



LONGEVITY POLICY

13-04

I. PURPOSE AND SCOPE

The purpose of this policy is to provide the procedure and rules for longevity payments for employees covered under the Town's Personnel Bylaw.

II. POLICY

A. Each benefit-eligible employee of the Town, subject to length of service requirements listed below, shall receive a longevity payment annually.

(1) Longevity pay shall be paid in the pay period following the employee's anniversary date. Longevity pay shall be prorated to coincide with the number of standard hours worked each week. Employees who terminate employment prior to the anniversary date of hire will not receive longevity pay.

(2) Length of service requirements.

<u>Length of Service</u>	<u>Amount</u>
Beginning the 11th- 15th	\$500.00
Beginning the 16 th - 20 th	\$750.00
Beginning the 21 st - 24 th	\$1200.00
Beginning the 25 th plus	\$1500.00

ADOPTED BY THE GROTON BOARD OF SELECTMEN: