

SELECT BOARD MEETING MINUTES
MINUTES JUNE 10, 2019
APPROVED

SB Members Present: Alison S. Manugian, Chair; John F. Reilly, Clerk; John R. Giger, Member; Rebecca H. Pine, Member
Members Absent: Joshua A. Degen, Vice Chair;
Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Ms. Manugian called the meeting to order at 6pm and asked for a motion to enter into Executive Session Pursuant to M.G.L., c. 30A, §21(a), Clause 7 – “To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” and Pursuant to M.G.L., c. 30A, §21(a), Clause 2 – “To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel” to discuss the Fire Chief.

Mr. Giger made the motion. Ms. Pine seconded the motion. Roll Call: Giger-aye; Pine-aye; Reilly-aye; Manugian-aye

Mr. Haddad asked the Board to exit Executive Session and enter into Regular Session at 6:56pm.

Ms. Manugian made the motion. Mr. Giger seconded. Roll Call: Giger-aye; Pine-aye; Manugian-aye (Mr. Reilly was not in the room for this vote)

REGULAR SESSION

Ms. Manugian called the meeting to order at 7:00pm and reviewed the agenda.

PUBLIC COMMENT PERIOD

Ms. Gilbert apologized that she could not be at their meeting last week for the Flo Ro building discussion. She said that when the SOI was written, it was done so it would get the most funding for the neediest school. Ms. Gilbert said that the feasibility study wasn't just limited to Flo Ro. She said that Dunstable was on board with the feasibility study because it was reviewing their school also. She said that the study would tell them what their options were. Ms. Gilbert said she heard concerns about assessments. She said as compared to their comp towns, that they were paying 6.8% less per pupil than those comp towns. Mr. Giger said that because the state wasn't giving them much money and the taxpayers didn't want higher taxes and the no one wanted to see overrides, they were backed into a corner. He said he wanted to make sure they were looking at all alternatives for the most feasible option.

TOWN MANAGER'S REPORT

1. Mr. Haddad said that he would like to make the following appointments (see attached) and ask the Board to ratify them. Ms. Pine asked for some clarification on what a few of the committees were responsible for.

Mr. Haddad asked the Board to ratify his appointments on page 1. Ms. Pine made the motion. Mr. Giger seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 2 through all Election Workers on page 3. Ms. Pine made the motion. Mr. Giger seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 3. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 4. Ms. Pine made the motion. Ms. Manugian seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 5 through Water Superintendent. Ms. Pine made the motion. Ms. Manugian seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 5 beginning with Boards/Committees/Commissions. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 6. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 7. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointments on page 8. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his Country Club appointments on page 9. Ms. Pine made the motion. Mr. Reilly seconded. The motion carried unanimously.

Mr. Haddad asked the Board to ratify his appointment of the Building Commissioner Ed Cataldo. Ms. Manugian made the motion. Mr. Giger seconded the motion. The motion carried 3-1 with Ms. Pine against.

Mr. Haddad asked the Board to ratify his appointments to the Board of Survey. Ms. Manugian made the motion. Mr. Giger seconded. The motion carried unanimously.

Ms. Pine moved to ratify the Town Manager's appointments to the Highway Department Building Committee of Val Prest, Michael Bouchard, John Amaral, and John Giger. Mr. Reilly seconded. The motion carried 3-0-1 with Mr. Giger abstaining.

Ms. Pine moved ratify the Town Manager's appointment of David Manugian to the Highway Department Building Committee. Mr. Reilly seconded. The motion carried 3-0-1 with Ms. Manugian abstaining.

Ms. Manugian made a motion to ratify the Town Manager's appointment of Steele McCurdy as the Emergency Management Director. Mr. Giger seconded the motion. The motion carried unanimously.

2. Ms. Manugian said that the Economic Development Committee had met last week to discuss disbandment. She said that things had changed since the Committee was first formed. Ms. Manugian said that the Committee was fine with seeing if they could help the Planning Board with the Master Plan Review coming up next year. Ms. Pine asked if the EDC ever felt like they were responsible for finding tenants to fill vacant buildings. Ms. Manugian said she didn't think so. Ms. Pine asked if the EDC had helped with the perception that Groton was not friendly to business. Mr. Haddad provided the background of the EDC and how they had worked with him to consolidate the Land Use Department, develop a form of intent and try to help streamline the permitting process. Ms. Pine said that they should thank the members that served on the EDC. Mr. Haddad asked for a motion to disband the Committee and ask the Town Manager to send letters of thanks to the Committee members.

