



## TOWN OF GROTON

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## Board of Selectmen

John G. Petropoulos, *Chairman*  
Anna Eliot, *Vice-Chairman*  
Stuart M. Schulman, *Clerk*  
Peter S. Cunningham, *Member*  
Joshua A. Degen, *Member*

**Town Manager**  
Mark W. Haddad

**To:** *Board of Selectmen*

**From:** *Mark W. Haddad – Town Manager*

**Subject:** *Weekly Report*

**Date:** *December 21, 2015*

1. There are no specific scheduled appointments at Monday's Meeting.
2. Selectman Petropoulos had requested that the Board discuss the soon to be vacant Inter-Departmental Administrative Assistant Position. We have advertised the position, and as of the writing of this report, have received 50 applications. Applications are being accepted through December 23<sup>rd</sup>. Please note that this position provides primary administrative support to both the Board of Health and Community Preservation Committee, as well as, serving as back-up to the Town Manager's Executive Assistant. I have attached a copy of the job description for this position for your review. I look forward to discussing this position in more detail at Monday's meeting.
3. The Board had asked that I set aside time on the Agenda for the Board to review Liaison Assignments. The last time the Board reviewed these assignments was in 2012. Enclosed with this report are the current assignments for the Board's review.
4. At your last meeting, Town Counsel was present to discuss the issue of the lease arrangement with Ameresco to construct a solar facility that will supply electricity for GELD on the former landfill. The Board had requested some follow-up information. Specifically, the Board asked what the loss of revenue would be for Ameresco should the Town have an issue to resolve on the landfill that was not the fault of Ameresco. As requested, I spoke with Kevin Kelly on the matter. Kevin believes Ameresco would have a monthly loss of \$80,000 in June, July or August if they were taken down 100%. Off peak months would be 45% of those numbers. GELD would prefer any repairs be conducted during the off peak months of November and December. Kevin feels that the likelihood of a total shutdown is very slim. We are in the process of reviewing how the Town would reimburse the Light Department should this occur. We will have something to the Board in the next couple of weeks. The other question the Board had was with regard to insurance coverage. If the cap is comprised by this process, it would be up to the vendor to have insurance coverage for the project as our insurance carrier does not have a pollution rider on our policy. We do have general liability coverage. We can discuss this further at Monday's meeting.

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5. The Conservation Commission has recommended that the Board appoint Tim Newman of Reedy Meadow Road as the Alternate Representative to the Nashua River Wild & Scenic Study Committee. Enclosed with this report is Mr. Newman's letter of interest. I would ask the Board to consider making this appointment at Monday's meeting.
6. I have no specific budget update as of the writing of this report. I will update the Board if anything changes at Monday's meeting.
7. Enclosed with this report is a list of the final license renewals for 2016. I would ask the Board to consider approving them at Monday's meeting. At your last meeting, the Board expressed a concern with the Town holding the liquor license for the Country Club. The Board asked that I review this matter with Town Counsel and find out if there are any liability concerns for the Town to consider. I spoke with David Doneski about this and he does not feel there are any prohibitions to this arrangement. However, he believes it would be in the best interest of the Town to put a time limit on how long we allow this to continue. He is in the process of drafting an agreement for the Town to enter in to with the lessee to put this limit in place. At this time, I would respectfully request that the Board approve the licenses as presented and allow me and Town Counsel to finalize this agreement. We can discuss this further at Monday's meeting.

MWH/rjb

Enclosures