

**BOARD OF SELECTMEN
MINUTES MAY 5, 2008
APPROVED**

Present: George Dillon, Jr., Chairman; Joshua A. Degen, Vice Chairman; Stuart Schulman, Clerk; Peter Cunningham

Also Present: Jeff Ritter, Interim Administrative Officer

Absent: Mihran Keoseian

Location: Town Hall

Mr. Dillon called the regular meeting of the Board to Order at 7:00 p.m.

ANNOUNCEMENTS: Mr. Dillon said candidates night would be on May 13, 2008 at 7:30 p.m. Groton Country Club. The Board would be meeting at 5:30p.m. next Monday. Tuesday, May 20th is the election and Monday, May 26th will be the Memorial Day Parade.

CORY WAITE, PATROLMAN COMMENDATION:

Cory Waite was commended by the Board of Selectmen for his professional action on April 5, 2008

JEFF PIKE, TECHNOLOGY MANAGER GPL, 10 YEAR ANNIVERSARY:

Jeff Pike of the Gorton Public Library was recognized for his 10 years as the Technology Manager.

NEEDS ANALYSIS, OFFICE ASSISTANT SELECTMANS OFFICE:

Elizabeth Currier, Personnel Manager presented her Needs Analysis on the office position in the Selectmen's office. Ms. Currier presented her findings and recommended the Board wait to hire someone for the position until August. Since it will be the summer and the Board is going to a bi-weekly schedule the office felt they could handle the work load.

ANNUAL & SPECIAL TOWN MEETING FOLLOW-UP:

Mr. Cunningham commented on Question One. Discussion as to the Town Manager ensued and Mr. Degen commented on the day to day operational decisions and departmental reporting would change.

Mr. Dillon noted that Question number two excludes this debt from the provision of Proposition 2 1/2 . Excluded debt allows expenditures outside of Proposition 2 1/2 and is limited to the life of the loan, in this case twenty years. The Board of Selectmen, Finance Committee and Groton Dunstable Regional School District are all in favor of this question and urge residents to vote yes.

COMMITTEE CHARGES:

Mr. Degen moved to approve the West Groton Sewer Committee charge. Mr. Schulman seconded the motion. Motion carried (4-0).

Mr. Degen moved to approve the Lost Lake Sewer Committee charge. Mr. Schulman seconded the motion. Motion carried (4-0).

OTHER BUSINESS:

Mr. Degen moved to designate Michael Bouchard, Temporary Town Clerk, to conduct the May 20, 2008 town election. Mr. Schulman seconded the motion. Motion carried. (4-0)

REPORT OF THE INTERIM ADMINISTRATIVE OFFICER

Mr. Ritter updated the Board on a recent seminar given by Bill Shute, of Emergency Management regarding how to operate and emergency operations center.

The Library elevator is now repaired and working. The Board of Health received a letter stating that Groton was one hundred percent compliant in the sale of tobacco to minors. The Board needs to take the National Incident Management System classes. Staff and Fran met with the Town's auditor. The Board will move to a bi-weekly meeting schedule starting June 2nd. Contract talks have started with the Police and Highway/Transfer Station/Water Departments.

SELECTMEN LIAISON REPORTS

Mr. Dillon updated the Board on his recent meetings. Mr. Degen noted that there would be a Jenkins Road meeting on Monday, May 12th regarding affordability of the units and the status of the project. Mr. Cunningham reported that the Friends of the Trees gathered at the West Groton Highway Annex in honor of Arbor Day.

APPROVAL OF MINUTES:

Mr. Degen moved to approve the April 28, 2008 regular session minutes. Mr. Schulman seconded the motion. Motion carried. (4-0)

ADJOURN

Mr. Degen moved to adjourn the meeting at 8:05 p.m. Mr. Schulman seconded. Voted 4-0

Approved: _____
Stuart Schulman, Clerk

_____ respectfully submitted,
Jeffrey Ritter

Date Approved: *May 12, 2008*