

**SELECT BOARD MEETING MINUTES  
VIRTUAL MEETING  
MONDAY, MAY 24, 2021  
APPROVED**

**SB Members Virtually Present:** Alison S. Manugian, Chair; Joshua A. Degen, Vice Chair; Rebecca H. Pine, Clerk; John R. Giger, Member; John F. Reilly, Member

**Also Virtually Present:** Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant; Melisa Doig, HR Director; Michael Hartnett, Tax Collector/Treasurer; Hannah Moller, Assistant Tax Collector/Treasurer; Patricia Dufresne, Town Accountant; Bud Robertson; Steele McCurdy, Fire Chief; Mike Luth, Police Chief; Officer Matthew Beal; Andrew Brousseau, Black Earth Compost; Linda Bicknell, Resident; Tessa David, Recycling Committee Member; Tom Delaney, DPW Director

Ms. Manugian called the meeting to order at 7:00pm and reviewed the agenda.

**ANNOUNCEMENTS**

Mr. Haddad said that he asked Chief Luth, Chief McCurdy and Officer Beal to be here. Chief Luth said that they had a fire call on Shenandoah a couple of weeks ago in which Officer Beal took great action upon responding to the call. Chief McCurdy said that officer Beal arrived pretty quickly on scene, made a request to call for additional help, which was well timed, and then took the homeowners garden house and protected the home from the garage fire which produced some insulation between the fire and house. Chief Luth said that this act was not an exception from what Officer Beal does while working late nights. The Board thanked Officer Beal for his efforts. Officer Beal thanked the Fire Department for their efforts also. Chief McCurdy said that when the time comes, they always work very well together.

Ms. Manugian reminded everyone of the election tomorrow. She expressed tremendous appreciation and gratitude toward John Giger for serving. She said he always brings a depth of knowledge and a level head. She wished him the best. Ms. Pine said that Mr. Giger and her had not always agreed but acknowledged his dedication to the job and for doing his homework. Mr. Reilly said he couldn't say enough of Mr. Giger thanking him for everything he does. Mr. Degen said he also agreed. He said that Mr. Giger really cared about Groton and how he put his heart and soul into Groton.

**TOWN MANAGER'S REPORT**

1. Mr. Haddad said that he had appointed Siena Salyer as a lifeguard at the Country Club and asked the Board to consider ratifying the appointment.

*Ms. Pine made the motion. Mr. Degen seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

2. Mr. Haddad said that they advertised for the position of Park Ranger and received two applicants. He said that Nik Gualco and Melisa Doig interviewed both applicants and recommended that he appoint Jonathan Mangini to this position. He said that this was a seasonal position as well through the end of the summer.

*Mr. Degen made the motion. Ms. Pine seconded the motion. Ms. Doig addressed the error on his resume. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

3. Mr. Haddad said that the Cable Production Technician position became vacant when he promoted Ashley Doucette to the Position of Cable Program Manager. He said that they advertised the position and received 22 applicants. Mr. Haddad said that Ashley Doucette, Bob Colman, Melisa Doig and Eric Fisher of the Cable Advisory Committee interviewed six of the applicants. He said that one of the applicants, Noah Paulajka had worked for them for the past five years as their part-time Production Assistant. He said that the interview panel felt that Noah was the best applicant and had recommended that he appoint him as the full-time Cable Production Assistant.

*Mr. Reilly made a motion to ratify the Town Manager's appointment of Noah Paulajka as Cable Production Technician effective today, May 24, 2021. Ms. Pine seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

4. Mr. Haddad said that due to the anticipated construction of the new Water Treatment Plant and Whitney Well #3, the Water Commission determined that a third operator was required. He said that they had created an additional Senior Water Technician II position to meet this need. Mr. Haddad said that they advertised the position and received 21 applicants. Mr. Haddad said that Tom Orcutt, Water Commissioner Jim Gmeiner, Steven Knox (Senior Water Technician) and Melisa Doig interviewed three of the applicants and had recommended that he appoint Robert Maloney to this position.

Mr. Degen asked about the hiring freeze and if this position required them to discuss the hiring freeze first. Mr. Orcutt said he understood there was a hiring freeze, but had brought this up during budget discussions last fall. He said he had been out with an illness since the middle of March and was going to be out for an extended period of time. He said this was putting a high level of stress on his staff who could not continue at this pace. He said that this was an enterprise funded position and would bring them up to the capacity that DEP wanted them to be at and asked if they could lift the freeze to hire this position. Mr. Degen said that they needed to discuss the hiring freeze before hiring.

