

**BOARD OF SELECTMEN  
SEPTEMBER 30, 2002  
REGULAR SESSION MINUTES  
“APPROVED”**

Present: Chairman Dann Chamberlin, Member Peter S. Cunningham and Administrative Officer Jean E. Kitchen.

The meeting was called to order at 6:35 P.M.

**Cable Advisory Committee – Cable Television Renewal License with Charter Communications**

The Board met with Philip Chu and Bob Spain of the Cable Advisory Committee (CAC) and Susan Whelan Westfall from Cole, Raywid & Braverman, Attorneys for Charter Communications. Mr. Chu summarized all the changes and recommendations that have been made to the new contract and is attached herein called “Final Review and Recommendations Regarding Groton Cable Television Renewal License with Charter Communications” dated September 24, 2002. Mr. Chamberlin inquired if the CAC had compared this contract to other communities. Mr. Chu answered that the CAC had obtained language from other communities and that Town Counsel Bill Hewig said our contract is one of the best contracts he has seen. *Mr. Cunningham moved to execute and enter into contract renewal with Charter Communications dated 10/1/02 for a period of 10 years, until 10/1/12. Seconded by Mr. Chamberlin. Unanimous vote.*

The Board executed the Short-Term License covering the time period from August 30, 2002 through September 30, 2002, previously voted.

**Council On Aging Hire of Outreach Coordinator**

The Board met with Council On Aging Members Kenneth Thompson and Norma Garvin and Director Martha Campbell. They presented Debra Spratt as their recommendation for the position of Outreach Coordinator. The Council interviewed four candidates and as a result of the collaborative process, came up with Debra Spratt. *Mr. Cunningham moved to approve the hire of Debra Spratt as Outreach Coordinator for the Council On Aging, step to be determined by the Personnel Board. Seconded by Mr. Chamberlin. Unanimous vote.*

**Memorandum of Understanding – Station Avenue Site**

*Mr. Chamberlin moved to accept the Memorandum of Understanding for Station Avenue dated September 30, 2002. Seconded by Mr. Cunningham. Unanimous vote.* Mr. Chamberlin commented he’s pleased with the way in which GELD is doing “everything right.”

**Road Opening Permit**

The Board met with Mr. R. C. Black. The Water Department would like the waterline upgraded to 12” main, which Mr. Black agreed to do. The project will take five days to complete. Mr. Black requested that the Board waive the fee due to the fact that he was doing a favor for them. The Board tabled that decision until October 7, 2002. *Mr. Cunningham moved to approve the road opening permit for a cut of 1,300 lineal feet for the purpose of water main extension on Burnt Meadow Road, work to be completed by November 15, 2002. Seconded by Mr. Chamberlin. Unanimous vote.*

**Women’s Club – Town Flag**

The Board met with Ellen Hargraves regarding a Town Flag. She stated that the Town of Groton is the only town in Middlesex County not having a flag flying in the Hall of Flags at the State House in Boston. She would like the Board’s approval for designing the Town Flag (the Town Seal). *Mr. Cunningham moved to authorize the Groton Women’s Club to pursue the project of designing and making the Town Flag. Seconded by Mr. Chamberlin. Unanimous vote.*

**State Notification Conservation Restrictions for Gibbett Hill, Angus, Norris & Bissell**

The Board of Selectmen made the following announcement:

In keeping with the provisions of 301 CMR 51.08, we would like to inform you that the Commonwealth of Massachusetts, acting through its Department of Environmental Management (DEM), has under consideration the acquisition of a conservation restriction, fee or other interest in approximately 671 acres of land located in the Town of Groton. The property is currently being used for open pasture land and agricultural purposes, and has been so used in the past for the same. If acquired by the state, the property will be used for trail protection, passive recreation, open space and public access.

*Mr. Cunningham move to authorize the Chair to waive the 120 day notice period as required by Code of Massachusetts Regulations 301 CMR 51.08, a parcel of land totaling of approximately 671 acres in the Town of Groton, which parcel is being considered for acquisition of an interest, by the Department of Environmental Management. Seconded by Mr. Chamberlin. Unanimous vote.*

*Mr. Cunningham moved to adjourn at 7:30 p.m. Seconded by Mr.Chamberlin. Unanimous vote.*

The following items were tabled for the meeting of October 7, 2002:

Sign Violation Notice, Approve Rate Change for Senior Volunteers, Approve Minutes of 9/3/02 and Approve/Release Executive Session Minutes Session 1 and Session 2 of 9/3/02.

Approved: \_\_\_\_\_  
Peter S. Cunningham, Clerk

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Respectfully submitted for,  
Administrative Officer Jean E. Kitchen  
by Maria Casey, Administrative Secretary

Date Approved: October 15, 2002

Attachment - "Final Review and Recommendations Regarding Groton Cable Television Renewal License with Charter Communications" dated September 24, 2002.

Special Town Meeting @ 7:30 P.M.