

**SELECT BOARD MEETING MINUTES
MONDAY, JUNE 5, 2023
APPROVED**

SB Members Present: John Reilly, Chair; Rebecca H. Pine, Vice Chair; Matthew F. Pisani, Clerk; Peter Cunningham

SB Members Absent: Alison S. Manugian

Also Present: Mark Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Nik Gualco, Conservation Commission Administrator; Allie Hamilton, Conservation Commission Member; Anne Gagnon, Department of Fish and Game Land Agent

Mr. Reilly called the meeting to order at 7:00 PM and reviewed the agenda.

ANNOUNCEMENTS

Mr. Haddad said the Select Board's Office would be closed on Wednesday, June 7, 2023. He and Executive Assistant Kara Cruikshank will attend the Mass Buys Conference in Boston, MA.

Mr. Pisani announced that the Groton Riverfest would be held on Sunday, June 11th, from 11:00 a.m. to 4:00 p.m. The Deluxe Corp, at 500 Main Street, will provide parking for the event.

Treasurer/Collector Hannah Moller mailed West Groton residents a notice advising that their quarterly water district taxes will now be included as a separate line item on their real estate tax bills. This notice included a sample bill of their tax bills beginning July 1, 2023. This change has been made to simplify the billing process and make it more convenient for residents to keep track of their water district taxes. Including the water district taxes on the real estate tax bill will not change the amount owed. It means residents will receive one bill that includes both real estate and water district taxes instead of separate bills.

PUBLIC COMMENTS

None

TOWN MANAGERS REPORT

1. Consider Ratifying the Annual Appointments of the Town Manager

Mr. Haddad said it was the time of year to make annual appointments. He provided the Board with a list of the proposed appointments. (See attached memo)

*Ms. Pine moved to ratify the Town Manager's appointments listed on pages 1 through 5 of the memo.
Mr. Pisani seconded the motion. The motion carried unanimously.*

Mr. Haddad asked the Select Board to ratify the Committee appointments of the Cable Advisory Committee, Historic Districts Commission, and Insurance Advisory Committee. Mr. Haddad requested the local paper to announce the vacancy on the Historic Districts Commission. For those interested in joining the Commission, please contact the Town Manager's Office.

Ms. Pine moved to ratify the Committee appointments of the Cable Advisory Committee, Historic Districts Commission, and Insurance Advisory Committee. Mr. Cunningham seconded the motion. The motion carried unanimously.

Ms. Pine wanted to clarify the difference between the Historical Commission and the Historic Districts Commission. The Historic Districts Commission enforces regulations in the historic districts, while the Historical Commission oversees rules for the whole town. Both Commissions have one vacancy at this time.

Ms. Pine moved to accept the nominations of the Town Manager and appoint the individuals listed on pages 6 through 8. Mr. Pisani seconded the motion. The motion carried unanimously.

Mr. Haddad explained there were three additional appointments, Matthew Bellis, Paula Torre-Nieto, and Charlotte Ming, to be effective immediately.

Mr. Cunningham moved to ratify the Town Manager's appointments of Matthew Bellis for the Country Club Grounds Staff and Paula Torre-Nieto and Charlotte Ming as Country Club Lifeguards. Ms. Pine seconded the motion. The motion carried unanimously.

2. Update on Select Board Meeting Schedule Through Labor Day

Monday, June 12, 2023	-Consider Annual Appointments of the Select Board -Annual Reorganization of the Select Board
Monday, June 19, 2023	No Meeting (Juneteenth Holiday)
Monday, June 26, 2023	Regularly Scheduled Meeting Discuss Fall Town Meeting
Monday, July 3, 2023	No Meeting (July 4th Holiday)
Monday, July 10, 2023	-Meet in Joint Session with the Finance Committee to Approved FY 2023 Line-Item Transfers -Set the Date and Open the Warrant for the 2023 Fall Town Meeting
Monday, July 17, 2023	Regularly Scheduled Meeting
Monday, July 24, 2023	No Meeting
Monday, July 31, 2023	Regularly Scheduled Meeting
Monday, August 7, 2023	No Meeting
Monday, August 14, 2023	Regularly Scheduled Meeting
Monday, August 21, 2023	No Meeting
Monday, August 28, 2023	Regularly Scheduled Meeting
Monday, September 4, 2023	No Meeting (Labor Day Holiday)
Monday, September 11, 2023,	Regularly Scheduled Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Consider Approving the Proposed Option to Buy Conservation Restriction on the Brownloaf Property from the Massachusetts Department of Fisheries and Wildlife

