

**BOARD OF SELECTMEN
MINUTES NOVEMBER 23, 2009
APPROVED**

Present: Peter Cunningham, Chairman; George Dillon, Jr., Vice Chairman; Anna Eliot, Clerk; Stuart M. Schulman; Joshua A. Degen

Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

Mr. Cunningham called meeting of the Board to Order at 7:00 p.m. and reviewed the agenda for the public.

TOWN MANAGER REPORTS

1. Mr. Haddad reported that the CPC was going to fund a part time Housing Coordinator and that there were five candidates for the position. Mr. Haddad stated that Carrie Fisher was selected as the final candidate and asked the Board to ratify the appointment.

Ms. Eliot moved to ratify the Town Manager's appointment of Carrie Fisher as the Housing Coordinator effective 11-23-09. Mr. Schulman seconded the motion. Motion carried.

2. Mr. Haddad reported that the Superintendent Screening Committee was beginning their work and that Mr. Degen expressed interest in being on the committee. The Board agreed to have Mr. Degen serve as the Board's representative on the Superintendent Screening Committee.
3. Mr. Haddad distributed the Budget Review Schedule and asked the Board to let the office know which meetings they wanted to attend.
4. Gary Hogland was present to discuss a proposed energy efficiency grant for the GDRSD. The grant would save the school money in energy and the projects can be up to 150k. Mr. Hogland explained the 50k of it was for technical. Mr. Haddad added that this was a direct grant. Mr. Haddad stated that this grant was tracked at the municipal level therefore the town needed to apply not the school district.

Ms. Eliot moved to authorize the Town Manager to sign the grant application for the EECBG Grant. Mr. Dillon seconded the motion. Motion carried unanimously.

TRENCH PERMIT FEE

Mr. Degen recused himself from the discussion. Ms. Collette explained the background for the trench permit fee and the reasons for it. Mr. Haddad provided the Board with surrounding town trench permit fees. Ms. Collette noted Dig Safe and administrative costs for Trench Permits. Mr. Cunningham stated that the public would have to be educated on the new fee.

Ms. Eliot moved to authorize a \$25 Trench Permit fee for the Town, effective 11-23-09. Mr. Dillon seconded the motion. Motion carried (4-0).

STATION AVE RFP

Mr. Haddad stated that he met with Transformations, who was too late to respond to the RFP but sent a letter of interest. Mr. Dillon stated that the discussion needed to continue and continue with GELD. Mr. Haddad suggested reviewing the RFP that was sent out and removing the global wording and maybe incorporate the Prescott School. Mr. Degen stated that there needed to be a gateway road. Mr. Dillon stated that an expansion of the overlay district needed to occur and that there needed to be public input regarding Prescott. Mr. Haddad stated that he would work with GELD and bring it back to the next meeting.

LIAISON REPORTS

Mr. Cunningham thanked Gibbet Hill for the recent Senior Dinner. In addition to thanking Gibbet Hill, Mr. Dillon also thanked Mark Lynch who is responsible for initiating this event. Mr. Cunningham commented on the Rte.

119/Townsend Road Intersection. Ms. Eliot noted the Master Plan and on 12-3-09 the Planning Board was meeting on the Master Plan.

ADJOURNMENT

Mr. Dillon moved to adjourn at 8:10pm. Ms. Eliot seconded the motion. Meeting adjourned, unanimously.

Approved: _____
Anna Eliot, Clerk

_____ respectfully submitted,
Patrice Garvin
Executive Assistant to the Town Manager

Date Approved: 2-1-10