

**BOARD OF SELECTMEN
DECEMBER 1, 2003
REGULAR SESSION MINUTES
“APPROVED”**

Present: George F. Dillon, Jr., Vice Chair; John L. Saball, Clerk; Peter S. Cunningham, Member; Virginia C. Wood, Member; Administrative Officer Jean E. Kitchen; and Kathleen Newell, Office Assistant.

Absent: Thomas D. Hartnett, Chair

The meeting was called to order at 7:00 p.m.

Class II Licenses – Route 119 & Townsend Road – Vincent Lemire d/b/a Town Line Auto Sales

Mr. Cunningham moved to approve a Class II License for Vincent Lemire d/b/a Town Line Auto Sales at the corner of Route 119 and Townsend Road conditional on Zoning Board of Appeals, Case #25-03, conditions as filed with the Town Clerk on November 24, 2003, and contingent upon receipt of proof of a \$25,000 bond executed by a surety company authorized by the insurance department to transact business in the Commonwealth and contingent upon of Workers' Compensation Insurance Affidavit, license to expire January 1, 2005. Seconded by Mr. Saball. Unanimous vote.

Class II License – 15 Elm Street – Vincent Lemire d/b/a Piper Foreign & Domestic Motors

Mr. Vincent Lemire was present for this portion of the meeting. Ms. Wood requested that conditions in the ZBA Special permit be completed by April 1, 2004. Mr. Lemire stated some repairs were currently underway; the painting would have to wait until spring.

Mr. Cunningham moved to approve a Class II license for Ernest W. Piper d/b/a Piper Foreign & Domestic Motors at 15 Elm Street conditional on Zoning Board of Appeals, Case #24-03, conditions as filed with the Town Clerk on November 25, 2003, and contingent upon receipt of proof of a \$25,000 bond executed by a surety company authorized by the insurance department to transact business in the Commonwealth and contingent upon of Worker's compensation Insurance Affidavit, license to expire January 1, 2005. ZBA Conditions to be completed by April 1, 2004. Seconded by Ms. Wood. Unanimous vote.

Weekly Entertainment & Common Victualler License Renewals – Maria Casey

Ms. Wood recused herself at 7:25 p.m.

Mr. Cunningham moved to approve Amusement Licenses for the following establishments, all licenses to expire December 31, 2004: Groton Jade Restaurant – for disc jockey, piano player, folk singer, and small band; Groton Country Club & Recreation Authority – for live entertainment and disc jockey; Groton House of Pizza – for 1 pinball machine, 2 video games and 1 juke box. Seconded by Mr. Saball. 3 in favor, 1 abstention (Wood).

Mr. Cunningham moved to approve an Amusement License for the Groton Stage Coach Inn & Tavern, Inc. for live entertainment (dinner music), small bands, and occasionally disc jockey licenses to expire December 31, 2004, contingent upon receipt of a Certificate of Insurance for Workers' Compensation. Seconded by Mr. Saball. Unanimous vote.

Common Victualler License Renewals

Mr. Cunningham moved to approve Common Victualler License renewals for the following businesses, all licenses to expire December 31, 2004: R.C. Kimball, Inc. d/b/a Oliver's Grille & Pub, Donelan's Supermarkets, Inc., F.J. Catalano Enterprises, Inc. d/b/a Dunkin' Donuts, Groton Jade Restaurant, Groton Country Club & Recreation Authority, Groton General Store, Groton House of Pizza, The Herb Lyceum, The Main Street Café, The Natural Market, Inc., Pastore's Restaurant, Filho's Cucina, RiverCourt Residences, and Sherwin Brothers d/b/a Clover Farm Market. Seconded by Mr. Saball. Unanimous vote.

Mr. Cunningham moved to approve the Common Victualler License renewals for the following businesses, all licenses to expire December 31, 2004, contingent upon receipt of Certificate of Insurance for Worker's Compensation: Groton Stage Coach Inn & Tavern, Inc., Santi's Restaurant, d/b/a Johnson's Restaurant & Dairy Bar, a/k/a Johnson's Drive-In, Trustees of Lawrence Academy, Peltonen's Dining Services, Inc. (@NEBS), and Wrangling Brook Farm. Seconded by Mr. Saball. Unanimous vote.

Ms. Wood returned at 7:34 p.m.

- **Earth Removal Advisory Committee Appointment – Edward Perkins**

Mr. Bob Hanninen, Chairman of the Earth Removal Advisory Committee and Mr. Edward Perkins were present for this portion of the meeting.

Ms. Wood moved to appoint Edward Perkins to the Earth Removal Advisory Committee, Member at Large position for the term to expire June 30, 2005. Seconded by Mr. Cunningham. Unanimous vote.

