

SELECT BOARD MEETING MINUTES
MONDAY, JULY 1, 2019
APPROVED

SB Members Present: Alison S. Manugian, Chair; Joshua A. Degen, Vice Chair; John F. Reilly, Clerk; John R. Giger, Member; Rebecca H. Pine, Member
Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Ms. Manugian called the meeting to order at 7:00pm and reviewed the agenda.

TOWN MANAGER'S REPORT

1. Mr. Haddad said that he had appointed Deborah Beal Normandin to the Old Burying Ground and Laura DeGroot, Pat Riley and John Ellenberger Trails Committee with terms to expire on June 30, 2020. He asked the Board to consider ratifying those appointments.

Ms. Pine moved to ratify the Town Manager's appointments. Mr. Reilly seconded the motion. The motion carried unanimously.

2. Mr. Haddad said that the Cultural Council had recommended that the Board appoint Kim Henry to the Council (term through June 30, 2025) and the Zoning Board of Appeals had recommended that the Board appoint Chris Sweeney as an Alternate member of the Board (term through June 30, 2020). He respectfully requested that the Board consider making those appointments.

Mr. Degen made a motion to appoint Kim Henry and Chris Sweeney. Mr. Reilly seconded the motion. The motion carried unanimously.

3. Mr. Haddad said that there had been some confusion as to the terms on the Affordable Housing Trust. He said that they had mistakenly thought that Josh Degen's term ended on June 30, 2020. He said that Mr. Degen's term ended on June 30, 2019. He said that Ms. Pine had been appointed correctly through June 30, 2021. Mr. Haddad said that the terms of Sheila Julien and David Wilder also expired on June 30, 2019 and respectfully requested that the Board reappoint Ms. Julien and Mr. Wilder to the Trust.

Mr. Giger made a motion to appoint Ms. Julian and Mr. Wilder to the Affordable Housing Trust term to expire on June 20, 2021. Ms. Pine seconded the motion. The motion carried unanimously.

Mr. Degen moved to reaffirm their previous vote for the appointment of Rebecca Pine to expire June 30, 2021 and designate her as the member from the Select Board. Mr. Reilly seconded the motion. The motion carried unanimously.

4. Mr. Haddad said that the Board had asked for further clarification on the Complete Streets program and the future of the Committee and the program itself. Mr. Haddad said that the Chair of the Committee, George Barringer, had confirmed that since the Town had received funding last year from the Program, the Town was not eligible to apply again this year for additional funding. He said that the Complete Streets Committee would like the Select Board to send a letter to both Senator Kennedy and Representative Harrington seeking an explanation and assistance in getting the Complete Streets program opened up again. He said that if agreeable, he would draft a letter for the Chair's signature. Mr. Barringer said that the program was initially developed as a 5-year program adding that the rules had changed at the state level. Mr. Haddad was given the okay to draft a letter for the chair to sign.
5. Mr. Haddad said that Mr. Tada had drafted a letter to the Pepperell Town Administrator. Ms. Pine asked that a sentence be added that stated the Board strongly opposed this soil reclamation project. Mr. Giger said that he would like to see this addressed to the State Senator and State Representative with a copy to the Town Administrator.

6. Mr. Haddad said that the Town Hall would be closed on Thursday and Friday for the holiday adding that employees would be taking their own earned time on Friday.

PLANNING BOARD VACANCY

Members Scott Wilson, Russ Burke, George Barringer, Annika Nilsson-Ripps, and Gus Widmayer were present.

Mr. Haddad explained the process that was taken to advertise the vacancy on the Planning Board. He said that Mr. David Bonnett's appointment would be through the election in May 2020 where he would then have to run for the remainder of the 3 year term.

Mr. Burke called the Planning Board to order.

Mr. Bonnett gave a brief summary of his background and the reasons he was interested in serving as a member of the Planning Board.

Mr. Widmayer made a motion to appoint David Bonnett to the vacancy on the Planning Board term to end at the May election, 2020. Ms. Pine seconded the motion. Select Board Roll Call: Degen-aye Giger-aye; Reilly-aye; Pine-aye; Manugian-aye. Planning Board Roll Call: Wilson-aye; Burke-aye; Barringer-aye; Widmayer-aye; Ripps-aye

ON-GOING ISSUES

A: Mr. Haddad said that the senior center project was going well.

C: Mr. Haddad said that he and Ms. Pine met with the MRPC about the Green Communities project and thought they were moving right along. Ms. Manugian asked if they were reviewing the schools along with the Town buildings. Mr. Haddad said that they were.

D: Mr. Haddad said that he and Mr. Degen would have a draft for their review on July 29.

E: Mr. Giger said that they had received an update from Town Counsel on the Charter but asked who would be leading the charge. Mr. Haddad said that the Senator Kennedy would be ushering it through adding that the Town Clerk was on it. Mr. Degen asked if they should send a letter to Senator Kennedy urging his support at the third reading and do what he can to have it approved by the end of the summer session.

H: Mr. Haddad said that he thought they covered the process well at their meeting the week before about the Florence Roche feasibility study. He said that design services would be advertised on the Central Register this week with an August deadline. He said that the OPM had done a great job so far leading them through the process. He showed the Board a website they developed for the public to follow.

J: Mr. Haddad said that he issued the Notice to Proceed today for July 8, 2019 on the DPW garage. He said that the subcontractors were there along with the contractor.

Mr. Haddad said that they had had a Patrolman out for a long time. He said that they had asked for a retirement for this officer which received an affirmative vote from PERAC to be sent on to the full Board at Middlesex County Retirement.

LIAISON REPORTS

Ms. Pine said that she and Mr. Reilly had met with the Electric Light Department.

MINUTES

Mr. Degen moved to approve the meeting minutes of June 17, 2019. Ms. Pine seconded the motion. The motion carried unanimously.

Mr. Degen announced that the fireworks were on Monday night July 8th at dusk.

The meeting was adjourned at 7:36pm.

Approved: _____
John Reilly, Clerk

_____ respectfully submitted:
Dawn Dunbar, Executive Assistant

Date Approved: 7/15/19