Mr. Jack Petropoulos said that he thought that there was a lot of work this Committee could still do and thought that he and another could come forward with some ideas. Mr. Haddad said he didn't think they couldn't disband and should something else could come forward they could come up with a new charge.

Ms. Pine moved to accept the EDC's recommendation that the Committee be disbanded and direct the Town Manager to send letters thanking them for their service. Mr. Reilly seconded the motion. The motion carried unanimously.

3. Mr. Haddad said that he had sent the Board their current liaison assignments along with a draft of what members interests were. He asked the Board to consider adopting this unless they wanted to make changes. Ms. Pine said that she thought the liaison to HR Director should not be a town employee and didn't think that was the wisest choice

and suggested that the Chair should take it. She said that she was happy to give Mr. Reilly GELD. Mr. Reilly said that he would like to take the Council of Aging. Ms. Manugian asked if Mr. Degen could take Country Club.

Ms. Pine moved to adopt the liaison assignments with the changes. Mr. Reilly seconded the motion. The motion carried unanimously.

4. Mr. Haddad said that Mr. Pease was assigned to their Select Board functioning goal and asked who wanted to take the lead on that goal. Ms. Pine said it would make sense to have the Chair do that.

OTHER BUSINESS

Mr. Haddad said that they wanted to make sure that the legislation was jumped on right away for the Olivia Way Article 97 land swap as voted on at Town Meeting. He said Town Counsel thought it was important to have a vote of the Board. He asked the Board to approve the legislation they sent out.

Ms. Pine moved to approve the An Act to authorize the Conveyance by Lease or Easement and Change of Use of Conservation Land in the Town of Groton. Mr. Reilly seconded the motion. The motion carried unanimously.

Mr. Giger said he saw an advertisement about MassWorks grants in the Beacon. He said he hadn't heard any discussions about grants and asked to put this on. Ms. Pine asked if the department heads had had any ideas. Mr. Haddad said that there had been some discussion with the Station Ave business owners to review parking ideas, etc. He said that there had been nothing else MassWorks related brought up as of now.

Mr. Haddad asked the Board to vote to approve a rain rate for Friday, June 14th for the Groton Conservation Trust Sunset Celebration. Mr. Giger made the motion. Ms. Pine seconded the motion. The motion carried unanimously.

ON-GOING ISSUES

A: Mr. Haddad said that the Senior Center construction was moving along. He said that it was going to be spectacular.

B: Mr. Haddad said he had a meeting with Mr. Easom the new project manager for the sprinkler system. He said that Mr. Easom was planning to go out in September with bid specs for the sprinkler system.

G: Mr. Haddad said that Mass Highway was working on fixing deficiencies on the sidewalks today on I 19.

H: Mr. Haddad said that the Flo Ro Building Committee/Feasibility Committee was meeting on June 25th and would post the Select Board should they want to attend.

I: Mr. Haddad said that the Notice to Proceed (NTP) was issued for the Library roof.

J: Mr. Haddad said that the DPW Garage contract was sent out earlier that day.

MINUTES

Ms. Pine moved to accept the minutes of June 3, 2019 as presented. Ms. Manugian seconded the motion. The motion carried unanimously.

The meeting adjourned at 8:16pm.

Approved: _____
John Reilly, Clerk

_____ respectfully submitted:
Dawn Dunbar, Executive Assistant

Date Approved: 6/17/19



Town Manager
Mark W. Haddad

TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

SELECT BOARD

Alison S. Manugian, *Chair*
Joshua A. Degen, *Vice Chair*
John F. Reilly, *Member*
John R. Giger, *Member*
Rebecca H. Pine, *Member*

MEMORANDUM

TO: Mark Haddad, Town Manager
FROM: Dawn Dunbar, Executive Assistant to the Town Manager
DATE: June 7, 2019
RE: Town Manager 2019 Annual Appointments

OFFICIALS – Terms Expire on June 30, 2020 unless otherwise noted

ADA COORDINATOR
Michelle Collette

ANIMAL CONTROL OFFICER / DOG OFFICER
R. Thomas Delaney, Jr.
George Moore

ANIMAL INSPECTOR
George Moore

BUILDING INSPECTOR
Daniel Britko

CABLE ACCESS DIRECTOR
Bob Colman

COMMUNICATIONS OFFICERS
Chris Cotter
Warren Gibson
Catherine Myers
Sarah E. Power
Jonathan Shattuck
John Weix
Samuel Welch
Edward J. Bushnoe (Part time)
Michael MacGregor (Relief)
Leah Pierce (Relief)