During the May 22, 2023 meeting, Mr. Haddad discussed the possibility of selling the Brownloaf Conservation Restriction to the Massachusetts Department of Fisheries and Wildlife. However, there were some questions regarding the restrictions outlined in the agreement. Mr. Haddad clarified a few items, including the fact that the restriction does not apply to the main path through the Brownloaf Property under the powerlines. The Massachusetts Department of Fisheries and Wildlife would not have control of that area. Town Counsel did confirm this as well. Mr. Haddad said the question to the Board that evening was whether or not they wanted to approve the restriction restricting nonmotorized bicycles and equestrian use on some of the trails through the Brownloaf Property. He mentioned speaking to Town Counsel and the Dept. of Fisheries and Wildlife earlier that day. He explained that within the restriction, there was wording updated to state the Baseline Report (a report that documents the conditions of the parcel) would be completed within a year of accepting the restriction, but only if the Board chooses to proceed with the sale. Mr. Haddad provided various documents related to the matter to the Board, which included a memorandum from Select Board Member Cunningham, a memorandum from Conservation Administrator Nikolis Gualco, and an email and attachments from the Division of Fisheries and Wildlife (including the Conservation Restriction). Conservation Administrator, Nikolas Gualco, was in attendance to answer questions.

At the meeting, approximately thirty members of the public attended, including Ms. Laurie Smigelski, Mr. Paul Fitzgerald, Ms. Anna Eliot, Mr. Matt Miller, Ms. Harris Mcwade, Ms. Meredith Scarlet, Mr. Scott Stathis, and Mr. Paul Funch. They expressed their opposition to the sale.

Mr. Pisani asked Mr. Gualco about their options if the Board voted against this sale. Mr. Gualco said he had not considered that and was not sure of the options. Mr. Haddad inquired how the decision would affect the Casella LAND reimbursement that the Conservation Commission has been working on. Mr. Gualco indicated that the decision could impact this reimbursement, depending on the outcome of the negotiations. He also clarified that this parcel of land was not among the outstanding ones requiring a Conservation Restriction, so there may not be any effect on it. Ms. Pine said that the property remains available for development without a Conservation Restriction on this property. She said that much more of it could be taken out of the Trail system for development in the future. She hoped for a solution that could be done without impacting bicycle and horse usage. Ms. Pine believed it would be wise to vote to approve the CR. Mr. Cunningham agreed that the parcel should have a CR; he said the question is which entity should hold the CR.

A resident stated that neither Route 119 nor Route 40 are safe for horses. Mr. Pisani said after the last meeting that he'd had an opportunity to speak to many people about how horses utilize this trail. He said accepting the conditions of this CR would put many people and horses on the road. He said you can't put a dollar value on a life; he can't justify risking people's lives.

Ms. Pine moved that the Board enter an Option to Buy Agreement with the Department of Fish and Game to grant a conservation restriction over the Brown Loaf property for the sum of \$103,000, and authorize the Town Conservation Administrator and Town Manager to sign any documents necessary to carry out the sale or taking of the conservation restriction contemplated in the Option to Buy Agreement. Furthermore, to empower the Conservation Commission and the Trails Committee to work with the Department of Fisheries and Wildlife on a trail management plan and a Baseline Report such that an application can be made in the future to reevaluate the uses of the trails. Mr. Cunningham seconded the motion.

Mr. Haddad wanted to clarify, Fisheries and Wildlife would still have to agree to allow equestrian and non-motorized bikes on the trails and did not want anyone leaving the room thinking it was a done deal if the Board approved the motion.