*Ms. Manugian asked for a motion to temporarily lift the hiring freeze for this Senior Water Technician I position due to extenuating circumstances. Ms. Pine made the motion. Ms. Manugian seconded the motion.*

Mr. Degen asked if they had the ability within their budget to hire another person or if they were looking at another rate increase. Mr. Orcutt said that they were reviewing their rates adding they had 2 huge capital projects going on. He added with operating expenses, there may be a small increase they may need to make but would try to leave the first tier alone. Mr. Degen said he would be willing to make this a temporary position through December 2021. Mr. Haddad said that they would need another person once the water treatment plant was up and running adding why would an employee leave a full-time job and wonder if 6 months from now, he was going to have a job.

*Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

*Ms. Pine moved to ratify the Town Manager's appointment of Robert Maloney as Senior Water Technician I. Ms. Manugian seconded the motion. Mr. Haddad said it was a grade 10 at \$32.50 in the Highway Union Contract.*

There was a brief discussion about estimated construction timeframe.

*Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

#### **PUBLIC HEARING – IXTAPA LIQUOR LICENSE VIOLATION HEARING**

Mr. Haddad provided brief details about the alleged violation.

*Mr. Degen moved to open the violation hearing. Ms. Pine seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

Chief Luth said that the department received three calls from Ixtapa on the night of the alleged violation. The dispatcher was told that there were 3 intoxicated patrons, who were stated to be underage, and trying to leave the premise. Chief Luth said that the individuals left the establishment, were pulled over for driving intoxicated and put in protective custody. He said the women did not have fake ID's but were successful in ordering and being served drinks. He said that the bartender was uncomfortable with their level of intoxication, called their manager and the dispatcher.

Attorney Felici said he represented the licensee, Eric Brambila, who was present along with the manager on duty the night of the incident and the bartender who called the Police Department as well as the server who served the women. He said that they had owned the establishment for 8 years that and was the first time they had an issue serving alcohol. He said it did happen and were there to express their concern about what happened that night. He said they submitted the TIPS certified certificates for all three individuals earlier that day to the Town Manager. He said that each had dinner and shared a pitcher of margaritas while in the restaurant. He said it wasn't clear if the waiter carded the ladies because it was 5 weeks ago, but thought he carded one of the ladies the night before but didn't card the other 2. He said that was clearly a mistake by the server. He said that several young men befriended them, possibly military gentlemen, and served them additional drinks while at the bar. He said that the server nor bartender served them anymore. Attorney Felici said that the way the workers acted immediately upon suspecting that they were intoxicated, should be taken into consideration. He said that they placed 3

calls to the Police Department. He said that his clients had been extremely cooperative when questioned by the police officers. Attorney Felici said that the server was on probation and should this happen again, he would be fired. Attorney Felici asked for the Board to consider a warning adding they had been an establishment in good standing up till now.

Ms. Manugian asked if the person ordering the pitcher was the only one that should be carded or if all in the party would be carded. Chief Luth said that all should be carded. Mr. Degen asked what time the individuals were arrested. Chief Luth said 11:09pm. Mr. Degen asked what time the server delivered the pitcher. Attorney Felici said they cashed out around 10:43pm according to the receipt. Mr. Degen asked how many drinks the driver would have consumed to reach the BAC level she was arrested at. Chief Luth said a non-scientific guess was 3-4 drinks.

Ms. Pine asked if the Chief had a recommendation for them on an appropriate response. Chief Luth said that with an establishment with no violations, the Board could look at a warning to 3-day suspension and retrained in TIPS certification. Ms. Pine said that one version of the story said they weren't asked and Attorney Felici said one was asked. Ms. Pine said that was a serious error on behalf of the staff. Mr. Haddad said that you could penalize the restaurant by taking their license but couldn't close them. Ms. Pine said she liked the establishment but that they needed to remember to follow the rules. Ms. Manugian said Ms. Pine summarized it well. She said they failed to check ID's, letting people leave intoxicated, etc. She said she agreed with the Attorney that they took appropriate action by reaching out to the police and being cooperative. Chief Luth said if it was him, he would make his determination based on their track record in town. Mr. Reilly said that there were too many "if's" in regard to the ID's, adding the alcohol came out of one place. He said that the Police were going to show up anyway and would have figured it out. He said it was a pretty serious offense adding there were a lot of failures here. Mr. Degen agreed that there were multiple failures here by the server, bartender and the manager. Mr. Degen said he was not interested in just issuing a warning. Mr. Degen proposed a suspension of the liquor license for 7 days. Ms. Pine said she was inclined to agree with 7-day suspension. Mr. Haddad pointed out that the license holder could appeal this to the ABCC within 5 days of receipt of the determination. Attorney Felici said that a 7-day suspension would be a high suspension for this type of offence with no previous infractions.