CONSERVATION ADMINISTRATOR
Nikolis Gualco

CONSTABLES – **June 30, 2022**
George Moore

COUNCIL ON AGING DIRECTOR
Kathy Shelp

COUNTRY CLUB GM / HEAD GOLF PROFESSIONAL
Shawn Campbell

DATABASE COORDINATOR
April Moulton

EARTH REMOVAL INSPECTOR
Michelle Collette

ELECTION WORKERS

Judith Anderson
Alicia Black
Audrey Bryce
Marvin Caldwell
Gail Chalmers
Carole Clark
Michelle Collette
Anthony Cosetti
Irene Corsetti
Joan Croteau
Peter Cunningham
Carol Daigle
Charlene Dapolito
Dorothy Davis
Janis Discipio
Michael Discipio
Daniel Emerson
Alberta Erickson
George Faircloth
Maureen Faircloth
Louise Gaskins
Judy Giger
Joan Guimond
Wendy Jones
Stephen Legge
Lorraine Leonard
Cindy Martell
Paula Martin
Richard Marton
Lisa O'Neil
Edward Perkins
Donna Piche
Robert Piche
Nancy Pierce
Katrina Posner
Art Prest
Nathaniel Ranney
Gina Ryan
Suzanne Sanders
Harold Sanford
Connie Sartini
Stuart Schulman
Stuart Shuman
Fran Stanley
Arestothea Staub

Alberta Steed
Rena Swezey
Janet Thompson
Ramona Tolles
Jeffrey Upton
Richard Van Doren
Bronwen Wallens
Margaret Wheatley
Alex Woodle

ELECTRICAL INSPECTOR

Edward Doucette
John Dee III (Alternate)

EXECUTIVE ASSISTANT TO THE TOWN MANAGER

Dawn Dunbar

FENCE VIEWER

George Moore

FIELD DRIVER

George Moore

GRAVES REGISTRATION OFFICER

Deborah Beal Normandin

HARBOR MASTER

Michael Luth

HAZ-MAT COORDINATOR

Steele McCurdy

HEALTH INSURANCE PORTABILITY & ACCOUNTIBILITY OFFICER

Melisa Doig

HUMAN RESOURCES DIRECTOR

Melisa Doig

IT DIRECTOR

Michael Chiasson

KEEPER OF THE TOWN CLOCK

Paul Matisse

LAND USE DIRECTOR TOWN PLANNER

Takashi Tada

LOCAL LICENSING AGENT

Michael Luth
James Cullen

MEASURER OF WOOD AND BARK

Evan C. Owen

MOTH SUPERINTENDENT
R. Thomas Delaney, Jr.

NIMS COORDINATOR
Michael Luth

PARKING CLERK
Dawn Dunbar

PLUMBING AND GAS INSPECTOR
Norm Card
John Templeton (Alternate)

POLICE DEPARTMENT
Deputy Chief
James Cullen

Matrons
Bernadette Georges
Catherine Myers
Kathleen Newell
Sarah E. Power

Sergeants
Derrick Gemos
Kevin Henehan
Rachel Mead
Edward P. Sheridan

Officers
Nicholas Beltz
Robert Breault
Peter Breslin
Gordon Candow
Paul Connell
Omar Conner
Andrew Davis
Michael Lynn
Dale Rose
Gregory Steward
Patrick Timmins
Peter Violette
Cory Waite

Reserve Officers
Mathew Beal
Matthew Boivin
Kathleen Newell
Casey O'Connor
Michael Ratte
Jonathan Shattuck

PUBLIC WORKS DIRECTOR
R. Thomas Delaney, Jr.

ROAD KILL OFFICER
R. Thomas Delaney, Jr.

SEALER WEIGHTS & MEASURES
Eric Aaltonen

SURVEYOR OF WOOD/LUMBER
R. Thomas Delaney, Jr.

TOWN DIARIST
M. Constance Sartini
Robert L. Collins

TREE WARDEN
R. Thomas Delaney, Jr.

VETERANS' SERVICE OFFICER
Robert C. Johnson

WATER SUPERINTENDENT
Thomas Orcutt

BOARDS/COMMITTEES/COMMISSIONS - Terms Expire on June 30, 2020 unless otherwise noted
AGRICULTURAL COMMISSION – June 30, 2022

George Moore
Sally Smith

CABLE ADVISORY COMMITTEE (one vacancy)
Jane Bouvier
Neil Colicchio
Robert Piche
Janet Sheffield

COMMISSION ON ACCESSIBILITY (one vacancy)
Ellen Baxendale
Robert Fleischer
Mark Shack
Alan Taylor
Carol Ann Sutton - Alternate
William Barron - Alternate