The motion was defeated by a majority vote, 3 Against, 1 in Favor- Pine.

OTHER BUSINESS

- 1. Consider Approving a One Day Wine and Malt Beverage License for the Friends of Prescott for an Appreciation Garden Day at the Prescott School on Saturday, June 10, 2023 from 5:00 p.m. to 7:00 p.m.**

Mr. Cunningham made a motion to approve the One Day Wine and Malt Beverage License for the Friends of Prescott on Saturday, June 10, 2023 from 5:00 p.m. to 7:00 p.m. Ms. Pine seconded the motion. The motion carried unanimously.

- 2. Consider Authorizing the Town Manager and One Member of the Select Board to Sign the Bill and Payroll Warrants Over the Next 30 Days, through July 5th.**

Mr. Pisani made a motion to authorize the Chair and Town Manager to sign the expense and payroll warrants over the next 30 days. Mr. Cunningham seconded the motion. The vote was carried unanimously.

ON-GOING ISSUES

- A. PFAS Issue-** Mr. Haddad said a meeting with regulatory Boards regarding PFAS would be held on Friday, June 9th.

Approval of Minutes from May 22, 2023

Mr. Cunningham made a motion to approve the minutes of the regularly scheduled meeting from May 22, 2023, as amended. Mr. Reilly seconded the motion. The motion was carried unanimously.

The meeting was adjourned at 8:35 p.m.

Respectively submitted by Kara Cruikshank, Executive Assistant to the Town Manager.



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
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Fax: (978) 448-1115

SELECT BOARD

John F. Reilly, *Chair*
Rebecca H. Pine, *Vice Chair*
Matthew F. Pisani, *Clerk*
Alison S. Manugian, *Member*
Peter S. Cunningham, *Member*

Town Manager
Mark W. Haddad

MEMORANDUM

TO: Mark Haddad, Town Manager
FROM: Kara Cruikshank, Executive Assistant to the Town Manager
DATE: June 5, 2023
RE: Town Manager 2023 Annual Appointments

