request that the Board approve One Day Beer and Wine License for the Groton Conservation Trust for their Annual Sunset Event on June 13, 2019 from 7:00 p.m. to 8:30 p.m.

MWH/rjb
enclosures