



TOWN OF GROTON

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Select Board

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Joshua A. Degen, *Member*
Rebecca H. Pine, *Member*

Town Manager

Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *June 25, 2018*

1. Other than the Town Manager's Report and a review of the On-going Issues List, there is nothing specifically scheduled on Monday's Agenda.
2. I have requested that our IT Director Mike Chiasson attend Monday's meeting to review the recommendations for the IT Department as contained in the Matrix Operational Audit. Enclosed with this report are the recommendations and the responses from the IT Director and Town Manager. We can discuss this in more detail at Monday's meeting.
3. I want to apologize to the Board for an error I made at last week's meeting. I provided the Board with a Draft Warrant Article to reflect the Board's position on a partial ban of Recreational Marijuana. Town Counsel had provided me with the draft, along with a note that he wanted to discuss the Draft Article in more detail, specifically the section dealing with the Retail Sale of Marijuana. The Board caught the error when reviewing the draft during the meeting. I have gone back to Town Counsel to discuss this issue and he has revised the Article to properly reflect the Board's position. A copy of the draft is attached to this report for your review. Should the Board be in agreement with the Draft Article, I would respectfully request permission from the Board to submit the Article to the Planning Board so that they can begin their legal review. We can discuss this in more detail at Monday's meeting.
4. It is that time of year for the Board to consider calling for the 2018 Fall Town Meeting. According to our Bylaw, the Fall Town Meeting by default shall be held on the third Monday in October. If the Board of Selectmen determine it infeasible or undesirable to hold the Fall Town Meeting on the third Monday in October, then, on a year-by-year basis, the Selectmen may establish a different date, sometime during September, October or November, upon which to hold the Fall Town Meeting so long as they provide formal public notice of that date at least six weeks prior to the date. At last week's meeting, the Board determined that the third Monday in October is undesirable and determined that the meeting should be held on Monday, October 1, 2018. Therefore, I would respectfully request that the Board call for the 2018 Fall Town Meeting on Monday, October 1, 2018. Enclosed with this report is the proposed Fall Town Meeting Schedule based on October 1st. We can discuss this further at Monday's meeting.

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5. In order to allow the Board to call for a Special Election on Tuesday, November 6, 2018 to accommodate a vote on the possibility of a partial Ban of Recreational Marijuana in the Town of Groton, I would respectfully request that the Select Board call for a Special Town Meeting to be held on Monday, October 1, 2018 at 7:30 p.m. This meeting will take place during the 2018 Fall Town Meeting and will most likely have only one (1) article. Enclosed with this report is the proposed schedule for this meeting. We can discuss this further at Monday's meeting.
6. You may not be aware of this, but the Town of Dunstable recently ended their relationship with their Town Administrator. They are going through a transitional period and have reached out to me for assistance. Before embarking on hiring a new Administrator, they would like me to evaluate their operations over the next couple of months and advise them on how best to proceed, including assistance with recruitment, etc. They believe this work would require 10-15 hours per week. As you know, my contract with the Town states that:

“OTHER EMPLOYEMENT: In accordance with the Town of Groton’s Charter, Article 4, Section 4-1(b), the Town Manager’s position is a full-time position, and he is not to hold any other public office, elective or appointive. Other employment must be approved, in advance and in writing, by the Board. If the Employee accepts employment without prior written approval, this Agreement may be terminated immediately by the Town, with no severance due to the Employee.”

Therefore, in order to help Dunstable, I would need the express written consent of the Groton Select Board. I could do this as part of my current duties and have Dunstable reimburse Groton for my time, or I can do it in addition to my current duties and seek additional compensation from the Town of Dunstable. I would ask the Board to consider whether or not you would allow me to perform this work. We can discuss this in more detail at Monday’s meeting.

7. I have set aside time on the Agenda for the Board to make any remaining appointments and to consider ratifying any remaining appointments of the Town Manager. I will provide the Board with a list of any proposed appointments under separate cover prior to the meeting.

MWH/rjb

enclosures