



TOWN OF GROTON

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Select Board

Barry A. Pease, *Chairman*
Alison S. Manugian, *Vice-Chairman*
John R. Giger, *Clerk*
Joshua A. Degen, *Member*
Rebecca H. Pine, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *June 18, 2018*

1. Please note that the Select Board Meeting will commence at 6:00 p.m. this week so that the Board can review and finalize the interview questions for the Town Counsel Interviews scheduled for Monday, July 16, 2018. Enclosed with this report are the questions used by the Board the last time you interviewed candidates for Town Counsel. In addition to the Town Manager's Report and a review of On-Going Issues, scheduled on Monday's Agenda are four items. First, I have scheduled time on the Agenda for the Board to discuss and decide on whether or not to make an offer of employment for the position of Police Chief from the three (3) candidates submitted for consideration. The three (3) candidates are James Cullen, Jason Lavoie and Michael Luth. Second, I have set aside time on the Agenda for the Select Board to interview candidates to serve on the Fire Department Task Force Study Committee. We have received interest from the following individuals:

Peter Myette
Brooks Lyman
John Reilly
John Kane
Ryan Monat

An Hee Foley
Jenifer Evans
Michelle Collette
Andrew Saball
Jack Petropoulos

We have invited the Candidates to the meeting, but not everyone was available under such short notice. We can determine how to proceed at Monday's meeting. Third, I have scheduled an Executive Session for the Board to develop negotiating guidelines for the selected Police Chief candidate. Finally, I have scheduled an Executive Session at the end of the meeting to provide me with the opportunity to update the Board on the status of Collective Bargaining with the various Unions. In addition, I will be asking the Board to consider ratifying the Tentative Agreement we have entered into with the Town Supervisors Union. Should the Board choose to ratify, I have scheduled time on the Agenda for the Board to reenter Public Session at the end of the Executive Session to formally vote to ratify. We can discuss all of this in more detail at Monday's meeting.

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2. Town Treasurer Michael Hartnett will be in attendance at Monday's meeting requesting that the Board sign Short Term Bond Anticipation Notes for various Capital Projects. Bids will be opened on Thursday, June 14th and Mike will announce the results and request that the Board approve the issuance of the BAN's at Monday's meeting. Specifically, we are borrowing money for the Senior Center Construction and Capital Equipment approved at Town Meeting, and renewing the BAN's for the Lost Lake Water Protection Project, Radio Project, Ladder Truck and a Water Department Well improvement project.
3. I have requested that our IT Director Mike Chiasson attend Monday's meeting to review the recommendations for the IT Department as contained in the Matrix Operational Audit. Enclosed with this report are the recommendations and the responses from the IT Director and Town Manager. We can discuss this in more detail at Monday's meeting.
4. **REPEATED FROM LAST WEEK'S REPORT:** Enclosed with this report are the 2017 Liaison Assignments. The Board needs to determine these Assignments for 2018. Select Board Member Giger has informed me that his first choices for Liaison Assignments would be (in no particular order): Police, Fire/EMS, Building Commissioner, Conservation Commission, Highway, or Sewer. He is also willing to serve as the alternate of up to 3 of all organizations. We can discuss this in more detail at Monday's meeting.
5. Enclosed with this report is the revised Town Manager Review Policy as drafted by Town Counsel to address the recent Supreme Judicial Court Decision concerning reviews of municipal officials by a Public Body. I would respectfully request that the Board consider adopting this revised policy at Monday's meeting.
6. One of the Board's Annual Goals this year is to align Department Head Goals with the Board's Goals. Select Board Member Manugian has incorporated all of the Department Heads goals into the Select Board's to show how they interrelate. We can review this document in more detail at Monday's meeting.
7. At last week's meeting, the Board reviewed the issue of when to call for the Fall Town Meeting. We discussed either the dates of October 1st, 15th or 22nd. As requested by the Board, I reached out to Stasia Twomey of the PAC and Town Moderator Jason Kauppi to determine their availability. All three dates work for all involved. The Board can decide what date to use and we can officially call for the meeting either next Monday, June 25th or Monday July 9th.
8. As directed by the Board at last week's meeting, I have reached out to Town Counsel and requested that he draft a Zoning Amendment to reflect the Board's position on a partial ban of Recreational Marijuana. Specifically, I requested that he draft a Zoning Amendment that would amend the Article approved at the 2018 Spring Town Meeting, by disallowing 5 of the eight categories. I asked for an article that would allow (by Planning Board Special Permit) only Cultivation, Research Facilities and Testing Facilities in both GB and I Districts and ban all others in all districts. In addition, I requested that the total facilities be increased from 1 to 3. As soon as I receive the draft Article, I will forward it to the Board. In addition, I am researching whether or not we will still need an Election for a partial ban. I am concerned that regardless of a partial ban, or all out ban, we still need to follow the two-step process. I will update the Board at Monday's meeting.

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9. This week, we will be requesting that the Board make their annual appointments, along with ratifying any remaining appointments made by the Town Manager. As was the case last week, I will read the names into the record so the public is aware of who is being appointed to what position. The Board can then make the actual appointments. The list of appointments is attached to this report for your review. To avoid what happened at last week's meeting, please contact me prior the meeting of any individual you have a concern so that we can avoid any embarrassment at the meeting.

MWH/rjb

enclosures