



TOWN OF GROTON

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Board of Selectmen

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Joshua A. Degen, *Vice-Chairman*
Barry A. Pease, *Clerk*
Peter S. Cunningham, *Member*
Anna Eliot, *Member*

Town Manager
Mark W. Haddad

To: *Board of Selectmen*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *January 9, 2017*

1. Scheduled on Monday's Agenda is one item. At the request of the Chairman, we have set aside time on the Agenda for the Board to discuss taking a position on the siting and construction of a new Senior Center. I have invited both the Council on Aging and COA Director to the meeting.
2. The Police Chief has requested that I appoint Tina White as a Relief Dispatcher in our Communications Department. I have made this appointment and pursuant to Section 4-2(c) of the Groton Charter, I would respectfully request that the Board consider ratifying this appointment at Monday's meeting.
3. As discussed at last week's meeting, I have set aside time on the Agenda for the Board to consider endorsing a letter to the Massachusetts Legislature that would, among other things, prevent unnecessary pipelines. As requested by the Board, I have invited the Light Commission to the meeting, along with proponents of the letter. We can discuss this in more detail at Monday's meeting.
4. It is that time of the year for the Board to Call for and Open the Warrant for the 2017 Spring Town Meeting. Enclosed with this report is the proposed timeline for the meeting. I would respectfully request that the Board take this action at Monday's meeting.
5. Pursuant to the Board's policy, I have met with the Chairman and Vice Chairman of the Board of Selectmen to develop the Town Manager's Annual Goals and Objectives. Attached to this report are the goals that the three of us developed. I would ask the Board to consider approving these goals at Monday's meeting. We can discuss this further at the meeting.
6. Based on input from Board members, I have revised the proposed Town Manager's Review Form. I would ask the Board to consider approving this form at Monday's meeting.

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7. Enclosed with this report are the revised financial policies based on last week's discussion. I made one change to the policies based on input received from the Board. Specifically, under the OPEB Policy, I have amended the sentence to read as follows:

"The Town will appropriate at least \$200,000 to the OPEB Trust each Fiscal Year from the Annual Operating Budget appropriation for Health Insurance to cover that year's retiree health insurance obligation. Beginning in Fiscal Year 2018, the Town shall add, as funding allows, at least an additional \$200,000 from the Excess and Deficiency Fund each fiscal year and will increase that appropriation as finances allow until it reaches its ARC."

I would respectfully request that the Board approve the Financial Policies at Monday's meeting.

8. As has been my practice, I am setting aside time on the Agenda for an update on the Fiscal Year 2018 Budget. I will update the Board with any new developments. In addition, at last week's meeting, Selectman Pease asked for benefit costs to be included in the various governmental categories. Enclosed with this report is the breakdown as requested. I look forward to discussing this with the Board at Monday's meeting.

MWH/rjb

Enclosures