

BOARD OF SELECTMEN
JUNE 9, 2003
REGULAR SESSION MINUTES
"APPROVED"

The meeting was called to order at 7:00 P.M.

Present: Thomas D. Hartnett, Chair; George F. Dillon, Jr., Vice Chair; John L. Saball; Clerk; Peter S. Cunningham, Member; Administrative Officer Jean E. Kitchen and Maria Casey, Administrative Secretary.

Absent: Virginia C. Wood, Member*

Earth Removal Exemption - 185 Lost Lake Drive - Lost Lake Fire Station

The Earth Removal Advisory Committee recommended this exemption. A representative for Ross Associates was in attendance for this portion, as well as Earth Removal Inspector Michelle Collette. *Mr. Cunningham moved to approve a Certificate of Exemption to the Earth Removal By-Law, Chapter 134, Section 10, to Town of Groton for the removal of less than 240 cubic yards of gravel cobbles on 185 Lost Lake Drive, shown on Assessors Map/Parcels 125/183, Lots 11 & 12, to include the following conditions: 1. No operating on site before 7:00 AM or after 5:00 PM. 2. Material taken off site limited to 7:00 AM to 5:00 PM. 3. The roadway must be cleaned at the end of the workday. 4. No operating on weekends or holidays. 5. Applicant shall notify the Earth Removal Inspector prior to commencement of activity. 6. Applicant must ensure traffic flow is not impeded during operation. 7. Slope of stockpiles not to exceed 2:1. 8. Appropriate dust control measures to be undertaken. Seconded by Mr. Saball. Unanimous vote.*

*Ms. Wood joined the meeting at 7:15 p.m.

Earth Removal Exemption - Farmers Row - Groton School

The Earth Removal Advisory Committee recommends this exemption. Attorney Robert Collins was in attendance for this portion, as well as Earth Removal Inspector Michelle Collette. *Mr. Cunningham moved to approve a Certificate of Exemption to the Earth Removal By-Law, Chapter 134, Section 10, to Town of Groton for the removal approximately 3,000 cubic yards of clay subsoil on Farmers Row, shown on Assessors Map/Parcels 219/9 include the following conditions: 1. No operating on site before 7:00 AM or after 5:00 PM. 2. Material taken off site limited to 7:00 AM to 5:00 PM. 3. The roadway must be cleaned at the end of the workday. 4. No operating on weekends or holidays. 5. Applicant shall notify the Earth Removal Inspector prior to commencement of activity. 6. Applicant must ensure traffic flow is not impeded during operation. 7. Slope of stockpiles not to exceed 2:1. 8. Appropriate dust control measures to be undertaken. Seconded by Mr. Saball. Four in favor with one abstention (Wood).*

Tax Collector Office Assistant - Ruth Stevens and Promotion Assistant Tax Collector/Treasurer Barbara Gale

In attendance for this portion of the meeting were Christine Collins, Tax Collector/Treasurer, Ruth Stevens and Barbara Gale. She received 30 applications for the part-time position and interviewed 9 applicants. This position will be under the direct supervision of Barbara Gale and would average less than 19 hours per week for the year working more time during the

busy season and less time during the off-tax season. *Mr. Saball moved to approve the hire of Ruth Stevens as part-time Tax Collector's Office Assistant at Grade 4, Step 1, effective June 10, 2003. Seconded by Ms. Wood. Unanimous vote.*

Ms. Collins informed the Board that Barbara Gale has assumed the position of Assistant Tax Collector/Treasurer and has done a remarkable job. Ms. Gale excelled at this position. Mr. Cunningham noted that Ms. Gale also has done a dynamic job as the "steward" of the Senior Work Off Credit Program. *Ms. Wood moved to approve the promotion of Barbara Gale as Assistant Tax Collector/Treasurer. Seconded by Mr. Dillon. Unanimous vote.*

Nextel - Cell Tower on Town Property (Transfer Station/Highway Garage)

Mr. George Chianis, Project Manager for Nextel, was present to discuss the possibility of leasing the highway garage/transfer station town-owned property off Route 40 for the purpose of wireless communication facility. He stated that Nextel is licensed by the FCC. This location was chosen after conducting research to identify where Nextel customers needs are to fill a gap in the area. He further stated that Nextel could find a private spot to place a tower; however, they prefer to go to Town's first. Ms. Kitchen informed the BOS that MIT was notified that this meeting was taking place. Mr. Chianis informed the BOS that MIT already contacted him. They will not provide anyone with their information; however, it is incumbent on Nextel to send all of their information and they will do so. If the Town is interested, a Request for Proposal would be done at which point any vendor could apply. Highway Surveyor Tom Delaney was in attendance as well and is supportive of this effort. Ms. Wood inquired if Nextel would be interested in another parcel located off Cow Pond Brook Road beyond Bridge Street. Mr. Chianis replied that they would consider it and would coordinate viewing this parcel with Tom Delaney. At this

stage in the process, knowing that the Town is interested, Nextel would bring a crane in to test the site. The Board was in unanimous consent to allow Nextel to bring a crane in to test the area.

BOS Goals & Objectives Discussion

The Board reviewed and very briefly discussed the Goals and Objectives draft enclosed herein. This document is a working document that will be finalized over the next few weeks. The BOS will also incorporate a Liaison Policy in conjunction with these Goals and Objectives.

Habitat for Humanity Request

Mr. Steve Boczenowski, Chair of Groton's Habitat for Humanity project was in attendance for this portion of the meeting. Habitat requested a waiver of the Building Permit and ZBA fee. The BOS did discuss the pros and cons of waiving fees and the precedence that may be set. Mr. Cunningham mentioned that this particular interest was different because it is community based to add affordable housing. The Board would not waive the ZBA fee. Mr. Boczenowski will need to contact the ZBA directly. *Mr. Cunningham moved to waive the building permit fee for Habitat for Humanity. Seconded by Ms. Wood. Four in favor with one abstention (Dillon).*

Recreation Commission Appointment

Ms. Wood moved to appoint Kerri Strauss to the Recreation Commission for the three-year term to expire June 30, 2006. Seconded by Mr. Dillon. Unanimous vote.

Council On Aging - Lois Young

Ms. Wood moved to appoint Lois Young to the Council On Aging effective July 1, 2003 for the three-year term to expire June 30, 2005. Seconded by Mr. Cunningham. Unanimous vote.

Emergency Management Agency - Steve Legge

Ms. Wood moved to appoint Stephen A. Legge to the Emergency Management Agency for the one-year term to expire June 30, 2004.

DOR Technical Assistance

The BOS was in unanimous consensus to send a letter to the Department of Revenue requesting their free technical assistance.

Annual Reappointments

Mr. Hartnett moved to reappoint the following listed committees to their respective terms and expiration dates (list enclosed herein). Seconded by Mr. Cunningham. Unanimous vote.

Ms. Wood moved to adjourn the meeting at 9:30 p.m. Seconded by Mr. Hartnett. Unanimous vote.

Approved: _____
John L. Saball, Clerk

Respectfully submitted,
Maria Casey,
Administrative Secretary

Date Approved: June 30, 2003

Attachments - BOS Goals dated June 5, 2003
Reappointment List dated June 4, 2003