



TOWN OF GROTON

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Board of Selectmen

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Joshua A. Degen, *Vice-Chairman*
Barry A. Pease, *Clerk*
Peter S. Cunningham, *Member*
Anna Eliot, *Member*

Town Manager
Mark W. Haddad

To: *Board of Selectmen*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *December 12, 2016*

1. Scheduled on Monday's Agenda are two items. First, the Board will be conducting a public hearing on a request for a new license for four 1000 gallon underground fuel storage tanks located at 1003 Boston Road. Second, the Board will be meeting in joint session with the Board of Assessors to conduct the annual Tax Classification hearing to set the Fiscal Year 2017 Tax Rate. Contained in the packet is the pertinent information to help the Board determine if the Town will have a single rate or a split rate.
2. For you information, I have enclosed with this report a letter from the Groton School presenting the Town with this year's Payment In-Lieu of Tax payment. They have increased the payment to \$110,000 from \$102,500 last year.
3. We have been notified by the School Committee that the search firm hired to coordinate the Superintendent Search offers personal interviews as one of the methods to gather information to establish an applicant profile that will be utilized in the Superintendent Search process. Marlana Gilbert, the School Committee Liaison with the Consultant (NESDEC) was charged with the task of forming a list of individuals that the SC would like to invite to participate. Individuals scheduled to be interviewed from Groton include the Board of Selectmen Chairman, the Finance Committee Chairman, the Chief of Police, the Fire Chief and the Town Manager. That said, both the Chairmen of the Finance Committee and Selectmen were asked to discuss this with their full Boards and determine if the entire Board wanted to participate in this interview. We can discuss this further at Monday's meeting.
4. At the request of Cable Director Bob Colman, I have appointed Noah Paul as the Cable Production Assistant. Pursuant to Section 4-2(c) of the Groton Charter, please consider this as my notification of the appointment to the Board. I would respectfully request that the Board consider approving this appointment at Monday's meeting.
5. Due to recent issues concerning the handling of complaints within our Land Use Departments, I have drafted a policy and procedure that I plan on implementing this week. I have enclosed a copy of the proposed policy with this report for your review and comment. I would like to receive comments from the Board prior to implementation. In addition, I have been working with Selectman Pease on a new Board Policy to address the procedure on conducting investigations. Attached with this report is a copy of that policy as well. I look forward to discussing both of these issues with the Board in more detail at Monday's meeting.

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6. The Board has received a request for a One Day Beer and Wine Liquor License from Salt and Light Café for a Private Event to be held on December 15, 2016 from 4:30 p.m. to 7:30 p.m. I would respectfully request that the Board consider approving this request at Monday's meeting.
7. As directed by the Board, I have completed my review of the recent Fiscal Year 2017 Property Assessment Revaluation and updated the original draft report of my findings for the Board's review and comment. I have included comments from Assessor Boles and the feedback received from Assessor Evans on the original draft report. I have provided a copy of this report to the Board of Assessors for their review and comments as well. As you know, the Tax Classification Hearing is scheduled for this evening and we will set aside time on the Agenda for the Board to discuss my findings with the Board of Assessors.
8. As you are aware, I have been setting aside time during the Town Manager's Report at each meeting to update the Board on the FY 2018 Proposed Operating Budget. I will have an update for the Board at Monday's meeting.

MWH/rjb
enclosures