I. OFFICIALS APPOINTED BY THE TOWN MANAGER

ADA COORDINATOR

Michelle Collette 2024

ANIMAL CONTROL OFFICER

R. Thomas Delaney, Jr. 2024

John Greenhalgh 2024

ANIMAL INSPECTOR

Jess MacGregor 2024

BUILDING COMMISSIONER

Robert Garside 2024

BUILDING INSPECTOR

Daniel Britko 2024

COMMUNICATIONS OFFICERS

Warren Gibson 2024

Catherine Myers 2024

Samuel Welch 2024

Christopher Cotter 2024

Kayla Savage 2024

Edward J. Bushnoe (Part time) 2024

Michael MacGregor (Relief) 2024

John Weix (Relief) 2024

Ryan McColl 2024

CONSERVATION ADMINISTRATOR

Nikolis Gualco 2024

CONSTABLES

Frederick Correia 2026

COUNCIL ON AGING DIRECTOR

Ashley Shaheen 2024

COUNTRY CLUB GM / HEAD GOLF PROFESSIONAL

Shawn Campbell 2024

DOG OFFICER

R. Thomas Delaney, Jr. 2024

John Greenhalgh 2024

EARTH REMOVAL INSPECTOR

Michelle Collette 2024

ELECTION WORKERS

Judith Anderson 2024

Alicia Black 2024

Michael Bouchard 2024

Jennifer Cacciola 2024

Gail Chalmers 2024

Carole Clark 2024

Michelle Collette 2024

Joan Croteau 2024

Janis Discipio 2024

Michael Discipio 2024

Daniel Emerson 2024

Jeanine Foisy 2024

Pat Fairchild 2024

Lindsey Goranson 2024

Andreas Hartmann 2024

Aneeqa Hashimi 2024

Valerie Heim 2024

Jacquelyn Jackson 2024

Margaret Knight 2024

Michael LaTerz 2024

Stephen Legge 2024

Dennis Levesque 2024

Cindy Martell 2024

Paula Martin 2024

Richard Marton 2024

Kate Mceleny 2024

Sarah Miller 2024

Lynda Moore 2024

Emily Navetta 2024

Lisa O'Neill 2024

Eileen Paxton 2024

Donna Piche 2024

Robert Piche 2024

Nancy Pierce 2024

David Posner 2024

Katrina Posner 2024

Diane Rice 2024

Suzanne Sanders 2024

Harold Sanford 2024

Connie Sartini 2024

William Seldon 2024

Stuart Shuman 2024

David Sontag 2024

John Sopka	2024
Fran Stanley	2024
Alberta Steed	2024
Virginia Steward	2024
Ramona Tolles	2024
Jeffrey Upton	2024
Bronwen Wallens	2024
Charlotte Weigel	2024
Lois Young	2024
Barbara Keast	2024

ELECTRICAL INSPECTOR

Edward Doucette	2024
John Dee III (Alternate)	2024

EXECUTIVE ASSISTANT TO THE TOWN MANAGER

Kara Cruikshank	2024
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FENCE VIEWER

George Moore	2024
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FIELD DRIVER

George Moore	2024
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GRAVES REGISTRATION OFFICER

Deborah Beal Normandin	2024
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HARBOR MASTER

Michael F. Luth	2024
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HAZ-MAT COORDINATOR

Steele McCurdy	2024
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**HEALTH INSURANCE PORTABILITY
& ACCOUNTIBILITY OFFICER**

Melisa Doig	2024
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HUMAN RESOURCES DIRECTOR

Melisa Doig	2024
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IT DIRECTOR

Michael Chiasson	2024
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KEEPER OF THE TOWN CLOCK

Paul Matisse	2024
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LAND USE DIRECTOR / TOWN PLANNER

Takashi Tada	2024
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LOCAL LICENSING AGENT

Michael F. Luth	2024
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MEASURER OF WOOD AND BARK

Evan C. Owen	2024
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MINUTEMAN NASHOBA HEALTH GROUP

Melisa Doig 2024
Michael Hartnett 2024

MOTH SUPERINTENDENT

R. Thomas Delaney, Jr. 2024

NIMS COORDINATOR

Michael F. Luth 2024

PARKING CLERK

Dawn Dunbar 2024

PLUMBING AND GAS INSPECTOR

Norm Card 2024
Jeremy Pierce (Alternate) 2024

POLICE DEPARTMENT

Deputy Chief

Rachel Bielecki 2024

Matrons

Catherine Myers 2024

Officers

Adam Hyde 2024
Andrew Davis 2024
Casey O'Connor 2024
Dale Rose 2024
Derrick Gemos 2024
Gordon Candow 2024
Gregory Steward 2024
Kevin Henehan 2024
Michael Lynn 2024
Michael Masterson 2024
Omar Conner 2024
Patrick Timmins 2024
Paul Connell 2024
Peter Breslin 2024
Peter Violette 2024
Robert Breault 2024
Robert Wayne, Jr. 2024
Brian Underhill 2024

