

**SELECT BOARD MEETING MINUTES
VIRTUAL MEETING
MONDAY, JUNE 17, 2024
APPROVED**

SB Members Virtually Present: Alison Manugian, Chair; Becky Pine, Vice Chair; Peter Cunningham, Clerk; Matt Pisani;

SB Members Absent: John Reilly;

Also Virtually Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Hannah Moller, Treasurer/Tax Collector.

Ms. Manugian called the meeting to order at 11:00 AM.

ANNOUNCEMENTS

Ms. Pine announced a free concert on Juneteenth at the Groton Hill Music Center and thanked them for the opportunity.

Approve BANs for Florence Roche Elementary School Project Debt

Treasurer/Tax Collector Ms. Moller said they had received four bids for the Town's current offering and explained this is a one-time BAN and will be reviewed again next year. She explained that a dump truck and an ambulance are included in this borrowing, with a 4.5% interest rate and a high premium. Ms. Moller said she believes that receiving only four bids reflects the market. Mr. Cunningham questioned the meaning of "reoffer." Ms. Moller explained a reoffer would occur if there had been an equal bid, and there would have been a reoffer at a lower rate. Ms. Manugian asked if this was a one-year borrowing, and Ms. Moller confirmed that it was and mentioned it would be renewed in June of 2025, receiving a new rate next year. Mr. Haddad said there is a rollover BAN from last year, and you can do this twice before having a principal paydown. With a BAN next year, there would be one year of a principal paydown. Mr. Haddad said they successfully took advantage of reasonable interest rates and will consider permanent financing last year. Mr. Haddad was very pleased with the rate offered with this BAN. Ms. Manugian noted other items were added to Florence Roche's debt. Ms. Moller clarified that the ambulance was the only new item; the rest was a renewal. The vote of the Select Board is to approve the sale of \$28,560,473 on June 21, 2024.

Ms. Pine motioned to vote to approve the bonds as indicated in the document presented to the Board. Mr. Cunningham seconded the motion. Roll Call: Manugian- aye; Pine-aye; Cunningham- aye; Pisani-aye.

Finalize Questions for Fire Chief interviews.

Mr. Haddad provided the Board with the proposed Fire Chief interview questions. He received feedback from the Board and developed the final questions for the Monday, June 24th, interviews with the Select Board. He updated the Board on the remaining process, including an interview with a panel made up of area Fire Chiefs. He stated that on Monday, the Board will interview the two candidates, and the Assessment Center will take place on Tuesday, June 25th from 8:00 AM to 12:00 PM. Mr. Cunningham asked if the Chief had a residency requirement to live within a proximate distance. Mr. Haddad explained that there is no such requirement, only civil service departments have this requirement. He said the Select Board can negotiate that within the contract. Mr. Cunningham stressed the importance of this question. Mr. Haddad suggested that one Board member ask

the questions during the interview, and the other Board members may ask additional questions. Ms. Manugian proposed providing a copy of the questions to the candidates.

Approval and Release of the Following Executive Session Minutes:

Ms. Pine made a motion to release the minutes of the Executive Session meetings from April 5th and 12th, 2021. Mr. Pisani seconded the motion. Roll call: Manugian- aye; Pine-aye; Cunningham- aye; Pisani-aye.

Ms. Pine made a motion to approve and release the Executive Session minutes of April 4, 2022, April 25, 2022, November 14, 2022, January 3, 2023, February 27, 2023, March 8, 2023, and June 10, 2023. Mr. Pisani seconded the motion. Roll call: Manugian- aye; Pine-aye; Cunningham- aye; Pisani-aye.

The meeting was adjourned at 11:24 a.m. Respectively submitted by Kara Cruikshank, Executive Assistant to the Town Manager.