Mr. Giger said he thought this was an outrageous incident and also supported a 7-day suspension adding additional days also for TIPS training to be completed. Ms. Manugian said this may be the first infraction but that multiple infractions had occurred that evening. Chief Luth said that the longest suspension he had seen was in the two to three-day range. Mr. Degen asked if they would be willing to take a less suspension, over Memorial Day weekend but not appeal this. Mr. Haddad said that they could dictate the days but only after the appeal period runs out. Mr. Giger suggested issuing the suspension for the 4<sup>th</sup> of July weekend. Ms. Pine said they should also have to be re-certified in TIPS training.

*Ms. Pine moved to impose a 4-day suspension of the liquor license for Ixtapa, to happen on July 2, 3, 4, 5, 2021 and require the staff to renew their TIPS training. Mr. Degen seconded the motion.*

*Ms. Pine moved to close the public violation hearing. Ms. Manugian seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

*Ms. Pine re-moved to impose a 4-day suspension of the liquor license for Ixtapa to happen on July 2, 3, 4, 5, 2021 and require the staff to renew their TIPS training. Mr. Degen seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

### **BLACK EARTH COMPOST OPERATION**

Mr. Haddad said that he had scheduled time on the Agenda for the Board to receive an update on the Composting Operation at the DPW Facility on Cow Pond Brook Road. Tom Delaney, Tessa David and representatives from Black Earth were present. He said he provided the Board with a traffic report relative to the Operation and Traffic counts in the area. He said he had also provided the Board with a chronology/timeline of development on Cow Pond Brook Road. He said that they had received some complaints about the traffic and odor coming from the compost area. Mr. Haddad said that this fit in with the operation at the Transfer Station. He said that Black Earth had complied with the RFP and was comfortable with the way the Town and Black Earth had been operating.

Ms. Manugian asked why this was at the level of the Select Board. Mr. Haddad said that the fact that several Board Members had met out there to hear concerns adding this would normally be dealt with as a day-to-day operation. Mr. Haddad said that Black Earth had been working to take into consideration the time of day and year before turning the pile but that it needed to be done in order to compost it correctly. Mr. Degen said that Ms. Bicknell had contacted him about not receiving timely responses or information she was looking for. She said she was upset more information had not been put out about there about this. Mr. Degen said he suggested the site walk, where the discussion got really heated and unfortunately Black Earth

was taking the brunt of the issues that had come to the forefront. He said it was decided then that this be brought to the Select Board.

Ms. Bicknell said that there was more than just odor at the site walk. She said that everyone was well aware of how much the area had grown in size. She said that the operating hours were a problem, traffic was a problem, speeding was a problem and the odor was a problem. Ms. Manugian said they wanted to hear the problem but that there was a decades worth of problems that were coming up now.

Ms. Bicknell said that Black Earth Compost (BEC) had started composting last fall and how she had received no answers last fall when she called. She said that the group didn't feel this was the proper location for this operation being close to houses, playing fields, etc. She said that Mr. Degen asked them to come before the Board with recommendations to help make this tolerable for the residents. Ms. Bicknell said it added an additional challenge to an over burdened area. She said that BEC was a private for-profit company with a majority of the waste coming from outside of Groton. She said it interfered with the residents being able to enjoy their properties. She said that the residents were recommending that the hours of operation to be restricted to 7:30am-4:30pm, that the days of operation be Tues-Sat only, that the compost no longer be taken if it can't be housed in their greenhouses, that no more than 12 one day trips a day (6 in and 6 out) be allowed, discuss what months those trucks are traveling down Cow Pond Brook Road, that BEC be limited to 100 ton/day and no special permits for tonnage be allowed, that speeding be discussed between the Police Chief, DPW Director and Select Board Member(s), and that the Select Board designate a Town Official to address issues with BEC. Ms. Bicknell said that if officials had taken the time to look at the location in Manchester that BEC has, they would see that this location in Groton was not conducive for this type of operation. She added that the residents should not have been put in the position of making these recommendations.