COMMUNITY EMERGENCY RESPONSE COORDINATOR
R. Thomas Delaney, Jr.
Michael Luth
Steele McCurdy
William Shute

CONDUCTORLAB COMMITTEE
Michelle Collette
Mark Deuger
Robert Hanninen
Susan Horowitz
Stuart M. Schulman

EARTH REMOVAL ADVISORY COMMITTEE

Ray Capes
R. Thomas Delaney, Jr.
Robert Hanninen
Edward A. Perkins
Eileen McHugh

EMERGENCY MANAGEMENT AGENCY

Pat Arel
Stephen Byrne
Gail Chalmers
Peter Cunningham
Francis Cusak
Daniel Daigneault
R. Thomas Delaney, Jr.
Edward Doucette
Heather Emslie
Mark Haddad
Penny Hommeyer
Susan Horowitz
Holly Jarek
Leroy Johnson
Robert Johnson
Kevin Kelly
Stephen Legge
Catherine Lincoln
Michael Luth
Frank Mastrangelo
George Moore
Stephen Moulton
Steele McCurdy
Alvin Neff
Kathy Newell
Thomas Orcutt
Christine Packard
Benjamin Podsiadlo
Kathy Puff
Karen Reif
Connie Sartini
Kathy Shelp
William Shute
Bill VanSchwalkwyk

GREAT POND ADVISORY COMMITTEE (one vacancy)

Marshall Giguere
Susan H. Horowitz
James Luening
Art Prest
George Wheatley
Alexander Woodle

GREENWAY COMMITTEE

Adam Burnett
Carol Coutrier
Carol Greenfield
David Pitkin
Marion R. Stoddart

HISTORICAL COMMISSION – **June 30, 2022**

Michael Danti
Robert DeGroot
George Wheatley

HISTORIC DISTRICTS COMMISSION – **June 30, 2022**

Greg Premru

INSURANCE ADVISORY COMMITTEE

Michelle Collette
George Brackett
Gordon Candow
Kathy Shelp
Barbara Cronin
Melisa Doig
Derrick Gemos
Warren Gibson
Paul McBrearty
Hannah Moller
Rena Swezey

LOCAL EMERGENCY PLANNING COMMITTEE

Bob Colman
R. Thomas Delaney, Jr.
Susan Horowitz
Holly Jarek
Kevin Kelly
Leroy Johnson
Michael Luth
Steele McCurdy
George Moore
Thomas Orcutt
Kathy Puff
Kathy Shelp
William Shute

OLD BURYING GROUND COMMISSION

Amanda Gavazzi
Eleanor Gavazzi

RECYCLING COMMITTEE

Tessa David
R. Thomas Delaney, Jr.
Jamie E. King
Diana Keaney
Lynwood “Val” Prest

REGIONAL EMERGENCY PLANNING COMMITTEE

Michael Luth
Steele McCurdy
William Shute

SENIOR CENTER BUILDING COMMITTEE

John Amaral
Michelle Collette
Peter Cunningham
George Faircloth
Gary Green
Mirhan Keosian
Annika Nilsson-Ripps

SIGN COMMITTEE

Joshua A. Degen
Mark W. Haddad
Carolyn Perkins

TOWN FOREST COMMITTEE – **June 30, 2022**

John Sheedy

TRAILS COMMITTEE (three vacancies)

Kevin Barrett
Paul G. Funch
Olin Lathrop
Stephen A. Legge
Wanfang Murray
James Peregoy
Robert Ordemann
Jason Remillard

WEED HARVESTER COMMITTEE

John Crowell
Gerrett Durling
Erich Garger
Bradley D. Harper
James Luening
William Strickland

WILLIAMS BARN COMMITTEE

Bruce Eason
Robert Kniffen
Kathy Stone
Joseph Twomey
Sandra Tobies
Alfred L. Wyatt
Leo R. Wyatt

GROTON COUNTRY CLUB STAFF - Seasonal

Jordyn Pailler – Camp Staff
Mateo Chacon – Camp Staff
Adam Basch – Lifeguard
Nathan Basch – Lifeguard
Declan Lowney – Lifeguard
George Lowney – Lifeguard
Tianna Montiero – Lifeguard

BUILDING COMMISSIONER

Edward Cataldo

BOARD OF SURVEY

Edward Cataldo – Bldg. Commissioner
Steele McCurdy – Fire Chief
Evan C. Owen

HIGHWAY DEPARTMENT BUILDING COMMITTEE

John Amaral
Michael Bouchard
John Giger
David Manugian
Lynwood “Val” Prest

Emergency Management Director

Steele McCurdy