- **Computer Committee – Approval of contract for Systems Administrator – Kenneth Young**

Mr. Steve Webber was present for this portion of the meeting. Mr. Webber stated there had been 10 applications for the position of Systems Administrator. Mr. Webber stated that Mr. Kenneth Young best met the needs of the computer committee and had municipal experience from the Town of Pepperell. Mr. Webber recommended the approval of hiring Mr. Young as a contractor. The members expressed their thanks to Mr. Webber and Mr. Steve Morlock for their dedication of time and service to the Town's computer systems.

Mr. Cunningham moved to approve the contract for Systems Administrator of Kenneth Young, per the recommendation of the Computer Committee, contingent upon review of contract by the Administrative Officer. Seconded by Mr. Saball. Unanimous vote.

- **Nashoba Valley Technical High School Committee Alternate Appointment**

Mr. Saball recused himself at 7:38 p.m.

Mr. Robert Gosselin, Chairman called the meeting to order. Mr. Gosselin explained that the appointing authority consists of five (5) members of the Board of Selectmen, five (5) members of the NVTHS Committee and the Moderator of the Town of Groton. Mr. Gosselin stated that there was a quorum of three (3) members of the Board of Selectmen, Jane Allen, Jeanne Neimoller, and himself. The committee recommended the appointment of Mr. Kevin McKenzie to the position of Committee Alternate. The members reviewed Mr. McKenzie's credentials, commitment to education and willingness to attend meetings and report the findings back to the Board of Selectmen. Mr. Gosselin inquired if there were any other nominations; there being none, Mr. Gosselin closed the nominations.

Mr. Dillon moved to appoint Kevin McKenzie to the Nashoba Valley Technical High School Committee, Alternate Member for the vacancy term to expire March 31, 2004. Seconded by Ms. Allen. Unanimous vote (6).

Mr. Gosselin closed the meeting at 7:58 p.m.

Mr. Saball returned at 7:59 p.m.

- **School Zone Request & Officer Appointment**

Chief Robert Mulhern was present for this portion of the meeting.

Chief Mulhern stated there was a state requirement to establish school zones and requested that that Board of Selectmen acknowledge the school zone for Chicopee Row. Ms. Wood inquired if flashing yellow lights would mark the zone. Chief Mulhern stated that the zone needed to be established and the signage would be at the discretion of the party paying for it, i.e. the school. Ms. Wood expressed a concern for the neighbors who may be impacted by flashing yellow lights and requested that the placement and choice of signs be done with a greater sensitivity to the neighbors. Chief Mulhern stated that he would speak with Mr. Young and report back to the Board.

Mr. Cunningham moved to establish the School Zone at Chicopee Row - at the Groton-Dunstable High School, 703 Chicopee Row. Seconded by Mr. Saball. Unanimous vote.

Chief Mulhern and Mr. George Aggott were present for this portion of the meeting. Chief Mulhern recommended Mr. Aggott to the position of Part-time Patrolman, stating that Mr. Aggott had served on the Groton Police Force previously, currently served on the Dunstable Police Force and had a good working rapport with the officers.

Mr. Cunningham moved to appoint George Aggott to the position of regular Part-Time Patrolman effective December 2, 2003, with a one-year probationary period. Seconded by Mr. Saball. Unanimous vote.

- **Review/Approve Community Preservation Research Committee Charge**

The Board reviewed the proposed committee charge; Ms. Wood requested that "analysis of impact" be added to the Purpose.

- **Review/Approve Fire Protection Hydrant Charge Task Force Charge**

The Board reviewed the proposed committee charge. Mr. Dillon stated he would like to see what has been done in the past five years for fire protection cost analysis incorporated. The Board reviewed the representation. Mr. Dillon asked

the members to review the charge and give suggestions at next weeks meeting.

- **Review/Approve Affordable Housing Task Force**

The Board reviewed the proposed committee charge. Ms. Wood asked that a typographical error in the date be replaced.

- **Release of Bond for Burntmeadow Road**

Ms. Kitchen stated that a bond was taken for Burntmeadow Road in 2001, Mr. Delaney has reviewed the project and the Treasurer requires a letter for release.

Mr. Cunningham moved to release the performance bond of \$3,800 and accumulated interest for Donald R. Black with regard to the work associated with Burntmeadow Road. Seconded by Mr. Saball. 3 in favor, 1 abstention (Wood).

Selectmen Liaison Updates

Mr. Saball distributed an EMS Liaison report.

Mr. Cunningham moved to adjourn at 8:34 p.m. Seconded by Mr. Saball. Unanimous vote.

Approved: _____

John L. Saball, Clerk

Date Approved: December 22, 2003

Respectfully submitted,

Kathleen Newell, Office Assistant