Mr. Delaney said that means and methods were up to whoever bids and is awarded a contract. He said that they were a regional recycling facility and had been for many years. He said that the compost operation was nothing new and had been there since the transfer stations inception. He said that this area was a light industrial area and the only place the town had to do work like this. He said that the houses were what was new. He said he had had 2 odor complaints since BEC started; one being this morning and one being last week. Mr. Delaney said that the bulk of the complaints at the site walk were about traffic. Mr. Delaney said he was cautious to put too many limitations on this as it would impede on their contract with Black Earth. Andrew Brousseau of Black Earth Compost said that there was no good land for composting. He said that he had been in business for 10 years. He said that they went out on a limb, spent \$200K to improve this site for this three-year contract to prove they could be good neighbors. He said they had every incentive to not cause trouble for the residents. He said that they had trackers on their trucks, got email alerts when the truck was exceeding 25 mph on Cow Pond, and that tractor trailers were used during the fall and the spring, large enough to hold leaves. He said that they had made many considerations because of this site and had given the hotline to the residents to call with issues. He said they had been composting outside for 8 months and had minimal complaints. He said that every time they got an odor complaint, that helped them research the weather conditions, etc. to see what caused the odor at that time. He said that the feedback was actually very important to them. He said that the hours of operation were the hardest for them to comply with. He said that their goal was to save the Town and restrictions on hours made it harder for them to do that. He said that there were no tractor trailers on the weekends but that the collections trucks did operate. He said he already said he would not look toward a larger permit adding he wanted this site to be a good thing for the Town.

Ms. Manugian said that some concerns were not just because of BEC. She said that the hotline had been set up for people to call with complaints. Ms. Bicknell said that the odor was frustrating but unreasonable that BEC not respond to calls that didn't go into the hotline. Ms. Manugian said that hours and days of operation sounded like a conversation that could continue with the Select Board playing some role. She said that the tractor trailer was eliminating a number of truck trips and lessening truck traffic. She said she was hearing the frustration. Ms. Pine asked what the current hours and days were. Mr. Brousseau said they operate Monday-Friday between 5am and 6pm generally. He said that they were operating at the site 8am-6pm. Ms. Pine said she understood the frustration and odors but was hearing that they were working to control the odors. Ms. Pine said she hoped they could work through this adding composting was something they should do and was going to become increasingly important. She said that this was a right to farm community and composting food scraps was an agricultural use.

Ms. Bicknell said she would like to ask the Board to look at other locations for this operation. Ms. Manugian said that they had invested a significant amount of money so far and thought it was premature to halt and uproot everything. Ms. Pine said she didn't think they could predict the future and talk about what happens if things didn't get better. She said she hoped the residents would keep them apprised so that they could continue to monitor this. Ms. Bicknell said that there was still the mentality that this was the road to the dump. She said it was a developed area especially with the fields.

Mr. Degen asked what the Planning Board set for hours of operation. Mr. Delaney said it was a modification of their existing operation. Mr. Delaney said that they only could roll their piles on occasion. Mr. Degen said that the operation of BEC was far beyond what he understood now. Mr. Delaney said that the State was requiring that compost be done in this manner adding they were on the cutting edge of this. Mr. Degen said that no truck traffic on Sundays should be looked at. He said that they needed to cut back on the hours adding early morning and late nights were unfair. Ms. Pine suggested an update meeting in October and that the hours be limited to 7am-7pm. Mr. Brousseau said that they needed to leave early to avoid some traffic adding that their trucks were gas powered and under CDL size thus not causing a lot of noise. Ms. Manugian said that they weren't going to put hard restrictions on the operation that night but would leave it up to BEC to make good judgement calls for now and could revisit this in the near future.

