



## TOWN OF GROTON

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## Board of Selectmen

Joshua A. Degen, *Chairman*  
Barry A. Pease, *Vice-Chairman*  
Alison S. Manugian, *Clerk*  
John G. Petropoulos, *Member*  
Rebecca H. Pine, *Member*

**Town Manager**  
Mark W. Haddad

**To:** *Board of Selectmen*

**From:** *Mark W. Haddad – Town Manager*

**Subject:** *Weekly Report*

**Date:** *December 18, 2017*

1. Scheduled on Monday's Agenda are three items. First, the Selectmen will be conducting a public hearing to consider issuing two liquor licenses for the Groton Inn and Forge and Vine Restaurant submitted by 128 Main Street, LLC. Second, the Audit Review Committee will be in to present the findings of the Operational Audit conducted by Matrix Consulting Group. A copy of their forwarding statement is enclosed in the packet for the meeting. I will be emailing you the final Audit Report under separate cover. Please let me know if you need me to print out a copy of the report for you. Finally, the Lost Lake Watershed Advisory Committee will be in to provide the Board with their annual report. Dawn will be forwarding you the pertinent information under separate cover from the Committee.
2. Enclosed with this report is the final list of annual licenses for the Board to consider renewing at Monday's meeting. We can discuss this further at Monday's meeting.
3. As you are aware, the Board has received an Open Meeting Law Violation complaint concerning an Executive Session held on October 10, 2017. Enclosed with this report is a copy of the Complaint, along with the Attorney General's Instruction on responding to the Complaint and Town Counsel's opinion on the Complaint. Basically, the Board must meet to respond to the complaint in writing and must send both the Complainant and Attorney General a response. This response can be delegated to me or Town Counsel, but the Board must first meet in public to review the Complaint. We can discuss this further at Monday's meeting.
4. In addition, I have received an Open Meeting Law Violation complaint alleging I violated the Open Meeting Law by forwarding an email to the Selectmen from a fellow Board member. I have raised the issue with Town Counsel as to how can I violate the Open Meeting Law since I am not a Public Body. Enclosed with this report is a copy of the Complaint, along with Town Counsel's proposed response to the Complaint. Basically, I need to respond within 14 days of the Complaint. Prior to responding, I would like to review the matter with the Board. We can discuss this further at Monday's meeting.

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5. At last week's meeting, Selectman Pease requested that I provide the Board with an update as to the Negotiations with the Friends of Prescott to lease the Prescott School. Currently, the negotiations are on hold. An issue that has arisen relative to the reuse of Prescott that has impacted our negotiations the Lease. As you are aware, the Friends have been marketing and seeking tenants for the building as part of the development of their business plan. The response has been encouraging and has caused exploration on costs and permits for the specific possibilities. As a result of these efforts it has been called to our attention that the proposed mix of use will trigger building code compliance issues that may be unaffordable for the Friends over the next several years. This will require a change to their near-term business plan and may affect the way a lease is constructed. The Friends have consulted with Attorney Robert Collins and he will be meeting with the Building Commissioner to determine the parameters of the permissible uses for the Structure. This meeting is scheduled to take place on Tuesday of this week. I will update the Board with the outcome of the meeting.
  
6. Enclosed with this report is the final draft of the proposed 2018 Annual Goals and Objectives of the Board. The Board needs to review this draft and determine the final list of goals. We can discuss this further at Monday's meeting.

MWH/rjb  
Enclosure