

**BOARD OF SELECTMEN  
MINUTES OCTOBER 29, 2008  
SENIOR CENTER, West Groton  
WORK SESSION  
APPROVED**

**Present:** Joshua A. Degen, Chairman; Stuart Schulman, Vice Chairman; Anna Eliot, Clerk; Peter Cunningham; George Dillon, Jr.

**Also Present:** Mark W. Haddad, Town Manager; David Doneski, Town Counsel; Patrice Garvin, Administrative Assistant

*Mr. Degen called meeting of the Board to Order at 4:30 p.m.*

**GELD/STATION AVE RFP**

Mr. Degen referred to the original RFP and the new plan submitted by Capstone. Mr. Haddad stated that the retail area, affordable housing and residential area has different square footage than the original proposal. Mr. Degen stated that it was the DHCD that dictated compliance. Mr. Degen added that the new plan offers rentals and not condos. Ms. Eliot asked if the price quoted to GELD was the same. Mr. Lindemere stated the price was the same. Mr. Degen asked about the road throughway to Broadmeadow and if that has altered since the original response.

Mr. Doneski stated that the updated proposal was different but with the context and that it meets the zoning requirements of the overlay district Mr. Doneski commented on the \$1,000 bond that was given by Capstone and to check and see if the Town still has it. Also the next step is to allow the Planning Board and Zoning Officer to look at and assemble questions for more detail and information on the updated proposal. Mr. Doneski felt it made sense to ask for more input on any regulatory approvals that would be required by the Town. Ms. Eliot felt that more information was needed from Capstone than the drawing provided. Mr. Dillon wanted more information regarding the financial liability. Mr. Degen suggested sending Capstone a letter with the following points: zoning; price; wetland by-laws; affordable housing component; timeline; and an updated Po forma and narrative. Mr. Degen added that it has been made clear that the Town would not pay for any infrastructure but would help with grant applications.

**TOWN MANAGER GOALS AND OBJECTIVES**

Mr. Haddad reviewed the goals created by the Board and discussed what his plans were for the FY10 budget process. Mr. Haddad mentioned upcoming union negotiations and that he plans on meeting with department heads soon. Mr. Haddad was looking to create a more user friendly Town Hall. Mr. Haddad added that the Assessors have been asked to send letters to residents with abatements to work out issues.

**ADMINISTRATIVE ASSISTANT POSITION**

Mr. Haddad stated that he is in the process of reviewing the Boards Administrative Assistant position and look to expand the position.

**EMPLOYEE MEDICAL LEAVE**

Mr. Haddad stated that the Maintenance Supervisor will be out on short-term leave and that he would like to go ahead and place another department head in his place until the maintenance supervisor returns

**ADJOURN**

*Mr. Schulman moved to adjourn into Executive Session in at 6:50 p.m. Chapter 39, S.23, (2) for the purpose of discussing complaints against an employee and not to return to open session. Ms. Eliot seconded the motion. Roll Call Vote; Dillon-yes; Eliot-yes; Cunningham-yes; Schulman-yes; Degen-yes.*

Approved: \_\_\_\_\_  
Anna Eliot, Clerk

\_\_\_\_\_ respectfully submitted,  
Patrice Garvin  
Administrative Assistant

Date Approved: 11-17-08