#### **TOWN MANAGERS REPORT – CONT.**

5. Mr. Haddad said they were opening Town Hall on June 1<sup>st</sup> adding that the Governor had issued the following guidance:

- 1) *He said that effective May 29, all industries will be permitted to open. With the exception of remaining face- covering requirements for public and private transportation systems and facilities housing vulnerable populations, all industry restrictions will be lifted, and capacity will increase to 100% for all industries. The gathering limit will be rescinded*
- 2) *In line with updated CDC face covering guidance, the Administration will rescind the current face covering order and issue a new face covering advisory effective May 29. Non-vaccinated individuals are advised to continue wearing face masks and to continue distancing in most settings. The advisory will also recommend fully vaccinated individuals no longer need to wear a face covering or social distance indoors or outdoors except for in certain situations. Face coverings will still be required for all individuals on public and private transportation (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), healthcare facilities and providers, congregate care settings and health and rehabilitative day services. Face coverings will also remain required indoors for staff and students of K-12 schools and early education providers.*
- 3) *Effective May 18, the youth and amateur sports guidance will be updated to no longer require face coverings for youth athletes 18 and under while playing outdoor sports. Effective May 29, all youth and amateur sports restrictions will be lifted.*
- 4) *Effective May 18, guidance from the Department of Elementary and Secondary Education and the Department of Early Education and Care will be updated to no longer require masks for outdoor activities like recess and to allow for the sharing of objects in classrooms, in both K-12 and childcare settings. This guidance will remain in effect beyond May 29. The Administration will release updated guidance for summer camps, effective May 29, which will include no longer requiring masks for outdoor activities.*
- 5) *Governor Baker will end the State of Emergency June 15, and the Administration will work with legislative and municipal partners during this period in order to manage an orderly transition from emergency measures adopted by executive order and special legislation during the period of the State of Emergency.*

Mr. Haddad said that based on this, he was recommending the following (from the Town Manager's Report):

- 1) *As previously approved, Town Hall will re-open to the public on June 1<sup>st</sup>. As part of that original approval, we were still going to require that masks be worn. Given the Governor's new orders/guidance, I am recommending that both employees and members of the public who are fully vaccinated not be required to wear masks while in Town Hall. Further, I am recommending that non-vaccinated employees and members of the Public be required to wear masks when in Town Hall.*
- 2) *Given the fact that all gathering limits will be rescinded effective May 29th and the Governor will be lifting the Emergency Declaration on June 15th, I am recommending to the Board that the Town of Groton return to all Board and Committee in person meetings effective June 7, 2021 pursuant to the Open Meeting Law. At this time, we would return to the Board's original policy on remote participation for these meetings in compliance with the Open Meeting Law. I am working with IT to determine if we can use Zoom technology in compliance with that policy. That said, I am assuming that the success of Zoom over the last sixteen months will lead to the State updating remote participation. We will continue to monitor this situation and provide the Board with a recommendation when appropriate.*

- 3) *Given the fact that the Administration will no longer require masks for outdoor activities effective May 29th, including summer camps (specific guidance will be provided), I am recommending that we remove all capacity limits at the Groton Country Club Pool and Summer Camps, including no longer requiring reservations at the pool. I would like the Club to return to normal operations. We can adjust this if the State guidance requires restrictions to full operation.*
- 4) *I am recommending that the Farmer's Market be allowed to operate without any restrictions when they open this Summer.*
- 5) *I am recommending that the hiring freeze be rescinded and the Library be allowed to bring back furloughed employees as they prepare for full operations and allow the Town to hire a police officer adding the budget was approved for one at Town Meeting.*

Mr. Haddad said that there had been some other guidance provided by the Commonwealth and Labor Attorneys throughout the State. He said it appeared that the Town could require employees to get vaccinated and require proof of vaccination. He said that according to the US Equal Employment Opportunity Commission, employers could mandate workers get the vaccine because unvaccinated workers could present a "direct threat" to others in the workplace. He said that this was a very difficult decision and discussion, but would like to have it with the Board. He said that there could be some union issues that would need to be addressed, but it appeared the Town could take steps to require this.

Ms. Manugian said the first item was mask usage for non-vaccinated persons. Mr. Reilly said it sounded like a good idea but wondered how they would enforce it. Mr. Haddad said that they would ask people. Mr. Degen said he looked forward to in person meetings. Ms. Pine said she was thinking about vacations and how easy it was to meet while away. She said it was important to push for a variations of virtual/in person meetings. Ms. Manugian said she opposed that adding it was too complicated. Mr. Degen said he didn't support Zoom meetings any longer. Mr. Haddad said that all Board and Committee meetings would be in person meetings. Mr. Degen said that anyone unvaccinated attending a meeting be masked when attending. The Board agreed.