Reserve Officers

Frank Mastrangelo 2024
Michael Ratte 2024
Steven Tully 2024

PUBLIC WORKS DIRECTOR

R. Thomas Delaney, Jr. 2024

ROAD KILL OFFICER

R. Thomas Delaney, Jr. 2024

SEALER WEIGHTS & MEASURES

Eric Aaltonen 2024

SURVEYOR OF WOOD/LUMBER

R. Thomas Delaney, Jr. 2024

TOWN DIARIST

M. Constance Sartini 2024

Robert L. Collins 2024

TREE WARDEN

R. Thomas Delaney, Jr. 2024

VETERANS' SERVICE OFFICER

Maureen Heard 2024

WATER SUPERINTENDENT

Thomas Orcutt 2024

II. BOARDS, COMMITTEES & COMMISSIONS APPOINTED BY THE TOWN MANAGER

CABLE ADVISORY COMMITTEE

Neil Colicchio 2024

Eric Fisher 2024

John Macleod 2024

Robert Piché 2024

Janet Sheffield 2024

HISTORIC DISTRICTS COMMISSION

Jennifer Rand 2026

Vacancy 2026

INSURANCE ADVISORY COMMITTEE

Barbara Cronin 2024

Melisa Doig 2024

Derrick Gemos 2024

Warren Gibson 2024

Paul McBrearty 2024

Rena Swezey 2024

Police Representative 2024

DPW Representative 2024

Supervisors Rep 2024

Town Hall/Library Rep 2024

III. BOARDS, COMMITTEES & COMMISSIONS NOMINATED FOR APPOINTMENT BY THE TOWN MANAGER

AGRICULTURAL COMMISSION

Shelly Sullivan 2026

Vacancy 2026

BOARD OF SURVEY

Robert Garside – Bldg. Comm. 2024
Steele McCurdy – Fire Chief 2024
Evan C. Owen 2024

COMMISSION ON ACCESSIBILITY

Alan Taylor 2024
Judith Anderson 2024
Lynne Pistorino 2024
Robert Fleischer 2024
Thomas Pistorino 2024

COMMUNITY EMERGENCY RESPONSE COORDINATOR

R. Thomas Delaney, Jr. 2024
Michael F. Luth 2024
Steele McCurdy 2024

CONDUCTORLAB COMMITTEE

Evan Thackaberry 2024
Michelle Collette 2024
Mark Deuger 2024
Robert Hanninen 2024
Takashi Tada 2024

EARTH REMOVAL STORMWATER ADVISORY COMMITTEE

Bruce Easom 2024
George Barringer 2024
R. Thomas Delaney, Jr. 2024
Robert Hanninen 2024
Steven Savage 2024

GREAT POND ADVISORY COMMITTEE

Alexander Woodle 2024
James Luening 2024
Larry Hurley 2024
Remigiusz Kaleta 2024
Rick Salon 2024

GREENWAY COMMITTEE

Adam Burnett 2024
Carol Coutrier 2024
David Pitkin 2024
Marina Khabituyeva 2024
Pete Carson 2024

HISTORICAL COMMISSION

Aubrey Theall 2026
Allen King 2026

OLD BURYING GROUND COMMISSION

Don Black 2024
Gail Chalmers 2024
Debbie Beal Normandin 2024
2 Vacancies

RECYCLING COMMITTEE

Jamie E. King	2024
Nancy Ohringer	2024
Tessa David	2024
R. Thomas Delaney, Jr.	2024
Vacancy	2024

LOCAL EMERGENCY PLANNING COMMITTEE

Steele McCurdy	2024
Arthur Cheeks	2024
Michael F. Luth	2024
Thomas Orcutt	2024
Mark Haddad	2024
Bob Garside	2024
Robert T. Delaney	2024

SIGN COMMITTEE

Carolyn Perkins	2024
Connie Sartini	2024
Mark W. Haddad	2024

TOWN FOREST COMMITTEE

Stephen Babin	2026
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TRAILS COMMITTEE

Harris McWade	2024
James Peregoy	2024
Paul Funch	2024
Richard Lynch	2024
Stephen Legge	2024
Wanfang Murray	2024
Kiirja Paananen	2024
Brittain McKinley	2024
Tom Montilli	2024

WEED HARVESTER COMMITTEE

Gerrett Durling	2024
Erich Garger	2024
Bradley D. Harper	2024
James Luening	2024
Steve Beard	2024

WILLIAMS BARN COMMITTEE

Bruce Easom	2024
Chris Furcolo	2024
Christopher Darling	2024
Joseph Twomey	2024
Lori Brackett	2024
Matt Novak	2024
Robert Kniffen	2024
Sandra Tobies	2024
Steve Woodin	2024

IV. ADDITIONAL TOWN MANAGER APPOINTMENTS –Effective Immediately

Country Club Grounds Staff

- Matthew Bellis

Country Club Lifeguards

- Paula Torre-Nieto
- Charlotte Ming