

**BOARD OF SELECTMEN
MINUTES MAY 27, 2008
APPROVED**

Present: Joshua A. Degen, Chairman; Stuart Schulman, Vice Chairman; Anna Eliot, Clerk; Peter Cunningham; George Dillon, Jr.

Also Present: Jeff Ritter, Interim Administrative Officer; Patrice Garvin, Administrative Assistant

Mr. Degen called the regular meeting of the Board to Order at 6:30 p.m. and reviewed the agenda for the public.

REORGANIZATION OF THE BOARD OF SELECTMEN

Mr. Cunningham moved to elect Josh Degen as Chairman of the Board of Selectmen. Mr. Schulman seconded the motion. Motion carried (4-1-0)

Ms. Eliot moved to elect Stuart Schulman as Vice Chairman of the Board of Selectmen. Mr. Cunningham seconded the motion. Motion carried (4-0)

Mr. Degen moved to elect Anna Eliot as Clerk of the Board of Selectmen. Mr. Schulman seconded the motion. Motion carried. (4-0-1)

Mr. Degen thanked Mr. Robert Johnson for a successful Memorial Day Parade. Mr. Degen expressed regret that the debt exclusion vote failed in Town. Mr. Degen welcomed Ms. Eliot and welcomed back Mr. Cunningham to the Board.

NEEDS ANALYSIS, LIBRARY ASSISTANT II

Ms. Currier noted that this was the third analysis in the first year at the library. Ms. Currier explained that the Library Assistant II position was currently 18 hours per week and that it should take up to eight weeks to fill the position. Ms. Currier recommended reducing the position hours to 15 hours per week, saving \$2,390 annually. Ms. Shuman stated that it is good to look at a department to best understand how in this case the library really functions.

APPOINTMENT TO THE INFORMATION TECHNOLOGY COMMITTEE

Mr. Schulman moved to appoint Jeff Laudenslager to the Information Technology Committee for a one-year term to expire June 30, 2009. Mr. Cunningham seconded the motion. Motion carried (4-0)

SURRENDEN FARM PARCEL

Mr. Degen reviewed the status of the reserve parcel. Ms. Eliot asked if options could remain open for affordable housing or senior housing. Mr. Cunningham stated that the site was not best suited for housing because of the cost of the infrastructure and the remote location. Town Counsel stated that the parcel had to be designated for a specific purpose such as recreation. The Board decided to table this discussion to a later date.

BOARD LAISION ASSIGNMENTS

Mr. Degen reviewed the new assignments. Mr. Dillon requested a work session in order for the Board to better define the relationship between the Board of Selectmen and Town Boards/Departments.

134 MAIN STREET, COMMON VICTUALLER LICENSE EXTENSION

Mr. Degen reported that 134 Main Street was in compliance with all of the Town departments. The owner requested that the \$30 fee for a sign permit be waived by the Board. The Board decided not to grant the waiver.

Mr. Schulman moved to approve the extension of a Common Victualler license to 134 Main Street until December 31, 2008 contingent on meeting all town department requests. Mr. Cunningham seconded the motion. Motion carried (4-0)

BOARD GOALS

This item would be discussed at the next Board of Selectmen’s work session.

INTERIM ADMINISTRATIVE OFFICER REPORT

Mr. Ritter reported that the six month review of the Building Inspector had been concluded. Mr. Ritter reviewed the Board of Selectmen summer meeting schedule. Mr. Ritter stated that \$5,000 was received today from Trust for Public Land (TPL). Mr. Ritter reported that there would be a Time-Management seminar in Town Hall. Mr. Ritter reported that the Department Heads and Support Staff meeting will be held later in the week.

LIAISON REPORTS

Mr. Dillon commented on the Memorial Day Parade. Mr. Cunningham noted that there would be a Public hearing on June 12th for residents to discuss the Rail Trail. Mr. Dillon stated that committee charges needed to be reviewed.

MINUTES

Mr. Schulman moved to approve the March 24, 2008 regular meeting minutes. Ms. Eliot seconded the motion. Motion carried. (4-0)

ADJOURN

Mr. Schulman moved to adjourn at 8:42 p.m. Ms. Eliot seconded. Unanimous vote.

Approved: _____
Anna Eliot, Clerk

_____ *respectfully submitted,*
Jeffrey Ritter
Interim Administrative Officer

Date Approved: 6-23-08