Mr. Haddad said he would like to see the Country Club operate at a full level. Ms. Manugian asked how many activities were conducted indoors. Mr. Haddad said that they were only outdoors on inclement weather days. He said that masks would be required for unvaccinated people indoors and no masks required while outdoors.

There were no issues with the Farmers Market operating at full capacity.

Mr. Haddad asked about lifting the hiring freeze at the Library for positions that were budgeted for for summer reading and Sunday hours. Mr. Degen said that concept of lifting the hiring freeze consistent with Town Meeting budgeted items would achieve this.

*Mr. Degen moved to lift the hiring freeze as allocated with funding for positions approved in FY22 budget. Ms. Pine seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

6. Mr. Haddad said that the Invasive Species Committee had recommended that the Board appoint Ben Wolfe to the Committee. Mr. Haddad respectfully requested that the Board vote to appoint Mr. Wolfe to the Invasive Species Committee with a term to expire June 30, 2022.

Mr. Degen made that motion. Ms. Pine second the motion. *Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

7. Chief Luth said that they only had 4 reserve officers adding that with new police reform, they wouldn't be able to have reserve officers that weren't full academy trained if appointed after June 30th. He said that they needed additional personnel for things such as big events. He said that if they didn't take this opportunity before June 30<sup>th</sup>, they wouldn't be able to. Chief Luth said that the money was in the budget. Mr. Reilly said that they were going to lose a lot of part time officers and would cause issues for many departments.

*Mr. Reilly moved to authorize the hiring of 3 additional reserve police officers. Ms. Pine seconded the motion. Roll Call: Pine-aye; Manugian-aye; Giger-aye; Reilly-aye; Degen-aye*

8. Mr. Haddad said that as stated earlier, the Governor would be rescinding the State of Emergency Declaration on June 15th. He said that the Board voted to institute a Temporary Leash Law that would remain in effect until the State of Emergency was rescinded. He said that during the institution of the Temporary Leash Law, the Select Board asked him to review their current Dog Bylaw to determine whether or not it actually required a leash at all times. Mr. Haddad said that according to their Bylaw, physical control meant control of a dog with a restraint, while a restraint is defined as the control of a dog by physical means, such as a lease, fence or other means of physically confining or restraining a dog. He said that these definitions had caused some confusion. He said that he was asked to put together a working group made of himself, John Reilly, Tom Delaney, Michael Bouchard, George Moore, Peter Cunningham and Dawn Dunbar. He said that they met to review the wording and it was the consensus of this group that their current Bylaw required a leash to be used at all times in public. He said that they also asked Town Counsel for his opinion, and he stated that based on the definitions contained in their Bylaw, the Town did in fact have a Leash Law. He said that it was a matter of enforcement. Mr. Haddad said that unless the Board had an objection to these interpretations, he would direct their Animal Control Officers to strictly enforce the Leash Law as spelled out in their Bylaw. Mr. Haddad said that people would call the Police Department who would get in touch with the Dog Officers should there be possible enforcement needed. Ms. Pine said that it was upon them to get the word out that they had a leash law already. She said she wanted to make sure that a dog not under leash was not considered under the physical control.

Mr. Degen said that doing this at 10pm when most of the public had shut them off was the wrong way to do this. Ms. Pine said they weren't changing anything just enforcing what was already stated. Mr. Haddad said he would like to issue a press release and then reiterate it at June 7<sup>th</sup> meeting.

9. Mr. Haddad reviewed the Board's schedule. He said they also received 4 RFP's for Town Counsel which the Board would need to review and interview firms on June 14<sup>th</sup>.

**MINUTES**

*Ms. Pine moved to approve the meeting minutes of May 10, 2021 as presented. Ms. Manugian seconded the motion. Roll Call: Pine-aye; Manugian-aye; Degen-aye; Reilly-aye; Giger-aye*

Ms. Manugian adjourned the meeting at 10:10pm.

Approved: \_\_\_\_\_  
Rebecca H. Pine, Clerk

\_\_\_\_\_ respectfully submitted:  
Dawn Dunbar, Executive Assistant

Date Approved: 6/7/21