



TOWN OF GROTON

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Select Board

Joshua A. Degen, *Chairman*
Barry A. Pease, *Vice-Chairman*
Alison S. Manugian, *Clerk*
Rebecca H. Pine, *Member*
John R. Giger, *Member*

Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *June 4, 2018*

1. In addition to the Town Manager's Report and a review of On-Going Issues, this is the first meeting of the Board after the Annual Election. It has been the tradition of the Board to reorganize at this meeting and select a new Chair, Vice Chair and Clerk for the ensuing year. This usually takes place after announcements and public comments.
2. As you are aware, Donald Palma not only served as our Police Chief, but also as our Emergency Management Director. In light of his retirement and the fact that we are in the process of selecting a new Police Chief, I have decided to appoint Fire Chief Steele McCurdy as Acting Emergency Management Director. Once the new Police Chief is in place, the three of us can get together and determine who will serve as permanent Director. To that end, I would respectfully request that the Board consider ratifying this appointment at Monday's meeting.
3. I have requested that Land Use Director/Town Planner Takashi Tada attend Monday's meeting to review the recommendations for the Land Use Departments as contained in the Matrix Operational Audit. Enclosed with this report are the recommendations and the responses from the Land Use Director and Town Manager. We can discuss this in more detail at Monday's meeting.
4. Enclosed with this report is a letter from Michael Cote of 16 West Main Street explaining a land ownership he is having with the MBTA. Essentially, there was an error on the map used when he purchased his property. Apparently, a portion of his home is actually on land owned by the MBTA. He would like to resolve this issue and the MBTA is willing to sell him the land (approximately 13,000 square feet) that would resolve the issue. However, in order for the MBTA to sell the land to Mr. Cote, the Select Board has to approve the sale. Mr. Cote is seeking a letter from the Board approving the sale. I would respectfully request that the Board approve this sale at Monday's meeting.
5. Now that the Annual Election is over, the Board needs to review the results of the eight non-binding ballot questions relative to Recreational Marijuana and determine what action, if any, to take based on the outcome of the Election. The following is a breakdown of the results:

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5. Continued:

Question 2: Should marijuana cultivation be allowed in the Town of Groton?

Yes: 794 No: 801

Question 3: Should craft marijuana cooperatives be allowed to operate in the Town of Groton?

Yes: 719 No: 866

Question 4: Should the manufacture of marijuana products be allowed in the Town of Groton?

Yes: 713 No: 869

Question 5: Should the retail sale of marijuana be allowed in the Town of Groton?

Yes: 683 No: 899

Question 6: Should marijuana research facilities be allowed in the Town of Groton?

Yes: 804 No: 770

Question 7: Should independent testing laboratories for marijuana be allowed in the Town of Groton?

Yes: 800 No: 778

Question 8: Should marijuana transporters be allowed to store or warehouse marijuana products in the Town of Groton?

Yes: 645 No: 927

Question 9: Should marijuana microbusinesses be allowed in the Town of Groton?

Yes: 687 No: 890

Based on these results, I would recommend the Board schedule a meeting with the Planning Board to determine next steps. I believe the Board needs to work cooperatively with the Planning Board. We can discuss this in more detail at Monday's meeting.

6. As discussed at your last meeting, the Fire Chief and I have drafted a Charge for the Fire Department Task Force Study Committee. It is attached to this report for your review and consideration. We both believe this Charge and Committee make-up will allow for a thorough review of the Department's staffing and future needs. I would respectfully request that the Board consider adopting this Charge and allowing me to advertise for the citizen positions on the Committee.
7. As you know, Town Meeting approved the Duck Pond Restoration Project. Part of this project requires the installation of an air compressor and related equipment on property that abuts the Pond. The land in question is located at 228 Whiley Road and is owned by Remiginsz Kaleta. In order to install the compressor on this property, the Town needs to enter into a license agreement with the land owner. Town Counsel has drafted the Agreement and I have attached a copy to this report for your review and approval. I would respectfully request that the Board approve this License Agreement at Monday's meeting.
8. On Wednesday, May 30th, I met with the Building Commissioner and the Architect and Engineer providing the review of the Prescott School to assist the Building Commissioner in determining if a Change of Use can be made without significant improvements to the Building. I would like to provide the Board with an update of this meeting and next steps at Monday's meeting. I look forward to discussing this in more detail with the Board.
9. We have received four (4) proposals for Town Counsel services. The four firms are as follows:
 1. KP Law
 2. Mead, Talerman & Costa
 3. Brooks and Derensis
 4. Sugarman Rogers

Enclosed with this report is a summary matrix that I developed to assist the Board in your review of the proposals. The Board needs to determine next steps, including who to interview and when. I look forward to discussing this in more detail with the Board at Monday's meeting.

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10. I would propose the following meeting schedule for the Board that will take you through Labor Day:

Monday, June 4, 2018	Regularly Scheduled Meeting
Monday, June 11, 2018	Regularly Scheduled Meeting
Monday, June 18, 2018	Regularly Scheduled Meeting
Monday, June 25, 2018	Regularly Scheduled Meeting
Monday July 2, 2018	No Meeting
Monday July 9, 2018	Regularly Scheduled Meeting
Monday, July 16, 2018	No Meeting
Monday, July 23, 2018	Regularly Scheduled Meeting
Monday, July 30, 2018	No Meeting
Monday, August 6, 2018	Regularly Scheduled Meeting
Monday, August 13, 2018	No Meeting
Monday, August 20, 2018	Regularly Scheduled Meeting
Monday, August 27, 2018	No Meeting
Monday, September 3, 2018	No Meeting (Labor Day)
Tuesday, September 4, 2018	Regularly Scheduled Meeting

Obviously, this schedule can be amended based on need. I would respectfully request that the Board approve this schedule at Monday's meeting.

11. I would respectfully request that the Board consider approving a One Day Beer and Wine License for First Parish Church for a Garden Party to be Held at the Herb Lyceum on June 24, 2018 from 4:00 p.m. to 7 p.m.
12. I would respectfully request that the Board consider approving a One Day Beer and Wine License for the Groton Conservation Trust for their Sunflower and Sunsets event to be Held at the General Field on June 7, 2018 from 7:00 p.m. to 8:30 p.m.

MWH/rjb

enclosures