

**BOARD OF SELECTMEN
MINUTES AUGUST 24, 2009
APPROVED**

Present: Peter Cunningham, Chairman; George Dillon, Jr., Vice Chairman; Anna Eliot, Clerk; Joshua A. Degen

Absent: Stuart M. Schulman

Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

Mr. Cunningham called meeting of the Board to Order at 7:00 p.m. and reviewed the agenda for the public.

TOWN MANAGER REPORTS

1. Mr. Haddad reported that Scott Wiggins of Lawrence Academy was presenting a check for \$7500 as a donation to Sargisson Beach.
2. Mr. Haddad stated that the Groton Fire Association was holding its annual Muster on September 7th and urged all residents to attend.
3. Mr. Haddad requested that the Board of Selectmen ratify the appointment of the Human Resource Director. Mr. Haddad stated that Kathleen LeBlanc would be a good addition to the staff.
Ms. Eliot moved to ratify the Town Manager's appointment of Kathleen LeBlanc as the new Human Resource Director for an unspecified length of time. Mr. Dillon seconded the motion. Motion carried.
4. Mr. Haddad requested that the Board of Selectmen ratify his appointments of Special Police Officers from the Town of Ayer.
Ms. Eliot moved to approve the following as Special Police Officers from the Town of Ayer to expire June 30, 2010: Sergeant Michael Edmonds; Sergeant Todd Crumpton; Sergeant Austin Cote; Sergeant John MacDonald. Mr. Dillon seconded the motion. Motion carried.
5. Mr. Haddad requested that the Board adopt the Traffic Rules and Regulations for the Town of Groton and asked the Board to review.
6. Mr. Haddad distributed his organizational chart for the proposed Land Use Department. Mr. Haddad explained the plan and asked the Board to review.
7. Mr. Haddad requested that the Board of Selectmen approve two Board members to the Country Club Authority. Mr. Haddad requested that Fran Dillon and Stuart Schulman be appointed.
Ms. Eliot moved to appoint Fran Dillon and Stuart Schulman to the Country Club Authority to expire June 30, 2010. Mr. Degen seconded the motion. Motion carried.
8. Mr. Haddad reported that Verizon was working to hook the Middle School, Senior Center and library for cable access.
9. Mr. Haddad enclosed a draft warrant for the Board to review.

SURRENDEN FARM, CIVIL WAR REENACTMENT

Julie Marian explained why there was a need to use Surrenden Farm for the reenactment. Donald Black stated that this was the most open area to have the reenactment. Mr. Cunningham stated that it was a rough drive on the road. Ms. Eliot encouraged access through the Ayer side. Mr. Cunningham suggested talking to the Highway Surveyor to discuss the best access to the property. Mr. Haddad suggested that someone go down to the site and see what needs to be done.

CHARTER PUBLIC HEARING

Mr. Dillon moved to open the public hearing at 7:55pm. Mr. Degen seconded the motion. Meeting opened. Mr. Cunningham read the legal notice.

Mr. Bouchard gave a power point presentation to the Board regarding the By-Law Committees. Mr. Bouchard discussed Section 3-1 of the Charter that is titled *Elected Officials: Under the Board of Selectmen 3-2(b) Signing of*

the Warrants and 3-2(d) Appointing Authority; Under the Town Manager- Section 4-2(c) Appointing Authority and 4-4(b) Vacancy greater than 7 days, 4-5 Screening Committee, Designees and Number of Days; Section 5-4 Adding the Department Public Works.

Signing of Warrants- Mr. Degen did not have a major issue with the Town Manager signing the payroll warrants but felt the selectmen made a commitment to Town Meeting when the Charter was adopted that the selectmen would hold authority on signing the expense warrants. Mr. Dillon agreed a commitment to Town Meeting was made and the expense warrant should not be delegated to the Town Manager. Representative Hargraves stated that he was against the Town Manager signing the warrants.

Designees of Screening Committee-Discussion ensued in regards to the number of people that should be on the committee. It is being proposed by the By-law committee that the screening committee should be 7 members.

Mr. Degen moved to close the Public Hearing at 8:42pm. Ms. Eliot seconded the motion. Hearing closed.

CVL, TRANSFER LICENSE

Ms. Eliot moved to approve the Transfer of a Common Victualler License from Pastore Restaurant Inc., located at 195 Main Street to Bruno Souza Ferreira d/b/a Bruno's Pizzeria; hours of operation Mon-Sat 10am-9pm and Sundays 12pm-8pm; with a seating capacity of 16; Contingent on the Building Inspector and Proof of Insurance, to expire December 31, 2009. Mr. Degen seconded the motion. Motion carried.

ONE DAY LIQUOR LICENSE, GIBBET HILL

Ms. Eliot moved to approve the One Day Liquor License for Beer & Wine to Gibbet Hill around the ruins of General Bancrofts's castle, Sunday September 6, 2009 from 4:30pm to 7:30pm. Mr. Degen seconded the motion. Motion carried.

LIAISON ASSIGNMENTS

Mr. Cunningham rescheduled the liaison assignment for the work session of Tuesday, August 29th.

MINUTES

Mr. Degen moved to approve the April 27, 2009 regular session minutes, as amended. Ms. Eliot seconded the motion. Motion carried.

Ms. Eliot moved to approve the June 15, 2009 regular session minutes, as amended. Mr. Degen seconded the motion. Motion carried.

LIAISON REPORTS

Ms. Eliot commented on the no use of motorized vehicles on conservation property and the need for more education on the subject. Ms. Eliot also commented on the ECD meeting on September 14th regarding the sign by-law. Mr. Degen commented on the Farmers Market. There is growing concerns of the placement of the shooting range. Mr. Cunningham stated that the River Rail Trail was meeting and the project needed to obtain a TIP list.

ADJOURNMENT

Mr. Dillon moved to adjourn the meeting at 9:00pm. Ms. Eliot seconded the motion. Motion carried.

Approved: _____
Anna Eliot, Clerk

respectfully submitted,
Patrice Garvin
Executive Assistant to the Town Manager

Date Approved: 11-23-09