



TOWN OF GROTON

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Board of Selectmen

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Barry A. Pease, *Clerk*
Peter S. Cunningham, *Member*
Anna Elliot, *Member*

Town Manager
Mark W. Haddad

To: *Board of Selectmen*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *December 5, 2016*

1. Scheduled on Monday's Agenda are two items. First, the Council on Aging will be in attendance to provide the Board with their Annual Report. Second, I have set aside time on the Agenda for the Board to discuss the Four Corners Sewer Project and how the project will be implemented. Representatives from the Four Corners Neighborhood Association will be in attendance at the meeting for this discussion.
2. The Trails Committee has recommended that I appoint Dan Patenaude to the Committee. I have in fact made this appointment and would respectfully request that the Board consider ratifying this appointment at Monday's meeting.
3. The Employment Agreement between the Town of Groton and Fire Chief A. Steele McCurdy is due to expire on June 30, 2017. According to Section 1 (B) of the Agreement, the Selectmen may renew the Agreement for three (3) year periods subject to the following:

The Town, by the Board shall vote on or before January 1, 2017 at a Regular Meeting whether or not it intends to renew this Agreement for an additional three-year period and shall give the Employee written notice of its decision on or before January 1st. If such notice is not given, the Agreement shall be automatically renewed for a one (1) year period (July 1, 2017-June 30, 2018). If the Town gives written notice that it does not wish to renew this Agreement, the Agreement shall terminate on June 30, 2017.

Based on this, I would ask the Board to consider notifying the Chief of your intentions. We can discuss this in more detail at Monday's meeting.

4. One of the Goals adopted by the Board of Selectmen is to delegate one member of the Board and request same from Finance Committee to work with the Town's Finance Team to review the Town's Financial Policies and bring back any recommendations to the Board of Selectmen and Finance Committee for approval. This needs to be accomplished by December 31, 2016. I have enclosed a copy of the current policies with this report for your review. I would request that the Board designate one member at Monday's meeting so that we may start the process.

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5. As directed by the Board at your last meeting, I have completed my review of the recent Fiscal Year 2017 Property Assessment Revaluation and drafted a report of my findings for the Board's review and comment. As voted by the Board, I have provided a copy of this report to the Board of Assessors for their review and comments as well. As you know, the Tax Classification Hearing is scheduled for next week and we will set aside time on the Agenda for the Board to discuss my findings with the Board of Assessors. Please note that the Department of Revenue has approved our LA-3 (Sales Report) and authorized public disclosure of the new values, clearing the way for the Board of Selectmen to conduct the Tax Classification Hearing and set the FY 2017 Tax Rate.
6. As you are aware, I have been setting aside time during the Town Manager's Report at each meeting to update the Board on the FY 2018 Proposed Operating Budget. Now that we have completed our initial review of the Department Requested Budgets, I will have an update for the Board at Monday's meeting.

MWH/rjb

enclosures