

**BOARD OF SELECTMEN  
MINUTES MAY 18, 2009  
APPROVED**

**Present:** Stuart Schulman, Vice Chairman; Anna Eliot, Clerk; Peter Cunningham: George Dillon, Jr.  
**Also Present:** Mark W. Haddad, Town Manager; Patrice Garvin, Administrative Assistant  
**Absent:** Joshua A. Degen, Chairman

*Mr. Schulman called meeting of the Board to Order at 7:00 p.m. and reviewed the agenda for the public.*

**TOWN MANAGER REPORTS**

1. Mr. Haddad reported that the Lost Lake Wastewater Management Plan RFP was in draft form. Mr. Haddad stated that feedback was due June 30<sup>th</sup>. Mr. Dillon noted that the RFP was not specific to the Lost Lake area. Ms. Eliot concurred and stated that the areas needed to be identified.
2. Mr. Haddad reported that the order of taking for Williams Barn article 19 from the October STM was in the packet. A vote was needed to execute the order.

*Mr. Dillon moved to execute the eminent domain release to authorize the order of taking for the release from the Williams Barn to the Cemetery Association. Ms. Eliot seconded the motion.*

3. Mr. Haddad reported that the lease for the Tarbell school was through 2015. Mr. Haddad stated that there was a cost to maintain the building. Mr. Haddad noted that next steps needed to be taken. Mr. Haddad suggested two Board members meeting to discuss the Tarbell and a letter sent to the School Department. Mr. Dillon and Ms. Eliot volunteered to be on the Tarbell sub-committee.
4. Mr. Haddad reported on the FY2010 budget and how he was awaiting the actions from Dunstable and if a Special Town meeting will take place. Mr. Haddad also discussed possible consolidations in services that may be adopted regardless of the final budget numbers. It was suggested that a letter be sent to local representatives, expressing concern over the budget and the lack of reform.

*Mr. Cunningham moved to authorize the Town manager to send a letter expressing concern over local aide and to stress the need for reform. Ms. Eliot seconded the motion. Motion carried.*

5. Mr. Haddad requested a motion to write a letter on behalf of the Trails Committee and the Board to Mr. Frierlich regarding Jenkins Road.  
*Ms. Eliot moved to authorize the Town Manager to write a letter regarding Jenkins Road. Mr. Dillon seconded the motion. Motion carried.*
6. Mr. Haddad passed out policies drafted by the Personnel Manager. Mr. Haddad asked the Board to reiview the policies. The policies given were: Code of Conduct; Family Medical Leave Act; Maternity Leave Act; Conflict of Interest
7. Mr. Haddad stated that Town Counsel needed to be reappointed and asked the Board if he could reach out to counsel under the same terms of the 2008 contract.

**GOALS & OBJECTIVES, REVIEW POLICIES AND PROCEDURES**

Mr. Haddad suggested appointing a subcommittee to bring Board policies up to date. Mr. Dillon volunteered to work with the office to bring the document up to date. Mr. Haddad suggested scheduling a work session for the Board to discuss goals and objectives.

**LIASION REPORTS**

Mr. Dillon thanked Bob Johnson for coordinating the Memorial Day Parade. Mr. Dillon commented on the School Departments process in approving the budget. Ms. Eliot discussed the meetings of the Economic Development Committee meetings and how they are looking into Economic Corporations.

**MINUTES**

*Mr. Cunningham moved to approve the March 30, 2009 Regular Meeting Minutes as amended. Ms. Eliot seconded the motion. Motion carried.*

*Mr. Cunningham moved to approve the March 30m 2009 meeting minutes as amended. Ms. Eliot seconded the motion. Motion carried.*

*Mr. Schulman moved to adjourn the meeting at 7:40pm. Mr. Dillon seconded the motion. Meeting adjourned.*

Approved: \_\_\_\_\_  
Anna Eliot, Clerk

\_\_\_\_\_ respectfully submitted,  
Patrice Garvin  
Administrative Assistant

Date Approved: 7-27-09